

**REGULAR MEETING OF DALMENY TOWN COUNCIL  
MONDAY, MAY 10, 2021, 7:00 P.M.  
DALMENY TOWN OFFICE VIA VIDEO CONFERENCING**

**AGENDA:**

**CALL TO ORDER – 7:00 p.m.**

**ADOPTION OF AGENDA – additions/deletions**

**MINUTES OF THE PREVIOUS MEETING**

- a. April 26, 2021 Regular Council Meeting

**BUSINESS ARISING FROM THE MINUTES:**

- a. KH Developments Ltd. – Proposed Work Schedule – First Street CN Crossing, Prairie Place and Public Works Shop/Fire Storage Area Grading and Servicing Plan
- b. Water Security Agency – Permit for Construction – Pumphouse and Reservoir Upgrades
- c. Water Security Agency – Permit for Construction of Waterworks or Sewage Works

**ACCOUNTS FOR APPROVAL**

- a. Approval of Current Accounts
- b. E40 Open Air Cinema Package
- c. Approval of Payroll

**FINANCIALS**

- a. Tax Comparisons for the Month of April

**CORRESPONDENCE**

- a. Public Notice – Town of Dalmeny – Borrowing for PW Shop/Fire Storage Area

**REPORTS**

- a. Chief Administrative Officer's Report

**NEW BUSINESS**

- a. Minutes of the April 20, 2021 SREDA Regional Committee Meeting

**BYLAWS**

- a. Bylaw 6-2021, A Bylaw of the Town of Dalmeny to Provide for Incurring a Debt in the sum of Two Million Dollars for the Purpose of Building a New Public Works Shop/Fire Storage Area

**QUESTIONS FROM THE PUBLIC**

**ROUND TABLE DISCUSSION/IN CAMERA**

**ADJOURN**

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Next Regular Meeting: May 31, 2021

2021 Regular Council Meeting Schedule: May 10,31; June 14,28; July 19; August 9,30;  
September 13,27; October 18; November 8,22;  
December 6,20

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and  
7:00 p.m. on alternate Mondays from council meetings, when required:

Next Dalmeny Police Commission Meeting: May 17, 2021 commencing at 5:00 p.m.

2021 Dalmeny Police Service Meeting Schedule: May 17; June 21; September 20; October 18;  
November 22; December 20

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, APRIL 26, 2021  
VIDEO CONFERENCING

**PRESENT:** Mayor Jon Kroeker, Councillors Ed Slack, Anna-Marie Zoller, Eric Desnoyers, Matt Bradley, Greg Bueckert, and Lacy Boisvert were all present through video conferencing due to the Covid-19 Pandemic. Also present was CAO Jim Weninger and EMO Coordinator Alicia Bell.

**ABSENT:** None.

**CALL TO ORDER**

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

**ADOPTION OF AGENDA**

**152/21 – Zoller/Bradley** – That the agenda for the Regular meeting of Council of the Town of Dalmeny for April 26, 2021 be adopted as presented.

Carried.

**MINUTES**

**153/21 – Bueckert/Boisvert** – That the Minutes of the April 12, 2021 Regular Council meeting be approved as circulated.

Carried.

**SPECIAL MEETING MINUTES**

**154/21 – Zoller/Bradley** – That the Minutes of the April 20, 2021 Special Meeting be approved as circulated.

Carried.

**AUTHORIZATION TO BORROW AND RESCINDED RESOLUTION #80/21**

**155/21 – Bueckert/Slack** – That the letter of April 22, 2021 from Financial Analyst Jaye Dereniwski regarding the Town of Dalmeny's formal authorization to borrow \$2,000,000.00, along with draft bylaw and rescinding motion for the proposed Public Works Shop/Fire Storage Area be accepted by Council. Town of Dalmeny Resolution #80/21 is hereby rescinded.

Carried.

**SPRAY AND PLAY DRAWINGS**

**156/21 – Boisvert/Slack** – That the Spray and Play Intergeneration Park Conceptual Drawings as prepared by Crosby Hanna & Associates be accepted by Council.

Carried.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, APRIL 26, 2021  
VIDEO CONFERENCING

**ACCOUNTS PAYABLE**

**157/21 – Desnoyers/Bradley** – That the accounts as detailed on the attached cheque listing and amounting to \$91,778.37 for the period ending April 23, 2021 and representing cheque numbers 16419 to 16454 be approved by Council.

Carried.

**PAYROLL**

**158/21 – Zoller/Desnoyers** – That the payroll listing in the amount of \$23,932.51 for the pay period ending April 19, 2021 be approved by Council.

Carried.

**BANK RECONCILIATION AND STATEMENT**

**159/21 – Zoller/Bueckert** – That the Bank Reconciliation and Statement of Operating Revenues and Expenditures be accepted by Council for the period ending March 31, 2021.

Carried.

**EMO COORDINATOR'S REPORT**

**160/21 – Desnoyers/Boisvert** – That the EMO Coordinator's Quarterly Report for the period ending March 31, 2021 as presented by EMO Coordinator Alicia Bell be accepted by Council.

Carried.

EMO Coordinator Alicia Bell left the video conferencing meeting at 7:29 p.m. and did not return.

**CORRESPONDENCE**

**161/21 – Zoller/Bradley** – That the following correspondence be filed:

- A. Newsletter – Rural Municipality of Corman Park
- B. Newsletter – Town of Dalmeny
- C. Town of Rosthern – Sign Corridor Permit Application
- D. SaskWater Saskatoon Potable Water Supply System – North

Carried.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, APRIL 26, 2021  
VIDEO CONFERENCING

**CAO REPORT**

**162/21 – Bueckert/Desnoyers** – That the Chief Administrative Officer's Report as presented by the Chief Administrative Officer Jim Weninger for April 26, 2021 be accepted by Council.

Carried.

**TRAFFIC CALMING ON LOEPPKY AVENUE**

**163/21 – Bueckert/Desnoyers** – That Council take the following measures regarding the Traffic Calming Neighbourhood on Loepky Avenue and that Traffic Bylaw, 2018 be amended accordingly.

1. Remove crosswalk solar powered signs from Loepky Avenue and Wall Street, to the Traffic Calming Neighbourhood perpendicular to the land just south of Victor Close.
2. That this matter be reviewed again in 2 months to determine if additional measures should be taken in the future.

Carried.

**FCM FUNDING OPPORTUNITY**

**164/21 – Desnoyers/Boisvert** – That the FCM Funding Opportunity – Community Buildings Retrofit Program as communicated to the Town by Solarcor Energy Inc. be acknowledged by Council.

Carried.

**BYLAW 8-2020**

**165/21 – Slack/Bradley** - That Bylaw 8-2020 be read a third time and adopted.

Carried.

The CAO read Bylaw 8-2020 a third time, and the Mayor and CAO signed and sealed the bylaw.

**IN-CAMERA**

**166/21 – Boisvert/Desnoyers** – That Council move into the Committee of the Whole and that the session be “in camera” at 8:04 p.m.

Carried.

**RECONVENE**

**167/21 – Slack/Bueckert** - That Council reconvene and report at 9:08 p.m.

Carried.



TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, APRIL 26, 2021  
VIDEO CONFERENCING

**TOWN SHOP GRADING AND SERVICNG TENDER**

**168/21 – Slack/Bradley** – That the Town Shop Development – Grading and Servicing Plan tender from KH Developments Ltd. in the amount of \$399,020.50, plus applicable taxes be accepted by Council and that Engineer Tanner Jackson of Catterall & Wright be advised of the same.

Carried.

A recorded vote was requested by Councillor Eric Desnoyers.

For:	Against:
Mayor Jon Kroeker	Councillor Eric Desnoyers
Councillor Anna-Marie Zoller	Councillor Lacy Boisvert
Councillor Ed Slack	
Councillor Greg Bueckert	
Councillor Matt Bradley	

**OPTIONAL CULVERT TOWN SHOP DEVELOPMENT**

**169/21 – Bradley/Slack** – That the Optional Culvert Price for the South Industrial Park contained in the Town Shop Development – Grading and Servicing Plan tender from KH Developments Ltd. in the amount of \$13,717.12, plus applicable taxes be accepted by Council and that Engineer Tanner Jackson of Catterall & Wright be advised of the same.

Defeated.

**OPTIONAL SEEDING PRICE TOWN SHOP DEVELOPMENT**

**170/21 – Slack/Bueckert** – That the Optional Seeding Price contained in the Town Shop Development – Grading and Servicing Plan tender from KH Developments Ltd. in the amount of \$4,863.50, plus applicable taxes be accepted by Council and that Engineer Tanner Jackson of Catterall & Wright be advised of the same.

Defeated.

**WATER PUMPHOUSE NATURAL GAS SERVICE**

**171/21 – Desnoyers/Zoller** – That the Offer of Service WR# 320991 from SaskEnergy in the amount of \$18,529.95, plus applicable taxes for the natural gas service to the new Water Pumphouse be accepted and that Eric McLennan, Customer Connect Team Member for SaskEnergy be advised of the same.

Carried.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, APRIL 26, 2021  
VIDEO CONFERENCING

**SUMMER EMPLOYMENT**

**172/21 – Boisvert/Zoller** – That Carey Wilson be hired seasonally as a Parks and Recreation Maintenance Technician from on or around May 3, 2021 to August 31, 2021 upon the following terms and conditions:

1. Completion of an Employment Agreement;
2. Acceptable Criminal Record Check;
3. Completion of the Town of Dalmeny Employment Guide “Acknowledgement Form”;
4. Valid Driver’s License;
5. Completion of WHMIS (Workplace Hazardous Materials Information System); and
6. Bondable

Carried.

**SUMMER EMPLOYMENT**

**173/21 – Desnoyers/Bradley** – That Danika Pidwerbesky be hired seasonally as a Parks and Recreation Maintenance Technician from on or around June 1, 2021 to August 31, 2021 upon the following terms and conditions:

1. Completion of an Employment Agreement;
2. Acceptable Criminal Record Check;
3. Completion of the Town of Dalmeny Employment Guide “Acknowledgement Form”;
4. Valid Driver’s License;
5. Completion of WHMIS (Workplace Hazardous Materials Information System); and
6. Bondable

Carried.

**ADJOURN**

**174/21 – Bradley/Zoller** – That the meeting be adjourned. Time 9:27 p.m.

Carried.

