

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, NOVEMBER 14, 2011
DALMENY TOWN OFFICE

PRESENT: Mayor Earle, Councillors Mierau, Pryma, Wilson, Furi, J. Earle, Bradley
ABSENT: None

CALL TO ORDER:

Mayor Earle called the regular council meeting to order at 7:30 p.m.

ADOPTION OF AGENDA:

206/11 – Pryma/Wilson – That the agenda be amended to add the following to New Business:

- Snow Removal
 - High School Football proposal – use of Centennial Park
- Carried.

207/11 – Pryma/Wilson – That the agenda be adopted as amended.
Carried.

MINUTES OF PREVIOUS MEETING:

208/11 – Mierau/Pryma - That the minutes of the following meetings of council be adopted as circulated:

Regular Council Meeting – October 31, 2011
Carried.

ACCOUNTS TO PAY:

209/11 – Furi/J. Earle – That the accounts as listed be approved for payment:

C#7439 - 7487	= \$184,619.04
Direct deposit list (attached)	= \$ 18,027.22
Carried.	\$202,646.26

REPORTS:

210/11 – J. Earle/Pryma – That reports as listed be received:

- a. Administration – bimonthly report
- b. Committees – Administration & Finance
 - Planning & Development – Minutes of Nov. 7/11 committee meeting
 - Protective Services –
 - Public Works
- c. Dalmeny Fire Service – Verbal report by Chief Elder at 8:00 p.m.
Carried.

OFFSITE FEE POLICY:

211/11 – Mierau/J.Earle – That offsite fees for residential property be frozen at \$450/meter to December 31/2013.

Carried.



Report Date
11/25/2011 1:02 PM

Dalmeny
Accounts for Approval
As of 11/25/2011
Batch: 2011-00052 to 2011-00054

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
7439	10/31/2011	Blue Cross 103	NOVEMBER BLUE CROSS	3,079.54	3,079.54
7440	10/31/2011	Blue Cross 101	NOVEMBER FLEX PLAN	751.85	751.85
7441	10/31/2011	M.E.P.P. 105	OCTOBER MEPP REMITTANCE	11,335.68	11,335.68
7442	10/31/2011	Receiver General For Canada 115	OCTOBER REMITTANCE	17,640.21	17,640.21
7443	10/31/2011	Sask. Power Corp. 106	OCTOBER SASKPOWER	11,372.62	11,372.62
7444	11/14/2011	Void during printing	<i>Prairie Spirit SD # 206</i>		<i>13,133.47</i>
7445	11/14/2011	Accu-Sharp Inc. 217240/217241	ZAMBONI ICE KNIFE	105.60	105.60
7446	11/14/2011	Acklands Grainger Inc. 8382 0176985	FIRE-COMSUMABLES	313.05	313.05
7447	11/14/2011	Canadian Linen and Uniform 6200050477	OFFICE/POLICE/PW COVERALLS	77.40	77.40
7448	11/14/2011	Catterall & Wright Limited H-802	SEWAGE PUMPING STATION #2	7,589.15	7,589.15
7449	11/14/2011	Central Repair Ltd. 3508/3509	E23 / COMMAND CENTER REPAIRS	3,622.57	3,622.57
7450	11/14/2011	Crosby Hanna & Assoc. 09-035	ADVISORY SERVICES 09-035	640.50	640.50
7451	11/14/2011	Crystal Benoit 2	LIBRARY-TABLES/CORK BOARD	1,102.71	1,102.71
7452	11/14/2011	CUETS Financial 20	OCTOBER MASTERCARD PMT	609.63	609.63
7453	11/14/2011	Dalmeny AG Foods 12	FIRE/DDCC/OFFICE SUPPLIES	370.62	370.62
7454	11/14/2011	Dave's Tool Repair 29	JJ STOVE REPAIR	337.69	337.69
7455	11/14/2011	Earthworks Equipment Corp S64040	PW-KUBOTA PARTS	117.46	117.46
7456	11/14/2011	Farm & Garden Centre 7172029	PW-JD RIDING MOWER	238.83	238.83
7457	11/14/2011	Fer-Marc Equipment Limited 76461	ZAMBONI SUPPLIES	243.43	243.43
7458	11/14/2011	Geneal Restaurant Supplies 52106	DDCC-KITCHEN FREEZER	5,005.90	5,005.90
7459	11/14/2011	Jalbert's Propane			

