

**REGULAR MEETING OF DALMENY TOWN COUNCIL
MONDAY, JUNE 25, 2018, 7:00 P.M.
DALMENY TOWN OFFICE – TOWN COUNCIL CHAMBERS**

AGENDA:

CALL TO ORDER – 7:00 p.m.

ADOPTION OF AGENDA – additions/deletions

MINUTES OF THE PREVIOUS MEETING

- a. June 11, 2018 Regular Council Meeting

BUSINESS ARISING FROM THE MINUTES:

- a. Dalmeny Youth and Young Adult Committee – Next Steps

ACCOUNTS FOR APPROVAL

- a. Approval of Current Accounts
- b. Approval of Payroll

FINANCIALS

- a.

PUBLIC MEETING

- a.

CORRESPONDENCE

- a. Petition to the Legislative Assembly of Saskatchewan

DELEGATION:

- a.

REPORTS

- a. Administration Report

NEW BUSINESS

- a.

BYLAWS

- a. Bylaw 8-2018, A Bylaw to Amend Bylaw No. 2-2016, known as the Zoning Bylaw

QUESTIONS FROM THE PUBLIC

ROUND TABLE DISCUSSION/IN CAMERA

ADJOURN

Next Regular Meeting: July 16, 2018

2018 Regular Council Meeting Schedule: January 15,29; February 12,26; March 12,26;
April 9,23; May 14,28; June 11,25; July 16; August 13;
September 10,24; October 15,29; November 19; December 3,17.

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and
7:00 p.m. on alternate Mondays from council meetings, when required:

Dalmeny Police Commission: September 17, 2018 commencing at 5:00 p.m.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, JUNE 11, 2018
DALMENY TOWN OFFICE

PRESENT: Mayor Jon Kroeker, Councillors Ed Slack, Christa-Ann Willems, Anna-Marie Zoller, Greg Bueckert, and Karly Russin. Also present was CAO Jim Weninger.

ABSENT: Councillor Jon Redekop.

CALL TO ORDER

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

ADOPTION OF AGENDA

245/18 – Russin/Slack – That the agenda for the Regular meeting of Council of the Town of Dalmeny for June 11, 2018 be adopted as presented.

Carried.

MINUTES

246/18 – Russin/Bueckert – That the Minutes of the May 28, 2018 Regular Council meeting be approved as circulated.

Carried.

TRANSIT ASSISTANCE-CAPITAL FUNDING

247/18 – Willems/Slack – That the letter of May 30, 2018 from the Ministry of Government Relations regarding the approval of the Town's Transit Assistance for People with Disabilities Capital Funding grant in the amount of \$55,000.00 be accepted by Council.

Carried.

ACCOUNTS PAYABLE

248/18 – Slack/Willems - That the accounts as detailed on the attached cheque listing and amounting to \$94,010.21 for the period ending June 7, 2018 and representing cheque numbers 13683 to 13727 be approved by Council.

Carried.

DELEGATION

Representations from Catterall & Wright Consulting Engineers Principal Design Engineer Carleen Bartel, Engineering Technologist Chad Carruthers and Project Engineer Tanner Jackson arrived at the meeting at 7:14 p.m.

Principal Design Engineer Carleen Bartel, Engineering Technologist Chad Carruthers and Project Engineer Tanner Jackson attended the meeting to meet with Council to discuss the 2018-2019 Capital Projects they are

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presently on, and to receive any feedback that Council had on their progress to date. Principal Design Engineer Carleen Bartel indicated that Engineer Ehren Gadzella has left the employment of Catterall & Wright Consulting Engineers for personal reasons, and that Project engineer Tanner Jackson and engineering Technologist Chad Carruthers would be assuming Engineer Ehren Gadzella's role on behalf of the Town.

Catterall & Wright Consulting Engineers Principal Design Engineer Carleen Bartel, Engineering Technologist Chad Carruthers and Project Engineer Tanner Jackson left the meeting at 8:00 p.m. and did not return.

PAYROLL

249/18 – Zoller/Willems – That the payroll in the amount of \$21,525.05 for the pay period ending June 4, 2018 be approved by Council.

Carried.

PER DIEMS

250/18 – Russin/Willems – That the per diems in the amount of \$2,249.07 for the pay period ending June 30, 2018 be approved by Council.

Carried.

