

**REGULAR MEETING OF DALMENY TOWN COUNCIL
MONDAY, JUNE 11, 2018, 7:00 P.M.
DALMENY TOWN OFFICE – TOWN COUNCIL CHAMBERS**

AGENDA:

CALL TO ORDER – 7:00 p.m.

ADOPTION OF AGENDA – additions/deletions

MINUTES OF THE PREVIOUS MEETING

- a. May 28, 2018 Regular Council Meeting

BUSINESS ARISING FROM THE MINUTES:

- a. Transit Assistance for People with Disabilities – Capital Funding 2018-2019

ACCOUNTS FOR APPROVAL

- a. Approval of Current Accounts
- b. Approval of Payroll
- c. Approval of Council Per Diems

FINANCIALS

- a. Property Tax Comparisons for the Month of May

PUBLIC MEETING

- a.

CORRESPONDENCE

- a. Cannabis Retail & Production Operations – Proposed Regulations

DELEGATION:

- a. Catterall & Wright Consulting Engineers – 7:15 p.m. Carleen Bartel, Chad Carruthers and Tanner Jackson

REPORTS

- a. Administration Report

NEW BUSINESS

- a. City of Saskatoon – Traffic Calming at a Mid-Block Crossing
- b. Minutes of the June 5, 2018 Dalmeny Library Board Meeting

BYLAWS

- a. Bylaw 6-2018, A Bylaw to Provide for the Exemption of Corner Lots from Local Improvement Special Assessments

QUESTIONS FROM THE PUBLIC

ROUND TABLE DISCUSSION/IN CAMERA

ADJOURN

Next Regular Meeting: June 25, 2018

2018 Regular Council Meeting Schedule: January 15,29; February 12,26; March 12,26;
April 9,23; May 14,28; June 11,25; July 16; August 13;
September 10,24; October 15,29; November 19; December 3,17.

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and
7:00 p.m. on alternate Mondays from council meetings, when required:

Dalmeny Police Commission: June 18, 2018 commencing at 5:00 p.m.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MAY 28, 2018
DALMENY TOWN OFFICE

PRESENT: Mayor Jon Kroeker, Councillors Jon Redekop, Christa-Ann Willems, Anna-Marie Zoller, Greg Bueckert, and Karly Russin. Also present was CAO Jim Weninger.

ABSENT: Councillor Ed Slack.

CALL TO ORDER

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

ADOPTION OF AGENDA

227/18 – Russin/Redekop – That the agenda for the Regular meeting of Council of the Town of Dalmeny for May 28, 2018 be adopted as presented.

Carried.

MINUTES

228/18 – Redekop/Bueckert – That the Minutes of the May 14, 2018 Regular Council meeting be approved as circulated.

Carried.

SASKENERGY MUNICIPAL SURCHARGE

229/18 – Redekop/Bueckert – That Council take advantage of the opportunity to receive the SaskEnergy Municipal Surcharge that will commence September 1, 2018 and that Keith Comstock, the Assistant Deputy Minister for the Ministry of Government Relations be advised of the same.

Carried.

A recorded vote was requested by Mayor Jon Kroeker.

Votes For:

Mayor Jon Kroeker
Councillor Greg Bueckert
Councillor Karly Russin
Councillor Jon Redekop

Votes Against:

Councillor Christa-Ann Willems
Councillor Anne-Marie Zoller

At the May 14, 2018 meeting the SaskEnergy surcharge was discussed and it was obvious a vote would end in a 3-3 tie. Since Greg Bueckert was absent from the May 14 meeting, Council decided to set aside the motion until the following meeting. At the May 28, 2018 meeting, once again a Councillor was absent. As it was clear during the May 14 meeting that Councillor Ed Slack supported the surcharge, Mayor Jon Kroeker voted in favour of the surcharge in his absence to avoid a 3-3 tie. To be clear, Mayor Jon Kroeker only voted to adopt the surcharge to ensure the will of Council as a whole would be represented in the vote.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MAY 28, 2018
DALMENY TOWN OFFICE

LETTER- PROVINCIAL MEDIATION BOARD

230/18 – Bueckert/Redekop – That the letter of May 9, 2018 from the Ministry of Justice Provincial Mediation Board to the Royal Bank of Canada regarding Tax Enforcement Proceedings against Brent and Alice Nakonechny for Lot 6, Block 12, Plan G740, Ext 22 be accepted by Council.

Carried.

ACCOUNTS PAYABLE

231/18 – Zoller/Bueckert - That the accounts as detailed on the attached cheque listing and amounting to \$52,421.09 for the period ending May 24, 2018 and representing cheque numbers 13656 to 13657 and cheque numbers 13659 to 13682 be approved by Council.

Carried.

ACTING DEPUTY MAYOR

232/18 – Willems/Zoller – That Councillor Jon Redekop be appointed as the Acting Deputy Mayor in the absence of the Deputy Mayor Ed Slack for Monday, May 28, 2018.

Carried.

Mayor Jon Kroeker declared a conflict of interest and a pecuniary interest and left the room at 7:07 p.m.

During Mayor Jon Kroeker absence, Acting Deputy Mayor Jon Redekop presided over the meeting.

ACCOUNTS PAYABLE- CATTERALL & WRIGHT

233/18 – Russin/Zoller – That the account from Catterall & Wright as detailed on the attached cheque listing and amounting to \$73,423.31 for the period ending May 24, 2018 and representing cheque number 13658 be approved by Council.

Carried.

Mayor Jon Kroeker returned to the meeting at 7:14 p.m. and presided over the meeting.

Acting Deputy Mayor Jon Redekop vacated the chair and resumed his position as Councillor.