AD SF

Report Date
11/25/2011 1:02 PM

Dalmeny
Accounts for Approval
As of 11/25/2011
Batch: 2011-00052 to 2011-00054

Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		71226-71752	DDCC-PROPANE	252.00	252.00
7460	11/14/2011	Jenson Publishing 8795/8698/8804	FALL SUPPER/LIBRARY ADS	200.99	200.99
7461	11/14/2011	Karen Roberts 014	DDCC-BOOTH SUPPLIES	2,747.90	2,747.90
7462	11/14/2011	Kemsol Products Ltd. 197679	DDCC-JANITORIAL SUPPLIES	164.34	164.34
7463	11/14/2011	Loraas Disposal Services 13	GARBAGE PICK-UP-OCTOBER	7,926.64	7,926.64
7464	11/14/2011	Martensville Hardware Co. 16	DDCC-BUILDING MAINT	9.33	9.33
7465	11/14/2011	Millsap Fuel Distributors Ltd. 219447-224013	PW-GAS/DIESEL	5,230.24	5,230.24
7466	11/14/2011	Moody's Equipment S38731/S38901	FIRE-T22 REPAIR PARTS	761.64	761.64
7467	11/14/2011	MuniCode Services Ltd. 33521/33506/551	BUILDING INSPECTIONS	603.49	603.49
7468	11/14/2011	Paramount Parts SK Inc. 541339	PW-DODGE PARTS	86.76	86.76
7469	11/14/2011	Prairie Mobile Communications 381216	FIRE-RADIO REPAIRS	86.39	86.39
7470	11/14/2011	Praxair Distribution R3648	PW-LEASE RENEWAL	256.15	256.15
7471	11/14/2011	Rocky Mountain Phoenix 61371	FIRE-HOSE REPAIR	429.44	429.44
7472	11/14/2011	S.U.M.A. 49298	OFFICE SUPPLIES	413.77	413.77
7473	11/14/2011	Sask Research Council 4153/29/563/518	WATER-LAB TESTING	1,282.05	1,282.05
7474	11/14/2011	Sask. Government Insurance 65	PW-1990 DODGE PLATES	515.00	515.00
7475	11/14/2011	Sask. Power Corp. 107	SEWAGE PUMP #2 DISTRIBUTION	29,459.26	29,459.26
7476	11/14/2011	Saskatchewan Writers Guild 1530	LIBRARY-AUTHOR READING EVENING	110.00	110.00
7477	11/14/2011	Simplex Grinnell 570270146	DDCC-REPAIR LOW AIR PROB	476.99	476.99
7478	11/14/2011	Stevenson Industrial 6431/6439	DDCC-ICE PLANT	425.78	425.78
7479	11/14/2011	Success Office Systems 102750	OFFICE COPIER USEAGE	333.42	333.42
7480	11/14/2011	Superior Safety Inc. 271683	FIRE-SUBA REFILLS	207.41	207.41

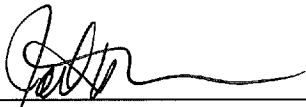
Report Date
11/25/2011 1:02 PM

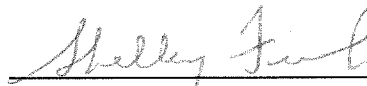
Dalmeny
Accounts for Approval
As of 11/25/2011
Batch: 2011-00052 to 2011-00054

Page 3

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
7481	11/14/2011	The Country Press 14411/14456	LIBRARY AUTHOR/DDCC BOOTH	142.27	142.27
7482	11/14/2011	Tom Moody 9	FIRE-PUBLIC ED/EQUP REPAIR	374.11	374.11
7483	11/14/2011	Trans-Care Rescue 7265/7293	RICK / SCBA AIR REFILLS	659.60	659.60
7484	11/14/2011	United Rentals of Canada Inc. 96282472-001	LAGOON PUMP	297.19	297.19
7485	11/14/2011	Van Houtte Coffee Services 85616757	DDCC-BOOTH SUPPLIES	186.40	186.40
7486	11/14/2011	Wig's Pumps & Waterworks Ltd. 134017	PUMP FOR TRACK DRAINAGE	2,014.98	2,014.98
7487	11/14/2011	Wilco Contractors Southwest 71-023-P4	HIGH SCHOOL SPORTS GROUNDS	51,277.59	51,277.59
				Total for AP:	171,485.57
					13,133.47
					184,619.04