(seal)

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

Report Date  
4/23/2021 11:43 AM

Dalmeny  
**Accounts for Approval**  
As of 4/23/2021  
Batch: 2021-00022

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: AP - AP-GENERAL OPER</b>					
Computer Cheques:					
16419	4/26/2021	Access Communications 11	ARENA CABLE	47.63	47.63
16420	4/26/2021	Ashli Gavin 1	JJ LOEWEN REFUND	446.25	446.25
16421	4/26/2021	Catterall & Wright 21-069	TOWN SHOP DEVELOPMENT	9,648.95	9,648.95
16422	4/26/2021	Clark's Supply & Service IN370822/375913	ARENA LIFT RENTAL/SEED	674.88	674.88
16423	4/26/2021	Crosby Hanna & Assoc. #59-37819/378-1	SPRAY & PLAY/ DEV PERMITS	8,347.50	8,347.50
16424	4/26/2021	Cummins Canada ULC BX22123/457/456	LIFT 1/2 MAINTENACE/REPAIR	3,052.63	3,052.63
16425	4/26/2021	Early's Farm and Garden Centre 894164	PARK SUPPLIES	191.99	191.99
16426	4/26/2021	Ed Bonin 39	ARENA MILEAGE 1460KM	657.00	657.00
16427	4/26/2021	First Filter Service 252057	KUBOTA/HUSTLER/JD MOWER	299.20	299.20
16428	4/26/2021	Frontline Outfitters 52275	UNIFORM- POLICE BIKE GRANT	391.77	391.77
16429	4/26/2021	Greenline Hose & Fittings S6128887/26506	PW-SINGLE BOLT CLAMP DRAINAGE	113.12	113.12
16430	4/26/2021	Greg Bueckert 4	BABY CERTIFICATE	50.00	50.00
16431	4/26/2021	Jaryn Janzen 7	OFFICE JANITORIAL	45.00	45.00
16432	4/26/2021	John Brooks Company Ltd 2405923/378/833	REPAIR PARTS FOR LIFT 1/2	3,551.05	3,551.05
16433	4/26/2021	M.D.C. 4026911	UNIFORM-POLICE SGI GRANT	463.53	463.53
16434	4/26/2021	Martensville Plumbing/Heating 19300	RED BARN FURNACE REPAIR	434.68	434.68
16435	4/26/2021	Midwest Surveys Inc. 2550SC	WATER PUMPHOUSE SURVEY	2,262.75	2,262.75
16436	4/26/2021	Millsap Fuel Distributors Ltd. 976740-977309	PW-GAS/DIESEL	2,055.17	2,055.17
16437	4/26/2021	Minister of Finance 820214/21120214	FIRE/POLICE RADIO LICENSE	1,332.00	1,332.00
16438	4/26/2021	MuniCode Services Ltd. 884/876/94/51/6	BUILDING INSPECTIONS	1,463.12	1,463.12

Report Date  
4/23/2021 11:43 AM

Dalmeny  
**Accounts for Approval**  
As of 4/23/2021  
Batch: 2021-00022

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
16439	4/26/2021	Nor-Tec Linen Services R1-885764/85765	OFFICE/POLICE/ARENA MATS	109.10	109.10
16440	4/26/2021	Princess Auto 354131	PW-SHOP SUPPLIES	37.70	37.70
16441	4/26/2021	PSSD- Prairie Spirit School Di 10	2020/2021 COMMUNITY GRANT	1,027.31	1,027.31
16442	4/26/2021	Receiver General For Canada 201	2019- PIER DEFICIENCY	1,358.34	1,358.34
16443	4/26/2021	Robertson Implements P10484	FIRE-EQUIPMENT	73.32	73.32
16444	4/26/2021	Robertson Stromberg 631569...	TAX ENFORCEMENT	2,706.95	2,706.95
16445	4/26/2021	Roto Rooter B-11242	SEWER LINE -226 MAIN	191.81	191.81
16446	4/26/2021	Sask Research Council 121184/360/1575	WATER LAB TESTING	82.68	82.68
16447	4/26/2021	Sask Water SW071277	BULK WATER	30,838.11	30,838.11
16448	4/26/2021	Saskatoon CO-OP 791	POLICE/FIRE FUEL	2,150.64	2,150.64
16449	4/26/2021	Saskatoon Wholesale Tire 4343	E23 TIRE REPAIR PARTS	544.73	544.73
16450	4/26/2021	SaskEnergy Corp. 237	SASKPOWER/ENERGY PMT	14,536.35	14,536.35
16451	4/26/2021	SaskPower 90232507	WATER PUMPHOUSE SOLAR	315.00	315.00
16452	4/26/2021	SaskTel CMR 379	SASKTEL PMT	1,489.63	1,489.63
16453	4/26/2021	SPI Health and Safety Inc. 11102776-00	PW-UNIFORMS OVERALLS	339.58	339.58
16454	4/26/2021	Tom Moody 40	FIRE-UNIFORMS	448.90	448.90
				Total for AP:	91,778.37

Report Date  
4/23/2021 11:43 AM

Dalmeny  
**Accounts for Approval**  
As of 4/23/2021  
Batch: 2021-00022

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
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Certified Correct This April 23, 2021

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

# Payor/Payee's List Ready for Manual Release

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[Back to Manual Release](#)

Payor/Payee Name	c Type	Amount
<u>Anderson, Scott</u>	C	1446.00
<u>Berrecloth, Colleen</u>	C	456.76
<u>Bonin, Edmund</u>	C	1154.56
<u>Derksen, Crystal</u>	C	260.49
<u>Domer, Tyler</u>	C	1389.90
<u>Dyck, Bradley</u>	C	1571.40
<u>Elder, Rick</u>	C	1365.18
<u>Furi, Bonnie</u>	C	289.62
<u>Halcro, Mathew</u>	C	1340.90
<u>Hollingshead, Jayson</u>	C	1405.24
<u>Honeker, Sheila</u>	C	254.26
<u>Janzen, Kelly</u>	C	1321.06
<u>Johnson, Jeffrey</u>	C	1668.52
<u>Klein, Marlys</u>	C	827.47
<u>Rowe, Scott</u>	C	2279.47
<u>Splawinski, Scott</u>	C	1939.81
<u>Trayhorne, Laurelea</u>	C	583.76
<u>Van Meter, Christine</u>	C	1911.26
<u>Weninger, Jim</u>	C	2466.85

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23,932.51

[illegible]

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	1
2	3	4	5	6	7	8
	Town Shop		Railway		Prairie Place	
9	10	11	12	13	14	15
		← Sanitary Install				
16	17	18	19	20	21	22
		← Water Install				
		← Concrete Prep		→ Concrete Forming		
23	24	25	26	27	28	29
	← Storm Install					
	← Concrete Forming / Pouring Cont...			→ Concrete Curbing Repair	← Area Grading	
30	31	1	2	3	4	5
	← Excavate Street					



Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1	2	3	4	5
		Area Grading Cont...		Gravel Install		
			Install Gravel			
6	7	8	9	10	11	12
			Base Gravel Instal	Pave		
			Paving			
13	14	15	16	17	18	19
		Pavement Repair		Paint Lines		
20	21	22	23	24	25	26
27	28	29	30	1	2	3



Business Advisory 'B'  
Ready for  
Council  
May 7/21

May 6, 2021

File: 21020-50/WW/Con/Mun/Dalmeny

Mayor and Council  
Town of Dalmeny  
Box 400  
DALMENY SK S0K 1E0

Dear Mayor and Council;

**Re: Permit for Construction – Pumphouse and Reservoir Upgrades  
Permit No. 00073396-00-00;**

Enclosed is a Permit for Construction of Waterworks or Sewage Works. The Engineering and Approvals Unit of the Water Security Agency issues this permit on behalf of the Minister under the authority of *The Environmental Management and Protection Act, 2010* (EMPA) to the Town of Dalmeny for construction of works located at ISC Parcel Number 145142669 in SE-10-39-06-W3M. This permit allows for the construction of a pump house including four (4) 30 hp pumps, 380 m<sup>3</sup> additional treated water storage, sodium hypochlorite chemical feed system, ammonium sulphate chemical feed system, and all related appurtenances.

The construction of the approved works for the Town of Dalmeny is to be completed in accordance with information provided to the Water Security Agency between April 15, 2021 and May 6, 2021, including:

- (a) "Application for Permit for Construction of Waterworks or Sewage Works" dated April 13, 2021;
- (b) The design brief titled "Town of Dalmeny – Water Pumphouse and Reservoir Upgrades" dated April 13, 2021;
- (c) Project drawings titled "Town of Dalmeny – Water Pumphouse and Reservoir Upgrades" prepared by Catterall & Wright; and
- (d) Any other application correspondence or information relating to this project that was received by the Water Security Agency.

It is the responsibility of the Town of Dalmeny to follow the requirements set out in the attached permit and all referenced design standards and guideline documents. Failure to comply with any of the permit conditions may lead to the suspension or cancellation of this permit, or other appropriate enforcement action.

The following section provides additional details on portions of the attached permit, as well as other items relating to this project. Please note that all clauses listed in the Permit for Construction are of equal importance and must be adhered to regardless of whether they are discussed in this covering letter.

... /2

1. All substances, materials or compounds that may come in contact with water in the waterworks being treated to be potable and water that is potable shall conform to ANSI/NSF Standard 61 for health effects and the products shall be certified for potable use by an accredited agency, such as NSF, CSA, UL, etc.
2. Please ensure that the watermain is sufficiently below the depth of frost penetration. The watermain shall be covered with sufficient earth cover or insulation to protect the pipe from freezing during the winter months.
3. A sufficient number of valves shall be provided on the watermain to minimize inconvenience and contamination during repairs.
4. All chemicals added to the water during the water treatment process must be NSF/ANSI Standard 60 certified. The chemicals may not be added to the water in concentrations higher than is note in the NSF/ANSI Standard 60 for each chemical.
5. Hatches providing access to the reservoir must be 150 mm above the grade of the surrounding area and must be equipped with a watertight cover to prevent the entry of contaminants. Hatches located outdoors must be kept locked at all times except when being used by persons authorized by the permittee to enter the reservoir.
6. As outlined in the EPB -501 Waterworks Design Standard, please ensure that the overflow pipe is equipped with a suitable backflow prevention to prevent contaminated water from entering the water system.
7. A sewage lift station is a hazardous confined space. As such, a hazardous confined space entry plan must be prepared prior to any worker entering the space. Best practices include but are not limited to fall protection, continuous air quality monitoring, standby person, etc. Guidance on best practices can be found in the CSA standard Z1006-10. Any questions can be forwarded to Occupational Health and Safety at 1-800-567-7233.
8. This permit does not grant any permission to the Permittee or others to enter or build on land that is not owned or controlled by the Permittee. Please ensure that land access and control is acquired for both the construction and ongoing maintenance of the installed works.
9. Copies of our EPB documents can be found online at: [www.saskh2o.ca/DWBinder.asp](http://www.saskh2o.ca/DWBinder.asp).
10. Please contact your Environmental Project Officer (EPO), Mr. Lee Reinhart, if you have any questions on disinfection or commissioning requirements. He may be contacted by phone at (306) 933-8367, or by email at [Lee.Reinhart@wsask.ca](mailto:Lee.Reinhart@wsask.ca).
11. **This project may require permits from other divisions of the Water Security Agency or from other agencies or regulators before construction may commence.** The issuance of a Permit for Construction indicates only that a project meets the construction requirements set out in *The Waterworks and Sewage Works Regulations*, and the applicable Water Security Agency construction guidelines (found at the link above). The project must meet the requirements set out in other relevant acts, regulations, and codes, such as The National Building Code of Canada, Canadian Electric Code, etc. Please note that our review is not a detailed engineering review of the application.



12. You must contact your EPO **prior** to commencing construction. Upon completion of construction, you must notify the EPO of completion, and submit "**as-constructed**" drawings. For new treatment works, operation and maintenance manuals must be submitted to the EPO as well.

To report an emergency or upset condition, please contact either your EPO or the 24-hour Upset Report Line at 1-844-536-9494.