PAYROLL

234/17 – Redekop/Bueckert – That the payroll in the amount of \$22,338.49 for the pay period ending May 18, 2018 be approved by Council.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MAY 28, 2018
DALMENY TOWN OFFICE

OUTSTANDING TAX COMPARISONS

235/18 – Willems/Bueckert – That the listing of outstanding municipal and school property tax comparisons for the month of April be accepted by Council.

Carried.

CORRESPONDENCE

236/18 – Bueckert/Redekop – That the following correspondence be filed:

- A. SaskPower – Powering the Future
- B. Canadian National Railways

Carried.

CAO REPORT

237/18 – Zoller/Bueckert – That the Town Administrator/CAO Report as presented by Town Administrator/CAO Jim Weninger for May 28, 2018 be accepted by Council.

Carried.

IN-CAMERA

238/18 – Zoller/Bueckert – That Council move into the Committee of the Whole and that the session be “in camera” at 7:30 p.m.

Carried.

RECONVENE

239/18 – Bueckert/Redekop - That Council reconvene and report at 8:43 p.m.

Carried.

MOWER PURCHASE

240/18 – Willems/Bueckert – That Council authorize the purchase of one (1) Hustler Super 104 Commercial Zero-Turn Mower, complete with Flasher Kit, additional Blades, Spindles and Belts from Valley Side Sales at a cost of 27,224.00, plus applicable taxes.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MAY 28, 2018
DALMENY TOWN OFFICE

LOCAL IMPROVEMENT- FLANKAGE BYLAW

241/18 – Bueckert/Russin – That Town Administrator/CAO Jim Weninger be directed to prepare a bylaw indicating that flankage be charged at fifty (50) percent of the full local improvement amount for local improvement projects beginning January 1, 2018.

Carried.

Mayor Jon Kroeker declared a conflict of interest and a pecuniary interest and left the room at 8:46 p.m.

During Mayor Jon Kroeker absence, Acting Deputy Mayor Jon Redekop presided over the meeting.

IN-CAMERA

242/18 – Russin/Zoller – That Council move into the Committee of the Whole and that the session be “in camera” at 8:46 p.m.

Carried.

RECONVENE

243/18 – Russin/Bueckert - That Council reconvene and report at 9:02 p.m.

Carried.

Mayor Jon Kroeker returned to the meeting at 9:03 p.m. and presided over the meeting.

Acting Deputy Mayor Jon Redekop vacated the chair and resumed his position as Councillor.

ADJOURN

244/18 – Bueckert/Redekop – That the meeting be adjourned. Time 9:20 p.m.

Carried.

Mayor

(seal)

Chief Administrative Officer

Report Date
5/24/2018 11:19 AM

Dalmeny
Accounts for Approval
As of 5/24/2018
Batch: 2018-00028

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
13656	5/28/2018	Asset Management Sask. Inc. 1080	JIM/KELLY WORKSHOP	60.00	60.00
13657	5/28/2018	Brad's Towing 219346	FIRE TOWING	90.83	90.83
13658	5/28/2018	Catterall & Wright P-101	INDUSTRIAL PARK ROADS	73,423.31	73,423.31
13659	5/28/2018	City of Saskatoon-Rev Branch 470205	FIRE-DISPATCH SERVICES	3,214.50	3,214.50
13660	5/28/2018	Corinne Cowley 2	S&P-LADIES NIGHT SUPPLIES	93.67	93.67
13661	5/28/2018	Dalmeny Minor Hockey 27	2017-2018 COMMUNITY GRANT	3,000.00	3,000.00
13662	5/28/2018	Darrell Reddekopp 1	ASSESSMENT APPEAL REFUND	200.00	200.00
13663	5/28/2018	First Aid For Life 8832	DEFIB PADS	164.28	164.28
13664	5/28/2018	Graycon Saskatoon 735	OFFICE COMPUTER	268.62	268.62
13665	5/28/2018	Jaryn Janzen 2	RED BARN CLEANUP	50.00	50.00
13666	5/28/2018	Jenson Publishing 45444	2018 VISITORS GUIDE/DAL DAYS	963.03	963.03
13667	5/28/2018	Kelly Janzen 33	FLOAT- DAL DAYS SLO-PITCH	1,800.00	1,800.00
13668	5/28/2018	Lacy Boisvert 7	S&P-LADIES NIGHT	233.47	233.47
13669	5/28/2018	Moody's Equipment 7399/7567/7942	FIRE-SUPPLIES/MEDICAL/FOAM	2,165.40	2,165.40
13670	5/28/2018	Owen Lindberg 6	BALL DIAMOND MAINT	200.00	200.00
13671	5/28/2018	Prairie Mobile Communications 839375	FIRE-RICK NEW PHONE	435.66	435.66
13672	5/28/2018	R.M. of Corman Park 35390	JJ BAIT STATIONS	107.60	107.60
13673	5/28/2018	Rocky Mountain Phoenix 110067	FIRE-HOSE/HOSE BOOSTER	1,731.60	1,731.60
13674	5/28/2018	Roto Rooter J-5696	RED BARN FROZEN LINE	185.15	185.15
13675	5/28/2018	Sask Research Council 8129/8130/8031	WATER LAB TESTING	419.74	419.74

