

**REGULAR MEETING OF DALMENY TOWN COUNCIL
MONDAY, JUNE 8, 2020, 7:00 P.M.
DALMENY TOWN OFFICE – TOWN COUNCIL CHAMBERS**

AGENDA:

CALL TO ORDER – 7:00 p.m.

ADOPTION OF AGENDA – additions/deletions

MINUTES OF THE PREVIOUS MEETING

- a. May 25, 2020 Regular Council Meeting

BUSINESS ARISING FROM THE MINUTES:

- a. Railway Avenue Surface Treatment Drawing – May 2020

ACCOUNTS FOR APPROVAL

- a. Approval of Current Accounts
- b. Approval of Payroll and Per Diems

FINANCIALS

- a. Tax Comparisons for the Month of May

CORRESPONDENCE

- a. SAMA – Reopen Saskatchewan Plan

DELEGATION

- a.

REPORTS

- a. Chief Administrative Officer's Report

NEW BUSINESS

- a. Status of Reserves and Surplus Accounts at December 31, 2020

BYLAWS

- a.

QUESTIONS FROM THE PUBLIC

ROUND TABLE DISCUSSION/IN CAMERA

ADJOURN

Next Regular Meeting: June 22, 2020

2020 Regular Council Meeting Schedule: January 13,27; February 10;24; March 9,23;
April 13,27; May 11,25; June 8,22; July 13; August 17;
September 14,28; October 19.

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and
7:00 p.m. on alternate Mondays from council meetings, when required:

Next Dalmeny Police Commission Meeting: June 15, 2020 commencing at 5:00 p.m.

2020 Dalmeny Police Service Meeting Schedule: June 15, September 21, October 19,
November 16, and December 21.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MAY 25, 2020
DALMENY TOWN OFFICE

PRESENT: Mayor Jon Kroeker, Councillors Ed Slack, Jon Redekop, Anna-Marie Zoller, Christa-Ann Willems, and Greg Bueckert were all present through video conferencing due to the Covid-19 Pandemic. Also present was CAO Jim Weninger.

ABSENT: None.

CALL TO ORDER

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:05 p.m., a quorum being present.

ADOPTION OF AGENDA

179/20 – Zoller/Willems – That the agenda for the Regular meeting of Council of the Town of Dalmeny for May 25, 2020 be adopted as presented.

Carried.

MINUTES

180/20 – Zoller/Slack – That the Minutes of the May 11, 2020 Regular Council meeting be approved as circulated.

Carried.

ACCOUNTS PAYABLE

181/20 – Willems/Slack – That the accounts as detailed on the attached cheque listing and amounting to \$109,044.92 for the period ending May 22, 2020 and representing cheque numbers 15633 to 15667 be approved by Council.

Carried.

PAYROLL

182/20 – Redekop/Slack – That the payroll listing in the amount of \$21,118.10 for the period ending May 15, 2020 be approved by Council.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MAY 25, 2020
DALMENY TOWN OFFICE

CORRESPONDENCE

183/20 – Willems/Redekop – That the following correspondence be filed:

A. Town of Dalmeny and Christmas Baskets Community Pantry – MLA Randy Weeks

Carried.

Councillor Karly Russin arrived to the video conferencing meeting at 7:15 p.m.

CAO REPORT

184/20 – Bueckert/Russin – That the Chief Administrative Officer's Report as presented by the Chief Administrative Officer Jim Weninger for May 25, 2020 be accepted by Council.

Carried.

IN-CAMERA

185/20 – Slack/Redekop – That Council move into the Committee of the Whole and that the session be "in camera" at 7:22 p.m.

Carried.

RECONVENE

186/20 – Slack/Willems - That Council reconvene and report at 8:13 p.m.

Carried.

OFFICE COMPUTERS

187/20 – Slack/Redekop – That the Chief Administrative Officer Jim Weninger be given permission to purchase two (2) laptop computers in 2020, as the MuniSoft Software will not be compatible with Windows 7 Professional after October 2020.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MAY 25, 2020
DALMENY TOWN OFFICE

ADJOURN

188/20 – Bueckert/Russin – That the meeting be adjourned. Time 8:43 p.m.

Carried.

(seal)

Mayor

Chief Administrative Officer

Report Date
5/22/2020 11:57 AM

Dalmeny
Accounts for Approval
As of 5/22/2020
Batch: 2020-00028

Page 1

| Payment # | Date | Vendor Name Invoice # | Reference | Invoice Amount | Payment Amount |
|--|-----------|---|-------------------------------|----------------|----------------|
| Bank Code: AP - AP-GENERAL OPER | | | | | |
| Computer Cheques: | | | | | |
| 15633-Man | 5/11/2020 | Reetta Simonson 1 | SOUTH PARK TREES | 240.00 | 240.00 |
| 15634 | 5/25/2020 | B&E ELECTRONICS LTD SAS725828 | GMC LIGHT BAR WIRE | 63.59 | 63.59 |
| 15635 | 5/25/2020 | Canadian National Railways 9500212225 | SIGNAL MAINTENANCE | 420.00 | 420.00 |
| 15636 | 5/25/2020 | Cervus Equipment 997663 | JOHN DEERE MOWER BLADES | 188.84 | 188.84 |
| 15637 | 5/25/2020 | Earthworks Equipment Corp S69239 | BOBCAT PARTS | 42.37 | 42.37 |
| 15638 | 5/25/2020 | Gord Krismer & Associates Ltd SR1792 | 2018 APPEAL EXPENSE | 40.43 | 40.43 |
| 15639 | 5/25/2020 | Greenline Hose & Fittings 97063/87335 | PW-SHOP SUPPLIES | 24.63 | 24.63 |
| 15640 | 5/25/2020 | Gregg Distributors LP 922471/924410 | FIRE-VEHICLE/MEDICAL SUPPLIES | 284.22 | 284.22 |
| 15641 | 5/25/2020 | Husky Oil Marketing Company 3757761 | PW-OIL DRUMS | 555.00 | 555.00 |
| 15642 | 5/25/2020 | Janzen Steel Buildings Ltd. 031818 | PW-GRAVEL | 1,751.88 | 1,751.88 |
| 15643 | 5/25/2020 | Linda's Printing Place 95260 | STREET SWEEPING SIGNS | 357.42 | 357.42 |
| 15644 | 5/25/2020 | Loraas Disposal Services 126 | GARBAGE/COMPOST-APRIL | 13,917.95 | 13,917.95 |
| 15645 | 5/25/2020 | Millsap Fuel Distributors Ltd. 553636-553701 | PW-GAS/DIESEL | 3,154.21 | 3,154.21 |
| 15646 | 5/25/2020 | Mini Tune Lawn & Landscape 140785 | 72" HUSTLER MOWER | 19,258.50 | 19,258.50 |
| 15647 | 5/25/2020 | MuniCode Services Ltd. 50216/50215 | BUILDING INSPECTIONS | 734.06 | 734.06 |
| 15648 | 5/25/2020 | Munisoft 2020/21-00958 | COUNTER/UTILITY NOTICES | 346.41 | 346.41 |
| 15649 | 5/25/2020 | Pinnacle Dist. S291758 | ARENA - PAINT | 141.47 | 141.47 |
| 15650 | 5/25/2020 | Pitney Works 88 | OFFICE POSTAGE | 1,260.00 | 1,260.00 |
| 15651 | 5/25/2020 | Princess Auto 2504111 | PW-HAND CLEANER | 22.19 | 22.19 |
| 15652 | 5/25/2020 | Robertson Implements P00652/P00843 | COMMAND CENTER SUPPLIES | 178.00 | 178.00 |

