

**REGULAR MEETING OF DALMENY TOWN COUNCIL
MONDAY, APRIL 15, 2019, 7:00 P.M.
DALMENY TOWN OFFICE – TOWN COUNCIL CHAMBERS**

AGENDA:

CALL TO ORDER – 7:00 p.m.

ADOPTION OF AGENDA – additions/deletions

MINUTES OF THE PREVIOUS MEETING

- a. March 25, 2019 Regular Council Meeting

BUSINESS ARISING FROM THE MINUTES:

- a. East Stormwater Diversion Project – Application and Approval
- b. Saskatchewan Municipal Board Local Government Committee – Approval of Utility Rates
- c. Proposed Park Sign Locations (Centennial Park, Gerald Funk Park, Prairie Park and Tooke Park)

ACCOUNTS FOR APPROVAL

- a. Approval of Current Accounts
- b. Approval of Payroll (2)
- c. Approval of Fire Rescue Department
- d. Approval of Per Diems

FINANCIALS

- a. Bank Reconciliation and Financial Statement for the Period Ending March 31, 2019
- b. Tax Comparisons for the Month of March
- c. Status of Reserves and Surplus Accounts at December 31, 2017

CORRESPONDENCE

- a. SaskWater – Invoice Rate Components Box
- b. Municipal Potash Tax Sharing Administration Board

REPORTS

- a. EMO Report
- b. Fire Chief's Report
- c. Librarian's Report
- d. Public Works Manager's Report
- e. Recreation Manager's Report
- f. Administration Report

NEW BUSINESS

- a. Minutes of the March 26, 2019 Library Annual Meeting and Library Annual Report

BYLAWS

- a. Bylaw 8-2019, a Bylaw of the Town of Dalmeny to Amend Bylaw 2-2016 known as the Town of Dalmeny Zoning Bylaw (First Reading)

QUESTIONS FROM THE PUBLIC

ROUND TABLE DISCUSSION/IN CAMERA

ADJOURN

Next Regular Meeting: April 29, 2019

2019 Regular Council Meeting Schedule: January 14,28; February 11;25; March 11,25;
April 15,29; May 13,27; June 10,24; July 15; August 12;
September 9,23; October 7,21; November 4,18; December 2,16.

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and
7:00 p.m. on alternate Mondays from council meetings, when required:

Dalmeny Police Commission: April 22, 2019 commencing at 5:00 p.m.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MARCH 25, 2019
DALMENY TOWN OFFICE

PRESENT: Mayor Jon Kroeker, Councillors Ed Slack, Jon Redekop, Anna-Marie Zoller, Christa-Ann Willems, Greg Bueckert, and Karly Russin. Also present was CAO Jim Weninger.

ABSENT: None.

CALL TO ORDER

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

ADOPTION OF AGENDA

122/19 – Redekop/Russin – That the agenda for the Regular meeting of Council of the Town of Dalmeny for March 25, 2019 be adopted as presented.

Carried.

MINUTES

123/19 – Redekop/Russin – That the Minutes of the March 11, 2019 Regular Council meeting be approved as circulated.

Carried.

RESOLUTION #109/19 TAKE FROM THE TABLE

124/19 – Russin/Bueckert – That Council take from the table resolution #109/19. This resolution was in regards to the letter of February 27, 2019 from Planning Consultant Shawn Dukart of the Ministry of Government Relations Community Planning Branch regarding Proposed Parcel A – Residential Subdivision.

Carried.

PROPOSED PARCEL A – RESIDENTIAL SUBDIVISION

125/19 – Slack/Russin – That the letter of February 27, 2019 from Planning Consultant Shawn Dukart of the Ministry of Government Relations Community Planning Branch regarding Proposed Parcel A – Residential Subdivision be approved, subject to the following:

- That the owner be advised that they are located in the Future Highway Commercial District and across the Highway from the Highway Commercial District, and the Industrial and Future Industrial Districts as per the Dalmeny Official Community Plan (OCP)
- Therefore, this development is incompatible with the present, future and potential uses of the Town.
- That Kim Anderson of Robertson Stromberg register an interest with ISC on the residential acreage owner's title to protect the Town's interest and investment.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MARCH 25, 2019
DALMENY TOWN OFFICE

MINISTER OF HIGHWAYS-MAIN UPGRADE

126/19 – Slack/Redekop – That the letter of March 13, 2019 from the Minister of Highways and Infrastructure, the Honourable Lori Carr regarding the Town’s undertaking to upgrade the main access into Town be accepted by Council.

Carried.

REGIONAL RECREATION DISCOUNT PROGRAM

127/19 – Slack/Redekop – That the Town of Dalmeny advise the Acting Administrator Carly Ford that the Town is interested in participating in a Regional Recreation Discount Program as per her email of March 4, 2019.

Carried.

Riley Burant arrived at the meeting at 7:13 p.m. to attend Council’s first “Youth Night at Council”.

Council hosted their first “Youth Night at Council” from 7:15 p.m. to 7:40 p.m. which was attended by Riley Burant. Items that were discussed were the Quarterly Meetings, Dalmeny Days, Riley’s Ottawa Parliament visit, the Gazebo at Prairie Park, and maintenance of the Centennial Park football field.

Doug Daum, Greg and Christina Bergman, Toby Baerg, and Bev Dawson arrived at the public meeting at 7:38 p.m.

PUBLIC MEETING

A Public Meeting was held at 7:40 p.m. pertaining to Bylaw 4-2019. This Zoning Bylaw amendment would amend Bylaw No. 2-2016 to rezone Lot 19, Block 27, Plan 101975946 from R1 – Residential District to CS – Community Service District. Once rezoned, this land would be tied to Lot Z, Block 27, Plan 85-S-17476 to accommodate the construction of an accessory building. Both properties are owned by Spruce Manor Special Care Home.

There were 2 oral and 1 written representation regarding this Bylaw.

There were 5 members of the public that attended the meeting to speak to the Bylaw.

Doug Daum, Greg and Christina Bergman, Toby Baerg, Bev Dawson, and Riley Burant left the meeting at 8:04 p.m.

ACCOUNTS PAYABLE

128/19 – Willems/Russin – That the accounts as detailed on the attached cheque listing and amounting to \$101,903.57 for the period ending March 21, 2019 and representing cheque numbers 14455 to 14496 be approved by Council.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MARCH 25, 2019
DALMENY TOWN OFFICE

PAYROLL

129/19 – Willems/Bueckert – That the payroll listing in the amount of \$25,122.24 for the period ending March 11, 2019 be approved by Council.

Carried.

CORRESPONDENCE

130/19 – Willems/Slack – That the following correspondence be filed:

A. FCM Communique – Budget 2019: Turning Point for Cities and Communities

Carried.

CAO REPORT

131/19 – Bueckert/Zoller – That the Chief Administrative Officer Report as presented by the Chief Administrative Officer Jim Weninger for March 25, 2019 be accepted by Council.

Carried.

WATERWORKS RATE POLICY #1-2019

132/19 – Bueckert/Zoller – That the Town of Dalmeny Waterworks Rate Policy #1-2019 be approved and adopted.

Carried.

RESCIND RESOLUTION #305/15

133/19 – Bueckert/Zoller – That Waterworks Rate Policy #1-2015, resolution #305/15 as passed by Council on August 10, 2015, be rescinded by Council.

Carried.

WATER PUMPHOUSE GRANT APPLICATION

134/19 – Zoller/Willems – That Administration complete an application prior to April 30, 2019 for the Water Pumphouse and Reservoir at an estimated cost of \$3,100,000 as it pertains to the Two-Stage intake process now underway for the Investing in Canada Infrastructure Program (ICIP).

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MARCH 25, 2019
DALMENY TOWN OFFICE

BYLAW 4-2019- AMEND ZONING BYLAW

135/19 – Zoller/Redekop – That Bylaw 4-2019 be read a second time.

Carried.

The CAO read Bylaw 4-2019 a second time.

136/19 – Zoller/Willems – That Bylaw 4-2019 be given third reading at this meeting.

Carried Unanimously.

137/18 – Bueckert/Zoller – That Bylaw 4-2019 be read a third time and adopted.

Carried.

The CAO read Bylaw 4-2019 a third time, and the Mayor and CAO signed and sealed the bylaw.

IN-CAMERA

138/19 – Redekop/Willems – That Council move into the Committee of the Whole and that the session be “in camera” at 8:25 p.m.

Carried.

RECONVENE

139/19 – Slack/Redekop - That Council reconvene and report at 8:57 p.m.

Carried.

OUTSTANDING PROPERTY TAXES

140/19 – Willems/Slack – That due to the outstanding property taxes in the amount of \$7,580.64 for the property legally known as Lot 12, Block 8, Plan 77S31898, that the penalty and interest switches be turned off subject to the following terms and conditions.

- Payment of a lump sum payment of \$6,000.00, receipt of which is hereby acknowledged.
- In a further lump sum payment is not received representing one-half of the amount outstanding by April 30, 2020; or in the event that monthly cheques representing one-half of the amount outstanding are not received by the Town and/or honoured by the Credit Union and/or Financial Institution by April 30, 2020 that the penalty and interest switches be turned back on, until the cheque(s) is honoured.
- That upon the property taxes becoming current, if applicable, the owners enrol in the Tax Installment Payment Plan Service (T.I.P.P.S).
- That the owners enrol in the Utility pre-authorized payment plan, if applicable.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MARCH 25, 2019
DALMENY TOWN OFFICE

PARK SIGNS

141/19 – Bueckert/Zoller – That Council approve of the purchase of five Parks Signs, one each for Tooke Park, Centennial Park, Gerald Funk Park and Prairie Park with the fifth sign being for the area of the South Retention Pond, once a park name is chosen. The cost of each sign would be \$2,230.00, plus applicable taxes.

Carried.

OUTSTANDING PROPERTY TAXES

142/19 – Zoller/Willems – That due to the outstanding property taxes in the amount of \$9,017.22 for the property legally known as Lot 5, Block 14, Plan 81S01796, that the penalty and interest switches be turned off subject to the following terms and conditions.

- Post-dated cheques in the amount of \$200.00 per month be given to the Town.
- In the event that a monthly cheque is not received by the Town and/or honoured by the Credit Union and/or Financial Institution that the penalty and interest switches be turned back on, until the cheque(s) is honoured.
- That upon the property taxes becoming current, the owner(s) enrol in the Tax Installment Payment Plan Service (T.I.P.P.S).
- That the owner(s) enrol in the Utility pre-authorized payment plan.
- That this matter be revisited again on or about November 25, 2019.

Carried.

Mayor Jon Kroeker declared a conflict of interest and a pecuniary interest and left the room at 9:03 p.m.

During Mayor Jon Kroeker absence, Deputy Mayor Ed Slack presided over the meeting.

IN-CAMERA

143/19 – Redekop/Willems – That Council move into the Committee of the Whole and that the session be “in camera” at 9:04 p.m.

Carried.

RECONVENE

144/19 – Russin/Redekop - That Council reconvene and report at 9:06 p.m.

Carried.

MICRO SURFACING 2019

145/19 – Russin/Zoller – That Catterall & Wright be authorized to prepare a Micro-surfacing Tender for Fifth Street from Wakefield Avenue to Cedar Avenue, with the exception of the intersection of Wakefield Avenue and Fifth Street and Cedar Avenue and Fifth Street.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MARCH 25, 2019
DALMENY TOWN OFFICE

Mayor Jon Kroeker returned to the meeting at 9:10 p.m. and presided over the meeting.

Deputy Mayor Ed Slack vacated the chair and resumed his position as Councillor.

ADJOURN

146/19 – Russin/Willems – That the meeting be adjourned. Time 9:15 p.m.

Carried.

Mayor

(seal)

Chief Administrative Officer

Report Date
3/21/2019 2:49 PM

Dalmeny
Accounts for Approval
As of 3/21/2019
Batch: 2019-00016

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
14455	3/25/2019	AED Advantage 10727	FIRE-TRAINING ELECTRODE KIT	134.31	134.31
14456	3/25/2019	ALL-NET.ca Inc. 101186	WEBSITE ANNUAL	4,434.45	4,434.45
14457	3/25/2019	B&E ELECTRONICS LTD SAS707222	FIRE TRUCK #25 PARTS	96.33	96.33
14458	3/25/2019	Blitz Appliance Service 51864	OFFICE FRIDGE REPAIR	133.20	133.20
14459	3/25/2019	Brad's Towing 242301	TOW-SNOW REMOVAL	155.13	155.13
14460	3/25/2019	Christa Willems 10	MLDP COURSE	227.00	227.00
14461	3/25/2019	Crosby Hanna & Assoc. #66(353-11)	ADVISORY SERVICES	672.00	672.00
14462	3/25/2019	Crystal Benoit 27	WINTER NEWSLETTER	53.00	53.00
14463	3/25/2019	Dalmeny Insurance 33059	FIRE-ADD SURCHARGED DRIVER	140.98	140.98
14464	3/25/2019	Dalmeny Minor Hockey 28	SIGN AD REVENUE	1,000.00	1,000.00
14465	3/25/2019	Dalmeny Minor Soccer 23	2018-2019 COMMUNITY GRANT	1,500.00	1,500.00
14466	3/25/2019	Dalmeny Sabres Senior Hockey 3	2018-2019 COMMUNITY GRANT	1,500.00	1,500.00
14467	3/25/2019	Wrong Payee			
14468	3/25/2019	Fast Cat Service Inc. 5179	POLICE-SNOW REMOVAL	543.38	543.38
14469	3/25/2019	Fluent IMS INV-3674	FIRE-"WHO'S RESPONDING" EQUIP	1,260.00	1,260.00
14470	3/25/2019	Graycon Saskatoon 3474/RTN1404	PUBLIC WORKS COMPUTER SETUP	228.94	228.94
14471	3/25/2019	Greenline Hose & Fittings 6892/8370/3440	DRAINAGE HOSE/HOTSY REPAIR	730.04	730.04
14472	3/25/2019	Innovative Piling Solutions 1	REFUND OF BUSINESS LICENCE	100.00	100.00
14473	3/25/2019	Kelly Janzen 38	OFFICE FRIDGE	776.95	776.95
14474	3/25/2019	Mathew Halcro 15	JJ-DOLLY	99.89	99.89
14475	3/25/2019	Millsap Fuel Distributors Ltd.			

Report Date
3/21/2019 2:49 PM

Dalmeny
Accounts for Approval
As of 3/21/2019
Batch: 2019-00016

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		806463-807513	PW-GAS/DIESEL	3,436.28	3,436.28
14476	3/25/2019	Moody's Equipment S47943	MOBILE COMMAND-LATCH ASSY	92.84	92.84
14477	3/25/2019	Nor-Tec Linen Services 175212	ARENA/OFFICE/POLICE MATS	90.47	90.47
14478	3/25/2019	Pitney Bowes Global Credit Ser 3201079870	OFFICE-POSTAGE CONTRACT	210.49	210.49
14479	3/25/2019	Pitney Works 80	OFFICE POSTAGE	40.93	40.93
14480	3/25/2019	Prairie Meats 789669	ARENA BOOTH SUPPLIES	263.98	263.98
14481	3/25/2019	Reed Security 120979	SECURITY CAMERAS	471.75	471.75
14482	3/25/2019	Richelle Mogdan 2	SPRAY & PLAY PLAQUES	66.60	66.60
14483	3/25/2019	Russell Hendrix Foodservice Eq 1438626	JJ KITCHEN PITCHERS	261.86	261.86
14484	3/25/2019	SAFC 2019	FIRE-MEMBERSHIP/SEMINAR	656.25	656.25
14485	3/25/2019	Sask Research Council 1179651/1179861	WATER LAB TESTING	52.50	52.50
14486	3/25/2019	Sask Water SW061634	BULK WATER	31,610.90	31,610.90
14487	3/25/2019	Sask. Government Insurance 130	HANDI-VAN PLATES	1,215.06	1,215.06
14488	3/25/2019	Sask. Tel 327	SASKTEL PAYMENT	1,486.29	1,486.29
14489	3/25/2019	Saskatoon CO-OP 1109	FIRE-GAS/DIESEL	306.50	306.50
14490	3/25/2019	SaskEnergy Corp. 206	SASKPOWER/ENERGY	18,410.07	18,410.07
14491	3/25/2019	Sea Hawk Specialized 2896	BRUSH TRUCK SUPPLIES	27,672.51	27,672.51
14492	3/25/2019	South Side Auto & Fabrication 715/813/812/827	PW-GMC LIFTER/FIRE-OIL CHANGE	1,091.61	1,091.61
14493	3/25/2019	Swish-Kemsol 259301	TOWN OFFICE JANITORIAL	248.42	248.42
14494	3/25/2019	Taylor-Made Enterprises 270958	POLICE-SUPPLIES	252.00	252.00
14495	3/25/2019	Trans-Care Rescue 17708	FUSION SURFACE MOUNT	78.55	78.55
14496	3/25/2019	Van Houtte Coffee Services 71317866-2019	ARENA BOOTH SUPPLIES	102.11	102.11

Report Date
3/21/2019 2:49 PM

Dalmeny
Accounts for Approval
As of 3/21/2019
Batch: 2019-00016

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
				Total for AP:	101,903.57

Certified Correct This March 21, 2019

Mayor

Administrator



Customer Automated Funds Transfer

[Main Menu](#) [Log off](#) [Help](#)

SID:831614385 Current System Date: 2019-Mar-11 UserID: CUPSSD3380

Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575 Originator Name: Town of Dalmeny Currency: CAD

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[Back to Manual Release](#)

Anderson, Scott

Attwater, Dylan

Bonin, Edmund

Brown, Kierdin

Cowley, Cody

Cynthia, Keet

Dyck, Bradley

Elder, Rick

Elder, Jenelle

Fraser, David

Furi, Bonnie

Halcro, Mathew

Honeker, Sheila

Janzen, Kelly

Janzen, Jayce

Johnson, Jeffrey

Johnson, Phoebe

Johnson, Marina

Klein, Marlys

Mossop, Edward

Roberts, Karen

Robinson, Makayla

Rowe, Scott

Sonmor, Rick

Trayhorne, Laurelea

Van Meter, Christine

Villafuerte, Carlos

Weninger, Jim

C	1837.63
C	119.41
C	1208.10
C	141.41
C	702.35
C	343.02
C	1541.88
C	1482.32
C	144.55
C	834.03
C	294.15
C	1283.99
C	272.10
C	1315.71
C	65.99
C	2006.32
C	179.12
C	122.56
C	804.04
C	1875.03
C	120.17
C	117.58
C	1700.76
C	2051.39
C	489.12
C	1444.06
C	214.95
C	2410.50

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25,122.24

Bussinis admin "A"

*Ready for
Council
April 12/19*

Adam Antoine

From: Adam Antoine
Sent: Wednesday, March 27, 2019 10:52 AM
To: 'dalmenyadmin@sasktel.net'
Subject: Re: East Stormwater Diversion Project - Application and Approval

Morning Jim,

As per our March 7, 2019 discussions, I have completed a drainage application for the Town to assist in the Approval of the east stormwater management system. As you are aware, the Town applied to have these works approved back in 2010, but no approval was ever issued and the file has remained dormant. It is my intent to grant the town approval for its existing and proposed east stormwater system for the maximum duration allowed of 99 years. Obtaining an approval for the works provides security for the project, protecting it from land owner and/or council changes in the future.

In order for WSA to grant an approval, the following is required:

- A representative of the Town of Dalmeny with the authority to bind the organization sign Page 9 of the application;
 - o Review the rest of the application, as it becomes your approval once it is signed by the WSA regional manager.
 - o Send the original signed copy back to me for final review.
- Provide a copy of the RM of Corman Park No. 344 consent/resolution for the use of their ditch.

I have placed a hardcopy of the application and plans in the mail, you should receive it in the next few days. If you have any questions or concerns, please do not hesitate to contact me.

Thank you,

Adam Antoine - A.Sc.T.

Senior Technologist, Northwest Regional Services
402 Royal Bank Tower 1101 - 101st Street
North Battleford, SK S9A 0Z5
Ph: 306.446.7555 | Fax: 306.446.7461
wsask.ca | adam.antoine@wsask.ca



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Application and Approval for Drainage Works

SECTION 1 – CONTACT INFORMATION

Project Name (Optional) – If you are submitting more than one drainage application for the same landowner, to reduce administrative confusion, you might want to consider creating a project name for each Drainage Application. Please note the project name should be unique. Ideas for project names include: it can be based on the location of the project, or the name of the landowner and associated land location.

Project Name (Optional): Town of Dalmeny East Stormwater Diversion Project

PRIMARY CONTACT - The primary contact should be the individual who will serve as the main contact for the project and with whom Water Security Agency (WSA) staff will interact with during the review of the application. The primary contact must be knowledgeable about the project and be able to communicate on behalf of all the applicants.

Last Name:	Weninger		First Name:	Jim	
Company, Association or RM Name and No. (if applicable)	Town of Dalmeny				
Position in Company, Association or RM (if applicable)	Administrator/CAO				
Street / PO Box	400				
City / Town	Dalmeny	Province	SK	Postal Code	S0K 1E0
Phone	306.254.2133	Cell			
Fax	306.254.2142	E-mail	dalmenyadmin@sasktel.net		

SECONDARY CONTACT - The secondary contact should be the individual who will serve as an alternative contact for the project and with whom Water Security Agency (WSA) staff will interact with if the Primary Contact cannot be reached. The secondary contact must be knowledgeable about the project and be able to communicate on behalf of all the applicants.

Last Name:	Jackson		First Name:	Tanner	
Company, Association or RM Name and No. (if applicable)	Catterall & Wright Consulting Engineers				
Position in Company, Association or RM (if applicable)	Project Engineer				
Street / PO Box	1221 8 th Street East				
City / Town	Saskatoon	Province	SK	Postal Code	S7H 0S5
Phone	306.343.7280	Cell	306.380.7191		
Fax	306.956.3199	E-mail	t.jackson@cwce.ca		

SECTION 2 – APPLICANT TYPE AND APPLICABLE FEES/PROJECT DESCRIPTION/APPROVAL TERM

2.1 APPLICANT TYPE - Applicants **must** include:

- (a) all registered owners of lands on which drainage works occur, **and**
- (b) the owner/operator of the drainage works (as with a Conservation and Development Area Authority), and
- (c) lessees of Ministry of Agriculture Crown Agricultural Lands.

Applicants **may** include:

- (d) registered owners of lands that will be impacted by the drainage works (i.e. by potential flooding, draining wetlands or using drainage works not part of this application).

Check Associated Fee in Support of Application

- | | | |
|---|-------|--|
| <input type="checkbox"/> 2.1.1 | \$25 | Application by an individual |
| <input type="checkbox"/> 2.1.2 | \$50 | Joint application by two or more individuals (Note: If one or more of the joint applicants is a Corporate landowner, Municipality, Conservation and Development Area Authority, or Watershed Association the fee is \$100 (see 2.1.5). |
| <input checked="" type="checkbox"/> 2.1.3 | \$100 | Municipality |
| <input type="checkbox"/> 2.1.4 | \$100 | Conservation and Development Area Authority or Watershed Association |
| <input type="checkbox"/> 2.1.5 | \$100 | Other, including corporate owner or combination of the above (e.g., a joint application with at least one applicant that is a Corporate landowner, Municipality, Conservation and Development Area Authority, or Watershed Association) - please describe: |

2.2 PROJECT DESCRIPTION

Check all that apply:

- | | |
|---|---|
| <input type="checkbox"/> 2.2.1 | Application to construct new drainage works |
| <input type="checkbox"/> 2.2.2 | Application to alter or extend drainage works (including flow control and erosion control measures) |
| <input checked="" type="checkbox"/> 2.2.3 | Application to operate new and/or existing drainage works |

2.3 REQUESTED TERM OF APPROVAL

Check one:

- ☐ __ year term ☐ 10 year term ☐ 15 year term ☐ 20 year term ☐ 25 year term ☒ 99 year term*

***Note:** Only Conservation and Development Area Authorities, Watershed Association Boards, Irrigation Districts or Rural Municipalities can apply for a 99 year term.



SECTION 3 – APPLICANTS AND LOCATION OF WORKS

SECTION 3.1 APPLICANTS AND LAND WHERE WORKS ARE LOCATED

All lands with drainage works which are owned by the applicant(s) and part of this application must be listed in this section. All landowners listed here must sign the Application and will be holders of the Approval. If an applicant is not a landowner, they must have land control in the form of a registered easement for all lands where works are located.

WSA will register Notice on all applicable lands listed in this section to indicate on title that drainage works on this land are approved. WSA will recover charges applied by the Information Services Corporation (ISC) for registering notices on land titles at a cost of \$50.00 / parcel. Parcels listed here must include municipal land, such as road allowances, public highways, roads, streets, lands, squares, or other public space, that the drainage works is constructed into, on, along, across, or under. WSA may or may not register a Notice on Municipal lands.

Ensure that all names on title are included exactly as they appear on title. Errors will result in delays in processing the application. You can access the legal titles via the Information Services Corporation (ISC) website.

