

**REGULAR MEETING OF DALMENY TOWN COUNCIL
MONDAY, JANUARY 16, 2023, 7:00 P.M.
DALMENY TOWN OFFICE – TOWN COUNCIL CHAMBERS**

AGENDA:

CALL TO ORDER – 7:00 p.m.

ADOPTION OF AGENDA – additions/deletions

PRESENTATION OF MUNICIPAL BOND

MINUTES OF THE PREVIOUS MEETING

- a. December 19, 2022 Regular Council Meeting

BUSINESS ARISING FROM THE MINUTES:

- a. Green and Inclusive Community Buildings Program – February 28, 2023

ACCOUNTS FOR APPROVAL

- a. Approval of Current Accounts
- b. Approval of Payroll (2)
- c. Fire Rescue Department
- d. Per Diems

FINANCIALS

- a. Financial Statement for the Period Ending December 31, 2022 (Year End Adjusting Entries are Still to be Completed)
- b. Tax Comparisons for the Month of December

CORRESPONDENCE

- a.

DELEGATION

- a. Acting CEO & Chief Marketing Office Erin Lawson and Director, Business Attraction & Investment Brad Bly – 7:20 p.m.

REPORTS

- a. Librarian's Report
- b. Public Works Manager's Report
- c. Recreation Manager's Report
- d. Chief Administrative Officer's Report

NEW BUSINESS

- a.

BYLAWS

- a. Bylaw 18-2022, a Bylaw to Establish a Fire Prevention Bylaw and to Repeal Bylaw No. 6/11 (Second and Third Reading)

QUESTIONS FROM THE PUBLIC

ROUND TABLE DISCUSSION/IN CAMERA

ADJOURN

Next Regular Meeting: January 24, 2023

2023 Regular Council Meetings: January 16,30; February 13,27; March 13,27; April 10,24;
May 15; June 5,19; July 17; August 14,28;
September 11,25; October 16; November 6,27;
December 11

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and
7:00 p.m. on alternate Mondays from council meetings, when required:

Next Dalmeny Police Commission Meeting: January 16, 2023 commencing at 5:00 p.m.

2023 Dalmeny Police Service Meeting Schedule: January 16

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, DECEMBER 19, 2022
DALMENY TOWN OFFICE

PRESENT: Mayor Jon Kroeker, Councillors Ed Slack, Anna-Marie Zoller, Greg Bueckert, Eric Desnoyers and Matt Bradley. Also present was CAO Jim Weninger.

ABSENT: None.

CALL TO ORDER

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

ADOPTION OF AGENDA

423/22 – Desnoyers/Zoller – That the agenda for the Regular meeting of Council of the Town of Dalmeny for December 19, 2022 be adopted as presented.

Carried.

MINUTES

424/22 – Bradley/Zoller – That the Minutes of the December 5, 2022 Regular Council meeting be approved as circulated.

Carried.

CENSUS APPEAL

425/22 – Bueckert/Slack – That the email of December 16, 2022 from Intercensal Manager, Western Region and Northern Territories Darrick Cheuk regarding the Town of Dalmeny's 2021 Census Appeal be acknowledged by Council.

Carried.

Councillor Lacy Boisvert arrived at the meeting at 7:03 p.m.

ACCOUNTS PAYABLE

426/22 – Bueckert/Slack – That the accounts as detailed on the attached cheque listing and amounting to \$164,423.85 for the period ending December 16, 2022 and representing cheque numbers 17922 to 17976 be approved by Council.

Carried.

PAYROLL

427/22 – Desnoyers/Boisvert – That the payroll listings in the amounts of \$26,977.58 and \$350.91 for the pay periods both ending on December 12, 2022 be approved by Council.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, DECEMBER 19, 2022
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CORRESPONDENCE

428/22 – Boisvert/Zoller – That the following correspondence be filed:

- A. Reduced Left Turn Conflict Intersections
- B. Highway 16 and Dalmeny Access Road – Public Information Comment Sheet
- C. Canadian National - Snow Removal Operations – Railroad Crossings
- D. Green and Inclusive Community Builds Program – Second Intake

Carried.

CAO REPORT

429/22 – Bueckert/Desnoyers – That the Chief Administrative Officer's Report as presented by the Chief Administrative Officer Jim Weninger for December 19, 2022 be accepted by Council.

Carried.

2023 BOARD APPOINTMENTS

430/22 – Boisvert/Desnoyers – That the following appointments be made for 2023:

1. Boards:

a. Dalmeny Parks & Recreation Board (Bylaw 9/93):

- maximum of two rural, seven Town, one RM of Corman Park representative.
- Members: Rural (2) Town (7) – Glen Crawford, Bev Dovell, Paul Johnson and Andrew Masurat
- RM of Corman Park: Vacant
- Council member representative (not bylaw requirement) – Councillor Greg Bueckert, Alternate Councillor Lacy Boisvert
- Staff Support -Mat Halcro (Recreation Manager)

b. Dalmeny Board of Police Commissioners (Bylaw 11/98):

- Bylaw appoints Mayor to board permanently, one council member appointed annually
- Member at large appointed in year of election, serves four years
- Members: Mayor Jon Kroeker; Councillor Lacy Boisvert; Member at Large – Adraine Mierau

c. Library Board (Bylaw 12/05):

- maximum of five members, appointed for one-year terms:
- Matt Bradley (Council Rep), Bev Eberle, Ronda Farrow, Karen Lukey, Katrina Funk

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2. Other Appointments:

Dalmeny Housing Authority – Town Representative – Mayor Jon Kroeker

Deputy Mayor – Councillor Ed Slack

Council Member Responsible for Waterworks and Wastewater – Councillor Greg Bueckert, Alternate Mayor Jon Kroeker

SREDA – Councillors Ed Slack and Eric Desnoyers

Saskatoon North Communities Association – Councillor Eric Desnoyers and Mayor Jon Kroeker

Opimihaw Creek Watershed Association – Councillor Greg Bueckert

Wheatland Regional Library – Councillor Matt Bradley, Alternates Katrina Funk and Councillor Anna-Marie Zoller

Auditor – Jensen Stromberg Chartered Professional Accountants

Solicitor – Robertson Stromberg

Engineers – Catterall & Wright Ltd.

