

**REGULAR MEETING OF DALMENY TOWN COUNCIL  
MONDAY, MARCH 26, 2018, 7:00 P.M.  
DALMENY TOWN OFFICE – TOWN COUNCIL CHAMBERS**

**AGENDA:**

**CALL TO ORDER – 7:00 p.m.**

**ADOPTION OF AGENDA – additions/deletions**

**MINUTES OF THE PREVIOUS MEETING**

- a. March 12, 2018 Regular Council Meeting

**BUSINESS ARISING FROM THE MINUTES:**

- a. Annexation – Minister's Order – Alteration of Boundaries Between the Town of Dalmeny and the Rural Municipality of Corman Park No. 344

**ACCOUNTS FOR APPROVAL**

- a. Approval of Current Accounts
- b. Approval of Payroll

**FINANCIALS**

- a.

**PUBLIC MEETING**

- a.

**CORRESPONDENCE**

- a. Increase in Turbidity
- b. Residential Monthly Water Rate Comparison (at Feb 2018)
- c. Catterall & Wright – FCM Municipal Asset Management Program Funding Offer

**REPORTS**

- a. Administration Report

**NEW BUSINESS**

- a. Minutes of the February 27, 2018 Dalmeny Library Board Meeting
- b. Town of Dalmeny Local Improvement Formula
- c. Wakefield Avenue – Preliminary Assessment Schedule and Local Government Committee Application Form
- d. Victor Terrace – Preliminary Assessment Schedule and Local Government Committee Application Form

**BYLAWS**

- a. Bylaw 2-2018, A Bylaw to Enter into an Agreement with All-Net.ca Inc.

**QUESTIONS FROM THE PUBLIC**

**ROUND TABLE DISCUSSION/IN CAMERA**

**ADJOURN**

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Next Regular Meeting: April 9, 2018

2018 Regular Council Meeting Schedule: January 15,29; February 12;26; March 12,26;  
April 9,23; May 14,28; June 11,25; July 16; August 13;  
September 10,24; October 15,29; November 19; December 3,17.

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and  
7:00 p.m. on alternate Mondays from council meetings, when required:

Dalmeny Police Commission: April 16, 2018 commencing at 5:00 p.m.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, MARCH 12, 2018  
DALMENY TOWN OFFICE

**PRESENT:** Mayor Jon Kroeker, Councillors Ed Slack, Jon Redekop, Christa-Ann Willems, Anna-Marie Zoller, and Greg Bueckert. Also present was CAO Jim Weninger.

**ABSENT:** Councillor Karly Russin.

**CALL TO ORDER**

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

**ADOPTION OF AGENDA**

**93/18 – Zoller/Bueckert** – That the agenda for the Regular meeting of Council of the Town of Dalmeny for March 12, 2018 be adopted as presented.

Carried.

**MINUTES**

**94/18 – Bueckert/Zoller** – That the Minutes of the February 26, 2018 Regular Council meeting be approved as circulated.

Carried.

**SPRUCE MANOR SPECIAL CARE HOME - RESOLUTION #82/18**

**95/18 – Willems/Slack** – That Resolution #82/18 be taken from the table. This resolution pertained to the Town waiving the rental fee for the Community Centre in the amount of \$150.00, plus GST for an event sponsored by Spruce Manor Special Care Home.

Carried.

**SPRUCE MANOR SPECIAL CARE HOME- COMMUNITY CENTRE POLICY**

**96/18 – Slack/Bueckert** – That Administrator Beverly Dawson of the Spruce Manor Special Care Home be advised that the Community Centre Policy has been recently revised and as such, any waiving of fees has been removed.

Carried.

**ACCOUNTS PAYABLE**

**97/18 – Willems/Redekop** - That the accounts as detailed on the attached cheque listing and amounting to \$108,425.97 for the period ending March 9, 2018 and representing cheque numbers 13441 to 13485 be approved by Council.

Carried.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, MARCH 12, 2018  
DALMENY TOWN OFFICE

**PAYROLL**

**98/17 – Bueckert/Slack** – That the payroll in the amount of \$22,488.48 for the pay period ending February 26, 2018 be approved by Council.

Carried.

**PER DIEMS**

**99/18 – Bueckert/Zoller** – That the per diems in the amount of \$2,249.07 for the pay period ending March 31, 2018 be approved by Council.

Carried.

**PROPERTY TAX COMPARISONS**

**100/18 – Slack/Willems** – That the listing of outstanding municipal and school property tax comparisons for the month of February be accepted by Council.

Carried.

**CORRESPONDENCE**

**101/18 – Slack/Willems** – That the following correspondence be filed:

A. Boards of Revision

Carried.

**CAO REPORT**

**102/18 – Slack/Willems** – That the Town Administrator/CAO Report as presented by Town Administrator/CAO Jim Weninger for March 12, 2018 be accepted by Council.

Carried.

**RECONCILIATION MEETING**

**103/18 – Redekop/Slack** – That Administrator/CAO Jim Weninger be given permission to attend the Reconciliation meeting on Tuesday, March 13, 2018 from 9:00 a.m. to 11:30 a.m. at the Osler Community Hall, 508 – 1<sup>st</sup> Street. Expenses to be paid in accordance with Town of Dalmeny Policies and Procedures.

Carried.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
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**2018 BY-ELECTION BALLOTS DESTORY**

**104/18 – Redekop/Zoller** – That Council authorize Town Administrator/CAO Jim Weninger to destroy the ballots from the Wednesday, December 13, 2018 Municipal By-Election effective March 14, 2018.

Carried.

**EMO EXECUTIVE MEETING**

**105/18 – Redekop/Zoller** – That Members of the EMO Executive Committee of Council, Mayor Jon Kroeker, Councillors Anna-Marie Zoller and Ed Slack be given permission to attend the Information Meeting in Borden, Saskatchewan on Wednesday, March 14, 2018 from 7:00 p.m. to 9:00 p.m. Expenses to be paid in accordance with Town of Dalmeny Policies and Procedures.

Carried.

**SAMA 2018 ANNUAL MEETING**

**106/18 – Redekop/Zoller** – That Town Administrator/CAO Jim Weninger be given permission to attend the SAMA 2018 Annual Meeting at the Saskatoon Inn & Conference Centre on Wednesday, April 11, 2018, and that he be appointed as the Voting Delegate. Expenses to be paid in accordance with Town of Dalmeny Policies and Procedures.

Carried.

**SLGA SPECIAL OCCASION PERMIT- RED BARN**

**107/18 – Zoller/Bueckert** – That the Saskatchewan Liquor and Gaming Authority (SLGA) be advised that a Special Occasion Permit is hereby authorized by the Council of the Town of Dalmeny for users of the Dalmeny Centennial Park (Red Barn), and that the Town Administrator/CAO or his designate be authorized to prepare any letter that a user may require for such Special Occasion Permit application to SLGA.

Carried.

**DALMENY YOUTH AND YOUNG ADULT COMMITTEE**

**108/18 – Willems/Bueckert** – That the establishment of a Dalmeny Youth and Young Adult Committee (DYYAC) be pursued and that Councillors Christa-Ann Willems, Greg Bueckert, and Anna-Marie Zoller, along with CAO Jim Weninger, be allowed to investigate the details in forming this committee.

Carried.

**LIBRARY AGM ADVERTISING**

**109/18 – Bueckert/Zoller** – That pursuant to Wheatland Regional Library Policy WRL.5.7, that the Dalmeny Library Board advertise by different media, in conjunction with the Town, their Annual General Meeting (AGM) on Tuesday, March 27, 2018.

Carried.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, MARCH 12, 2018  
DALMENY TOWN OFFICE

**IN-CAMERA**

**110/18 – Slack/Redekop** – That Council move into the Committee of the Whole and that the session be “in camera” at 8:20 p.m.

Carried.

**RECONVENE**

**111/18 – Redekop/Willems** - That Council reconvene and report at 8:32 p.m.

Carried.

**DALMENY FIRE & RESCUE WAGE INCREASE**

**112/18 – Redekop/Willems** – That the Dalmeny Fire & Rescue Department wages be increased as per Fire Chief Rick Elder’s Report for the year 2018 and that the Town grant additional compensation to qualifying members as it relates to Policy 6-2015, entitled Attracting, Retention and Succession Planning.

Carried.

**DALMENY FIRE & RESCUE TURN OUT GEAR**

**113/18 – Zoller/Bueckert** – That the Dalmeny Fire & Rescue Department be granted permission to explore and purchase five (5) sets of turn out gear based on the specifications as set forth by the Department and successful quotations as submitted from at least three (3) qualified companies.

Carried.

**JJ LOEWEN CHAIRS**

**114/18 – Zoller/Bueckert** – That Council approve the purchase of two hundred (200) chairs from Source Office Furnishings of Saskatoon, SK at a cost of \$5,4.00, plus applicable taxes.

Carried.

Mayor Jon Kroeker declared a conflict of interest and a pecuniary interest and left the room at 8:40 p.m.

During Mayor Jon Kroeker absence, Deputy Mayor Ed Slack presided over the meeting.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, MARCH 12, 2018  
DALMENY TOWN OFFICE

**IN-CAMERA**

**115/18 – Willems/Bueckert** – That Council move into the Committee of the Whole and that the session be “in camera” at 8:41 p.m.

Carried.

**RECONVENE**

**116/18 – Willems/Zoller** - That Council reconvene and report at 8:58 p.m.

Carried.

**FCM GRANT OPPORTUNITY-STORM WATER STUDY**

**117/18 – Willems/Redekop** – That be it resolved that the Council of the Town of Dalmeny directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities’ Municipal Asset Management Program for a Storm Water Study and Asset Management Review.

Be it therefore resolved that the Town of Dalmeny commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities’ Municipal Asset Management Program to advance our asset management program:

- ◆ Asset Management Assessments
- ◆ Data Collection and Reporting
- ◆ Knowledge Transfer

Be it further resolved that the Town of Dalmeny commits \$12,500.00 of the estimated cost from its budget toward the costs of this initiative.

Carried.

**FCM GRANT OPPORTUNITY – SANITARY SEWER STUDY**

**118/18- Zoller/Redekop** – That be it resolved that the Council of the Town of Dalmeny directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities’ Municipal Asset Management Program for a Sanitary Sewer Study – Modelling, Storage/Surge Tank Review.

Be it therefore resolved that the Town of Dalmeny commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities’ Municipal Asset Management Program to advance our asset management program:

- ◆ Asset Management Assessments
- ◆ Data Collection and Reporting
- ◆ Knowledge Transfer

Be it further resolved that the Town of Dalmeny commits \$12,500.00 of the estimated cost from its budget toward the costs of this initiative.

Carried.

TOWN OF DALMENY  
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**INDUSTRIAL PARK ROAD OPTIONS**

**119/18 – Zoller/Bueckert** – That the Town of Dalmeny in conjunction with Dalmeny Industrial Park Inc. commence with the Industrial Park Roads – Phase 1 with the following two options being considered and that Catterall & Wright be advised of the same.

Option A – Construction of Granular Streets with Curb and Gutter

Option B – Construction of Granular with Bottom Lift and Future Top Lift

Carried.