If you have any questions about this permit, please feel free to call me at (306) 787-0742 or email the Engineering and Approvals Unit at [WSA.EngineeringandApprovals@wsask.ca](mailto:WSA.EngineeringandApprovals@wsask.ca).

Yours truly,



Jayson Fraser, P. Eng.  
Approvals Engineer  
Engineering & Approvals  
Environmental and Municipal Management Services Division  
Water Security Agency

cc: David Fong, Catterall & Wright, Saskatoon  
Senior Public Health Inspector, Saskatchewan Health Authority, Saskatoon Office  
Lee Reinhart, Water Security Agency, Saskatoon

Enclosure



*Business Meeting "C"*

*Ready for  
Council  
May 7/21*

## Permit for Construction of Waterworks or Sewage Works

**Environmental and Municipal Management Services Division**

**Issued pursuant to Section 27 of  
*The Environmental Management and Protection Act, 2010***

**Permit No.  
00073396-00-00**

Page 1 of 4

File: 21020-50/WW/Con/Mun/Dalmeny

### **To: Town of Dalmeny (Permittee).**

PURSUANT to section 27(2)(a) of *The Environmental Management and Protection Act, 2010*, a permit for construction of works located at ISC Parcel Number 145142669 in SE-10-39-06-W3M is issued in accordance with the attached Terms and Conditions. This permit allows for the construction of a pump house including four (4) 30 hp pumps, 380 m<sup>3</sup> additional treated water storage, sodium hypochlorite chemical feed system, ammonium sulphate chemical feed system, and all related appurtenances.

This Permit takes effect on the 6<sup>th</sup> day of May 2021.

This Permit expires on the 6<sup>th</sup> day of May 2024, unless cancelled or suspended before that date.

Issued for and on behalf of the Water Security Agency:

A handwritten signature in blue ink, appearing to be 'JF', with a horizontal line extending to the right.

Jayson Fraser, P. Eng.  
Approvals Engineer  
Environmental and Municipal Management Services Division  
Water Security Agency

## **Terms and Conditions**

### **Section One: Definitions**

- 1.1 All words and phrases have the same definitions as set out in *The Environmental Management and Protection Act, 2010*, and *The Waterworks and Sewage Works Regulations*, as the case may be.
- 1.2 In this Permit:
- (a) "Act" means *The Environmental Management and Protection Act, 2010*;
  - (b) "Regulations" means *The Waterworks and Sewage Works Regulations*;
  - (c) "Environmental and Municipal Management Services Division" means the Environmental and Municipal Management Services Division of the Water Security Agency;
  - (d) "Approvals Engineer" refers to the Approvals Engineer or Drinking Water Engineer of the Environmental and Municipal Management Services Division; and
  - (e) "Environmental Project Officer" refers to the Environmental Project Officer for the corresponding geographical administration area of the Environmental and Municipal Management Services Division.

### **Section Two: Construction**

- 2.1 A copy of this cover letter and permit must be given to the person(s) supervising those performing the construction work, such as the contractor or employee.
- 2.2 Prior to commencing construction, the Permittee shall notify the Environmental Project Officer.
- 2.3 The construction of the approved works for the Town of Dalmeny is to be completed in accordance with information provided to the Water Security Agency between April 15, 2021 and May 6, 2021, including:
- (a) "Application for Permit for Construction of Waterworks or Sewage Works" dated April 13, 2021;
  - (b) The design brief titled "Town of Dalmeny – Water Pumphouse and Reservoir Upgrades" dated April 13, 2021;
  - (c) Project drawings titled "Town of Dalmeny – Water Pumphouse and Reservoir Upgrades" prepared by Catterall & Wright; and
  - (d) Any other application correspondence or information relating to this project which were received by the Water Security Agency.
- 2.4 There shall be no changes to or deviations from the approved application materials without the prior written consent of the Water Security Agency. Any proposed change or deviation shall be submitted in writing to the Engineering and Approvals Section of the Water Security Agency for approval.
- 2.5 The Permittee shall ensure that the new water system is pressure tested, disinfected following construction and proven bacteriologically safe prior to operation. Verification of bacteriological safety must conform to the latest edition of the AWWA C651 "Disinfecting Water Mains" and Water Security Agency EPB 560A "Waterworks Start-up Standard." The Water Security Agency EPB 293 "Managing Wastes Generated by Water Treatment, Distribution, Maintenance, Repair and Extension" shall also be followed.
- 2.6 The Permittee shall ensure that all pipe, fittings and appurtenances conform to applicable standards or specifications issued by AWWA, CSA, CGSB or other acceptable references. All substances, materials or compounds that may come in contact with water in the waterworks being treated to be

potable and water that is potable shall conform to ANSI/NSF Standard 61.

- 2.7 Cleaning and disinfection of the reservoir shall comply with the latest edition of the "AWWA Standard for Disinfection of Water Storage Facilities C652." Main water pipes must be pressure tested and the reservoir must be hydrostatically tested. The Water Security Agency factsheets EPB 560A "Waterwork Start-Up Protocol" and EPB293 "Managing Wastes Generated by Water Treatment, Distribution, Maintenance, Repair and Extension" shall also be followed.
- 2.8 Cleaning and disinfection of new treatment facilities and existing treatment facilities temporarily taken out of service shall comply with the latest edition of the "AWWA Standard for Disinfection of Water Treatment Plants C653." Main water pipes must be pressure tested. The Water Security Agency factsheets EPB 560A "Waterwork Start-Up Protocol" and EPB293 "Managing Wastes Generated by Water Treatment, Distribution, Maintenance, Repair and Extension" shall also be followed.
- 2.9 All chemicals added to the water during the water treatment process must be NSF/ANSI Standard 60 certified.
- 2.10 Reservoir access hatches must prevent the entry of water.
- 2.11 The Permittee shall ensure that the overflow pipe is equipped with suitable backflow prevention to prevent contaminated water from entering the water system.
- 2.12 Pressure and leakage testing for all piping, valves and appurtenance shall be completed and passed prior to the operation.
- 2.13 The Permittee shall ensure that there is a hazardous confined space entry plan prepared prior to any worker entering hazardous confined space.
- 2.14 All land access and control agreements, easements, etc. shall be acquired by the Permittee prior to the commencement of any construction and on-going maintenance of the installed works.
- 2.15 The Permittee shall ensure that no discharge from the lagoon system takes place due to construction without prior approval from the Water Security Agency.
- 2.16 The permitted works shall be in accordance with the Water Security Agency EPB 501 "Waterworks Design Standard", EPB 276 "Water Pipeline Design Guidelines" and EPB 503 "Sewage Works Design Standard."
- 2.17 Upon completion of construction, the Permittee shall:
  - (a) notify the Environmental Project Officer; and
  - (b) submit "as-constructed" drawings to the Environmental Project Officer; and
  - (c) submit operation and maintenance manuals for new treatment works to the Environmental Project Officer.

### **Section Three: General**

- 3.1 This Permit takes effect on the date shown on the Permit.
- 3.2 The Permittee shall complete construction of the works in accordance with the Permit by the date shown on the Permit.

- 3.3 If the Permittee is unable to complete the construction by the expiry date shown on the Permit, the Permittee shall advise the Approvals Engineer in writing, not less than thirty (30) days prior to the Permit expiry date, stating the reasons for non-completion and requesting an extension of the Permit.
- 3.4 This Permit is not an authorization or approval to operate the works without first obtaining a separate permit to do so in accordance with the Act and Regulations.
- 3.5 This Permit does not replace or supersede any approvals, licenses or authorizations that may be required from municipal, provincial or federal legislation. The Permittee will maintain in force all such approvals, licenses or authorizations that may be required.
- 3.6 This approval is subject to cancellation, alteration or suspension as provided by the Act.
- 3.7 Where any notice or reporting is required to be given by the Permittee, it shall be provided to:
- (a) in the case of the Approvals Engineer:  
Environmental and Municipal Management Services Division  
Water Security Agency  
Park Plaza  
300 - 2365 Albert Street  
REGINA SK S4P 4K1  
Telephone: (306) 787-0726  
Fax: (306) 787-0780
- (b) in the case of the Environmental Project Officer:  
Environmental and Municipal Management Services Division  
Water Security Agency  
101 - 108 Research Drive  
SASKATOON SK S7N 3R3  
Telephone: (306) 933-8367  
Fax: (306) 933-6820



Report Date  
5/07/2021 11:28 AM

*Proposed*

Dalmeny  
**Accounts for Approval**  
As of 5/07/2021  
Batch: 2021-00024 to 2021-00026

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: AP - AP-GENERAL OPER</b>					
Computer Cheques:					
16455	4/30/2021	AMSC Insurance Services Ltd 78	MAY GROUP INSURANCE	8,564.68	8,564.68
16456	4/30/2021	M.E.P.P. 219	APRIL MEPP PAYMENT	12,711.90	12,711.90
16457	4/30/2021	Minister of Finance 39	APRIL SCHOOL TAXES	26,330.36	26,330.36
16458	5/10/2021	Andrew Shieret Limited 83567/84423/201	RED BARN/JJ/PUMPHOUSE PARTS	165.19	165.19
16459	5/10/2021	Bell Mobility Inc. MAY	AERATION BUILDING AUTODIALER	73.20	73.20
16460	5/10/2021	Canadian National Railways 73522/500224586	SIGNAL MAINTENANCE	716.00	716.00
16461	5/10/2021	Catterall & Wright 21-082	DEV & SERVICE AGREEMENT	2,466.85	2,466.85
16462	5/10/2021	Connie Klassen 200421-03	FIRE-UNIFORM SEWING	150.00	150.00
16463	5/10/2021	Crystal Benoit 30	SPRING NEWSLETTER	50.00	50.00
16464	5/10/2021	Earthworks Equipment Corp S82507	BOBCAT WINDOW	205.32	205.32
16465	5/10/2021	Fransoo Mechanical Consulting 329	TOWN SHOP MECHANICAL DRAWING	7,100.00	7,100.00
16466	5/10/2021	GFL Environmental 375447	PUMPHOUSE -UNDERGROUND UTILIT	1,132.59	1,132.59
16467	5/10/2021	Greg Bueckert 5	MLDP PER DIEMS	1,000.00	1,000.00
16468	5/10/2021	hbi office plus S031457	OFFICE/FIRE/PW/POLICE OFFICE	737.41	737.41
16469	5/10/2021	JDM Construction Corp 21-0412	LEAD PAINT SAMPLE - OLD LIFT 2	388.50	388.50
16470	5/10/2021	Jim Weninger 82 83	RRSP CONTRIBUTIONS ZOOM/SUPPLIES	5,368.58 111.32	5,479.90
16471	5/10/2021	John Brooks Company Ltd 2407635/2406508	IMPELLER/WEAR PLATE LIFT 1	2,849.09	2,849.09
16472	5/10/2021	Loraas Disposal Services 138	GARBAGE/COMPOST PICKUP	15,276.50	15,276.50
16473	5/10/2021	McGill's Industrial Service 21-2041/21-0581	VAC LINE LIFT 2/FLUSH LINES	3,430.08	3,430.08
16474	5/10/2021	Meidl Honda			