EMO Coordinator – Alicia Bell

Deputy EMO Coordinator - Wade Klassen

Board of Revision – Nor Sask Board Services – Panel Members Tim Furlong, Kirby Fesser, Glen Neuert, Sabrina Saccucci and Secretary to the Board Mike Ligtermoet

Building Officials – Municode Services Ltd.: Wayne Meier, Clayton Meier, Ryan Thiessen, Travis Elkin, Shenah Cartier, Jordan Hoffort and Clint Vargo

OHS Committee - Employer Representative – Councillor Ed Slack

- Employee Representative – Dalmeny Police Service Representative Constable Christine Van Meter
- Other Employee Representatives - Fire Department – Chief Rick Elder
- Training Officer – Dean Vodden
- Outside Staff – Operator 2 – Scott Anderson
- Operator 2/Arena Labourer 1 – Jayson Hollingshead
- Recreation Manager Mat Halcro
- Inside Staff – Office Manager Kelly Janzen

District Development Appeals Board – Nick Bakker

EMO Executive Committee – Mayor Jon Kroeker, Councillors Ed Slack and Anna-Marie Zoller

Carried.

TOWN OF DALMENY
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2023 COUNCIL MEETING DATES

431/22 – Slack/Bueckert – That the Council meeting dates for the year 2023 commence at 7:00 p.m. and be scheduled as follows:

January 16 and January 30, 2023	July 17, 2023
February 13 and February 27, 2023	August 14 and August 28, 2023
March 13 and March 27, 2023	September 11 and September 25, 2023
April 10 and April 24, 2023	October 16, 2023
May 15, 2023	November 6 and November 27, 2023
June 5 and June 19, 2023	December 11, 2023

Carried.

OCCUPATIONAL HEALTH COMMITTEE MINUTES

432/22 – Zoller/Desnoyers – That the Minutes of the October 12, 2022 Occupational Health Committee be accepted by Council.

Carried.

BYLAW 15-2022- AMEND TRAFFIC BYLAW 2018

433/22 – Bueckert/Bradley – That Bylaw 15-2022, a Bylaw to Amend the Traffic Bylaw 2018 be introduced and read a first time.

Carried.

The CAO read Bylaw 15-2022 for the first time.

434/22 – Slack/Zoller – That Bylaw 15-2022 be read a second time.

Carried.

The CAO read Bylaw 15-2022 a second time.

435/22 – Bradley/Desnoyers – That Bylaw 15-2022 be given third reading at this meeting.

Carried Unanimously.

436/22 – Boisvert/Slack – That Bylaw 15-2022 be read a third time and adopted.

Carried.

The CAO read Bylaw 15-2022 a third time, and the Mayor and CAO signed and sealed the bylaw.

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Fire Chief Rick Elder arrived at the meeting at 7:35 p.m.

BYLAW 16-2022- MUTUAL AID AGREEMENT

437/22 – Zoller/Bradley – That Bylaw 16-2022, a Bylaw to Provide for the Town of Dalmeny to Enter into a Mutual Aid Agreement with the Cities of Martinsville and Warman and the Towns of Langham and Osler be introduced and read a first time.

Carried.

The CAO read Bylaw 16-2022 for the first time.

438/22 – Desnoyers/Bueckert – That Bylaw 16-2022 be read a second time.

Carried.

The CAO read Bylaw 16-2022 a second time.

439/22 – Boisvert/Bradley – That Bylaw 16-2022 be given third reading at this meeting.

Carried Unanimously.

440/22 – Zoller/Desnoyers – That Bylaw 16-2022 be read a third time and adopted.

Carried.

The CAO read Bylaw 16-2022 a third time, and the Mayor and CAO signed and sealed the bylaw.

BYLAW 17-2022- ESTABLISH AND REGULATE A FIRE RESCUE DEPARTMENT

441/22 – Bueckert/Boisvert – That Bylaw 17-2022, a Bylaw to Establish and Regulate a Fire Rescue Department and to Repeal Bylaw #15/86, along with any amendments be introduced and read a first time.

Carried.

The CAO read Bylaw 17-2022 for the first time.

442/22 – Zoller/Boisvert – That Bylaw 17-2022 be read a second time.

Carried.

The CAO read Bylaw 17-2022 a second time.

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443/22 – Bradley/Desnoyers – That Bylaw 17-2022 be given third reading at this meeting.

Carried Unanimously.

444/22 – Bueckert/Boisvert – That Bylaw 17-2022 be read a third time and adopted.

Carried.

The CAO read Bylaw 17-2022 a third time, and the Mayor and CAO signed and sealed the bylaw.

BYLAW 18-2022- FIRE PREVENTION BYLAW

445/22 – Slack/Bradley – That Bylaw 18-2022, a Bylaw to Establish a Fire Prevention Bylaw and to Repeal Bylaw No. 6/11, along with any amendments be introduced and read a first time.

Carried.

The CAO read Bylaw 18-2022 for the first time.

Fire Chief Rick Elder left the meeting at 7:45 p.m. and did not return.

IN-CAMERA

446/22 – Desnoyers/Boisvert – That Council move into the Committee of the Whole and that the session be “in camera” at 7:45 p.m.

Carried.

RECONVENE

447/22 – Boisvert/Bradley - That Council reconvene and report at 8:13 p.m.

Carried.

CAO HOLIDAYS

448/22 – Slack/Bueckert – That the Chief Administrative Officer Jim Weninger be granted permission to take holidays from Wednesday, December 28, 2022 to Friday, December 30, 2022 inclusive.

Carried.

TOWN OF DALMENY
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DALMENY TOWN OFFICE

ADJOURN

449/22 – Zoller/Desnoyers – That the meeting be adjourned. Time 8:15 p.m.

Carried.

(seal)