Report Date
5/24/2018 11:19 AM

Dalmeny
Accounts for Approval
As of 5/24/2018
Batch: 2018-00028

Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
13676	5/28/2018	Sask Water SW057776	BULK WATER	30,945.13	30,945.13
13677	5/28/2018	Sask. Government Insurance 124	1997 DODGE/GMC 2011 PLATES	2,270.84	2,270.84
13678	5/28/2018	Shannon Halischuk 3	DAL DAYS PETTING ZOO/INFLATABL	2,730.00	2,730.00
13679	5/28/2018	Success Office Systems INV206563	OFFICE-COPIER USEAGE	454.19	454.19
13680	5/28/2018	The Bolt Supply House Ltd. 6233270-00	FIRE-SUPPLIES	60.14	60.14
13681	5/28/2018	Trans-Care Rescue 16554	RICKS BOOTS-PAYROLL DEDUCT	377.24	377.24
13682	5/28/2018	Vern Parenteau 1	ASSESSMENT APPEAL REFUND	200.00	200.00
				Total for AP:	125,844.40

Certified Correct This May 24, 2018

Mayor

Administrator



Customer Automated Funds Transfer

[Main Menu](#)[Log off](#)[Help](#)

SID:891665926 Current System Date: 2018-May-18 UserID: CUPSSD3380

Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575 Originator Name: Town of Dalmeny Currency: CAD

Page 1 of 1

Payor/Payee Name /

Bates, Lyle
Cowley, Cody
Dreger, Jody
Dyck, Bradley
Elder, Rick
Emard, Terry
Furi, Bonnie
Halcro, Mathew
Honeker, Sheila
Janzen, Kelly
Janzen, Jayce
Johnson, Jeffrey
Johnson, Griffin
Klein, Marlvs
Mossop, Edward
Rowe, Scott
Slack, Angela
Sonmor, Rick
Van Meter, Christine
Weninger, Jim

Page [1]

Back to Manual Release

Rec Type	Amount
C	1870.29
C	587.55
C	516.22
C	1380.90
C	1399.59
C	468.29
C	485.46
C	1194.60
C	146.00
C	1239.63
C	196.22
C	1533.32
C	1112.29
C	868.42
C	1840.79
C	1670.50
C	241.62
C	1820.95
C	1418.09
C	2347.75

22,338.49



Government
— of —
Saskatchewan

Business Meeting 'A'

*Ready for
Council
June 8/18*

Ministry of Government Relations
Municipal Infrastructure and Finance
410 – 1855 Victoria Avenue
Regina, Saskatchewan S4P 3T2
Phone: (306) 787-7994
Fax: (306) 787-3641

May 30, 2018

Jim Weninger, Administrator/CAO
Town of Dalmeny
Box 400
DALMENY SK S0K 1E0

Dear Jim Weninger:

Re: Transit Assistance for People with Disabilities – Capital Funding 2018-19

I am pleased to inform you that the Town of Dalmeny *Application for Capital Grant* has been approved for the replacement of one vehicle under the Transit Assistance for People with Disabilities (TAPD) – Capital Funding program.

The Government of Saskatchewan will pay 75 per cent of the eligible costs to a **maximum of \$55,000** per vehicle. The municipality must commit to funding the remaining 25 per cent, or any costs over and above the approved grant. Donations and fundraising can be used as part of the municipality's contribution. Please know that Government of Canada grants received by the municipality for this purchase must be reported as they are considered when calculating TAPD eligible costs.

To be eligible to receive the approved capital funding, the municipality must provide confirmation that a commitment has been made to purchase the vehicle (e.g. purchase order, sales agreement) or provide proof of being the registered owner of the new vehicle prior to March 31 of the fiscal year in which the grant is approved. Payment will be provided to the municipality once proof of delivery and ownership is provided.

If the municipality is expected to **receive the vehicle before February 28, 2019**

- Submit *Form B - Request for Capital Grant Payment* to the Ministry of Government Relations.
 - o *Form B* is to be accompanied by a copy of the purchase invoice, proof of payment and a copy of the Saskatchewan Certificate of Registration showing the municipality as the owner.
 - o The eligible grant will be paid by March 31, 2019.

Jim Weninger

Page 2

May 30, 2018

If the municipality **will not receive the vehicle before February 28, 2019**

- Submit *Form C – TAPD Capital Purchase Attestation* to the Ministry of Government Relations.
 - o *Form C* is to be accompanied by a copy of the purchase order or sales agreement entered into by the municipality and the supplier, and/or proof of deposit.
 - o The eligible grant can then be paid once the municipality takes delivery of the vehicle and *Form B - Request for Capital Grant Payment* is submitted to the Ministry of Government Relations.

Electronic versions of the required forms can be found on the Ministry of Government Relations web site:

www.saskatchewan.ca/government/municipal-administration/funding-finances-and-asset-management/funding/funding-transit-for-people-with-disabilities#capital-assistance.

If for some reason the municipality decides not to use this capital grant funding, please contact our office as soon as possible so it can be reallocated. Should you have any questions regarding your TAPD capital grant, please do not hesitate to contact Municipal Infrastructure and Finance at (306) 787-1262 or e-mail mifprovgrants@gov.sk.ca.

Sincerely,



Francine Brule, Director
Grants Administration

Report Date
6/07/2018 4:44 PM

Dalmeny
Proposed Accounts for Approval
As of 6/07/2018
Batch: 2018-00030 to 2018-00032