Mayor Jon Kroeker returned to the meeting at 8:59 p.m. and presided over the meeting.

Deputy Mayor Ed Slack vacated the chair and resumed his position as Councillor.

**ADJOURN**

**120/18 – Bueckert/Willems** – That the meeting be adjourned. Time 9:10 p.m.

Carried.

(seal)

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

Report Date  
3/09/2018 10:01 AM

Dalmeny  
**Accounts for Approval**  
As of 3/09/2018  
Batch: 2018-00012 to 2018-00014

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| Payment #                              | Date      | Vendor Name<br>Invoice #                     | Reference                    | Invoice Amount | Payment Amount |
|--|-----------|--|------------------------------|----------------|----------------|
| <b>Bank Code: AP - AP-GENERAL OPER</b> |           |  |                              |                |                |
| Computer Cheques:                      |           |  |                              |                |                |
| 13441                                  | 2/28/2018 | AMSC Insurance Services Ltd<br>39            | GROUP INSURANCE PMT          | 6,974.58       | 6,974.58       |
| 13442                                  | 2/28/2018 | M.E.P.P.<br>181                              | FEB MEPP PAYMENT             | 10,593.92      | 10,593.92      |
| 13443                                  | 2/28/2018 | Minister of Finance<br>2                     | FEB SCHOOL REMITTANCE        | 20,520.76      | 20,520.76      |
| 13444                                  | 2/28/2018 | Sask. Power Corp.<br>187                     | SASKPOWER/ ENERGY PMT        | 17,031.02      | 17,031.02      |
| 13445                                  | 2/28/2018 | Sask. Tel<br>303                             | SASKTEL PMT                  | 660.31         | 660.31         |
| 13446                                  | 3/12/2018 | Accu-Sharp Inc.<br>8527/528/529              | DDCC-ZAMBONI ICE KNIFE       | 206.46         | 206.46         |
| 13447                                  | 3/12/2018 | Alicia Anderson<br>1                         | SLGA SALE FEE                | 60.00          | 60.00          |
| 13448                                  | 3/12/2018 | Aquifer Distribution Ltd<br>707759           | LIFT 1 ADAPTER               | 10.21          | 10.21          |
| 13449                                  | 3/12/2018 | Bell Mobility Inc.<br>8                      | AERATION BUILDING AUTODIALER | 67.65          | 67.65          |
| 13450                                  | 3/12/2018 | Canadian National Railways<br>91368991       | SIGNAL MAINTENANCE           | 248.00         | 248.00         |
| 13451                                  | 3/12/2018 | Canwest Propane Partnership<br>581303-606027 | ARENA PROPANE                | 535.06         | 535.06         |
| 13452                                  | 3/12/2018 | Central Repair Ltd.<br>14561                 | FIRE CHIEFS TRUCK REPAIR     | 1,543.07       | 1,543.07       |
| 13453                                  | 3/12/2018 | Crosby Hanna & Assoc.<br>#57 (340-50)        | ADVISORY SERVICES            | 498.75         | 498.75         |
| 13454                                  | 3/12/2018 | Dalmeny Seniors Association<br>27            | 2017-18 COMMUNITY GRANT      | 3,000.00       | 3,000.00       |
| 13455                                  | 3/12/2018 | Dynamic Online Marketing Corp.<br>122496     | POLICE-TACTICAL FLASHLIGHTS  | 262.50         | 262.50         |
| 13456                                  | 3/12/2018 | Edward Slack<br>15                           | SREAD MEETING/FOOD           | 148.14         | 148.14         |
| 13457                                  | 3/12/2018 | Emco Corporation<br>64910005-00              | PW-SHOP SUPPLIES-PVC CMNT    | 7.26           | 7.26           |
| 13458                                  | 3/12/2018 | Fast Cat Service Inc.<br>5002                | POLICE SNOW REMOVAL          | 299.70         | 299.70         |
| 13459                                  | 3/12/2018 | hbi office plus<br>E87574                    | OFFICE STATIONARY            | 100.84         | 100.84         |
| 13460                                  | 3/12/2018 | Indoc Cranes Canada<br>4826                  | EQUIPMENT STORAGE RENTAL     | 333.00         | 333.00         |



Report Date  
3/09/2018 10:01 AM

Dalmeny  
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| Payment # | Date      | Vendor Name<br>Invoice #   | Reference  | Invoice Amount   | Payment Amount |
|-----------|-----------|--|--|------------------|----------------|
| 13461     | 3/12/2018 | <b>Kemsol Products Ltd.</b><br>250309                              | ARENA JANITORIAL   | 288.55           | 288.55         |
| 13462     | 3/12/2018 | <b>Lacy Boisvert</b><br>3  | S&P-CORPORATION FEE                                      | 213.80           | 213.80         |
| 13463     | 3/12/2018 | <b>Len's Hauling Ltd.</b><br>48164                                 | 122 4TH ST HAULING SERVICE                               | 1,575.00         | 1,575.00       |
| 13464     | 3/12/2018 | <b>Loblaws Inc.</b><br>636947798                                   | ARENA BOOTH SUPPLIES                                     | 358.01           | 358.01         |
| 13465     | 3/12/2018 | <b>Loraas Disposal Services</b><br>89                              | FEB GARBAGE PICKUP                                       | 13,506.23        | 13,506.23      |
| 13466     | 3/12/2018 | <b>Martensville Plumbing/Heating</b><br>13671                      | FIRE HALL FURNACE REPAIR                                 | 520.59           | 520.59         |
| 13467     | 3/12/2018 | <b>Millsap Fuel Distributors Ltd.</b><br>474105-477256             | PW-GAS/DIESEL  | 3,240.56         | 3,240.56       |
| 13468     | 3/12/2018 | <b>Mister Print</b><br>96396                                       | KARLY BUSINESS CARDS                                     | 85.47            | 85.47          |
| 13469     | 3/12/2018 | <b>Moody's Equipment</b><br>S34534                                 | FIRE SUPPLIES/CHAIN SAW                                  | 563.79           | 563.79         |
| 13470     | 3/12/2018 | <b>Munisoft</b><br>2018/19-00183                                   | FIRE-NEW WORKSTATION                                     | 1,178.02         | 1,178.02       |
| 13471     | 3/12/2018 | <b>Nor-Tec Linen Services</b><br>169273                            | ARENA/OFFICE/POLICE MATS                                 | 90.47            | 90.47          |
| 13472     | 3/12/2018 | <b>Prairie Meats</b><br>743127/743570                              | ARENA BOOTH SUPPLIES                                     | 704.42           | 704.42         |
| 13473     | 3/12/2018 | <b>Precision Autodoor Systems Ltd</b><br>4144                      | JJ PANIC BAR REPAIR                                      | 149.85           | 149.85         |
| 13474     | 3/12/2018 | <b>Receiver General For Canada</b><br>95688/28320                  | FIRE/POLICE RADIO RENEWAL                                | 851.00           | 851.00         |
| 13475     | 3/12/2018 | <b>Reed Security</b><br>7991                                       | SECURITY CAMERA CONTRACT                                 | 379.62           | 379.62         |
| 13476     | 3/12/2018 | <b>Russell Hendrix Foodservice Eq</b><br>514029                    | JJ GRIDDLE STONE   | 10.28            | 10.28          |
| 13477     | 3/12/2018 | <b>S.A.M.A.</b><br>2018108   | 2018-MUNICIPAL REQUISITION                               | 17,120.00        | 17,120.00      |
| 13478     | 3/12/2018 | <b>S.U.M.A.</b><br>81913   | DECAL SIGNS-CAMERA                                       | 44.40            | 44.40          |
| 13479     | 3/12/2018 | <b>Sask Can Auto Restoration</b><br>1027/1028/1026<br>SI-1031/1140 | FIRE-OIL /BATTERY CHANGE<br>POLICE BRAKE PADS/LIGHT BULB | 590.12<br>927.79 | 1,517.91       |
| 13480     | 3/12/2018 | <b>SVP Envoyer paiement a</b><br>6129452/6129480                   | PW-GLOBE VALVES  | 182.99           | 182.99         |
| 13481     | 3/12/2018 | <b>The Pepsi Bottling Group</b><br>3042461                         | ARENA BOOTH SUPPLIES                                     | 522.80           | 522.80         |

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3/09/2018 10:01 AM

Dalmeny  
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| Payment # | Date      | Vendor Name<br>Invoice #                    | Reference                   | Invoice Amount | Payment Amount |
|-----------|-----------|---|-----------------------------|----------------|----------------|
| 13482     | 3/12/2018 | Theodore's in Martensville<br>755251        | ARENA BOOTH SUPPLIES        | 49.70          | 49.70          |
| 13483     | 3/12/2018 | Trans-Care Rescue<br>16321/16279            | FIRE-BODY CAM/SEEK FIRE PRO | 1,660.42       | 1,660.42       |
| 13484     | 3/12/2018 | UAP Inc.<br>146260/146242                   | PW-GMC TRUCK PARTS          | 197.21         | 197.21         |
| 13485     | 3/12/2018 | Van Houtte Coffee Services<br>71313903-2018 | ARENA BOOTH SUPPLIES        | 313.65         | 313.65         |
|           |           |   |                             | Total for AP:  | 108,425.97     |

Certified Correct This March 9, 2018

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator



## Customer Automated Funds Transfer

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SID:524749277 Current System Date: 2018-Feb-26 UserID: CUPSSD3380

### Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575 Originator Name: Town of Dalmeny Currency: CAD

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#### Payor/Payee Name

[Attwater, Dylan](#)  
[Bates, Lyle](#)  
[Bonin, Edmund](#)  
[Brown, Kierdin](#)  
[Cowley, Cody](#)  
[Cynthia, Keet](#)  
[Dreger, Jody](#)  
[Dyck, Bradley](#)  
[Elder, Rick](#)  
[Elder, Jenelle](#)  
[Emard, Terry](#)  
[Fraser, David](#)  
[Furi, Bonnie](#)  
[Halcro, Mathew](#)  
[Hoare, Nicole](#)  
[Honeker, Sheila](#)  
[Janzen, Kelly](#)  
[Johnson, Jeffrey](#)  
[Johnson, Phoebe](#)  
[Johnson, Griffin](#)  
[Klein, Marlys](#)  
[Mossop, Edward](#)  
[Neudorf, Rheane](#)  
[Roberts, Karen](#)  
[Rowe, Scott](#)  
[Slack, Angela](#)  
[Slack, Darlene](#)  
[Sonmor, Rick](#)  
[Taylor, Thomas](#)  
[Van Meter, Christine](#)  
[Weninger, Jim](#)

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| Rec Type | Amount  |
|----------|---------|
| C        | 92.44   |
| C        | 1843.83 |
| C        | 1188.18 |
| C        | 76.65   |
| C        | 355.34  |
| C        | 226.28  |
| C        | 568.57  |
| C        | 1425.34 |
| C        | 608.12  |
| C        | 17.32   |
| C        | 538.33  |
| C        | 697.68  |
| C        | 381.06  |
| C        | 1192.93 |
| C        | 90.29   |
| C        | 309.40  |
| C        | 1230.27 |
| C        | 1542.76 |
| C        | 165.86  |
| C        | 76.96   |
| C        | 793.79  |
| C        | 1840.22 |
| C        | 12.11   |
| C        | 10.10   |
| C        | 1668.24 |
| C        | 241.62  |
| C        | 11.19   |
| C        | 1353.92 |
| C        | 166.92  |
| C        | 1416.14 |
| C        | 2346.62 |