Names on title		Town of Dalmeny											
LSD:	10	Quarter:		Section:	11	Township:	39	Range:	06	Meridian:	3	Ext:	
or other land description:								and Surface Parcel #:		202792181			
For example, provide the river lot # or lot, block and plan.								The number assigned by the ISC as appears on the legal title.					
Road Allowance:													
 Section 3.1 Manual - Locked.docx		To manually enter additional landowner ISC information into Section 3.1 double click on the Word icon to the left of this cell. The attached Word template will allow you to enter ISC information for many landowners. If you need to add information for more than five landowners, you can select the table in the attached document, copy it, and paste the copied records after the existing table. Once you have entered all of the ISC information for the additional landowners into this attached document you will want to copy and paste the information from the attached document at the bottom of this section, and prior to Section 3.2. This will ensure all of your information in section 3.1 is directly in the document and all pages have the correct page numbering.											
 Section 3.1 Mail merge - Locked.docx		To use mail merge to automate word to enter landowner ISC information into Section 3.1 double click on the Word icon to the left. The attached Word template can be used in a mail to automatically enter additional landowner ISC information to Section 3.1. Once you have completed the mail merge and all of the ISC information for the additional landowners is complete, you will want to copy and paste the results of the mail merge to the bottom of this section, and prior to Section 3.2. This will ensure all of your information in section 3.1 is directly in the document and all pages have the correct page numbering.											

SECTION 3.1 – APPLICANTS AND LOCATION OF WORKS

Additional page(s) for Section 3.1 of the Application and Approval for Drainage Works Form.

Please note: if you require more than one additional page for Section 3.1, you can copy and paste this table to the end of this document and add additional pages as necessary.



Ensure all names on title are included exactly as they appear on title. Errors will result in delays in Processing the application. You can access the legal titles via the Information Services Corporation (ISC) website

Names on title:		Town of Dalmeny											
LSD:	9	Quarter:		Section:	1	Township:	39	Range:	06	Meridian:	3	Ext:	
or other land description:								and Surface Parcel #:		145085429			
For example, provide the river lot # or lot, block and plan.								The number assigned by the ISC as appears on the legal title.					
Road Allowance:													
Names on title:		Her Majesty the Queen (Saskatchewan) – Town of Dalmeny											
LSD:		Quarter:		Section:		Township:		Range:		Meridian:		Ext:	
or other land description:								and Surface Parcel #:		118571980			
For example, provide the river lot # or lot, block and plan.								The number assigned by the ISC as appears on the legal title.					
Road Allowance:													
Names on title:													
LSD:		Quarter:		Section:		Township:		Range:		Meridian:		Ext:	
or other land description:								and Surface Parcel #:					
For example, provide the river lot # or lot, block and plan.								The number assigned by the ISC as appears on the legal title.					
Road Allowance:													
Names on title:													
LSD:		Quarter:		Section:		Township:		Range:		Meridian:		Ext:	
or other land description:								and Surface Parcel #:					
For example, provide the river lot # or lot, block and plan.								The number assigned by the ISC as appears on the legal title.					
Road Allowance:													
Names on title:													
LSD:		Quarter:		Section:		Township:		Range:		Meridian:		Ext:	
or other land description:								and Surface Parcel #:					
For example, provide the river lot # or lot, block and plan.								The number assigned by the ISC as appears on the legal title.					
Road Allowance:													
Names on title:													
LSD:		Quarter:		Section:		Township:		Range:		Meridian:		Ext:	
or other land description:								and Surface Parcel #:					
For example, provide the river lot # or lot, block and plan.								The number assigned by the ISC as appears on the legal title.					
Road Allowance:													

To add additional records to Section 3.1 please place your cursor inside the first row of the "Section 3" table (on this page), scroll down to the bottom of this page, and hold the Shift button down when you click on the last cell of this table (this cell). The entire page should be greyed out. Then you want to right click the mouse, inside this greyed out area, and choose copy. Now you want to paste the copied contents from this page onto the next page. So, left click the mouse at the very top of the next page, above the "Section 4" table, and hit return once. Then go to the Home pulldown menu and click Paste.

3.2 LANDS THAT ARE IMPACTED BY THE DRAINAGE WORKS

Please list all lands that are not owned by the applicants, but impacted by these drainage works (e.g., by potential flooding, draining wetlands, or using drainage works not part of this application). Do not include lands that are included in a joint application in Section 3.1. All landowners listed here must provide land control. WSA will register a Certificate on all lands where a registerable easement has been provided to indicate that the drainage works have been approved and land control has been provided. Please contact WSA for guidance in determining affected parcels and to access acceptable agreement templates. Please attach any additional land control documents.

Names on title		Rural Municipality of Corman Park No. 344											
Ensure that all names on title are included exactly as they appear on title. Errors will result in delays in processing the application. You can access the legal titles via the Information Services Corporation (ISC) website.													
LSD:		Quarter:		Section:		Township:		Range:		Meridian:		Ext:	
or other land description:								and Surface Parcel #:		181670586			
For example, provide the river lot # or lot, block and plan.								The number assigned by the ISC as appears on the legal title.					
Road Allowance:		South side of road, south of the SW 14-39-06 W3.											
How is/will/might this parcel be affected by the drainage works? <input type="checkbox"/> Alteration of wetland <input type="checkbox"/> Potential flooding of land <input checked="" type="checkbox"/> Use of ditch						What kind of land control agreement is or will be in place? <input type="checkbox"/> Agreement in writing between land owners <input type="checkbox"/> Easement that can be/is registered on title <input type="checkbox"/> Use of works agreement if using a C&D or Watershed Association ditch <input checked="" type="checkbox"/> RM sanction <input type="checkbox"/> Other: _____							
 Section 3.2 Manual - Locked.docx		To manually enter additional landowner ISC information into Section 3.2 double click on the Word icon to the left of this cell. The attached Word template will allow you to enter ISC information for many landowners. If you need to add information for more than five landowners, you can select the table in the attached document, copy it, and paste the copied records after the existing table. Once you have entered all of the ISC information for the additional landowners into this attached document you will want to copy and paste the information from the attached document at the bottom of this section, and prior to Section 4. This will ensure all of your information in section 3.2 is directly in the document and all pages have the correct page numbering.											
 Section 3.2 Mail Merge - Locked.doc		To use mail merge to automate word to enter landowner ISC information into Section 3.2 double click on the Word icon to the left. The attached Word template can be used in a mail to automatically enter additional landowner ISC information to Section 3.2. Once you have completed the mail merge and all of the ISC information for the additional landowners is complete, you will want to copy and paste the results of the mail merge to the bottom of this section, and prior to Section 4. This will ensure all of your information in section 3.2 is directly in the document and all pages have the correct page numbering.											

SECTION 3.2 – Lands that are Impacted by the Drainage Works**Additional page(s) for Section 3.2 of the Application and Approval for Drainage Works Form.****If you require additional page for Section 3.2, you can copy and paste this table to the end of this page.**

Ensure that all names on title are included exactly as they appear on title. Errors will result in delays in processing the application. You can access the legal titles via the Information Services Corporation (ISC) website.

Names on title:		Rural Municipality of Corman Park No. 344											
LSD:		Qtr:		Sec:		Twp:		Rge:		Mer:		Ext:	
or other land description:								and Surface Parcel #:		181670474			
For example, provide the river lot # or lot, block and plan.								The number assigned by the ISC as appears on the legal title.					
Road Allowance:		South side of road, south of the SE 15-39-06 W3.											
How is/will/might this parcel be affected by the drainage works?						What kind of land control agreement is or will be in place?							
<input type="checkbox"/> Alteration of wetland						<input type="checkbox"/> Agreement in writing between land owners							
<input type="checkbox"/> Potential flooding of land						<input type="checkbox"/> Easement that can be/is registered on title							
<input checked="" type="checkbox"/> Use of ditch						<input type="checkbox"/> Use of works agreement if using a C&D or Watershed Association ditch							
						<input checked="" type="checkbox"/> RM sanction							
						<input type="checkbox"/> Other: _____							
Names on title:		Rural Municipality of Corman Park No. 344											
LSD:		Qtr:		Sec:		Twp:		Rge:		Mer:		Ext:	
or other land description:								and Surface Parcel #:		181670159			
For example, provide the river lot # or lot, block and plan.								The number assigned by the ISC as appears on the legal title.					
Road Allowance:		South side of road, south of SW 15-39-06 W3.											
How is/will/might this parcel be affected by the drainage works?						What kind of land control agreement is or will be in place?							
<input type="checkbox"/> Alteration of wetland						<input type="checkbox"/> Agreement in writing between land owners							
<input type="checkbox"/> Potential flooding of land						<input type="checkbox"/> Easement that can be/is registered on title							
<input checked="" type="checkbox"/> Use of ditch						<input type="checkbox"/> Use of works agreement if using a C&D or Watershed Association ditch							
						<input checked="" type="checkbox"/> RM sanction							
						<input type="checkbox"/> Other: _____							
Names on title:		Rural Municipality of Corman Park No. 344											
LSD:		Qtr:		Sec:		Twp:		Rge:		Mer:		Ext:	
or other land description:								and Surface Parcel #:		181670069			
For example, provide the river lot # or lot, block and plan.								The number assigned by the ISC as appears on the legal title.					
Road Allowance:		South side of road, south of the SE 16-39-06 W3.											
How is/will/might this parcel be affected by the drainage works?						What kind of land control agreement is or will be in place?							
<input type="checkbox"/> Alteration of wetland						<input type="checkbox"/> Agreement in writing between land owners							
<input type="checkbox"/> Potential flooding of land						<input type="checkbox"/> Easement that can be/is registered on title							
<input checked="" type="checkbox"/> Use of ditch						<input type="checkbox"/> Use of works agreement if using a C&D or Watershed Association ditch							
						<input checked="" type="checkbox"/> RM sanction							
						<input type="checkbox"/> Other: _____							

SECTION 3.2 – Lands that are Impacted by the Drainage Works**Additional page(s) for Section 3.2 of the Application and Approval for Drainage Works Form.****If you require additional page for Section 3.2, you can copy and paste this table to the end of this page.**

Ensure that all names on title are included exactly as they appear on title. Errors will result in delays in processing the application. You can access the legal titles via the Information Services Corporation (ISC) website.

Names on title:		Rural Municipality of Corman Park No. 344											
LSD:		Qtr:		Sec:		Twp:		Rge:		Mer:		Ext:	
or other land description:								and Surface Parcel #:		181669876			
For example, provide the river lot # or lot, block and plan.								The number assigned by the ISC as appears on the legal title.					
Road Allowance:		South side of road, south of the SW 16-39-06 W3.											
How is/will/might this parcel be affected by the drainage works?						What kind of land control agreement is or will be in place?							
<input type="checkbox"/> Alteration of wetland						<input type="checkbox"/> Agreement in writing between land owners							
<input type="checkbox"/> Potential flooding of land						<input type="checkbox"/> Easement that can be/is registered on title							
<input checked="" type="checkbox"/> Use of ditch						<input type="checkbox"/> Use of works agreement if using a C&D or Watershed Association ditch							
						<input checked="" type="checkbox"/> RM sanction							
						<input type="checkbox"/> Other: _____							
Names on title:													
LSD:		Qtr:		Sec:		Twp:		Rge:		Mer:		Ext:	
or other land description:								and Surface Parcel #:					
For example, provide the river lot # or lot, block and plan.								The number assigned by the ISC as appears on the legal title.					
Road Allowance:													
How is/will/might this parcel be affected by the drainage works?						What kind of land control agreement is or will be in place?							
<input type="checkbox"/> Alteration of wetland						<input type="checkbox"/> Agreement in writing between land owners							
<input type="checkbox"/> Potential flooding of land						<input type="checkbox"/> Easement that can be/is registered on title							
<input type="checkbox"/> Use of ditch						<input type="checkbox"/> Use of works agreement if using a C&D or Watershed Association ditch							
						<input type="checkbox"/> RM sanction							
						<input type="checkbox"/> Other: _____							
Names on title:													
LSD:		Qtr:		Sec:		Twp:		Rge:		Mer:		Ext:	
or other land description:								and Surface Parcel #:					
For example, provide the river lot # or lot, block and plan.								The number assigned by the ISC as appears on the legal title.					
Road Allowance:													
How is/will/might this parcel be affected by the drainage works?						What kind of land control agreement is or will be in place?							
<input type="checkbox"/> Alteration of wetland						<input type="checkbox"/> Agreement in writing between land owners							
<input type="checkbox"/> Potential flooding of land						<input type="checkbox"/> Easement that can be/is registered on title							
<input type="checkbox"/> Use of ditch						<input type="checkbox"/> Use of works agreement if using a C&D or Watershed Association ditch							
						<input type="checkbox"/> RM sanction							
						<input type="checkbox"/> Other: _____							

SECTION 4 – WORKS AS DETAILED ON PLANS

PLANS: The plans attached to this application will be the basis for approval of drainage works. If the drainage works existing or constructed are not as shown on the plan, your approval will not be valid.

Please list the names of all plans which are part of this application in the boxes provided below.

1.	E5-1270-1 (Sheets 1 to 9)	2.	
3.		4.	
5.		6.	
7.		8.	

4.1 TYPE OF WORKS IN THE PROJECT (Check all types of works that apply):

4.1.1 ☐ **DITCHES** ☒ **TILE DRAINAGE** ☒ **PUMPING**

4.1.1.1 **PERMANENCY OF WORKS** ☐ Temporary ☒ Ongoing

4.1.1.2 *Estimated total area of surface water beyond average historic wetland area drained or to be drained* ☐ None ☒ 8 acres

4.1.1.3 *Number of wetlands drained or to be drained* ☐ None ☒ 2 wetlands

4.1.1.4 *Estimated total area of wetland drained or to be drained* ☐ None ☒ 16 acres

4.1.1.5 *Are any of the individual wetlands to be altered larger than 10 acres in size (average historic wetland area)?* ☒ Yes ☐ No

4.1.1.6 *Do any altered wetlands cross legal boundaries?* ☒ Yes ☐ No

4.1.1.7 *Total length of ditches?* 10,400 feet
Estimated diameter of tile? _____ inches
Estimated length of tile? _____ feet

4.1.1.8 *Will [or was] spoil dirt be used to build up banks of a stream or water body? If yes, please also check 4.1.8, below.* ☐ Yes ☒ No

4.1.1.9 *If existing works, was any spoil dirt from ditches placed in wetlands. If yes, please also check 4.1.4, listed below.* ☐ Yes ☒ No

☐ 4.1.2 **INFILL OF A WETLAND (existing works only)**

4.1.2.1 *Number of wetlands filled* _____ wetlands

4.1.2.2 *Estimated total area of wetland filled* _____ acres

4.1.2.3 *Are any of the individual wetlands to be altered larger than 10 acres in size (average historic wetland area)?* ☐ Yes ☐ No

4.1.2.4 *Do any altered wetlands cross legal boundaries?* ☐ Yes ☐ No

☐ 4.1.3 **DEEPENING, WIDENING, STRAIGHTENING OF A NATURAL STREAM OR WATER RUN**

4.1.3.1 *Length of watercourse affected* _____ feet

☐ 4.1.4 **BERMS ALONG A NATURAL STREAM OR WATER RUN**

4.1.4.1 *Are the berms temporary or permanent?* ☐ Temporary ☐ Permanent

4.1.4.2 *Length of watercourse affected* _____ feet

☐ 4.1.5 **DEEPENING, WIDENING, BERMING OR OTHERWISE ALTERING AN EXISTING CONSTRUCTED DITCH**

4.1.5.1 *Length of ditch affected* _____ feet

☐ 4.1.6 **REMOVAL OF ONLY VEGETATION, SILT OR BLOW DIRT FROM A STREAM OR CHANNEL**

4.1.6.1 *Length of watercourse / ditch affected* _____ feet

☒ 4.1.7 **INSTALLATION, REPLACEMENT, OR ALTERATION OF A CULVERT OR OTHER FLOW CONTROL**

☒ 4.1.8 **FLOW CONTROL** – Please describe: 200mm Stormwater Forcemain

☒ 4.1.9 **OTHER** – Please describe: Three Stormwater Retention Ponds and Pump Station

4.2 MAINTENANCE OF WORKS

Please indicate how the works described in Section 4.1 will be maintained:

- ☒ 4.2.1 Each registered owner will be responsible for the operation and maintenance of works on their land.
- ☐ 4.2.2 By way of an Operation and Maintenance Agreement signed by all Applicants. The Agreement must outline the manner of future operation and maintenance and apportionment of costs among the parties. You may be asked to provide a copy of the Agreement.
- ☐ 4.2.3 Works will be maintained by the Conservation Area Authority or Watershed Association Board who is the holder of this Approval.

4.3 ADEQUATE OUTLET

4.3.1 Please provide the land location of the immediate point of outlet from the drainage works for this application:
150mm Lagoon Discharge Line on the southwest corner of the SW 16-39-06 W3, which outfalls into the South Sask. River.

SECTION 5 – DECLARATION OF QUALIFIED PERSON

I hereby declare that the information contained in this Drainage Application has been verified by me, and to the best of my knowledge is accurate and reliable.

Adam Antoine

Print Name of QP

Signature of QP

Date

SECTION 6 – SIGNATURES**6.1 SIGNATURES OF ALL APPLICANTS**

This application must be signed by all of the applicants listed in section 3.1.



Individual Signature Page for Application for Drainage Approval

I/We certify that the information contained in this application is complete and accurate.

I/We acknowledge and accept that I/We are required to reimburse Water Security Agency for the cost to register notices and/or certificates with ISC.

I/We acknowledge any information submitted in support of this application will be subject to disclosure under The Freedom of Information and Protection of Privacy Act and Regulations. If supporting information contains a confidentiality provision, the Applicant must provide a letter from the author of the information acknowledging the information is being provided to WSA and authorizing it to be made public.

I/We understand that by signing this Application that I/We are confirming that some portion of the drainage works may be constructed on our land and will remain on our land for the term of the approval and will bind any future owner of our land.

This application may be signed in counterpart and the counterpart documents will form one application.

Submission of applications by electronic means will be accepted and WSA will rely on those documents as original applications.

_____ Print Name of Applicant	_____ Applicant's Signature
Contact Information:	
_____ Mailing Address	
_____ City	_____ Province
_____ Postal Code	
_____ Email Address	_____ Phone Number
Dated at _____, Saskatchewan, this _____ day of _____, 20____	
To add additional Individual Signature Pages to this application please select and copy all the contents from this page and paste them onto the next page, at the very top of the page just in front of the WSA logo. Note: you may have to insert a page break after pasting this text to ensure the Corporate Signatures Page starts on the next page.	

Individual Signature Page for Application for Drainage Approval

Print Name of Applicant

Applicant's Signature

Contact Information:

Mailing Address

City

Province

Postal Code

Email Address

Phone Number

Dated at _____, Saskatchewan, this ____ day of _____, 20 _____

Print Name of Applicant

Applicant's Signature

Contact Information:

Mailing Address

City

Province

Postal Code

Email Address

Phone Number

Dated at _____, Saskatchewan, this ____ day of _____, 20 _____

Print Name of Applicant

Applicant's Signature

Contact Information:

Mailing Address

City

Province

Postal Code

Email Address

Phone Number

Dated at _____, Saskatchewan, this ____ day of _____, 20 _____



Corporate Signature Page for Application for Drainage Approval

I/We certify that the information contained in this application is complete and accurate.

I/We acknowledge and accept that I/We are required to reimburse Water Security Agency for the cost to register notices and/or certificates with ISC.

I/We acknowledge any information submitted in support of this application will be subject to disclosure under The Freedom of Information and Protection of Privacy Act and Regulations. If supporting information contains a confidentiality provision, the Applicant must provide a letter from the author of the information acknowledging the information is being provided to WSA and authorizing it to be made public.

I/We understand that by signing this document that I/We are confirming that some portion of the drainage works may be constructed on the land and will remain on the land for the term of the approval and will bind any future owner of the land.

This application may be signed in counterpart and the counterpart documents will form one application. Submission of applications by electronic means will be accepted and WSA will rely on those documents as original applications.

*Please add additional signature pages if required. Please reference the approval manual for more information and instructions to complete.

<u>Town of Dalmeny</u> Print Name of Corporation		 Print name of person signing	
Signature			
Dated at _____, Saskatchewan, this _____ day of _____, 20____			
I have the authority to bind the corporation <input type="checkbox"/> Yes <input type="checkbox"/> No			
Mailing Address			
City	Province	Postal Code	
Email Address		Phone Number	
To add additional Corporate Signature Pages to this application please select and copy the contents from this page and paste them at the very top of the next page above the Section 7 text on the next page. Note: you may have to insert a page break after pasting this text to ensure Section 7 starts on the next page.			

Corporate Signature Page for Application for Drainage Approval

<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Print Name of Corporation</div>		<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Print name of person signing</div>	
<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Signature</div>			
<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Dated at _____, Saskatchewan, this _____ day of _____, 20 _____</div>			
<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>I have the authority to bind the corporation <input type="checkbox"/> Yes <input type="checkbox"/> No</div>			
<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Mailing Address</div>			
<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>City</div>		<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Province</div>	
<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Postal Code</div>		<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Phone Number</div>	
<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Email Address</div>		<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Phone Number</div>	

<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Print Name of Corporation</div>		<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Print name of person signing</div>	
<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Signature</div>			
<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Dated at _____, Saskatchewan, this _____ day of _____, 20 _____</div>			
<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>I have the authority to bind the corporation <input type="checkbox"/> Yes <input type="checkbox"/> No</div>			
<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Mailing Address</div>			
<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>City</div>		<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Province</div>	
<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Postal Code</div>		<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Phone Number</div>	
<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Email Address</div>		<div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Phone Number</div>	

SECTION 7 - APPROVAL TO CONSTRUCT DRAINAGE WORKS

Pursuant to *The Water Security Agency Act* and *The Water Security Agency Regulations*, each as amended or replaced from time to time:

Provincial Drainage Number: E5/1270
 Issued on: _____
 Expires on: _____

General description of the project details/summary (Please do not include, in this text box, any information relating to the length of ditch or the number of wetlands, as this information is already included in Section 4 of the Application for Drainage Works):

Three stormwater retention ponds dewatered by a pump station through a 200mm diameter forcemain into the Town's Lagoon discharge line. The Lagoon discharge line outfalls into the South Saskatchewan River.

Construction of the drainage works outlined on the plans included in this application is hereby approved in accordance with the following and subject to the terms and conditions set forth below. All Applicants are Holders of this Approval. The Holder is responsible to comply with any other relevant municipal, provincial and/or federal legislation.

This Approval is subject to cancellation, alteration or suspension as provided by *The Water Security Act* and the Regulations, as amended from time to time.

The terms and conditions of and the rights and obligations under this Approval are binding on any person who at any time after to the registration of the notice pursuant to Section 64 of The Water Security Agency Act, is the registered owner of the lands on which the drainage works are located and with respect to which the notice is registered.

Land control and access

1. Written agreements with owners of impacted lands that are not party to this approval must be maintained for the duration of this approval, as required by Water Security Agency and as outlined in fact sheet titled "A New Approach to Drainage Land Control Requirements" and as may change from time to time.
2. Permission to access private land is the responsibility of the Holder. The Holder shall maintain control of all lands on which the drainage works are located and which are impacted by the drainage works.

Limitations of approval

3. This approval does not replace or supersede any approvals, licences or authorizations that may be required from municipal, provincial or federal legislation. The Holder will maintain in force all such approvals, licences or authorizations that may be required.
4. If Water Security Agency determines that the current and future impacts of the drainage works deviate significantly from those predicted in the studies which were the basis of the grant of the original or amended Approval, Water Security Agency may cancel or amend this Approval.
5. No change in the purpose of the project and no physical changes to the drainage works, shall be made without prior approval being obtained under *The Water Security Agency Act* and Regulations.

Holder liability

6. The Holder is responsible for ensuring that the plans and all specifications relating to this approval have been duly prepared and reviewed by appropriate persons working on behalf of the Holder. The Holder remains solely responsible for all design, safety, and workmanship aspects of all the drainage works associated with this approval.
7. The Holder shall accept full responsibility for and liability in relation to the drainage works.

Construction Conditions

8. The Holder shall not infill wetlands.
9. The Holder shall take precautions to ensure that no hazardous substances associated with project construction (e.g., fuel, oil, grease, paint, and solvents) contaminate any water body or watercourse.
10. The Holder shall ensure that during construction and until stable slopes are achieved, effective sediment and erosion control measures will be used to prevent sediment laden run-off from entering the water. Existing vegetation shall be retained as much as possible.
11. The Holder shall ensure that all spoil materials are located away from the drainage ditch banks and are levelled and stabilized so they will not erode into any water bodies or watercourses. Spoil materials must not be used to impede the flow of water and/or construct a berm(s).
12. The Holder shall ensure that when construction is not occurring under dry or/and frozen conditions, the work area must be isolated from the outlet of the drainage works.
13. The Holders must notify WSA upon completion of construction of the works. If requested by WSA, the Holder must provide third party verification that project has been constructed as per the Approval.

Special Construction Conditions:

This Approval is issued and recorded at North Battleford, Saskatchewan.

Per: Water Security Agency

Manager: _____

Region: Northwest

SECTION 8 – APPROVAL TO OPERATE DRAINAGE WORKS

Pursuant to *The Water Security Agency Act* and the Water Security Agency Regulations, each as amended or replaced from time to time:

Provincial Drainage Number: E5/1270
Issued on: _____
Expires on: _____

Operation of the drainage works outlined on the plans included in this application is hereby approved in accordance with the following and subject to the terms and conditions set forth below. All Applicants are Holders of this Approval. The Holder is responsible to comply with any other relevant municipal, provincial and/or federal legislation.