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
13683-Man	5/29/2018	Kelly Janzen 34	DAL DAYS-UMP PAY-BALL TOUNRY	600.00	600.00
13684-Man	5/29/2018	Royal Canadian Legion 63 103	DALMENY DAYS PARADE	400.00	400.00
13685-Man	5/29/2018	SaskEnergy Corp. 191	SASKPOWER/ENERGY PMT	10,351.62	10,351.62
13686	5/31/2018	M.E.P.P. 184	MAY MEPP PAYMENT	9,675.34	9,675.34
13687	5/31/2018	Minister of Finance 5	MAY TAXES COLLECTED	19,658.60	19,658.60
13688	5/31/2018	Sask. Tel 309	SASKTEL PAYMENT	773.67	773.67
13689	6/11/2018	Alberta Fire Chiefs Assoc. IN18-491	FIRE-TRAINING MANUAL	455.39	455.39
13690	6/11/2018	Alison Peters 1	S&P-DALMENY DAYS	71.23	71.23
13691	6/11/2018	Anna Zoller 4	ICO/EMERGENCY TRAINING	344.50	344.50
13692	6/11/2018	Aquifer Distribution Ltd 724658	PW-SHOP SUPPLIES	165.17	165.17
13693	6/11/2018	ASL Paving Ltd. 11802-12497	PW-COLD MIX	1,601.35	1,601.35
13694	6/11/2018	Bell Mobility Inc. 11	AERATION BUILDING AUTODIALER	68.07	68.07
13695	6/11/2018	Canadian National Railways 91388347	SIGNAL MAINTENANCE	248.00	248.00
13696	6/11/2018	Cervus Equipment 535134/531044	JOHN DEERE MOWER PARTS	626.03	626.03
13697	6/11/2018	Clark's Supply & Service IN314203	PW-NEW HOTSYS	11,316.45	11,316.45
13698	6/11/2018	Dalmeny Industrial Park 1	50%OF TRAFFIC STUDY-SOUTH INDU	4,037.24	4,037.24
13699	6/11/2018	Earthworks Equipment Corp S45978	KUBOTA MOWER BLADES	99.84	99.84
13700	6/11/2018	First Filter Service 212022	BATTERIES-SWEEPER/M PUMP	186.48	186.48
13701	6/11/2018	Gregg Distributors LP 035-729179	WATER PLANT SUPPLIES	69.68	69.68
13702	6/11/2018	hbi office plus S04866	LIBRARY/POLICE/OFFICE SUPPLIES	409.77	409.77

Report Date
6/07/2018 4:44 PM

Processed

Dalmeny
Accounts for Approval
As of 6/07/2018
Batch: 2018-00030 to 2018-00032

Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
13703	6/11/2018	Jaryn Janzen 3	RED BARN CLEANUP	50.00	50.00
13704	6/11/2018	Lacy Boisvert 8	S&P-DALMENY DAYS	105.06	105.06
13705	6/11/2018	Loraas Disposal Services 101	MAY GARBAGE PICKUP	15,567.23	15,567.23
13706	6/11/2018	Marlys Klein 5	PLANTS FOR OFFICE	186.32	186.32
13707	6/11/2018	Martensville Bldg.&Home Supply 989275	CENTENNIAL PARK SIGN PAINT	137.60	137.60
13708	6/11/2018	Martensville Plumbing/Heating 14018	OFFICE-TOILET REPAIR	135.78	135.78
13709	6/11/2018	Minister of Finance 1	JEFF-PESTICIDE LICENCE	50.00	50.00
13710	6/11/2018	Moody's Equipment S38342/S38578	FIRE- R22 FREIGHT/AIR FILERS	111.54	111.54
13711	6/11/2018	MuniCode Services Ltd. 01/50/41/00/95/	BUILDING INSPECTIONS	3,187.19	3,187.19
13712	6/11/2018	Nexom 14291	LAGOON-ROLLERFLEXING	6,493.50	6,493.50
13713	6/11/2018	Nor-Tec Linen Services 170563/170767	ARENA/OFFICE/POLICE MATS	180.94	180.94
13714	6/11/2018	Owen Lindberg 7	BALL DIAMOND MAINT	200.00	200.00
13715	6/11/2018	Petty Cash 186	PETTY CASH REPLENISH	418.48	418.48
13716	6/11/2018	Princess Auto 1250304	MACK TRUCK HYDROLIC HOSE	59.18	59.18
13717	6/11/2018	Reed Security 89698	SECURITY CAMERAS	379.62	379.62
13718	6/11/2018	Sask Can Auto Restoration SW-1160/1089	2009-CROWN VIC REPAIR	1,026.95	1,026.95
13719	6/11/2018	Sask Research Council 19/64/23/8967	WATER LAB TESTING	663.07	663.07
13720	6/11/2018	Sask. Parks & Rec. Assoc. 1951	MAT-TREE PRUNING	760.00	760.00
13721	6/11/2018	Sask. Tel 310	SASKTEL PAYMENT	481.06	481.06
13722	6/11/2018	Schaan Healthcare Products 458587	FIRE-MEDICAL SUPPLIES	22.41	22.41
13723	6/11/2018	Sherwin Williams Co. 1005-5	PW-CURB PAINT	123.16	123.16
13724	6/11/2018	SPI Health and Safety Inc.			

Report Date
6/07/2018 4:44 PM

Proposed

Dalmeny
Accounts for Approval
As of 6/07/2018
Batch: 2018-00030 to 2018-00032

Page 3

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		8292/5358/1536	FIRE-AIR REFILL + RETURN	493.38	493.38
13725	6/11/2018	Turner Asphalt Services Ltd. 36	121 HEDLEY SPRINKLER REPAIR	88.80	88.80
13726	6/11/2018	Vallen Canada Inc. 29074963-00	FIRE-GAS DETECTORS X2	1,834.69	1,834.69
13727	6/11/2018	Wig's Pumps & Waterworks Ltd. 723366	WATER PLANT SUPPLIES	95.82	95.82
				Total for AP:	94,010.21



Customer Automated Funds Transfer

[Main Menu](#) [Log off](#) [Help](#)

SID:678493583 Current System Date: 2018-Jun-04 UserID: CUPSSD3380

Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575 Originator Name: Town of Dalmeny Currency: CAD