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22,488.48



## Customer Automated Funds Transfer

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SID:1055708144 Current System Date: 2018-Mar-01 UserID: CUPSSD3380

### Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575 Originator Name: Town of Dalmeny Currency: CAD

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#### Payor/Payee Name

Bueckert, Greg

Hueser, Wilbur

Kroeker, Jonathan

Redekop, Jonathan

Russin, Karly

Slack, Edward

Willems, Christa-  
Ann

Zoller, Anna-Marie

#### Rec Type Amount

C 277.34

C 166.53

C 623.97

C 277.34

C 277.34

C 277.34

C 71.87

C 277.34

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2249.07

Business Writing 'A'



Government  
— of —  
Saskatchewan

Minister of  
Government Relations  
Legislative Building  
Regina, SK Canada S4S 0B3

Ready for  
Council  
March 23/18

**MINISTER'S ORDER  
ALTERATION OF BOUNDARIES  
BETWEEN THE TOWN OF DALMENY AND  
THE RURAL MUNICIPALITY OF CORMAN PARK NO. 344**

1. Pursuant to sections 53, 56, 57, 59, and 61 of *The Municipalities Act*, the Council of The Town of Dalmeny has submitted an application to alter its boundaries to the Minister of Government Relations.
2. Upon consideration of the application, the Minister is of the opinion that the municipalities affected will be viable entities following the alteration of boundaries. Therefore, the undersigned hereby orders, pursuant to sections 61, 62, and 63 of *The Municipalities Act*, that:
  - (a) the boundaries of the Town of Dalmeny and the Rural Municipality of Corman Park No. 344 be altered by withdrawing from the rural municipality and adding to the town the territory described in Schedule A;
  - (b) schedule B is conclusively deemed to be the legal description of the boundary of the Town of Dalmeny; and
  - (c) the alteration shall take effect on and from the date of this Order.

Dated at the City of Regina, in the Province of Saskatchewan, the 1<sup>st</sup> day of March, 2018.

Keith Comstock, Assistant Deputy Minister for and on  
behalf of the Minister of Government Relations

## **SCHEDULE A**

The boundaries of the Town of Dalmeny are altered by adding to the town and withdrawing from the Rural Municipality of Corman Park No. 344 the lands lying within the east half of Section 11, Township 39, Range 6, West of the Third Meridian, described as the most easterly 1457 metres in perpendicular width throughout, and lying northerly of the northerly boundary of the Canadian National Railway right of way, plan G2093.

## **SCHEDULE B**

The boundaries of the Town of Dalmeny shall comprise the territory in the Province of Saskatchewan lying within:

Township 39, Range 6, West of the Third Meridian and described as:

(1) the following portions of Section 3:

- a) Parcel D, plan 66S11925;
- b) the most northerly 20.1168 metres of road plan 102117248; and
- c) Parcel E, plan 102236295;

(2) the following portions of Section 10:

- a) the east half of Section 10; and
- b) portions within the west half of Section 10 described as:
  - (i) Parcel A, plan 101678766;
  - (ii) Block 22A, plan 81S23142;
  - (iii) Block 22, plan 63S05894; and
  - (iv) portion of road plan CH2738 lying east of a line described as the northerly projection of the west boundary of said Parcel A, plan 101678766.

(3) The following portions of Section 11:

- a) the north half;

b) Portions of the south half described as:

- (i) all that portion lying northerly of the northerly boundary of the Canadian National Railway right of way, plan G2093; and
- (ii) all that portion lying southerly of the northerly boundary of the Canadian National Railway right of way, plan G2093 and within the most northerly 402.34 metres in perpendicular width throughout of the most westerly 402.34 metres in perpendicular width throughout.

Unless otherwise specified, the sections and portions of sections described in the above schedules include the adjoining south and west road allowances, intersections thereof and widenings thereto by plan of survey.

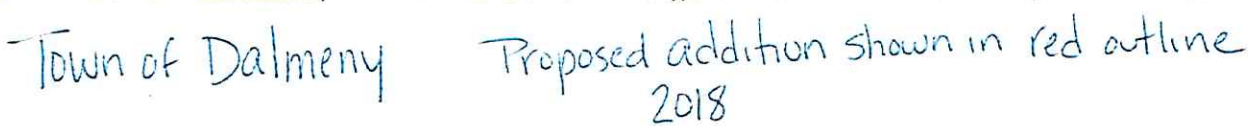
For description purposes, the land acquired by plan of survey for widening to an adjoining road allowance is deemed to be part of the road allowance.

The said plans of survey are of record with Information Services Corporation of Saskatchewan.



Mon Jan 22 2018 02:10:11 PM

Mon Jan 22 2018 02:10:11 PM





Report Date  
3/22/2018 3:32 PM

*Proposed*

Dalmeny  
**Accounts for Approval**  
As of 3/22/2018  
Batch: 2018-00016

Page 1

| Payment #                              | Date      | Vendor Name<br>Invoice #                     | Reference                    | Invoice Amount | Payment Amount |
|--|-----------|--|------------------------------|----------------|----------------|
| <b>Bank Code: AP - AP-GENERAL OPER</b> |           |  |                              |                |                |
| Computer Cheques:                      |           |  |                              |                |                |
| 13486                                  | 3/26/2018 | Crosby Hanna & Assoc.<br>#38 (341-38)        | DEVELOPMENT PERMITS          | 141.75         | 141.75         |
| 13487                                  | 3/26/2018 | Darlene Klassen<br>18                        | FIRE-MEDICAL/OFFICE SUPPLIES | 245.38         | 245.38         |
| 13488                                  | 3/26/2018 | JDM Construction Corp<br>2018-R7001          | JJ-METAL ROOF LEAK           | 3,203.46       | 3,203.46       |
| 13489                                  | 3/26/2018 | Jenson Publishing<br>300044272               | NOTICE OF ASSESSMENT         | 129.94         | 129.94         |
| 13490                                  | 3/26/2018 | Kemsol Products Ltd.<br>250906               | ARENA JANITORIAL             | 200.36         | 200.36         |
| 13491                                  | 3/26/2018 | LaRoche-McDonald Agencies<br>95542/95543     | FIRE-ON/OFF DUTY COVERAGE    | 4,511.78       | 4,511.78       |
| 13492                                  | 3/26/2018 | Loblaws Inc.<br>637405807                    | ARENA BOOTH SUPPLIES         | 587.94         | 587.94         |
| 13493                                  | 3/26/2018 | Luckett Wenman & Assoc<br>10999/10998        | GST/PST AUDIT- 36%           | 1,173.59       | 1,173.59       |
| 13494                                  | 3/26/2018 | Martensville Bldg.&Home Supply<br>986365     | JJ SUPPLIES                  | 72.77          | 72.77          |
| 13495                                  | 3/26/2018 | Minister of Finance<br>233969                | 2018 NOTICE OF ASSESSMENT    | 30.00          | 30.00          |
| 13496                                  | 3/26/2018 | MuniCode Services Ltd.<br>46687/6644/6643    | BUILDING INSPECTIONS         | 797.43         | 797.43         |
| 13497                                  | 3/26/2018 | Nor-Tec Linen Services<br>169488             | ARENA/POLICE/OFFICE MATS     | 95.63          | 95.63          |
| 13498                                  | 3/26/2018 | Operator Certification Board<br>10           | RICK'S OPERATOR RENEWAL      | 150.00         | 150.00         |
| 13499                                  | 3/26/2018 | Petty Cash<br>13                             | PETTY CASH REPLENISH         | 225.15         | 225.15         |
| 13500                                  | 3/26/2018 | Pitney Bowes Global Credit Ser<br>3200737166 | OFFICE-POSTAGE CONTRACT      | 210.49         | 210.49         |
| 13501                                  | 3/26/2018 | Pitney Bowes of Canada Ltd.<br>1006738493    | POSTAGE MACHINE INK          | 366.77         | 366.77         |
| 13502                                  | 3/26/2018 | Rick Elder<br>139                            | COUNCIL MEETING-SUBWAY       | 67.44          | 67.44          |
| 13503                                  | 3/26/2018 | S.A.M.A.<br>5                                | 2018 ANNUAL MEEETING-JIM     | 75.00          | 75.00          |
| 13504                                  | 3/26/2018 | S.U.M.A.<br>82245                            | POSTAGE WATER SAMPLES        | 307.28         | 307.28         |
| 13505                                  | 3/26/2018 | Sask Research Council<br>5484/738/970/93     | WATER LAB TESTING            | 110.24         | 110.24         |

Report Date  
3/22/2018 3:32 PM

*proposed*

Dalmeny  
**Accounts for Approval**  
As of 3/22/2018  
Batch: 2018-00016

Page 2

| Payment # | Date      | Vendor Name<br>Invoice #                     | Reference              | Invoice Amount | Payment Amount |
|-----------|-----------|--|------------------------|----------------|----------------|
| 13506     | 3/26/2018 | Sask Water<br>SW057009                       | BULK WATER             | 29,098.77      | 29,098.77      |
| 13507     | 3/26/2018 | Sask. Government Insurance<br>122            | HANDI VAN REGISTRATION | 1,215.06       | 1,215.06       |
| 13508     | 3/26/2018 | Sask. Tel<br>304                             | SASKTEL PAYMENT        | 1,605.11       | 1,605.11       |
| 13509     | 3/26/2018 | Saskatchewan Crime Stoppers<br>12            | POLICE-DONATION        | 200.00         | 200.00         |
| 13510     | 3/26/2018 | Source Office Furnishings<br>54897           | JJ LOEWEN CHAIRS       | 6,782.10       | 6,782.10       |
| 13511     | 3/26/2018 | SPI Health and Safety Inc.<br>10168434-00    | FIRE-AMMONIA DETECTOR  | 98.61          | 98.61          |
| 13512     | 3/26/2018 | Theodore's in Martensville<br>755243/221/403 | ARENA BOOTH SUPPLIES   | 99.40          | 99.40          |
|           |           |  |                        | Total for AP:  | 51,801.45      |

Certified Correct This March 22, 2018



## Customer Automated Funds Transfer

[Main Menu](#)[Log off](#)[Help](#)

SID:847668487 Current System Date: 2018-Mar-12 UserID: CUPSSD3380

### Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575 Originator Name: Town of Dalmeny Currency: CAD