This Approval is subject to cancellation, alteration or suspension as provided by *The Water Security Agency Act* and *The Water Security Agency Regulations*, as amended from time to time.

The terms and conditions of and the rights and obligations under this Approval are binding on any person who at any time after to the registration of the notice pursuant to Section 64 of *The Water Security Agency Act*, is the registered owner of the lands on which the drainage works are located and with respect to which the notice is registered.

Land control and access

1. Written agreements with owners of impacted lands that are not party to this approval must be maintained for the duration of this approval, as required by Water Security Agency and as outlined in fact sheet titled “A New Approach to Drainage Land Control Requirements” and as may change from time to time.
2. Permission to access private land is the responsibility of the Holder. The Holder shall maintain control of all lands on which the drainage works are located and which are impacted by the drainage works.

Limitations of approval

3. **This approval does not replace or supersede any approvals, licences or authorizations that may be required from municipal, provincial or federal legislation. The Holder will maintain in force all such approvals, licences or authorizations that may be required.**
4. If Water Security Agency determines that the current and future impacts of the drainage works deviate significantly from those predicted in the studies which were the basis of the grant of the original or amended Approval, Water Security Agency may cancel or amend this Approval.
5. No change in the purpose of the works and no physical changes to the drainage works, other than those which are required for normal repair and maintenance, shall be made without prior approval being obtained under *The Water Security Agency Act* and the Regulations.

Abandonment of drainage works

6. If the Holder decides to abandon the drainage works, a proposal shall be submitted to Water Security Agency to do so. The proposal must outline the intended procedure for the restoration of natural drainage patterns that existed prior to project construction and land reclamation.

Holder liability

7. The Holder remains solely responsible for all safety and operational aspects of all the drainage works associated with this approval.
8. The Holder shall accept full responsibility for and liability in relation to the drainage works.

Operation and Maintenance Conditions

Erosion Mitigation

9. Drainage ditches will be operated to maintain effective sediment and erosion control measures to prevent sediment laden run-off from entering the drainage works outlet. Measures must be effective enough to avoid the formation of gullies over 30 cm in depth for a length of 20 meters.
10. At the location where drainage works meet the adequate outlet, measures must be taken to prevent erosion and scour of the bed and banks. For adequate outlets that are grassed runs these areas must remain permanently vegetated. Where the adequate outlet is a small or large stream, this area must be protected with rock rip-rap or a suitable alternative.

Maintenance

11. Silt, vegetation and other obstructions shall only be removed to the original constructed cross-section and slope (grade) of a drainage ditch. Maintenance does not include widening, straightening and/or deepening of a drainage ditch.
12. Any silt, debris, terrestrial vegetation or other obstructions removed from a drainage ditch or channel shall be disposed of in a manner that prevents it from re-entering any water body or watercourse, but not used to infill a wetland.
13. Any erosion of the approved drainage works shall be repaired promptly.

Special Operation Conditions:

This Approval is issued and recorded at North Battleford, Saskatchewan,

Per: Water Security Agency

Manager: _____

Region: Northwest

Pursuant to Section 6 of *The Environmental Management and Protection (General) Regulations, 2010*, (Regulations) permission is hereby granted to the "Permit Holder", and any authorized agents, to proceed with construction and maintenance of drainage works as identified on the attached application form.

AHPP File Number: E5/1270
 Issued on: _____
 Expires on: _____

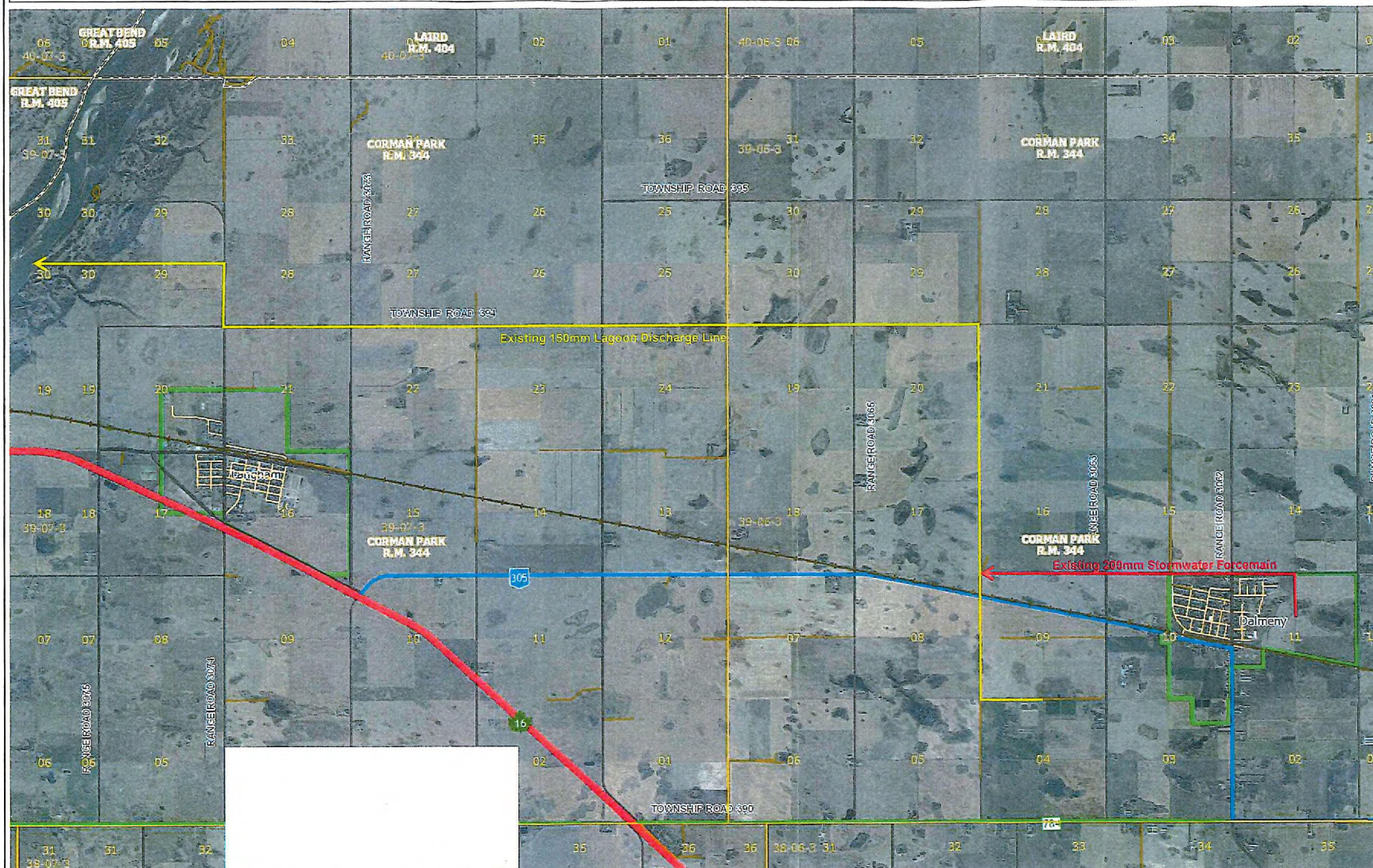
This permit is issued subject to and restricted by the following conditions.

1. The Permit Holder must adhere to the Construction Conditions in the Approval to Construct and the Operation and Maintenance Conditions in the Approval to Operate sections of the Drainage Approval.
2. This permit is subject to cancellation, alteration or suspension as provided by *The Environmental Management and Protection Act, 2010* and the Regulations.

Special AHPP Conditions:

Region: Northwest

E5/1270 - Town of Dalmeny East Stormwater Diversion Project



- Legend**
- Rural Municipality
 - Township
 - Section
 - Railway
 - Primary Highways
 - Paved
 - Unpaved
 - Secondary Highways
 - Paved
 - Unpaved
 - Winter
 - Municipal Highways
 - Paved
 - Unpaved
 - Winter
 - Collector Roads
 - Paved
 - Unpaved
 - Winter
 - Urban Municipality

Copyright:
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All Data © 2015, Government of Saskatchewan.
Disclaimer:
WSA prepares maps with varying degrees of accuracy and completeness dependent on the circumstances and available data. WSA makes no representation that this map will be sufficient for all uses. The user is advised to confirm the information contained herein in the event that precision and currency of data are required.



1:47,023



2.4 0 1.9 2.4 Kilometers

WGS_1984_Web_Mercator_Auxiliary_Sphere
© Latitude Geographics Group Ltd.

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

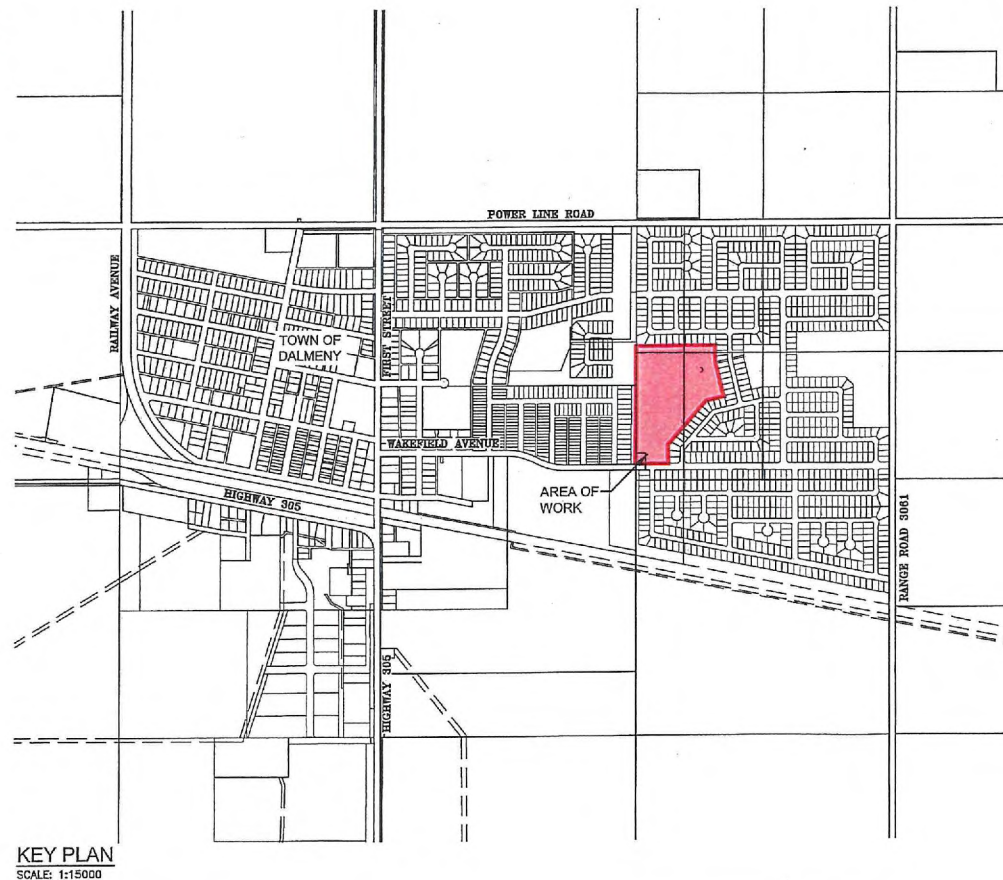
Notes

***The Stormwater Forcemain is all that is to be approved for the purposes of this document.**



EAST STORM POND 2

MAY 2017



KEY PLAN
SCALE: 1:15000



CATTERALL & WRIGHT
CONSULTING ENGINEERS
1221 - 8th Street East
SASKATOON SK S7H 0S5
Tel: (306) 343-7280, Fax: (306) 956-3199

PRELIMINARY
NOT FOR CONSTRUCTION

DATE	REVISION
17/05/17	ISSUED FOR REVIEW

INDEX TO DRAWINGS

NUMBER	TITLE
071-06001	FUTURE SUBDIVISION SITE PLAN
071-06002	STORM CATCHMENTS SITE PLAN
071-06003	SHORT TERM DRAINAGE PLAN
071-06004	LONG TERM DRAINAGE PLAN
071-06005	STORM POND 2 SITE PLAN
071-06006	SECTION A-A PLAN & PROFILE
071-06007	SECTION B-B PLAN & PROFILE



Dalmeny
FEEL THE WARMTH

PARTIALLY DEVELOPED

FUTURE DEVELOPMENT

PRELIMINARY
NOT FOR CONSTRUCTION

SCALE VERIFICATION

WHEN DRAWING IS PLOTTED FULL SIZE
THIS LINE IS 30mm IN LENGTH.

DATE	REVISION

17/05/17	ISSUED FOR REVIEW
----------	-------------------

OWNER

TOWN OF
DALMENY

LOCATE

DALMENY, SK

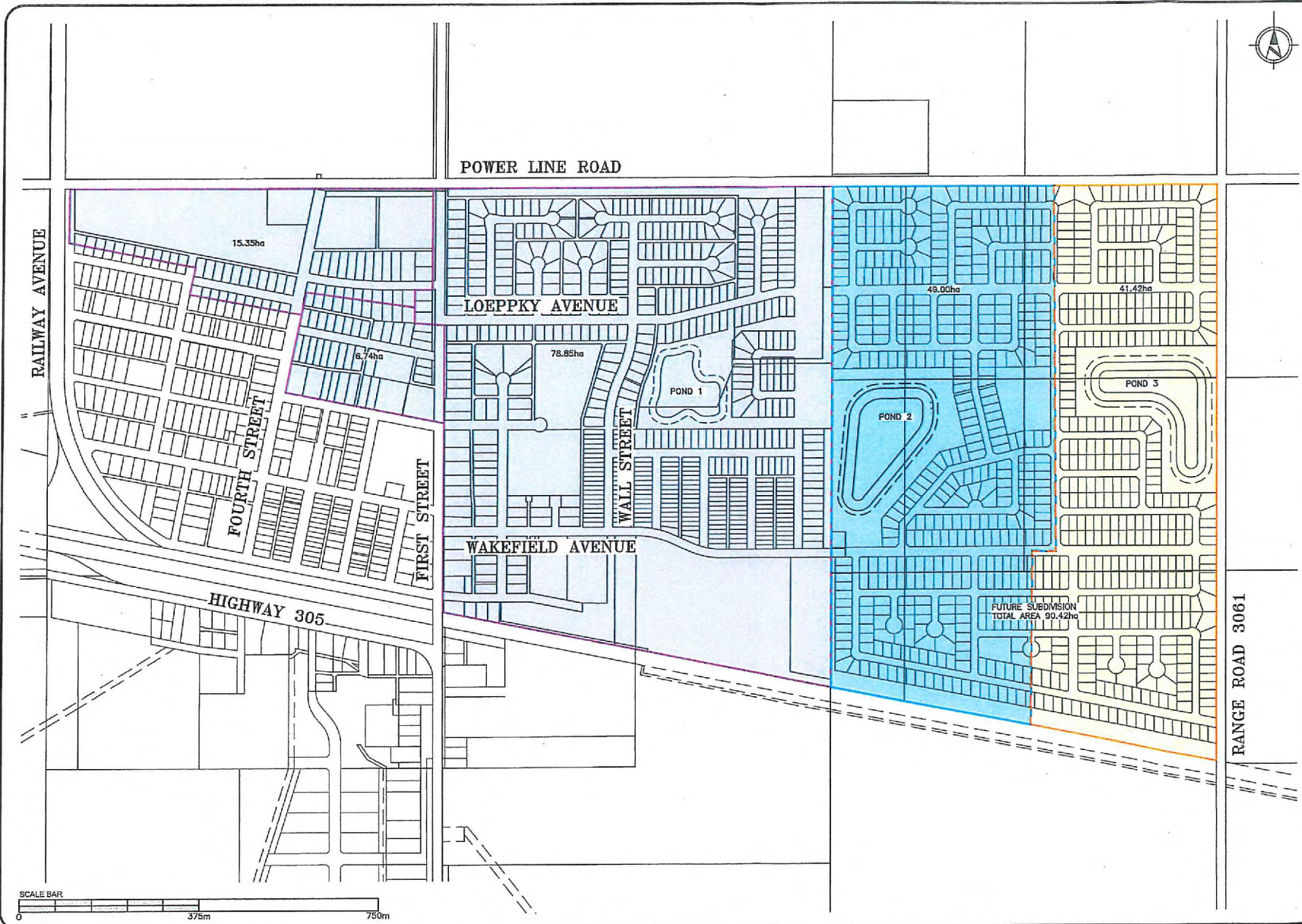
PROJECT	EAST STORM POND 2
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SHEET TITLE

FUTURE SUBDIVISION
SITE PLAN

SCALE 1:5000	DESIGNED CRE
DRAWN ERL	CHECKED
DATE 16/12/20	SHEET 1 of

DRAWING
NUMBER 071-08001



CATTERALL & WRIGHT
CONSULTING ENGINEERS
1221 - 6th Street East
SASKATOON SK S7H 0S5
Tel: (306) 343-7230, Fax: (306) 958-3159



LEGEND:

- POND 1 CATCHMENTS
- POND 2 CATCHMENTS
- POND 3 CATCHMENTS

PRELIMINARY
NOT FOR CONSTRUCTION

SCALE VERIFICATION
WHEN DRAWING IS PLOTTED FULL SIZE
THIS LINE IS 36mm ON LEAF ONLY

DATE	REVISION

17/05/17 ISSUED FOR REVIEW

OWNER
TOWN OF DALMENY

LOCATION
DALMENY, SK

PROJECT
EAST STORM POND 2

SHEET TITLE
STORM CATCHMENTS
SITE PLAN

SCALE	DESIGNED
1:7500	CRB

DRAWN	CHECKED
ERL	

DATE	SHEET
15/12/20	2 of 7

DRAWING NUMBER
071-08002



SCALE VERIFICATION

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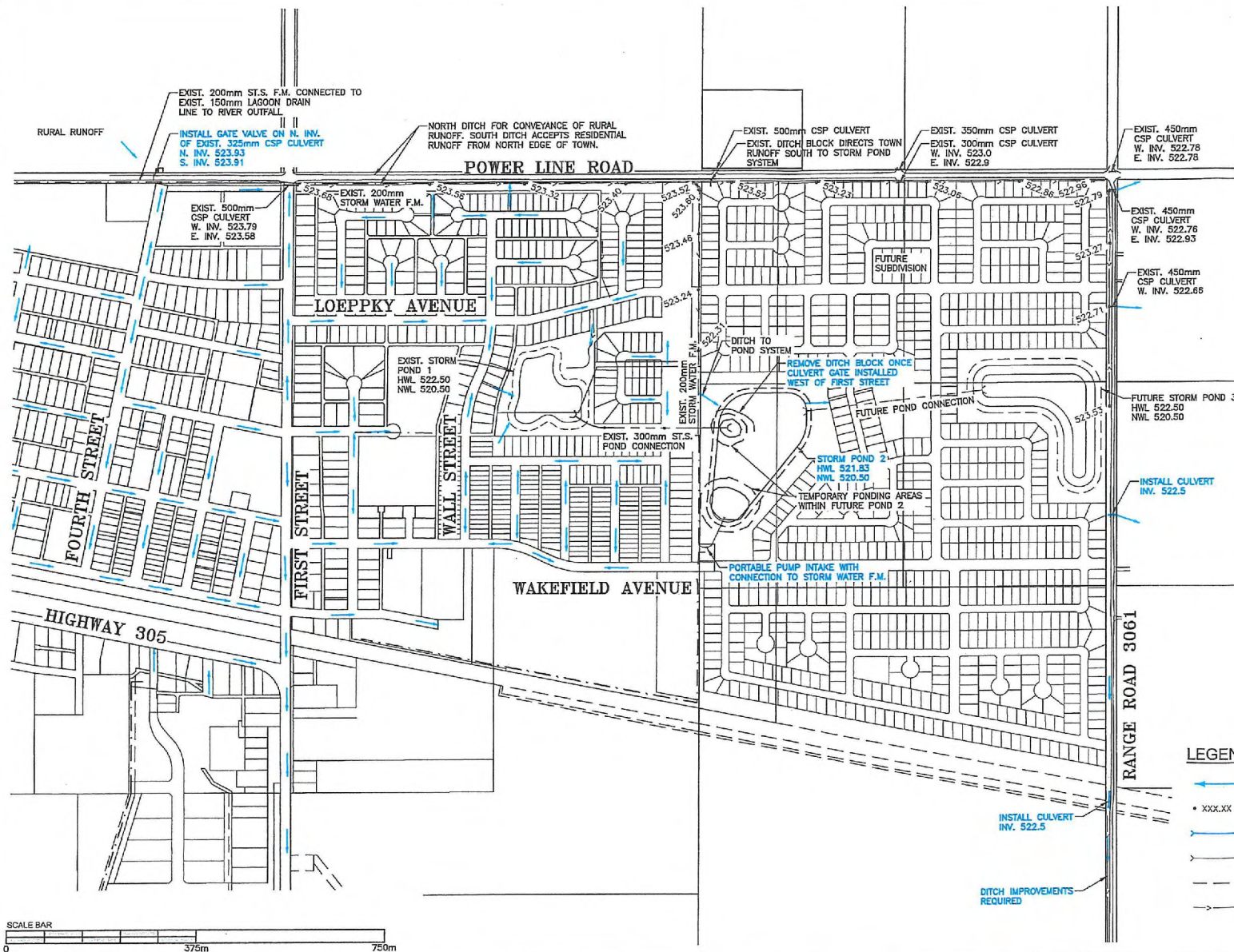
17/05/17	ISSUED FOR REVIEW
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PROJECT	EAST STORM POND 2
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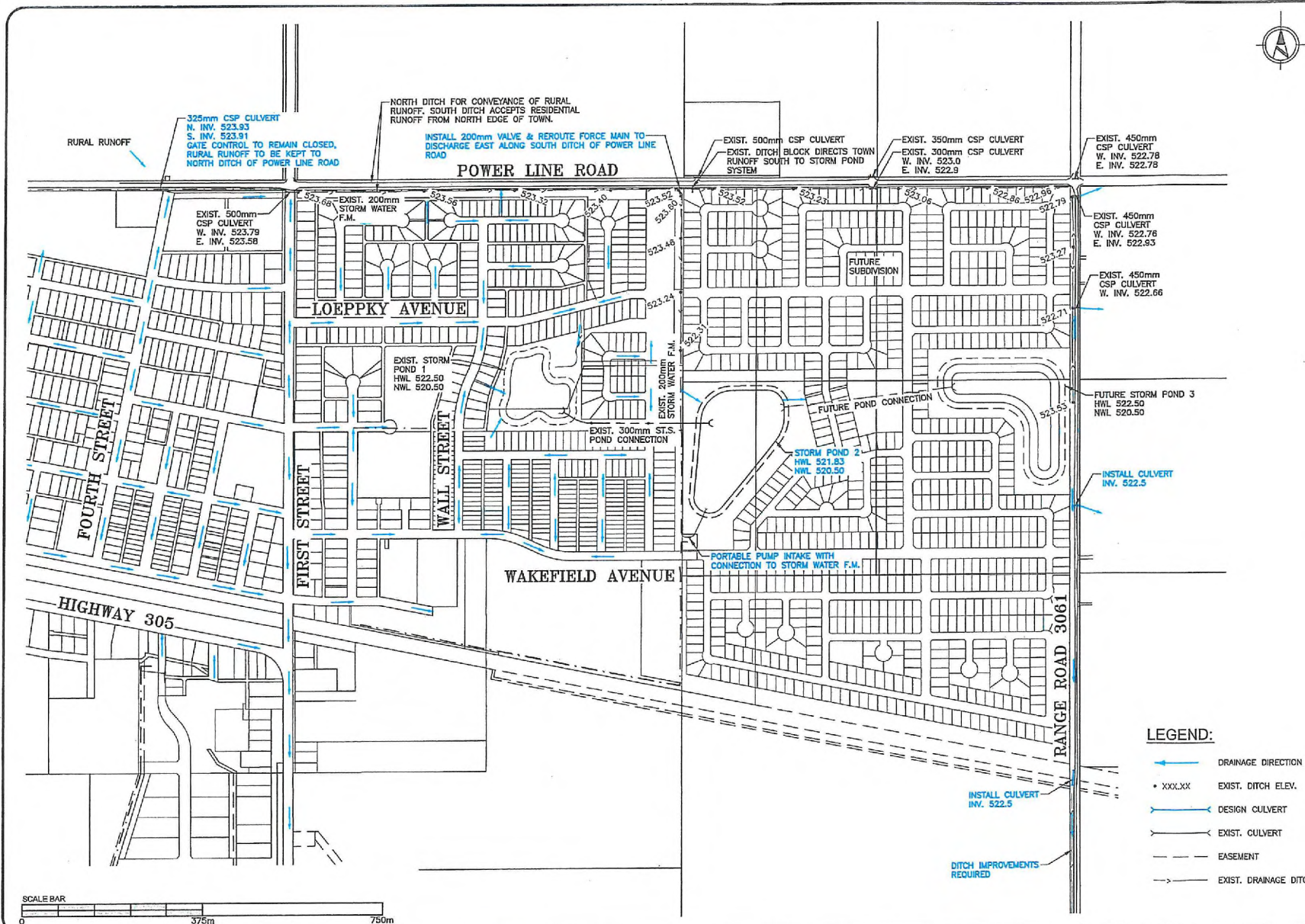
SCALE 1:7500	DESIGNED CRB
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DRAWN ERL	CHECKED
DATE	SHEET