Report Date  
5/07/2021 11:28 AM

*Proposed*

Dalmeny  
**Accounts for Approval**  
As of 5/07/2021  
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		90464	BRUSH TRUCK REPAIR	429.15	429.15
16475	5/10/2021	<b>Mini Tune Lawn &amp; Landscape</b> 160082	HUSTLER 104/72 PARTS	1,467.65	1,467.65
16476	5/10/2021	<b>Minister of Finance</b> 40	DECEMBER SCHOOL TAX OUTAGE	142.31	142.31
16477	5/10/2021	<b>MuniCode Services Ltd.</b> 51946	BUILDING INSPECTIONS	154.50	154.50
16478	5/10/2021	<b>Nor-Tec Linen Services</b> RI885931	OFFICE/POLICE/ARENA MATS	91.34	91.34
16479	5/10/2021	<b>Pitney Bowes Global Credit Ser</b> 3201703073	OFFICE POSTAGE LEASE	27.77	27.77
16480	5/10/2021	<b>Pitney Works</b> 96	POSTAGE	1,050.00	1,050.00
16481	5/10/2021	<b>Princess Auto</b> 3183791	PW-SHOP SUPPLIES	35.47	35.47
16482	5/10/2021	<b>Reed Security</b> 1526256	SECURITY CAMERAS	529.47	529.47
16483	5/10/2021	<b>Regent Signs</b> 5258	FARMERS MARKET SIGN	246.64	246.64
16484	5/10/2021	<b>Rempel Engineering</b> 18130	TOWN SHOP ENGINEERING	25,035.00	25,035.00
16485	5/10/2021	<b>Robertson Implements</b> P10623/P11186	FIRE-OIL/JERRY CAN/CHAIN	102.53	102.53
16486	5/10/2021	<b>Robertson Stromberg</b> 631606	OFFICE LEGAL	130.08	130.08
16487	5/10/2021	<b>S.U.M.A.</b> 95706	TOWN ROAD SIGNS	611.92	611.92
16488	5/10/2021	<b>Sask Research Council</b> 11876/1212330	WATER LAB TESTING	364.61	364.61
16489	5/10/2021	<b>Saskatoon Wholesale Tire</b> 600551	E23 TIRE REPAIR-SECOND PMT	152.62	152.62
16490	5/10/2021	<b>SaskTel CMR</b> 380	SASKTEL PMT	682.99	682.99
16491	5/10/2021	<b>Sea Hawk Specialized</b> 4465	FIRE-FOAM/GAS	1,261.14	1,261.14
16492	5/10/2021	<b>SPI Health and Safety Inc.</b> 11120903/01349	FIRE-SCBA/SEAT/PW- GLOVES	222.04	222.04
16493	5/10/2021	<b>Stevenson Industrial</b> 20189	BRINE LINE COUPLING	1,079.65	1,079.65
16494	5/10/2021	<b>Surge Ahead Electrical</b> 412/411	DISCONNECT OLD LIFT 2/ARENA	799.20	799.20
16495	5/10/2021	<b>Swish-Kemsol</b> 277543	ARENA JANITORIAL	111.97	111.97

Report Date  
5/07/2021 11:28 AM

*Proposed*

Dalmeny  
**Accounts for Approval**  
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
16496	5/10/2021	<b>The Technical Safety Authority</b> BR-00143087	ARENA ANNUAL LICENSE FRIDGE	65.00	65.00
16497	5/10/2021	<b>Value Tire</b> SM013086	HUSTLER 104/72 RIB	149.29	149.29
				Total for AP:	123,769.91



Mat Halcro

## Invoice

Invoice number: 231  
Invoice date: 03/05/2021  
Due date: 17/05/2021

Project number: 508  
Project name: Cinema Under the Stars Package - E40 (Town Of Dalmeny)  
Period: 25/06/2021 - 27/06/2021  
Customer number: 923  
Tax number:

## Equipment

Name	Unit price	Factor	Price
<b>Cinema Package</b>			
1 E40 Open Air Cinema Package	\$ 2,650.00	1	\$ 2,650.00
<b>Total Cinema Package:</b>			<b>\$ 2,650.00</b>
<b>Movie License</b>			
1 Movie License	\$ 250.00	1	\$ 250.00
<b>Total Movie License:</b>			<b>\$ 250.00</b>
<b>Total rental equipment:</b>			<b>\$ 2,650.00</b>
<b>Total sale items:</b>			<b>\$ 250.00</b>

## Transport

Name	From	Until	Price
<b>Transport</b>			
1 Cargo Trailer	25/06/2021 05:00pm	26/06/2021 01:00am	\$ 0.00
<b>Total Transport:</b>			<b>\$ 0.00</b>
<b>Total transport:</b>			<b>\$ 0.00</b>

Partial invoice: 50%  
Price excl. tax: \$ 1,450.00  
5% Tax: \$ 72.50  
Price incl. tax: \$ 1,522.50

Pay via credit card

## Payment Terms

We accept (In Order Of Preference)

- 1) E-Transfer (ArmedWithHarmony@gmail.com) Password: harmony
- 2) Cheque (pay to "Armed With Harmony" & Mailed to 346 Assaly Street Saskatoon, SK S7T 0E2)
- 3) Cash
- 4) Credit Card (Visa/Master Card/American Express) (call 306-881-9603 can take over the phone)  
- Download Our Secure Credit Card Authorization Form (print, sign, scan and e-mail it back to us)  
\*form is also on the final page of the agreement

Information required for manual credit card payment is as follows:

Card Type:

Name On Card:

Card Number:

Expiry Month & Year:

CVV # (3 Digit Code On The Back Of The Card. 4 Digit On Front For Amex)

Postal Code (where the paper bill would be mailed to):

- 5) Pay Via Credit Card Direct & Online Thru Paypal = ArmedWithHarmony@gmail.com  
[https://www.paypal.com/cgi-bin/webscr?cmd=\\_s-xclick&hosted\\_button\\_id=7WH5SAEXMF786](https://www.paypal.com/cgi-bin/webscr?cmd=_s-xclick&hosted_button_id=7WH5SAEXMF786)

# Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	c Type	Amount
<a href="#">Anderson, Alicia</a>	C	252.50
<a href="#">Anderson, Scott</a>	C	1446.00
<a href="#">Boisvert, Lacy</a>	C	301.18
<a href="#">Bradley, Matt</a>	C	311.18
<a href="#">Bueckert, Greg</a>	C	311.18
<a href="#">Desnoyers, Eric</a>	C	311.18
<a href="#">Dorner, Tyler</a>	C	1498.47
<a href="#">Dyck, Bradley</a>	C	1459.90
<a href="#">Elder, Rick</a>	C	1198.72
<a href="#">Furi, Bonnie</a>	C	289.62
<a href="#">Halcro, Mathew</a>	C	1340.90
<a href="#">Hollingshead, Jayson</a>	C	1355.64
<a href="#">Honeker, Shella</a>	C	254.26
<a href="#">Hueser, Wilbur</a>	C	252.50
<a href="#">Janzen, Kelly</a>	C	1321.06
<a href="#">Johnson, Jeffrey</a>	C	1668.52
<a href="#">Klein, Marlys</a>	C	827.47
<a href="#">Kroeker, Jonathan</a>	C	693.27
<a href="#">Rowe, Scott</a>	C	1990.61
<a href="#">Slack, Edward</a>	C	311.18
<a href="#">Splawinski, Scott</a>	C	1525.65
<a href="#">Trayhome, Laurelea</a>	C	583.76
<a href="#">Van Meter, Christine</a>	C	1582.51
<a href="#">Weninger, Jim</a>	C	2466.85
<a href="#">Zoller, Anna-Marie</a>	C	311.18

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23,865.29

April Outstanding Municipal and School Property Taxes, along with Frontage Taxes

2021 TIPPS           \$65,826.06/month  
 2020 TIPPS           \$60,825.46/month  
 2019 TIPPS           \$54,529.98/month  
 2018 TIPPS           \$49,612.37/month

2021	Current	Arrears	Total
Municipal	\$ (229,288.79)	\$ 178,225.78	\$ (51,063.01)
School	\$ (82,495.60)	\$ 31,225.81	\$ (51,269.79)
Frontage	\$ (193.69)		\$ (193.69)
Totals	\$ (311,978.08)	\$ 209,451.59	\$ (102,526.49)

2020	Current	Arrears	Total
Municipal	\$ (210,484.17)	\$ 267,651.24	\$ 57,167.07
School	\$ (76,344.37)	\$ 57,398.55	\$ (18,945.82)
Frontage	\$ (141.92)		\$ (141.92)
Totals	\$ (286,970.46)	\$ 325,049.79	\$ 38,079.33

2019	Current	Arrears	Total
Municipal	\$ (179,192.97)	\$ 182,573.20	\$ 3,380.23
School	\$ (65,688.89)	\$ 43,354.49	\$ (22,334.40)
Frontage	\$ (243.74)		\$ (243.74)
Totals	\$ (245,125.60)	\$ 225,927.69	\$ (19,197.91)

2018	Current	Arrears	Total
Municipal	\$ (164,802.87)	\$ 180,351.69	\$ 15,548.82
School	\$ (62,084.26)	\$ 42,543.22	\$ (19,541.04)
Frontage			
Totals	\$ (226,887.13)	\$ 222,894.91	\$ (3,992.22)

2017	Current	Arrears	Total
Municipal	\$ (148,456.86)	\$ 205,446.18	\$ 56,989.32
School	\$ (58,130.28)	\$ 58,668.56	\$ 538.28
Frontage			\$ -
Totals	\$ (206,587.14)	\$ 264,114.74	\$ 57,527.60

2016	Current	Arrears	Total
Municipal	\$ (135,409.73)	\$ 165,976.03	\$ 30,566.30
School	\$ (53,143.53)	\$ 48,658.48	\$ (4,485.05)
Frontage			\$ -
Totals	\$ (188,553.26)	\$ 214,634.51	\$ 26,081.25



*Correspondence "A"*

# Public Notice

*Ready for Council  
May 7/21*

(Section 128 of The Municipalities Act)

## *Town of Dalmeny*

---

Public notice is hereby given in accordance with the *Public Notice Policy* adopted by the Town of Dalmeny that:

The Council of the Town of Dalmeny intends to deal with the following matter at a meeting to be held at 7:00 p.m. in the Town of Dalmeny Council Chambers on Monday, May 10, 2021 through video conferencing due to the Covid-19 Pandemic.

- *To borrow by way of loan Two Million dollars (\$2,000,000.00) for the construction of a new Public Works Shop/Fire Storage Area at 111 Third Street South in 2021.*
- *The amortization period of the loan will be Ten (10) years with interest estimated to be below Three (3) Percent.*
- *The present Public Works Shop has been used since circa 1965 and requires many updates. Also, in 2020 the Public Works Shop was sold to the Ministry of Highways and Infrastructure for proposed Highway 305 West upgrades.*
- *The Fire Storage Area will be used by the Fire Rescue Department for the storage of their equipment and for training purposes. Presently, the Fire Rescue Department stores equipment off-site and outside.*
- *This loan will increase the Town's debt limit by Two Million dollars (\$2,000,000.00)*

Jim Weninger  
Chief Administrative Officer  
Town of Dalmeny  
April 21, 2021



## CAO REPORT

May 10, 2021

### **1. 2021 Census – Government of Canada:**

The #2021Census can be completed online beginning May 3! The Town of Dalmeny will use the data collected from the census in its planning and advocating for funding for a variety of infrastructure developments and community programming. It is essential that every citizen is counted! This will benefit all areas of our municipality, including protection services, business and investment growth, recreational and cultural programming, educational and family services, health and wellness, utilities and transportation, and so much more.