Page 1 of 1

#### Payor/Payee Name

[Atwater, Dylan](#)  
[Bates, Lyle](#)  
[Bonin, Edmund](#)  
[Brown, Kierdin](#)  
[Cowley, Cody](#)  
[Cynthia, Keet](#)  
[Dreger, Jody](#)  
[Dyck, Bradley](#)  
[Elder, Jenelle](#)  
[Fraser, David](#)  
[Furt, Bonnie](#)  
[Halcro, Mathew](#)  
[Hoare, Nicole](#)  
[Honeker, Sheila](#)  
[Janzen, Kelly](#)  
[Johnson, Jeffrey](#)  
[Johnson, Phoebe](#)  
[Johnson, Griffin](#)  
[Klein, Marlys](#)  
[Mossop, Edward](#)  
[Neudorf, Rheane](#)  
[Roberts, Karen](#)  
[Rowe, Scott](#)  
[Slack, Darlene](#)  
[Sonmor, Rick](#)  
[Taylor, Thomas](#)  
[Van Meter, Christine](#)  
[Weninger, Jim](#)

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[Back to Manual Release](#)

| Rec Type | Amount  |
|----------|---------|
| C        | 131.82  |
| C        | 1843.83 |
| C        | 1188.18 |
| C        | 79.71   |
| C        | 485.20  |
| C        | 544.91  |
| C        | 514.75  |
| C        | 1459.08 |
| C        | 141.03  |
| C        | 697.68  |
| C        | 359.77  |
| C        | 1197.29 |
| C        | 39.86   |
| C        | 310.67  |
| C        | 1246.18 |
| C        | 1436.41 |
| C        | 193.14  |
| C        | 98.10   |
| C        | 793.79  |
| C        | 1842.58 |
| C        | 104.24  |
| C        | 252.26  |
| C        | 1673.25 |
| C        | 141.03  |
| C        | 1876.91 |
| C        | 57.09   |
| C        | 1420.80 |
| C        | 2344.50 |

28,474.06

*Correspondence "A"*

*Ready for Council*

*March 23/18*

**Jim Weninger**

**From:** Dawn Dierker <Dawn.Dierker@saskwater.com>  
**Sent:** March-14-18 1:45 PM  
**To:** dalmenyadmin@sasktel.net  
**Cc:** Randy Avery; Darlene Guy  
**Subject:** Dalmeny Increase Turbidity Inquiry

Dear Mr. Weninger:

Thanks you for stopping by our Booth at SUMA and raising your concerns regarding a turbidity spike that was observed in your community on January 5. As discussed, I have made inquiries, both with our operations staff and the City of Saskatoon distribution operations, and have put together a timeline of events. The outcome of our internal review has both clarified the sequence of events leading to the temporary turbidity spike, and helped identify some areas for improvement in our internal and customer communications process.

- 1) On the evening of January 3th the City of Saskatoon had a primary main break at 50<sup>th</sup> Street and Northridge Drive. Crews were dispatched to isolate the break and it is believed that this stirred up a great deal of debris in the pipes causing a "slug" of turbidity.
- 2) We were made aware of the turbidity increase when our operations staff received a call from the operator in Dalmeny indicating that he had seen an increase in turbidity. At this point calls were made to the City of Saskatoon to find out if they were having issues and SaskWater staff found out about the main break 2 days earlier. It was determined that the time of travel from Saskatoon to Dalmeny was 2 days and that was why they were seeing an increase. SaskWater staff kept in touch with the operator from Dalmeny and were told that the turbidity was decreasing. SaskWater recommended calling the Environmental Protection Officer to discuss options.
- 3) On January 6 the operator from Dalmeny communicated to SaskWater that the water quality had returned to a normal status. 2 other communities noticed increases in turbidity, however they were much less than what Dalmeny experienced.
- 4) SaskWater has followed up with the City of Saskatoon Public Works and Water Treatment Facility to insure that they have current contact information for SaskWater staff and a protocol in place to notify users in the event of a disruption in service.
- 5) Even though Turbidity is not required to be monitored as a parameter on our permit to operate, we recognize that it is an inconvenience for our customers and while turbidity spikes are an infrequent event, as a result of your inquiry SaskWater is exploring changing our monitoring parameters to include some that are outside our permit to operate which may allow us to identify spikes earlier and provide some advance warning to customers on our system.

Please let me know if you require any further information, Jim.

Best regards,

**Dawn Dierker, B.Sc.**  
Account Manager  
103-2103 Airport Drive  
Saskatoon SK S7L 6W6  
Phone: 306-933-5209  
Fax: 306-933-1129  
Cell: 306-370-7232  
[dawn.dierker@saskwater.com](mailto:dawn.dierker@saskwater.com)



Correspondence 'B'

Ready for  
Council  
March 23/18

# Residential Monthly Water Rate Comparison (at Feb 2018)

MONTHLY RATES FOR EACH COMMUNITY in red

| Warman   | Martensville   | Dalmeny   | Hague                       | Weyburn   | Humboldt   | Melfort  | Yorkton   | Melville  | Meadowlake   | Estevan                                | North Battleford  |
|--|--|---|-----------------------------|---|--|--|---|---|--|--|---|
| WATER: 21.16/1000 Gallons                                | WATER BASE: 12.00 / Month<br>WATER RATE: \$17.57/1000 Gals | WATER 17.00/First 1500<br>WATER 16.94/1000 Gals (addit)     | WATER: \$27.50/1000 Gallons | Water Base: \$16.50<br>Water Rate: .95 / cubic meter    | Water Base: 20.76<br>Water Rate: \$2.1397/100 Gallons        | Water Base Rate: \$27.00 +<br>\$12.65 per 1000 Gallons | Base Rate: \$10.87 plus \$13.62 per<br>1000 Gallons | Water Service Charge 44.03 +<br>Water Rate: 2.396/cubic meter               | Base Water Rate: \$23.10<br>Water Rate: \$1.64/cubic Meter | Water Rate: \$1.50/Cubic Meter         | Flat Water \$13.54<br>Water Rate \$1.50 per cubic meter |
| SEWER: 20% OF WATER                                      | SEWER: 27.50 Flat  | SEWER: \$10.00/First 1500 +<br>Sewer 20%                    | SEWER: \$27.50 (monthly)    | Sewer Base: \$11.55<br>Sewer Rate: \$.665 / cubic meter | Sewer Base: 14.39<br>Sewer Rate: \$0.3303 per 100<br>Gallons | Sewer Base Rate: \$8.25                                |   | Sewer Service Charge \$9.58 +<br>Sewer Rate: \$1.4% of total water<br>usage | Base Sewer Rate: \$15.40 + .65<br>per cubic meter          | Sewer Rate: \$1.50/Cubic Meter         | Flat Sewer \$16.92<br>Sewer Rate \$1.25 per cubic meter |
|  |  | \$21.00 Water Infrastructure Fee +<br>\$50.00 Sewer Inf Fee |                             |   | \$21.00 Storm Water Levy                                     |  |   | Utility Reserve Charge: \$23.12   |  | Drainage Levy \$21.05 (Bi-<br>Monthly) | Inf Fee \$23.97 (Water and Sewer)                       |
| Monthly Minimum \$47.03                                  |  | Monthly Minimum \$119.00                                    | Monthly Minimum \$55.30     | Minimum Monthly Bill: \$49.55                           | Monthly Minimum: \$71.50                                     |  |   |   |  | Inf Fee 30.00 (Bi-Monthly)             |   |
| <b>1,500 gallons Monthly Bill (6.819 Cubic Meters)</b>   |  |   |                             |   |  |  |   |   |  |  |   |
| \$ 31.74   | \$ 38.36   | \$ 38.00  | \$ 41.70                    | \$ 22.98  | \$ 53.07   | \$ 45.98   | \$ 31.30  | \$ 57.63  | \$ 34.28   | \$ 10.23                               | \$ 23.77  |
| \$ 10.00   | \$ 27.50   | \$ 60.00  | \$ 27.50                    | \$ 16.08  | \$ 19.48   | \$ 8.25  | \$ -  | \$ 16.57  | \$ 19.83   | \$ 10.23                               | \$ 25.44  |
| \$ 41.74   | \$ 65.86   | \$ 98.00  | \$ 69.20                    | \$ 39.06  | \$ 21.00   | \$ 54.23   | \$ 31.30  | \$ 23.12  | \$ 54.12   | \$ 25.53                               | \$ 23.97  |
| (monthly minimum 47.03)                                  |  | (monthly minimum \$119.00)                                  |                             | (monthly minimum \$49.55)                               |  |  |   | \$ 97.32  |  | \$ 45.99                               | \$ 73.18  |
| <b>3,000 gallons Monthly Bill (13.638 Cubic Meters)</b>  |  |   |                             |   |  |  |   |   |  |  |   |
| \$ 63.48   | \$ 64.71   | \$ 42.41  | \$ 83.40                    | \$ 29.46  | \$ 84.95   | \$ 64.95   | \$ 51.73  | \$ 71.24  | \$ 45.47   | \$ 20.46                               | \$ 34.00  |
| \$ 12.70   | \$ 27.50   | \$ 65.08  | \$ 27.50                    | \$ 20.62  | \$ 24.30   | \$ 8.25  | \$ -  | \$ 23.56  | \$ 24.26   | \$ 20.46                               | \$ 33.97  |
| \$ 76.18   | \$ 92.21   | \$ 107.49   | \$ 110.90                   | \$ 50.08  | \$ 21.00   | \$ 73.20   | \$ 51.73  | \$ 23.12  | \$ 69.73   | \$ 25.53                               | \$ 23.97  |
|  |  | (monthly minimum \$119.00)                                  |                             |   | \$ 130.25  |  |   | \$ 117.92   |  | \$ 66.44                               | \$ 91.93  |
| <b>5,000 gallons Monthly Bill (22.730 Cubic Meters)</b>  |  |   |                             |   |  |  |   |   |  |  |   |
| \$ 105.80  | \$ 99.85   | \$ 76.29  | \$ 139.00                   | \$ 38.09  | \$ 127.75  | \$ 98.50   | \$ 78.97  | \$ 89.38  | \$ 60.38   | \$ 34.10                               | \$ 47.64  |
| \$ 21.16   | \$ 27.50   | \$ 71.86  | \$ 27.50                    | \$ 26.67  | \$ 30.91   | \$ -   | \$ -  | \$ 32.88  | \$ 30.17   | \$ 34.10                               | \$ 45.33  |
| \$ 126.96  | \$ 127.35  | \$ 148.15   | \$ 166.50                   | \$ 64.76  | \$ 21.00   | \$ 98.50   | \$ 78.97  | \$ 23.12  | \$ 90.55   | \$ 25.53                               | \$ 23.97  |
|  |  |   |                             |   | \$ 51.91   |  |   | \$ 145.38   |  | \$ 93.72                               | \$ 116.94   |
| <b>7,500 gallons Monthly Bill (34.095 Cubic Meters)</b>  |  |   |                             |   |  |  |   |   |  |  |   |
| \$ 158.70  | \$ 143.78  | \$ 118.64   | \$ 208.50                   | \$ 48.89  | \$ 181.24  | \$ 121.88  | \$ 113.02   | \$ 112.05   | \$ 79.02   | \$ 51.14                               | \$ 64.68  |
| \$ 31.74   | \$ 27.50   | \$ 80.33  | \$ 27.50                    | \$ 34.22  | \$ 39.16   | \$ 8.25  | \$ -  | \$ 44.54  | \$ 37.56   | \$ 51.14                               | \$ 59.54  |
| \$ 190.44  | \$ 171.28  | \$ 198.97   | \$ 236.00                   | \$ 83.11  | \$ 21.00   | \$ 130.13  | \$ 113.02   | \$ 23.12  | \$ 116.58  | \$ 25.53                               | \$ 23.97  |
|  |  |   |                             |   | \$ 241.40  |  |   | \$ 179.71   |  | \$ 127.82                              | \$ 148.19   |
| <b>10,000 gallons Monthly Bill (45.461 Cubic Meters)</b> |  |   |                             |   |  |  |   |   |  |  |   |
| \$ 211.60  | \$ 187.70  | \$ 160.99   | \$ 278.00                   | \$ 59.69  | \$ 234.73  | \$ 153.50  | \$ 147.07   | \$ 134.71   | \$ 97.66   | \$ 68.19                               | \$ 81.73  |
| \$ 42.32   | \$ 27.50   | \$ 88.80  | \$ 27.50                    | \$ 41.78  | \$ 47.42   | \$ 8.25  | \$ -  | \$ 56.18  | \$ 44.95   | \$ 68.19                               | \$ 73.75  |
| \$ 253.92  | \$ 215.20  | \$ 249.79   | \$ 305.50                   | \$ 101.47   | \$ 21.00   | \$ 161.75  | \$ 147.07   | \$ 23.12  | \$ 142.61  | \$ 25.53                               | \$ 23.97  |
|  |  |   |                             |   | \$ 303.15  |  |   | \$ 214.01   |  | \$ 161.91                              | \$ 179.45   |