OUTSTANDING TAX COMPARISONS

251/18 – Slack/Bueckert – That the listing of outstanding municipal and school property tax comparisons for the month of May be accepted by Council.

Carried.

CORRESPONDENCE

252/18 – Slack/Bueckert – That the following correspondence be filed:

A. Cannabis Retail & Production Operations – Proposed Regulations

Carried.

CAO REPORT

253/18 – Willems/Slack – That the Town Administrator/CAO Report as presented by Town Administrator/CAO Jim Weninger for June 11, 2018 be accepted by Council.

Carried.

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DESIGNATED OFFICER

254/18 – Russin/Willems – That Fire Chief Rick Elder be appointed as the Town's Designated Officer as it pertains to an inspection of a dwelling owned by Doug Codd at 214 – First Street tentatively scheduled for Tuesday, June 19, 2018.

Carried.

FENCE QUOTES

255/18 – Bueckert/Zoller – That the Town request fence quotes from Rite-Way Fencing, Nordic Industries and Saskatoon Fence Worx for the following areas:

- ◆ MU1, Plan 102223460 – Adjacent to Service Road
- ◆ Gerald Funk Park – Southwest Corner
- ◆ Centennial Park – Blue Ball Diamond Backstop

Carried.

TRAFFIC CALMING PLAN DESCRIPTION

256/18 – Bueckert/Zoller – That Council consider the Traffic Calming Plan Description as per the City of Saskatoon's Specifications for Traffic Calming at a Mid-Block Crossing as it pertains to the proposed project on Wall Street.

Carried.

LIBRARY BOARD MINUTES

257/18 – Bueckert/Zoller – That the Minutes of the June 5, 2018 Dalmeny Library Board meeting be accepted by Council.

Carried.

BYLAW 6-2018 – EXEMPTION OF CORNER LOTS

258/18 – Bueckert/Russin – That Bylaw 6-2018, a Bylaw to Provide for the Exemption of Corner Lots from Local Improvement Special Assessments be introduced and read a first time.

Carried.

The CAO read Bylaw 6-2018 a first time.

259/18 – Willems/Russin – That Bylaw 6-2018 be read a second time.

Carried.

The CAO read Bylaw 6-2018 a second time.

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260/18 – Zoller/Bueckert – That Bylaw 6-2018 be given third reading at this meeting.

Carried Unanimously.

261/18 – Zoller/Bueckert– That Bylaw 6-2018 be read a third time and adopted.

Carried.

The CAO read Bylaw 6-2018 a third time, and the Mayor and CAO signed and sealed the bylaw.

IN-CAMERA

262/18 –Zoller/Russin – That Council move into the Committee of the Whole and that the session be “in camera” at 8:31 p.m.

Carried.

RECONVENE

263/18 – Bueckert/Zoller - That Council reconvene and report at 8:51 p.m.

Carried.

BYLAW 7-2018 – BASE TAX

264/18 – Willems/Russin – That Bylaw 7-2018, A Bylaw to Provide for a Base Tax be introduced and read a first time.

Carried.

The CAO read Bylaw 7-2018 a first time.

265/18 – Willems/Russin – That Bylaw 7-2018 be read a second time.

Carried.

The CAO read Bylaw 7-2018 a second time.

266/18 – Bueckert/Willems – That Bylaw 7-2018 be given third reading at this meeting.

Carried Unanimously.

267/18 – Russin/Bueckert– That Bylaw 7-2018 be read a third time and adopted.

Carried.

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The CAO read Bylaw 7-2018 a third time, and the Mayor and CAO signed and sealed the bylaw.

OPERATING AND CAPITAL BUDGET

268/18 – Russin/Bueckert – That the 2018 Operating and Capital Budget be adopted as attached.

Carried.

EMO COORDINATOR

269/18 – Slack/Bueckert – That Thomas Taylor be hired as the EMO Coordinator, effective immediately, with remuneration to be \$100.00 per month under the following terms and conditions. Fire Chief Rick Elder will be his immediate supervisor.

1. Acceptable Criminal Record Check; and
2. Bondable

Carried.

ASSISTANT EMO COORDINATOR

270/18 – Slack/Bueckert – That Alicia Anderson be hired as the Assistant EMO Coordinator, effective immediately, with remuneration to be \$50.00 per month under the following terms and conditions:

1. Acceptable Criminal Record Check; and
2. Bondable

Carried.