071-08003



C:\Users\user\Downloads\user\temp\user\...0338\071-000.png 17/03/17 - 0:31 A



CATTERALL & WRIGHT
CONSULTING ENGINEERS
1221 - 8th Street East
SASKATOON SK S7H 0S5
Tel: (306) 343-7280, Fax: (306) 696-3199



PRELIMINARY
NOT FOR CONSTRUCTION

SCALE VERIFICATION
WHEN DRAWING IS PLOTTED FULL SIZE
THIS LINE IS CORRECT IN LENGTH

DATE	REVISION

17/05/17 ISSUED FOR REVIEW

DRAWN

TOWN OF DALMENY

LOCATION
DALMENY, SK

PROJECT
EAST STORM POND 2

SHEET TITLE
LONG TERM DRAINAGE PLAN

SCALE
1:5000

DESIGNED
CRB

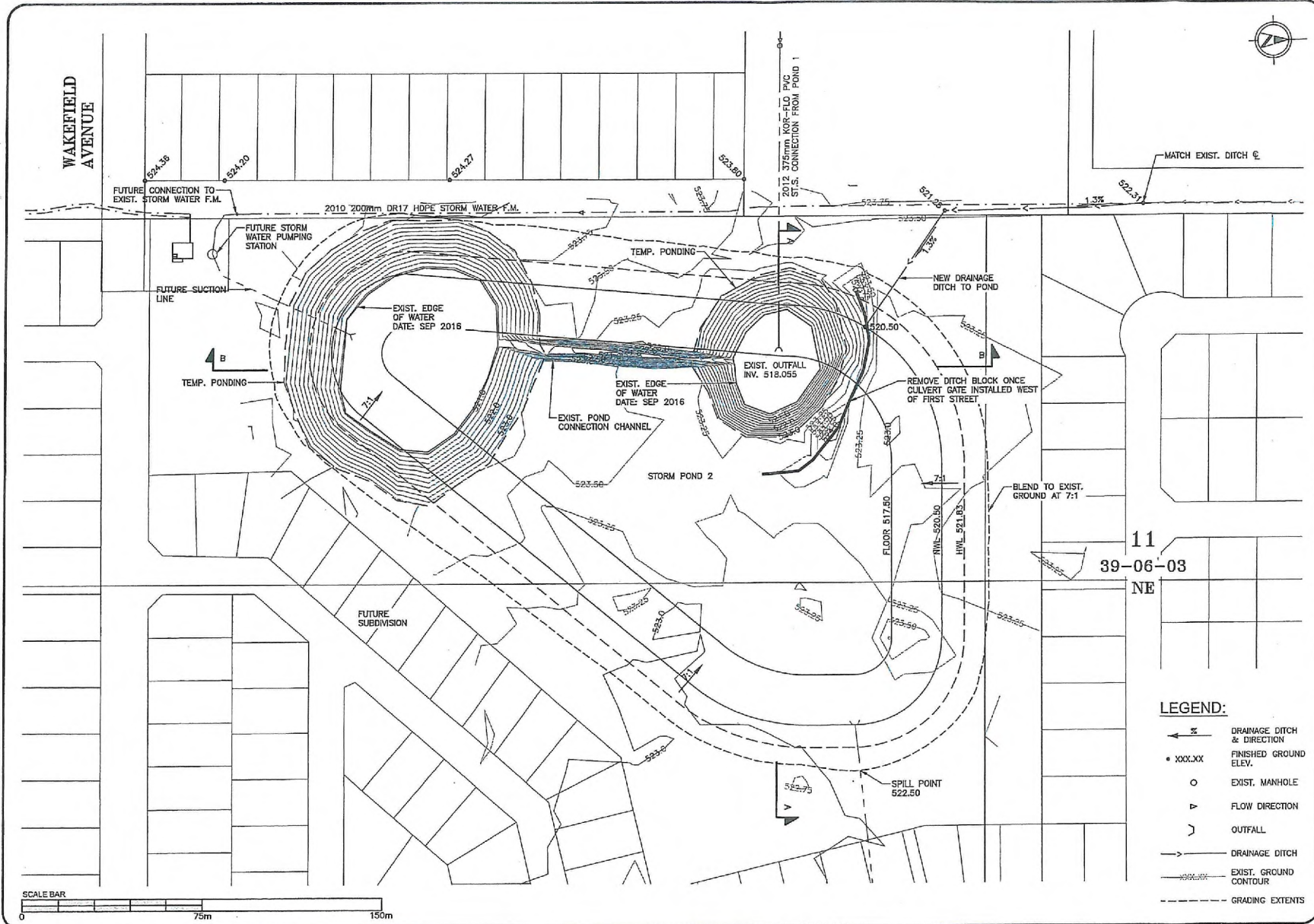
DRAWN
ERL

CHECKED

DATE
16/12/20

SHEET
4 of 4

DRAWING NUMBER
071-08004



CATTERALL & WRIGHT
CONSULTING ENGINEERS
1221 - 9th Street East
SASKATOON SK S7H 0S5
Tel: (306) 343-7280, Fax: (306) 958-3199



PRELIMINARY
NOT FOR CONSTRUCTION

SCALE VERIFICATION

WHICH DRAWING IS PLOTTED FULL SIZE
THIS LINE IS 30mm IN LENGTH

DATE	REVISION

17/05/17 ISSUED FOR REVIEW
OWNER

TOWN OF DALMENY

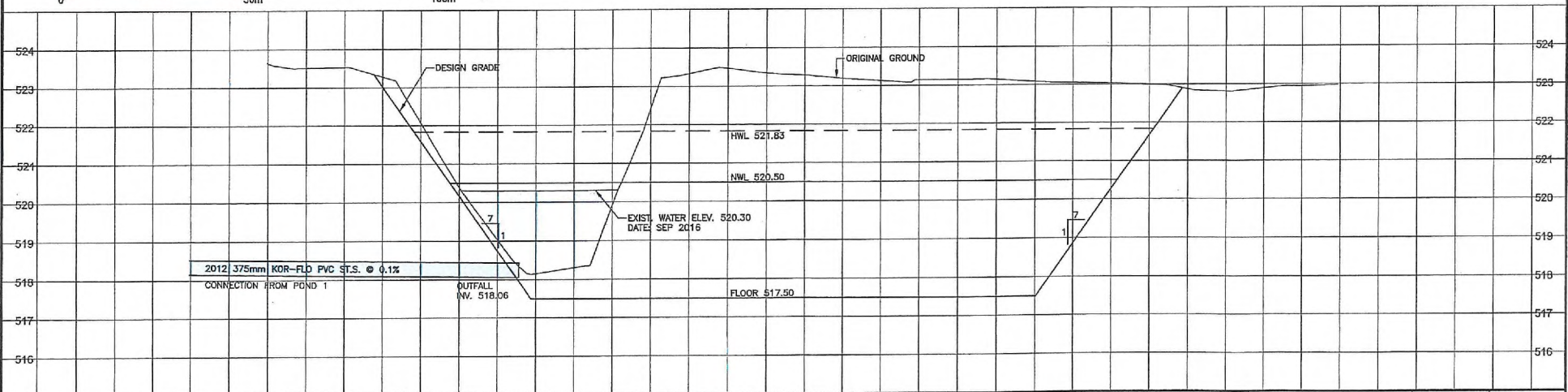
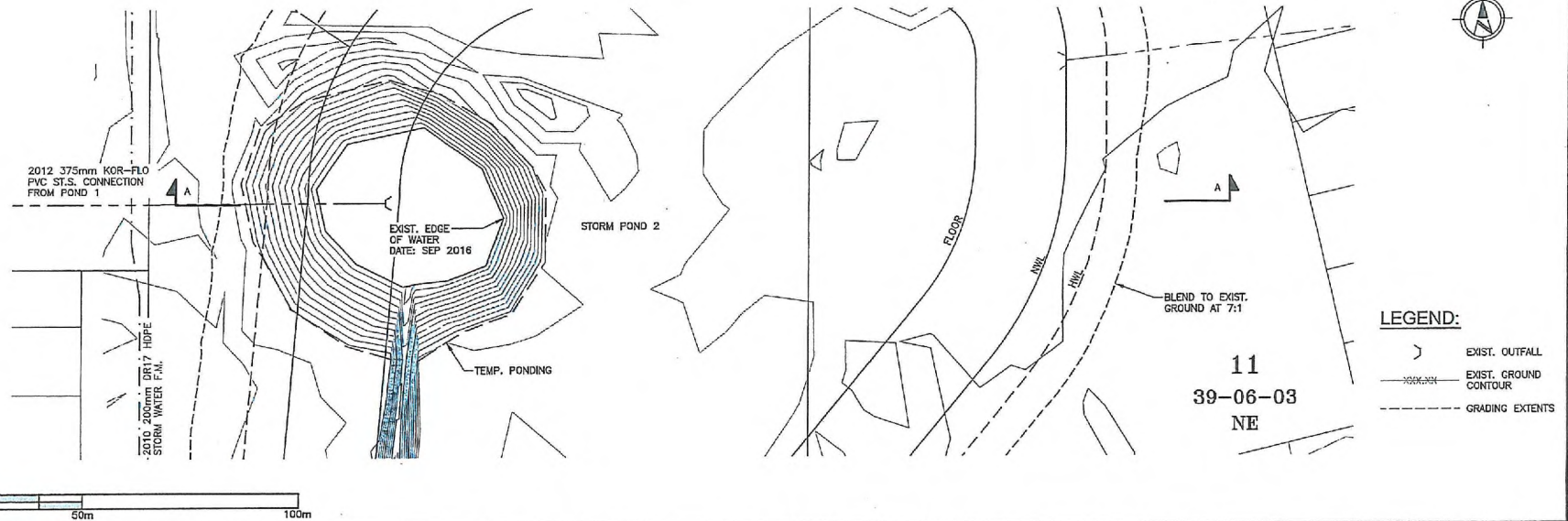
LOCATION
DALMENY, SK

PROJECT
EAST STORM POND 2

SHEET TITLE
**STORM POND 2
SITE PLAN**

SCALE 1:1500	DESIGNED CRB
DRAWN ERL	CHECKED
DATE 15/12/20	SHEET 5 of 7

DRAWING NUMBER
071-08005



PRELIMINARY
NOT FOR CONSTRUCTION

SCALE VERIFICATION
WHEN DRAWING IS PLOTTED FULL SIZE
THIS LINE IS 30mm IN LENGTH

DATE	REVISION
17/05/17	ISSUED FOR REVIEW



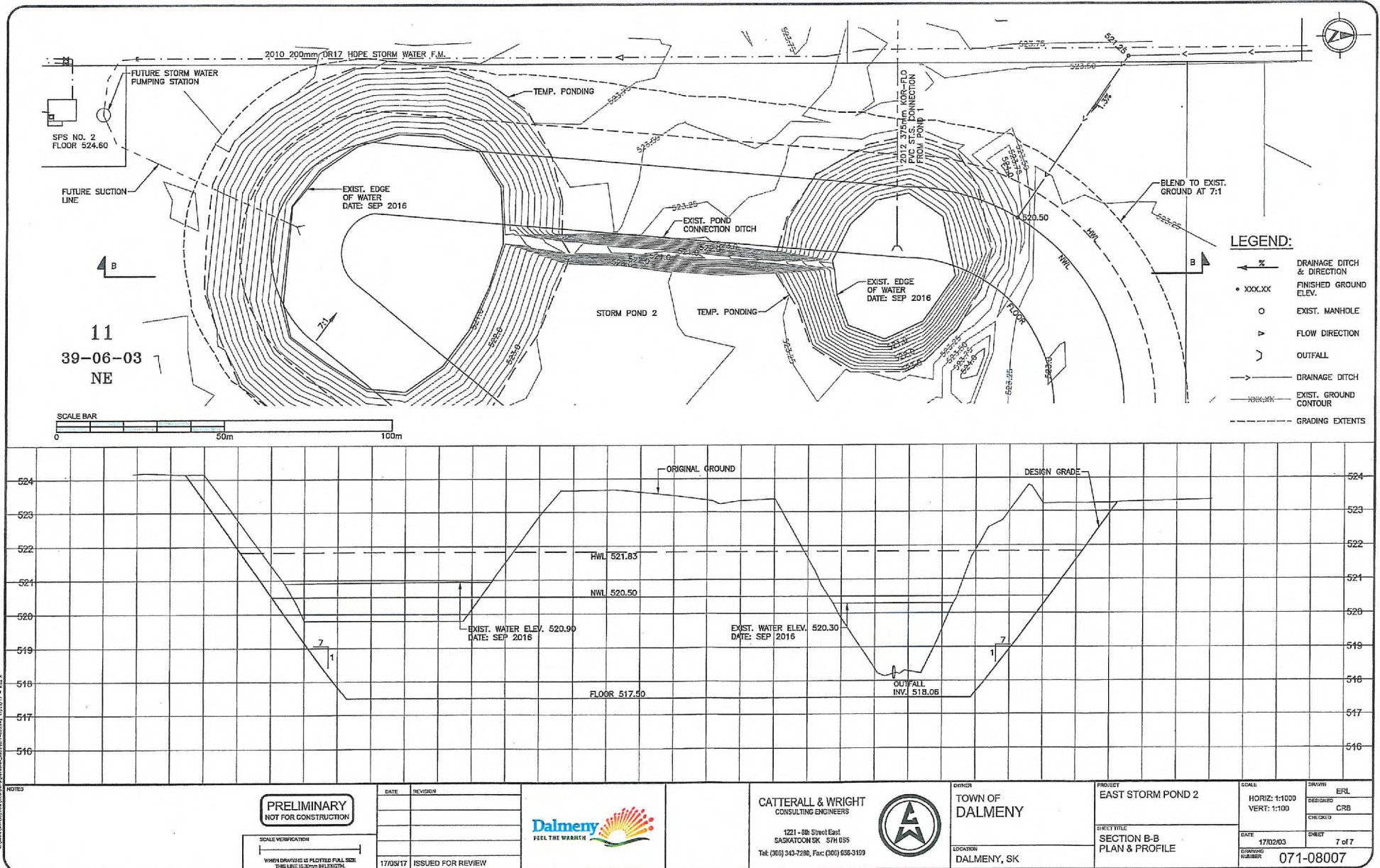
CATTERALL & WRIGHT
CONSULTING ENGINEERS
1221 - 8th Street East
SASKATOON SK S7H 0S5
Tel: (306) 343-7263, Fax: (306) 536-3199



TOWN OF
DALMENY
LOCATION
DALMENY, SK

PROJECT
EAST STORM POND 2
SHEET TITLE
SECTION A-A
PLAN & PROFILE

SCALE
HORIZ: 1:1000
VERT: 1:100
DATE
17/02/13
SHEET
6 of 7
DRAWN
ERL
DESIGNED
CRB
CHECKED
071-08006





Resumes during B's

*Ready for
Council
April 12/19*

Room 480 • 2151 Scarth Street • Regina, SK S4P 2H8
Phone: 306-787-6221 Fax: 306-787-1610

March 29, 2019

Local Government Committee

Mr. Jim Weninger
Chief Administrative Officer
Town of Dalmeny
Box 400
DALMENY SK S0K 1E0

Dear Mr. Weninger:

Enclosed for your records is approval of utility rates pursuant to subsection 23(3) of *The Municipalities Act*.

Yours truly,

A handwritten signature in blue ink, appearing to read 'P. Mat', with a long horizontal line extending to the right.

Roman Matviichuk, BF, MPA
Financial Analyst

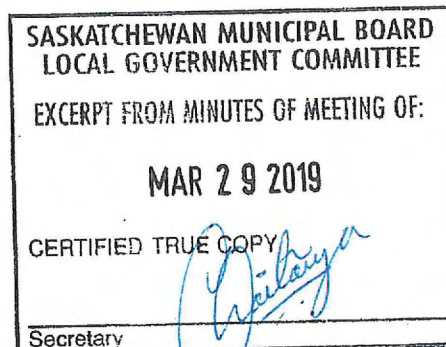
Enclosure

19-080 McIntyre

TOWN OF DALMENY – WATER AND SEWER RATES

That the Committee approve the water and sewer rates contained in the Town of Dalmeny's Bylaw No. 7-2019 to amend Bylaw No. 1/12 in accordance with subsection 23(3) of The Municipalities Act.

CARRIED



Business Meeting "C"

Ready for
Council
April 12/19

PRAIRIE PARK



CENTENNIAL PARK

CENTENNIAL PARK



Centennial Park
A Division of the City of Centennial
1000 Centennial Parkway, Suite 100
Centennial, CO 80108
781.234.1234



GERALD FUNK PARK



TOOKE PARK



Report Date
4/12/2019 11:57 AM

Proposed

Dalmeny
Accounts for Approval
As of 4/12/2019
Batch: 2019-00018 to 2019-00020

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
14497	3/31/2019	AMSC Insurance Services Ltd 53	APRIL GROUP INSURANCE	6,326.10	6,326.10
14498	3/31/2019	M.E.P.P. 194	MARCH MEPP PAYMENT	10,112.52	10,112.52
14499	3/31/2019	Minister of Finance 14	MARCH SCHOOL TAXES COLLECTED	26,862.98	26,862.98
14500	3/31/2019	Sask. Tel 328	SASKTEL PAYMENT	752.70	752.70
14501	3/31/2019	SaskEnergy Corp. 207	STREET LIGHT POWER	1,588.74	1,588.74
14502	4/15/2019	Accu-Sharp Inc. 230130/131/132	DDCC-ZAMBONI ICE KNIFE	173.16	173.16
14503	4/15/2019	ALL-NET.ca Inc. 101202	WEBSITE SECURITY CERTIFICATE	222.00	222.00
14504	4/15/2019	Anna Zoller 7	YOUTH NIGHT FOOD	22.94	22.94
14505	4/15/2019	Arianne Lueke 1	SPRAY & PLAY WREATH REFUND	80.00	80.00
14506	4/15/2019	B&E ELECTRONICS LTD SAS707222 a	BRUSH TRUCK SUPPLIES	25.42	25.42
14507	4/15/2019	Bell Mobility Inc. 21	AERATION BUILDING AUTODIALER	106.84	106.84
14508	4/15/2019	Canadian National Railways 91447602	SIGNAL MAINTENANCE	248.00	248.00
14509	4/15/2019	Clark's Supply & Service 333203	HOTSY HOSE	529.65	529.65
14510	4/15/2019	Dalmeny Cooperative Playschool 25	2018-2019 COMMUNITY GRANT	500.00	500.00
14511	4/15/2019	Dalmeny Minor Baseball 11	2018-2019 COMMUNITY GRANT	800.00	800.00
14512	4/15/2019	Dalmeny Skating Club 19	2018-2019 COMMUNITY GRANT	3,000.00	3,000.00
14513	4/15/2019	Dana Ball 1	WREATH NIGHT REFUND	40.00	40.00
14514	4/15/2019	DC Fusion Services 2019-03-28	TRUCK 22 ALTERNATOR/BATTERIES	749.86	749.86
14515	4/15/2019	Earthworks Equipment Corp S55509	BOBCAT TIRE CHAINS	287.83	287.83
14516	4/15/2019	Eecol Electric Corp. 41787/41786/785	LED LIGHTING UPDATES	26,531.55	26,531.55

Report Date
4/12/2019 11:57 AM

Proposed

Dalmeny
Accounts for Approval
As of 4/12/2019
Batch: 2019-00018 to 2019-00020

Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
14517	4/15/2019	First Aid For Life 9370	ARENA AED BATTERY	193.14	193.14
14518	4/15/2019	GMR Electric Motors 560870	FIRE T22-REPAIR	179.00	179.00
14519	4/15/2019	Greenline Hose & Fittings S5401104/540253	SWEEPER PARTS	58.09	58.09
14520	4/15/2019	Jenson Publishing 50931	NOTICE OF ASSESSMENT AD	139.21	139.21
14521	4/15/2019	Jim Weninger 52	MEAL/TRAVEL EXPENSE	197.39	197.39
14522	4/15/2019	Judy Tarnes 1	WREATH NIGHT REFUND	40.00	40.00
14523	4/15/2019	Lacy Boisvert 15	SPRAY AND PLAY EXPENSES	856.26	856.26
14524	4/15/2019	Loblaws Inc. 697/618/738/172	ARENA BOOTH SUPPLIES	800.36	800.36
14525	4/15/2019	Loraas Disposal Services 112	MARCH GARBAGE PICKUP	13,856.96	13,856.96
14526	4/15/2019	M3 Contracting Ltd. 1903675	PRAIRIE PARK WOOD CHIPS	5,400.15	5,400.15
14527	4/15/2019	Martensville Plumbing/Heating 15435/KOSKIE	JJ DUCT REPAIR/SEWER REPAIR	689.32	689.32
14528	4/15/2019	McGill's Industrial Service 19-0444/19-0882	FROZEN MAIN LINE	2,087.84	2,087.84
14529	4/15/2019	Millsap Fuel Distributors Ltd. 517519-517566	PW-GAS/DIESEL	4,002.85	4,002.85
14530	4/15/2019	Moody's Equipment 48894/49537/049	FIRE- PARTS/SPITFIRE FOAM	816.40	816.40
14531	4/15/2019	Mr. Rooter 9739/0865/49190	FROZEN LINE REPAIRS	1,213.00	1,213.00
14532	4/15/2019	MuniCode Services Ltd. 48045/48128	BUILDING INSPECTIONS	1,809.79	1,809.79
14533	4/15/2019	Nicole Thiessen 1	WREATH NIGHT REFUND	80.00	80.00
14534	4/15/2019	Nikki Hyland 44	FIRE-FOOD SUPPLIES	226.04	226.04
14535	4/15/2019	Nor-Tec Linen Services 175696/175447	ARENA/OFFICE/POLICE MATS	201.59	201.59
14536	4/15/2019	Operator Certification Board 11	JEFFS CERT RENEWAL- 2021	150.00	150.00
14537	4/15/2019	Petty Cash 190	PETTY CASH REPLENISH	374.93	374.93
14538	4/15/2019	Praxair Distribution			

Report Date
4/12/2019 11:57 AM

proposed

Dalmeny
Accounts for Approval
As of 4/12/2019

Page 3

Batch: 2019-00018 to 2019-00020

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		88493587	PW-OXYGEN	104.94	104.94
14539	4/15/2019	RDK Transportation 67083	BRUSH TRUCK SUPPLY FREIGHT	525.00	525.00
14540	4/15/2019	Reed Security 124640	SECURITY CAMERAS	471.75	471.75
14541	4/15/2019	Robertson Stromberg 611386...	TAX ENFORCEMENT LEGAL	1,864.72	1,864.72
14542	4/15/2019	Roto Rooter F-9818	FROZEN WATER LINE REPAIR	252.19	252.19
14543	4/15/2019	S.U.M.A. 88625	POSTAGE FOR WATER SAMPLES	342.91	342.91
14544	4/15/2019	SAFC 7	DEVIN K WILDFIRE SEMINAR	472.50	472.50
14545	4/15/2019	Sask Research Council 80104/80303/457	WATER LAB TESTING	82.68	82.68
14546	4/15/2019	Sask Water SW062019	BULK WATER	29,573.46	29,573.46
14547	4/15/2019	Sask. Assoc. of Chiefs 2019-12	2020 MEMBERSHIP/ASSESSMENT	370.00	370.00
14548	4/15/2019	Sask. Government Insurance 131	2007 GMC INSURANCE	1,318.80	1,318.80
14549	4/15/2019	Sask. Tel 329	SASKTEL PAYMENT	1,304.14	1,304.14
14550	4/15/2019	Saskatoon CO-OP 2438	FIRE-GAS/DIESEL	482.84	482.84
14551	4/15/2019	SPI Health and Safety Inc. 10445708-00/01	FIRE-MEDICAL SUPPLIES	331.71	331.71
14552	4/15/2019	Superior Propane 4554/511/64527	ARENA PROPANE	350.21	350.21
14553	4/15/2019	The Bolt Supply House Ltd. 6561396-00	MASONRY BITS/OFFICE SHELF	49.03	49.03
14554	4/15/2019	The Bolt Supply House Ltd. 6541585-00	FIRE EQUIPMENT SUPPLIES	305.54	305.54
14555	4/15/2019	Trans-Care Rescue EST/743/769/753	FIRE-TRAINING/BRUSH TRUCK SUPP	3,921.62	3,921.62
14556	4/15/2019	Twin River Music Festival 19	2018-2019 COMMUNITY GRANT	1,500.00	1,500.00
14557	4/15/2019	Warman Home Centre CN2846	FIRE BRUSH TRUCK DECKING	721.73	721.73
14558	4/15/2019	Wilbur Hueser 42	WILDLAND TRAINING PROPS	136.05	136.05
				Total for AP:	156,814.43



Customer Automated Funds Transfer

[Main Menu](#) [Log off](#) [Help](#)

SID:87618157 Current System Date: 2019-Mar-25 UserID: CUPSSD3380

Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575 Originator Name: Town of Dalmeny Currency: CAD

Page 1 of 1

[Back to Manual Release](#)

Anderson, Scott
Attwater, Dylan
Berrecloth, Colleen
Bonin, Edmund
Brown, Kierdin
Cowley, Cody
Cynthia, Keet
Dyck, Bradley
Elder, Rick
Elder, Jenelle
Fraser, David
Furi, Bonnie
Halcro, Mathew
Hoare, Danni
Honeker, Sheila
Janzen, Kelly
Johnson, Jeffrey
Johnson, Phoebe
Johnson, Marina
Klein, Marlys
Mossop, Edward
Roberts, Karen
Robinson, Makayla
Rowe, Scott
Slack, Angela
Sonmor, Rick
Trayhorne, Laurelea
Van Meter, Christine
Weninger, Jim

