

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MAY 14, 2018
DALMENY TOWN OFFICE

PRESENT: Mayor Jon Kroeker, Jon Redekop, Christa-Ann Willems, Anna-Marie Zoller, Ed Slack, and Karly Russin. Also present was CAO Jim Weninger.

ABSENT: Councillor Greg Bueckert.

CALL TO ORDER

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

ADOPTION OF AGENDA

192/18 – Russin/Redekop – That the agenda for the Regular meeting of Council of the Town of Dalmeny for May 14, 2018 be adopted as presented.

Carried.

MINUTES

193/18 – Redekop/Russin – That the Minutes of the April 23, 2018 Regular Council meeting be approved as circulated.

Carried.

LETTER-PROPOSED ROAD RECONSTRUCTION APPROVAL

194/18 – Redekop/Russin – That the letter of April 26, 2018 from the Saskatchewan Municipal Board Local Government Committee regarding the approval of the proposed road reconstruction Local Improvement Projects at Wakefield Avenue (East of First Street to Lane East of Prairie Street) and Victor Terrace (Loepky Avenue to Cul-de-Sac (Bulb)) be accepted by Council.

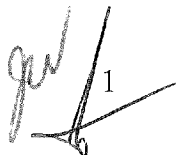
Carried.

OUTSTANDING PROPERTY TAXES

195/18 – Slack/Redekop – That due to the outstanding property taxes in the amount of \$4,738.26 for the property legally known as Lot 8, Block 35, Plan 102104042, that the penalty and interest switches be turned off subject to the following terms and conditions.

- Post-dated cheques and/or equivalent in the amount of \$275.00 per month be given to the Town.
- In the event that a monthly cheque and/or equivalent is not received by the Town and/or honoured by the Credit Union and/or Financial Institution that the penalty and interest switches be turned back on, until the cheque(s) and/or equivalent is honoured.
- That upon the property taxes becoming current, that the owners enrol in the Tax Installment Payment Plan Service (T.I.P.P.S).

Carried.



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ACCOUNTS PAYABLE

196/18 – Willems/Russin - That the accounts as detailed on the attached cheque listing and amounting to \$283,826.26 for the period ending May 11, 2018 and representing cheque numbers 13585 to 13655 be approved by Council.

Carried.

PAYROLL

197/17 – Zoller/Slack – That the payroll in the amounts of \$23,051.53 and \$19,506.98 for the pay periods ending April 23, 2018 and May 7, 2018 be approved by Council.

Carried.

PER DIEMS

198/18 – Zoller/Slack – That the per diems in the amount of \$2,249.07 for the pay period ending May 31, 2018 be approved by Council.

Carried.

CORRESPONDENCE

199/18 – Slack/Redekop – That the following correspondence be filed:

- A. Press Release – Emergency Alerts Works on Municipal Communication System
- B. Saskatchewan Housing Authority – 2017 Annual Report

Carried.

PUBLIC MEETING

A Public Meeting was held at 7:20 p.m. pertaining to Bylaw 3-2018. This Zoning Bylaw amendment would amend Bylaw No. 2-2016 to rezone a portion of LS 10 and LS 15, and all of LS 9 and LS 16, located in the NE ¼ Section 11-39-6-W3M and a portion of Surface Parcel Number 145340197, located in the SE ¼ Section 11-39-6-W3M to Future Urban Development (FUD). This land pertains to the newly annexed land into the municipal boundaries of the Town of Dalmeny.

There were no oral or written representations regarding this Bylaw.

There were no members of the public that attended the meeting to speak to the Bylaw.



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CAO REPORT

200/18 – Slack/Redekop – That the Town Administrator/CAO Report as presented by Town Administrator/CAO Jim Weninger for May 14, 2018 be accepted by Council.

Carried.

CUSTOM REPORT LIBRARY SOFTWARE

201/18 – Slack/Redekop – That Council authorize the purchase of the Custom Report Library software program to assist the Town in the creation of reports and letters at an estimated cost of \$799.00, plus applicable taxes and that Client Care Manager Jamie Dent of MuniSoft be advised of the same.

Carried.

SAMA PHYSICAL RE-INSPECTION

202/18 – Redekop/Russin – That Council request the Saskatchewan Assessment Management Agency (SAMA) to complete a physical re-inspection of all of the properties within the Town of Dalmeny.

Carried.

UMAAS CONVENTION

203/18 – Redekop/Russin – That Town Administrator/CAO Jim Weninger be given permission to attend the Urban Municipal Administrators' Association Convention from Tuesday, June 5 to Friday, June 8, 2018 at the Travelodge in Saskatoon. Expenses to be paid in accordance with Town of Dalmeny Policies and Procedures.