Mayor

Chief Administrative Officer

Report Date
12/16/2022 10:45 AM

Dalmeny
Accounts for Approval
As of 12/16/2022
Batch: 2022-00066

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
17922-Man	12/02/2022	Kathryn Moskwa 1	CHRISTMAS PARTY FOOD	325.00	325.00
17923	12/19/2022	Void during printing			
17924	12/19/2022	Accu-Sharp Tooling LTD 3657	ARENA-ZAMBONI ICE KNIFE	43.29	43.29
17925	12/19/2022	AMSC Insurance Services Ltd HSNOV2022-41	HEALTH SPENDING ACCOUNT	9.68	9.68
17926	12/19/2022	Bluewave Energy 99220704/20703	ZAMBONI PROPANE	341.27	341.27
17927	12/19/2022	Brad Dyck 10	STAFF CHRISTMAS/5 YEAR	150.00	150.00
17928	12/19/2022	Brandt Tractor Ltd. 1283517/2	ZAMBONI REPAIR	31.76	31.76
17929	12/19/2022	Canadian National Railways 91662391	SIGNAL MAINTENANCE	296.50	296.50
17930	12/19/2022	Catterall & Wright 22-521 22-436	WATER PUMPHOUSE ENGINEERING RAILWAY MICROSURFACING	23,905.72 546.26	24,451.98
17931	12/19/2022	City of Martensville 1713	FIRE-PENTROX PURCHASE	192.81	192.81
17932	12/19/2022	Crystal Derksen 2	STAFF CHRISTMAS VOUCHER	100.00	100.00
17933	12/19/2022	Dalmeny Minor Hockey 37	2023 COMMUNITY GRANT	3,000.00	3,000.00
17934	12/19/2022	Danica Lorer 11	CHRISTMAS CARNIVAL FACE PAINT	350.00	350.00
17935	12/19/2022	Evergaud Fire Safety 021317/...	SHOP FIRE EXTINGUISHER/ANNUAL	1,759.30	1,759.30
17936	12/19/2022	Eyewitness Security Systems 2778/2761/2762	POLICE-ROUTER/RADIO REPAIRS	743.70	743.70
17937	12/19/2022	G.N. Johnston Equipment Co Ltd 672080	PW-SHOP SHELVEING	2,135.64	2,135.64
17938	12/19/2022	Inland Heidelberg Cement Group 6749737	PW-SALTED SAND	1,183.43	1,183.43
17939	12/19/2022	Jayson Hollingshead 8	STAFF CHRISTMAS VOUCHER	100.00	100.00
17940	12/19/2022	Jenson Publishing 3000067657/7776	AD-DON'T DRINK AND DRIVE/CHRIS	97.70	97.70
17941	12/19/2022	Jodi or Don Berrecloth 5	JJ SUPPLIES/STAFF CHRISTMAS VO	252.25	252.25

Report Date
12/16/2022 10:45 AM

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
17942	12/19/2022	Karen Roberts 33	ARENA BOOTH SUPPLIES	333.30	333.30
17943	12/19/2022	Kelly Janzen 63	STAFF VOUCHER/BANKING MILEAGE	221.42	221.42
17944	12/19/2022	Lacy Boisvert 31	COUNCIL CHRISTMAS VOUCHER	50.00	50.00
17945	12/19/2022	Laurelea Trayhorne 9	MILEAGE 182 KMS/STAFF CHRISTMA	194.44	194.44
17946	12/19/2022	Loblaws Inc. 528051/1222418	ARENA BOOTH SUPPLIES	2,069.27	2,069.27
17947	12/19/2022	Loraas Disposal Services NOV 2022	NOVEMBER GARBAGE/COMPOST	16,280.33	16,280.33
17948	12/19/2022	Marlys Klein 22	BANKING MILEAGE 416KMS	215.86	215.86
17949	12/19/2022	Martensville Bldg.&Home Supply 961147/1085/148	SHOP SUPPLIES-POLY/SPRUCE	101.26	101.26
17950	12/19/2022	Mathew Halcro 29	STAFF CHRISTMAS VOUCHER	100.00	100.00
17951	12/19/2022	Matrix Video Communications BRMVCO39794-02	CHAMBERS VIDEO/AUDIO 2/2	3,377.72	3,377.72
17952	12/19/2022	Michael Bell 853035	JJ LOBBY PAINT AND REPAIR	1,729.82	1,729.82
17953	12/19/2022	Munisight Ltd 4309113/214768	WEBISTE-2021/22- MANT/SUPPORT	10,389.60	10,389.60
17954	12/19/2022	Nor-Tec Linen Services RI-894036	ARENA/POLICE/OFFICE MATS	114.08	114.08
17955	12/19/2022	Pacific Fresh Fish 780970/779623	ARENA BOOTH SUPPLIES	540.00	540.00
17956	12/19/2022	Pepsico Beverages Canada 20787602	ARENA BOOTH SUPPLIES	547.23	547.23
17957	12/19/2022	Petty Cash 210	PETTY CASH REPLENISH	416.32	416.32
17958	12/19/2022	Pitney Bowes Global Credit Ser 3202103455	OFFICE POSTAGE LEASE	258.44	258.44
17959	12/19/2022	Pitney Works 118	OFFICE POSTAGE	210.00	210.00
17960	12/19/2022	Prairie Meats 956928	ARENA BOOTH SUPPLIES	166.08	166.08
17961	12/19/2022	Rick Elder 148	FIRE SUPPLIES	74.08	74.08
17962	12/19/2022	Ricoh Canada Inc. MSI99073613	FIRE-OFFICE 365	106.27	106.27
17963	12/19/2022	Roto Rooter			

Report Date
12/16/2022 10:45 AM

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		12573	SEWER LINE CLEAR	237.54	237.54
17964	12/19/2022	S.U.M.A. 100370	POSTAGE FOR WATER SAMPLES	458.52	458.52
17965	12/19/2022	Sask Research Council 1235080/1235352	WATER LAB TESTING	58.28	58.28
17966	12/19/2022	Sask Water SW079542	BULK WATER	41,291.64	41,291.64
17967	12/19/2022	Saskatoon CO-OP 724	POLICE/FIRE/PW/REC FUEL	5,275.69	5,275.69
17968	12/19/2022	SaskTel CMR 428	SASKTEL PMT	2,296.83	2,296.83
17969	12/19/2022	SVP Envoyer paiement a 6786139/1772395	NEPTUNE 360/3 WATER METERS	4,720.34	4,720.34
17970	12/19/2022	Swish-Kemsol J034859	ARENA JANITORIAL	395.60	395.60
17971	12/19/2022	The Bolt Supply House Ltd. 7973091-00	PW-SHOP SUPPLIES	32.42	32.42
17972	12/19/2022	The Rent-It-Store 229107	PW-CUTTERS-CARB KIT	65.97	65.97
17973	12/19/2022	Thiessen Bros. Construction 7496	REPAIR WATER LINE BREAK	35,885.19	35,885.19
17974	12/19/2022	Trans-Care Rescue 23739	FIRE-SUPPLIES	351.75	351.75
17975	12/19/2022	Trinity Safety & Training Inc. 15969	PW-BRAD FALL PROTECTION	194.25	194.25
17976	12/19/2022	Tyler Dörner 12	STAFF CHRISTMAS VOUCHER	100.00	100.00
				Total for AP:	164,423.85