Page 1 of 1

Payor/Payee Name

[Bates, Lyle](#)
[Bates, Wesley](#)
[Cowley, Cody](#)
[Dreger, Jody](#)
[Dyck, Bradley](#)
[Furi, Bonnie](#)
[Halcro, Mathew](#)
[Honeker, Sheila](#)
[Janzen, Kelly](#)
[Janzen, Jayce](#)
[Johnson, Jeffrey](#)
[Johnson, Griffin](#)
[Klein, Marlys](#)
[Mossop, Edward](#)
[Rowe, Scott](#)
[Sonmor, Rick](#)
[Van Meter, Christine](#)
[Weninger, Jim](#)

Page [1]

[Back to Manual Release](#)

Rec Type	Amount
C	2161.46
C	1286.75
C	274.35
C	565.90
C	1790.16
C	211.73
C	1194.60
C	465.85
C	1239.63
C	182.84
C	1533.32
C	981.75
C	777.70
C	1840.79
C	1670.50
C	1581.88
C	1418.09
C	2347.75

21,525.05



Customer Automated Funds Transfer

[Main Menu](#)[Log off](#)[Help](#)

SID:1044204609 Current System Date: 2018-May-31 UserID: CUPSSD3380

Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575 Originator Name: Town of Dalmeny Currency: CAD

Page 1 of 1

Payor/Payee Name

Bueckert, Greg

Hueser, Wilbur

Kroeker, Jonathan

Redekop, Jonathan

Russin, Karly

Slack, Edward

Willems, Christa-
Ann

Zoller, Anna-Marie

to Manual Release

Rec Type	Amount
-------------	--------

C	277.34
---	--------

C	166.53
---	--------

C	623.97
---	--------

C	277.34
---	--------

C	277.34
---	--------

C	277.34
---	--------

C	71.87
---	-------

C	277.34
---	--------

Page [1]

2249.07

May Outstanding Municipal and School Property Taxes, along with Frontage Taxes

2018	Current	Arrears	Total
Municipal	\$ (211,172.05)	\$ 160,410.41	\$ (50,761.64)
School	\$ (76,781.31)	\$ 37,890.99	\$ (38,890.32)
Frontage			
Totals	\$ (287,953.36)	\$ 198,301.40	\$ (89,651.96)

2017	Current	Arrears	Total
Municipal	(179,584.26)	186,709.18	7,124.92
School	(69,425.25)	52,298.61	(17,126.64)
Frontage			
Totals	(249,009.51)	239,007.79	(10,001.72)

2016	Current	Arrears	Total
Municipal	(163,095.54)	155,607.40	(7,488.14)
School	(62,525.45)	44,525.26	(18,000.19)
Frontage			
Totals	(225,620.99)	200,132.66	(25,488.33)

Correspondence "A"

Ready for
Council
June 8/18
—



CANNABIS RETAIL & PRODUCTION OPERATIONS

PROPOSED REGULATIONS

Table of Contents

Background: 2

Regulatory Tools: 4

 Zoning: 4

 Cannabis Retail Zoning..... 5

 Cannabis Production Operations Zoning 6

Business Licensing..... 8

Smoking Control Bylaws..... 8

Conclusion..... 9

Background:

The federal government intends to legalize the distribution and consumption of recreational cannabis by July 2018. Bill C-45, *The Cannabis Act* and Bill C-46, *An Act to Amend the Criminal Code*, are the federal pieces of legislation pertaining to the legalization of cannabis.

The **federal government** will provide regulations around the following:

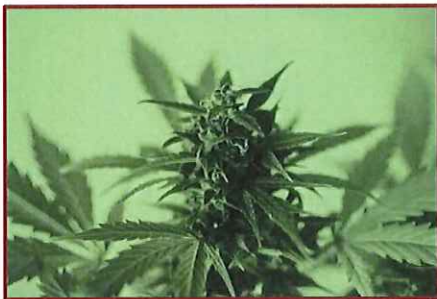
- production of cannabis
- possession limits
- trafficking
- advertising
- tracking of seed to sale
- minimum age limits
- personal cultivation
- the continued oversight of the medical marijuana industry

The **provincial government** will provide regulations around the following:

- control over wholesale and retail distribution
- selection of distribution model
- workplace safety

Furthermore, the provinces will have the discretion to impose higher age limits than those set out by the federal government, as well as, the option to enact more restrictive possession limits.¹ Saskatchewan has set the minimum age requirement at 19 years of age.²

In Saskatchewan, the regulatory role of **municipal governments** will most heavily revolve around zoning and land use, business licensing, and public consumption.



To date, the provincial government has not released legislation for the legalization of cannabis. However, the province has released guidelines that outline their legislative intentions for the retailing and wholesale distribution of cannabis.³

The province has decided upon a private wholesale and retail model that will be regulated by the Saskatchewan Liquor and Gaming Authority (SLGA). The SLGA will be responsible for

¹ *Cannabis Legalization Primer: How municipalities can get ready* (Issue brief). (2017, August). Retrieved <https://fcm.ca/home/issues/emergency-preparedness-and-response/cannabis-legalization/cannabis-legalization-primer.htm>

² Government of Saskatchewan. (2018, March 14). *Saskatchewan Cannabis Framework Released* [Press release]. Retrieved March 14, 2018, from <https://www.saskatchewan.ca/government/news-and-media/2018/march/14/framework-for-cannabis-legalization>

³ Saskatchewan Liquor & Gaming Authority. (n.d.). *Guide to Saskatchewan's Cannabis Retail Framework*. Retrieved May 1, 2018, from <https://www.slga.com/permits-and-licences/cannabis-permits/cannabis-retail-framework>, p. 3

monitoring local wholesalers and retailers, issuing permits, and tracking inventory.⁴ The province will issue up to 60 permits across 40 municipalities and First Nations across Saskatchewan for the private sale of cannabis. The province may create a second round of permit allocations depending on the impact and demand arising from the initial round of permits. The province has granted some municipalities the ability to opt out of receiving permits for wholesale and retail distribution of cannabis in their municipality.⁵

The following pages will offer options developed by Crosby Hanna & Associates (CHA) for municipalities to follow regarding the regulation of cannabis in their communities.