Carried.

SREDA MINUTES

204/18 – Russin/Redekop – That the Minutes of the April 24, 2018 Saskatoon Regional Economic Development Authority Meeting (SREDA) be accepted by Council.

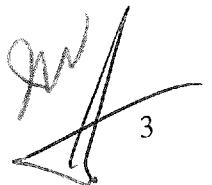
Carried.

BYLAW 3-2018 – ZONING BYLAW AMENDMENT

205/18 – Russin/Zoller – That Bylaw 3-2018 be read a second time.

Carried.

The CAO read Bylaw 3-2018 a second time.



3

TOWN OF DALMENY
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206/18 – Russin/Redekop – That Bylaw 3-2018 be given third reading at this meeting.

Carried Unanimously.

207/18 – Redekop/Willems – That Bylaw 3-2018 be read a third time and adopted.

Carried.

The CAO read Bylaw 3-2018 a third time, and the Mayor and CAO signed and sealed the bylaw.

BYLAW 5-2018 – AMEND BYLAW 2-2018 - ALL-NET AGREEMENTS

208/18 – Zoller/Redekop – That Bylaw 5-2018, A Bylaw to Amend Bylaw 2-2018, A Bylaw to Provide for the Town of Dalmeny to Enter into an Agreement with All-Net.Ca Inc. be introduced and read a first time.

Carried.

The CAO read Bylaw 5-2018 a first time.

209/18 – Redekop/Russin – That Bylaw 5-2018 be read a second time.

Carried.

The CAO read Bylaw 5-2018 a second time.

210/18 – Slack/Redekop – That Bylaw 5-2018 be given third reading at this meeting.

Carried Unanimously.

211/18 – Willems/Russin – That Bylaw 5-2018 be read a third time and adopted.

Carried.

The CAO read Bylaw 5-2018 a third time, and the Mayor and CAO signed and sealed the bylaw.

IN-CAMERA

212/18 – Zoller/Slack – That Council move into the Committee of the Whole and that the session be “in camera” at 8:28 p.m.

Carried.

RECONVENE

213/18 – Zoller/Redekop - That Council reconvene and report at 8:53 p.m.

Carried.



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APPLICATION TO CLOSE LANES

214/18 – Russin/Slack – That the Town of Dalmeny make application to the Minister of Highways and Infrastructure to close the lane which lies adjacent to Lots 20, 21 and 22, Block 18, Plan 99SA09472 and Lots 15 and 16, Block 18, Plan 80S28627.

Carried.

SASKPOWER'S QUOTATION-RELOCATE

215/18 – Russin/Zoller – That Council accept SaskPower's quotation #113744 to relocate the existing electrical facilities adjacent to Lot 10, Block 19, Plan 80S28627 (corner cut) at a cost of \$7,298.92, plus applicable tax.

Carried.

ACCEPT SASKPOWER'S QUOTATION

216/18 – Russin/Slack – That Council accept SaskPower's quotation #108744 for the installation of 35 X 8000lm (150-watt equivalent) LED luminaries installed on galvanized steel standards as it pertains to the South Industrial Park at a cost of \$94,767.04, plus applicable tax. This cost will be equally divided between the Town of Dalmeny and Dalmeny Industrial Park Inc. Once installed, the Ministry of Highways and Infrastructure (MHI) will be responsible for the monthly operating costs for the 3 delineation lights as per the agreement signed between Dalmeny Industrial Park Inc. and MHI.

Carried.

CARETAKER LETTER OF RESIGNATION

217-18 – Slack/Redekop – That the letter of resignation from Terry Emond, the Caretaker for the JJ Loewen Community Centre effective May 31, 2018 be accepted by Council with regret.

Carried.

SEASONAL LABOURER

218/18 – Slack/Redekop – That Griffin Johnson be hired for the summer as a Seasonal Labourer commencing May 7, 2018 to August 31, 2018 under the following term and condition:

1. Criminal Record Check

Carried.

Mayor Jon Kroeker declared a conflict of interest and a pecuniary interest and left the room at 9:00 p.m.

During Mayor Jon Kroeker absence, Deputy Mayor Ed Slack presided over the meeting.



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IN-CAMERA

219/18 – Zoller/Redekop – That Council move into the Committee of the Whole and that the session be “in camera” at 9:02 p.m.

Carried.

RECONVENE

220/18 – Redekop/Willems - That Council reconvene and report at 9:19 p.m.

Carried.

MICRO SURFACING – PRAIRIE PAVING

221/18 – Russin/Zoller – That Council accept the price of \$41,837.50, plus applicable taxes from Prairie Paving (2006) Inc. to complete micro surfacing on Wall Street from Loepky Avenue to the MR and on Third Street from Wakefield Avenue to Ross Avenue and that Catterall & Wright be advised of the same.