Certified Correct This November 25, 2011



Mayor

Administrator

Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575 Originator Name: Town of Dalmeny Currency: CAD

Page 1 of 1

Back to Manual Release

Payor/Payee Name	Account Number	Inst. ID	Route	Transit	Due Date	Trans Type	Rec Type	Amount
<u>Bates, Lyle</u>							C	1740.56
<u>Bates, Wesley</u>							C	1249.59
<u>Benoit, Crystal</u>							C	479.01
<u>Bonin, Edmund</u>							C	1082.90
<u>Bradley, Matthew</u>							C	239.24
<u>Earle, James</u>							C	239.24
<u>Earle, Allan</u>							C	538.28
<u>Elder, Rick</u>							C	359.00
<u>Fraser, David</u>							C	766.35
<u>Funk, Shelley</u>							C	2069.04
<u>Furi, Michael</u>							C	239.24
<u>Janzen, Kelly</u>							C	779.09
<u>Klein, Marlys</u>							C	1095.05
<u>Mierau, Joel</u>							C	239.24
<u>Mossop, Edward</u>							C	1730.02
<u>Pryma, Dan</u>							C	239.24
<u>Roberts, Karen</u>							C	326.29
<u>Rowe, Scott</u>							C	1589.16
<u>Sonmor, Rick</u>							C	1198.06
<u>Van Meter, Christine</u>							C	1229.11
<u>Villafuerte, Carlos</u>							C	360.27
<u>Wilson, A. Douglas</u>							C	239.24

\$ 18,027.22
[Handwritten Signature] SF

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, NOVEMBER 14, 2011
DALMENY TOWN OFFICE

LAND DEVELOPMENT MAINTENANCE:

212/11 – Wilson/Furi – That Highland Capital Inc., the owner of lands intended for development, be advised that prior to that development they are required to control weeds, restrict drainage outside their property including onto lanes and streets, and that they be asked to provide a bond to the Town as guarantee of that maintenance.

Carried.

SERVICING AGREEMENT – HIGHLAND CAPITAL INC.:

213/11 – Wilson/Bradley – That the terms of the servicing agreement for land owned by Highland Capital Inc. be accepted, and that the agreement be signed by the Town.

Carried.

AERIAL PHOTOS OF DALMENY:

214/11 – Furi/J.Earle – That the Town contract with AirScapes International Inc. for a package of aerial photos, at a price of \$1,295 for a minimum of 50 photos and 8 specific sites; this service to be provided in 2012.

Carried.

BYLAW 7/11 – BUILDING BYLAW:

215/11 – J.Earle/Furi – That Bylaw 7/11 being a bylaw to provide for regulation of building construction in the Town of Dalmeny, be introduced and read a first time.

Carried.

The Administrator read the bylaw for the first time.

216/11 – Furi/J.Earle – That Bylaw 7/11 be read a second time.

Carried.

The Administrator read the bylaw for a second time.

217/11 – Mierau/Bradley – That Bylaw 7/11 be given three readings at this meeting.

Carried Unanimously.

218/11 – Bradley/Wilson – That Bylaw 7/11 be read a third time and adopted.

The Administrator read the bylaw for a third time, and the Mayor and Administrator signed and sealed the bylaw.

Handwritten signature and initials, possibly "JA" and "SF", in the bottom right corner of the page.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, NOVEMBER 14, 2011
DALMENY TOWN OFFICE

Mayor Earle left the meeting at 9:40 p.m., and Deputy Mayor Mierau assumed the chair.

Councillor Furi left the meeting at 9:50 p.m.

ADJOURN:

219/11 – J. Earle – That this meeting be adjourned.

Time: 10:10pm.

Carried.

(seal)



Mayor

Administrator

BYLAW NO. 7/11

A BYLAW RESPECTING BUILDINGS

The Council of the Town of Dalmeny of the in the Province of Saskatchewan enacts as follows:

1. SHORT TITLE

This bylaw may be cited as the Building Bylaw.

2. INTERPRETATION/LEGISLATION

- (1) "Act" means *The Uniform Building and Accessibility Standards Act* being Chapter U-1.2 of the Statutes of Saskatchewan, 1983-84 and amendments.
- (2) "Administrative Requirements" means *The Administrative Requirements for Use with The National Building Code*.
- (3) "Authorized representative" means a building official appointed by the local authority pursuant to subsection 5(4) of the Act or the municipal official.
- (4) "Local authority" means the Town of Dalmeny.
- (5) "Regulations" means regulations made pursuant to the Act.
- (6) Definitions contained in the Act and Regulations shall apply in this bylaw.