⁴ *ibid*, p. 3

⁵ *ibid*, p. 7



Regulatory Tools:

The main tools of regulation at the disposal of municipalities are **zoning bylaws**, **business licensing**, and **smoking control bylaws**. Zoning will be the most likely method employed by a municipality to regulate cannabis uses. Business licensing and smoking bylaws are further methods that can be used to regulate cannabis use. All three methods are detailed below.

It is important to note that it is up to each municipality to decide upon which tools to use and to determine how strictly they will regulate cannabis uses.

Zoning:

Zoning can be used to regulate cannabis-related land uses within a municipality. These land uses, including cannabis retail stores and cannabis production facilities can be classified as **permitted** or **discretionary** land uses within specific zoning districts. If a municipality does not want cannabis land use or uses in a particular zoning district, such as in a residential district, it can be omitted as a use. This would effectively ban the cannabis use or uses from that zoning district. Further zoning requirements for cannabis uses can be implemented such as:

- setbacks from schools, playgrounds, alcohol and drug treatment centres, other cannabis retail businesses, and other sensitive uses.
- general signage regulations

Cannabis Retail Zoning

Cannabis retail stores will be standalone operations that are separate from any other business activity. Cannabis retail stores will only be permitted to sell cannabis and cannabis related products.⁶

Zoning Option 1: Permitted as a retail use

This approach would view cannabis retail as a typical “retail” use. There would be no separate classification between cannabis retail and other retail uses. This would allow cannabis retailers to operate as a conventional retailer and would be listed as a **permitted** or **discretionary** use depending on the zoning district. If **discretionary**, specific discretionary use evaluation criteria needs to be provided in the zoning bylaw.

Zoning Option 2: Permitted as its own use

This approach would classify cannabis retail as a separate use and allow it in appropriate commercial zoning districts. Furthermore, a municipality could choose to specifically direct cannabis retail to commercial areas that are in need of revitalization (e.g. downtown). Cannabis retail use would be listed as a **permitted** or **discretionary** use depending on the zoning district. If **discretionary**, specific discretionary use evaluation criteria needs to be provided in the zoning bylaw.

Zoning Option 3: Permitted as its own use in industrial zoning districts

This approach would classify cannabis retail stores as a separate use by providing for it in industrial zoning districts only. Limiting locational opportunities to industrial zoning districts would leave cannabis retailers less visible to the public and likely would not be located near youth or community-oriented land uses and activities.

APPROACH TO ZONING

CHA recommends **Zoning Option 2** as it provides an appropriate balance between regulating cannabis retail while augmenting economic activity for municipalities. CHA defines cannabis retail stores as the following:

- *a retail store, approved under federal and provincial regulations that sells cannabis and any of its derivatives.*

SAMPLE ZONING

Under “Special Regulations” sections of a zoning bylaw specific development criteria could be outlined. Below is a possible set of zoning regulations:

- *All cannabis retail operations will be prohibited from residential zoning districts.*
- *All cannabis retail operations are allowed in all other zones if the activity and site meet the following requirements:*
 - *All cannabis retail operations must have all approved business licenses and shall be approved by and comply with provincial and federal authorities and regulations.*

⁶ *Guide to Saskatchewan's Cannabis Retail Framework.*, p. 5

- All cannabis retail operations must maintain a setback of 150 meters from schools and playgrounds.

The city of Calgary has a setback of 150 meters from schools and 300 metres from other cannabis retail stores.⁷ In Saskatoon, administration recommended a setback of 160 metres from schools and cannabis retail stores, except in the Broadway area. However, on May 28th, 2018 City Council directed administration to prepare a bylaw that would provide for a lesser city-wide setback of 60 metres.⁸ While some jurisdictions have setback requirements from other cannabis retail stores, CHA does not feel this is necessary since most of the smaller urban and rural municipalities that we provide planning support to will see limited retail opportunities given the provincial permitting process (i.e. only one or a few if any will be allowed). Also, in larger municipalities, market forces will play a role in ensuring cannabis retail operations do not locate in close proximity to one another.

Cannabis Production Operations Zoning

The main uses that would fall under the scope of a “Cannabis Production Operation” are the activities involved in the cultivation, processing, and distribution of cannabis as described below.

Cannabis Cultivation

Activities in this category include growing industrial hemp and cannabis plants and the harvesting of material from those plants, as well as associated activities. Nurseries that grow plants for the harvesting of starting material are also included.⁹

Cannabis Processor

Activities in this category include those that manufacture, package, and label cannabis products destined for sale to consumers, and the intra-industry sale of these products, including to provincially/territorially authorized distributors, as well as associated activities.¹⁰

Cannabis Wholesale

This activity includes businesses that operate warehouse and distribution facilities in Saskatchewan that purchase cannabis from licensed producers or other Saskatchewan based wholesalers for distribution to cannabis retailers.¹¹

Retail sale to the public would NOT be included. Cannabis cultivation and cannabis processor activities will be licensed by federal regulators.¹² Additionally, cannabis processors wishing to do

⁷ City of Calgary. (n.d.). *Cannabis Store Business Guide*. Retrieved May 28, 2018, from <http://www.calgary.ca/PDA/pd/Pages/Business-licenses/Cannabis-Store.aspx>