Carried.

COUNCIL AWARD- RUSZKOWSKI ENTERPRISES LTD.- SOUTH INDUSTRIAL PARK

222/18 – Russin/Zoller – That Council award the Industrial Park – Phase 1 Road Construction – Option 2 – Bottom Lift of Pavement and Separate Price B (Parcel HH) to Ruszkowski Enterprises Ltd. at a cost of \$1,450,203.15, plus applicable taxes and that Catterall & Wright be advised of the same, provided the following terms and conditions are met prior:

- That Dalmeny Industrial Park Inc. satisfy their outstanding 2017 amount.
- That Dalmeny Industrial Park Inc. provide the Town of Dalmeny with postdated cheques for their entire share of the cost.

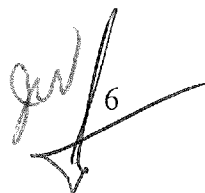
Carried.

CATTERALL & WRIGHT- ENGINEERING FOR FIRST STREET CROSSING AND WIDENING

223/18 – Zoller/Willems – That Council authorize Catterall & Wright to begin the necessary engineering required to complete the First Street Crossing and Widening, in conjunction with the Canadian National Railway Company and that this Project be ready for tendering in February of 2019 as follows:

- Upsizing of Water Main;
- Installation of New Manhole;
- Extension of Drainage Culverts;
- Asphalt Pavement complete with heavy structure;
- Widening of Street on both sides;
- Crossing Signals moved to accommodate a wider Street;
- Pedestrian Walking Paths; possible sidewalk

Carried.



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WILCO CONTRACTORS – SOUTH RETENTION PATHWAY

224/18 – Willems/Russin – That Catterall & Wright advise Wilco Contractors Southwest Inc. to complete an additional 1275 square metres of pathway around the perimeter of the South Retention Pond at an estimated cost of \$48,450.00, plus applicable taxes.

Carried.

WILCO CONTRACTORS – SOUTH CONCRETE PADS

225/18 – Zoller/Willems – That Catterall & Wright advise Wilco Contractors Southwest Inc. to complete the installation of the following concrete pads as per their tender in 2017 at a cost of \$14,250.00, plus applicable taxes.

- Four (4) Trash Receptacle Pads
- Two (2) Park Bench Pads
- Five (5) Picnic Bench Pads

Carried.

Mayor Jon Kroeker returned to the meeting at 9:24 p.m. and presided over the meeting.

Deputy Mayor Ed Slack vacated the chair and resumed his position as Councillor.

ADJOURN

226/18 – Zoller/Slack – That the meeting be adjourned. Time 9:41 p.m.

Carried.



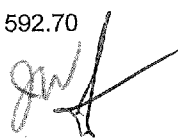
Original Signed by Mayor Jon Kroeker

Original Signed by CAO Jim Weninger

Report Date
5/11/2018 2:18 PM

Dalmeny
Accounts for Approval
As of 5/11/2018
Batch: 2018-00024 to 2018-00026

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
13585	4/30/2018	AMSC Insurance Services Ltd 41	MAY GROUP INSURANCE PMT	6,314.15	6,314.15
13586	4/30/2018	Lacy Boisvert 5	S&P LADIES NIGHT EXPENSES	1,992.33	1,992.33
13587	4/30/2018	M.E.P.P. 183	APRIL MEPP PAYMENT	10,526.74	10,526.74
13588	4/30/2018	MacEwen Constructors Inc. NO.071-091-P3	INDUSTRIAL PARK STORM POND	153,427.48	153,427.48
13589	4/30/2018	Minister of Finance 4	APRIL TAXES COLLECTED	21,307.63	21,307.63
13590	4/30/2018	Sask. Power Corp. 189	SASKPOWER/ENERGY PMT	17,008.94	17,008.94
13591	4/30/2018	Sask. Tel 307	SASKTEL PAYMENT	510.79	510.79
13592-Man	5/02/2018	Dalmeny Insurance 4	2009/2010 CROWN VIC PLATES	747.08	747.08
13593	5/14/2018	Allan's Disposal Services Ltd. 201812426	PORTABLE TOILET EAST POND	252.00	252.00
13594	5/14/2018	Anderson Pump House Ltd IN407857	WATER PLANT-TOT CHLORINE	231.53	231.53
13595	5/14/2018	Ashley Andrew 1	S&P-LADIES NIGHT SUPPLIES	66.60	66.60
13596	5/14/2018	Basic Plus First Aid Training 2018224	FIRE-FIRST AID TRAINING	147.00	147.00
13597	5/14/2018	Bell Mobility Inc. 10	AERATION BUILDING AUTODIALER	67.86	67.86
13598	5/14/2018	Canadian National Railways 9500185691	SIGNAL MAINTENANCE	420.00	420.00
13599	5/14/2018	Canadian National Railways 91381423	SIGNAL MAINTENANCE	248.00	248.00
13600	5/14/2018	Canwest Propane Partnership 640897	ARENA PROPANE	45.51	45.51
13601	5/14/2018	Christa Willems 6	WHEATLAND AGM	115.30	115.30
13602	5/14/2018	Connie Klassen 27	FIRE-SEWING	360.00	360.00
13603	5/14/2018	Corinne Cowley 1	S&P-LADIES NIGHT SUPPLIES	53.49	53.49
13604	5/14/2018	Crestline Coach Ltd. 112951	FIRE-MEDICAL SUPPLIES	592.70	592.70