Certified Correct This December 16, 2022

Mayor

Administrator

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Amount
<u>Anderson, Scott</u>	1537.31
<u>Berrecloth, Donald</u>	412.81
<u>Bonin, Ed</u>	1433.02
<u>Brabant, Addison</u>	98.11
<u>Dorner, Tyler</u>	1478.39
<u>Dyck, Bradley</u>	1538.10
<u>Elder, Rick</u>	1119.00
<u>Furi, Bonnie</u>	311.57
<u>Halcro, Mathew</u>	1402.57
<u>Hollingshead, Jayson</u>	1634.64
<u>Honeker, Sheila</u>	276.62
<u>Janzen, Kelly</u>	1324.35
<u>Janzen, Ayden</u>	260.51
<u>Johnson, Jeffrey</u>	1908.74
<u>Johnson, Marina</u>	54.13
<u>Johnson, Phoebe</u>	115.03
<u>Keet, Cindy</u>	867.69
<u>Meyers, Morgan</u>	331.56
<u>Roberts, Karen</u>	685.91
<u>Robinson, Olivia</u>	189.46
<u>Rowe, Scott</u>	2282.10
<u>Ruedger, Olivia</u>	60.90
<u>Splawinski, Scott</u>	1735.26
<u>Trayhorne, Laurelea</u>	949.80
<u>Van Meter, Christine</u>	1902.02
<u>Weninger, Jim</u> 64	2834.54
<u>Wiebe, Morgan</u> 02	233.44

26,977.58

Originator

ID: 2288945575

Originator Name: Town
of Dalmeny

Currency: CAD

Current System Date:

2022-Dec-12 UserID:

CUPSSD3380

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Account Number	Inst. ID	Route	Transit	Due Date	Trans Type	Rec Type	Amount
<u>Dovell, Beverley</u>						200	C	350.91

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Business Arising A-

*Ready for
Council
Jan 11/23*

Jim Weninger

From: Devon.Ambros@solarcor.ca
Sent: January 4, 2023 7:55 AM
To: Jim Weninger
Subject: RE: Updated GICB Report

Happy New Year Jim!

The Green and Inclusive Community Buildings Program website recently updated with new information regarding a deadline for the small and medium size retrofit stream:

Continuous

The GICB Program continues to accept applications from eligible applicants for small and medium sized projects to retrofit existing community buildings ranging in total eligible cost from \$100,000 to \$3 million until February 28, 2023, 15:00 ET.

<https://www.infrastructure.gc.ca/gicb-bcvi/index-eng.html>

The February 28th deadline to submit a new application for the solar PV & furnace upgrade project including project development to "tender ready" is possible, however we would need to start work immediately.

Please let me know if the Town of Dalmeny would like to proceed to meet the February 28th 2023 deadline.

Have a great day!

Devon Ambros

VP of Sales

Cell: 1-306-380-3458

Toll Free: 1-877-910-4164

Devon.Ambros@solarcor.ca

Website: <http://www.solarcor.ca>

Facebook: <https://www.facebook.com/SolarcorEnergy/>

Twitter: @SolarcorEnergy



From: Jim Weninger <jweninger@dalmeny.ca>

Sent: November-18-22 11:56 AM

To: Devon.Ambros@solarcor.ca

Subject: Re: Updated GICB Report

Will be reconsidered during 2023 budget discussions.

Sent from my iPhone

On Nov 18, 2022, at 7:32 AM, Devon.Ambros@solarcor.ca wrote:

Hello Jim,

I am checking in with regards to the Arena solar PV and furnace upgrade project. How are things progressing with regards to a decision to proceed with project development to "tender ready" and a new GICB application?

I look forward to your response.

Have a great day!
Devon

From: Devon.Ambros@solarcor.ca <Devon.Ambros@solarcor.ca>
Sent: September-30-22 9:48 AM
To: 'Jim Weninger' <jweninger@dalmeny.ca>
Subject: Updated GICB Report

Hello Jim,

Please see the attached updated GICB report including a budgetary estimate for furnace upgrade project development to "tender ready" project readiness level. I have attached two estimates from Saskatoon engineers for your consideration for the furnace upgrade project development work. I have worked with DDC Engineering Corp. and recommend their services.

Please contact me with any questions.

Have a great day!
Devon

Report Date
01/12/2023 4:37 PM

Dalmeny
proposed - **Accounts for Approval**
As of 01/12/2023
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
17977-Man	12/20/2022	SaskEnergy Corp. DECEMBER 2022	DECEMBER SASKPOWER/ENERGY	24,751.27	24,751.27
17978	12/31/2022	M.E.P.P. DECEMBER 2022	MEPP PAYMENT DEC	12,668.82	12,668.82
17979	12/31/2022	Minister of Finance DEC 2022	DEC SCHOOL TAXES COLLECTED	40,896.45	40,896.45
17980	12/31/2022	SaskEnergy Corp. DEC 2022/2	TOWN SHOP POWER	1,389.06	1,389.06
17981	12/31/2022	SaskTel CMR 429	SASKTEL PAYMENT	457.10	457.10
17982	01/16/2023	Access Communications JAN 2023	ARENA CABLE	47.63	47.63
17983	01/16/2023	Accu-Sharp Tooling LTD 3697/3727	ARENA-ZAMBONI ICE KNIFE	173.16	173.16
17984	01/16/2023	AMSC Insurance Services Ltd JAN 2023 DEC SPENDING	JANUARY GROUP BENEFITS DEC SPENDING ACCOUNT	8,602.94 1,527.74	10,130.68
17985	01/16/2023	Aon Canada Inc.- T57048C 2023	2023 INSURANCE PREMIUM	164,719.00	164,719.00
17986	01/16/2023	Baylee Lindal 3	JJ LOEWEN REFUND	525.00	525.00
17987	01/16/2023	Bell Mobility Inc. JAN 2023	AERATION BUILDING AUTODIALER	74.32	74.32
17988	01/16/2023	Beverley J. Dovell 84	CHRISTMAS VOUCHER	100.00	100.00
17989	01/16/2023	Bluewave Energy 20706/20701/707	ZAMBONI PROPANE	260.78	260.78
17990	01/16/2023	Canadian National Railways 91666857	SIGNAL MAINTENANCE	296.50	296.50
17991	01/16/2023	Chelsey Elia 1	REIMBURSE PMT MADE IN ERROR	2,000.00	2,000.00
17992	01/16/2023	Christine Van Meter 75	CHRISTMAS VOUCHER	100.00	100.00
17993	01/16/2023	Clark's Supply & Service IN416268	ARENA LIFT RENTAL	469.53	469.53
17994	01/16/2023	Country Music Association 2022	2022 DALMENY DAYS MUSIC	3,500.00	3,500.00
17995	01/16/2023	Crosby Hanna & Assoc. #90(398-34)	ADVISORY SERVICES	430.50	430.50
17996	01/16/2023	Dalmeny Bantam Sabres			