JJ LOEWEN/CURLING RINK CARETAKER

271/18 – Willems/Bueckert – That Jodi Berrecloth be hired as the Caretaker for the JJ Loewen Community Centre (January 1 to December 31) and Curling Rink (April 1 to September 30) effective June 12, 2018, under the following terms and conditions:

1. Completion of an Employment Agreement;
2. Acceptable Criminal Record Check; and Bondable

Carried.

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COMPRESSOR PURCHASE

272/18 – Bueckert/Zoller – That the Town purchase one (1) Compressor 175 – 195 CFM from United Rentals of Canada, Serial #415659UFUD95 for a cost of \$7,167.00, plus applicable taxes and that Tim Thomson be advised of the same.

Carried.

Mayor Jon Kroeker declared a conflict of interest and a pecuniary interest and left the room at 8:59 p.m.

During Mayor Jon Kroeker absence, Deputy Mayor Ed Slack presided over the meeting.

IN-CAMERA

273/18 –Zoller/Bueckert – That Council move into the Committee of the Whole and that the session be “in camera” at 9:01 p.m.

Carried.

RECONVENE

274/18 – Bueckert/Zoller - That Council reconvene and report at 9:05 p.m.

Carried.

CATTERALL & WRIGHT FIRST STREET IMPROVEMENTS

275/18 – Zoller/Russin – That Council authorize Catterall & Wright to complete Scope items 1 through 6 as they pertain to the First Street Railway Pedestrian Safety Improvements at an estimated cost of \$21,900.00, plus applicable taxes.

Carried.

Mayor Jon Kroeker returned to the meeting at 9:06 p.m. and presided over the meeting.

Deputy Mayor Ed Slack vacated the chair and resumed his position as Councillor.

ADJOURN

276/18 – Russin/Slack – That the meeting be adjourned. Time 9:15 p.m.

Carried.

Mayor

(seal)

Chief Administrative Officer

Report Date
6/07/2018 4:44 PM

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
13683-Man	5/29/2018	Kelly Janzen 34	DAL DAYS-UMP PAY-BALL TOUNRY	600.00	600.00
13684-Man	5/29/2018	Royal Canadian Legion 63 103	DALMENY DAYS PARADE	400.00	400.00
13685-Man	5/29/2018	SaskEnergy Corp. 191	SASKPOWER/ENERGY PMT	10,351.62	10,351.62
13686	5/31/2018	M.E.P.P. 184	MAY MEPP PAYMENT	9,675.34	9,675.34
13687	5/31/2018	Minister of Finance 5	MAY TAXES COLLECTED	19,658.60	19,658.60
13688	5/31/2018	Sask. Tel 309	SASKTEL PAYMENT	773.67	773.67
13689	6/11/2018	Alberta Fire Chiefs Assoc. IN18-491	FIRE-TRAINING MANUAL	455.39	455.39
13690	6/11/2018	Alison Peters 1	S&P-DALMENY DAYS	71.23	71.23
13691	6/11/2018	Anna Zoller 4	ICO/EMERGENCY TRAINING	344.50	344.50
13692	6/11/2018	Aquifer Distribution Ltd 724658	PW-SHOP SUPPLIES	165.17	165.17
13693	6/11/2018	ASL Paving Ltd. 11802-12497	PW-COLD MIX	1,601.35	1,601.35
13694	6/11/2018	Bell Mobility Inc. 11	AERATION BUILDING AUTODIALER	68.07	68.07
13695	6/11/2018	Canadian National Railways 91388347	SIGNAL MAINTENANCE	248.00	248.00
13696	6/11/2018	Cervus Equipment 535134/531044	JOHN DEERE MOWER PARTS	626.03	626.03
13697	6/11/2018	Clark's Supply & Service IN314203	PW-NEW HOTSY	11,316.45	11,316.45
13698	6/11/2018	Dalmeny Industrial Park 1	50%OF TRAFFIC STUDY-SOUTH INDU	4,037.24	4,037.24
13699	6/11/2018	Earthworks Equipment Corp S45978	KUBOTA MOWER BLADES	99.84	99.84
13700	6/11/2018	First Filter Service 212022	BATTERIES-SWEEPER/M PUMP	186.48	186.48
13701	6/11/2018	Gregg Distributors LP 035-729179	WATER PLANT SUPPLIES	69.68	69.68
13702	6/11/2018	hbi office plus S04866	LIBRARY/POLICE/OFFICE SUPPLIES	409.77	409.77