C	1457.50
C	47.13
C	442.94
C	1208.10
C	50.28
C	954.29
C	191.67
C	1689.01
C	1053.25
C	81.70
C	834.03
C	350.76
C	1283.99
C	87.99
C	233.60
C	1315.71
C	1621.75
C	59.71
C	56.57
C	804.04
C	1875.03
C	215.11
C	40.86
C	1700.76
C	245.44
C	1679.16
C	489.12
C	1444.06
C	2410.50

Page [1]

23,924.06



Customer Automated Funds Transfer

[Main Menu](#)[Log off](#)[Help](#)

SID:417227808 Current System Date: 2019-Apr-08 UserID: CUPSSD3380

Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575 Originator Name: Town of Dalmeny Currency: CAD

Page 1 of 1

[Back to Manual Release](#)

Anderson, Scott
Bonin, Edmund
Cowley, Cody
Dyck, Bradley
Elder, Rick
Fraser, David
Furi, Bonnie
Halcro, Mathew
Honeker, Sheila
Janzen, Kelly
Johnson, Jeffrey
Klein, Marlys
Mossop, Edward
Rowe, Scott
Sonmor, Rick
Trayhorne, Laurelea
Van Meter, Christine
Weninger, Jim

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C	1208.10
C	744.73
C	1408.15
C	1171.77
C	834.03
C	403.85
C	1283.99
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C	1545.69
C	489.12
C	1444.06
C	2410.50

21,895.74

Page [1]



Customer Automated Funds Transfer

[Main Menu](#) [Log off](#) [Help](#)

SID:252266542 Current System Date: 2019-Apr-01 UserID: CUPSSD3380

Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575 Originator Name: Town of Dalmeny Currency: CAD

Page 1 of 1

[Back to Manual Release](#)

<u>Anderson, Alicia</u>	C	170.69
<u>Bueckert, Greg</u>	C	301.94
<u>Hueser, Wilbur</u>	C	170.69
<u>Kroeker, Jonathan</u>	C	661.26
<u>Redekop, Jonathan</u>	C	301.94
<u>Russin, Karly</u>	C	301.94
<u>Slack, Edward</u>	C	301.94
<u>Willems, Christa-Ann</u>	C	66.59
<u>Zoller, Anna-Marie</u>	C	301.94

Page [1]

2578.93



Customer Automated Funds Transfer

[Main Menu](#) [Log off](#) [Help](#)

SID:594487836 Current System Date: 2019-Apr-09 UserID: CUPSSD3380

Payor/Payee's List Ready for Manual Release

Originator ID: 2288964070 Originator Name: Town of Dalmeny Fire Dept Currency: CAD

Page 1 of 1

[Back to Manual Release](#)

Anderson, Alicia
Baxter, Thomas
Croteau, Terry
Dylan, McGregor
Eckes, Chad
Elder, Joanne
Finch, Ed
Fire Association, Dalmeny
Hueser, Wilbur
Hyland, Brian
Hyland, Nikki
King, Devin
Klassen, Darlene
Klassen, Connie
Moody, Thomas
Paul, Keelan
Peters, Colten
Pollock, Brandon
Rathgeber, Kyle
Rodwin, Will
Ross, Collin
Sawyer, Derek
Shand, Frank
Villafuerte, Carlos
Vodden, Patrick
Woodland, Duwayne

C	95.00
C	318.74
C	1108.52
C	235.00
C	118.64
C	629.45
C	175.70
C	680.00
C	1515.38
C	566.34
C	583.42
C	1010.26
C	374.54
C	534.08
C	711.64
C	87.74
C	480.13
C	50.00
C	140.65
C	405.85
C	185.00
C	88.64
C	76.28
C	168.26
C	659.60
C	55.70

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11,054.56

Bank Reconciliation For the Month of March, 2019

Bank Reconciliation - General Account

Bank Balance Beginning of Month (As per our Records)				\$2,362,062.40
Add:	Deposits			\$351,023.42
	JE's	25	\$2,546.33	\$2,909.93
		26	\$63.60	
	Sub-Total	27	\$20.00	<u>\$2,715,995.75</u>
		28	\$280.00	
Less:	Total Payments as per Cash Book - includes School Cheque			\$200,828.29
	Total Payroll	20	\$ 350.64	\$51,625.23
		21	\$ 54.59	
		24	\$ 43,876.94	
	Credit Union Error			
	CUETS Mastercard Pmt	\$	1,928.88	
	Revenue Canada Pmt	\$	25,385.64	\$71,596.69
	Sub-Total			<u>\$324,050.21</u>
	Adjustment			<u>\$2,391,945.54</u>
Balance End of Month				
Bank Statement Balance End of Month				\$2,454,545.29
Add:	Outstanding Deposits (In Transit)			\$32,592.48
	Credit Union Error			\$18,960.00
	Adjustments			\$40.53
	Double Chq Posting			\$23.40
	Sub-Total			<u>\$2,506,161.70</u>
Less:	Outstanding Cheques (Per List)			\$ 114,216.16
	Revenue Canada Pmt			
	Sub-Total			<u>\$114,216.16</u>
Balance End of Month Reconciled				<u>\$2,391,945.54</u>

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OPERATING REVENUES				
Taxation				
410-400-210 - Penalty on Mun Taxes Arrears - Property	6,665.89		6,665.89	2,096.79
450-800-100 - GIL - Other - SPC Surcharge	11,800.90		11,800.90	11,800.90
450-800-200 - GIL -Other -SaskEnergy Surcharge	9,284.32		9,284.32	4,978.83
Total Taxation:	27,751.11	0.00	27,751.11	18,876.52
Fees & Charges				
420-200-500 - F&C - HANDI-VAN Fees	385.52		385.52	145.35
420-400-110 - F&C - Policing Fees - Fines	1,658.83		1,658.83	1,099.23
420-400-120 - F&C - Police - Program Grants	4,130.93		4,130.93	
420-400-300 - F&C - Fire Fees	937.65		937.65	937.65
420-400-400 - F&C - Fire Training	635.85		635.85	
420-500-151 - ICE RENTAL REVENUE. - Local	7,854.87		7,854.87	3,024.29
420-500-152 - ARENA-KITCHEN REVENUE	29,880.88		29,880.88	6,053.63
420-500-154 - ARENA - Sign Advertising	8,490.00		8,490.00	2,500.00
420-500-155 - ICE RENTAL REVENUE - Non-Local	11,066.81		11,066.81	9,101.33
420-520-700 - R&C - Rec -Dalmeny Days Fees	10.00		10.00	
420-530-100 - LIBRARY - Fees/-Donations	647.00		647.00	647.00
420-530-200 - R&C - JJ LOEWEN Hall Fees	862.50		862.50	290.00
420-700-150 - F&C-Plumbing Permits	200.00		200.00	100.00
420-700-200 - F&C - Licenses - Business	5,500.00		5,500.00	1,500.00
420-700-210 - F&C - Licenses - Dogs	272.00		272.00	45.00
420-710-100 - F&C -Building Permits	1,524.50		1,524.50	100.00
420-710-200 - F&C-Development Permits	700.00		700.00	100.00
420-800-100 - F&C - Tax Certificate	25.00		25.00	
420-800-150 - F&C-Tax Statements	5.00		5.00	
420-800-160 - F&C-Building Info. Abstracts	50.00		50.00	
420-800-200 - F&C - General Office Services Provided	15.00		15.00	
420-850-120 - F&C - Waste Collection Fees	27,967.63		27,967.63	
Total Fees & Charges:	102,819.97	0.00	102,819.97	25,643.48
Utilities				
440-110-100 - Water - Water Sales	86,493.92		86,493.92	(281.20)
440-130-100 - Water - BULK Sales	7,725.00		7,725.00	4,175.00
440-140-100 - Water-Turn off/Connection fee	140.00		140.00	
440-160-400 - Water - Arrears Charges	1,559.72		1,559.72	487.52
440-220-100 - Sewer - Flat Rate Rev	78,967.79		78,967.79	(36.48)
440-240-100 - Sewer - Connection Fees	100.00		100.00	
Total Utilities:	174,986.43	0.00	174,986.43	4,344.84
Grants				
Grants				
450-140-100 - Unconditional - GAS TAX REBATE	53,272.60		53,272.60	53,272.60
450-340-100 - Conditional - Prov - Transit Disabled	2,012.00		2,012.00	2,012.00
Total Grants:	55,284.60	0.00	55,284.60	55,284.60

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Total Grants:	55,284.60	0.00	55,284.60	55,284.60
Other Revenue				
480-150-100 - Donations - Misc.	1,000.00		1,000.00	1,000.00
480-160-100 - Donations - Track	2,000.00		2,000.00	
480-165-100 - Donations - Spray Park	12,494.81		12,494.81	4,965.00
Total Other Revenue:	15,494.81	0.00	15,494.81	5,965.00
Investment Income & Commissions				
470-100-100 - Interest Revenue	7,573.98		7,573.98	2,546.33
470-120-100 - Dividends Revenue	177.26		177.26	102.15
Total Investment Income & Commissions:	7,751.24	0.00	7,751.24	2,648.48
TOTAL OPERATING REVENUES:	384,088.16	0.00	384,088.16	112,762.92

OPERATING EXPENDITURES

General Government Services

Wages/Salaries/Benefits

510-110-230 - GG - Salaries - Admin.-Jim	24,728.16		(24,728.16)	8,242.72
510-110-300 - GG-Salarie-Assit-Marlys	7,572.60		(7,572.60)	2,524.20
510-110-340 - GG-Salaries-Sec-Laurelea	4,039.00		(4,039.00)	1,398.60
510-110-350 - GG Salaries - Kelly	12,385.50		(12,385.50)	4,128.50
510-130-230 - GG - Benefits - Jim	4,419.68		(4,419.68)	879.53
510-130-231 - GG- Jim Phone Allowance	240.00		(240.00)	80.00
510-130-234 - GG - Worker Compensation Fees-ALL	10,390.35		(10,390.35)	10,390.35
510-130-330 - GG - Benefits - Marlys	2,025.31		(2,025.31)	609.60
510-130-340 - GG - Benefits - Laurelea	1,449.76		(1,449.76)	486.10
510-130-350 - GG - Benefits -Kelly	2,943.52		(2,943.52)	905.36
Total Wages/Salaries/Benefits:	70,193.88	0.00	(70,193.88)	29,644.96

Council Remuneration

510-110-110 - GG - Council - Per Diem - All	7,581.01		(7,581.01)	2,539.71
510-120-110 - GG - Council - Payroll Benefits	680.92		(680.92)	289.60
510-210-120 - GG - Council -TRAVEL Meetings	5,325.78		(5,325.78)	456.51
Total Council Remuneration:	13,587.71	0.00	(13,587.71)	3,285.82

Contract Assessment

510-200-150 - GG - Cont. - Assessment - SAMA	17,061.00		(17,061.00)	
510-200-160 - GG-Assessment Costs	150.00		(150.00)	
Total Contract Assessment:	17,211.00	0.00	(17,211.00)	0.00

Other Contract Services

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510-200-110 - GG - Cont. - Legal	8,727.50		(8,727.50)	
510-200-170 - GG - Advertising	2,545.22		(2,545.22)	618.72
510-200-180 - GS-Cont.Maint.-Website	4,244.60		(4,244.60)	4,234.70
510-220-100 - GG - Cont-Office Caretaking -Angela	823.80		(823.80)	274.60
510-210-160 - GG - OFFICE-Travel, Meals	375.73		(375.73)	120.43
510-210-170 - GG -Office - Training/Education	618.57		(618.57)	
510-230-100 - GG - Cont. - Insurance - General & Bond	9,898.15		(9,898.15)	
510-240-100 - GG - Cont. - Memberships & Subscriptions	8,456.62		(8,456.62)	240.00
510-280-100 - GG - Cont. - Service Agreements	7,296.29		(7,296.29)	227.51
510-130-235 - GG-Benefits -Office Clean-Angela	92.82		(92.82)	30.94
510-270-100 - GG - Cont. - Maint-office-new	1,402.25		(1,402.25)	869.15
Total Other Contract Services:	44,481.55	0.00	(44,481.55)	6,616.05
Utilities				
510-300-110 - GG - Utility - Heat	710.43		(710.43)	227.49
510-300-120 - GG - Utility - Power	1,308.89		(1,308.89)	564.09
510-300-140 - GG - Utility - Telephone	1,144.62		(1,144.62)	572.31
Total Utilities:	3,163.94	0.00	(3,163.94)	1,363.89
Materials/Supplies				
510-410-140 - GG - Office Supplies/Stationery	1,871.89		(1,871.89)	631.59
510-410-145 - GG - Cleaning Supplies - Office	237.23		(237.23)	237.23
510-410-160 - GG - Christmas Celebrations/other	545.70		(545.70)	
510-400-110 - GG - Postage	1,315.06		(1,315.06)	115.06
510-490-120 - GG - Maint. - CAN. LIN/Repairs	124.05		(124.05)	49.62
Total Materials/Supplies:	4,093.93	0.00	(4,093.93)	1,033.50
Debt Service				
510-290-100 - GG - Bank Charges	829.38		(829.38)	310.89
Total Debt Service:	829.38	0.00	(829.38)	310.89
Total General Government Services:	153,561.39	0.00	(153,561.39)	42,255.11

Protective Services

Police Protective Services

Wages/Salaries/Benefits

520-110-110 - PS - Police - Salary-Chief-Ted	20,575.44		(20,575.44)	6,858.48
520-110-125 - PS-Police-Salary-Scott	17,534.88		(17,534.88)	5,844.96
520-110-130 - PS-Police -Salary-Christine	14,479.56		(14,479.56)	4,826.52
520-120-110 - PS - Police Chief-Benefits-Ted	2,617.98		(2,617.98)	771.38
520-120-125 - PS-Police-Benefits-Scott	4,535.67		(4,535.67)	1,418.63
520-120-130 - PS-Police-Benefits-Christine	3,862.39		(3,862.39)	1,201.06
Total Wages/Salaries/Benefits:	63,605.92	0.00	(63,605.92)	20,921.03

Professional/Contractual Services

520-210-110 - PS - Police - Contracted Services	1,169.95		(1,169.95)	665.25
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520-230-100 - PS - Police - Insurance-Veh-ALL.	533.83		(533.83)	
520-250-100 - PS - Police - Contracted Repairs	1,194.84		(1,194.84)	
520-260-110 - PS - Police - Contracted Security Camera	1,828.04		(1,828.04)	450.50
Total Professional/Contractual Services:	4,726.66	0.00	(4,726.66)	1,115.75
Utilities				
520-300-140 - PS - Police - Utility - Telephone	1,767.31		(1,767.31)	726.30
Total Utilities:	1,767.31	0.00	(1,767.31)	726.30
Materials/Supplies				
520-420-100 - PS - Police - Office Supplies/Stationery	633.54		(633.54)	307.22
520-430-100 - PS - Vehicle/Equip. Repair/Parts	131.74		(131.74)	
520-430-110 - PS - Police - Oil & Gas	94.30		(94.30)	
520-440-110 - PS-Police-Uniforms	900.00		(900.00)	
520-460-100 - PS-Police-Communications	140.00		(140.00)	140.00
Total Materials/Supplies:	1,899.58	0.00	(1,899.58)	447.22
Total Police Protective Services:	71,999.47	0.00	(71,999.47)	23,210.30
Fire Protective Services				
Wages/Remuneration				
525-110-120 - PS - Fire - Salaries - Fire Chief	10,253.82		(10,253.82)	4,087.92
525-110-130 - PS - Fire - Salaries - Deputy Fire Chief	487.68		(487.68)	162.56
525-110-135 - PS - Fire - Salaries- EMO	487.69		(487.69)	162.56
525-110-140 - PS - Fire - Salaries - Meetings	(300.00)		300.00	(300.00)
525-120-120 - PS - Fire - Benefits - Fire Chief	1,525.84		(1,525.84)	559.09
Total Wages/Remuneration:	12,455.03	0.00	(12,455.03)	4,672.13
Professional/Contractual Services				
525-210-110 - PS - Fire - Training	1,773.60		(1,773.60)	534.80
525-210-120 - PS - Fire - Software Renewals	1,260.00		(1,260.00)	1,260.00
525-210-122 - PS-Fire-Licenses-Radio	704.00		(704.00)	704.00
525-230-100 - PS - Fire - Insurance-ALL	18,173.28		(18,173.28)	4,761.80
525-240-100 - PS - Fire - Memberships/Subscriptions	175.00		(175.00)	175.00
525-263-100 - PS-Fire-Truck #24-R671J-Rescue	207.77		(207.77)	207.77
525-264-100 - PS-Fire-Truck #25-T671J-TANKER	744.17		(744.17)	744.17
525-267-100 - PS- Fire- Chief Truck Repair	1,572.93		(1,572.93)	
525-420-110 - PS-Fire-Pub. Education	270.06		(270.06)	76.01
Total Professional/Contractual Services:	24,880.81	0.00	(24,880.81)	8,463.55
Utilities				
525-300-110 - PS - Fire - Utility - Heat-N.Gas	835.48		(835.48)	296.41
525-300-120 - PS - Fire - Utility - Power	843.23		(843.23)	371.07
525-300-140 - PS - Fire - Utility - Telephone	851.40		(851.40)	425.70
Total Utilities:	2,530.11	0.00	(2,530.11)	1,093.18

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Materials/Supplies				
525-420-100 - PS - Fire - Office Supplies	150.22		(150.22)	29.23
525-425-100 - PS-Fire-Radios-Rep/Main.	785.04		(785.04)	86.69
525-430-100 - PS - Vehicle/Equip. Repair/Parts	378.17		(378.17)	378.17
525-430-110 - PS - Fire - Oil & Gas	657.08		(657.08)	291.92
525-430-120 - PS-Fire-Uniforms	962.35		(962.35)	
525-430-130 - PS-Fire-Building Maint.	599.50		(599.50)	
525-432-100 - PS-Fire-Truck #22-U671J -1 Ton	470.94		(470.94)	152.75
525-433-100 - PS-Fire-Truck #23-E672 -Rural Pumper	1,778.26		(1,778.26)	604.39
525-434-100 - PS-Fire-Truck #24-R671J- Rescue	207.65		(207.65)	
525-435-100 - PS-Fire-Truck #25-T671J-TANKER	604.90		(604.90)	92.00
525-437-100 - PS - Fire - Truck- C671J- Mobile Command	88.63		(88.63)	88.63
525-439-100 - PS-Fire-Chief Truck Repair	376.70		(376.70)	
525-439-110 - PS-Fire- Truck R22	114.28		(114.28)	114.28
525-440-100 - PS - Fire - Small Tools/Equipment	5,039.49		(5,039.49)	1,076.09
525-440-130 - PS-Fire-Consumables	93.72		(93.72)	
525-455-100 - PS-Fire-Supplies-Misc. All	1,857.59		(1,857.59)	(77.63)
525-460-100 - PS-Fire-Medical Supplies	526.77		(526.77)	216.70
Total Materials/Supplies:	14,691.29	0.00	(14,691.29)	3,053.22
Capital Outlay From Operations				
525-600-140 - PS - Fire - Pur of Cap Assets - Equip	36,092.72		(36,092.72)	28,478.20
Total Capital Outlay From Operations:	36,092.72	0.00	(36,092.72)	28,478.20
Total Fire Protective Services:	90,649.96	0.00	(90,649.96)	45,760.28
EMO Protective Services				
EMO Services - Materials				
525-920-110 - PS -EMO -Services All	10.00		(10.00)	
Total EMO Services - Materials:	10.00	0.00	(10.00)	0.00
Total EMO Protective Services:	10.00	0.00	(10.00)	0.00
Total Protective Services:	162,659.43	0.00	(162,659.43)	68,970.58
Transportation Services				
Wages/Salaries/Benefits				
530-110-130 - TS - Maint. - Salaries - Rick	13,397.16		(13,397.16)	4,465.72
530-110-140 - TS - Maint. - Salaries - Scott	11,569.75		(11,569.75)	3,854.40
530-110-145 - TS - Maint. - Salaries - Jeff	16,084.62		(16,084.62)	5,361.54
530-110-146 - TS - Maint.- Salaries- Brad	13,430.99		(13,430.99)	4,475.56
530-110-147 - TS - Maint. Salaries- Cody	480.00		(480.00)	480.00
530-110-160 - TS -Overtime-All	3,303.23		(3,303.23)	2,444.57
530-120-120 - TS - Maint. - Benefits -Lyle	89.38		(89.38)	
530-120-140 - TS - Maint. - Benefits -Scott	2,312.51		(2,312.51)	849.56
530-120-145 - TS - Maint. -Benefits -Jeff	3,788.73		(3,788.73)	1,127.77
530-120-146 - TS - Maint. Benefits -Brad	3,153.09		(3,153.09)	969.31

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530-120-160 - TS-Benefits-Overtime All	431.47		(431.47)	303.68
530-130-130 - TS - Maint. - Benefits - Rick	3,155.27		(3,155.27)	967.57
Total Wages/Salaries/Benefits:	71,196.20	0.00	(71,196.20)	25,299.68
Professional/Contractual Services				
530-210-140 - TS -RAILWAY Leases/Crossings	496.00		(496.00)	248.00
530-250-100 - TS - Maint. - Travel, Meal	19.76		(19.76)	
530-260-100 - TS - Maint. - Insurance/Vehicle -ALL	2,045.08		(2,045.08)	
530-260-500 - TS- Maint- Insurance-Retention Pond	3,191.26		(3,191.26)	
530-260-510 - TS-Maint-Insurance-South Retention Pond	911.99		(911.99)	
530-290-109 - TS-Cont. Repairs-GMC Sierra	567.63		(567.63)	567.63
530-290-115 - TS - Cont. Gravel Truck Green	1,167.69		(1,167.69)	924.50
530-295-100 - TS-Cont. Serv.- Shop Repairs	130.00		(130.00)	
Total Professional/Contractual Services:	8,529.41	0.00	(8,529.41)	1,740.13
Utilities				
530-300-110 - TS - Maint. - Utility - Heat	635.87		(635.87)	228.81
530-300-120 - TS - Maint. - Utility - Power	1,239.59		(1,239.59)	365.83
530-300-140 - TS - Utility - Telephone	724.61		(724.61)	485.87
530-310-100 - TS - Maint. - Utility - Street Lights	6,015.74		(6,015.74)	1,516.53
530-310-110 - TS - Maint - Utility-Fountain-Energy	312.64		(312.64)	100.54
Total Utilities:	8,928.45	0.00	(8,928.45)	2,697.58
Materials/ Supplies				
530-410-110 - TS - Maint - Shop Admin-Stationary/Supp	218.63		(218.63)	218.63
530-410-120 - TS - Maint. - Shop Supplies-Misc.	339.05		(339.05)	105.99
530-420-101 - TS -Maint- Repair/Parts-Dodge Truck	96.39		(96.39)	
530-420-103 - TS - Maint. - Repair/Parts-Grader	1,070.50		(1,070.50)	225.66
530-420-106 - TS-Maint/Repairs/Parts-Bobcat	33.72		(33.72)	
530-420-110 - TS-Repairs-Dump Truck-WHITE-new	433.69		(433.69)	22.44
530-425-110 - TS - Oil & Gas	5,681.79		(5,681.79)	3,273.82
530-440-100 - TS - Maint. - Gravel/Sand	2,783.94		(2,783.94)	
530-450-100 - TS - Maint. - Culverts/Drainage	681.05		(681.05)	681.05
530-480-100 - TS- Maint. Hotsy Repair	(16.18)		(16.18)	(16.18)
Total Materials/ Supplies:	11,322.58	0.00	(11,322.58)	4,511.41
Handi-Van				
530-900-110 - TS - HANDI-VAN-Expenses	1,305.06		(1,305.06)	1,215.06
Total Handi-Van:	1,305.06	0.00	(1,305.06)	1,215.06
Capital Outlay from Operations				
530-600-173 - TS-Cap-Phase 2-Street Curbs/Gutters	4,092.34		(4,092.34)	130.00
530-600-174 - TS-Cap-Phase 2 - Neinhuis	2,591.29		(2,591.29)	
530-600-200 - TS - Cap- Mack Truck	6,865.82		(6,865.82)	
Total Capital Outlay from Operations:	13,549.45	0.00	(13,549.45)	130.00
Total Transportation Services:	114,831.15	0.00	(114,831.15)	35,593.86

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Environmental Health Services				
Professional/Contractual Services				
540-200-110 - EH - Cont. - Waste Disposal Fee	26,426.13		(26,426.13)	12,818.27
Total Professional/Contractual Services:	26,426.13	0.00	(26,426.13)	12,818.27
Total Environmental Health Services:	26,426.13	0.00	(26,426.13)	12,818.27

Environmental Development Services

Professional/Contractual Services				
560-200-115 - P&D-Contr-Building Inspector	2,513.02		(2,513.02)	
560-230-100 - P&D - Cont. - Insurance - Town Sign	195.73		(195.73)	
560-250-100 - P&D - Cont. - Planning Services	995.87		(995.87)	640.00
Total Professional/Contractual Services:	3,704.62	0.00	(3,704.62)	640.00
Total Environmental Development Services:	3,704.62	0.00	(3,704.62)	640.00