v v v v v v v v v v v v



*Correspondence*

**CATTERALL & WRIGHT | CONSULTING ENGINEERS**

1221 – 8th STREET EAST | SASKATOON, SK S7H 0S5  
TEL: (306) 343-7280 | www.cwce.ca | FAX: (306) 956-3199

*Ready for  
Council  
March 23/18*

March 8, 2018

Town of Dalmeny  
Box 400  
Dalmeny, SK S0K 1E0

Attention: Mr. Jim Weninger, Town Administrator

Re: Municipal Asset Management Program Funding Offer

The Federation of Canadian Municipalities (FCM) has a grant program called the **Municipal Asset Management Program Funding Offer** in which approved projects qualify for 80% reimbursement of the project cost, to a maximum of \$50,000. There are a variety of activities related to asset management that constitute eligible projects.

The goal of asset management is to ensure municipalities are able to provide a high quality of life to their residents through the proper maintenance and renewal of their assets. Catterall & Wright has worked with municipalities throughout Saskatchewan to develop and maintain their asset management plans. This funding program offers the opportunity to develop or enhance the asset management plan for your community, and we want to ensure you are aware of the potential projects you could undertake.

For municipalities that wish to develop asset management documents, Catterall & Wright is able to provide consultation regarding:

- Creation of an integrated Asset Management Plan (AMP) which can offer assistance in planning, including budgeting for future upgrades and proper maintenance to ensure infrastructure achieves maximum service life;
- Condition assessments of underground and surface infrastructure;
- Comprehensive data collection of municipal infrastructure; and,
- Incorporation of municipal infrastructure data into a compiled plan.

For municipalities with existing asset management documents, Catterall & Wright is able to perform infrastructure analyses or evaluations to enhance existing asset management documents. Relevant municipal infrastructure analyses include:

- Storm sewer modelling and drainage evaluation;
- Sanitary sewer modelling;
- Water system modelling; and,
- Roadway assessment.

Additionally, Catterall & Wright is able to assist municipalities in the grant application to FCM, if required.



## CATTERALL & WRIGHT | CONSULTING ENGINEERS

1221 – 8th STREET EAST | SASKATOON, SK S7H 0S5

TEL: (306) 343-7280 | [www.cwce.ca](http://www.cwce.ca) | FAX: (306) 956-3199

The Municipal Gas Tax Fund Agreement (MGTFa) requires that municipalities are committed to investing in improved asset management documents. The FCM Municipal Asset Management Program Funding Offer will assist municipalities working towards MGTFa measures targeted for compliance of the initial phase by June 30, 2018 with remaining phases complete by June 30, 2022.

More information regarding the FCM Municipal Asset Management Program Funding Offer is available online at the following link:

<https://fcm.ca/home/programs/municipal-asset-management-program/funding-mamp.htm>

Please contact Catterall & Wright if you'd like to further discuss this funding program and the opportunities available to your municipality.

Regards,

Catterall & Wright

Per:

Carleen Bartel, P.Eng.



## **CAO REPORT**

**March 26, 2018**

### **1. Next Reconciliation Meeting:**

The next reconciliation meeting will take place on Tuesday, April 10, 2018 from 9:00 to 11:30 a.m. at One Arrow First Nations which is east of Rosthern. I offered to host the Tuesday, May 8, 2018 reconciliation meeting at the Community Centre in Dalmeny from 9:00 to 11:30 a.m.

### **2. Local Improvement Report:**

In addition to the Local Improvement Reports and the Preliminary Assessment Schedules for Wakefield Avenue and Victor Terrace, the following information will be sent to the Saskatchewan Municipal Board (SMB), once adopted by Council.

- ◆ Resolutions to Adopt Local Improvement Reports
- ◆ Most Recent Audited Financial Statements(AFS)
- ◆ Current Budget (if it includes funding for this local improvement, highlight section)
- ◆ Map of Area of Work or Service with measurement in metres
- ◆ List of Properties to be Assessed (include assessable amounts)

### **3. Basic Emergency Management:**

The Village of Borden will be hosting a Basic Emergency Management course on April 20 and 21, 2018. Keri Rolles, Logistics Emergency Services Officer will be the instructor and she has agreed to include the ICS-100 course within these two days.

### **4. Municipal Asset Management Program Funding Offer:**

On Thursday, March 22, 2018 I submitted a grant application to the Federation of Canadian Municipalities (FCM) program entitled "Municipal Asset Management Program Funding Offer". Typically municipalities receive a grant around \$35,000.00. With the Town's grant I requested consideration of a grant of \$50,000.00.

### **5. Great Plains College:**

Great Plains College is offering a Pesticide Applicators Course from April 3 to April 6, 2018. The cost of registration including manuals is \$749.00. The registration deadline is March 26, 2018. In a discussion with the Public Works Department, we felt that it was easier to take the course in person, than to take the course on line. Operator 3 Jeff Johnson has agreed to take the course.

### **6. Purchase of Water Meters:**

In order to address the water meters in Town that were installed circa 1970, I would appreciate Council authorizing the purchase of 100 water meters at this time at an estimated expenditure of \$39,469.10 from Flocor Inc. of Saskatoon.

### **7. Para-Transit Bus Application:**

On March 20, 2018, the Town submitted its Application for Capital Grant and Vehicle Status Report to Municipal Infrastructure and Finance (MIF) as it pertains to the purchase of a new para-transit bus in 2018. Consideration by MIF will be given to the Town's application after April 1, 2018.

### **8. Holidays**

I would appreciate permission to take holidays from July 30 to August 7, 2018 inclusive and from November 9 to November 19, 2018 inclusive.

Jim Weninger, Town Administrator/CAO

*New Business A<sup>c</sup>*

*Ready for  
Council  
March 23/18*

## **Dalmeny Library Board Meeting Feb 27, 2018**

In Attendance: Bonnie Furi, Sheila Honeker, Karen Lukey, Bev Eberle, Christa-Ann Willems  
Regrets: Katrina Funk, Bonnie King, Alicia Anderson

### **1. Meeting called to order**

### **2. Approval of Minutes – September 26, 2017**

- Minutes of September 26, 2017 adopted by Karen, seconded by Bev.

### **3. Additions to Agenda**

- No additions to the agenda

### **4. Old Business**

#### **4.1. Programming**

- Storytime changed to Wednesday because we have a volunteer who is available Wednesdays and is not available Tuesday or Thursday. She is available for four months (until the end of May).
- Library Loonies – Discussed doing double loonie days once a month. Decision to have a set day i.e. first Wednesday of each month. We will remind patrons of upcoming double library loonie days.

#### **4.2. Makerspace Kits**

- There are some new makerspace kits available.
- We will book out some of the kits.
- The Wheatland manager or alternate is available to come to our branch for a makerspace kit event. We will arrange for someone to come out for an event.

#### **4.3. Library Board Guidelines**

- Copy of board guidelines were passed around and discussed. It states that council appoints members to the local library board. Christa-Ann will take this back to town council to possibly promote and collect names of interested parties.
- We are required to have four board meetings and one annual general meeting a year.

#### **4.4. Wheatland AGM**

- Wheatland AGM's are the third Saturday in April and third Saturday in October.

### **5. New Business**

#### **5.1. Storytime**

- Storytime grant is no longer available.
- Discussion regarding setting guidelines for honorariums for volunteers. Guidelines will be written up so we have consistency i.e. 1-4 weeks - \$10 - \$15 Tim's card; 5-10 weeks - \$25 Indigo gift card; 11 or more - \$50 Indigo gift card.

- Discussion regarding whether board needs to be consulted about change in day for storytime. This is considered day-to-day operations so it is up to the discretion of the librarians and does not need to be approved by the Library Board.

## **5.2. Summer Programming Ideas**

- Warren, the Balloon Guy
- Wide Open Children's Theatre – this is a puppet show. We will check regarding whether they perform during the summer. If they don't, we may book them for another time i.e. when there is no school.
- Sidewalk Chalk Storytime – If it is a rainy day, we could roll out big sheet of paper to draw on as back up plan.
- We will remind patrons that we have lego at the library that is available for use at any time. We should state that young children need to be accompanied by an adult.
- We should ask patrons for ideas for possible events.

## **5.3. Dalmeny Library AGM**

- Our AGM needs to be held before Wheatland's AGM which is April 21.
- AGM will be 8:00 on April 10 and we will have a board meeting at 7:00 this day as long as Katrina is available.
- We will advertise the AGM on our Library page.
- Discussion regarding how many need to be on the board. This had been discussed at a previous meeting. We will see if we can find the minutes from this meeting to see what decision was.

## **5.4. Annual Report**

- Bonnie and Sheila are working on the Annual Report and will have it completed by March 31.

## **5.5. SILS App**

- There is a new library app available (SILS).
- This app also has the patron's barcode for their library card.
- We should promote this new app.
- We have one poster up and will ask Wheatland for additional posters to be placed around town.
- We will post on Dalmeny FYI and in our library newsletter and Facebook.

**Our next meeting is April 10, 2018 at 7:00 followed by our AGM.**

**Town of Dalmeny***Proposed Local Improvement Formula*

$$\text{Base} + \frac{\theta}{100\%} \left[ \frac{A - B_{\min}}{B_{\max} - B_{\min}} (P_{\max} - P_{\min}) + P_{\min} \right]$$

Where:

- Base = base amount applied to all properties
- $\theta$  = assessed value of individual homeowner's property
- A = area of individual homeowner's property
- $B_{\min}$  = benchmark zone, minimum area
- $B_{\max}$  = benchmark zone, maximum area
- $P_{\min}$  = benchmark zone, minimum percentage
- $P_{\max}$  = benchmark zone, maximum percentage

Base Amount:

- The base amount is a lump sum amount applied to all properties evenly. We have chosen to add a component like this because we believe the onus should be on all property owners adjacent to the project as they are all receiving the same benefit from the upgrade.