Report Date
5/22/2020 11:57 AM

Dalmeny
Accounts for Approval
As of 5/22/2020
Batch: 2020-00028

Page 2

| Payment # | Date | Vendor Name Invoice # | Reference | Invoice Amount | Payment Amount |
|-----------|-----------|--|----------------------------|----------------|----------------|
| 15653 | 5/25/2020 | Sask Research Council 7412/7751/7959 | WATER LAB TESTING | 392.17 | 392.17 |
| 15654 | 5/25/2020 | Sask Water SW067041 | BULK WATER | 41,219.59 | 41,219.59 |
| 15655 | 5/25/2020 | Sask. Government Insurance 140 | 2011 GMC/1997 DODGE PLATES | 2,288.86 | 2,288.86 |
| 15656 | 5/25/2020 | Sask. Parks & Rec. Assoc. 3484 | 2020 MEMBERSHIP | 115.00 | 115.00 |
| 15657 | 5/25/2020 | Saskatoon CO-OP 2780 | FIRE-FUEL | 821.12 | 821.12 |
| 15658 | 5/25/2020 | SaskEnergy Corp. 226 | POWER/ENERGY PMT | 16,897.20 | 16,897.20 |
| 15659 | 5/25/2020 | SaskTel CMR 356 | SASKTEL PMT | 2,041.09 | 2,041.09 |
| 15660 | 5/25/2020 | Saskvalley Refrigeration Inc. 1538 | ARENA BOOTH FREEZER REPAIR | 481.94 | 481.94 |
| 15661 | 5/25/2020 | Scott Rowe 50 | N95 MASKS | 50.39 | 50.39 |
| 15662 | 5/25/2020 | SPI Health and Safety Inc. 10837027-00 | PW-TYLLERS COVERALLS | 159.29 | 159.29 |
| 15663 | 5/25/2020 | Success Office Systems INV279990 | OFFICE-COPIER USEAGE | 433.75 | 433.75 |
| 15664 | 5/25/2020 | The Bolt Supply House Ltd. 6966644-00 | PW-SHOP SUPPLIES | 106.60 | 106.60 |
| 15665 | 5/25/2020 | Thomson Reuters Canada 842311662 | POLICE-CRIMINAL CODE | 57.75 | 57.75 |
| 15666 | 5/25/2020 | United Rentals of Canada Inc. 1818884-001 | 15" SKID STEER AUGER | 666.00 | 666.00 |
| 15667 | 5/25/2020 | W.D. Plastics Ltd. 1000340634 | PLASTIC GUARDS X3 | 333.00 | 333.00 |
| | | | | Total for AP: | 109,044.92 |

Certified Correct This May 22, 2020

Mayor

Administrator

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name

Anderson, Scott
Berrecloth, Colleen
Derksen, Crystal
Dorner, Tyler
Dyck, Bradley
Elder, Rick
Furi, Bonnie
Halcro, Mathew
Honeker, Sheila
Janzen, Kelly
Johnson, Jeffrey
Klein, Mariys
Popenia, Sheridan
Rowe, Scott
Splawinski, Scott
Trayhorne, Laurelea
Van Meter, Christine
Weninger, Jim

| ec Type | Amount |
|---------|---------|
| C | 1549.22 |
| C | 452.36 |
| C | 250.45 |
| C | 1338.81 |
| C | 1448.67 |
| C | 1443.16 |
| C | 285.52 |
| C | 1310.61 |
| C | 238.62 |
| C | 1318.44 |
| C | 1655.86 |
| C | 823.09 |
| C | 1115.70 |
| C | 1968.19 |
| C | 1364.04 |
| C | 557.45 |
| C | 1549.48 |
| C | 2448.43 |

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21,118.10

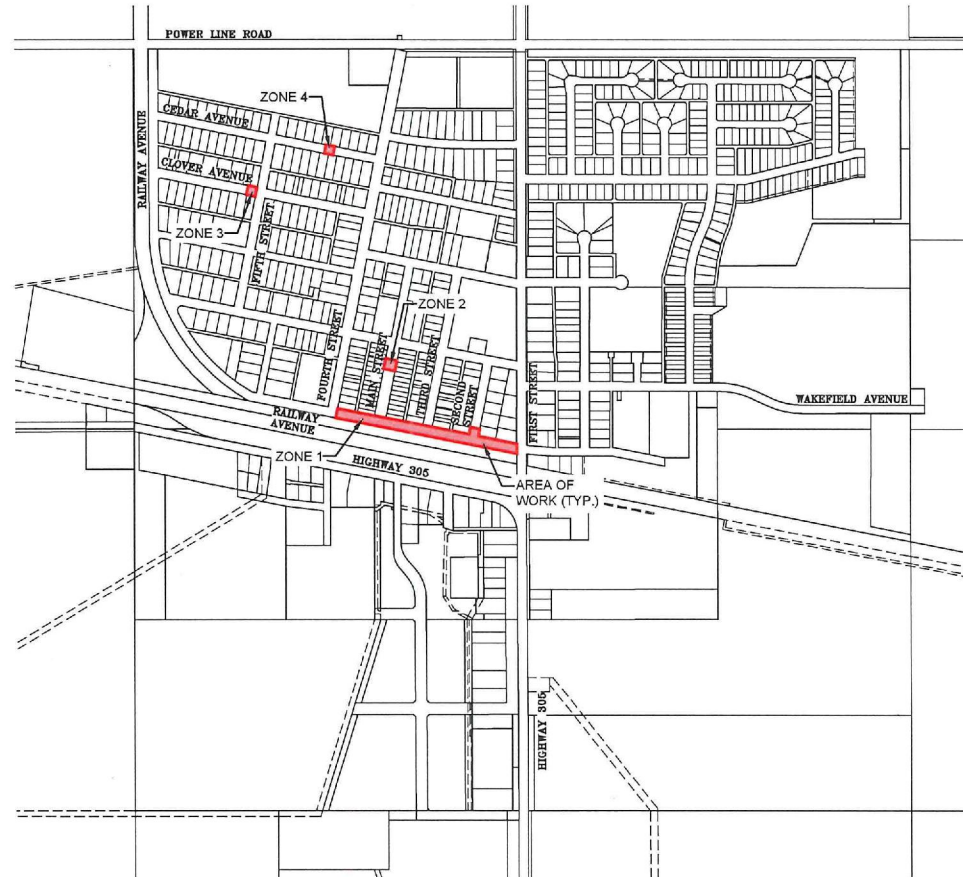
Business Pricing "A"