Report Date
5/11/2018 2:18 PM

Dalmeny
Accounts for Approval
As of 5/11/2018
Batch: 2018-00024 to 2018-00026

Page 2

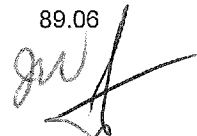
Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
13605	5/14/2018	Crosby Hanna & Assoc. #58(342-37)	ADVISORY SERVICES	468.56	468.56
13606	5/14/2018	Dalmeny Minor Baseball 10	2017-2018 COMMUNITY GRANT	800.00	800.00
13607	5/14/2018	Dalmeny Minor Soccer 21	2017-2018 COMMUNITY GRANT	1,000.00	1,000.00
13608	5/14/2018	Danica Lorser 7	DALMENY DAYS-FACE PAINT	350.00	350.00
13609	5/14/2018	Darlene Klassen 18	FIRE- MEDICAL/OFFICE SUPPLIES	348.67	348.67
13610	5/14/2018	De Lage Landen Financial 6733295	OFFICE PHOTOCOPIER PMT	919.08	919.08
13611	5/14/2018	Derek Sawyer 9	FIRE-PANCAKE BFASST SUPPLIES	206.11	206.11
13612	5/14/2018	Early's Farm and Garden Centre 344362	CENTENNIAL-SOCCER FIELD MAINT.	214.20	214.20
13613	5/14/2018	Edward Slack 16	SREDA MEETING	116.20	116.20
13614	5/14/2018	First Filter Service 211299	DIESEL/GAS TANK FILTER	34.21	34.21
13615	5/14/2018	Flynn Canada Ltd. 409014	JJ ROOF REPAIR	6,571.20	6,571.20
13616	5/14/2018	Gilbert Kewistep 1	HONORARIUM-RECONN MEETING	75.00	75.00
13617	5/14/2018	Hepburn CO-OP 614	FIRE-GAS	689.82	689.82
13618	5/14/2018	Inter-City Electric LTD. 17442	ARENA CAPACITORS	3,626.37	3,626.37
13619	5/14/2018	Jaryn Janzen 1	RED BARN CLEAN	70.00	70.00
13620	5/14/2018	Jenson Publishing 45024/44922	ZONING AMENDMENT	641.02	641.02
13621	5/14/2018	Jim Weninger 42	MEETING-TRAVEL/MEALS	306.81	306.81
13622	5/14/2018	Joanne Elder 47	RICK/JOANNE TRAUMA LIFE TRAINI	101.00	101.00
13623	5/14/2018	Lacy Boisvert 6	S&P-LADIES NIGHT EXPENSE	536.36	536.36
13624	5/14/2018	Loblaws Inc. 53006/35400	ARENA BOOTH SUPPLIES	597.39	597.39
13625	5/14/2018	Loraas Disposal Services 100	APRIL GARBAGE PICKUP	13,508.17	13,508.17
13626	5/14/2018	Millsap Fuel Distributors Ltd.			