For more information about the 2021 Census, visit [www.census.gc.ca](http://www.census.gc.ca)

### **2. Fire Ban – Town of Dalmeny:**

On Tuesday, May 4, 2021 Fire Chief Rick Elder issued the following Fire Ban:

"We have had very limited precipitation, extremely low humidity even on cooler days, and exceeded crossover (extreme fire behavior conditions) on more than one occasion. The Fire danger map has indicated high to extreme fire danger for several days. Given the arid weather conditions, a complete fire ban has been enacted for the Town of Dalmeny, effective immediately. Until conditions improve, all outdoor open fires (pits, chiminea's, and fireworks) are not allowed during the ban. Barbeques and gas fire tables are exempt from this ban."

### **3. Saskatchewan Assessment Management Agency (SAMA):**

The Town received one assessment appeal for 2021. Hopefully, between SAMA, the Town and the property owner, we will be able to come to an acceptance through an Agreement to Adjust.

### **4. SaskPower Community Rink Relief Program:**

The Town has qualified for the SaskPower Community Rink Relief Program from March 1 to September 30, 2021. This should reduce the yearly electrical cost by \$500.00 to \$1,000.00.

### **5. 2020 Draft Financial Statement:**

I am presently reviewing the 2020 Draft Financial Statement and will invite the Auditing Firm of Jensen Stromberg Chartered Professional Accountants to the Monday, May 31, 2021 Regular Council meeting, if Council wishes them to attend. This will allow Jensen Stromberg Chartered Professional Accountants to answer any questions Council may have.

### **7. Utility Billing:**

The Utility Billing for the period March 1, 2021 to April 30, 2021 has been prepared and mailed. The total amount for the Utility Billing was \$207,636.78, as follows:

○ Water Services	\$93,296.44
○ Sanitary Sewer Services	\$84,688.35
○ Waste Collection Fees	\$29,651.99

Jim Weninger, Chief Administrative Officer

*New Business "A"*

*Ready for  
Council  
May 7/21*



**MINUTES**  
**Regional Committee Meeting**  
**April 20, 2021**

---

**9:30 – 11:00 a.m. | Zoom Video Conference**

**Attendees:**

Mayor Gary Philipchuk, Chair – City of Warman  
Andrea Carroll – Town of Langham  
Dana Kripki – City of Saskatoon  
Shelley Worth – Town of Delisle  
Brennan Gasmu – City of Warman  
Richard – Town of Dundurn  
Rebecca Row – RM of Corman Park

Jacquie Griffiths – Town of Aberdeen  
Jamie Martens – City of Martensville  
Dillon Shewchuk – City of Martensville  
Reeve Judy Harwood – RM of Corman Park  
Mayor Dennis Helmuth – Town of Rosthern  
Colin Aebig – Town of Rosthern  
Tracey Desjarlais – Whitecap Dakota First Nation

**SREDA:**

Alex Fallon – President & CEO  
Joanne Baczuk – Director, Economic Development  
Kristen Johannesson – Manager, Regional Economic Development  
Terra Penner – EA & Office Manager

**1. Introductions**

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Chair, Mayor Philipchuk, called the meeting to order at 9:30 a.m., and introductions were provided.

**2. Agenda Confirmation**

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"THAT the agenda be accepted as presented."

Moved / Seconded by Reeve Harwood / Shelley Worth

Carried.

**3. February 2021 Committee Minutes Approval**

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There was no business arising from the previous meeting minutes.

"THAT the minutes be approved as presented."

Moved / Seconded by Jamie Martens / Brennan Gasmu

Carried.

**4. Regional Roundtable**

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- a) **Regional Collaboration:** The Committee was encouraged to share examples of collaboration between their communities and neighboring communities, or potential opportunities for partnerships. The taskforce assembled to address COVID-19 struggles comprised of Warman, Martensville and the Prairie Sky Chamber was noted. As the pandemic progressed, the group is starting to discuss other topics as well. Martensville noted the discussions the community has had

with Rosthern in regard to recruiting physicians; many communities agreed that it can be difficult to recruit doctors, as well as find the space to house them. Additionally, ambulatory services can be an issue as well. Corman Park mentioned P4G, and this led to discussions around utilizing this type of model for other joint planning opportunities (for example, Corman Park, Langham and the Ag in Motion group). Warman's council has been discussing the idea of a regional node and creating a physical pathway (bike/walking trail) between its city and Martensville. A catalyst such as a school built between the two centres was mentioned. The City, Corman Park, and a number of First Nations are involved in the South East Planning Concept, and would like to encourage First Nation partnerships when considering long-term planning.

SINP was also discussed. Many municipalities are having issues with SINP clients being approved through the program but not running an actual business. Many will occupy a store front with locked doors, manipulating the system as they are aware of the Integrity Officer's scheduled visits. Some communities are planning to write a letter to the Province to request a minimum English language standard so that they are able to communicate with the clients and help them be successful, or at least plan for the next businesses to occupy the space. Perhaps SREDA could help facilitate a Regional letter to the province expressing concerns and request changes to the program.

Rosthern spoke about the Twin Rivers Group, whose bigger project is the hospital replacement, which is ongoing. They facilitate shared emergency services, and the RCMP takes possession of the land on which the new barracks will be built in May. Rosthern has been busy throughout COVID, and they plan to hire a Planner.

The Committee also discussed ways in which to recognize businesses and community leaders. Suggestions included being present for opening day for new businesses, social media, support with spending, encouraging business owners to apply for business awards and profiling companies in publications. Langham has created a Shop Local page on Facebook promoting open businesses, and in November the town hosts a shop Langham event where every local receipt submitted counts as an entry for a weekly prize.

"THAT the discussion be received as information."

Moved / Seconded by Brennan Gasmó / Jamie Martens

Carried.

## 5. Reports

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- a) **SREDA Projects Update Report:** Completed projects included the Regional Revitalization Grants awarded to Warman, Clavet (2), Martensville and the RM of Corman Park. The Council Diversity Report, which was started last year in order to create a baseline, was sent to 32 municipalities and had a 66% participation rate; the Committee found the information valuable. It was suggested to extend the survey to include administration as well.

Projects in Progress include Project Ribbon, The Bruce Richet Award and Townfolio. A Project Ribbon stakeholder engagement session is being held on April 29 and all Regional Members are invited to participate. The Bruce Richet Award will be presented alongside the Wanda Hunchak Leadership Award at SREDA's AGM on May 6; packages and invites to be sent out this week. Townfolio has recently been acquired by an Edmonton firm called MuniSight. SREDA requested feedback from the

Committee regarding whether they found the Townfolio data to be useful or if they sought the information elsewhere; the majority indicated they appreciated the Townfolio stats and used them often. The City of Saskatoon indicated that they often put in custom requests to Statistics Canada for regional population for their P4G work.

Ongoing Projects included How's Business, the Regional Digest, the Regional Council Dashboard and SREDA articles. How's Business is a new SREDA-produced article highlighting local businesses and any recommendations for regional businesses can be sent to Kristen. Any information or stories from each community can be forwarded to Kristen to be featured in the Regional Digest. The Regional Council Dashboard started as an internal document, but has been shared with the Committee as well, in order to keep the members comprised of issues and topics discussed at each respective council meeting. The Committee agreed they found the dashboard useful.

"THAT the SREDA Projects Update Report be added to each members' next Council meeting agenda."

Moved / Seconded by Jamie Martens / Dennis Helmuth

Carried.

## **6. Announcement / Other Business**

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The RM of Corman Park has had discussions with First Nation developers who would like to look into partnerships and the Reeve wondered if there was a way we could involve them in the Committee discussions and foster relationships. SREDA agreed to consider involvement options. It was noted that the Prairie Rivers Reconciliation Committee often discusses business as well.

## **7. Next Meetings**

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The dates for the next meetings were provided.

## **8. Adjournment**

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The Chair adjourned the meeting at 10:51 a.m.



# SREDA PROJECTS REPORT

## COMPLETE

### Regional Economic Development Revitalization Grant

The SREDA Revitalization Grant was created to support Saskatoon Region municipalities and First Nation governments embarking on economic development initiatives. Eight applications covering a variety of projects were received. The successful projects included:

- **The City of Warman (\$7,500)**, for a Retail Market Analysis to assist in identifying retail opportunities and attracting investment to Warman;
- **The Village of Clavet:**
  - (\$5,250) for a Lagoon Expansion Study to identify options for expanding its lagoon, which will enable the village to attract and accommodate more commercial and residential development, and
  - (\$1,500) for a Mini Mall Service Agreement, which will allow the development of a Mini Mall to start. The Mini Mall will accommodate up to eight new businesses in the village;
- **The City of Martensville (\$5,750)**, for an Industrial Competitiveness and Capacity Analysis in order to better understand how to improve the community's position to attract and support industrial activity; and
- **The RM of Corman Park (\$10,000)**, for a South East Concept Plan, which will address municipal and First Nations' current and expected business growth pressures in a comprehensive, regional manner.

### Council Diversity Survey

Although any interested individual can run for council, differences in opportunity and barriers such as financial resources for campaigning exist. Fostering diversity starts with evaluating the current council environment to set a baseline from which to measure change. SREDA set out to establish that benchmark in 2020 with a confidential survey sent to all 32 municipalities in the Saskatoon Region. The survey findings have been attached in Appendix A.

In the fall, a follow-up survey will be sent to all 32 Saskatoon Region municipalities to analyze how or if their councils have changed since last year.

This is an informative survey that is being conducted at numerous organizations, including the Government of Canada, which just released their 2020 Corporations Canada diversity disclosure data report. Information about Canada's report can be found here:

<https://www.canada.ca/en/innovation-science-economic-development/news/2021/04/minister-champagne-marks-the-publication-of-the-2020-corporations-canada-c-25-diversity-disclosure-data-report.html>

## IN PROGRESS

### Project Ribbon

Project Ribbon's Phase 2 report is complete, and a stakeholder engagement session is happening on April 29<sup>th</sup> from 10:00 – 11:30 AM via Zoom. All Regional members have been invited. If you have not received an email invitation and would like to attend, please contact [kjohannesson@sreda.com](mailto:kjohannesson@sreda.com).

Project Ribbon is a three-part strategy to attract large value-added agribusinesses to the Saskatoon Region. Part 1 analyzed the entire Region to identify areas with the greatest potential for such a facility. Part 2 consisted of a detailed analysis to determine the costs of bringing key utility services and upgrades to the three key areas identified in Phase 1. Phase 3 will consist of developing a strategy to market the areas.

### Bruce Richet Award

The Bruce Richet Award will be announced at the SREDA AGM, happening on May 6 from 12:00 – 1:00 PM. A meeting invitation will be sent to the SREDA Regional Committee in the following days.