Ready for Council
June 5, 2020



RAILWAY AVENUE SURFACE TREATMENT

MAY 2020



KEY PLAN
SCALE: 1:10,000

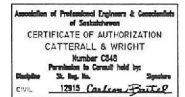


CATTERALL & WRIGHT
CONSULTING ENGINEERS

1221 - 8th STREET EAST
SASKATOON, SK S7H 0S5

WWW.CWCE.CA

TEL: (306) 343-7280 | FAX: (306) 956-3199



| DATE | REVISION |
|----------|----------------|
| | |
| | |
| | |
| 20/05/20 | ISSUED FOR BID |

INDEX TO DRAWINGS

| NUMBER | TITLE |
|-----------|---|
| 071-10301 | ZONE 1 - RAILWAY AVE FOURTH STREET TO THIRD STREET |
| 071-10302 | ZONE 1 - RAILWAY AVE THIRD STREET TO FIRST STREET |
| 071-10303 | ZONE 2 - MAIN STREET ZONE 3 - CLOVER AVE ZONE 4 - CEDAR AVE |

| File Name | Size | Created | Modified |
|---|---------|------------|----------|
| C:\Users\erik\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\B6QJ6Q71\1034649 | 1034649 | 28/05/2010 | 11:30 AM |



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NOTE:
- DRAWING TO BE PRINTED IN COLOUR
- NOT ALL UNDERGROUND UTILITIES MAY BE SHOWN.
ALL UNDERGROUND UTILITIES SHOWN ARE APPROXIMATE. CONTRACTOR TO CONFIRM LOCATION & ELEVATION PRIOR TO CONSTRUCTION.
- SEE DWG NO. 071-10301 FOR DETAILS



SCALE VERIFICATION

WHEN DRAWING IS PLOTTED FULL SIZE
THIS LINE IS 50mm IN LENGTH.

| DATE | REVISION |
|------|----------|
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| | |
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| | |

20/05/28 ISSUED FOR BID

OWN/ENGINEER

TOWN OF
DALMENY

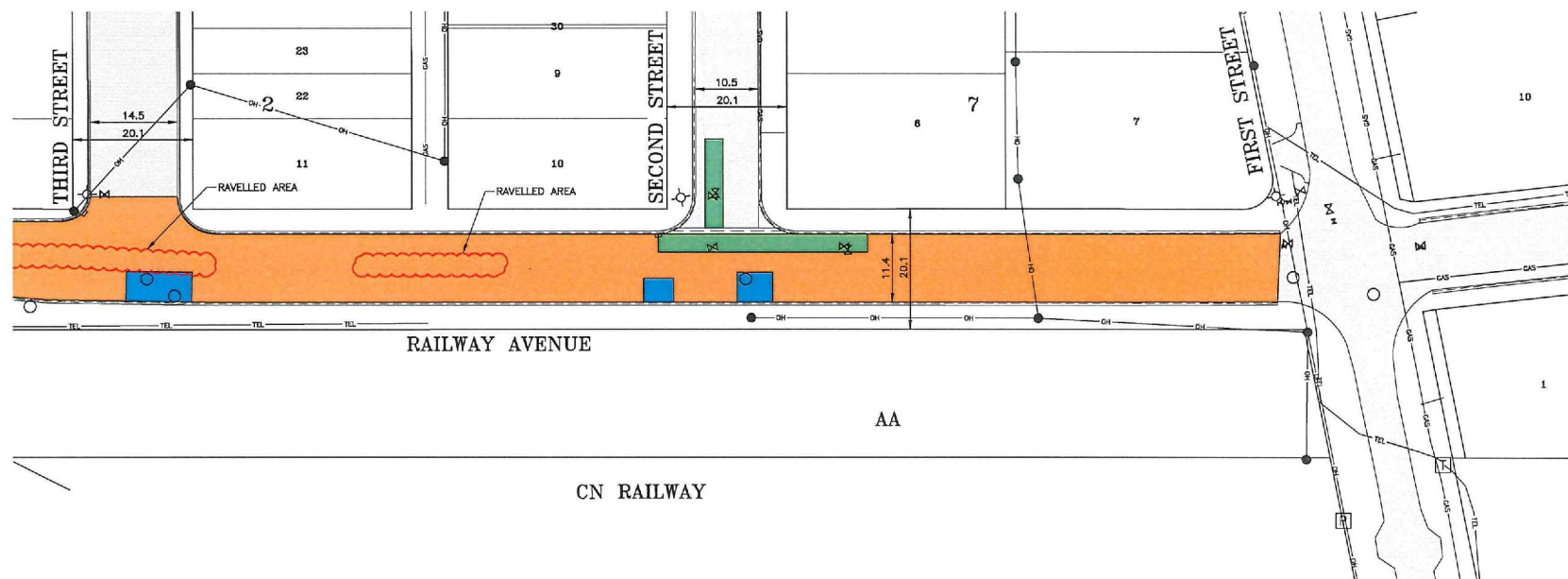
LOCATION
DALMENY, SK

PROJECT
RAILWAY AVENUE
SURFACE TREATMENT

SHEET TITLE
ZONE 1 - RAILWAY AVE
THIRD STREET TO
FIRST STREET

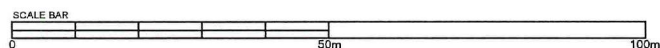
| | | | |
|-------|----------|----------|--------|
| SCALE | 1:750 | DRAWN BY | TLJ |
| DRAWN | ERL | CHECKED | CRB |
| DATE | 20/05/08 | SHEET | 2 of 3 |