3. SCOPE OF THE BYLAW

- (1) This bylaw applies to matters governed by the Act and the Regulations, including the *National Building Code of Canada*, and the Administrative Requirements.
- (2) Notwithstanding subsection (1), references and requirements in the Administrative Requirements respecting matters regulated by the Act and Regulations shall not apply.
- (3) Notwithstanding subsection (1), references and requirements in the Administrative Requirements respecting "occupancy permits" shall not apply except as and when required by the local authority or its authorized representative.

4. GENERAL

- (1) A permit is required whenever work regulated by the Act and Regulations is to be undertaken.
- (2) No owner or owner's agent shall work or authorize work or allow work to proceed on a project for which a permit is required unless a valid permit exists for the work to be done.
- (3) The granting of any permit that is authorized by this bylaw shall not:
 - a) entitle the grantee, his successor or assigns, or anyone on his behalf to erect any building that fails to comply with the requirements of any building restriction agreement, bylaw, act and/or regulation affecting the site described in the permit, or
 - b) make either the local authority or its authorized representative liable for damages or otherwise by reason of the fact that a building, the construction, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use or occupancy of which has been authorized by permit, does not comply with the requirements of any building restriction agreement, bylaw, act and/or regulation affecting the site described in the permit.

5. BUILDING PERMITS

- (1) Every application for a permit to construct, erect, place, alter, repair, renovate or reconstruct a building shall be in **Form A**, and shall be accompanied by two sets of the plans and specifications of the proposed building, except that when authorized by the local authority or its authorized representative plans and/or specifications need not be submitted.
- (2) If the work described in an application for building permit, to the best of the knowledge of the local authority or its authorized representative, complies with the requirements of this bylaw, the local authority, upon receipt of the prescribed fee, shall issue a permit in **Form B** and return one set of submitted plans to the applicant.
- (3) The local authority may, at its discretion, have plan review, inspection and other services for the purpose of enforcement of the Act and Regulations provided by building officials designated by the minister to assist the local authority pursuant to subsection 4(4) of the Act.
- (4) The local authority may, at its discretion, have plan review, inspection and other services provided by a person, firm or corporation employed under contract to the local authority.
- (5) The permit fee for construction, erection, placement, alteration, repair, renovation or reconstruction of a building shall be:

\$5.00 per \$1000 of value on construction with a minimum fee of \$75.00

- (6) The local authority may estimate the value of construction for the work described in an application for building permit, for the purpose of evaluating a permit fee, based on established construction costs, owner's statement of costs or constructor's contract values, or similar methods selected by the local authority.
- (7) Approval in writing from the local authority or its authorized representative is required for any deviation, omission or revision to work for which a permit has been issued under this section.
- (8) All permits issued under this section expire:
 - a) six months from date of issue if work is not commenced within that period, or
 - b) if work is suspended for a period of six months, or
 - c) if work is suspended for a period of longer than six months by prior written agreement of the local authority or its authorized representative.
- (9) The local authority may, at its discretion, rebate a portion of a permit fee where work is reduced in scope or discontinued, or where other exceptional circumstances occur.
- (10) Where work for which a permit is required has commenced prior to the issuance of such permit, an additional fee shall be paid in an amount equal to 100% of the permit fee or \$10,000.00, whichever is less.

6. ENFORCEMENT OF BYLAW

- (1) If any building or part thereof or addition thereto is constructed, erected, placed, altered, repaired, renovated or reconstructed in contravention of any provision of this bylaw, the local authority or its authorized representative may take any measures as permitted by Part V of the Act for the purpose of ensuring compliance with this bylaw including, but not limited to:
 - a) entering a building,
 - b) ordering production of documents, tests, certificates, etc. relating to a building,
 - c) taking material samples,
 - d) issuing notices to owners that order actions within a prescribed time,
 - e) eliminating unsafe conditions,

- f) completing actions, upon an owner's non-compliance with an order, and adding the expenses incurred to the tax payable on the property, and
 - g) obtaining restraining orders.
- (2) If any building, or part thereof, is in an unsafe condition due to its faulty construction, dilapidated state, abandonment, open or unguarded condition or any other reason, the local authority or its authorized representative may take any measures allowed by subsection (1).
- (3) The owner of a building for which a permit has been issued or for which actions are being taken in compliance with an order shall give notice in writing to the local authority as required in Section 17.2 of the Act including, but not limited to:
- a) on start, progress and completion of construction,
 - b) of change in ownership prior to completion of construction, and
 - c) of intended partial occupancy prior to completion of construction.