Report Date
5/11/2018 2:18 PM

Dalmeny
Accounts for Approval
As of 5/11/2018
Batch: 2018-00024 to 2018-00026

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		486110-486139	PW-GAS/DIESEL	2,563.70	2,563.70
13627	5/14/2018	Minister of Finance 817184/117184	FIRE/POLICE RADIO LICENSE	1,198.80	1,198.80
13628	5/14/2018	Moody's Equipment 739/35/85/31/92	FIRE-FOAM/ADAPTER/PARTS	2,913.36	2,913.36
13629	5/14/2018	MuniCode Services Ltd. 808/837/842	BUILDING INSPECTIONS	1,880.73	1,880.73
13630	5/14/2018	Nikki Hyland 42	FIRE-CONSUMABLES/PARADE	519.01	519.01
13631	5/14/2018	Nor-Tec Linen Services 170352/170135	ARENA/POLICE/OFFICE MATS	196.43	196.43
13632	5/14/2018	Owen Lindberg 5	BALL DIAMOND MAINT	200.00	200.00
13633	5/14/2018	Pinnacle Dist. S243365-00	BALL HOCKEY FLOOR MAINTAINER	227.77	227.77
13634	5/14/2018	Poulin's Pest Control 1047843	OFFICE ANT CONTROL	850.50	850.50
13635	5/14/2018	Prairie Mobile Communications 839804	FIRE-RADIOS	165.34	165.34
13636	5/14/2018	Princess Auto 1212589	PW-HOSE/SUPPLIES	39.88	39.88
13637	5/14/2018	Reed Security 86539	SECURITY CAMERAS	379.62	379.62
13638	5/14/2018	Rick Elder 140	FIRE-WOODLAND COURSE	150.00	150.00
13639	5/14/2018	Rocky Mountain Phoenix 109789/CR-13166	FIRE HOSE	745.92	745.92
13640	5/14/2018	S.U.M.A. 82947	MUNICIPAL WORLD SUBSCRIPTION	36.39	36.39
13641	5/14/2018	Sask Can Auto Restoration SI-1088/SI-1123	2007 GMC REPAIR /POLICE OIL	478.71	478.71
13642	5/14/2018	Sask Research Council 22/59/78/38/84	WATER LAB TESTING	192.94	192.94
13643	5/14/2018	Sask. Power Corp. 190	ELECTRICAL SERVICE TO STORM PU	10,520.54	10,520.54
13644	5/14/2018	Sask. Tel 308	SASKTEL PAYMENT	1,850.74	1,850.74
13645	5/14/2018	SASK. WCB 2018- 1/2	2018-1/2 WORKERS COMP FEE	5,505.75	5,505.75
13646	5/14/2018	SVP Envoyer paiement a 6153606	WATER METER FLASHLIGHT	258.81	258.81
13647	5/14/2018	Terry Croteau 15	FIRE-PANCAKE BFAST SUPPLIES	89.06	89.06



Report Date
5/11/2018 2:18 PM

Dalmeny
Accounts for Approval
As of 5/11/2018
Batch: 2018-00024 to 2018-00026

Page 4

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
13648	5/14/2018	The Fireworks Factory Inc 26286	DALMENY DAYS FIREWORKS	4,000.01	4,000.01
13649	5/14/2018	The Technical Safety Authority BR-00132012	ANNUAL REFRIGERATION LICENSE	65.00	65.00
13650	5/14/2018	Trans-Care Rescue 15978	POLICE-SUPPLIES	66.13	66.13
13651	5/14/2018	Twin River Music Festival 18	2017-2018 COMMUNITY GRANT	1,000.00	1,000.00
13652	5/14/2018	U.M.A.A.S. 37	2018 CONVENTION	220.50	220.50
13653	5/14/2018	WarAnn Enterprises Ltd 1591	DALMENY DAYS BALLON TWISTING	236.25	236.25
13654	5/14/2018	Webb Survey's 22395 22374	3RD AVE S & CUTOFF CORNERS REGISTRATION PARCEL A	1,042.50 515.00	1,557.50
13655	5/14/2018	Westburne Electric Supply 7665426	ARENA LIGHTS	101.57	101.57
				Total for AP:	283,826.26

Certified Correct This May 11, 2018

Original Signed by Mayor Jon Kroeker

Original Signed by CAO Jim Weninger



Customer Automated Funds Transfer

[Main Menu](#) [Log off](#) [Help](#)

SID:763233820 Current System Date: 2018-Apr-23 UserID: CUPSSD3380

Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575 Originator Name: Town of Dalmeny Currency: CAD

Page 1 of 1

Payor/Payee Name

- [Bates, Lyle](#)
- [Bonin, Edmund](#)
- [Dreger, Jody](#)
- [Dyck, Bradley](#)
- [Elder, Rick](#)
- [Emard, Terry](#)
- [Fraser, David](#)
- [Furi, Bonnie](#)
- [Halcro, Mathew](#)
- [Honeker, Sheila](#)
- [Janzen, Kelly](#)
- [Johnson, Jeffrey](#)
- [Klein, Marlvs](#)
- [Mossop, Edward](#)
- [Rowe, Scott](#)
- [Slack, Angela](#)
- [Sonmor, Rick](#)
- [Van Meter, Christine](#)
- [Weninger, Jim](#)

Page [1]

[Back to Manual Release](#)