### Townfolio

Townfolio was a Saskatoon technology company that created community profiles for municipalities using public data sources. SREDA was Townfolio's first client and has been contracting them since 2016 to provide our Regional Members with community profiles. In 2021, MuniSight acquired Townfolio. MuniSight is a software company based out of Edmonton that provides data services for municipal governments.

With the acquirement of Townfolio by MuniSight, SREDA is evaluating the benefit of the services we receive from them. Currently, SREDA does not use Townfolio as a data resource. SREDA's Economic Intelligence team gathers data from other sources such as the Conference Board of Canada, Statistics Canada, and several databases we have access to through the Square One program. Additionally, the webpage analytics show that the data is being used very little by users and visitors.

SREDA is determining the best course of action to provide economic data to our partners and businesses. If you have any questions or concerns, please contact [kjohannesson@sreda.com](mailto:kjohannesson@sreda.com).

All of the Townfolio profiles can be viewed here: <http://sreda.com/life-in-saskatoon/the-region/>

## **ONGOING**

### **How's Business**

How's Business is a monthly article produced by SREDA to highlight businesses that have taken part in our programs. The articles will highlight business's past successes and future plans while sharing how SREDA's programs helped them achieve their goals. The articles will also give the businesses a new audience to access, as their stories will be shared via the SREDA NEWSflash, social media, and on our website.

Our first article, on Maven Water & Environment, highlighted the company's facility expansion plans and strategy to hire 100 new employees. It was one of our most-read stories and helped Maven receive the attention they wanted.

Over the next months, regional businesses that were part of SOAR and our Small Business Emergency Continuity Grant Program will be highlighted in the How's Business articles.

If you have any recommendations for Regional businesses that SREDA should highlight, please email [kjohannesson@sreda.com](mailto:kjohannesson@sreda.com).

To view our first article, on Maven Water & Environment, visit our website:  
<https://sreda.com/maven-water-environment-growth-to-create-100-new-jobs-in-saskatoon/>

### **Regional Digest**

The Regional Digest was developed to keep Regional Members informed of what is happening in the Saskatoon Region. It includes major news, events, and opportunities for SREDA Regional Members. If you would like to receive the Regional Digest, sign up here:  
<https://mailchi.mp/eb71af162e0a/regionaldigest>

If there are any stories your community would like highlighted in the Regional Digest, please email [kjohannesson@sreda.com](mailto:kjohannesson@sreda.com).

### **Saskatoon Region Council Dashboard**

SREDA developed the Saskatoon Region Council Dashboard to track what municipalities in the Region are working on and determine areas for collaboration and future economic development projects.

Since its inception in 2020, the dashboard has been used for internal tracking; however, it may be beneficial for Regional Members to utilize as well. The Council Dashboard has been attached in Appendix B.



## SREDA Articles

SREDA has an economic intelligence specialist and communications specialist on staff who create articles highlighting various aspects of the local economy. Below are several articles the SREDA team released earlier this year.

- Critical mineral opportunities abound in the Saskatoon Region  
<https://sreda.com/critical-mineral-opportunities-abound-in-the-saskatoon-region/>
- Saskatoon Region labour market improves in February  
<https://sreda.com/saskatoon-labour-market-improves-in-february/>
- Gender diversity increasing on Saskatoon Region boards  
<https://sreda.com/gender-diversity-increasing-on-saskatoon-region-boards/>
- Tide turning as Saskatoon reaches 58.5% economic recovery  
<https://sreda.com/tide-turning-as-saskatoon-reaches-58-5-economic-recovery/>
- Is Saskatchewan a global leader in Techmodity?  
<https://sreda.com/is-saskatchewan-a-global-leader-in-techmodity/>
- A ready-made roadmap to recovery?  
<https://sreda.com/a-ready-made-roadmap-to-recovery/>
- The top 5 trends entrepreneurs need to know in 2021  
<https://sreda.com/the-top-5-trends-entrepreneurs-need-to-know-in-2021/>

To receive news and insights on the local economy, sign up for the SREDA NEWSflash [here](#).

## FUTURE

If you have any questions about other programs and projects we are working on, please contact [kjohannesson@sreda.com](mailto:kjohannesson@sreda.com) to find out more.





## **The State of the Region: Diversity on Saskatoon Region Councils in 2020**

Wednesday, April 14, 2021

**“Strength lies in  
differences, not in  
similarities”**

- Stephen Covey

## Background

Diverse municipal councils ensure that a broad range of community voices are represented in the decision-making process. Although any interested individual can run for council, differences in opportunity and barriers such as financial resources for campaigning exist. Fostering diversity starts with evaluating the current council environment to set a baseline from which to measure change. SREDA set out to establish that benchmark in 2020 with a confidential survey sent to all 32 municipalities in the Saskatoon Region. In the future, SREDA will conduct additional surveys to assess municipal council diversity on a yearly basis.

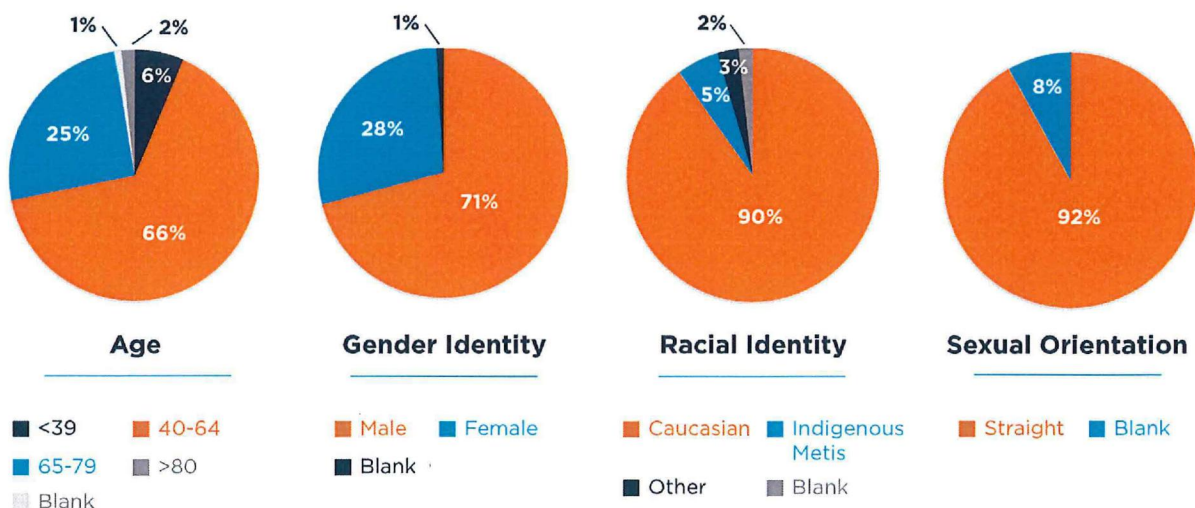
## Method and Participation Rate

Surveys were completed on a voluntary bases. The data from all survey responses was aggregated to determine the current state of the Region's council diversity while maintaining privacy at the municipal level. Council members were surveyed on age, gender identity, racial identity, sexual orientation, disability status and immigration status.

Of the 32 municipalities in the Saskatoon Region, 66% responded to the 2020 diversity survey. SREDA's Regional members had a slightly higher participation rate of 69%. Larger municipalities were underrepresented in survey responses, with 13% of responses received from cities, 35% from towns and 52% from villages and rural municipalities (RMs).

## Survey Results

90% of those surveyed reported that they believe their municipality's council is representative of the overall community they serve. Results are as follows:





## Survey Results continued

Survey respondents were predominantly (92%) over the age of 40 and straight identifying, with no respondents choosing the 2SLGBTQ+ option, as well as primarily (90%) Caucasian. A majority (71%) of respondents were men.

76% of Saskatoon Region council members reported having no disabilities. 5% responded that they had a disability related to vision, 3% reported a disability related to hearing and 1% answered that they had a physical disability. 5% of those surveyed reported multiple disabilities, 3% responded Other and 7% left this question blank.



No respondents chose the Interprovincial or International options for immigration status.

## What next?

While a vast majority of Regional council members believe their council is representative of their community, the aggregate survey results show some areas to examine further. For instance, women make up approximately 50% of the Region's population but account for 28% of council members. It may be worth examining whether barriers exist for women and other less represented groups, such as younger adults. This report will act as a baseline, and as SREDA continues to conduct municipal council diversity surveys in the years to come, we hope to enable the Region to have informed conversations about promoting growth for a future where all people can thrive.



#### **Our Role**

The Saskatoon Regional Economic Development Authority (SREDA) strengthens the local economy so that all people can thrive here. We assist entrepreneurs with starting and expanding their businesses, develop Indigenous economic reconciliation strategies, support the rebound and growth of local businesses and coordinate effective collaboration to encourage growth across the Saskatoon Region.

#### **Visit Us**

103-202 4th Avenue North | Saskatoon, SK S7K 0K1  
P: 306-664-0720 | E: [info@sreda.com](mailto:info@sreda.com) | [SREDA.com](http://SREDA.com)

## APPENDIX B: COUNCIL DASHBOARD

### 2021 Regional Council Dashboard

This dashboard tracks economic development & planning initiatives discussed at Saskatoon Region council meetings. Additionally, it includes actions SREDA needs to take.