7. SPECIAL CONDITIONS

- (1) Notwithstanding the requirements of the Regulations, an architect or professional engineer registered in the province of Saskatchewan shall be engaged by the owner for assessment of design and inspection of construction or certification of a building or part of a building where required by the local authority or its authorized representative.
- (2) An up-to-date plan or survey of the site described in a permit or permit application prepared by a registered land surveyor shall be submitted by the owner where required by the local authority or its authorized representative.
- (3) It shall be the responsibility of the owner to ensure that change in property lines and/or change in ground elevations will not bring the building or an adjacent building into contravention of this bylaw.
- (4) It shall be the responsibility of the owner to arrange for all permits, inspections and certificates required by other applicable bylaws, acts and regulations.

8. DEMOLITION PERMITS

- (1) a) The fee for a permit to demolish a building shall be \$25.00.
- b) (i) In addition, the applicant shall deposit with the local authority a \$5000 surety in cash or bond to cover the cost of restoring the site after the building has been demolished to such condition that it is, in the opinion of the local authority or its authorized representative, not dangerous to public safety.
- (ii) If the applicant who demolishes the building restores the site to a condition satisfactory to the local authority or its authorized representative, the sum deposited, or portion thereof, shall be refunded.
- (2) Every application for a permit to demolish a building shall be in **Form C**.
- (3) Where a building is to be demolished and the local authority or its authorized representative is satisfied that there are no debts or taxes in arrears or taxes outstanding with respect to the building or land on which the building is situated, the local authority, upon receipt of the fee and deposit prescribed, shall issue a permit for the demolition in **Form D**.
- (4) At least 24 hours prior to demolition, the applicant must:
- a) Arrange with the Town of Dalmeny to have the water and sanitary sewer service connections discontinued at the water and sewer mains and
 - b) Arrange with the gas, electric and telephone companies or other utilities to discontinue their services.

- (5) Demolition permits expire six months from the date of issue except that permit may be renewed for six months upon written application to the local authority.

9. REMOVING, RELOCATION OR PLACEMENT OF BUILDING PERMITS

- (1) a) The fee for a permit to remove and/or relocate a building shall be \$25.00

- b) i) In addition, the applicant shall deposit with the local authority a \$5000 surety in cash or bond to cover the cost of restoring the site after the building has been moved or removed to such condition that it is, in the opinion of the local authority or its authorized representative, not dangerous to public safety.
ii) If the applicant who moves or removes the building restores the site(s) to a condition satisfactory to the local authority or its authorized representative, the sum deposited, or portion thereof, shall be refunded.

- (2) Every application for a permit to remove and/or relocate a building shall be in **Form C**.

Before issuing a permit for the removal and/or relocation, the local authority must be satisfied that:

- a) the structure of the building is such that the removal and/or relocation can be safely effected;
b) that no person other than a licensed building mover will remove or relocate the building;
c) that the building shall be moved along a route that, if by reason of its height, is the least likely to occasion damage to municipal facilities;
c) that there are no arrears or taxes outstanding with respect to building or land on which building is or will be situated;
e) that when the building is placed on its new site and completed, it will conform with all applicable by laws;
f) that the architectural design of the building will not adversely affect the general design of the buildings in the neighbourhood to which the building is to be moved; and
g) that the prescribed fee and deposit has been received.
- (3) a) Where a building is to be removed from the jurisdiction of the local authority, and the local authority or its authorized representative is satisfied that there are no debts or taxes in arrears or taxes outstanding with respect to the building or land on which the building is situated, the local authority upon receipt of the fee and deposit prescribed, shall issue a removal permit by **Form D**.
- b) Where a building is to be relocated from its *site and set upon another site in the local authority*, and the local authority or its authorized representative is satisfied that there are no debts or taxes in arrears or taxes outstanding with respect to the building or land on which the building is situated, and the building when placed on its new site and completed, to the best of the knowledge of the local authority or its authorized representative, will conform with the requirements of this bylaw, the local authority, upon receipt of the fee and deposit prescribed, shall issue a permit for the removal in Form D. In addition, the local authority, upon receipt of the fee prescribed in Section 5(5), shall issue a permit for the placement of the building in **Form B**.
- c) Where a building is to be relocated from a *site external to the local authority and set upon a site within the local authority*, and the local authority or its authorized representative is satisfied that there are no debts or taxes in arrears or taxes outstanding with respect to the land on which the building is to be situated, and the building when placed on its new site and completed, to the best of the knowledge of the local authority or its authorized representative, will conform with the requirements of this bylaw, the local authority, upon receipt of the fee and deposit prescribed, shall issue a permit for the placement of a building in **Form D**.