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
13703	6/11/2018	Jaryn Janzen 3	RED BARN CLEANUP	50.00	50.00
13704	6/11/2018	Lacy Boisvert 8	S&P-DALMENY DAYS	105.06	105.06
13705	6/11/2018	Loraas Disposal Services 101	MAY GARBAGE PICKUP	15,567.23	15,567.23
13706	6/11/2018	Marlys Klein 5	PLANTS FOR OFFICE	186.32	186.32
13707	6/11/2018	Martensville Bldg.&Home Supply 989275	CENTENNIAL PARK SIGN PAINT	137.60	137.60
13708	6/11/2018	Martensville Plumbing/Heating 14018	OFFICE-TOILET REPAIR	135.78	135.78
13709	6/11/2018	Minister of Finance 1	JEFF-PESTICIDE LICENCE	50.00	50.00
13710	6/11/2018	Moody's Equipment S38342/S38578	FIRE- R22 FREIGHT/AIR FILERS	111.54	111.54
13711	6/11/2018	MuniCode Services Ltd. 01/50/41/00/95/	BUILDING INSPECTIONS	3,187.19	3,187.19
13712	6/11/2018	Nexom 14291	LAGOON-ROLLERFLEXING	6,493.50	6,493.50
13713	6/11/2018	Nor-Tec Linen Services 170563/170767	ARENA/OFFICE/POLICE MATS	180.94	180.94
13714	6/11/2018	Owen Lindberg 7	BALL DIAMOND MAINT	200.00	200.00
13715	6/11/2018	Petty Cash 186	PETTY CASH REPLENISH	418.48	418.48
13716	6/11/2018	Princess Auto 1250304	MACK TRUCK HYDROLIC HOSE	59.18	59.18
13717	6/11/2018	Reed Security 89698	SECURITY CAMERAS	379.62	379.62
13718	6/11/2018	Sask Can Auto Restoration SW-1160/1089	2009-CROWN VIC REPAIR	1,026.95	1,026.95
13719	6/11/2018	Sask Research Council 19/64/23/8967	WATER LAB TESTING	663.07	663.07
13720	6/11/2018	Sask. Parks & Rec. Assoc. 1951	MAT-TREE PRUNING	760.00	760.00
13721	6/11/2018	Sask. Tel 310	SASKTEL PAYMENT	481.06	481.06
13722	6/11/2018	Schaan Healthcare Products 458587	FIRE-MEDICAL SUPPLIES	22.41	22.41
13723	6/11/2018	Sherwin Williams Co. 1005-5	PW-CURB PAINT	123.16	123.16
13724	6/11/2018	SPI Health and Safety Inc.			

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		8292/5358/1536	FIRE-AIR REFILL + RETURN	493.38	493.38
13725	6/11/2018	Turner Asphalt Services Ltd. 36	121 HEDLEY SPRINKLER REPAIR	88.80	88.80
13726	6/11/2018	Vallen Canada Inc. 29074963-00	FIRE-GAS DETECTORS X2	1,834.69	1,834.69
13727	6/11/2018	Wig's Pumps & Waterworks Ltd. 723366	WATER PLANT SUPPLIES	95.82	95.82
				Total for AP:	94,010.21

Certified Correct This June 7, 2018

Mayor

Administrator



Customer Automated Funds Transfer

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SID:678493583 Current System Date: 2018-Jun-04 UserID: CUPSSD3380

Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575 Originator Name: Town of Dalmeny Currency: CAD

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Payor/Payee Name

[Bates, Lyle](#)[Bates, Wesley](#)[Cowley, Cody](#)[Dreger, Jody](#)[Dyck, Bradley](#)[Furi, Bonnie](#)[Halcro, Mathew](#)[Honeker, Sheila](#)[Janzen, Kelly](#)[Janzen, Jayce](#)[Johnson, Jeffrey](#)[Johnson, Griffin](#)[Klein, Marlys](#)[Mossop, Edward](#)[Rowe, Scott](#)[Sonmor, Rick](#)[Van Meter, Christine](#)[Weninger, Jim](#)