Recreation & Cultural Services

Administration

Wages/Salaries				
570-110-105 - R&C- Salaries- Rec Manager-Mat	11,627.82		(11,627.82)	3,875.94
570-120-105 - R&C- Benefits- Rec -Mathew	3,592.17		(3,592.17)	938.77
Total Wages/Salaries:	15,219.99	0.00	(15,219.99)	4,814.71
Professional/Contractual Services				
570-240-100 - R&C - Memberships/Subscriptions	100.00		(100.00)	
Total Professional/Contractual Services:	100.00	0.00	(100.00)	0.00
Total Administration:	15,319.99	0.00	(15,319.99)	4,814.71

Outdoor Rinks Service

Materials/Supplies				
570-422-120 - R&C-Out D.Rink-Material/Supplies/Other	299.32		(299.32)	
Total Materials/Supplies:	299.32	0.00	(299.32)	0.00
Total Outdoor Rinks Service:	299.32	0.00	(299.32)	0.00

Community Hall/Curling Rink Service

Professional/Contractual Services				
570-270-150 - R&C-Hall/Kitchen-Caretaking-Jodi	1,537.50		(1,537.50)	512.50

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Operating Revenues & Expenditures by Comp. Elem. As of March 31, 2019

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	Year to Date	Annual Budget	Budget Remaining	Current Month
570-280-150 - R&C-Hall-Contracted Repairs	1,487.07		(1,487.07)	1,487.07
570-125-100 - R&C -Hall Benefits-Jodi	68.64		(68.64)	22.88
570-230-150 - R&C-Insurance-Hall-ALL-P&R	4,541.88		(4,541.88)	
570-230-100 - R&C-Insurance-Curling Rink	5,280.83		(5,280.83)	
Total Professional/Contractual Services:	12,915.92	0.00	(12,915.92)	2,022.45
Utilities				
570-300-150 - R&C - Utility - Heat - Hall	4,444.20		(4,444.20)	1,477.91
570-300-155 - R & C - Utility - Heat - Curling Rink	381.55		(381.55)	143.92
570-310-150 - R&C - Utility - Power - Hall	1,617.18		(1,617.18)	342.12
570-330-150 - R&C - Utility - Telephone - Hall	53.90		(53.90)	
Total Utilities:	6,496.83	0.00	(6,496.83)	1,963.95
Materials/Supplies				
570-400-150 - R&C-Hall-Supplies/Maint/Equip.	2,419.03		(2,419.03)	1,151.74
570-430-150 - R&C - Bldg Mat/Supply - Hall	66.74		(66.74)	
Total Materials/Supplies:	2,485.77	0.00	(2,485.77)	1,151.74
Total Community Hall/Curling Rink Service:	21,898.52	0.00	(21,898.52)	5,138.14
Parks Services				
Professional/Contractual Services				
570-230-170 - R&C-Insurance-Parks	4,606.07		(4,606.07)	
Total Professional/Contractual Services:	4,606.07	0.00	(4,606.07)	0.00
Utilities				
570-310-170 - R&C - Utility - Power - Parks	324.64		(324.64)	103.09
570-310-180 - R&C - Utility - Power - Track Pump	98.10		(98.10)	32.70
570-300-120 - R&C - Utility - Heat -Parks	421.22		(421.22)	139.53
Total Utilities:	843.96	0.00	(843.96)	275.32
Materials/Supplies				
570-430-170 - R&C - PRAIRIE Park Repairs	116.73		(116.73)	
570-430-180 - R&C-Fundraising Expense-Play & Spray	1,167.93		(1,167.93)	83.60
570-435-170 - R&C-CENTENNIALPark Repairs-Maint.	279.19		(279.19)	
Total Materials/Supplies:	1,563.85	0.00	(1,563.85)	83.60
Total Parks Services:	7,013.88	0.00	(7,013.88)	358.92
Program Services				
Materials/Supplies				
570-422-180 - R&C-Dalmeny Days All	1,590.00		(1,590.00)	
570-420-180 - R&C-Misc programs--Christmas contest	49.99		(49.99)	
Total Materials/Supplies:	1,639.99	0.00	(1,639.99)	0.00

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Operating Revenues & Expenditures by Comp. Elem.
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	Year to Date	Annual Budget	Budget Remaining	Current Month
Grants/Subsidies				
570-500-110 - R&C - Comm. Grants/Contributions	9,397.00		(9,397.00)	9,397.00
Total Grants/Subsidies:	9,397.00	0.00	(9,397.00)	9,397.00
Total Program Services:	11,036.99	0.00	(11,036.99)	9,397.00
Library Services				
WAGES - LIBRARY				
570-290-101 - R&C - LIBRARY Salary	4,143.01		(4,143.01)	1,427.55
570-290-102 - R&C - LIBRARY Benefits	594.68		(594.68)	206.18
Total WAGES - LIBRARY:	4,737.69	0.00	(4,737.69)	1,633.73
Professional/Contractual Services				
570-290-160 - R&C - LIBRARY - Levy	7,267.48		(7,267.48)	
570-290-100 - R&C - LIBRARY-Insurance	1,245.61		(1,245.61)	
Total Professional/Contractual Services:	8,513.09	0.00	(8,513.09)	0.00
Utility Services - Library				
570-330-160 - R&C - Utility - Telephone - LIBRARY	107.80		(107.80)	53.90
Total Utility Services - Library:	107.80	0.00	(107.80)	53.90
Library - MMS				
570-440-125 - R&C-Library-Material & Supplies	215.28		(215.28)	
Total Library - MMS:	215.28	0.00	(215.28)	0.00
Total Library Services:	13,573.86	0.00	(13,573.86)	1,687.63
Community Center - ARENA				
Wages				
570-112-150 - ARENA - Wages - Ed	13,149.16		(13,149.16)	4,383.08
570-112-151 - ARENA -Wages - Dave	10,453.38		(10,453.38)	3,484.46
570-112-153 - ARENA - Wages -CASUAL	1,144.96		(1,144.96)	
570-112-154 - ARENA-Wages-Cindy- Kitchen	3,107.40		(3,107.40)	601.38
570-112-155 - ARENA-Kitchen -Staff Misc.	8,653.18		(8,653.18)	1,681.93
570-112-157 - ARENA-Wages-Casual	709.91		(709.91)	223.07
570-120-122 - R&C-Benefits-ARENA- Cindy	187.78		(187.78)	30.59
570-120-123 - R&C-Benefits -ARENA -Ed	2,106.25		(2,106.25)	703.68
570-120-124 - R&C-Benefits-ARENA -Dave	237.07		(237.07)	79.02
570-120-128 - R&C-Benefits-ARENA-Casual	556.55		(556.55)	341.66
570-120-130 - R&C - Benefits - ARENA-Kitchen Staff	282.36		(282.36)	52.25
Total Wages:	40,588.00	0.00	(40,588.00)	11,581.12
Professional/Contractual Services				
570-270-146 - R&C - ARENA - Cont. Maint. - Building	4,563.18		(4,563.18)	3,685.19
570-230-140 - R&C-Insurance-ARENA	25,137.39		(25,137.39)	

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Operating Revenues & Expenditures by Comp. Elem. As of March 31, 2019

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	Year to Date	Annual Budget	Budget Remaining	Current Month
Total Professional/Contractual Services:	29,700.57	0.00	(29,700.57)	3,685.19
Utilities				
570-300-110 - R&C - Utility - Heat ARENA- Rink	5,491.85		(5,491.85)	1,389.42
570-310-120 - R&C - Utility - Power ARENA- Rink	20,513.40		(20,513.40)	6,386.62
570-330-170 - R&C - Utility - Telephone - Skating Rink	746.18		(746.18)	418.71
Total Utilities:	26,751.43	0.00	(26,751.43)	8,194.75
Materials/Supplies				
570-450-140 - R&C- ARENA - Office	41.34		(41.34)	
570-450-141 - R&C - ARENA - Kitchen/Booth	10,492.23		(10,492.23)	2,786.72
570-450-142 - R&C-ARENA - Janitor	786.85		(786.85)	216.23
570-450-144 - R&C-ARENA -Zamboni	1,719.41		(1,719.41)	670.05
570-450-146 - R&C-ARENA -Building	490.71		(490.71)	318.33
Total Materials/Supplies:	13,530.54	0.00	(13,530.54)	3,991.33
Total Community Center - ARENA:	110,570.54	0.00	(110,570.54)	27,452.39
Total Recreation & Cultural Services:	179,713.10	0.00	(179,713.10)	48,848.79
Utility Expenditures				
Wages/Salaries				
580-110-116 - UT-Water-Overtime All	2,552.34		(2,552.34)	1,676.84
Total Wages/Salaries:	2,552.34	0.00	(2,552.34)	1,676.84
Professional/Contractual Services				
580-230-100 - UT - Water -TRAINING/Travel/Meals	1,083.00		(1,083.00)	
580-240-100 - UT - Water - Insurance -Claims-ALL	6,210.20		(6,210.20)	
580-285-150 - UT - Water - Cont. Repairs - Line Repair	450.00		(450.00)	
580-290-100 - UT - Water - Laboratory Testing	576.95		(576.95)	128.63
580-200-120 - UT - Water-Cont-Service Agreement	2,472.00		(2,472.00)	
585-240-100 - UT - Sewer - Insurance - General /Claims	14,804.48		(14,804.48)	
Total Professional/Contractual Services:	25,596.63	0.00	(25,596.63)	128.63
Utilities				
580-300-120 - UT - Water - Power	1,510.37		(1,510.37)	629.76
580-300-110 - UT - Water - Heat	389.72		(389.72)	131.66
585-300-120 - UT - Sewer - Power	7,236.43		(7,236.43)	2,516.84
585-300-130 - UT- Sewer - Phone - Autodialer	358.26		(358.26)	188.51
585-100-100 - UT-Sewer-Gas-New Lift 1	296.29		(296.29)	103.60
585-100-110 - UT-Sewer-Power- New Lift 1	2,818.23		(2,818.23)	852.92
585-100-130 - UT-Sewer-Power-Old Lift 1	500.96		(500.96)	138.47
585-100-140 - UT-Sewer-Gas-New Lift 2	397.53		(397.53)	148.40
585-100-150 - UT-Sewer-Power-New Lift 2	2,375.60		(2,375.60)	707.92
585-100-170 - UT-Sewer-Power-Old Lift 2	721.99		(721.99)	186.55
Total Utilities:	16,605.38	0.00	(16,605.38)	5,604.63

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Operating Revenues & Expenditures by Comp. Elem.

As of March 31, 2019

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	Year to Date	Annual Budget	Budget Remaining	Current Month
Materials/Supplies				
580-430-110 - UT - Water - SASK. WATER	61,171.79		(61,171.79)	30,105.62
580-430-120 - UT - Water - Mats & Suppl -	1,240.84		(1,240.84)	
580-430-140 - UT - Water - Mats & Suppl - Lines	92.11		(92.11)	92.11
585-430-110 - UT - Sewer - Mat/Supplies Lift Station 1	172.73		(172.73)	
Total Materials/Supplies:	62,677.47	0.00	(62,677.47)	30,197.73
Debt Services				
585-700-140 - UT- Loan Interest -Lift #2	10,940.10		(10,940.10)	10,940.10
Total Debt Services:	10,940.10	0.00	(10,940.10)	10,940.10
Total Utility Expenditures:	118,371.92	0.00	(118,371.92)	48,547.93
TOTAL OPERATING EXPENDITURES:	759,267.74	0.00	(759,267.74)	257,674.54
SURPLUS/DEFICIT				
Revenues	384,088.16	0.00	384,088.16	112,762.92
Expenditures	759,267.74	0.00	(759,267.74)	257,674.54
Surplus (Deficit)	(375,179.58)	0.00	(375,179.58)	(144,911.62)

March Outstanding Municipal and School Property Taxes, along with Frontage Taxes

2019	Current	Arrears	Total
Municipal	\$ (133,473.60)	\$ 192,965.62	\$ 59,492.02
School	\$ (49,173.52)	\$ 47,842.37	\$ (1,331.15)
Frontage	\$ (203.41)		\$ (203.41)
Totals	\$ (182,850.53)	\$ 240,807.99	\$ 57,957.46

2018	Current	Arrears	Total
Municipal	\$ (119,085.05)	\$ 190,683.75	\$ 71,598.70
School	\$ (44,870.60)	\$ 46,296.59	\$ 1,425.99
Frontage			\$ -
Totals	\$ (163,955.65)	\$ 236,980.34	\$ 73,024.69

2017	Current	Arrears	Total
Municipal	\$ (108,649.17)	\$ 217,725.07	\$ 109,075.90
School	\$ (42,873.88)	\$ 63,327.61	\$ 20,453.73
Frontage			\$ -
Totals	\$ (151,523.05)	\$ 281,052.68	\$ 129,529.63

2016	Current	Arrears	Total
Municipal	\$ (99,551.77)	\$ 174,240.93	\$ 74,689.16
School	\$ (39,479.69)	\$ 51,306.89	\$ 11,827.20
Frontage			\$ -
Totals	\$ (139,031.46)	\$ 225,547.82	\$ 86,516.36

TOWN OF DALMENY

REPORT TO TOWN COUNCIL

FROM: Chief Administrator Officer, Jim Weninger

DATE: April 15, 2019

TOPIC: Status of Reserves and Surplus Accounts at December 31, 2017

RESERVE/SURPLUS ACCOUNT	DEC. 31, 2017	DEC. 31, 2016	DEC. 31, 2015	DEC. 31, 2014	DEC. 31, 2013
<u>Accumulated Surplus</u>					
Current Year Surplus	3,043,180.37	860,925.74	915,913.06	857,388.07	1,522,086.21
Accumulated Surplus	15,683,753.15	14,822,827.41	13,906,914.35	13,049,526.28	11,527,440.07
<i>Subtotal:</i>	<u>18,726,933.52</u>	<u>15,683,753.15</u>	<u>14,822,827.41</u>	<u>13,906,914.35</u>	<u>13,049,526.28</u>
<u>Unappropriated Surplus</u>					
Current Year	-207,833.62	-449,304.14	-586,114.63	81,550.98	156,577.11
Accumulated	1,331,256.28	1,780,560.42	2,366,675.05	2,285,124.07	2,128,546.96
<i>Subtotal:</i>	<u>1,123,422.66</u>	<u>1,331,256.28</u>	<u>1,780,560.42</u>	<u>2,366,675.05</u>	<u>2,285,124.07</u>
<u>Public Reserves</u>					
Unspecified Reserves	59,681.41	59,681.41	59,681.41	240,198.49	240,198.49
Handivan Fund	1,498.00	1,498.00	1,498.00	1,498.00	1,498.00
Dedicated Lands	35,159.85	35,159.85	35,159.85	34,905.70	34,905.70
<i>Subtotal:</i>	<u>96,339.26</u>	<u>96,339.26</u>	<u>96,339.26</u>	<u>276,602.19</u>	<u>276,602.19</u>
<u>Utility Reserve</u>					
W/S Infrastructure	960,462.20	960,462.20	960,462.20	155,773.78	59,270.38
<i>Subtotal:</i>	<u>960,462.20</u>	<u>960,462.20</u>	<u>960,462.20</u>	<u>155,773.78</u>	<u>59,270.38</u>
<u>Fleet Reserve</u>					
Vehicle Replacement Reserve	209,382.48	220,172.42	200,962.36		
<i>Subtotal:</i>	<u>209,382.48</u>	<u>220,172.42</u>	<u>200,962.36</u>	<u>0.00</u>	<u>0.00</u>
<u>Other Reserves</u>					
Offsite Development Fees	569,938.55	521,925.52	496,470.06	460,911.62	401,966.53
Road Maintenance Reserve	221,706.67	240,000.00	180,000.00		
Fire Department				-3,145.20	-3,145.20
Municipal Police Services				34,043.12	34,043.12
Garbage Truck				38,585.00	38,585.00
Recreation & Culture - General	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00
Ball	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39
East Retention Pond	175,609.88	99,056.40			
Spray and Play	7,613.07				
<i>Subtotal:</i>	<u>1,008,917.56</u>	<u>895,031.31</u>	<u>710,519.45</u>	<u>564,443.93</u>	<u>505,498.84</u>
 Appropriated (Funded) Reserves	 2,275,101.50	 2,172,005.19	 1,968,283.27	 996,819.90	 841,371.41

REPORT TO TOWN COUNCIL
Re: Reserves and Surplus Accounts
Date: April 15, 2019

ACCUMULATED SURPLUS:

Beginning Balance January 1, 2017	15,683,753.15	14,822,827.41	13,906,914.35
Plus: 2017 General Operating Surplus:	3,043,180.37	860,925.74	915,913.06
	<u>18,726,933.52</u>	<u>15,683,753.15</u>	<u>14,822,827.41</u>

UNAPPROPRIATED SURPLUS:

Beginning Balance January 1, 2017	1,331,256.28	1,780,560.42	2,366,675.05
Plus: 2017 General Operating Surplus/Deficit:	-207,833.62	-449,304.14	-586,114.63
	<u>1,123,422.66</u>	<u>1,331,256.28</u>	<u>1,780,560.42</u>

UNSPECIFIED RESERVES:

Beginning Balance January 1, 2017	59,681.41	59,681.41	240,198.49
Transfers from Reserve	0.00	0.00	-180,517.08
Transfer to Reserve	0.00	0.00	0.00
	<u>59,681.41</u>	<u>59,681.41</u>	<u>59,681.41</u>

HANDIVAN FUND:

No Change	<u>1,498.00</u>	<u>1,498.00</u>	<u>1,498.00</u>
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DEDICATED LANDS:

Beginning Balance January 1, 2017	35,159.85	35,159.85	34,905.70
Plus:	0.00	0.00	254.15
	<u>35,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>

W/S INFRASTRUCTURE:

Beginning Balance January 1, 2017	960,462.20	960,462.20	155,773.78
Transfer from Operating Fund Surplus	0.00	0.00	708,014.82
Transfer to Reserves: 2015 Federal Gas Tax	0.00	0.00	96,673.60
Plus: 2017 Utility Fund Surplus	0.00	0.00	0.00
	<u>960,462.20</u>	<u>960,462.20</u>	<u>960,462.20</u>

VEHICLE REPLACEMENT RESERVE:

Beginning Balance January 1, 2017	220,172.42	200,962.36	0.00
Transfer from Operating Fund	0.00	30,000.00	
Transfer from Unspecified Reserves	0.00	0.00	180,517.08
Transfer from Police Reserve	0.00	0.00	34,043.12
Transfer from Fire Department Reserve	0.00	0.00	-3,145.20
Transfer from Gargage Truck Reserve	0.00	0.00	38,585.00
Repayment for Police Vehicle	9,807.52	9,807.52	
Repayment for Mack Truck	20,597.46		
Less: Purchase Advances:	-41,194.92	-20,597.46	-49,037.64
Cash amount December 31, 2017:	<u>209,382.48</u>	<u>220,172.42</u>	<u>200,962.36</u>
Plus: Internal loan outstanding - Police Vehicle	29,422.60	39,230.12	49,037.64
plus: Internal loan outstanding - Mack Truck	41,194.92	20,597.46	
TOTAL: Vehicle Replacement Reserve:	<u>280,000.00</u>	<u>280,000.00</u>	<u>250,000.00</u>

OFFSITE DEVELOPMENT FEES:

Beginning Balance January 1, 2017	521,925.52	496,470.06	460,911.62
Transfer to Reserves: 2017 Offsite Development Fees	48,013.03	25,455.46	35,558.44
	<u>569,938.55</u>	<u>521,925.52</u>	<u>496,470.06</u>

ROAD MAINTENANCE RESERVES:

Beginning Balance January 1, 2017	240,000.00	180,000.00	0.00
Transfer from Operating Fund Surplus	0.00	0.00	120,000.00
Asphalt Pavement - Town's Share - Wakefield Avenue	-118,293.33		
Transfer to Reserves: 2017 Allocation	100,000.00	60,000.00	60,000.00
	<u>221,706.67</u>	<u>240,000.00</u>	<u>180,000.00</u>

RECREATION & CULTURE - GENERAL RESERVE:

No Change	<u>30,306.00</u>	<u>30,306.00</u>	<u>30,306.00</u>
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REPORT TO TOWN COUNCIL
Re: Reserves and Surplus Accounts
Date: April 15, 2019

BALL RESERVE:			
No Change	<u>3,743.39</u>	<u>3,743.39</u>	<u>3,743.39</u>
EAST RETENTION POND RESERVE:			
Beginning Balance January 1, 2017	99,056.40	0.00	
Transfer to Reserves: 2017 Federal Gas Tax	103,481.60	99,056.40	
Work Completed in 2017 at the East Retention Pond	<u>-26,928.12</u>		
	175,609.88	<u>99,056.40</u>	
SPRAY & PLAY RESERVE			
Beginning Balance January 1, 2017	0.00		
Transfer to Reserves: 2017 Surplus	<u>7,613.07</u>		
	7,613.07		



SaskWater

*Correspondence A**

*Ready for Council
April 12/19*

April 2, 2019

Dear Customer:

Re: Invoice Rate Components Box

This letter is to inform you of an improvement in the way rates are displayed on your SaskWater invoice.

In an effort to be more transparent and help you better understand the costs associated with providing you potable water, SaskWater has added a rate components box to the bottom of your invoice to show SaskWater's costs and the cost to purchase bulk water from a third-party supplier.

Beginning with this billing and going forward, you will see a *SaskWater Quality Control and Transmission Rate*, as well as a *Third-party Bulk Water Supplier Charge* in the rate components box on your invoice. A significant portion of the total cost to provide service on SaskWater's purchase and transmissions systems, is the cost to purchase the bulk water from third-party suppliers. Annual rate increases from third-party suppliers are at their discretion and ultimately increase the cost of providing service.

Depending upon the terms of your agreement, your invoice may show a third rate component as well.

Please note, this addition does not impact the amount you are charged for water, it simply provides more information on the components that make up your total rate.

If you have any questions, please contact SaskWater Customer Service toll free at 1-888-230-1111, press #2.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bob Lys".

Bob Lys
Manager, Customer Contract Administration
SaskWater

toll free: 1.888.230.1111 • saskwater.com



SaskWater

SaskWater

Invoice Improvement

FREQUENTLY ASKED QUESTIONS

Q 1. What is being added to my SaskWater invoice?

Beginning with this billing and going forward, you will see a rate components box at the bottom of your invoice displaying the SaskWater Quality Control and Transmission Rate and the Third-party Bulk Water Supplier Charge. The SaskWater Quality Control and Transmission Rate includes the costs associated with providing you potable water through our purchase and transmission system. The Third-party Bulk Water Supplier Charge represents the cost to purchase the potable water supplied to you.

Some customers will see a third rate component displayed on their invoice depending on the terms of their agreement with SaskWater.

Q 2. What is a purchase and transmission system?

SaskWater's purchase and transmission systems are water supply systems where SaskWater purchases potable water from a third-party supplier and then delivers that water through SaskWater infrastructure to its customers.

SaskWater owns and operates purchase and transmission systems around the City of Saskatoon, Buffalo Pound Lake and the City of Regina.

Q 3. Why are the rate components being added to my invoice?

SaskWater respects your desire for transparency around rates and considers this a step in helping

to more clearly communicate the costs associated with providing your service. SaskWater's current rate blends the purchase of bulk water from third-party suppliers with SaskWater's Quality Control and Transmission Rate. Displaying the different rate components on your invoice will show you how they make up your total cost.

Q 4. Who does this affect?

Rate components have been added to invoices for SaskWater's purchase and transmission system customers in the Saskatoon Service Area, Buffalo Pound Service Area and Regina West Service Area.

Q 5. What is included in the SaskWater Quality Control and Transmission rate?

SaskWater's Quality Control and Transmission rate includes the costs associated with the infrastructure maintained to transmit water and the operations to maintain the quality and safety of the water throughout the transmission process. The infrastructure required to transmit water varies from system to system due to the size of the system, distance the water must travel and volumes required. This infrastructure can include several kilometres of pipeline, rechlorination or rechloramination stations, meter buildings and booster stations. SaskWater maintains the integrity of its infrastructure, performs regular sampling and testing as required by *The Waterworks and Sewage Works Regulations* and makes adjustments to ensure the water you receive meets all Saskatchewan Drinking Water Quality Standards.



SaskWater

Q 6. What is included in the Third-party Bulk Water rate?

The water supplied to you is purchased from third-party suppliers. Those suppliers determine the rate structure and cost inputs that comprise their rates and apply rate increases accordingly. SaskWater has no control over these rates or the quantum and timing of their increases.

In the Saskatoon Service Area, the water supplied to you is purchased from the City of Saskatoon. In the Buffalo Pound Service Area, the water supplied to you is purchased from the Buffalo Pound Water Administration Board sourced from the Buffalo Pound Water Treatment Plant. In the Regina West Service Area, the water supplied to you is purchased from the City of Regina.

Q 7. What is SaskWater's relationship with bulk water suppliers?

On SaskWater's purchase and transmission systems, SaskWater purchases potable water from a third-party supplier and then delivers that water through SaskWater infrastructure to its customers.

SaskWater's relationship with bulk water suppliers is managed through water supply agreements which outline the terms and conditions under which SaskWater procures and supplies the purchased water.

Q 8. Who can I contact if I have questions?