- (4) At least 24 hours prior to the removal and/or relocation, the applicant must:

- a) Arrange with the Town of Dalmeny to have the water and sanitary sewer service connections

- b) Arrange with the gas, electric and telephone companies or other utilities to discontinue their services. discontinued at the water and sewer mains and
- (5) All permits issued under this section expire six months from the date of issue except that a permit may be renewed for six months upon written application to the local authority.

10. CONTROL OF GRADE ELEVATIONS

- (1) When issuing a building permit for new construction or alterations involving new foundation, the local authority or its authorized representative in conjunction with the town engineers shall define the finished grade elevation, the future sidewalk elevation (if required) and the benchmark reference for the development.
- (2) It will be the responsibility of the owner to ensure all grade elevations are met and maintained.

11. SPRINKLERED FIRE PROTECTION

Notwithstanding the requirements of the UBAS Act and regulations are maintained all buildings over two storeys in building height shall be sprinklered.

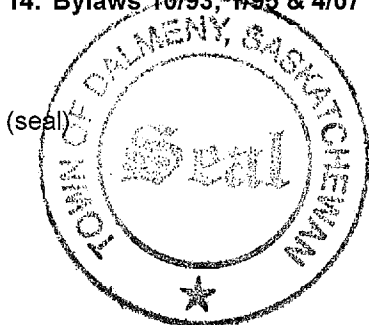
12. SPECIAL CONDITIONS

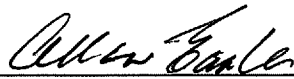
- (1) Notwithstanding the requirements of the Regulations, an architect or professional engineer registered in the province of Saskatchewan shall be engaged by the owner for assessment of design and inspection of construction or certification of a building or part of a building where required by the local authority or its authorized representative.
- (2) An up-to-date plan or survey of the site described in a permit or permit application prepared by a registered land surveyor shall be submitted by the owner where required by the local authority or its authorized representative.
- (3) It shall be the responsibility of the owner to ensure that change in property lines and/or change in ground elevations will not bring the building or an adjacent building into contravention of this bylaw.
- (4) It shall be the responsibility of the owner to arrange for all permits, inspections and certificates required by other applicable bylaws, acts and regulations.

13. PENALTY

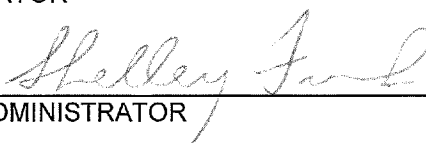
- (1) Any person who contravenes any of the provisions of this bylaw shall be liable to the penalties provided in Section 22 of the Act.
- (2) Conviction of a person or corporation for breach of any provision of this bylaw shall not relieve him from compliance therewith.

14. Bylaws 10/93, 1/95 & 4/07 are hereby repealed.





MAYOR



ADMINISTRATOR

Enacted pursuant to Section 14 of *The Uniform Building and Accessibility Standards Act*



DEVELOPMENT PERMIT/BUILDING PERMIT APPLICATION

This is NOT a Building Permit

Form A

CLASS OF WORK	New <input type="checkbox"/>	Addition <input type="checkbox"/>	Relocation <input type="checkbox"/>	Permit #
	Repair <input type="checkbox"/>	Removal <input type="checkbox"/>	Development <input type="checkbox"/>	

PROJECT INFORMATION	Building Address (Including Unit #)	<u>Legal Description</u>			Value of Construction Excluding land Value
		Lot	Block	Plan	
	Proposed Use:	Estimated Development Dates:			
	Basement Development ()YES () NO Deck ()YES () NO Detached Garage ()YES ()NO Fireplace ()YES ()NO	Start:	Completion:		
	Property Size:				

Please list all existing structures on the site as well as area, i.e. houses, garages, shed, decks & other structures