⁸ Saskatoon council votes down proposed 160-metre pot dispensary buffer, will look at 60-metre alternative. (2018, May 29). *CBC*. Retrieved May 29, 2018, from <http://www.cbc.ca/news/canada/saskatoon/saskatoon-council-buffer-pot-dispensaries-1.4682270>

⁹ Health Canada. (2017, November). *Proposed Approach To The Regulation Of Cannabis*. Retrieved February 3, 2018, from <https://www.canada.ca/en/health-canada/programs/consultation-proposed-approach-regulation-cannabis/proposed-approach-regulation-cannabis.html>, p. 10

¹⁰ *ibid.*, p. 10

¹¹ Saskatchewan Liquor & Gaming Authority. (n.d.). *Guide for Saskatchewan's Cannabis Wholesalers & LP's*. Retrieved May 1, 2018, from <https://www.sлга.com/permits-and-licences/cannabis-permits/cannabis-retail-framework>, p. 4

¹² *Proposed Approach To The Regulation Of Cannabis*, p. 8

business in Saskatchewan will be licensed provincially as “**licensed producers.**” A cannabis wholesaler is regulated provincially by the SLGA.¹³

APPROACH TO ZONING:

For clarity’s sake, CHA recommends the above noted activities (cannabis cultivation, cannabis processor, cannabis wholesaler, and licensed producer) be combined under the term “Cannabis Production Operation”, classified as a use, and defined as:

- *a facility, approved under federal and provincial regulations, that is used in whole or in part for the planting, cultivation, testing, harvesting, processing, and distribution of the cannabis plant and any of its derivatives.*



This approach would classify a cannabis production operation as a separate use and allow it in appropriate commercial, industrial, and agricultural zoning districts.

A Cannabis production operation would be listed as a **permitted** or **discretionary** use depending on the zoning district. Generally, a cannabis production operation would be treated as a typical industrial use alongside other such uses like freight handling facilities, warehouses, and/or

wholesale establishments and, as such, would be able to locate where these types of operations are located.

SAMPLE ZONING:

Under “Special Regulations” sections of a zoning bylaw specific development criteria could be outlined. Below is a possible set of zoning regulations:

- *Cannabis production operations may be allowed in designated agricultural, commercial and industrial zoning districts if the activity and proposed location ensures that it will have minimal impact on surrounding adjacent areas and meets the following requirements:*
 - *meet municipal servicing capacity;*
 - *mitigate anticipated levels of noise, odour, smoke, fumes, dust, lighting, glare vibration or other emissions emanating from the operation;*
 - *mitigate anticipated increased levels or types of vehicle traffic, unsafe conditions or situations for vehicles, cyclists or pedestrians; and/or*
 - *ensure the safe handling and disposal of hazardous and dangerous substances and materials.*
 - *all cannabis production operations must have all approved business licenses (if applicable) and shall be approved by and comply with provincial and federal authorities and regulations.*
 - *all cannabis production operations must maintain a setback of 150 meters from schools and playgrounds.*

¹³ Guide for Saskatchewan's Cannabis Wholesalers & LP's., p. 4

- *All materials and goods used in conjunction with cannabis production operations shall be stored within an enclosed building:*
 - *no outside storage is permitted for a cannabis production operation.*

General Signage Regulations

In addition to zoning land use of cannabis retail and cannabis production operations, municipalities may wish to ensure that signage for cannabis businesses is discrete and does not promote the use of the product to young people. Signage regulations can be outlined in the zoning bylaw. The following sample regulations can be applied through a zoning bylaw and applied to all cannabis uses:

- *Signs for Cannabis Retail Stores and Cannabis Production Operations shall not contain any images, but may include the business name in alpha-numeric characters.*
- *The sign would be subject to any other applicable regulations.*

Business Licensing

This tool can be used to define cannabis uses as a special business, similar to pawnshops or adult services. Under the *Cities Act* and the *Municipalities Act* municipalities are granted broad scope to regulate businesses through business licenses. Municipalities can set guidelines on business operations such as setback distances or other particular business practices (in the case of pawnshops - recording transactions). Municipalities could implement further operational regulations such as the number of required staff, store hours, advertising on premises, etc. Municipalities could seek further input from law enforcement as to what regulations would be appropriate to include in the business license. This approach gives municipalities the flexibility to adapt to circumstances and experiences by allowing a municipality to change the requirements of the business license. These potential changes could be applied to existing cannabis businesses upon renewal of the business license. Any cannabis business would still be subject to federal and provincial regulations.

Smoking Control Bylaws

The *Tobacco Control Act (TCA)* is the primary means of regulating tobacco in Saskatchewan. The *TCA* pertains to the transaction of tobacco, second-hand smoke (also called Environmental Tobacco Smoke), administration and enforcement, and offenses and penalties. It is possible that the province will amend the *TCA* to include cannabis as part of its regulations. The *TCA* grants powers to municipalities to enact further regulations through bylaws regarding public consumption making it likely that municipalities will have authority to enact stricter regulations of public consumption of cannabis. For example, restrictions could be put in place that would prohibit smoking cannabis in public similar to smoking tobacco. The City of Saskatoon approved amendments to its smoking control bylaw to include cannabis once it becomes legal.¹⁴

¹⁴ Dyck, D. (2018, January 30). Saskatoon smoking bylaw now covers marijuana. *CBC*. Retrieved March 5, 2018, from <http://www.cbc.ca/news/canada/saskatoon/saskatoon-council-marijuana-smoking-bylaw-1.4510188>

Conclusion

At this point in time, it is necessary for municipalities to consider how they wish to proceed with regulation of cannabis related businesses in their community. The options and recommendations in this paper came from a study of other jurisdictions in the United States and Canada combined with CHA's experience in community planning in Saskatchewan. CHA can tailor cannabis regulations to suit a municipality's priorities and desires in order to control local cannabis related businesses. Ultimately, it is up to the local elected officials to decide what is right for their community.