Municipality	Council Date	Category	Notes	Project Status	SREDA Action	SREDA Notes	SREDA Progress
Dalmeny	11-Jan	Rink Grant	Applied for the Community Rink Affordability Grant; Will get \$2,500 per ice surface & receive money in February	Complete	Knowledge	N/A	Complete
Langham	11-Jan	Housing	Housing Study	Complete	KJ	<a href="#">Review Study</a>	In Progress
Langham	11-Jan	Agribusiness	Agribusiness Bylaw - to help attract agribusinesses interested in Langham & area (due to Ag in Motion)	Complete	KJ	<a href="#">Review Bylaw</a>	Complete
Langham	11-Jan	Ec Dev Strategy	Economic Development Strategic Plan	Complete	KJ	<a href="#">Review Study</a>	In Progress
RM Corman Park	11-Jan	P4G	P4G District Official Community Plan, P4G Planning District Agreement, and P4G District Zoning Bylaw will be sent to the Province for review and ministerial approval and establishment of the P4G Planning District in summer 2021.	In Progress	Knowledge	N/A	Complete
RM Corman Park	11-Jan	P4G	P4G North Concept Plan approximately 6 months behind schedule & transportation delays remain an issue	In Progress	Knowledge	N/A	Complete
RM Corman Park	11-Jan	Building Permits	2020 Building permits (all uses) = 226 permits, and value of construction was over \$55 million	Complete	Knowledge	N/A	Complete
RM Corman Park	11-Jan	Home Based Business	Application to operate a home based business consisting of storing, refurbishing, and reselling of pallets and barrels; Denied based on unsuitability as a home based business and the operation being better suited to an industrial park	Complete	Knowledge	N/A	Complete
RM Corman Park	11-Jan	Planning Study	RFP for Municipal Floodplain Planning Policy awarded to Stantec at a cost of \$68,557.20	Complete	Knowledge	N/A	Complete
RM Corman Park	11-Jan	Planning Study	South East Concept Plan (\$300,000 & already received \$75,000 grant through TSS). Urban Systems was awarded the contract for \$299,263. Corman Park & Saskatoon will both contribute \$112,131.50 to the project. Plan to be completed by Jan 2022.	In Progress	Knowledge	N/A	Complete
RM Corman Park	11-Jan	Tax Incentive	Varzari Trading Ltd., a steel service center and metals processing business. (enter into agreement at 25% tax agreement level due to business not applying years after development was completed)	Complete	Knowledge	N/A	Complete
RM Corman Park	11-Jan	Tax Incentive	Request from Bizhub Industrial Park to consider a new policy aimed at providing financial assistance to developers through property tax abatements or deferrals. Further discussion at Feb meeting	In Progress	Knowledge	N/A	Complete
Warman	11-Jan	Needs Assessment	Civic Facility Needs Assessment (city hall, public works, admin office, RCMP building)	Complete	Knowledge	N/A	Complete
Warman	11-Jan	Rail	CN letter encouraging all the members of the P4G to incorporate the Guidelines for New Development in Proximity to Railway Operations	Complete	KJ	Share in Regional Digest?	Complete
Clavet	12-Jan	SREDA	General SREDA Updates	Complete	Knowledge	N/A	Complete
Clavet	12-Jan	Internet	Redbird Communications applying for Federal Government funding under Rapid Response Stream, Universal Broadband Fund on behalf of Clavet; if successful, Village will allow Redbird to provide fibre optic Infrastructure underground service in Village limits, at no cost to the village	In Progress	KJ	Follow up	To Do
Clavet	12-Jan	Regional Grant	Hiring Associated Engineering to help with Mini-Mall Service Agreement	Complete	Knowledge	N/A	Complete
Delisle	12-Jan	Rezoning	Bylaw to rezone Railway Ave as Highway Commercial was passed	Complete	Knowledge	N/A	Complete
Martensville	12-Jan	P4G	P4G Occupancy Agreement - P4G director & funds housed at RM of Corman Park	Complete	Knowledge	N/A	Complete
Martensville	12-Jan	Development	Industrial Capacity and Competitiveness Project - progressing with data compilation, values and inventories of industrial land. Draft expected in mid-February	In Progress	Knowledge	Recipient of Regional Grant of \$5,750	Complete
Martensville	12-Jan	Affordable Housing	Affordable Housing - developer applying for approval from CHMC for affordable housing in Mart under Rapid Housing Initiative	In Progress	KJ	Follow up	Complete
Martensville	12-Jan	SINP	Challenge = getting the businesses to become more engrained and active in the community and customers; Chamber of Commerce putting together info for businesses	In Progress	KJ	Share information shared with Warman	Complete
Martensville	12-Jan	Lease Space	Inquiry from a property owner in Martensville to gauge interest in lease space and demand for smaller office areas	In Progress	KJ	Share with SQI	To Do
Martensville	12-Jan	Food Bank	Received food bank proposal; gathered data on food banks in other small communities; being considered	In Progress	KJ	Follow Up	To Do
RM of Blucher	13-Jan	Gas Tax	Gas Tax Fund Approval for Upgrade of 7.24 km of grid road south of Highway 763	Complete	Knowledge	N/A	Complete
Warman	14-Jan	Taxes	2021 - 1.6% property tax increase	Complete	Knowledge	N/A	Complete
RM Corman Park	18-Jan	Sask Lotteries Grant	R.M. of Corman Park 2022/2023 Sask Lotteries Grant is \$54,407. This grant is given to non-profits for development of sport, cultural and recreation programs.	Complete	Knowledge	N/A	Complete
RM Corman Park	18-Jan	SGI Traffic Grant	Received notification in December that the R.M. was successful in 2 of the 3 project submissions to the 2020 SGI Traffic Safety Fund program. (Radar speed signs & radar speed lights approved)	Complete	Knowledge	N/A	Complete
RM Corman Park	18-Jan	SGI Traffic Grant	RM applying for 2021 SGI Traffic Safety Fund program for streetlight installation	Not Started	Knowledge	N/A	Complete
Rosthern	18-Jan	Recreation	Town enter into an agreement with the Valley Regional Park to have a cross country ski trail on the golf course	Complete	Knowledge	N/A	Complete
Rosthern	18-Jan	Cannabis	APPROVED: Red's Liquor & Beer for a cannabis retail license in the liquor store	Complete	Knowledge	N/A	Complete
Warman	18-Jan	P4G	Jan 28th ROC meeting - discussing appointing chair for ROC, ZB progress, North concept plan, and P4G financials	Complete	Knowledge	N/A	Complete
Warman	18-Jan	Building Permits	2019 & 2020 Building Permit numbers and construction values. 2020 Commercial/Industrial Permits (new & reno's) = 30 permits, total value of \$4,327,700	Complete	Knowledge	N/A	Complete



Warman	18-Jan	Business Expansion	Manufacturer of Dental Implants has requested discretionary use approval to operate out of Unit 6- 1210 Industrial Road.	In Progress	KJ	Follow Up	To Do
Warman	18-Jan	Development	Did research to determine if other municipalities have cost shared or fronted money for a piece of infrastructure that they wanted to see constructed sooner than projected timelines of a developer.	In Progress	Knowledge	N/A	Complete
Warman	18-Jan	Tax Incentive	Multi-Unit Tax Incentive Policy - a short term incentive to try to stimulate the market to construct more multi-unit rentals; In effect until 2030 or until 200 units are built; abatement max is \$25,000	Complete	KJ	<a href="#">Review Policy</a>	Complete
Aberdeen	19-Jan	Recreation	RM, Town Council and Charities Board is looking at ways to keep Rec Complex open	In Progress	Knowledge	N/A	Complete
Asquith	20-Jan	Rink Grant	Received \$2,500 from Community Rink Affordability Grant	Complete	Knowledge	N/A	Complete
Asquith	20-Jan	Nutrien Grant	Received \$11,850 from Nutrien Grant for Fire Department	Complete	Knowledge	N/A	Complete
Saskatoon	25-Jan	Waste	2021 Solid Waste Diversion & Reduction Plan	Complete	KJ	<a href="#">Review Plan</a>	To Do
Saskatoon	25-Jan	Bylaw	Conversion Therapy - Prohibited Businesses Bylaw (CK 100-26) approved	Complete	Knowledge	N/A	Complete
Warman	25-Jan	Council Remuneration	Update to Council Indemnity Policy	Complete	Knowledge	N/A	Complete
Rosthern	01-Feb	Transfer Station	Created a Transfer Station Emergency Operations Plan	Complete	Knowledge	N/A	Complete
Rosthern	01-Feb	Transfer Station	Adopted an operations plan and an emergency plan for the Transfer Station	Complete	Knowledge	N/A	Complete
Rosthern	01-Feb	Grant	Cost-shared grant with Federal and Provincial Gov't approved. Rehabilitate arena floor & roof and replace arena boards & fan system. Estimated total project is \$1.4 million (Town's portion \$373,800)	Complete	Knowledge	N/A	Complete
Rosthern	02-Feb	Public Health	Renting Community Multi-purpose Centre to Sask Health from Mar 1, 2021 to Sept 30, 2021 for a vaccination centre for a monthly rental fee of \$3,616.00 plus GST.	Complete	Knowledge	N/A	Complete
Dalmeny	08-Feb	Bylaw	Prepared Development Levy Bylaw - purposes of recovering all or a part of the capital costs of providing services and facilities associated with a proposed development, directly or indirectly	In Progress	KJ	<a href="#">Review Bylaw (pg. 23)</a>	Complete
Langham	08-Feb	Website	New website live	Complete	KJ	<a href="#">Check it out</a>	Complete
Langham	08-Feb	Budget	Creating infographic for the public regarding the 2021 budget	In Progress	KJ	Share infographic in Regional Digest?	To Do
Martensville	09-Feb	Cannabis	Cannabis regulation changes have increased the number of parties interested in starting up cannabis businesses.	N/A	KJ	Follow Up	To Do
Martensville	09-Feb	Bio-tech company	Bio-tech company that is growing organic material and looking for a small space in the industrial area	In Progress	KJ	Follow Up	To Do
Martensville	09-Feb	Business Expansion	A business from outside the community looking at potentially adding another location in Martensville.	In Progress	KJ	Follow Up	To Do
Martensville	09-Feb	Economic Impact	SREDA derived base level economic spin-off information for a new recreational facility. Information was utilized by committee members to build support for the project.	Complete	Knowledge	N/A	Complete
Martensville	09-Feb	Tax Incentive	5,000 sf being built. Project cost estimated at \$1.2 Million. Eligible for 5 year tax abatement (70 Centennial Drive)	In Progress	Knowledge	N/A	Complete
RM of Blucher	10-Feb	Highway 5	Zoom meeting with Highway regarding HWY 5 upgrades	Complete	Knowledge	N/A	Complete
RM of Blucher	10-Feb	Strategic Plan	Strategic Planning Discussion	Complete	KJ	Follow Up	To Do
Aberdeen	16-Feb	Small Business Grant	Community Hall is looking into Small Business Grants	In Progress	KJ	Find grants	To Do
Martensville	16-Feb	Business Licenses	2020 Business Licenses - 132 Homebased, 160 Store Front	Complete	Knowledge	N/A	Complete
Martensville	16-Feb	Cannabis	Two businesses undergoing licensing for cannabis retail locations	In Progress	Knowledge	N/A	Complete
Martensville	16-Feb	Agribusiness	Been approached by two potential companies looking to develop businesses to grow crops indoors. The Zoning Bylaw does permit intensive agricultural production as a discretionary use	In Progress	KJ	Follow Up	To Do
Martensville	16-Feb	New Sign	Planning for New entry sign to Martensville in 2022 with LED screen at cost of \$275,000	Not Started	Knowledge	N/A	Complete
Warman	16-Feb	Capital Planning	Preparing 10 year capital plan (2021-2031)	Not Started	Knowledge	N/A	Complete
Warman	16-Feb	P4G	Reeve Harwood was appointed the new Regional Oversight Committee Chair for 2021 at the January ROC meeting	Complete	Knowledge	N/A	Complete
Warman	16-Feb	P4G	P4G intends to bring draft P4G Zoning Bylaw to ROC in March	Not Started	Knowledge	N/A	Complete
Warman	16-Feb	Water	Preparing all-inclusive Waterworks Policy to cover: cost to install service connection, methods to deal with multi-family developments, type of pipe & method of connection when doing a service connection.	In Progress	Knowledge	Follow Up	To Do
Warman	16-Feb	Building Permits	Jan-Feb 2021 Commercial/Industrial Permits (new & reno's) = 2 permits, total value of \$2,020,000	Complete	Knowledge	N/A	Complete
Warman	16-Feb	Funding	Application for ICIP funding for the Legends Centre Arena Expansion Project was not approved (unsuccessful letter received Feb 8, 2021)	Complete	KJ	Look for other funding for Warman rink	Complete
Dalmeny	22-Feb	Newsletter	Creating a community newsletter	In Progress	KJ	Find & read	To Do
Dalmeny	22-Feb	Gas Tax	Infrastructure Investment Plan (IIP) under the Federal Gas Tax Fund (GTF) for the construction of a Spray and Play Park was approved on Feb 8 by the Ministry of Government Relations.	Complete	Knowledge	N/A	Complete
RM Corman Park	22-Feb	P4G	P4G District Zoning Bylaw will be forwarded to the RM for a public hearing and bylaw readings in April	In Progress	Knowledge	N/A	Complete
RM Corman Park	22-Feb	TSS Grant	Applying for TSS 2021 Grant for South RM Concept Plan	In Progress	Knowledge	N/A	Complete