Rec Type	Amount
C	1846.09
C	1188.18
C	517.69
C	1818.70
C	542.26
C	468.29
C	697.68
C	359.77
C	1191.91
C	260.01
C	1233.09
C	2339.24
C	777.70
C	1839.00
C	1667.66
C	241.62
C	2296.25
C	1415.38
C	2351.01

23,051.53

jm



Customer Automated Funds Transfer

Main Menu Log off Help

SID:18966561 Current System Date: 2018-May-07 UserID: CUPSSD3380

Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575

Page 1 of 1

Payor/Payee Name

- Bates, Lyle
- Bonin, Edmund
- Cowley, Cody
- Dreger, Jody
- Dyck, Bradley
- Fraser, David
- Furi, Bonnie
- Halcro, Mathew
- Honeker, Sheila
- Janzen, Kelly
- Janzen, Jayce
- Johnson, Jeffrey
- Klein, Marlys
- Mossop, Edward
- Rowe, Scott
- Sonmor, Rick
- Van Meter, Christine
- Weninger, Jim

Page [1]

Back to Manual Release

Rec Type	Amount
C	1844.96
C	673.80
C	325.14
C	516.22
C	1494.16
C	426.58
C	457.53
C	1194.60
C	184.00
C	1239.63
C	321.09
C	1418.36
C	777.70
C	1840.79
C	1670.50
C	1356.08
C	1418.09
C	2347.75

19,506.98

JW



Customer Automated Funds Transfer

Main Menu

Log off

Help

SID:30998041 Current System Date: 2018-May-01 UserID: CUPSSD3380

Payor/Payee's List Ready for Manual Release

Originator ID: 228894

Page 1 of 1

Click to Manual Release

Payor/Payee Name

Rec Type Amount

Bueckert, Greg

C 277.34

Hueser, Wilbur

C 166.53

Kroeker, Jonathan

C 623.97

Redekop, Jonathan

C 277.34

Russin, Karly

C 277.34

Slack, Edward

C 277.34

Willems, Christa-Ann

C 71.87

Zoller, Anna-Marie

C 277.34

Page [1]

2,249.07

TOWN OF DALMENY

BYLAW No. 3-2018

A BYLAW OF THE TOWN OF DALMENY TO AMEND BYLAW NO. 2-2016, KNOWN AS THE ZONING BYLAW OF THE TOWN OF DALMENY

The Council of the Town of Dalmeny, in the Province of Saskatchewan, in open meeting hereby enacts as follows:

1. **Section 7 – Maps, The Zoning District Map**, is amended by zoning the lands legally described as:

- A portion of LS 10 and LS 15, and all of LS 9 and LS 16, located in the NE ¼ Section 11-39-6-W3M; and
- A portion of Surface Parcel Number 145340197, located in the SE ¼ Section 11-39-6-W3M.

to **FUD – Future Urban Development District** as shown within the bold dashed line on the map attached as Schedule “A” which forms part of this bylaw.