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Rec Type	Amount
C	2161.46
C	1286.75
C	274.35
C	565.90
C	1790.16
C	211.73
C	1194.60
C	465.85
C	1239.63
C	182.84
C	1533.32
C	981.75
C	777.70
C	1840.79
C	1670.50
C	1581.88
C	1418.09
C	2347.75

21,525.05



PAYMENT
SERVICES

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Originator ID: 2288945575 Originator Name: Town of Dalmeny Currency: CAD

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Payor/Payee Name

Bueckert, Greg &

Hueser, Wilbur

Kroeker, Jonathan

Redekop, Jonathan

Russin, Karly

Slack, Edward

Willems, Christa-
Ann

Zoller, Anna-Marie

to Manual Release

Rec Type	Amount
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C	277.34
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C	166.53
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C	623.97
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C	277.34
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C	277.34
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C	277.34
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C	71.87
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C	277.34
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2249.07

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Proposed -

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
13728	6/25/2018	AJ Machine & Manufacturing Ltd 28050	REPAIR THROTTLE CABLE-FORD	479.52	479.52
13729	6/25/2018	Beverley J. Dovell 82	DALMENY DAYS PARADE	123.88	123.88
13730	6/25/2018	Bridge City Sweeping 170512	PAINT LINES ON STREETS	387.81	387.81
13731	6/25/2018	Crosby Hanna & Assoc. #39(344-41)	DEVELOPMENT PERMITS	292.34	292.34
13732	6/25/2018	Dawson Dovell 7	DALMENY HOCKEY DRAFT	514.20	514.20
13733	6/25/2018	Don Anderson 5	DALMENY HOCKEY DRAFT	1,249.80	1,249.80
13734	6/25/2018	First Filter Service 212712	FILTERS- OILER/NEW MOWER	38.17	38.17
13735	6/25/2018	Graycon Saskatoon INV002285	PW-JEFF COMPUTER	1,171.94	1,171.94
13736	6/25/2018	Hepburn CO-OP 624	FIRE-GAS/DIESEL	532.35	532.35
13737	6/25/2018	Husky Oil Marketing Company 3441112	OIL FOR ROADS	255.30	255.30
13738	6/25/2018	Janzen Steel Buildings Ltd. 028419	TEMPORARY WINDOW-HEDLEY	164.79	164.79
13739	6/25/2018	Jaryn Janzen 4	RED BARN CLEANUP	50.00	50.00
13740	6/25/2018	JDM Construction Corp 2018-7195	OUTDOOR RINK MOW	138.75	138.75
13741	6/25/2018	Jenson Publishing 6021/6252/5940	LOCAL IMPROVEMENT/GRAD	708.86	708.86
13742	6/25/2018	Jim Weninger 43	DALMEY HOCKEY DRAFT	50.00	50.00
13743	6/25/2018	Jim Weninger 44	MEAL & TRAVEL EXPENSE	494.01	494.01
13744	6/25/2018	Kemsol Products Ltd. 252809	OFFICE-JANITORIAL	189.80	189.80
13745	6/25/2018	Loraas Disposal Services 102	MAY COMPOST PICK UP	708.32	708.32
13746	6/25/2018	MacEwen Constructors Inc. No.071-091-P4	STORM PUMPING STATION	22,477.50	22,477.50
13747	6/25/2018	Martensville Bldg.&Home Supply 990235/989941	MAT-PRUNING SUPPLIES	61.78	61.78