DRAWING NUMBER
071-10302



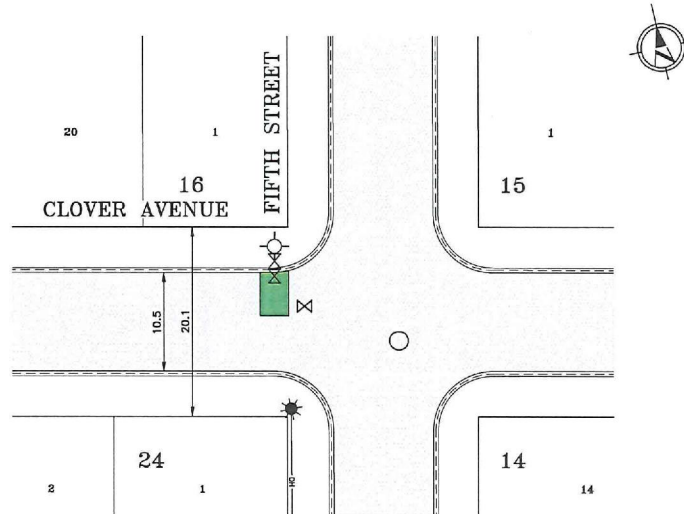
LEGEND:

- | | | | |
|---|---------------------------|---------|-------------------------------------|
| ○ | EXIST. MANHOLE | — GAS — | EXIST. GAS LINE |
| ⊙ | EXIST. HYDRANT | — TEL — | EXIST. TELEPHONE LINE |
| ⋈ | EXIST. VALVE | — OH — | EXIST. OVERHEAD POWER LINE |
| □ | EXIST. CATCH BASIN | — UC — | EXIST. UNDERGROUND POWER LINE |
| ● | EXIST. POWER POLE | ===== | EXIST. CONCRETE SWALE |
| T | EXIST. TELEPHONE PEDESTAL | ■ | OPTION 1 - MICROSURFACING |
| P | EXIST. POWER TRANSFORMER | ■ | OPTION 2 - SUPER ULTRA THIN OVERLAY |
| | | ■ | EXIST. ASPHALT ROAD |
| | | ■ | OPTION 1 - 100mm ASPHALT PATCH |
| | | ■ | OPTION 2 - LEVELING COURSE |
| | | ■ | 100mm ASPHALT PATCH |

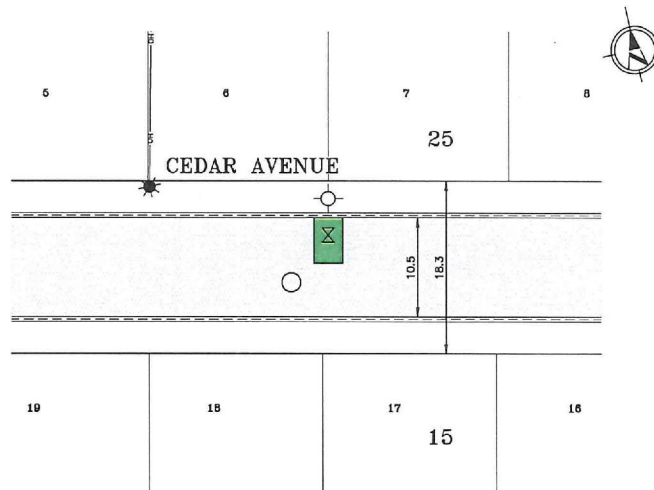




ZONE 2 - MAIN STREET
SCALE: 1:500



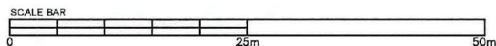
ZONE 3 - CLOVER AVENUE
SCALE: 1:500



ZONE 4 - CEDAR AVENUE
SCALE: 1:500

LEGEND:

- EXIST. MANHOLE
- EXIST. HYDRANT
- EXIST. VALVE
- EXIST. LIGHT STANDARD
- EXIST. OVERHEAD POWER LINE
- 100mm ASPHALT PATCH
- EXIST. ASPHALT ROAD



CATTERALL & WRIGHT
CONSULTING ENGINEERS

1221 - 8th STREET EAST
SASKATOON, SK S7H 0S5
www.cwce.ca

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NOTE:
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-NOT ALL UNDERGROUND UTILITIES MAY BE SHOWN.
ALL UNDERGROUND UTILITIES SHOWN ARE APPROXIMATE. CONTRACTOR TO CONFIRM LOCATION & ELEVATION PRIOR TO CONSTRUCTION.
-SEE DWG NO. 071-10301 FOR DETAILS



SCALE VERIFICATION:
WHEN DRAWING IS PLOTTED FULL SIZE
THIS LINE IS 30mm IN LENGTH.

| DATE | REVISION |
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20/05/28 ISSUED FOR BID

DRAWN/CLIENT

TOWN OF DALMENY

LOCATION:
DALMENY, SK

PROJECT:
**RAILWAY AVENUE
SURFACE TREATMENT**

SHEET TITLE:
**ZONE 2 - MAIN STREET
ZONE 3 - CLOVER AVE
ZONE 4 - CEDAR AVE**

| | | |
|---------------------------|--------------|---------------|
| SCALE: 1:500 | DRAWN: ERL | CHECKED: TLJ |
| DATE: 20/05/08 | CHECKED: CRB | SHEET: 3 of 3 |
| DRAWING NUMBER: 071-10303 | | |

Bid for Town of Dalmeny – Railway Avenue Surface Treatment

Below is the link to upload bid documents to our online planroom for this **PROJECT** only. We recommend doing a test upload to familiarize yourself with the process and check that the link works on your end.

<https://cwce.sharefile.com/r-rdd09a4f7eba4d458>

For Test Upload:

- A test file can be uploaded using the above link from now up to 4 hours before bid close.
- Test file must be named "Test-upload-<Your Company name>.pdf". Any file not following this naming format will not be opened until after bid close.
- Test file should not be your completed bid documents.
- We will verify receipt, and open test upload to confirm readability.
- File will be deleted following test.

For Uploading the Completed Bid Documents (for this project only):

- Combine all Documents into one PDF submission.
- File to be named "**Bid - <Your Company name>**".
- Use the same link as the Test upload.
- A confirmation of receipt can be requested by the uploader.
- Files will not be opened until after the bid close.
- Results will be posted to the online planroom.