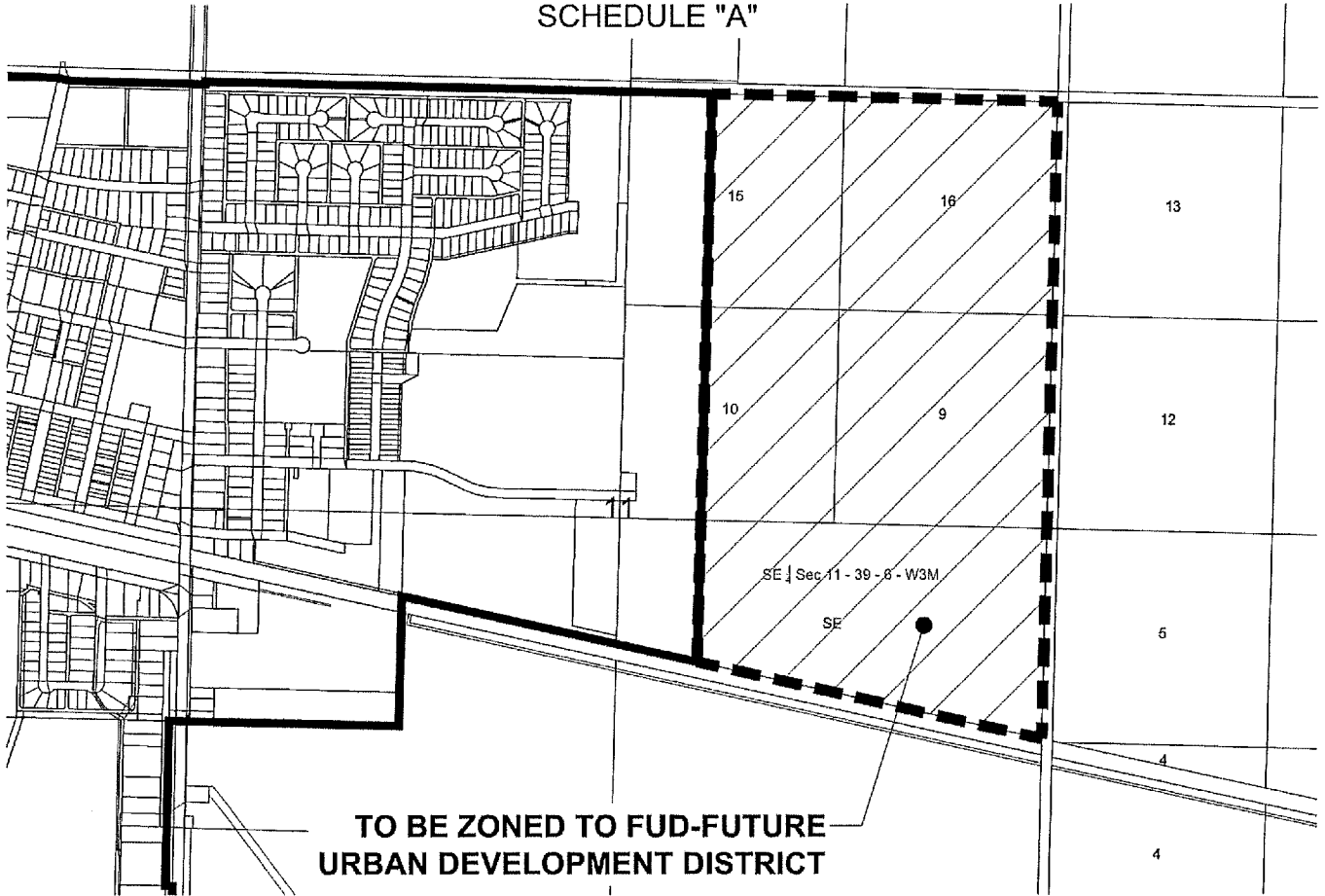
2. This bylaw shall come into force and take effect when adopted by Council.

Original Signed by Mayor Jon Kroeker



Original Signed by CAO Jim Weninger

SCHEDULE "A"



**TO BE ZONED TO FUD-FUTURE
URBAN DEVELOPMENT DISTRICT**

TOWN OF DALMENY

BYLAW NO. 5-2018

A BYLAW TO AMEND BYLAW 2-2018, A BYLAW TO PROVIDE FOR THE TOWN OF DALMENY TO ENTER INTO AN AGREEMENT WITH ALL-NET.CA INC.

The Council of the Town of Dalmeny in the Province of Saskatchewan enacts as follows:

1. The Town of Dalmeny is hereby authorized to enter into a Contract for Web Design and Maintenance Services Agreement with All-Net.ca Inc. as it pertains to the Development of a Website, Hosting and Other Services.
2. The Contract for Web Design and Maintenance Services Agreement is attached hereto and forms a part of this bylaw, and is identified as Exhibit "B".
3. The Mayor and the Chief Administrative Officer are hereby authorized to sign and execute the agreement described as Exhibit "B".
4. This Bylaw shall come into force and take effect upon the date of final passing thereof.



Original Signed by Mayor Jon Kroeker

Original Signed by CAO Jim Weninger

Contract for Web Design & Maintenance Services

This agreement is dated and in effect as of April 24, 2018 between The Town of Dalmeny hereafter referred to as "Client" and All-Net.ca, hereafter referred to as "Provider". This agreement is with respect to the development of a website, hosting and other services, hereafter referred to as the "Work."

This agreement shall commence on the date stated above, and shall remain in effect until all obligations under this Agreement have been properly completed.

Description of Work:

"Starter Plus Package" as attached. Included in the Description of Work:

- Nightly data back ups
- 10 Hrs of annual support
- Site data hosting
- Automatic application updates (Does not use support hours)
- New design after year three (July 3, 2021)

Payment Schedule:

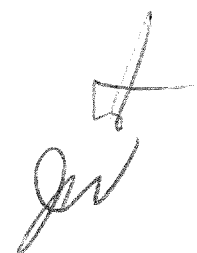
The full length of this contract is as follows:

- Starting date is April 24, 2018 and estimated completion date is July 3, 2018 for the design, development, support and hosting amount of \$4,220.00.
- Contract is for a four-year length ending July 3, 2022.
- Annual renewal fees for updates, hosting and other associated fees of \$4,220.00 billed annually and 12 months after initial launch date.
(Updates limited to 10 Hrs annual)

25% of design and development costs are due upon presentation of site designs.