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
13748	6/25/2018	Millsap Fuel Distributors Ltd. 506293-495835	PW-GAS/DIESEL/EAST POND	15,463.05	15,463.05
13749	6/25/2018	Moody's Equipment S38949/841/9261	FIRE-SUPPLIES/FREIGHT/ADAPTER	87.54	87.54
13750	6/25/2018	MuniCode Services Ltd. 47094/47093	BUILDING INSPECTIONS	507.71	507.71
13751	6/25/2018	Munisoft 2018/19-01231	OFFICE-CUSTOM LIBRARY	886.89	886.89
13752	6/25/2018	Murray Hardcastle 3	DALMENY HOCKEY DRAFT	700.00	700.00
13753	6/25/2018	Nor-Tec Linen Services 170969	ARENA/POLICE/OFFICE MATS	90.47	90.47
13754	6/25/2018	Owen Lindberg 8	BALL DIAMOND MAINT	250.00	250.00
13755	6/25/2018	Pitney Bowes Global Credit Ser 3200825852	OFFICE POSTAGE CONTRACT	210.49	210.49
13756	6/25/2018	Pitney Works 74	OFFICE POSTAGE	2,613.82	2,613.82
13757	6/25/2018	Princess Auto 1292448	PW-SHOP SUPPLIES	18.63	18.63
13758	6/25/2018	Redhead Equipment Ltd. P51375/X25234	MACK TRUCK-DIAGNOSTIC/BLOWER	514.35	514.35
13759	6/25/2018	Rosalie Fehr 1	HANDI VAN FUEL	74.05	74.05
13760	6/25/2018	Russell Dyck 4	DALMENY HOCKEY DRAFT	100.00	100.00
13761	6/25/2018	S.U.M.A. 83590	POLICE-TIRES	1,423.79	1,423.79
13762	6/25/2018	Sask Research Council 1169526/69262	WATER LAB TESTING	55.12	55.12
13763	6/25/2018	Sask Water SW058161	BULK WATER	37,283.46	37,283.46
13764	6/25/2018	Sask. Government Insurance 125	MACK TRUCK PLATES	1,250.12	1,250.12
13765	6/25/2018	Sask. Tel 311	SASKTEL PAYMENT	1,198.53	1,198.53
13766	6/25/2018	SaskEnergy Corp. 192	SASKPOWER/ENERGY PMT	15,837.09	15,837.09
13767	6/25/2018	Terry Bourgonje 6	DALMENY HOCKEY DRAFT	100.00	100.00
13768	6/25/2018	The Rent-It-Store 128899	PW-STREET SAW RENTAL	148.46	148.46
13769	6/25/2018	Toby Baerg			

Report Date
6/22/2018 2:16 PM

Proposed-

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		9	DALMENY HOCKEY DRAFT	200.00	200.00
13770	6/25/2018	Trans-Care Rescue 16681	FIRE-VESTS	259.74	259.74
13771	6/25/2018	United Rentals of Canada Inc. 158243670-001	PW-COMPRESSOR	8,353.14	8,353.14
13772	6/25/2018	Valley Side Sales Inc 20161017/1018	HUSTLER MOWER	30,247.30	30,247.30
				Total for AP:	147,962.87



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SID:1008306823 Current System Date: 2018-Jun-18 UserID: CUPSSD3380

Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575 Originator Name: Town of Dalmeny Currency: CAD

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Payor/Payee Name

Bates, Lyle
Cowley, Cody
Cynthia, Keet
Dreger, Jody
Dyck, Bradley
Furi, Bonnie
Halcro, Mathew
Honeker, Sheila
Janzen, Kelly
Johnson, Jeffrey
Johnson, Griffin
Klein, Marlys
Mossop, Edward
Rowe, Scott
Sonmor, Rick
Van Meter, Christine
Weninger, Jim

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Rec Type	Amount
C	1857.62
C	85.62
C	160.61
C	516.22
C	1407.73
C	345.80
C	1194.60
C	234.67
C	1239.63
C	1533.32
C	1090.85
C	777.70
C	1840.79
C	1670.50
C	1488.90
C	1418.09
C	2347.75

19,810.40

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Ready for
Council
June 22/18

To cause the Government to take the necessary steps and actions to stop the Federal Government from imposing a carbon tax on the province.

Signature

CAO REPORT

June 25, 2018

1. SaskEnergy Invoice:

The natural gas meter at the JJ Loewen Community Centre was changed in November 2017 and was not report correctly to the customer billing center. Because of this the Town was under billed for the last 2 months of 2017 and for the first 4 months of 2018. As a result of this oversight, a payment of \$5,756.37 has been included in the accounts payable for Council's consideration.

2. Dalmeny Housing Authority:

Justine Piker has given notice that she will be resigning from the Dalmeny Housing Authority. The Housing Authority now has two vacancies to fill, the other being Joel Mierau.

3. Human Resource Policy:

Our auditors Jenson Stromberg have asked if the Town has developed any processes for reporting fraud. As this is a question that they ask every year, a section of the HR Policy will be dedicated to this matter.

4. Rock Your Roots:

On Thursday, June 21, 2018 Town Administrator/CAO Jim Weninger volunteered for the City of Saskatoon Rock your Roots walk for Reconciliation.