If you have any questions, please contact SaskWater Customer Service toll free at 1-888-230-1111, press #2.



www.saskwater.com

200 – 111 Fairford Street East, Moose Jaw, Saskatchewan S6H 1C8
Toll Free: 1.888.230.1111

Correspondence "B"

Ready for Council April 12/19

Municipal Potash Tax Sharing Administration Board

2301 Windsor Park Road
Regina, Saskatchewan S4V 3A4
Phone (306) 761-3721 Fax (306) 565-2141

March 29, 2019

(Sent by Email)

To: Municipalities in the Saskatoon Lanigan Potash Tax Sharing Area of Influence

The Municipal Potash Tax Sharing Administration Board has finalized the initial estimates for 2019 for the Saskatoon Lanigan area of influence. Attached to this memo are the following:

1. A copy of the 2019 initial estimate calculations.
2. A comparison of the 2019 initial estimates and the 2018 potash tax sharing payments.
3. A map created by ISC which shows the Saskatoon Lanigan area of influence.

Points to note are:

- The estimated potash tax sharing payments for the area have increased by 7.90% from 2018 to 2019. This change results from:
 - An increase in the area mill rate of 4.84%. The 2019 potash mill rate for the area is 6.4021 compared to 6.1063 in 2018. The detailed calculations attached show the taxable assessment and tax levy information for each rural municipality used in the calculation of the area mill rate.
 - The taxable assessment subject to the potash mill rate increased by 3.16% in 2019 as compared to 2018. The taxable assessment information is provided by SAMA.
- The calculation of the area of influence was changed. Regulations were updated to change the radius measurements used in the calculation of the areas of influence from 10 miles and 20 miles to 16.1 kilometers and 32.2 kilometers. The rounding of the converted measurements resulted in a slight increase in the total area, with varying impact on rural municipalities.

- Due to a change in the Act, starting in 2019 resort villages are included in the distribution of the urban share of the potash tax sharing levy. The resort villages added to the urban distribution for the Saskatoon Lanigan area are:
 - Resort Village of Manitou Beach
 - Resort Village of Shields
 - Resort Village of Thode
- The initial estimates or final calculations could change for the following reasons:
 - If there is updated 2018 taxable assessment or tax levy information from rural municipalities in the area. Changes are not expected, but there have been changes in the past.
 - If the assessments of the potash mines are changed due to appeals or correction of errors.
 - In the calculation of the initial estimates, the highest discount rate offered by the taxing rural municipalities were used. When the final calculations are updated, the actual discounts applied to payments will be used in the calculations.
 - If there are dissolutions of urban municipalities or restructuring of rural municipalities in an area of influence prior to mid-October, there would be changes to the calculations.

If you have any questions, please contact me at 306-761-3721; Catherine Patterson at 306-761-3720 or finance@sarm.ca; or Doug Fisher at dfisher@sarm.ca.



Jay B. Meyer
Secretary-Treasurer

MPTSAB - 2019 Initial Estimates

Rural Municipality Area & RM Points - Saskatoon Lanigan Area

RM Number	Area of RM Within 16.1 km Radius	Area of RM Within 16.1 to 32.2 km Radius	Total Area Within 32.2 km Radius	16.1 km Area Factor	Total RM Points
279	-	0.35818	0.35818	4	0.3582
280	-	124.25214	124.25214	4	124.2521
281	-	9.63084	9.63084	4	9.6308
283	-	7.80338	7.80338	4	7.8034
309	3.99090	373.21314	377.20404	4	389.1767
310	453.79700	387.42833	841.22533	4	2,202.6163
312	202.59958	561.04781	763.64739	4	1,371.4461
313	155.85048	342.76968	498.62016	4	966.1716
314	11.08617	532.10926	543.19543	4	576.4539
315	26.00629	566.29225	592.29854	4	670.3174
316	-	151.20769	151.20769	4	151.2077
339	0.76177	324.45346	325.21523	4	327.5005
340	321.30410	512.10702	833.41112	4	1,797.3234
341	275.94721	589.90116	865.84837	4	1,693.6900
342	423.79840	165.52222	589.32062	4	1,860.7158
343	708.22524	143.14949	851.37473	4	2,976.0505
344	628.51796	1,030.38046	1,658.89842	4	3,544.4523
345	796.47893	102.02106	898.49999	4	3,287.9368
346	27.12473	477.11969	504.24442	4	585.6186
370	-	5.51907	5.51907	4	5.5191
371	-	183.87888	183.87888	4	183.8789
372	-	274.08962	274.08962	4	274.0896
373	156.41837	336.14633	492.56470	4	961.8198
376	-	119.49485	119.49485	4	119.4949
Total	4,191.90713	7,319.89601	11,511.80314		24,087.5244

Mill Rate Calculation - Saskatoon Lanigan Area

RM Number	Total Municipal Taxable Assessment	Total Municipal Levy	Municipal Mill Rate	Area of RM Within Area of Influence	Area x Mill Rate
279	246,759,328	2,153,241	8.7261	0.3582	3.13
280	102,260,840	655,873	6.4137	124.2521	796.92
281	119,145,045	1,092,446	9.1690	9.6308	88.31
283	125,139,220	1,098,374	8.7772	7.8034	68.49
309	103,864,455	980,112	9.4365	377.2040	3,559.49
310	117,220,666	866,181	7.3893	841.2253	6,216.07
312	126,639,955	842,569	6.6533	763.6474	5,080.78
313	70,875,335	393,913	5.5578	498.6202	2,771.23
314	303,009,570	1,827,161	6.0300	543.1954	3,275.47
315	111,852,450	930,651	8.3203	592.2985	4,928.10
316	100,570,440	606,278	6.0284	151.2077	911.54
339	343,702,665	2,781,248	8.0920	325.2152	2,631.64
340	117,033,822	876,230	7.4870	833.4111	6,239.75
341	102,397,470	679,730	6.6382	865.8484	5,747.67
342	120,573,245	555,421	4.6065	589.3206	2,714.71
343	390,930,980	1,639,987	4.1951	851.3747	3,571.60
344	2,113,439,555	9,859,467	4.6651	1,658.8984	7,738.93
345	431,665,464	2,509,406	5.8133	898.5000	5,223.25
346	139,029,203	1,180,167	8.4886	504.2444	4,280.33
370	214,368,792	2,367,831	11.0456	5.5191	60.96
371	116,203,403	1,103,716	9.4981	183.8789	1,746.50
372	106,796,730	937,001	8.7737	274.0896	2,404.78
373	302,917,615	1,606,371	5.3030	492.5647	2,612.07
376	116,577,040	1,002,565	8.6000	119.4949	1,027.66
Total			175.7078	11,511.8031	73,699.35

Saskatoon Lanigan Area Mill Rate: 6.4021

Potash Tax Sharing Levy - Saskatoon Lanigan Area

RM Number	Mine Name	Shareable Assessment	Tax Levy (Based on Area Mill Rate)	Discount Rate	Discount	Net Potash Levy Remitted to Board
310	PCS Lanigan	352,824,300	2,258,816.45	6.0%	(135,528.99)	2,123,287.46
342	Mosaic	212,801,100	1,362,373.92	5.0%	(68,118.70)	1,294,255.22
343	PCS Patience Lake	65,424,200	418,852.27	2.0%	(8,377.05)	410,475.22
343	PCS Allan	229,156,000	1,467,079.63	2.0%	(29,341.59)	1,437,738.04
344	PCS Cory	301,546,300	1,930,529.57	0.0%	-	1,930,529.57
345	Nutrien	347,998,600	2,227,921.84	5.0%	(111,396.09)	2,116,525.75
345	PCS Cory	12,745,300	81,596.69	5.0%	(4,079.83)	77,516.86
		<u>1,522,495,800</u>	<u>9,747,170.37</u>		<u>(356,842.25)</u>	<u>9,390,328.12</u>

Discount rate assumed for the initial calculations is the highest discount rate offered by the RM. Discount rate for final calculations will be adjusted based on the month the RM receives payment.

Distribution of Net Potash Tax Levy:

Amount Remitted to the Board		9,390,328.12
Less: Share of Administration Costs		(12,521.00)
Net Shareable Tax		<u>9,377,807.12</u>
Urban Share of Net Shareable Tax	10%	937,780.71
Rural Share of Net Shareable Tax	90%	<u>8,440,026.41</u>
Net Shareable Tax		<u>9,377,807.12</u>

Rural Potash Tax Sharing Distribution - Saskatoon Lanigan Area

RM Number	RM Points	Potash Tax Sharing Distribution
279	0.3582	125.51
280	124.2521	43,536.69
281	9.6308	3,374.54
283	7.8034	2,734.23
309	389.1767	136,363.60
310	2,202.6163	771,774.61
312	1,371.4461	480,540.93
313	966.1716	338,536.82
314	576.4539	201,983.65
315	670.3174	234,872.48
316	151.2077	52,981.66
339	327.5005	114,752.88
340	1,797.3234	629,764.05
341	1,693.6900	593,451.95
342	1,860.7158	651,976.11
343	2,976.0505	1,042,778.18
344	3,544.4523	1,241,940.45
345	3,287.9368	1,152,060.00
346	585.6186	205,194.87
370	5.5191	1,933.84
371	183.8789	64,429.32
372	274.0896	96,038.24
373	961.8198	337,011.99
376	119.4949	41,869.81
	<u>24,087.52</u>	<u>8,440,026.41</u>

Urban Potash Tax Sharing Distribution - Saskatoon Lanigan

Area of Influence (16.1 or 32.22)	Urban Municipality	2016 Census Population	Urban Points Based on Population	Points Factor	Total Urban Points	Potash Tax Sharing Distribution
32.2	Aberdeen	622	622.0	1	622.0	21,537.88
16.1	Allan	644	644.0	4	2,576.0	89,198.67
32.2	Asquith	639	639.0	1	639.0	22,126.53
16.1	Bradwell	166	166.0	4	664.0	22,992.20
16.1	Clavet	410	410.0	4	1,640.0	56,787.98
16.1	Colonsay	451	451.0	4	1,804.0	62,466.77
32.2	Dalmeny	1,826	1,413.0	1	1,413.0	48,927.69
16.1	Delisle	1,038	1,019.0	4	4,076.0	141,138.91
32.2	Drake	197	197.0	1	197.0	6,821.48
32.2	Kinley	60	60.0	1	60.0	2,077.61
32.2	Langham	1,496	1,248.0	1	1,248.0	43,214.26
16.1	Lanigan	1,377	1,188.5	4	4,754.0	164,615.89
32.2	Manitou Beach	314	314.0	1	314.0	10,872.82
32.2	Meacham	99	99.0	1	99.0	3,428.05
32.2	Osler	1,237	1,118.5	1	1,118.5	38,730.09
32.2	Perdue	334	334.0	1	334.0	11,565.36
32.2	Plunkett	60	60.0	1	60.0	2,077.61
32.2	Shields	288	288.0	1	288.0	9,972.52
32.2	Tessier	25	25.0	1	25.0	865.67
32.2	Thode	157	157.0	1	157.0	5,436.41
16.1	Vanscoy	462	462.0	4	1,848.0	63,990.36
16.1	Viscount	232	232.0	4	928.0	32,133.68
32.2	Vonda	384	384.0	1	384.0	13,296.70
32.2	Watrous	1,900	1,450.0	1	1,450.0	50,208.88
32.2	Young	244	244.0	1	244.0	8,448.94
16.1	Zelma	35	35.0	4	140.0	4,847.75
					27,082.5	937,780.71

Potash Tax Sharing Distribution

		2018	2019	\$ Change From	% Change
		Final \$	Estimated \$	Prior Year	From Prior Year
<u>Saskatoon Lanigan Rural Municipalities</u>					
279	Mount Hope	111.13	125.51	14.38	12.94%
280	Wreford	40,229.26	43,536.69	3,307.43	8.22%
281	Wood Creek	3,100.44	3,374.54	274.10	8.84%
283	Rosedale	2,510.72	2,734.23	223.51	8.90%
309	Prairie Rose	126,218.18	136,363.60	10,145.42	8.04%
310	Usborne	715,196.06	771,774.61	56,578.55	7.91%
312	Morris	445,294.02	480,540.93	35,246.91	7.92%
313	Lost River	313,586.24	338,536.82	24,950.58	7.96%
314	Dundurn	187,026.27	201,983.65	14,957.38	8.00%
315	Montrose	217,448.02	234,872.48	17,424.46	8.01%
316	Harris	49,022.80	52,981.66	3,958.86	8.08%
339	Leroy	106,215.85	114,752.88	8,537.03	8.04%
340	Wolverine	583,477.34	629,764.05	46,286.71	7.93%
341	Viscount	549,747.78	593,451.95	43,704.17	7.95%
342	Colonsay	604,243.78	651,976.11	47,732.33	7.90%
343	Blucher	966,422.52	1,042,778.18	76,355.66	7.90%
344	Corman Park	1,153,167.54	1,241,940.45	88,772.91	7.70%
345	Vanscoy	1,067,741.01	1,152,060.00	84,318.99	7.90%
346	Perdue	189,974.19	205,194.87	15,220.68	8.01%
370	Humboldt	1,738.20	1,933.84	195.64	11.26%
371	Bayne	59,597.11	64,429.32	4,832.21	8.11%
372	Grant	88,922.28	96,038.24	7,115.96	8.00%
373	Aberdeen	312,181.43	337,011.99	24,830.56	7.95%
376	Eagle Creek	38,727.62	41,869.81	3,142.19	8.11%
		<u>7,821,899.79</u>	<u>8,440,026.41</u>	<u>618,126.62</u>	<u>7.90%</u>

Potash Tax Sharing Distribution

	2018 Final \$	2019 Estimated \$	\$ Change From Prior Year	% Change From Prior Year
<u>Saskatoon Lanigan Urban Municipalities</u>				
Aberdeen	20,536.03	21,537.88	1,001.85	4.88%
Allan	85,049.54	89,198.67	4,149.13	4.88%
Asquith	21,097.30	22,126.53	1,029.23	4.88%
Bradwell	21,922.71	22,992.20	1,069.49	4.88%
Clavet	54,146.45	56,787.98	2,641.53	4.88%
Colonsay	59,561.09	62,466.77	2,905.68	4.88%
Dalmeny	46,651.79	48,927.69	2,275.90	4.88%
Delisle	134,573.73	141,138.91	6,565.18	4.88%
Drake	6,504.18	6,821.48	317.30	4.88%
Kinley	1,980.97	2,077.61	96.64	4.88%
Langham	41,204.12	43,214.26	2,010.14	4.88%
Lanigan	156,958.65	164,615.89	7,657.24	4.88%
Manitou Beach	-	10,872.82	10,872.82	100.00%
Meacham	3,268.60	3,428.05	159.45	4.88%
Osler	36,928.54	38,730.09	1,801.55	4.88%
Perdue	11,027.39	11,565.36	537.97	4.88%
Plunkett	1,980.97	2,077.61	96.64	4.88%
Shields	-	9,972.52	9,972.52	100.00%
Tessier	825.40	865.67	40.27	4.88%
Thode	-	5,436.41	5,436.41	100.00%
Vanscoy	61,013.80	63,990.36	2,976.56	4.88%
Viscount	30,638.96	32,133.68	1,494.72	4.88%
Vonda	12,678.19	13,296.70	618.51	4.88%
Watrous	47,873.38	50,208.88	2,335.50	4.88%
Young	8,055.93	8,448.94	393.01	4.88%
Zelma	4,622.26	4,847.75	225.49	4.88%
	<u>869,099.98</u>	<u>937,780.71</u>	<u>68,680.73</u>	7.90%
Saskatoon Lanigan Area Total	<u>8,690,999.77</u>	<u>9,377,807.12</u>	<u>686,807.35</u>	7.90%
Total - All Areas	<u>17,816,461.05</u>	<u>18,537,939.15</u>	<u>721,478.10</u>	4.05%



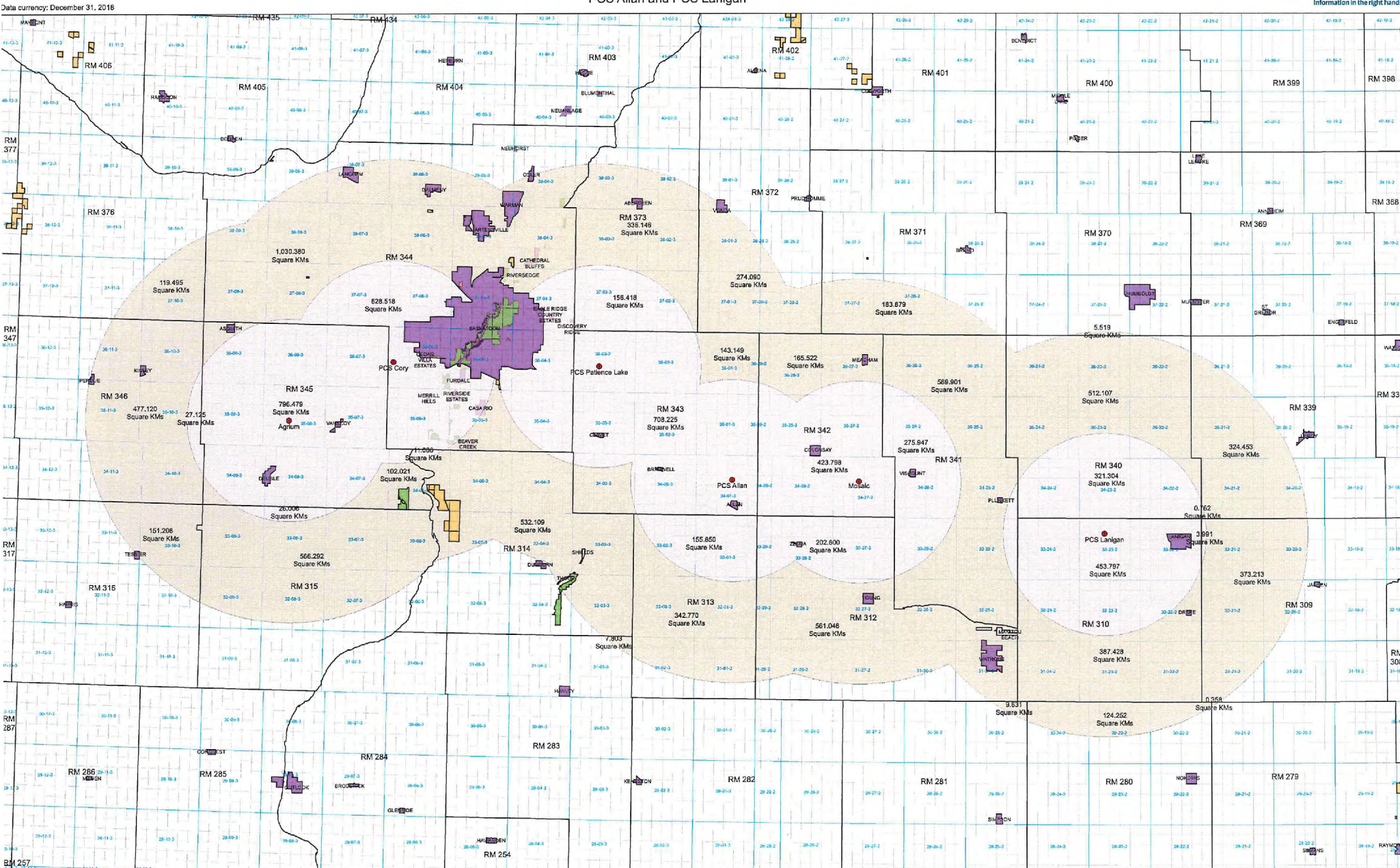
SARM Potash Mine Area Calculation

Mine: Agrium, Mosaic, PCS Cory, PCS Patience Lake, PCS Allan and PCS Lanigan

1:250,000



Information in the right hand



Data currency: December 31, 2018



DALMENY FIRE DEPARTMENT

Alicia Anderson, EMO Coordinator



April 9, 2019

Good Evening,

What a great start to the year. We are still going strong with accomplishing tasks, reaching out to the community to educate them on the importance of planning ahead for emergencies, and the role of an EMO coordinator.

Set up meetings with both pastors of the churches in town. Asked them if they would be interested in providing a religious support in a time of need, and both agreed to assist us. We set up protocols and expectations on when they get called out to assist and are working together to get them prepared for an emergency. Will provide each pastor and 2 of their youth team leaders with Psychological First Aid training through the Red Cross. We are focusing on early recognition of mental health crisis in times of emergency, and the prevention of a mental health crisis leading to a potential mass casualty incident.

Currently reaching out to stakeholders to provide them with the password to access the current EMO manual and will set up meetings if needed to go over any questions pertaining to the manual, and expectations of the parties.

Assisted L.T. Elder in AED demonstrations for the seniors on February 8th, and March 19th at the Seniors Centre. Spoke with members after regarding the importance of Sheltering in Place, and how to stay safe during an emergency. It is my ongoing goal to keep open communication with the senior population, and to keep them as informed as possible of local events and emergencies.

A.Anderson completed the mail in exam for ICS100, and will be mailed in this week. ICS 200 should be completed by November of 2019.

Lastly, we are working on the details regarding a weekly newsletter for our town and surrounding area. This would be sent via email to stakeholders and mutual aid partners, and will include information on weather events, population risks of the week, and pertinent information for stakeholders to have knowledge of in case of an emergency situation.



DALMENY FIRE DEPARTMENT

Alicia Anderson, EMO Coordinator



Hours for Q1 2019:

January – 46.5 hrs

February – 34 hrs

March – 43 hrs

Prepared by:

Alicia Anderson, EMO Coordinator



DALMENY FIRE DEPARTMENT

R. L. (Rick) Elder, Fire Chief



Q2 2019 Fire Chief's Report

2019 Q1 Incident Breakdown Summary

	<u>January</u>	<u>February</u>	<u>March</u>	<u>YTD</u>
Cancelled Call	1	1	0	2
D.G.		1	1	2
False Alarm	1	0	0	1
Fire	1	1	1	3
Inspections	2	1	2	5
Medical	6	8	9	23
Rescue	1	0	2	3
Rescue (SAR)		1		1
TOTAL	12	13	15	40

D.G. Dangerous Goods/Hazardous Materials responses include investigating potential releases of Carbon Monoxide or Natural Gas.

Cancelled Calls are determined as those that are initially dispatched, but the response was cancelled prior to the apparatus leaving the Firehall.

False Alarm incidents are determined by those incidents that apparatus have responded, once on scene have determined to be false in nature.

2018 Q1 Personnel Hourly Breakdown

	DEPT	ELDER
Admin	273	251
Brush truck build	134	69
EMO	25	0
False Alarm	5	1
Fire	53	14
Inspection	14	14
Maintenance	34	19
Medical	142	20
Pub.Ed/Relations	22	3
Rescue SAR	7	0
Special/Extra Training	316	59
Training	607	39
TOTAL	1629	487



DALMENY FIRE DEPARTMENT

R. L. (Rick) Elder, Fire Chief



2019 SGI Rescue Service Rates

Commencing January 1st, 2019, the SGI Vehicle Rescue/Fire Suppression rates are \$937.65/hr. These rates are invoiced to SGI for all rescue/suppression responses and services provided for all areas outside of the Town of Dalmeny,

2019 RM of Corman Park

The Fire Protection Agreement between the RM of Corman Park and the Town of Dalmeny specifies that the hourly rate for rural suppression to mirror the most current SGI Rescue/Suppression rates. Therefore, the current rate for rural suppression in 2019 is \$937.64/hr.

Increased Responses

During the first quarter of 2019 the department experienced a marked increase in the amount of responses it experienced (22% increase). Most notably these increases are attributed to increased responses to emergency medical incidents.

Training (Regular)

During the first quarter of 2019 crews participated on a variety of training topics every Wednesday evening:

- Wildland Fire included a review of strategies, tactics, and fire behavior, pump operations, and equipment familiarization.
- Trench Rescue Orientation
- Confined Space and Monitor Orientation
- Medical mandatory skill checks of patient assessment and spinal immobilization
- Self-Contained Breathing Apparatus mandatory skills check
- Dangerous Good Response (table top exercises) and review of the Emergency Response Guidebook
- Traffic Control review. One of the most dangerous environments that we deal with is traffic on the local highways. Its imperative that we consistently review traffic control principles.

Training (Special/Extra)

- PCP Upgrade – Lt Elder/Chief Elder attended 4 – one day classes and are required to attend a minimum of 2 days of clinical time in a hospital setting to upgrade their Primary Care Paramedic status to the most current National Occupational Competency profile for Paramedics (2011),
- Several personnel attended a STARS – Landing Zone training evening. Personnel were given an opportunity to set up a Landing Zone and performed several landings of the helicopter.
- Wildland Fire Suppression Training – 4 members attended a Provincially recognized Wildland Fire training opportunity and received Provincial Wildfire Management Branch's Wildland Fire Suppression (OW-313) Course.



DALMENY FIRE DEPARTMENT

R. L. (Rick) Elder, Fire Chief



- Fire Service Instructor's Course – 3 members participated in an FSI – I Course. This course was instructed by members of Emergency Management and Fire Service Branch. The course is preparation for the written and practical testing process of the International Fire Service Accreditation Congress (IFSAC).
- Grain Bin Rescue – Several of our members attended this training as provided by Trans-Care Rescue. This program included theory and practical evolutions. Langham and Dalmeny are exploring a collaborative approach (regionalized effort) to provide this service to our areas.
- D/C Heuser and Chief Elder provided 32 hours of Basic Fire Training to the departments of Langham, Borden, Radisson, and Maymont. The group was very receptive and enthusiastic during the training and will be attending a practical training session in Dalmeny April 13/19.