RM Corman Park	22-Feb	Industrial Land	Administration bringing information on current industrial lots in the R.M. to the March Administration Committee Meeting	In Progress	KJ	Follow Up	To Do
RM Corman Park	22-Feb	Home Energy Program	RM reviewing the City of Saskatoon's Home Energy Loan Program to determine if they wish to implement a similar program for the RM	In Progress	Knowledge	N/A	Complete
Saskatoon	22-Feb	Development	City currently owns properties 110 Idylwyld Drive, 120/126 Idylwyld Drive, and 105 Auditorium Avenue. Put in offer for 123 Auditorium Avenue. Future development of these parcels will be part of "Imagine Idylwyld"	In Progress	Knowledge	N/A	Complete
Saskatoon	22-Feb	SREDA	2020 Payment approved & 2021 Operations Plan approved	Complete	Knowledge	N/A	Complete
Saskatoon	22-Feb	Development	Permanent Outdoor Festival Site - Report	Complete	KJ	<a href="#">Review report</a>	To Do
Dundurn	24-Feb	Newsletter	Community Newsletter	In Progress	KJ	Check website or Feb minutes for newsletter info	To Do
Clavet	01-Mar	Council Election	Michelle King elected as Mayor	Complete	Knowledge	N/A	Complete
RM of Blucher	01-Mar	Road Upgrades	RM's Foreman proposed a five-year road improvement program for the entire RM	In Progress	Knowledge	N/A	Complete
Martensville	02-Mar	OCP	Wallace Insights, V3 and Trace Associated contracted to make amendments to OCP to align with City Master Plans, update background projections and develop framework for sector and concept plans. Also enhanced user friendliness of document	In Progress	Knowledge	N/A	Complete
Martensville	02-Mar	OCP	New OCP - draft Document	In Progress	KJ	<a href="#">Review OCP</a>	To Do
Dalmeny	08-Mar	SaskWater	SaskWater — Follow Up Meeting to Water Forum; email from Business Development Coordinator Darlene Guy of SaskWater regarding a Follow Up meeting between the Town of Dalmeny, the City of Saskatoon and SaskWater proposed for March 11.	Complete	KJ	Follow Up	Complete
Dalmeny	08-Mar	Highway 305	According to the Ministry of Highways and Infrastructure, Highway 305 West will not be upgraded until 2023.	Not Started	Knowledge	N/A	Complete
Langham	08-Mar	Agribusiness	Oilseed and grain wholesale company apply for relevant permits/zoning at 119 Baxter St	In Progress	Knowledge	N/A	Complete
Langham	08-Mar	Residential Development	Spoke to SRHBA regarding the potential for a new subdivision in Langham about potential next steps / attracting home developers	In Progress	Knowledge	N/A	Complete
Dundurn	09-Mar	Heritage Grant	Canadian Heritage - grant approved	Complete	KJ	<a href="#">Review minutes when posted</a>	To Do
Dundurn	09-Mar	New Admin	Resolution to advertise to hire temporary administrator	In Progress	KJ	<a href="#">Review minutes when posted</a>	To Do
Martensville	09-Mar	Food Bank	Speaking with communities about food bank operations and learning about how they are supported	In Progress	KJ	Follow Up	To Do
Martensville	09-Mar	SINP	Chamber, Martensville, and Warman are drafting a letter to the SINP Director to suggest change to the program so it is more meaningful & effective for business development	Complete	Knowledge	N/A	Complete
Martensville	09-Mar	Development	The Industrial Capacity Project is being reviewed and finalized. Next step is to present it to council	In Progress	Knowledge	N/A	Complete
Martensville	09-Mar	Co-working	SREDA shared information on co-working spaces in the Region. This info was passed along to people & businesses who were interested in the idea	Complete	KJ	Follow Up	To Do
Rosthern	15-Mar	Communities in Bloom	Continuing membership with Communities in Bloom under 'Friends' category	Complete	Knowledge	N/A	Complete
Rosthern	15-Mar	Strategic Plan	In Strategic Planning session Council developed a vision, mission, and values statement	Complete	KJ	Follow Up	To Do
Rosthern	15-Mar	Cannabis	Application to amend the Zoning Bylaw to add "Cannabis Retail Stores" to Industrial District presented to Council. public meeting will be scheduled. More information is coming	In Progress	KJ	Follow Up	Complete
Rosthern	15-Mar	Committee of the Whole	Created a Committee of the Whole to replace Finance & Administration, Public Works, Parks & Recreation standing committees	Complete	Knowledge	N/A	Complete
Rosthern	15-Mar	Wildlife Rehabilitation	Request to run a wildlife rehabilitation for birds (crows) from their residence was denied. Council felt it not a compatible use in a residential neighborhood.	Complete	Knowledge	N/A	Complete
Warman	15-Mar	P4G	Partnership for Growth Zoning Bylaw getting close to completion but it still requires some discussion between partners; take it to ROC on April 29, 2021	In Progress	Knowledge	N/A	Complete
Warman	15-Mar	P4G	P4G North Concept Plan identifies a Regional Node was between Warman and Martensville	In Progress	Knowledge	N/A	Complete
Warman	15-Mar	Development	New Shoppers Drug Mart being built across from the Legends Centre	In Progress	Knowledge	N/A	Complete
Warman	15-Mar	SREDA Grant	Awarded \$7,500 from SREDA's Revitalization Grant for Retail Market Analysis	Complete	Knowledge	N/A	Complete
Warman	15-Mar	SINP	Bob Smith & Brennan Gismo met with Stewart Low (SINP program) to voice concerns regarding the SINP POINTS system. Also voiced language, store hours etiquette, hiring residents concerns	In Progress	Knowledge	N/A	Complete
Warman	15-Mar	Building Permits	Growth in commercial building permits value of construction of about \$1.7 Million above this time last year	Complete	Knowledge	N/A	Complete
Warman	15-Mar	Business	Grand Opening of second Tim Horton's in town	Complete	Knowledge	N/A	Complete
Warman	15-Mar	SINP	Businesses using retail spaces as storage spaces.	In Progress	KJ	Research zoning bylaws to define what retail is	To Do
Aberdeen	16-Mar	Strategic Plan	Strategic Plan Update	In Progress	KJ	Follow up	To Do
Langham	16-Mar	SREDA	Presentation to Langham Council on SREDA, membership, and projects	Complete	Knowledge	N/A	Complete
Langham	16-Mar	Financial Statements	2020 Financial Statements	Complete	Knowledge	N/A	Complete
Langham	16-Mar	Fibre Optic	Reached out to SaskTel for an update of Fibre Optic that is being installed.	In Progress	Knowledge	N/A	Complete

Langham	16-Mar	Public Health	Affinity Community Hall will be rented out a couple of days a month for Covid Vaccinations.	Complete	Knowledge	N/A	Complete
Martensville	16-Mar	Recreation	Firming up the site location for the recreation facility project.	In Progress	Knowledge	N/A	Complete
Martensville	16-Mar	Affordable Housing	Working with a land developer to prepare for an upcoming subdivision and discretionary use application for an affordable housing project.	In Progress	Knowledge	N/A	Complete
Martensville	16-Mar	P4G	OCP & District Agreement has been endorsed by all partners	Complete	Knowledge	N/A	Complete
Martensville	16-Mar	Development Manual	Creating Development Standards Manual to provide one location for developers, contractors, and builders to find everything they need when developing a site, subdivision, concept plan or sector plan	In Progress	KJ	Keep an eye out for	To Do
Dalmeny	22-Mar	Water Off-Site Charge	The City of Saskatoon is quite adamant that an off-site charge will be forthcoming, however there would be a grandfathering period, length and circumstances, still unknown.	In Progress	Knowledge	N/A	Complete
Dalmeny	22-Mar	Development Levy Bylaw	Created Development Levy Bylaw	Complete	KJ	<a href="#">Review Bylaw (pg. 19)</a>	To Do
RM Corman Park	22-Mar	P4G	Expected establishment of the P4G Planning District in summer 2021	In Progress	Knowledge	N/A	Complete
RM Corman Park	22-Mar	Business	Permit for Agri Tourism (Barn & Event Centre) - LSD 5 & 6, SW 2-35-5-W3	In Progress	Knowledge	N/A	Complete
RM Corman Park	22-Mar	Tax Incentive	Looking at new policy for tax abatements for existing buildings (already have one for new buildings)	In Progress	Knowledge	N/A	Complete
Langham	12-Apr	Regional Planning	Approached by SREDA who inquired if they would be interested in starting a joint planning committee with the RM of Corman Park and Ag in Motion.	In Progress	KJ	Follow up	Complete

BYLAW NO. 6-2021

A BYLAW OF THE TOWN OF DALMENY IN THE PROVINCE OF SASKATCHEWAN, TO  
PROVIDE FOR INCURRING A DEBT IN THE SUM OF ONE MILLION AND 00/100 DOLLARS  
(\$2,000,000.00) FOR THE PURPOSE OF BUILDING A NEW PUBLIC WORKS SHOP/FIRE  
STORAGE AREA

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WHEREAS the Council of the Town of Dalmeny deems it desirable and necessary to incur a debt as set out in Section 162 and 163 of *The Municipalities Act*, in the amount of TWO MILLION AND 00/100 DOLLARS (\$2,000,000.00), for the purpose of building a new Public Works Shop/Fire Storage Area; and

WHEREAS the taxable assessment as shown by the last revised assessment roll thereof, being that for the year 2020 is the sum of ONE HUNDRED FIFTY-FIVE MILLION ONE HUNDRED SIXTY-SIX THOUSAND EIGHT HUNDRED FORTY DOLLARS (\$155,166,840);

WHEREAS the amount of the existing long-term debt of the Town of Dalmeny is the sum of ONE MILLION SEVEN HUNDRED FORTY-SIX THOUSAND ONE HUNDRED FORTY-SEVEN AND 14/100 DOLLARS (\$1,746,147.14);

NOW, THEREFORE, the Council of the Town of Dalmeny in the Province of Saskatchewan enacts as follows:

1. That pursuant to Sections 162 and 163 of *The Municipalities Act*, the Town of Dalmeny requires Saskatchewan Municipal Board approval to incur a debt in the amount of TWO MILLION DOLLARS (\$2,000,000.00); and
2. The amount of the said debt shall be payable in TEN (10) annual instalments of principal in the amount of TWO HUNDRED THOUSAND AND 00/100 DOLLARS (\$200,000.00) plus interest at a rate of 2.45% per annum, in the years 2022 to 2028 inclusive to the Affinity Credit Union in Martensville, SK. The interest rate after 2028 will be determined at that time.
3. The source or sources of money to be used to pay the principal and interest owing under this bylaw will be funds derived from General Revenue. In any event, any other available source of revenue may be used.
4. THIS bylaw shall come into force and take effect on the date of approval being issued by the Saskatchewan Municipal Board, Local Government Committee.
5. Bylaw 4-2021 is hereby repealed.

( S E A L )

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Mayor

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Chief Administrative Officer