50% of design and development costs are due once Provider has provided access to a working site model.

The remaining 25% of design and development costs along with the hosting and support fees are due and payable when work is completed and shall be received before the website goes live.



Project Timelines:

The suggested timeline for project is as follows:

Design Development: 2 weeks
Site creation, setup and testing: 8 weeks
Inputting of website content: 1 week

Due Dates:

Provider agrees to deliver samples of design on dates as agreed upon above in project timelines. Provider will make every effort to meet agreed upon due dates. The Client should be aware that failure to submit required information or materials may cause subsequent delays in the production. Client delays could result in significant delays in delivery of finished work.

Fees & Additional Services:

Changes in Client input or direction or excessive changes will be charged at \$75 for each additional hour. Any work the Client wishes the Provider to create, which is not specified in the description section of this agreement, or in the attached proposal will be considered an additional service. Such work shall require a separate Agreement and payment separate from and above that specified in this Agreement.

Expenses:

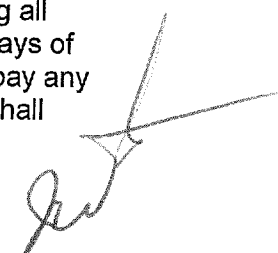
Client agrees to reimburse Provider for any of the following expenses necessary in completion of the Work: (e.g. Domain Registration, Fonts, Messengers, Proofs, Props, Research, Shipping, Software, Stock photography, Travel and Telephone Consultation)

Confidentiality:

Provider recognizes and acknowledges that this Agreement creates a confidential relationship between Provider and Client and that information concerning Client's business affairs, customers, vendors, finances, properties, methods of operation, computer programs, documentation and other such information, whether written, oral, or otherwise, is confidential in nature. All such information concerning Client is hereinafter collectively referred to as "Confidential Information."

Termination:

Either party may terminate this Agreement by giving 30 days written notice to the other of such termination. In the event that Work is postponed or terminated at the request of the Client, Provider shall have the right to bill for work completed through the date of that request, while reserving all rights under this Agreement. If additional payment is due, this shall be payable within thirty days of the Client's written notification to stop work. In the event of termination, the Client shall also pay any expenses incurred by Provider and the Provider shall own all rights to the Work. The Client shall assume responsibility for all collection of legal fees necessitated by default in payment.



The Client and Provider are independent parties and nothing in this Agreement shall constitute either party as the employer, principal or partner of or joint venture with the other party. Neither the Client nor Provider has any authority to assume or create any obligation or liability, either expressed or implied, on behalf of the other.

This Agreement shall be governed by and construed in accordance with the laws of the Province of Manitoba.

Ownership of Work:

All work provided to the Client is for the expressed use of the Client. The Client retains ownership of all graphic design and content. Specific applications such as programming and source code remains the property of All-Net.ca and cannot be re-engineered or distributed for use in any other form other than the intended use by the Client for the specific project.

Acceptance:

Any change to this contract shall be subject to mutual written agreement of the parties.

IN WITNESS WHEREOF, the parties have so agreed as of the date written below

Acceptance: **Town of Dalmeny**

The Client: **Town of Dalmeny**

Original Signed by Mayor Jon Kroeker

Signature:

Print Name:

Title:

MAYOR

Date:

MAY 22, 2018

Original Signed by CAO Jim Weninger

Signature:

Print Name:

Title:

TOWN ADMINISTRATOR/CAO

Date:

May 18, 2018

Acceptance: **All-net.ca**

Signature:

Print Name: Vernon Sabeski

Title:

Managing Partner

Date:

April 24, 2018

WEBSITE FEATURES INCLUDED AND ADD ONS		
	Cost	Annual
STARTER PACKAGE: <i>Basic Municipal Set up Package and including: Hosting, design, tech support, basic municipal web applications, Photo gallery, automatic updates, Mobile View, data backups and a new design after year three.</i>	2995.00	2995.00
WEBSITE ADD ONS:		
LoCal	225.00	225.00
Public Notice Manager	150.00	150.00
Open Slide Show	85.00	85.00
eService Request	350.00	350.00
My Meetings	70.00	70.00
DocuShare	45.00	45.00
Business Directory	150.00	150.00
Website Search	150.00	150.00
Email Accounts (20 accounts)	0.00	0.00
Subtotal:	4,220.00	4820.00
Discount:		
Total Annual Cost:	\$4220.00	\$4,220.00
INCLUDES: <ul style="list-style-type: none"> • Nightly data back ups • 10 Hrs of annual support • Site Hosting <p>10 Hours of support can be consumed quickly with just one application update.</p>		