If you have any questions, please email t.jackson@cwce.ca

Report Date
6/05/2020 11:02 AM

Dalmeny
Proposed - Accounts for Approval
As of 6/05/2020
Batch: 2020-00030 to 2020-00032

Page 1

| Payment # | Date | Vendor Name Invoice # | Reference | Invoice Amount | Payment Amount |
|--|-----------|---|--------------------------------|----------------|----------------|
| Bank Code: AP - AP-GENERAL OPER | | | | | |
| Computer Cheques: | | | | | |
| 15668 | 5/31/2020 | AMSC Insurance Services Ltd 66 | JUNE GROUP INSURANCE | 6,659.85 | 6,659.85 |
| 15669 | 5/31/2020 | M.E.P.P. 208 | MEPP PAYMENT | 16,369.16 | 16,369.16 |
| 15670 | 5/31/2020 | Minister of Finance 27 | MAY SCHOOL TAXES COLLECTED | 17,994.53 | 17,994.53 |
| 15671 | 6/08/2020 | Acres Industries Inc. 53379 | FIRE-NEW PUMPER TENDER DEPOSIT | 68,250.00 | 68,250.00 |
| 15672 | 6/08/2020 | Brad's Towing 270570 | FIRE-F800 TOW | 316.64 | 316.64 |
| 15673 | 6/08/2020 | Canadian National Railways 91523850 | SIGNAL MAINTENANCE | 296.00 | 296.00 |
| 15674 | 6/08/2020 | Catterall & Wright 20-096 | 1ST ST/CN CROSSING W&S | 3,397.09 | 3,397.09 |
| 15675 | 6/08/2020 | Cervus Equipment 1002344 | WHIPPER SNIPPER LINE | 55.25 | 55.25 |
| 15676 | 6/08/2020 | Cleartech Industries Inc. 833227 | WATER PLANT CHEMICALS | 33.61 | 33.61 |
| 15677 | 6/08/2020 | Dalmeny Christmas Baskets 1 | RANDY WEEKS DONATION | 100.00 | 100.00 |
| 15678 | 6/08/2020 | Dalmeny Martial Arts 2 | 2019/20 COMMUNITY GRANT | 1,150.00 | 1,150.00 |
| 15679 | 6/08/2020 | Dalmeny Skating Club 20 | 19/20 COMMUNITY GRANT | 3,000.00 | 3,000.00 |
| 15680 | 6/08/2020 | Frontier Plumbing & Heating 06-059260 | WATER PLANT/LIFT 1 PART | 108.22 | 108.22 |
| 15681 | 6/08/2020 | Green Pixel Designs 20019 | STAY LOCAL POSTCARD | 106.00 | 106.00 |
| 15682 | 6/08/2020 | Husky Oil Marketing Company 210013 | OIL FOR STREETS | 1,110.00 | 1,110.00 |
| 15683 | 6/08/2020 | Inland Heidelberg Cement Group 6383609 | PW-GRAVEL | 494.15 | 494.15 |
| 15684 | 6/08/2020 | Janzen Steel Buildings Ltd. 31910 | PW-GRAVEL | 4,861.44 | 4,861.44 |
| 15685 | 6/08/2020 | Jayson Hollingshead 1 | HEP A/PW BOOTS REIMBURSE | 245.39 | 245.39 |
| 15686 | 6/08/2020 | Jim Weninger 69 | TRAVEL/SUPPLIES | 136.25 | 136.25 |
| 15687 | 6/08/2020 | Marlys Klein 15 | OFFICE SUPPLIES | 110.22 | 110.22 |

Report Date
6/05/2020 11:02 AM

Proposed

Dalmeny
Accounts for Approval
As of 6/05/2020
Batch: 2020-00030 to 2020-00032

Page 2

| Payment # | Date | Vendor Name Invoice # | Reference | Invoice Amount | Payment Amount |
|-----------|-----------|---|--------------------------------|----------------|----------------|
| 15688 | 6/08/2020 | Mathew Halcro 24 | BOOT REIMBURSE | 88.79 | 88.79 |
| 15689 | 6/08/2020 | Maxill 607004/614585 | SANITIZING SUPPLIES | 727.94 | 727.94 |
| 15690 | 6/08/2020 | MuniCode Services Ltd. 50319 | BUILDING INSPECTIONS | 105.00 | 105.00 |
| 15691 | 6/08/2020 | Princess Auto 2537326/2514384 | JD/HUSTLER 104/72 SHOP SUPPLIE | 348.30 | 348.30 |
| 15692 | 6/08/2020 | Redhead Equipment Ltd. P42682 | GRADER BLADES | 439.42 | 439.42 |
| 15693 | 6/08/2020 | Reed Security 1484566 | SECURITY CAMERAS | 471.75 | 471.75 |
| 15694 | 6/08/2020 | Regent Signs 142507 | FIRE-REFLECTIVE STICKERS | 143.86 | 143.86 |
| 15695 | 6/08/2020 | Ricoh Canada Inc. MS199041642 | COMPUTER SUPPORT | 122.10 | 122.10 |
| 15696 | 6/08/2020 | Robertson Implements P01668/P01564 | FIRE BATTERY/ANT-FREZ | 162.62 | 162.62 |
| 15697 | 6/08/2020 | Sask Research Council 8271/8614/8655 | WATER LAB TESTING | 82.68 | 82.68 |
| 15698 | 6/08/2020 | Sask. Government Insurance 140 | 2011 GMC PLATES | 1,282.76 | 1,282.76 |
| 15699 | 6/08/2020 | SaskTel CMR 357 | SASKTEL PMT | 910.09 | 910.09 |
| 15700 | 6/08/2020 | Shack to Chic 13 | FIRE FACE MASKS | 375.00 | 375.00 |
| 15701 | 6/08/2020 | SPI Health and Safety Inc. 10857236-00 | PW-JAYSON COVERALL/SHOP SUPPL | 267.81 | 267.81 |
| 15702 | 6/08/2020 | Stevenson Industrial 18863 | ICE PLANT POWER CONSUMPTION | 200.64 | 200.64 |
| 15703 | 6/08/2020 | Trans-Care Rescue 19704/729/722 | FIRE-FOGGER/LAMPS/CONSUM/UNIFI | 3,382.66 | 3,382.66 |
| 15704 | 6/08/2020 | Virtue Construction Ltd 12-1559 | CONTRACTED STREET SWEEPING | 6,048.00 | 6,048.00 |
| | | | | Total for AP: | 139,953.22 |