Finally, due to the tight timelines imposed by the federal government, CHA is recommending municipalities evaluate and decide upon the appropriate local approach to regulating cannabis before it becomes legalized.



CAO REPORT

June 11, 2018

1. Canadian National Railways:

I met with Robin Speer from Canadian National (CN) Railways on Tuesday, May 29, 2018 to discuss the Town's First Street Project at the Railway Crossing. Robin stated that he would be in contact with a number of officials from CN to facilitate the orderly and timely process of the proposed work.

2. Transit Assistance for People with Disabilities:

The Town was advised by Municipal Infrastructure and Finance that the Town's yearly Transit Assistance for People with Disabilities (TAPD) grant for 2018 would be \$2,012.

3. 2018 Revenue Sharing:

In 2018, the Town of Dalmeny will receive \$364,044.00 in revenue sharing payments. These payments will be made in eight equal installments starting June 15 and ending on December 31, 2018.

4. Physical Re-assessment:

The Saskatchewan Assessment Management Agency (SAMA) has advised the Town that Dalmeny is scheduled to receive a physical inspection for assessment purposes in 2020. This will coincide with the next reassessment period in 2021.

5. Gerald Funk Park Fencing:

I would recommend that the Town proceeds with a fence along the southwest side of Gerald Funk Park where the walking path abuts the three residential properties.

6. Walk for Reconciliation in Saskatoon:

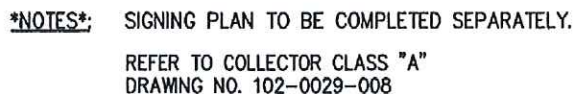
The Walk for Reconciliation in Saskatoon will be held on Thursday, June 21, 2018 commencing at 9:30 a.m.

7. New Hustler Super 104 Commercial Mower:

The Public Works Department test drove the new Hustler Super 104 Commercial Zero-Turn Mower and were very appreciative of the mower and how much faster the grassed areas could be mowed.

Jim Weninger, Town Administrator/CAO

Ready for
Colonial
June 8/18



PLAN DESCRIPTION/REVISIONS		 <div>City of Saskatoon Infrastructure Services Department</div>	APPROVED	
1	REVISED TITLE AND REMOVED CROSS SECTION DETAILS 2014-DEC-15 HLO		 ENGINEER	
2				
3				
4				
DRAWN BY <u>EDH</u> DATE <u>2011-DEC-14</u> SCALE : HOR. <u>1:500</u> VERT. <u> </u>		TRAFFIC CALMING AT A MID-BLOCK CROSSING WALKWAY TO WALKWAY (COLLECTOR ROAD)		 ENGINEER
			PLAN NO. 102-0002-064r002	

New Business B+

*Ready for
Colonial
June 8/18*

Dalmeny Library Board Meeting June 5, 2018

In Attendance: Bonnie Furi, Karen Lukey, Christa-Ann Willems, Ronda Farrow

Regrets: Sheila Honeker, Bev Eberle, Katrina Funk

1. Call to Order

- Meeting called to Order at 7:01 pm.

2. Approval of Agenda

- Motion by Karen, seconded by Ronda

3. Approval of Minutes

- Motion by Christa, seconded by Karen

4. Minutes of AGM Meeting

- Motion by Ronda, seconded by Christa

5. Old Business

5.1) There has been great attendance at Story Time from Feb – May with 6-19 children consistently following change to Wednesday mornings.

5.2) Makerspace Kits – Ozbots have been ordered for July 8, and Cubelets for the end of July. Each kit can be kept in our library for 3 weeks.

5.3) Summer Programming – Funding is usually covered by Sask Lotteries Grant. Events we have been working on:

-- Balloon Fun by Warren -- \$110 – 170

-- Kenny the Clown -- \$150

-- Sask Reptile Show – 1 hour “hands on” targets younger kids -- \$215

5.4) Double Library Loonie Day – first Wednesday of every month – doesn’t seem to be bringing in additional patrons. “Prizes” can be purchased with grant money as well as petty cash. We will continue with Library Loonie program and double loonie day.

6. New Business

- We will look at extending Story Time next year from September until June, with a break for Christmas.
- The hours of operation of the library are still acceptable. We discussed hiring a third person as a casual employee but there are not enough hours to make that feasible. One day conflict for holidays in February which will be discussed with Jim—closure of library for the day or casual support from town office staff.

7. Next Meeting

- Tuesday, October 2, 2018 at 7:00 pm.

8. Adjournment

- Meeting adjourned at 7:40 pm.

BYLAW NO. 6-2018
OF THE TOWN OF DALMENY
IN THE PROVINCE OF SASKATCHEWAN

**A BYLAW TO PROVIDE FOR THE EXEMPTION OF CORNER LOTS FROM
LOCAL IMPROVEMENT SPECIAL ASSESSMENTS**

The Council of the Town of Dalmeny, in the Province of Saskatchewan, enacts as follows:

On any 2018 and 2019 Asphalt Pavement Local Improvement undertaken in the Town of Dalmeny on the following streets and avenues, where a corner lot abuts a work, fifty (50) percent of the flank shall be exempt from liability for special assessment, except in cases where the frontage and the flankage are completed at the same time. In these cases, the property owner will be responsible for one hundred (100) percent of the special assessment.

<u>Street/Avenue</u>	<u>From</u>	<u>To</u>
Victor Terrace	Loeppky Avenue	Cul-de-Sac (Bulb)
Wakefield Avenue	East of First Street	Lane East of Prairie Street

Mayor

(S E A L)

Chief Administrative Officer