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		1	OVER PAYMENT-ICE RENTAL	500.00	500.00
17997	01/16/2023	Dalmeny Insurance 46080	2023 AUTO POLICY	6,582.60	6,582.60
17998	01/16/2023	Earthworks Equipment Corp W76568	BOBCAT REPAIR	513.58	513.58
17999	01/16/2023	Edward Slack 38	CHRISTMAS VOUCHER	50.00	50.00
18000	01/16/2023	Fer-Marc Equipment Limited 103487	ZAMBONI REPAIR PARTS	254.94	254.94
18001	01/16/2023	First Filter Service 285736	LIFT 1/2 - FILTERS	143.55	143.55
18002	01/16/2023	Greg Bueckert 7	CHRISTMAS VOUCHER	50.00	50.00
18003	01/16/2023	Gregg Distributors LP 213054/212163	FIRE JANITORIAL/SUPPLY/PW OIL	1,590.57	1,590.57
18004	01/16/2023	Huracan Contracting Inc. 153	VALVE REPAIR-4TH/ROSS	1,909.35	1,909.35
18005	01/16/2023	Jensen Stromberg 2022-1	2022 INTERIM AUDIT	2,220.00	2,220.00
18006	01/16/2023	Jenson Publishing 3000067895	AD-DON'T DRINK AND DRIVE	15.23	15.23
18007	01/16/2023	JET Renos 2023004	REPAIR DRYWALL IN OFFICE	88.80	88.80
18008	01/16/2023	Jon Kroeker 18	CHRISTMAS VOUCHER	50.00	50.00
18009	01/16/2023	Karen Roberts 34	CHRISTMAS VOUCHER	100.00	100.00
18010	01/16/2023	Kyle Rathgeber 7	COLLEG OF PARAMEDICS-LICENSE	520.00	520.00
18011	01/16/2023	Laurelea Trayhorne 10	LGA COURSE -4/5	1,073.70	1,073.70
18012	01/16/2023	Linde Canada Inc. 33206966	PW-SHOP SUPPLIES	269.47	269.47
18013	01/16/2023	Loblaws Inc. 36698/27077	ARENA BOOTH SUPPLEIS	1,183.63	1,183.63
18014	01/16/2023	Loraas Disposal Services DEC 2022	DECEMBER GARBAGE/COMPOST	16,707.93	16,707.93
18015	01/16/2023	Martensville Plumbing/Heating 22450 22867	ARENA FURNACE REPAIR ARENA AIR EXCHANGE/URINAL	458.16 184.26	642.42
18016	01/16/2023	Mathew Halcro 30	MILEAGE- 2760 KMS/PLANTERS	1,600.84	1,600.84
18017	01/16/2023	McGill's Industrial Service			

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		22-0395	CURB STOP REPAIR-VICTOR TERR	1,123.35	1,123.35
18018	01/16/2023	MedTeq Solutions CA Ltd INV62727	Online Training Program	3,479.85	3,479.85
18019	01/16/2023	Mike Ligtermoet 2	2023 BOARD OF REVISION	250.00	250.00
18020	01/16/2023	Nexom 16204	LAGOON- AERATION	943.50	943.50
18021	01/16/2023	Nor-Tec Linen Services R1-894472	ARENA/OFFICE/POLICE MATS	131.84	131.84
18022	01/16/2023	Pacific Fresh Fish 638758/639799	ARENA BOOTH SUPPLIES	475.95	475.95
18023	01/16/2023	Pitney Works 119	OFFICE POSTAGE	420.00	420.00
18024	01/16/2023	Prairie Meats 918/999/615/200	ARENA BOOTH SUPPLIES	442.88	442.88
18025	01/16/2023	Princess Auto 4428578	PW-SHOP SUPPLIES/GLOVES	119.26	119.26
18026	01/16/2023	PWA Engineering MISC.22-088	SHOP-ELECTRICAL ENGINEERING	5,922.00	5,922.00
18027	01/16/2023	Quorex Construction 23-032	TOWN SHOP HOLD BACK	243,190.09	243,190.09
18028	01/16/2023	R.M. of Corman Park 32655	POLICE-HOLSTERS	150.00	150.00
18029	01/16/2023	RA Auto Repair LTD 41301/41195	POLICE-TAHOE RADIATOR/SUPPLY	1,495.63	1,495.63
18030	01/16/2023	Redhead Equipment Ltd. P67864	GRADER EDGE	334.03	334.03
18031	01/16/2023	Reed Security 1604634	SECURITY CAMERAS	529.47	529.47
18032	01/16/2023	Rick Elder 149	CHRISTMAS VOUCHER	100.00	100.00
18033	01/16/2023	Ricoh Canada Inc. 76648/74339	VEEAM BACKUP/OFFICE SUPPORT	602.19	602.19
18034	01/16/2023	Robertson Implements P28248	FIRE-OIL PAN FOR TRUCKS	54.58	54.58
18035	01/16/2023	Robertson Stromberg 646220/646221	TAX ENFORCEMENT	341.12	341.12
18036	01/16/2023	S.U.M.A. 99638	2023 MEMBERSHIP FEES	2,457.88	2,457.88
18037	01/16/2023	Sask Research Council 5455/5827-CREDI	WATER LAB TESTING-WITH CREDIT	1.58	1.58
18038	01/16/2023	Sask. Assoc. of Chief's 2022-39	2023 SACP EXECUTIVE	700.00	700.00

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
18039	01/16/2023	Saskatoon CO-OP 718	POLICE/PW/FIRE/REC/FUEL	6,870.09	6,870.09
18040	01/16/2023	SaskTel CMR 430	SASKTEL PMT	1,988.74	1,988.74
18041	01/16/2023	Sheila Honeker 2	CHRISTMAS VOUCHER	100.00	100.00
18042	01/16/2023	Stevenson Industrial 22584	ARENA ICE PLANT AMMONINA LEAK	989.34	989.34
18043	01/16/2023	Superior Forklift Ltd. 421526	ZAMBONI REPAIR	621.86	621.86
18044	01/16/2023	SVP Envoyer paiement a 6795521	NEPTUNE 360 SOFTWARE	3,296.70	3,296.70
18045	01/16/2023	Swish-Kemsol J034935/J034942	OFFICE/ARENA JANITORIAL	830.41	830.41
18046	01/16/2023	The Bolt Supply House Ltd. 7990588-00	SHOP SUPPLIES	92.39	92.39
18047	01/16/2023	Van Houtte Coffee Services 71326902-2023	ARENA BOOTH SUPPLIES	393.12	393.12
				Total for AP:	577,504.26