Existing Building	Area

APPLICANT	Applicant Name:		Company Name:(if applicable)			
	Mailing Address:		City:	Province:	Postal Code:	
	Phone Number					
	Main:	Other:	Fax:	Email Address:		

OWNER	Owner Name or Same as Applicant () Yes		Company Name:(if applicable)			
	Address:		City:	Province:	Postal Code:	
	Phone Number					
	Main:	Other:	Fax:	Email Address:		

CONTRACTOR	Contractor Name or Same as Applicant () Yes		Company Name:(if applicable)			
	Address:		City:	Province:	Postal Code:	
	Phone Number					
	Main:	Other:	Fax:	Email Address:		

Application Information				Office Use	
Application will not be processed if site plan is not attached					
Site Plan Attached () Yes					
2 sets of drawings must be attached or					
Application will not be processed.					
Drawings attached () Yes					
				Percent of Land Occupied: _____	
				Approved by Developer () YES () N/A	
				Fee for Building Permit \$ _____	
				Fee for Development Permit \$100.00 R# _____	
				Total amount owing \$ _____	
				Roll Number _____	

I hereby agree to comply with the Building and Zoning Bylaw of the Town of Dalmeny and acknowledge that it is my responsibility to ensure compliance with these and any other applicable bylaws, provincial acts and regulations regardless of any plan review or inspections that may or may not be carried out by the Town of Dalmeny or its authorized representatives. I agree to do all construction work solely in accordance and compliance with the information and plans provided by me in this application, and will obtain all other work permits required in conjunction with my development. I hereby declare that the above information is true and correct.

Applicant Signature: _____

Date: _____

TOWN OF DALMENY
BYLAW NO.07-11



FORM B

Permit Number _____

TOWN OF DALMENY, SASKATCHEWAN
BUILDING PERMIT

Permission is hereby granted to _____ to construct a _____ on Lot _____,
Block _____, Plan _____, civically know as _____, in accordance with the
application dated _____. Grade levels of the building site are to be as indicated below.

This permit is issued subject to the following conditions:

Any deviation, omission or revision to the approved application requires approval of the local authority representative. This permit expires six months from the date of issue if work is not commenced within that period or if work is suspended for a period of six months, unless otherwise authorized by the Town of Dalmeny or its authorized representative.

Estimated Value of Construction: \$ _____
Permit Fee: \$ _____

Date

Signature of Authorized Representative

TOWN OF DALMENY
BYLAW NO.07-11



TOWN OF DALMENY, SASKATCHEWAN
APPLICATION FOR A PERMIT TO
DEMOLISH, REMOVE, RELOCATE OR PLACE A BUILDING

Form C

I hereby make application for a permit to:

- Demolish
- Remove
- Relocate within Town
- Relocate in Town from Out of Town

a building now situated on: _____ (Civic address or location)
Legal: Lot _____ Block _____ Plan _____

The work will commence on _____, 20 _____ and will be completed on _____, 20 _____.

The Building Mover will be _____

The building will be moved over the following route:

_____ (Civic address or location)

The site work (filling, final grading, landscaping, etc.) which will be done after building is moved includes:

I hereby agree to comply with the Building Bylaw of the Town of Dalmeny and to be responsible and pay for any damage done to any property as a result of the demolition or moving of the said building, and to deposit such sum as may be required by Bylaw No.07-11. I acknowledge that it is my responsibility to ensure compliance with any other applicable bylaws, acts and regulations, and to obtain all required permits and approvals prior to demolishing, removing, relocating or placing a building. I hereby declare that the above information is true and correct.

_____ Date

_____ Signature of Owner or Owner's Agent

Form D:

Permit Fee \$ _____

Permission is hereby granted to _____ to

- Demolish
- Remove
- Relocate within Town
- Relocate in Town from Out of Town

a building now situated on: _____ Legal: Lot _____ Block _____ Plan _____
(Civic Address)

to: _____

in accordance with the application dated _____, 20 _____.

This permit expires six months from the date of issue.

This permit is issued subject to the following conditions : _____

Any deviation, omission or revision to the approved application requires approval of the Town of Dalmeny or its authorized representative.

Once the applicant who demolishes, moves, removes or places the building restores the site(s) to a condition satisfactory to the local authority or is authorized representative, the sum deposited, or portion thereof, shall be refunded.

_____ Date

_____ Signature of Authorized Representative