Payor/Payee's List Ready for Manual Release

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| Payor/Payee Name | ec Type | Amount |
|--------------------------------------|---------|---------|
| Anderson, Alicia | C | 174.10 |
| Anderson, Scott | C | 1697.95 |
| Bueckert, Greg | C | 308.04 |
| Dorner, Tyler | C | 1332.48 |
| Dyck, Bradley | C | 1686.33 |
| Elder, Rick | C | 1530.66 |
| Furi, Bonnie | C | 317.44 |
| Halcro, Mathew | C | 1392.22 |
| Hollingshead, Jayson | C | 1228.07 |
| Honeker, Sheila | C | 267.58 |
| Hueser, Wilbur | C | 174.10 |
| Janzen, Kelly | C | 1442.67 |
| Johnson, Jeffrey | C | 1790.13 |
| Klein, Marlys | C | 930.86 |
| Kroeker, Jonathan | C | 686.21 |
| Popenia, Sheridan | C | 1089.83 |
| Redekop, Jonathan | C | 308.04 |
| Rowe, Scott | C | 2105.92 |
| Russin, Karly | C | 308.04 |
| Slack, Edward | C | 308.04 |
| Splawinski, Scott | C | 1489.90 |
| Trayhorne, Laurelea | C | 654.57 |
| Van Meter, Christine | C | 1679.86 |
| Weninger, Jim | C | 2570.62 |
| Willems, Christa-Ann | C | 60.40 |
| Zoller, Anna-Marie | C | 308.04 |

25,842.10

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May Outstanding Municipal and School Property Taxes, along with Frontage Taxes

2020 TIPPS \$60,523.30/month

2019 TIPPS \$55,085.09/month

2018 TIPPS \$49,612.37/month

| 2020 | Current | Arrears | Total |
|-----------|-----------------|---------------|----------------|
| Municipal | \$ (233,681.82) | \$ 259,161.67 | \$ 25,479.85 |
| School | \$ (91,990.99) | \$ 55,050.64 | \$ (36,940.35) |
| Frontage | \$ (177.40) | | \$ (177.40) |
| Totals | \$ (325,850.21) | \$ 314,212.31 | \$ (11,637.90) |

| | | | |
|-----------|-----------------|---------------|----------------|
| Municipal | \$ (198,439.54) | \$ 172,154.98 | \$ (26,284.56) |
| School | \$ (81,093.58) | \$ 38,511.28 | \$ (42,582.30) |
| Frontage | \$ (284.06) | | |
| Totals | \$ (279,817.18) | \$ 210,666.26 | \$ (69,150.92) |

| 2018 | Current | Arrears | Total |
|-----------|-----------------|---------------|----------------|
| Municipal | \$ (211,172.05) | \$ 160,410.41 | \$ (50,761.64) |
| School | \$ (76,781.31) | \$ 37,890.99 | \$ (38,890.32) |
| Frontage | | | |
| Totals | \$ (287,953.36) | \$ 198,301.40 | \$ (89,651.96) |

| 2017 | Current | Arrears | Total |
|-----------|--------------|------------|-------------|
| Municipal | (179,584.26) | 186,709.18 | 7,124.92 |
| School | (69,425.25) | 52,298.61 | (17,126.64) |
| Frontage | | | |
| Totals | (249,009.51) | 239,007.79 | (10,001.72) |

| 2016 | Current | Arrears | Total |
|-----------|--------------|------------|-------------|
| Municipal | (163,095.54) | 155,607.40 | (7,488.14) |
| School | (62,525.45) | 44,525.26 | (18,000.19) |
| Frontage | | | |
| Totals | (225,620.99) | 200,132.66 | (25,488.33) |

June 5, 2020

May 26, 2020

To our municipal clients:

Thank you for your continued support as SAMA continues to provide service for our municipal clients while being mindful of the health and safety of our staff and the public.

In step with Phase 2 of the Reopen Saskatchewan Plan, SAMA is proceeding with the implementation of non-contact inspections.

What this will look like in your community is should an appraiser need to do either inspections for appeals, or a general reinspection, work will be as follows:

- Appraisers will conduct the inspection from inside their vehicle parked to not obstruct traffic; or,
- In urban areas by walking on the sidewalk or side of the road.

In keeping with guidance from the Re-Open Saskatchewan plan, appraisers are not required to wear any PPE, and will instead focus on maintaining physical distancing and proper handwashing. If interior information of a property is required, it will be gathered from phone calls and emails with property owners.

Your appraiser may contact you regarding the availability of municipal washrooms and will adhere to any policies put in place by your office.

Please feel free to contact your local SAMA office should you have any questions or concerns.

Sincerely,



Irwin Blank,
Chief Executive Officer
Saskatchewan Assessment Management Agency

CAO REPORT
June 8, 2020

1. Covid-19 Precautions:

The sneeze guards are in place and related Covid-19 material will be on display at the Town Office as we open up to the public on June 8, 2020. Until further notice, only one individual will be allowed to enter the Town Office at a time. Supplies have also been purchased for the Library and the Police Services.

2. Ministry of Infrastructure and Finance – Transit Assistance for People with Disabilities:

The Town received its annual grant from the Ministry of Infrastructure and Finance – Transit Assistance for People with Disabilities (TAPD) in the amount of \$972.00.

3. Zoom Video Conferencing Link:

Any member of the public who wishes to be present via video conferencing will be provided a link under the events page on the Town of Dalmeny web site www.dalmeny.ca.