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Account Number	Inst. ID	Route	Transit	Due Date	Trans Type	Pay Type	Amount
<u>Anderson, Scott</u>								1668.39
<u>Berrecloth, Colleen</u>								471.78
<u>Berrecloth, Donald</u>								310.41
<u>Bonin, Ed</u>								1433.02
<u>Brabant, Addison</u>								40.60
<u>Derksen, Crystal</u>								268.29
<u>Dorner, Tyler</u>								1498.14
<u>Dovell, Beverley</u>								350.91
<u>Dyck, Bradley</u>								1547.45
<u>Elder, Rick</u>								1242.21
<u>Furi, Bonnie</u>								326.50
<u>Halcro, Mathew</u>								1402.57
<u>Hollingshead, Jayson</u>								1655.28
<u>Honeker, Sheila</u>								276.62
<u>Janzen, Kelly</u>								1324.35
<u>Janzen, Ayden</u>								230.06
<u>Johnson, Jeffrey</u>								1908.74
<u>Keet, Cindy</u>								518.42
<u>Meyers, Morgan</u>								159.01
<u>Perkins, Oliver</u>								521.02
<u>Roberts, Karen</u>								194.46
<u>Robinson, Olivia</u>								111.65
<u>Rowe, Scott</u>								2282.10
<u>Ruedger, Olivia</u>								138.71
<u>Splawinski, Scott</u>								1911.45
<u>Trayhorne, Laurelea</u>								949.80
<u>Van Meter, Christine</u>								1902.02
<u>Weninger, Jim</u>								2834.54
<u>Wiebe, Morgan</u>								145.47

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27,623.97

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Payor/Payee Name	Amount
Anderson, Scott	1594.62
Berrecloth, Donald	418.11
Bonin, Ed	1449.32
Brabant, Addison	112.09
Dorner, Tyler	1550.83
Dovell, Beverley	631.97
Dyck, Bradley	2049.05
Elder, Rick	1006.03
Furi, Bonnie	339.43
Halcro, Mathew	1392.07
Hollingshead, Jayson	1630.47
Honeker, Sheila	326.90
Janzen, Kelly	1317.15
Janzen, Ayden	162.65
Johnson, Jeffrey	1703.50
Johnson, Marina	59.51
Johnson, Phoebe	54.10
Keet, Cindy	910.10
Meyers, Morgan	222.84
Perkins, Oliver	106.34
Roberts, Karen	547.93
Robinson, Olivia	206.94
Rowe, Scott	2022.97
Ruedger, Olivia	70.50
Splawinski, Scott	1703.31
Trayhorne, Laurelea	980.96
Van Meter, Christine	1691.59
Weninger, Jim	2574.97
Wiebe, Morgan	247.36

27,083.61

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Payor/Payee Name	Type	Amount
Baerg, Shara		130.66
Baxter, Thomas		471.94
Bell, Alicia		335.79
Donegan, Jason		438.80
Elder, Joanne		726.03
Fire Association, Dalmeny		630.00
Hyland, Brian		765.06
Hyland, Nikki		695.48
Hyland, Mykenzie		265.10
Janzen, Jayce		226.40
King, Devin		512.92
Klassen, Darlene		202.59
Klassen, Connie		428.10
Klassen, Wade		186.80
Moody, Thomas		833.27
Olynick, Braden		320.25
Paul, Keelan		356.83
Peters, Colten		88.79
Pollock, Brandon		186.55
Scheller, Carson		363.80
Shand, Frank		130.69
Vodden, Patrick		1213.87
Woodland, Victoria		67.40

9,577.12

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Payor/Payee Name	Type	Amount
<u>Baxter, Thomas</u>		260.56
<u>Bell, Alicia</u>		260.56
<u>Boisvert, Lacy</u>		311.30
<u>Bradley, Matt</u>		321.30
<u>Bueckert, Greg</u>		321.30
<u>Desnoyers, Eric</u>		321.30
<u>Klassen, Wade</u>		100.00
<u>Kroeker, Jonathan</u>		701.28
<u>Slack, Edward</u>		321.30
<u>Zoller, Anna-Marie</u>		321.30

3240.20

Bank Reconciliation For the Month of December, 2022

Bank Reconciliation - General Account

Bank Balance Beginning of Month (As per our Records)		\$973,771.60
Add:	Deposits	\$498,600.13
	JE's	
	132	\$1,458,000.00
	136	\$5,975.92
	Reversed Chq#17881	\$1,890.00
		<u>\$2,938,237.65</u>
		\$1,465,865.92
Less:	Total Payments as per Cash Book - includes School Cheque	\$392,535.12
	Total Payroll	\$58,192.66
	127	\$ 2,142.15
	128	\$ 800.18
	129	\$ 115.89
	134	\$ 20.00
	135	\$ 1,390.53
	137	\$ 1,597.00
	146	\$ 25,856.00
	Mastercard Pmt	\$ 18,158.17
	Revenue Canada Pmt	\$ 21,181.91
	Total-	\$ 71,261.83
	Sub-Total	<u>\$521,989.61</u>
	Adjustment	<u>\$2,416,248.04</u>
Balance End of Month		<u>\$2,416,248.04</u>
Bank Statement Balance End of Month		\$2,452,037.90
Add:	Outstanding Deposits (In Transit)	\$80,301.73
	Adjustments	\$27.04
	Sub-Total	<u>\$2,532,366.67</u>
Less:	Outstanding Cheques (Per List)	\$ 116,118.63
	Revenue Canada Pmt	
	Sub-Total	<u>\$116,118.63</u>
Balance End of Month Reconciled		<u>\$2,416,248.04</u>