Property Value & Area Components:

- We did not want to only use a common base amount to all properties because, as with municipal taxes, we believe that some individuals will be able to bear more of the cost than others. In order to determine which properties are able to carry more cost, we are proposing to do it the same way our municipal taxes have been calculated for years – based on assessed value of property as given by SAMA. The area of each lot is also provided by SAMA.

Benchmarks:

- We propose to establish various benchmarks to divide properties into zones by area and then apply percentage ranges based on area. For example, a benchmark table could look like this:

| <b>Benchmark Zones</b>               |                                      |               |               |
|--------------------------------------|--------------------------------------|---------------|---------------|
| <b>Min. Area<br/>(m<sup>2</sup>)</b> | <b>Max. Area<br/>(m<sup>2</sup>)</b> | <b>Min. %</b> | <b>Max. %</b> |
| 0                                    | 1000                                 | 1.0           | 1.5           |
| 1000                                 | 2000                                 | 1.5           | 2.0           |
| 2000                                 | 4000                                 | 2.0           | 2.5           |
| 4000                                 | 6000                                 | 2.5           | 5.0           |
| 6000                                 | 100000                               | 5.0           | 5.0           |

- The reason we are proposing benchmarks is that we tried using the equation with just a single zone of 0 – 21,000 corresponding to 1.0 – 5.0% and it was very lopsided. We found that all of the residential properties were huddled around the 1.0% end and the schools and churches were huddled at the 5% end. The reason for this lopsidedness is that the individual property areas are at one extreme or the other with not many properties in the 6000 – 18,000 m<sup>2</sup> range. The benchmark zones help by spreading a broader percentage range across the residential properties while establishing a max percentage for larger properties.
  - We could also do this with a single linear relationship between area and percentage, but that results in the lopsidedness described above.
  - We could establish any number of zones or minimize the zones as required, 5 zones are used in the example above to show what could be done.

#### Detailed Explanation of the Formula:

- *Base*
  - This is the base amount common to all property owners.
  - This number is not based on anything concrete at the moment, but we are considering placing it at \$2,000.
  - Local Improvements Act, 1993, 19(1)(b)(iii)
- $\theta$ 
  - This is the assessed value of the property given to us by SAMA. This includes the value of the land and any improvements on the land just as is used when determining municipal taxes.
  - For the example below, we have assumed a value of \$350,000.
  - Local Improvements Act, 1993, 19(1)(b)(v)
- $\frac{A - B_{min}}{B_{max} - B_{min}}$ 
  - This part of the formula is giving a ratio of where the individual property owner's area falls in its respective zone.
  - For example, if a property is 1464 m<sup>2</sup> we can see that, using the benchmark table above, it falls in the 1000 – 2000 m<sup>2</sup> benchmark zone. Without doing any math, we can also see that it falls just below the halfway mark of its zone range. However, when you do the math using this portion of the formula you find that it works out to be 46.4% of the way between the minimum and maximum area for its particular benchmark zone.
  - Local Improvements Act, 1993, 19(1)(b)(ii)
- $(P_{max} - P_{min}) + P_{min}$ 
  - This part of the formula is calculating the specific percentage that will be applied to the assessed value of the property.
  - First of all,  $(P_{max} - P_{min})$  gives us the percentage difference (or  $\Delta\%$ ). We want  $\Delta\%$  so we can multiply the 46.4% we got in the previous portion of the formula to just the difference in the Pmin and Pmax.
  - After we apply the 46.4% to the  $\Delta\%$  we need to add the Pmin back on to get the final percentage to apply to the assessment value.
  - For example, again using the benchmark table above, the  $\Delta\%$  for the zone corresponding to an area of 1464 m<sup>2</sup> works out to be  $2.0 - 1.5 = 0.5$ . Therefore  $\Delta\% = 0.5\%$ . This gets multiplied by the 46.4% calculated in the previous portion and then added to the Pmin which is 1.5%. Finally, we end up with 1.732%.

Putting all of the sections of the example together gives the following:

$$\$2,000 + \frac{\$350,000}{100\%} \left[ \frac{1,464 \text{ m}^2 - 1,000 \text{ m}^2}{2,000 \text{ m}^2 - 1,000 \text{ m}^2} (2.0\% - 1.5\%) + 1.5\% \right] = \$8,062$$

Using the proposed formula, we have calculated the individual homeowner's lump sum payment towards the local improvement to be \$8,062. We can apply the same formula to any property in town using the benchmark table combined with the SAMA assessment values.



New Business C<sup>+</sup>

Ready for  
Council  
March 26/18



## PRELIMINARY ASSESSMENT SCHEDULE

Description of Work/Service: Road Rehabilitation 2018

Date March 26, 2018

| Location         | Side | From                 | To                          | (a)                  | (b)                       | (c)                      | (d)  |
|------------------|------|----------------------|-----------------------------|----------------------|---------------------------|--------------------------|--|
|                  |      |                      |                             | Estimated Total Cost | Estimated Municipal Share | Estimated Property Share | Number of Units of Assessment (eg: # metres, # lots, or assessed value)  |
| Wakefield Avenue |      | East of First Street | Lane East of Prairie Street | \$327,826.00         | \$287,792.74              | \$40,033.26              | A combination of a rate based on the area of the lands benefited, along with an equal amount for each benefited lot and a rate based on the most recent assessed value of the lands benefited. |
|                  |      |                      |                             | \$0.00               |                           |                          |  |
|                  |      |                      |                             | \$0.00               |                           |                          |  |
|                  |      |                      |                             | \$0.00               |                           |                          |  |
|                  |      |                      |                             | \$0.00               |                           |                          |  |
|                  |      |                      |                             | \$0.00               |                           |                          |  |
| Grand Total      |      |                      |                             | \$327,826.00         | \$287,792.74              | \$40,033.26              | 0.00   |


**Basis for Assessment:** A combination of a rate based on the area of the lands benefited, along with an equal amount for each benefited lot and a rate based on the most recent assessed value of the lands benefited.


Prepaid Rate 0.00  
Interest Rate 5.00%  
No. Years 7  
Annual Rate \$0.00


Certified Lifetime of Works: 7 years  
Engineer: E. G. Gella


# Local Government Committee APPLICATION FORM

Matter ID 

Date 
 Saskatchewan Municipal Board, Room 480 - 2151 Scarth Street REGINA SK S4P 2H8

 info@smb.gov.sk.ca

 (306) 787-6221

 (306) 787-1610

Date  0  3 /  2  1 /  1  8

## Section 1: Application Type

Application Type  Local Improvement

[Show Instruction Guide](#)

## Section 2: Applicant Contact Information

|   |  |  |  |
|---|--|--|--|
| Name of Municipality <input type="text"/> Town of Dalmeny |  | Title <input type="text"/> Town Administrator/CAO    |  |
| <input type="text"/> Mr.                                  | Given Name(s) <input type="text"/> James (Jim) | Last Name <input type="text"/> Weninger              |  |
| Street <input type="text"/> 301 Railway Avenue            |  | Apartment, Suite or Unit Number <input type="text"/> |  |
| Town/City <input type="text"/> Dalmeny                    |  | Province <input type="text"/> Saskatchewan           | Postal Code <input type="text"/> S0K 1E0 |
| Business Telephone <input type="text"/> +1 (306) 254-2133 | Fax <input type="text"/> +1 (306) 254-2142     | Mobile Phone <input type="text"/> +1 (306) 291-8205  |  |
| Email Address <input type="text"/> jweninger@dalmeny.ca   |  |  |  |

## Section 3: Required Document Checklist

### Required

- ☒ Resolution to Adopt Local Improvement Report
- ☒ Preliminary Assessment Schedule (PAS)
- ☒ Most Recent Audited Financial Statements (AFS)
- ☒ Map of Area of Work or Service with Measurement in Metres
- ☒ List of Properties to be Assessed (include assessable amounts)

### If applicable

- ☐ Required Permits, Approvals and Grant Confirmation(s)
- ☐ Prior Year Trial Balance (provide if the prior year AFS is not available)
- ☒ Current Budget ( if it includes funding for this local improvement, highlight section)
- ☐ Uniform Rate Bylaw
- ☐ Flankage Policy, Irregular Lot Policy

## Section 4: Application Details

1. Local Improvement Type  5(1)(b) (on initiative of Council)



## Section 5: Additional Details

### A. Local Improvement Details

|   |   |                  |
|---|---|------------------|
| 1. Type of work(s) or service(s) undertaken?  | Renewal or replacement  | Asphalt Pavement |
| 2. Has this work or service been petitioned-out within the past 12 months?  | No  |                  |
| 3. Describe the location(s): (repeat format if more than one location)  | Wakefield Avenue - East of First Street to Lane East of Prairie Street  |                  |
| 4. Are any assessed lands owned by the municipality?  | No  |                  |
| 5. Are any of the lots deemed unfit? If yes, indicate the lots on the map.  | No  |                  |
| 6. What is the estimated total cost?  | \$327,826.00  |                  |
| 7. What is the municipality's share of the total cost? The figure does not include costs associated with lands owned by the municipality.         | \$287,793.00  |                  |
| 8. What is the owner's share of the total cost? The figure includes costs associated with lands owned by the municipality.                        | \$40,033.00   |                  |
| 9. Did the municipality use uniform rates to determine the estimated total cost? If yes, send the uniform rate bylaw along with your application. | No  |                  |
| 10. What measure was used to determine the assessment?  | <input type="checkbox"/> Lineal metres of frontage<br><input checked="" type="checkbox"/> Equal amount per lot<br><input checked="" type="checkbox"/> Multiple<br><input type="checkbox"/> Lineal metres of connection (water and sewer only)<br><input checked="" type="checkbox"/> Area of land<br><input checked="" type="checkbox"/> Assessed value of the land<br><input type="checkbox"/> Other                                 |                  |
| a. Provide reasons for choosing "Multiple" measure and how the measurement will be applied.   | In 2016 Council elected to initiate a number of streets for asphalt pavement based on a similar formula that was used for the last local improvement, circa 2003. The per metre charge was met with much opposition with all but one area (Wakefield Avenue - First Street to Third Street) being petitioned out. Council has meet with the affected residents in the proposed areas and both parties feel that this is a fairer way. |                  |
| 11. What is the lifetime of the work or service?  | 7 years   |                  |

### B. Exemption Details

|   |    |
|---|----|
| 1. Are there any parcels that have work/service being done on more than one side?                             | No |
| 2. Were any other exemptions/reductions of the special assessment given?                                      | No |
| 3. Has council included lands exempt from taxation in the owner's share (that the municipality will pay for)? | No |