Jim Weninger, Chief Administrative Officer

TOWN OF DALMENY

REPORT TO TOWN COUNCIL

FROM: Chief Administrative Officer, Jim Weninger

Date: June 8, 2020

TOPIC: Status of Reserves and Surplus Accounts at December 31, 2019

| RESERVE/SURPLUS ACCOUNT | DEC. 31, 2019 | DEC. 31, 2018 | DEC. 31, 2017 | DEC. 31, 2016 | DEC. 31, 2015 | DEC. 31, 2014 | DEC. 31, 2013 |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <u>Accumulated Surplus</u> | | | | | | | |
| Current Year Surplus | 1,340,445.31 | 2,000,623.42 | 3,043,180.37 | 860,925.74 | 915,913.06 | 857,388.07 | 1,522,086.21 |
| Accumulated Surplus | 20,727,556.94 | 18,726,933.52 | 15,683,753.15 | 14,822,827.41 | 13,906,914.35 | 13,049,526.28 | 11,527,440.07 |
| Subtotal: | 22,068,002.25 | 20,727,556.94 | 18,726,933.52 | 15,683,753.15 | 14,822,827.41 | 13,906,914.35 | 13,049,526.28 |
| <u>Unappropriated Surplus</u> | | | | | | | |
| Current Year | 151,120.73 | 52,140.65 | -180,905.50 | -449,304.14 | -586,114.63 | 81,550.98 | 156,577.11 |
| Accumulated | 1,202,491.43 | 1,150,350.78 | 1,331,256.28 | 1,780,560.42 | 2,366,675.05 | 2,285,124.07 | 2,128,546.96 |
| Subtotal: | 1,353,612.16 | 1,202,491.43 | 1,150,350.78 | 1,331,256.28 | 1,780,560.42 | 2,366,675.05 | 2,285,124.07 |
| <u>Public Reserves</u> | | | | | | | |
| Unspecified Reserves | 59,681.41 | 59,681.41 | 59,681.41 | 59,681.41 | 59,681.41 | 240,198.49 | 240,198.49 |
| Handivan Fund | 0.00 | 1,498.00 | 1,498.00 | 1,498.00 | 1,498.00 | 1,498.00 | 1,498.00 |
| Dedicated Lands | 35,159.85 | 35,159.85 | 35,159.85 | 35,159.85 | 35,159.85 | 34,905.70 | 34,905.70 |
| Subtotal: | 94,841.26 | 96,339.26 | 96,339.26 | 96,339.26 | 96,339.26 | 276,602.19 | 276,602.19 |
| <u>Utility Reserve</u> | | | | | | | |
| W/S Infrastructure | 790,443.81 | 790,443.81 | 960,462.20 | 960,462.20 | 960,462.20 | 155,773.78 | 59,270.38 |
| Subtotal: | 790,443.81 | 790,443.81 | 960,462.20 | 960,462.20 | 960,462.20 | 155,773.78 | 59,270.38 |
| <u>Fleet Reserve</u> | | | | | | | |
| Vehicle Replacement Reserve | 78,698.08 | 168,039.13 | 209,382.48 | 220,172.42 | 200,962.36 | | |
| Subtotal: | 78,698.08 | 168,039.13 | 209,382.48 | 220,172.42 | 200,962.36 | 0.00 | 0.00 |
| <u>Other Reserves</u> | | | | | | | |
| Offsite Development Fees | 612,770.61 | 593,944.91 | 569,938.55 | 521,925.52 | 496,470.06 | 460,911.62 | 401,966.53 |
| Road Maintenance Reserve | 185,859.12 | 301,567.78 | 221,706.67 | 240,000.00 | 180,000.00 | | |
| Fire Department | 13,764.27 | 61,414.59 | | | | -3,145.20 | -3,145.20 |
| Municipal Police Services | | | | | | 34,043.12 | 34,043.12 |
| Garbage Truck | | | | | | 38,585.00 | 38,585.00 |
| Recreation & Culture - General | 30,306.00 | 30,306.00 | 30,306.00 | 30,306.00 | 30,306.00 | 30,306.00 | 30,306.00 |
| Ball | 3,743.39 | 3,743.39 | 3,743.39 | 3,743.39 | 3,743.39 | 3,743.39 | 3,743.39 |
| East Retention Pond | 291,786.84 | 250,161.45 | 175,609.88 | 99,056.40 | | | |
| Spray and Play | 97,608.94 | 33,767.70 | 7,613.07 | | | | |
| Town Shop/Fire Storage Area | 6,727.45 | | | | | | |
| Subtotal: | 1,242,566.62 | 1,274,905.82 | 1,008,917.56 | 895,031.31 | 710,519.45 | 564,443.93 | 505,498.84 |
| Appropriated (Funded) Reserves | 2,206,549.77 | 2,329,728.02 | 2,275,101.50 | 2,172,005.19 | 1,968,283.27 | 996,819.90 | 841,371.41 |
| Change in Amount Compared to Previous Year | -123,178.25 | 54,626.52 | 103,096.31 | 203,721.92 | 971,463.37 | 155,448.49 | |