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Operating Revenues & Expenditures by Comp. Elem.
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	Year to Date	Annual Budget	Budget Remaining	Current Month
OPERATING REVENUES				
Taxation				
General Municipal Tax Levy				
410-110-100 - General Municipal Levy	1,841,935.83	1,841,935.00	0.83	
Net Municipal Taxes	1,841,935.83	1,841,935.00	0.83	0.00
410-200-100 - Potash Tax Share	32,200.34	44,210.00	(12,009.66)	
410-400-210 - Penalty on Mun Taxes Arrears - Property	15,791.46	21,000.00	(5,208.54)	1,351.80
410-500-100 - Local Impr Levy - Reconstruction	9,341.20	9,341.00	0.20	
450-110-100 - Unconditional - (Revenue Sharing)	377,651.00	377,668.00	(17.00)	94,412.75
450-500-100 - GIL - Federal-Can. Post	2,459.31	2,374.00	85.31	
450-650-100 - GIL - Prov - Sask Tel	4,165.01	4,022.00	143.01	4,165.01
450-800-100 - GIL - Other - SPC Surcharge	62,172.91	68,000.00	(5,827.09)	6,208.24
450-800-200 - GIL -Other -SaskEnergy Surcharge	31,620.88	32,000.00	(379.12)	3,512.61
480-170-100 - Housing Authority Surplus	777.89	600.00	177.89	
Total Taxation:	2,378,115.83	2,401,150.00	(23,034.17)	109,650.41
Fees & Charges				
420-200-500 - F&C - HANDI-VAN Fees	959.43	600.00	359.43	434.40
420-300-100 - F&C - Rentals - Land Lease	2,700.00	2,700.00		
420-400-110 - F&C - Policing Fees - Fines	10,804.59	8,500.00	2,304.59	1,005.70
420-400-300 - F&C - Fire Fees	73,108.67	52,000.00	21,108.67	1,487.02
420-400-400 - F&C - Fire Training	541.80		541.80	
420-500-151 - ICE RENTAL REVENUE. - Local	71,858.93	70,000.00	1,858.93	26,839.05
420-500-152 - ARENA-KITCHEN REVENUE	71,913.06	60,000.00	11,913.06	16,605.37
420-500-153 - ARENA - Off-Season Rental Fees	2,473.80	2,361.00	112.80	
420-500-154 - ARENA - Sign Advertising	9,994.10	12,500.00	(2,505.90)	
420-500-155 - ICE RENTAL REVENUE - Non-Local	49,273.39	60,000.00	(10,726.61)	13,380.95
420-500-156 - ARENA -Ball Hockey	4,725.00	3,800.00	925.00	
420-500-700 - F&C - Track - High School	1,500.00	1,500.00		
420-500-900 - R&C - Rec Fees - Parks/Playgrounds-CENT	2,249.50	500.00	1,749.50	
420-520-600 - P & R - Programs - Garage Sale	145.00	100.00	45.00	
420-520-700 - R&C - Rec -Dalmeny Days Fees	9,853.43	6,000.00	3,853.43	
420-500-200 - F&C - Rec. Fees - Curling Rink	2,500.00	2,500.00		2,500.00
420-530-100 - LIBRARY - Fees/-Donations	751.36	500.00	251.36	
420-530-200 - R&C - JJ LOEWEN Hall Fees	14,604.00	4,500.00	10,104.00	750.00
420-700-200 - F&C - Licenses - Business	6,750.00	7,500.00	(750.00)	
420-700-210 - F&C - Licenses - Dogs	1,356.00	1,225.00	131.00	90.00
420-710-100 - F&C -Building Permits	4,535.00	17,000.00	(12,465.00)	
420-710-200 - F&C-Development Permits	800.00	1,500.00	(700.00)	
420-710-300 - F&C - Overweight Vehicle Permits	4,275.00		4,275.00	750.00
420-800-100 - F&C - Tax Certificate	480.00	500.00	(20.00)	50.00
420-800-160 - F&C-Building Info. Abstracts	1,050.00	650.00	400.00	
420-800-200 - F&C - General Office Services Provided	122.88	250.00	(127.12)	92.88
420-850-110 - F&C - Sewer Line Cleaning	745.10		745.10	
420-850-120 - F&C - Waste Collection Fees	177,996.84	178,000.00	(3.16)	29,518.42
420-850-130 - F&C - Sale of Scrap Metal	2,229.25	2,000.00	229.25	
Total Fees & Charges:	530,296.13	496,686.00	33,610.13	93,503.79

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Utilities				
440-110-100 - Water - Water Sales	690,357.24	610,000.00	80,357.24	105,305.05
440-120-200 - Water - Custom Work	277.50		277.50	
440-130-100 - Water - BULK Sales	35,446.30	43,000.00	(7,553.70)	3,240.42
440-140-100 - Water-Turn off/Connection fee	910.00	750.00	160.00	
440-160-400 - Water - Arrears Charges	10,154.08	9,500.00	654.08	971.21
440-220-100 - Sewer - Flat Rate Rev	536,369.11	512,000.00	24,369.11	87,836.96
440-240-100 - Sewer - Connection Fees	100.00	200.00	(100.00)	
Total Utilities:	1,273,614.23	1,175,450.00	98,164.23	197,353.64
Grants				
Grants				
450-140-100 - Unconditional - GAS TAX REBATE	56,423.40	109,138.00	(52,714.60)	
450-210-110 - Conditional-Federal-RSIP Rail Safety Grt	1,178.32	1,178.00	0.32	
450-230-100 - Conditional - Federal - Student Emp	1,655.00	1,654.00	1.00	
450-300-030 - Cond. Prov-ICIP Grant-Water Pumphouse Re	1,115,126.86		1,115,126.86	55,506.00
450-315-200 - Conditional - Prov - SPRA- DDCC	5,000.00	5,000.00		
450-340-100 - Conditional - Prov - Transit Disabled	737.00	452.00	285.00	
450-350-110 - Conditional - Prov SGI Traffic Safety Gr	13,840.00	13,840.00		1,384.00
450-350-115 - Cond - MHI - Hwy 305 Culvert Maintenance	500.00		500.00	
450-355-100 - Cond-Other-SUMA Recycling Prog Grant	19,376.61	25,835.00	(6,458.39)	
450-360-100 - Cond-Prov-Sask Parks & Rec-Dalmeny Days		500.00	(500.00)	
450-400-050 - Conditional - Local - LIBRARY-Wheatland	6,232.50	6,232.00	0.50	
480-130-100 - Comm. Grant/Corman Park	19,997.00	21,286.00	(1,289.00)	
450-440-205 - Conditional- local RM Fire Truck Grant	80,000.00	80,000.00		
Total Grants:	1,320,066.69	265,115.00	1,054,951.69	56,890.00
Total Grants:	1,320,066.69	265,115.00	1,054,951.69	56,890.00
Other Revenue				
480-140-100 - Donations- Arena	600.00		600.00	
480-150-100 - Donations - Misc.		750.00	(750.00)	
480-155-100 - Donations - Fire Dept	5,425.65		5,425.65	
480-165-100 - Donations - Spray Park	15,000.00	10,000.00	5,000.00	
480-900-900 - MISC. HOLDING ACCOUNT	(6,000.00)		(6,000.00)	(8,475.00)
Total Other Revenue:	15,025.65	10,750.00	4,275.65	(8,475.00)
Capital Asset Sales-Gain (Loss)				
460-120-100 - CA - Trade-in of Equipment	350.00		350.00	
460-120-200 - CA - Sale of Equipment	1,500.00		1,500.00	
Total Capital Asset Sales-Gain (Loss):	1,850.00	0.00	1,850.00	0.00
Investment Income & Commissions				
470-100-100 - Interest Revenue	39,580.59	24,000.00	15,580.59	5,975.92