### C. Financial Details

#### Total Cost Summary

#### Project Cost Details

Cost (\$)

|  |  |                     |
|--|--|---------------------|
| i) Cost of construction of the work / cost of providing the service                                  |  | <b>\$290,000.00</b> |
| ii) Design and engineering expenses  |  | <b>\$37,100.00</b>  |
| iii) Cost of advertising and service of notices  |  | <b>\$726.00</b>     |
| iv) Interest on temporary loans  |  | <b>\$0.00</b>       |
| v) Land costs and related expenses   |  | <b>\$0.00</b>       |
| vi) Costs related to the issue, sale, and/or discount of debentures related to the local improvement |  | <b>\$0.00</b>       |
| vii) Other (specify)   |  | <b>\$0.00</b>       |
| <b>(A) Total Project Cost</b>  |  | <b>\$327,826.00</b> |
| Should equal number in Application and the Total Cost as per the PAS                                 |  |                     |

### Municipal Share Financing Details

| Financing Source   |   | Cost (\$)           |
|--|---|---------------------|
| i) Borrowing   |   | \$50,000.00         |
| ii) Grants(s) ( confirmation required)                               | <b>Gas Tax (change will be requested)</b> | <b>\$158,778.00</b> |
| iii) Reserve funds   | <b>Road Maintenance Reserve</b>           | <b>\$129,015.00</b> |
| iv) Current budget   |   | <b>\$0.00</b>       |
| v) Other   |   | \$0.00              |
| vi) Other  |   | \$0.00              |
| vii) Other   |   | \$0.00              |
| <b>(B) Total Municipal Share</b>                                     |   | <b>\$287,793.00</b> |
| Should equal number in Application and the Total Cost as per the PAS |   |                     |

### Owner's Share Financing Details

| Financing Source                       |  | Cost (\$)          |
|--|--|--------------------|
| i) Estimated prepaid                   |  | <b>\$20,282.00</b> |
| ii) Unprepaid financing                |  | <b>\$19,751.00</b> |
| iii) Borrowing                         | Other (specify)                                  | \$36,319.64        |
| iv) Grants(s) ( confirmation required) |  | \$0.00             |
| v) Reserve funds                       |  | \$0.00             |
| vi) Current budget                     |  | \$0.00             |
| vii) Other                             | <b>Internal Loan through the Town of Dalmeny</b> | \$0.00             |
| viii) Other                            |  | \$0.00             |
| ix) Other                              |  | \$0.00             |

|  |              |   |             |                   |              |
|--|--------------|---|-------------|-------------------|--------------|
| <b>(C) Total Owner's Share</b>                                       |              |   |             | \$40,033.00       |              |
| Should equal number in Application and the Total Cost as per the PAS |              |   |             |                   |              |
| <b>Note:</b>   | <b>(B)</b>   | + | <b>(C)</b>  | <b>must equal</b> | <b>(A)</b>   |
|  | \$287,793.00 | + | \$40,033.00 | =                 | \$327,826.00 |

If the municipality doesn't receive the estimated amount of prepayments, how will this be financed?

**The Town will be providing an internal loan to pay off the entire cost of the property owners unpaid share of the asphalt pavement cost**

**Section 6: Additional Comments**

**The Town's Uniform Rate Bylaw will be repealed, as Council wants to proceed in a different direction regarding the assessment of the property owner's share as per the Town's discussion with SMB Vice Chair Chad Boyko on Tuesday, February 6, 2018 during the SUMA Convention.**

**Section 7: Document Submission**

Please attach the following documents to your email:

- Resolution to Adopt Local Improvement Report
- Preliminary Assessment Schedule (PAS)
- Most Recent Audited Financial Statements (AFS)
- Map of Area of Work or Service with Measurement in Metres
- List of Properties to be Assessed (include assessable amounts)
- Current Budget ( if it includes funding for this local improvement, highlight section)

**Section 8: Authorization**

Authorized by: Mr. James (Jim) Weninger Date 0 3 / 2 1 / 1 8

**Disclaimer :** Signing or e-signing this form indicates you have the authority to file the application.

**Section 9: Application Submission**

Save Form

Print Form

Email to SMB

New Business "D"

Ready for  
Council  
March 23/18



## PRELIMINARY ASSESSMENT SCHEDULE

Date March 26, 2018

ption of Work/Service: Road Rehabilitation 2018

| Location       | Side | From           | To                | (a)                  | (b)                       | (c)                      | (d)  |
|----------------|------|----------------|-------------------|----------------------|---------------------------|--------------------------|--|
|                |      |                |                   | Estimated Total Cost | Estimated Municipal Share | Estimated Property Share | Number of Units of Assessment (eg: # metres, # lots, or assessed value)  |
| Victor Terrace |      | Loeppky Avenue | Cul-de-Sac (Bulb) | \$405,683.00         | \$215,097.34              | \$190,585.66             | A combination of a rate based on the area of the lands benefited, along with an equal amount for each benefited lot and a rate based on the most recent assessed value of the lands benefited. |
|                |      |                |                   | \$0.00               |                           |                          |  |
|                |      |                |                   | \$0.00               |                           |                          |  |
|                |      |                |                   | \$0.00               |                           |                          |  |
|                |      |                |                   | \$0.00               |                           |                          |  |
|                |      |                |                   | \$0.00               |                           |                          |  |
| Grand Total    |      |                |                   | \$405,683.00         | \$215,097.34              | \$190,585.66             | 0.00   |

### Basis for Assessment:

A combination of a rate based on the area of the lands benefited, along with an equal amount for each benefited lot and a rate based on the most recent assessed value of the lands benefited.

Prepaid Rate 0.00  
Interest Rate 5.00%  
No. Years 7  
Annual Rate \$0.00


Certified Lifetime of Works: 7 years  
Engineer: E. Fogella


# Local Government Committee

## APPLICATION FORM

 Saskatchewan Municipal Board, Room 480 - 2151 Scarth Street REGINA SK S4P 2H8

 info@smb.gov.sk.ca

 (306) 787-6221

 (306) 787-1610

Matter ID

Date

Date 0 3 / 2 1 / 1 8

### Section 1: Application Type

Application Type Local Improvement

[Show Instruction Guide](#)

### Section 2: Applicant Contact Information

|                                    |                   |                    |     |                                 |                        |
|------------------------------------|-------------------|--------------------|-----|---------------------------------|------------------------|
| Name of Municipality               |                   | Town of Dalmeny    |     | Title                           | Town Administrator/CAO |
| Mr.                                | Given Name(s)     | James (Jim)        |     | Last Name                       | Weninger               |
| Street                             |                   | 301 Railway Avenue |     | Apartment, Suite or Unit Number |                        |
| Town/City                          |                   | Dalmeny            |     | Province                        | Saskatchewan           |
|                                    |                   |                    |     | Postal Code                     | S0K 1E0                |
| Business Telephone                 | +1 (306) 254-2133 |                    | Fax | +1 (306) 254-2142               |                        |
|                                    |                   |                    |     | Mobile Phone                    | +1 (306) 291-8205      |
| Email Address jweninger@dalmeny.ca |                   |                    |     |                                 |                        |

### Section 3: Required Document Checklist

#### Required

- ☒ Resolution to Adopt Local Improvement Report
- ☒ Preliminary Assessment Schedule (PAS)
- ☒ Most Recent Audited Financial Statements (AFS)
- ☒ Map of Area of Work or Service with Measurement in Metres
- ☒ List of Properties to be Assessed (include assessable amounts)

#### If applicable

- ☐ Required Permits, Approvals and Grant Confirmation(s)
- ☐ Prior Year Trial Balance (provide if the prior year AFS is not available)
- ☒ Current Budget ( if it includes funding for this local improvement, highlight section)
- ☐ Uniform Rate Bylaw
- ☐ Flankage Policy, Irregular Lot Policy

### Section 4: Application Details

1. Local Improvement Type 5(1)(b) (on initiative of Council)

## Section 5: Additional Details

### A. Local Improvement Details

|   |  |                         |
|---|--|-------------------------|
| 1. Type of work(s) or service(s) undertaken?  | <b>Renewal or replacement</b>  | <b>Asphalt Pavement</b> |
| 2. Has this work or service been petitioned-out within the past 12 months?  | <b>No</b>  |                         |
| 3. Describe the location(s): (repeat format if more than one location)  | <b>Victor Terrace - Loepky Avenue to Cul-de-Sac (Bulb)</b>   |                         |
| 4. Are any assessed lands owned by the municipality?  | <b>No</b>  |                         |
| 5. Are any of the lots deemed unfit? If yes, indicate the lots on the map.  | <b>No</b>  |                         |
| 6. What is the estimated total cost?  | <b>\$405,683.00</b>  |                         |
| 7. What is the municipality's share of the total cost? The figure does not include costs associated with lands owned by the municipality.         | <b>\$215,097.00</b>  |                         |
| 8. What is the owner's share of the total cost? The figure includes costs associated with lands owned by the municipality.                        | <b>\$190,586.00</b>  |                         |
| 9. Did the municipality use uniform rates to determine the estimated total cost? If yes, send the uniform rate bylaw along with your application. | <b>No</b>  |                         |
| 10. What measure was used to determine the assessment?  | <input type="checkbox"/> Lineal metres of frontage<br><input checked="" type="checkbox"/> <b>Equal amount per lot</b><br><input checked="" type="checkbox"/> <b>Multiple</b><br><input type="checkbox"/> Lineal metres of connection (water and sewer only)  |                         |
| a. Provide reasons for choosing "Multiple" measure and how the measurement will be applied.   | <input checked="" type="checkbox"/> <b>Area of land</b><br><input checked="" type="checkbox"/> <b>Assessed value of the land</b><br><input type="checkbox"/> Other   |                         |
|   | <b>In 2016 Council elected to initiate a number of streets for asphalt pavement based on a similar formula that was used for the last local improvement, circa 2003. The per metre charge was met with much opposition with all but one area (Wakefield Avenue - First Street to Third Street) being petitioned out. Council has meet with the affected residents in the proposed areas and both parties feel that this is a fairer way.</b> |                         |
| 11. What is the lifetime of the work or service?  | <b>7 years</b>   |                         |

### B. Exemption Details

|   |           |
|---|-----------|
| 1. Are there any parcels that have work/service being done on more than one side?                             | <b>No</b> |
| 2. Were any other exemptions/reductions of the special assessment given?                                      | <b>No</b> |
| 3. Has council included lands exempt from taxation in the owner's share (that the municipality will pay for)? | <b>No</b> |

### C. Financial Details

#### Total Cost Summary

#### Project Cost Details

Cost (\$)



|  |  |                     |
|--|--|---------------------|
| i) Cost of construction of the work / cost of providing the service                                  |  | <b>\$358,874.00</b> |
| ii) Design and engineering expenses  |  | <b>\$46,157.00</b>  |
| iii) Cost of advertising and service of notices  |  | <b>\$652.00</b>     |
| iv) Interest on temporary loans  |  | \$0.00              |
| v) Land costs and related expenses   |  | \$0.00              |
| vi) Costs related to the issue, sale, and/or discount of debentures related to the local improvement |  | \$0.00              |
| vii) Other (specify)   |  | \$0.00              |
| <b>(A) Total Project Cost</b>  |  | \$405,683.00        |
| Should equal number in Application and the Total Cost as per the PAS                                 |  |                     |