Jim Weninger, Town Administrator/CAO

TOWN OF DALMENY

BYLAW NO. 8-2018

A Bylaw to amend Bylaw No. 2-2016, known as the Zoning Bylaw.

The Council of the Town of Dalmeny, in the Province of Saskatchewan, enacts to amend Bylaw 2-2016 as follows:

1. **SECTION 2 INTERPRETATION** is amended by adding the following two new definitions immediately following the definition for “**Bylaw, this**”:

“Cannabis Production Facility: a facility, approved under federal and provincial regulations, that is used in whole or in part for the planting, cultivation, testing, harvesting, processing and distribution of the cannabis plant and any of its derivatives.

Cannabis Retail Store: a retail store, approved under federal and provincial regulations that sells cannabis and any of its derivatives.”

2. **Section 3.9.4 Use-Specific Discretionary Use Criteria** is amended by adding the following two new Subsections:

“(13) Cannabis Production Facilities:

- (a) The location of cannabis grow operations will only favourably be considered where it can be demonstrated that the use and intensity of use is appropriate to the site and that it will have minimal impact on the surrounding, adjacent areas of the Municipality. Consideration may be given, but is not limited to, the following effects:
 - (i) municipal servicing capacity;
 - (ii) anticipated levels of noise, odour, smoke, fumes, dust, lighting, glare, vibration or other emissions emanating from the operation;
 - (iii) anticipated increased levels or types of vehicle traffic, unsafe conditions or situations for vehicles, cyclists or pedestrians; and
 - (iv) utilization of hazardous substances.

(14) Cannabis Retail Stores:

- (a) The location of cannabis retail stores will only favourably be considered where it can be demonstrated that the use and intensity is appropriate to the site and that it will have a minimal impact on the surrounding, adjacent areas, particularly residential areas.”

3. **Section 4.12 Special Regulations and Standards** is amended by adding the following two new Subsections:

“4.12.13 *Cannabis Production Facilities:*

- (1) No outside storage is permitted.

4.12.14 *Cannabis Retail Stores:*

- (1) Cannabis retail stores shall maintain a minimum setback of 150 metres from schools and playgrounds.”

4. **Section 4.11.7**, is amended by adding the following new subsection:

- “(m) Signs for Cannabis Production Facilities and Cannabis Retail Stores shall not contain any images but may include the business name in alpha-numeric characters.

5. **Table 6-7 C1 – Downtown Commercial District Development Standards** is amended by adding the following new Principal Commercial Use:

Table 6-7: C1 – Downtown Commercial District Development Standards for the Town of Dalmeny										
Principal Use		Designation	Parking Category	Subject to Section(s)	Development Standards					
					Minimum Site Area (m ²)	Minimum Site Width (m)	Minimum Front Yard (m)	Minimum Side Yard (m)	Minimum Rear Yard (m)	Maximum Site Coverage (m ²)
Commercial Uses										
(31)	Cannabis retail stores	D	0	3.9.4(14) 4.12.14 4.11.7	235	6	0	0 ⁽³⁾	0 ⁽⁴⁾	--

6. **Table 6-8 C2 – Highway Commercial District Development Standards** is amended by adding the following new Principal Commercial Use:

Table 6-8: C2 – Highway Commercial District Development Standards for the Town of Dalmeny									
Principal Use		Designation	Parking Category	Subject to Section(s)	Development Standards				
					Minimum Site Area (m ²)	Minimum Site Width (m)	Minimum Front Yard (m)	Minimum Rear Yard (m)	Minimum Side Yard (m)
Commercial Uses									
(42)	Cannabis retail stores	D	5	3.9.4(14) 4.12.14 4.11.7	550	15	6	10% site depth	3

7. **Table 6-10 M – Industrial District Development Standards** is amended by adding the following new Principal Industrial / Commercial Use:

Table 6-10: M – Industrial District Development Standards for the Town of Dalmeny									
Principal Use		Designation	Parking Category	Subject to Section(s)	Development Standards				
					Minimum Site Area (m²)	Minimum Site Width (m)	Minimum Front Yard (m)	Minimum Rear Yard (m)	Minimum Side Yard (m)
Industrial / Commercial Uses									
(31)	Cannabis production facilities	D	11	3.9.4(13) 4.12.13 4.11.7	465	15	4.5	(1)	3(2)

8. This Bylaw shall come into force and take effect when approved by Council.

Mayor

SEAL

Chief Administrative Officer