Training Facilities

- The department is currently developing a business plan for the development of our training facilities. Primary consideration is focused on available space, potential for expansion and infrastructure availability/potential, perspective partnerships, and funding.

Maintenance

- U21 (Chief's Truck) – Replacement of in tank fuel pump/sending unit. Power Steering Pump
- R22 (Rescue) – service
- R24 (Rescue/Medical) – Service and exhaust work for extraction fan
- T25 (Tender) – Service and prep for deficiency repairs
- Hall – repairs to the hall to facilitate a recent fire safety inspection (removal of permanent use of extension cords, repair of emergency lighting etc.).

Inspections

- The department has increased its fire safety inspection program. In as such, the primary attention has been directed towards target occupancies that could affect a high number of occupants.

Pre-Incident Plans

- There has been a concerted effort to increase the amount of target occupancy pre-incident plans completed, and most importantly having the plans readily accessible to the crews responding to incidents. The Department recently switched service providers of our redundant dispatch notification system. The new cell-based system includes a mapping system (including hydrant locations), personnel locations, incident location plotting, and pre-incident plan accessibility.

Strategic Planning Process/FSU Report

- During the presentation of the Fire Service Underwriter's report in late 2018, Council requested that the department align our Strategic Plan with the requirements of the FSU. In short, this alignment is underway. In addition, pertinent points of the NFPA 1720 Standard 2014 Ed. *"Standard for the Organization and Deployment of Fire Suppression Operations, Emergency*



DALMENY FIRE DEPARTMENT

R. L. (Rick) Elder, Fire Chief



Medical Operations, and Special Operations to the Public by Volunteer Fire Departments are is being reviewed and through a self-assessment process included in the formulation of our Strategic Plan.

- Through the short-term planning process the Department has already implemented several key points to address those areas identified (FSU/1720/SWOT)
 - E23 repaired and met/exceeded Pump Test Requirements
 - Increased Inspections
 - Increased Pre-plans
 - Development of key Suggested Operating Guidelines
 - Formalization/retention of Training Lesson Plans

Respectfully Submitted,

R.L. (Rick) Elder

Chief

DALMENY LIBRARY QUARTERLY REPORT

APRIL 15, 2019

1. Circulation Statistics (attached)

Wheatland does Count Weeks 4 times a year and averages the statistics of each branch.
In 2018 we had: 910 reference questions
273 information questions
6,136 in-person visits
Also in 2018, Dalmeny Branch Library was one of 7 branches out of 45 that increased their circulation by 20 % or more!
2. Pre-School Story Time has moved back to Thursdays this year and we have consistently had a higher attendance (10-18 children) than we previously had when we held it on Wednesday mornings. We had a few inquiries in response to our appeal for volunteers to read, but have heard nothing since being in contact with them.
3. Our AGM was held on March 26, 2019 with only our board attending as per usual. There was no expression of interest to be on the Library Board so we very much appreciate that our current board members agreed to extend their term for another year.
4. Programs offered in 2018 and their attendance:

Story Time – 488
Book Club (9 or 10 meetings a year) with an approx. attendance of 40 in total
3 Doodlers – 0
Ozobots – 59
Summer Reading Club – 45 (highest participation)
Sask. Reptile Show – 126
Kenni the Clown – 45
Balloon Funn – 103
Drop-in Coloring – 11
Drop-in Lego – 9
Drop-in Crafts – 24
We have several patrons that we order books for – we keep request lists at the library and order the books for them. The lists are compiled by the librarians.
5. We are currently working on programming for this year. We have been in contact with a few people concerning programs to have here at the library. We are planning to offer a “De-Cluttering” Program which we hope will be of interest to our patrons.
Wheatland has offered a summer performer in conjunction with the Summer Reading Program. This year it is Danica Lorer and she is presenting the show “Natural World – Stories and Songs with an Outside Voice”. The performance is 45-50 minutes long. Wheatland would cover the cost of the performance fees, mileage and posters. Our responsibility is to promote it locally to get people out. There are only a few branches that will be chosen to host this program so we have our fingers crossed!

Month	2017					
	In Person			Holds		
	Checkouts	Check-ins	Renewals	Renewals	Filled	Internet
Jan	809	978	64	336	441	0
Feb	880	805	63	304	468	0
March	764	997	55	307	425	3
April	738	848	26	233	321	3
May	721	845	52	291	366	0
June	663	587	21	213	238	2
July	749	821	30	272	220	0
Aug	987	1106	69	309	317	0
Sept	647	643	29	229	292	0
Oct	867	929	48	328	375	0
Nov	980	1031	93	398	468	0
Dec	586	697	36	365	312	1
Total	9391	10287	586	3585	4243	9

Month	2018					
	In Person			Holds		
	Checkouts	Check-ins	Renewals	Renewals	Filled	Internet
Jan	869	1016	62	396	412	3
Feb	705	783	83	380	293	5
March	889	884	42	220	346	0
April	872	975	45	358	332	3
May	1135	1096	96	411	487	1
June	875	928	46	353	314	1
July	1154	1264	117	406	308	6
Aug	1309	1312	63	312	447	4
Sept	899	1030	65	331	246	2
Oct	1199	1158	43	405	414	8
Nov	926	1030	47	389	441	2
Dec	662	670	35	343	368	0
Total	11494	12146	744	4304	4408	35

Month	2019					
	In Person			Holds		
	Checkouts	Check-ins	Renewals	Renewals	Filled	Internet
Jan	924	1114	50	449	521	0
Feb	867	924	14	402	397	2
March						
April						
May						
June						
July						
Aug						
Sept						
Oct						
Nov						
Dec						
Total	1791	2038	64	851	918	2

Month	2020					
	In Person			Holds		
	Checkouts	Check-ins	Renewals	Renewals	Filled	Internet
Jan						
Feb						
March						
April						
May						
June						
July						
Aug						
Sept						
Oct						
Nov						
Dec						
Total	0	0	0	0	0	0

Public Works Managers Quarterly Report

ROADS AND STREETS

Snow removal – Completed March 15, 2019

The snow removal that we completed before the warm weather came, really helped the water drain from the streets. This spring was the best that the spring snow thaw drained in the five years I have been with the town.

With the snow having melted from the streets it is now time to start sweeping the streets. Our process is to do a town wide clean, to get rid of the bulk of pea gravel. Then we go back around town and clean the gutters as best we can. I would like to sweep the town once a month to keep the streets looking clean.

Pot Hole repair will commence as soon as it warms up a bit more. The cold mix we use is still frozen and dry.

Crack filling the streets will start when the streets are swept, and the oil is started to be made by the company Pounder.

We have one asphalt patch to do on Main Street from last year. That will be completed when the weather is consistently around 10 degrees Celsius.

Dust control will be put down on Railway Ave, the private railway crossing approaches, the road into Centennial Park, and down Power Line Road heading east and west. This will be completed when the frost boils that occur on Railway Ave are dried up, and wont ruin the Dust Control product.

The paving of Wakefield Ave will commence in June and be completed in June.

The first lift of paving will be going down in the South Industrial this summer also.

Micro-Seal will be put down on 5th Street from Wakefield Ave to Cedar Ave this summer.

WATER

March 1, 2019	215 4 th Street frozen water line.
March 9, 2019	417 1 st Street frozen water line. Set up temporary water line to his neighbor 413 1 st Street.
March 11, 2019	216 Clover Ave Frozen water line. Set up temporary water line to her neighbor 220 Clover Ave.
March 14, 2019	322 1 st Street frozen water line. Set up temporary water line to her neighbor 320 1 st Street

April 4, 2019 321 Cedar Ave frozen water line. Set up a temporary water line to neighbor at 319 Cedar Ave

WASTEWATER

March 28, 2019 Frozen sewer main from Ross Ave to Prairie Street. McGills came out and thawed the line.

March 30, 2019 Sewer frozen over in manhole at the end of Victor Terrace. Jeff and Scott were able to use the hotsy and melt the ice to let the sewer flow from 216 Victor Terrace

Blower number 1 at the aeration building at the Lagoon is having initial startup problems. When you start up the blower the breaker trips. It takes about five times before the blower starts. I am in the process of getting Bill Unger and Eecol electric to come out an access the situation.

When the ice melts off the #3 cell we will be opening up the valve to fill up the two holding cells. I have talked to Andrew and he has informed me he will take the effluent again this year.

PARKS/PONDS

We will be putting in the fountain in Gerald Funk Park sometime early May.

VEHICLES/EQUIPMENT

Mack Truck

Feb 14, 2019 EATS (Exhaust After Treatment System) error came up on the display. When this comes on for an amount of time the truck goes into D-state. What this is, is the truck does not go over 8 km/h. The truck has to have a regen done by Redhead. We had the truck towed to Redhead and they said it was due to fuel gelling up. Jeff called Milsapp and was informed that they do not add any additive to their fuel. The public works now has to add diesel fuel additive to the vehicles when they are filled up.

Other than that, one incident the truck has been running well.

Bobcat

Bought one set of tire chains for clearing the ditch along Power Line Road.

It has been running well, nothing to report.

Ford Gravel Truck

The throttle cable we had machined did not work as planned. It was too stiff of a cable, and after use it kinked up in the sleeve not allowing the use of the gas pedal. We bought some aircraft cable and made up a throttle cable that works now.

When we were hauling snow, the tailgate fell off. The bracket on the driver's side was rusted and it broke off. We got a piece of half inch steel, cut out a new bracket and Brad welded it back on the truck. The tailgate is back in place, and the truck is functional again.

Fixing this truck is getting harder and harder because they do not make parts for it anymore. It is our suggestion that this truck be replaced as soon as possible. There are numerous spots that have been patched on the cab of the truck, because it is rusting out so bad. When we replace this truck a sand spreader will also need to be bought. There is only so much that we can do to patch this truck up anymore than it has been.

Sweeprite Streetsweeper

The sweeper is in its third year of duty. This is an old machine, a 1987 I do believe and it is showing its age now. It picks up the most of the gravel on the streets, but it leaves lines because the skirting around the back main broom is work out. The sweeper does the best that it can do, but it will not completely clean the streets.

The three-spool control valve manifold is leaking in numerous spots. With these leaks the sweeper cannot be used because it leaves lines of hydraulic oil behind it on the road. The manifold was taken into HyPower to get assessed, and he said that the metal seals inside of the manifold are most likely worn out from time. I have ordered another three-spool control valve manifold to get the sweeper up and running again.

The hopper that holds the sweepings was rusted out in a few places. We lined the inside with puck board so sweepings don't fall out all over the road.

It is the Public Works recommendation that a replacement be found as soon as possible. The sweeper does not do an optimal job, and will constantly cost us money on repairs that could be better used elsewhere.

Champion Grader

The grader seems to be holding up relatively well considering its age. The Public Works team recommends that this be replaced in about 5 years. We are not sure if parts will get harder to find for this old of a grader. A newer grader will be easier to maintain, and get parts for.

GMC Work Trucks

2007 GMC Sierra (White)

This truck is starting to show its age. The wheel wells are rusting out pretty bad. The tire monitor sensor needs to be looked at. The parking assist sensor system needs to be looked at. Once in a while the ABS and traction control comes on in the dash display. Usually you just need to turn the truck off for a couple of minutes and it goes away. I think we could get a couple more years out of it.

2011 GMC Sierra (Grey)

This truck seems to be holding up relatively well. The only real concern I have is that the CV axles keep failing, and we have to replace them. The engine light is always on and we cannot find out why. It was brought to the auto barn years ago and Lyle wasn't given an answer. The truck seems to run fine.

I would recommend that they get replaced in the next 3 years.

Mowers

Hustler

This mower is working well.

John Deere Mower

The front deck is bent. We have adjusted it so it does a decent job of mowing. It is an alright mower for making the initial pass where there is long grass. It is getting worn out from years of mowing.

Kubota

This mower is pretty much worn out. It gets harder and harder to keep this machine going each year. It spends more time in the shop than it does mowing grass. It is the recommendation of the Public Works staff that this mower gets replaced as soon as possible.

The recommendation would be to purchase a 72-inch mower from Hustler. The Hustler mower is made of actual metal, and will hold up a lot better over the years.

Mobile Pump

It does its job to an acceptable degree. The clutch was weak last year, and may need to be rebuilt this year. We will have to wait and see how it holds up.

Oiler

Nothing to report. It was working when we put it away last fall.

Tampo

We only really use this once or twice a year. It works alright for what we need it for. It is old and rusting out, and should be replaced/updated in the future.

Ford Tractor

It works alright. It doesn't really get much use because it doesn't have the power to really do much. We use it to harrow the blue ball diamond, and sometimes fill the gravel trucks. We also use it to pack the cold mix in the potholes.

Payloader

I do believe a Payloader would be a huge asset to the Public Works equipment fleet. It would make snow removal easier, quicker and more efficient. It can clear streets alongside the Grader if a heavy snowfall occurs. It frees up the Bobcat for other smaller jobs that can be done with it.

I would just like to keep this on the radar for the 2020 budget if at all possible.

Insurance Claims

The radiator/engine cover for the Bobcat has been ordered.

The front windshield of the Ford Tractor needs to be replaced. I am still looking into getting that done.

Sewage Lift Stations Pumping Amounts

Sewage Lift Station #1	
2019	Imperial Gallons
January	1,947,880
February	1,708,300
March	2,222,440
Total	5,878,620
Sewage Lift Station #2	
January	693,440
February	649,000
March	838,860
Total	2,181,300

Sewage Lift Station #1	
2018	Imperial Gallons
October	2,054,580
November	1,973,400
December	2,014,540
Total	6,042,520
Sewage Lift Station #2	
October	785,180
November	737,220
December	760,100
Total	2,282,500

Water Pumphouse Statistics October-December 2018

Amount SaskWater Pumped to Dalmeny	Imperial Gallons
January	2,113,320
February	1,852,180
March	2,132,460
Total	6,097,960
SaskWater Average Chlorine Level	
January	1.82
February	1.79
March	1.85

SaskWater Average Turbidity Level	
January	0.15
February	0.18
March	0.15

Dalmeny Water Usage	Imperial Gallons
January	1,633,940
February	1,435,500
March	1,686,300
Total	4,755,740
Dalmeny Average Chlorine Level	
January	1.74
February	1.73
March	1.79

Dalmeny Average Turbidity Level	
January	0.13
February	0.16
March	0.11

Dalmeny Pumphouse Average Pressure	P.S.I
January	58
February	57
March	57

Dalmeny Pumphouse Chemical Usage	12%	Ammonia Sulfate
January	0	0
February	0	0
March	0	0

Ball Hockey

- Beginning at the end of April going through May and June Dalmeny will be playing host to the Saskatoon Ball Hockey League for the fifth consecutive season at Dalmeny Arena. We will accommodate 75+ games which are held in the evenings, Sunday through Thursday. We highly encourage the community of Dalmeny to come out and enjoy some games this season. If you know anyone looking to earn a little extra income, Saskatoon Ball Hockey is always looking for scorekeepers for games, ages 14+ welcome! More information can be found at info@saskatoonballhockey.com.

Dalmeny Days

- Planning is in full swing for Dalmeny Days which is on May 31st, June 1st & 2nd 2019. All the events are booked which includes face painter, balloon man, inflatables, petting zoo, pony rides, family bingo, concession, outdoor laser tag, beer gardens/live music, fireworks and show and shine. Parade and ball tournament invites are going out now.

JJ Loewen Centre

- Now that the curling season is over, the curling rink lobby rentals are the Town's responsibility effective April 1 to October 31, of each year. Any inquiries should be directed to the Town office.
- Maintenance of the hall is underway. We will be painting walls and stripping and waxing the floors throughout. The floors have not been cared for properly for a very long time which is shown in the pictures provided to Council. We will be purchasing an industrial grade gel that is applied to the floor which will remove the existing layers of finish more easily followed up by a coat of wax.

Parks

- The Town has hired a Summer student for our Seasonal Parks Worker position. Her name is Paige Spence and is a resident of Dalmeny. She has a lot of experience working with plants and trees as she worked with Little Tree Nursery in Martensville for several Summers. I believe she will be a great fit and keep our green spaces looking fresh.
- I have ordered top up surfacing for the Prairie Park Playground that should last for a few years.

LED Lighting Project

- Installation of the lights has been going great. The curling rink, arena, fire hall, Town shop and library have been completed. The official rebate amount from SaskPower is \$11,115.00.

CAO REPORT

April 15, 2019

1. South Industrial Park – Natural Gas Installation:

SaskEnergy has installed a majority of the natural gas main in the South Industrial Park. Due to the location of the natural gas main adjacent to Lift Station #1 SaskEnergy must remove 3 to 4 panels of curb and gutter to make the connection and to complete the loop.

2. South Industrial Park – Street Lighting Installation:

SaskEnergy will begin again in the next 2 weeks with the installation of the street lights in the South Industrial Park. During the month of February, the contractor while installing the street light bases and trenching damaged approximately 25 metres of curb and gutter on the north side of Third Avenue South.

3. Application of Energy Requirements:

On Friday, April 12, 2019, I attended a Regional meeting at the Rural Municipality of Corman Park of all interested municipalities and their respective building inspectors regarding the National Energy Code. It was suggested that we meet again after the Building Standards meeting in June, 2019.

4. 2019 Operating and Capital Budget:

I am hopeful that the 2019 Operating and Capital Budget can be finalized on Monday, May 13, 2019. I would appreciate a discussion regarding any mill rate increases or other rate increases.

5. 2019 Administrator's Convention:

I would appreciate Council's permission to attend the 2019 Urban Municipal Administrators Association Convention at the Saskatoon Travelodge from June 4 to June 7, 2019.

6. Expression of Interest – Investing in Canada Infrastructure Program:

I have completed four Expressions of Interest Investing in Canada Infrastructure Program applications and I have four left. I have also requested Recreation Manager Mat Halcro to complete an Expression of Interest for the Dalmeny Spray & Play Park.

8. LED Lights:

The LED lights have been installed at the Curling Rink, Public Works Shop, Arena and Fire Hall. Next week the contractor, Surge Ahead Electrical will be completing the installation of the LED lights in Prairie Park, Arena Concession Booth, Town Council Chambers, Library and the exterior of the Town Office Complex.

9. Hydrant Damage:

During the evening of Thursday, April 11, 2019 the water hydrant adjacent to Lot 42, Block 32, Plan 101940511 and known civically as 122 Hedley Terrace was damaged by a semi-trailer and tractor unit. Personnel from Dalmeny Police Services, Dalmeny Fire Rescue and the Public Works Department attended the scene. Damage was also done to the adjacent lot to the west.

10. Highway Signage:

The Rural Municipality of Corman Park denied the Town's application regarding the proposed signage along Highway 16 at the intersection of the Dalmeny Access. We will continue to work on this matter in the hopes of receiving approval.

Jim Weninger, Chief Administrative Officer

New Business 'A'

*Ready for Council
April 12/19*

Dalmeny Library Board Annual General Meeting Minutes March 26, 2019

In Attendance: Bonnie Furi, Sheila Honeker, Katrina Funk, Bev Eberle, Christa-Ann Willems,
Ronda Farrow, Karen Lukey

1. Call to Order

- Meeting called to order at 8:04 p.m.

2. Approval of Agenda

- Motion by Christa to approve the agenda, seconded by Katrina.

3. Approval of Minutes – March 27, 2018

- Motion by Katrina to approve the minutes, seconded by Karen.

4. Matters Arising From Minutes

- No matters arising from Minutes.

5. Presentation of Librarian Report – Bonnie Furi

- See attached report.

6. Expression of Interest for Board

- Dalmeny Library Board Members are:
 - Katrina Funk (Chair)
 - Christa-Ann Willems (Council representative)
 - Bev Eberle
 - Karen Lukey
 - Ronda Farrow
- 1 year terms.

7. Wheatland AGM's

- Christa-Ann Willems will attend the Wheatland AGM's.

8. Adjournment

- Motion by Karen to adjourn meeting, seconded by Bev. Meeting adjourned at 8:33 p.m.

Dalmeny Library Board Meeting Minutes

March 26, 2019

In Attendance: Bonnie Furi, Ronda Farrow, Bev Eberle, Katrina Funk, Christa-Ann Willems, Sheila Honeker, Karen Lukey

1. Call to Order

- Meeting called to Order at 7:04 pm.

2. Approval of Agenda

- Motion by Katrina to approve agenda, seconded by Christa.

3. Approval of Minutes of Previous Meeting

- Motion by Katrina to approve minutes of January 22, 2019 meeting, seconded by Bev with correction of date of next meeting to March 26.

4. Old Business

4.1. Storytime

- Storytime changed to Thursdays at 10:30. The numbers of patrons attending has increased.
- We had a patron who volunteered to read on occasion at Storytime. Since her initial contact, she has not responded to e-mails regarding reading for Storytime.
- Suggestion to contact her again.

4.2. Sask Lotteries Grant

- We have submitted our receipts for our programming last summer to Matt.
- We haven't heard anything yet regarding submitting our request for this year. We will contact Matt re when we need to do this.

4.3. Ozobots

- Patrons didn't utilize the ozobots as much as previous times when we had brought them.
- Discussion re whether the reason was the very cold weather.

4.4. Youth Book Club

- Bonnie checked and we can bring in books for a Youth Book Club.
- Suggestion that this could be done in the summertime.

4.5. Ideas for Programming

- Fairy Door Tours – would be willing to come to the library.
- Speaker on Organization/Decluttering – we have someone who would be willing to come to the library to do a presentation.
- Wide Open Puppet Theatre – e-mail sent. Last year we reached out to them but didn't get a response back.
- Author Reading of Children's Books – Katrina will talk to her
- Lala's Little Farm
- Sidewalk chalk

- Bubbles
- Face Painting – Joella may be interested in doing some face painting
- Wheatland games
- Blanket Storytime
- Discussion regarding whether we should do anything at Dalmeny Days. Suggestion to book the Hootie costume from Wheatland for the parade at Dalmeny Days.
- Colouring Contest – Maybe colour books and kids can write name of books they have read on the books
- Summer Reading Program – discussion re prizes i.e. geographic books

5. **New Business**

5.1. Lower Table for Storytime

- We could use a large lower table for doing crafts on when we have a large number of kids at Storytime.
- Katrina has benches from Costco that could possibly work if two put together. She will bring in a couple of benches for us to try. If they work, they will be available from Costco soon and they are cheap.

5.2. AGM Next Year

- Decision to have AGM at 7:00 next year and have our Board Meeting following.

6. **Next Meeting**

- Tuesday, June 4, 2019 at 7:00.

7. **Adjournment**

- Meeting adjourned.

DALMENY LIBRARY 2018 REPORT FOR ANNUAL GENERAL MEETING

Provided by Dalmeny Community Librarian Bonnie Furi

March 26, 2019

Dalmeny Library hours of operation: Tuesday – 12:00 pm – 7:00 pm
Wednesday – 12:00 pm – 7:00 pm
Thursday – 9:00 am – 3:00 pm

Total open hours for 2018 – 1082

Circulation Activity: Dalmeny Library

Checkouts – 11,494
Renewals – 4755
In-person renewals – 889
Check-ins – 13,200
Holds filled – 6235
In-person holds – 367

Library2Go Statistics: Wheatland Region

E-Books – 68,752
Audio Books – 27,554
Total Checkouts – 98,209

Total number of new patrons registered: 1215

Total number of in-person visits: Dalmeny Library – 6,136

Number of information questions – 273
Number of reference question – 910

Grants received: Sask Lotteries - \$647.00

Funds received: \$491.00 (overdue charges)

Programs offered in 2018 (and attendance)

Story Time (Sept – May) – 488
Book Club (Sept – June) – 45
3 Doodlers – 0
Cublets – 89
Ozobots – 59
Summer Reading Club – 45
Sask Reptile Show – 126
Kenni the Clown – 45
Balloon Funn – 103
Drop-in Coloring – 11
Drop-in Lego – 9
Drop-in Crafts – 24

Services offered: We have several patrons that we order books for – we keep the request lists here and order the books for them. The lists are compiled by the librarians.

TOWN OF DALMENY

BYLAW NO. 8-2019

A Bylaw to amend Bylaw No. 2-2016, known as the Zoning Bylaw.

The Council of the Town of Dalmeny, in the Province of Saskatchewan, enacts to amend Bylaw 2-2016 as follows:

1. **SECTION 4.9 Accessory Buildings and Structures** is amended by deleting subsection 4.9.3 Height of Accessory Buildings and replacing it with the following new subsection:

“4.9.3 Height of Accessory Buildings

- (1) In any Commercial, Industrial, Mixed Use (non-residential uses), or Future Urban Development district, accessory buildings are not to exceed the height of the principal building.
- (2) In any Community Service district, accessory buildings shall not exceed 8.0 metres in height from the floor or grade level to the peak height of the roof.
- (3) In any Residential or Mixed Use (residential uses) district, accessory buildings are not to exceed the height of the principal building and in no case shall the height of an accessory building exceed 5.0 metres from the floor or grade level to the peak height of the roof.
- (4) Garden and garage suites shall be subject to the height requirements in Section 4.12.6 of this Bylaw.

2. This Bylaw shall come into force and take effect when approved by Council.

Mayor

SEAL

Chief Administrative Officer