### Municipal Share Financing Details

| Financing Source   |                          | Cost (\$)           |
|--|--------------------------|---------------------|
| i) Borrowing   |                          | \$50,000.00         |
| ii) Grants(s) ( confirmation required)                               |                          | \$10,000.00         |
| iii) Reserve funds   | Road Maintenance Reserve | <b>\$192,687.00</b> |
| iv) Current budget   |                          | <b>\$23,005.00</b>  |
| v) Other   |                          | \$0.00              |
| vi) Other  |                          | \$0.00              |
| vii) Other   |                          | \$0.00              |
| <b>(B) Total Municipal Share</b>                                     |                          | \$215,692.00        |
| Should equal number in Application and the Total Cost as per the PAS |                          |                     |

### Owner's Share Financing Details

| Financing Source                       |   | Cost (\$)          |
|--|---|--------------------|
| i) Estimated prepaid                   |   | <b>\$95,293.00</b> |
| ii) Unprepaid financing                |   | <b>\$95,293.00</b> |
| iii) Borrowing                         | Other (specify)                           | \$36,319.64        |
| iv) Grants(s) ( confirmation required) |   | \$0.00             |
| v) Reserve funds                       |   | \$0.00             |
| vi) Current budget                     |   | \$0.00             |
| vii) Other                             | Internal loan through the Town of Dalmeny | \$0.00             |
| viii) Other                            |   | \$0.00             |
| ix) Other                              |   | \$0.00             |

|  |              |   |              |                   |              |
|--|--------------|---|--------------|-------------------|--------------|
| <b>(C) Total Owner's Share</b>                                       |              |   |              | \$190,586.00      |              |
| Should equal number in Application and the Total Cost as per the PAS |              |   |              |                   |              |
| <b>Note:</b>   | <b>(B)</b>   | + | <b>(C)</b>   | <b>must equal</b> | <b>(A)</b>   |
|  | \$215,692.00 | + | \$190,586.00 | =                 | \$405,683.00 |

If the municipality doesn't receive the estimated amount of prepayments, how will this be financed?

**The Town will be providing an internal loan to pay off the entire cost of the property owners unpaid share of the asphalt pavement cost.**

**Section 6: Additional Comments**

**The Town's Uniform Rate Bylaw will be repealed, as Council wants to proceed in a different direction regarding the assessment of the property owner's share as per the Town's discussion with SMB Vice Chair Chad Boyko on Tuesday, February 6, 2018 during the SUMA Convention.**

**Section 7: Document Submission**

Please attach the following documents to your email:

- Resolution to Adopt Local Improvement Report
- Preliminary Assessment Schedule (PAS)
- Most Recent Audited Financial Statements (AFS)
- Map of Area of Work or Service with Measurement in Metres
- List of Properties to be Assessed (include assessable amounts)
- Current Budget ( if it includes funding for this local improvement, highlight section)

**Section 8: Authorization**

Authorized by: Mr. James (Jim) Weninger

Date 0 3 / 2 1 / 1 8

**Disclaimer :** Signing or e-signing this form indicates you have the authority to file the application.

**Section 9: Application Submission**

Save Form

Print Form

Email to SMB



**TOWN OF DALMENY**

**BYLAW NO. 2-2018**

**A BYLAW TO PROVIDE FOR THE TOWN OF DALMENY TO ENTER INTO AN  
AGREEMENT WITH ALL-NET.CA INC.**

The Council of the Town of Dalmeny in the Province of Saskatchewan enacts as follows:

1. The Town of Dalmeny is hereby authorized to enter into a Software License Agreement with All-Net.ca Inc. as it pertains to the Software Program "Connect".
2. The Software License Agreement is attached hereto and forms a part of this bylaw, and is identified as Exhibit "A".
3. The Mayor and the Chief Administrative Officer are hereby authorized to sign and execute the agreement described as Exhibit "A".
4. This Bylaw shall come into force and take effect upon the date of final passing thereof.

\_\_\_\_\_  
Mayor

(S E A L)

\_\_\_\_\_  
Chief Administrative Officer

Exhibit "A"

## **Software License Agreement**

**THIS SOFTWARE LICENSE AGREEMENT** (the "Agreement") dated this 12th day of March, 2018 (the "Execution Date")

### **BETWEEN:**

All-Net.ca Inc.

(the "Vendor")

**OF THE FIRST PART**

And

Town of Dalmeny

(the "Licensee")

**OF THE SECOND PART**

### **BACKGROUND:**

The Vendor wishes to license computer software to the Licensee and the Licensee desires to purchase the software license under the terms and conditions stated below.

**IN CONSIDERATION OF** the provisions contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, the parties agree as follows:

### **License**

1. Under this Agreement the Vendor grants to the Licensee a non-exclusive and non-transferable license (the "License") to use Connect by All-Net (the "Software").
2. "Software" includes the executable computer programs, the source code and any related printed, electronic and online documentation and any other files that may accompany the product.
3. Title, copyright, intellectual property rights and distribution rights of the Software remain exclusively with the Vendor. Intellectual property rights include the look and feel of the Software. This Agreement constitutes a license for use only and is not in any way a transfer of ownership rights to the Software.
4. The rights and obligations of this Agreement are personal rights granted to the Licensee only. The Licensee may not transfer or assign any of the rights or obligations granted under this Agreement to any other person or legal entity. The Licensee may not make available the Software for use by one or more third parties.

5. The Licensee may not use the Software to provide a service to a third party. Using the software to distribute messages for another party is strictly prohibited without the written consent of the vendor.
6. The Software may not be modified, reverse-engineered, or de-compiled in any manner through current or future available technologies.
7. Failure to comply with any of the terms under the License section will be considered a material breach of this Agreement.

#### **License Fee**

8. The license fee for this Agreement will consist of the original purchase price of \$3,995.00 CAD plus an annual hosting, support and maintenance fee of \$3,995.00 CAD. The hosting, support and maintenance fee is payable annually and renewable April 1, 2019. The annual renewal for hosting, support and maintenance services is at the discretion of the Licensee.

#### **Limitation of Liability**

9. The Software is provided by the Vendor and accepted by the Licensee "as is". Liability of the Vendor will be limited to a maximum of the original purchase price of the Software. The Vendor will not be liable for any general, special, incidental or consequential damages including, but not limited to, loss of production, loss of profits, loss of revenue, loss of data, or any other business or economic disadvantage suffered by the Licensee arising out of the use or failure to use the Software.
10. The Vendor makes no warranty expressed or implied regarding the fitness of the Software for a particular purpose or that the Software will be suitable or appropriate for the specific requirements of the Licensee.
11. The Vendor does not warrant that use of the Software will be uninterrupted or error-free. The Licensee accepts that software in general is prone to bugs and flaws within an acceptable level as determined in the industry.
12. The Licensee accepts that communication is dependent upon multiple service providers for the complete transmission and receipt of a message and there will be instances where a message cannot be transmitted due to technical difficulties on the part of the Vendor, the Vendor service provider or the service provider of the recipient.

#### **Data Storage and Access**

13. The Licensee will retain sole ownership of all account data and will have access to their data from the program or upon request of the Vendor.

14. Software hosting will be provided in a minimum Tier III Data Centre offering redundancy in:
  - Data storage
  - Power
  - Physical Locations
  - Data linkages
15. All data and back-ups will be stored in a Canadian facility.
16. All-Net.ca staff will all adhere to company confidentiality policies and each policy will be made available to the Licensee upon request.
17. Any data provided to the Licensee from the Vendor (All-Net.ca), including phone numbers, have not been scrubbed for "do not call" lists and use of the data is at the responsibility and risk of the Licensee.
18. All data, in whole or in part, provided by All-Net.ca is for the sole use of the Licensee and cannot be distributed to, shared, or used by an external party.

#### **Warrants and Representations**

19. The Vendor warrants and represents that it is the copyright holder of the Software. The Vendor warrants and represents that granting the license to use this Software is not in violation of any other agreement, copyright or applicable statute.

#### **Acceptance**

20. All terms, conditions and obligations of this Agreement will be deemed to be accepted by the Licensee ("Acceptance") upon execution of this Agreement.

#### **User Support**

21. The Licensee will be entitled to one year of phone support available 9:00 AM to 9:00 PM Central - Weekdays, at no additional cost, for a period of 12 months from the date of Acceptance and through each twelve-month hosting, support and maintenance period as renewed by the Licensee.
22. The Licensee will be entitled to maintenance upgrades and bug fixes, at no additional cost, for a period of twelve months from the date of Acceptance and through each twelve-month hosting, support and maintenance period as renewed by the Licensee.

#### **Term**

23. The term of this Agreement will begin on Acceptance and is perpetual.

### **Termination**

24. This Agreement will be terminated and the License forfeited where the Licensee has failed to comply with any of the terms of this Agreement or is in breach of this Agreement. On termination of this Agreement for any reason, the Licensee will promptly destroy the Software or return the Software to the Vendor.

### **Force Majeure**

25. The Vendor will be free of liability to the Licensee where the Vendor is prevented from executing its obligations under this Agreement in whole or in part due to Force Majeure, such as earthquake, typhoon, flood, fire, and war or any other unforeseen and uncontrollable event where the Vendor has taken any and all appropriate action to mitigate such an event.

### **Governing Law**

26. The Parties to this Agreement submit to the jurisdiction of the courts of the Province of Manitoba for the enforcement of this Agreement or any arbitration award or decision arising from this Agreement. This Agreement will be enforced or construed according to the laws of the Province of Manitoba.

### **Miscellaneous**

27. This Agreement can only be modified in writing signed by both the Vendor and the Licensee.
28. This Agreement does not create or imply any relationship in agency or partnership between the Vendor and the Licensee.
29. Headings are inserted for the convenience of the parties only and are not to be considered when interpreting this Agreement. Words in the singular mean and include the plural and vice versa. Words in the masculine gender include the feminine gender and vice versa. Words in the neuter gender include the masculine gender and the feminine gender and vice versa.
30. If any term, covenant, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, it is the parties' intent that such provision be reduced in scope by the court only to the extent deemed necessary by that court to render the provision reasonable and enforceable and the remainder of the provisions of this Agreement will in no way be affected, impaired or invalidated as a result.
31. This Agreement contains the entire agreement between the parties. All understandings have been included in this Agreement. Representations which may have been made by any party to this Agreement may in some way be inconsistent with this final written Agreement. All such statements are declared to be of no value in this Agreement. Only the written terms of this Agreement will bind the parties.

32. This Agreement and the terms and conditions contained in this Agreement apply to and are binding upon the Vendor's successors and assigns.

**Notices**

33. All notices to the parties under this Agreement are to be provided at the following addresses, or at such addresses as may be later provided in writing:

All-Net.ca Inc.  
100-28 Queen Elizabeth Way  
Winnipeg, Manitoba, Canada R3L 2R1

Town of Dalmeny  
Box 400  
Dalmeny, SK S0K 1E0

**IN WITNESS WHEREOF** the parties have duly affixed their signatures under hand and seal on this 12th day of March, 2018.

**All-Net.ca Inc.**

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Signature of All-Net.ca Inc.

**Town of Dalmeny**

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Name of Licensee's Agent

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Title of Licensee's Agent

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Signature of Licensee's Agent

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