REPORT TO TOWN COUNCIL
Re: Reserves and Surplus Accounts
Date: June 8, 2020

| RESERVE/SURPLUS ACCOUNT | DEC. 31, 2019 | DEC. 31, 2018 | DEC. 31, 2017 | DEC. 31, 2016 | DEC. 31, 2015 |
|---|---------------------|---------------------|---------------------|--------------------|--------------------|
| ACCUMULATED SURPLUS: | | | | | |
| Beginning Balance January 1, 2019 | 20,727,556.94 | 18,726,933.52 | 15,683,753.15 | 14,822,827.41 | 13,906,914.35 |
| Plus: 2019 General Operating Surplus: | <u>1,340,445.31</u> | <u>2,000,623.42</u> | <u>3,043,180.37</u> | <u>860,925.74</u> | <u>915,913.06</u> |
| | 22,068,002.25 | 20,727,556.94 | 18,726,933.52 | 15,683,753.15 | 14,822,827.41 |
| UNAPPROPRIATED SURPLUS: | | | | | |
| Beginning Balance January 1, 2019 | 1,202,491.43 | 1,150,350.78 | 1,331,256.28 | 1,780,560.42 | 2,366,675.05 |
| Plus: 2019 General Operating Surplus/Deficit: | <u>151,120.73</u> | <u>52,140.65</u> | <u>-180,905.50</u> | <u>-449,304.14</u> | <u>-586,114.63</u> |
| | 1,353,612.16 | 1,202,491.43 | 1,150,350.78 | 1,331,256.28 | 1,780,560.42 |
| UNSPECIFIED RESERVES: | | | | | |
| Beginning Balance January 1, 2019 | 59,681.41 | 59,681.41 | 59,681.41 | 59,681.41 | 240,198.49 |
| Transfers from Reserve | 0.00 | 0.00 | 0.00 | 0.00 | -180,517.08 |
| Transfer to Reserve | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | 59,681.41 | 59,681.41 | 59,681.41 | 59,681.41 | 59,681.41 |
| HANDIVAN FUND: | | | | | |
| Beginning Balance January 1, 2019 | 1,498.00 | | | | |
| Transferred to Para-Transit Bus Purchase in 2019 | <u>-1,498.00</u> | | | | |
| | 0.00 | 1,498.00 | 1,498.00 | 1,498.00 | 1,498.00 |
| DEDICATED LANDS: | | | | | |
| Beginning Balance January 1, 2019 | 35,159.85 | 35,159.85 | 35,159.85 | 35,159.85 | 34,905.70 |
| Plus: | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>254.15</u> |
| | 35,159.85 | 35,159.85 | 35,159.85 | 35,159.85 | 35,159.85 |
| W/S INFRASTRUCTURE: | | | | | |
| Beginning Balance January 1, 2019 | 790,443.81 | 960,462.20 | 960,462.20 | 960,462.20 | 155,773.78 |
| Transfer from Operating Fund Surplus | | -183,193.45 | 0.00 | 0.00 | 708,014.82 |
| Transfer to Reserves: Revenues over Expenditures | 0.00 | 0.00 | 0.00 | 0.00 | 96,673.60 |
| Plus: Utility Fund Surplus | <u>0.00</u> | <u>13,175.06</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | 790,443.81 | 790,443.81 | 960,462.20 | 960,462.20 | 960,462.20 |
| VEHICLE REPLACEMENT RESERVE: | | | | | |
| Beginning Balance January 1, 2019 | 168,039.13 | 209,382.48 | 220,172.42 | 200,962.36 | 0.00 |
| Transfer from Operating Fund | 0.00 | 0.00 | 0.00 | 30,000.00 | |
| Transfer from Unspecified Reserves | 0.00 | 0.00 | 0.00 | 0.00 | 180,517.08 |
| Transfer from Police Reserve | 0.00 | 0.00 | 0.00 | 0.00 | 34,043.12 |
| Transfer from Fire Department Reserve | 0.00 | 0.00 | 0.00 | 0.00 | -3,145.20 |
| Transfer from Gargage Truck Reserve | 0.00 | 0.00 | 0.00 | 0.00 | 38,585.00 |
| Repayment for Police Vehicle | 9,807.52 | 9,807.52 | 9,807.52 | 9,807.52 | |
| Repayment for Mack Truck | 41,194.92 | 41,194.92 | 20,597.46 | | |
| Repayment for Oiler | 424.00 | | | | |
| Repayment for Air Compressor | 1,595.37 | | | | |
| Repayment for Hotsy | 2,161.34 | | | | |
| Repayment for Mower | 6,049.46 | | | | |
| Less: Purchase Advances: | <u>-150,573.66</u> | <u>-92,345.79</u> | <u>-41,194.92</u> | <u>-20,597.46</u> | <u>-49,037.64</u> |
| Cash amount December 31, 2019: | 78,698.08 | 168,039.13 | 209,382.48 | 220,172.42 | 200,962.36 |
| Plus: Internal loan outstanding - Police Vehicle | 9,807.56 | 19,615.08 | 29,422.60 | 39,230.12 | 49,037.64 |
| Plus: Internal loan outstanding - Mack Truck | 41,194.92 | 41,194.92 | 41,194.92 | 20,597.46 | |
| Plus: Internal loan outstanding - Oiler | 1,696.00 | 2,120.00 | | | |
| Plus: Internal loan outstanding - Air Compressor | 6,381.50 | 7,976.87 | | | |
| Plus: Internal loan outstanding - Hotsy | 8,645.36 | 10,806.70 | | | |
| Plus: Internal loan outstanding - Mower 104" | 24,197.84 | 30,247.30 | | | |
| Plus: Internal Loan Outstanding - Para-Transit Bus | 36,604.18 | | | | |
| Plus: Police SUV | <u>72,774.56</u> | | | | |
| TOTAL: Vehicle Replacement Reserve: | 280,000.00 | 280,000.00 | 280,000.00 | 280,000.00 | 250,000.00 |
| OFFSITE DEVELOPMENT FEES: | | | | | |
| Beginning Balance January 1, 2019 | 593,944.91 | 569,938.55 | 521,925.52 | 496,470.06 | 460,911.62 |
| Transfer to Reserves: 2019 Offsite Development Fees | <u>18,825.70</u> | <u>24,006.36</u> | <u>48,013.03</u> | <u>25,455.46</u> | <u>35,558.44</u> |
| | 612,770.61 | 593,944.91 | 569,938.55 | 521,925.52 | 496,470.06 |
| ROAD MAINTENANCE RESERVES: | | | | | |
| Beginning Balance January 1, 2019 | 301,567.78 | 221,706.67 | 240,000.00 | 180,000.00 | 0.00 |
| Transfer from Operating Fund Surplus | 0.00 | 0.00 | 0.00 | 0.00 | 120,000.00 |
| Asphalt Pavement - Town's - Wakefield/First/Victor | 0.00 | -20,138.89 | -118,293.33 | | |
| Asphalt Pavement - Town's - Wakefield | -215,708.66 | | | | |
| Transfer to Reserves: 2019 Allocation | <u>100,000.00</u> | <u>100,000.00</u> | <u>100,000.00</u> | <u>60,000.00</u> | <u>60,000.00</u> |
| | 185,859.12 | 301,567.78 | 221,706.67 | 240,000.00 | 180,000.00 |
| FIRE RESCUE DEPARTMENT RESERVES - TOWN | | | | | |
| Beginning Balance January 1, 2019 | 61,414.59 | 0.00 | | | |
| Transfer to Reserves: Revenues over Expenditures | 63,072.17 | 61,414.59 | | | |
| Transfer from Reserves: Pumper/Tender Apparatus | <u>-110,722.49</u> | <u></u> | <u></u> | <u></u> | <u></u> |
| | 13,764.27 | 61,414.59 | | | |
| RECREATION & CULTURE - GENERAL RESERVE: | | | | | |
| No Change | <u>30,306.00</u> | <u>30,306.00</u> | <u>30,306.00</u> | <u>30,306.00</u> | <u>30,306.00</u> |
| BALL RESERVE: | | | | | |
| No Change | <u>3,743.39</u> | <u>3,743.39</u> | <u>2 3,743.39</u> | <u>3,743.39</u> | <u>3,743.39</u> |

REPORT TO TOWN COUNCIL
Re: Reserves and Surplus Accounts
Date: June 8, 2020

| RESERVE/SURPLUS ACCOUNT | DEC. 31, 2019 | DEC. 31, 2018 | DEC. 31, 2017 | DEC. 31, 2016 | DEC. 31, 2015 |
|---|-------------------|-------------------|-------------------|------------------|---------------|
| EAST RETENTION POND RESERVE: | | | | | |
| Beginning Balance January 1, 2019 | 250,161.45 | 175,609.88 | 99,056.40 | 0.00 | |
| Transfer to Reserves: 2019 Federal Gas Tax | 215,386.80 | 103,992.20 | 103,481.60 | 99,056.40 | |
| Work Completed in 2019 at the South Industrial Park | -149,705.52 | | | | |
| Work Completed in 2019 at the East Retention Pond | -24,055.89 | -29,440.63 | -26,928.12 | | |
| | <u>291,786.84</u> | <u>250,161.45</u> | <u>175,609.88</u> | <u>99,056.40</u> | |
| SPRAY & PLAY RESERVE | | | | | |
| Beginning Balance January 1, 2019 | 33,767.70 | 7,613.07 | 0.00 | | |
| Transfer to Reserves: 2019 Surplus | <u>63,841.24</u> | <u>26,154.63</u> | <u>7,613.07</u> | | |
| | 97,608.94 | 33,767.70 | 7,613.07 | | |
| TOWN SHOP/FIRE STORAGE AREA RESERVE | | | | | |
| Beginning Balance January 1, 2019 | 0.00 | | | | |
| Transfer to Reserves: 2019 Surplus | <u>6,727.45</u> | | | | |
| | 6,727.45 | | | | |