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Operating Revenues & Expenditures by Comp. Elem.
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470-120-100 - Dividends Revenue	1,705.57	750.00	955.57	
Total Investment Income & Commissions:	41,286.16	24,750.00	16,536.16	5,975.92
TOTAL OPERATING REVENUES:	5,560,254.69	4,373,901.00	1,186,353.69	454,898.76

OPERATING EXPENDITURES

General Government Services

Wages/Salaries/Benefits

510-110-230 - GG - Salaries - Admin.-Jim	91,451.15	91,451.00	(0.15)	(14,069.41)
510-110-300 - GG-Salarie-Assit-Marlys	18,518.22	20,932.00	2,413.78	(12,345.48)
510-110-330 - GG - Salaries - Asst-Bev	444.23	4,800.00	4,355.77	444.23
510-110-340 - GG-Salaries-Sec-Laurelea	17,600.07	19,029.00	1,428.93	(10,355.44)
510-110-350 - GG Salaries - Kelly	34,886.75	34,886.00	(0.75)	(18,785.17)
510-130-230 - GG - Benefits - Jim	17,084.88	17,535.00	450.12	(1,460.69)
510-130-231 - GG- Jim Phone Allowance	960.00	960.00		80.00
510-130-234 - GG - Worker Compensation Fees-ALL				(15,832.32)
510-130-330 - GG - Benefits - Marlys	5,463.77	6,070.00	606.23	(2,319.17)
510-130-340 - GG - Benefits - Laurelea	5,617.92	5,749.00	131.08	(3,357.89)
510-130-350 - GG - Benefits -Kelly	8,690.53	8,644.00	(46.53)	(4,296.74)
510-140-330 - GG - Benefits - Bev	25.94	1,354.00	1,328.06	25.94
Total Wages/Salaries/Benefits:	200,743.46	211,410.00	10,666.54	(82,272.14)

Council Remuneration

510-110-110 - GG - Council - Per Diem - All	32,400.96	32,410.00	9.04	2,700.08
510-120-110 - GG - Council - Payroll Benefits	4,275.63	5,500.00	1,224.37	3,275.25
510-210-120 - GG - Council -TRAVEL Meetings	5,925.98	7,500.00	1,574.02	23.31
Total Council Remuneration:	42,602.57	45,410.00	2,807.43	5,998.64

Contract Assessment

510-200-150 - GG - Cont. - Assessment - SAMA	17,693.00	17,693.00		
510-200-160 - GG-Assessment Costs	382.02	272.00	(110.02)	
510-260-100 - GG - Cont. - Tax Enforcement/Collection	57.94		(57.94)	325.54
Total Contract Assessment:	18,132.96	17,965.00	(167.96)	325.54

Other Contract Services

510-200-110 - GG - Cont. - Legal	6,973.21	8,000.00	1,026.79	
510-200-130 - GG - Cont. - Audit/Accounting	12,561.00	12,000.00	(561.00)	
510-200-140 - GG - Cont. - Appraisal Contract	6,650.00	7,200.00	550.00	
510-200-170 - GG - Advertising	2,349.52	2,000.00	(349.52)	107.54
510-200-180 - GS-Cont.Maint.-Website	9,683.10	8,930.00	(753.10)	5,448.40
510-220-100 - GG - Cont-Office Caretaking -Crystal	3,607.20	3,607.00	(0.20)	300.60
510-210-160 - GG - OFFICE-Travel, Meals	2,290.23	3,000.00	709.77	84.48
510-210-170 - GG -Office - Training/Education	1,889.25	2,400.00	510.75	1,069.25
510-230-100 - GG - Cont. - Insurance - General & Bond	9,735.82	10,843.00	1,107.18	(220.00)
510-240-100 - GG - Cont. - Memberships & Subscriptions	10,085.83	9,350.00	(735.83)	42.40
510-280-100 - GG - Cont. - Service Agreements	11,408.61	14,050.00	2,641.39	299.80

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510-130-235 - GG-Benefits -Office Clean-Crystal	457.44	451.00	(6.44)	81.10
510-270-100 - GG - Cont. - Maint-office-new	5,758.75	9,500.00	3,741.25	161.08
Total Other Contract Services:	83,449.96	91,331.00	7,881.04	7,374.65
Utilities				
510-300-110 - GG - Utility - Heat	1,912.03	1,120.00	(792.03)	245.25
510-300-120 - GG - Utility - Power	5,236.20	2,650.00	(2,586.20)	491.97
510-300-140 - GG - Utility - Telephone	6,960.60	6,925.00	(35.60)	548.29
Total Utilities:	14,108.83	10,695.00	(3,413.83)	1,285.51
Materials/Supplies				
510-410-140 - GG - Office Supplies/Stationery	6,541.86	5,000.00	(1,541.86)	1,256.32
510-410-145 - GG - Cleaning Supplies - Office	1,437.11	1,100.00	(337.11)	564.39
510-410-160 - GG - Christmas Celebrations/other	3,700.67	3,400.00	(300.67)	1,487.31
510-410-170 - GG- Special Events	505.24	1,000.00	494.76	50.00
510-400-110 - GG - Postage	5,567.99	5,000.00	(567.99)	200.00
510-490-100 - GG - Maint. - Repairs/Maint-	305.19	2,000.00	1,694.81	107.42
510-490-120 - GG - Maint. - CAN. LIN/Repairs	469.28	440.00	(29.28)	71.36
Total Materials/Supplies:	18,527.34	17,940.00	(587.34)	3,736.80
Capital Outlay from Operations				
510-600-140 - GG - Purchase of Cap Assets - Equipment	6,755.45	7,538.00	782.55	3,199.95
Total Capital Outlay from Operations:	6,755.45	7,538.00	782.55	3,199.95
Debt Service				
510-290-100 - GG - Bank Charges	16,761.73	16,000.00	(761.73)	2,060.64
Total Debt Service:	16,761.73	16,000.00	(761.73)	2,060.64
Total General Government Services:	401,082.30	418,289.00	17,206.70	(58,290.41)
Protective Services				
Police Protective Services				
Wages/Salaries/Benefits				
520-110-120 - PS-Police-Salary- Constable Scott	71,807.38	68,643.00	(3,164.38)	5,542.90
520-110-125 - PS-Police-Salary-Police Chief Scott	95,965.17	93,687.00	(2,278.17)	7,206.04
520-110-130 - PS-Police -Salary- Constable Christine	76,273.60	76,284.00	10.40	5,867.20
520-110-140 - PS-Police- Salary-Overtime		6,000.00	6,000.00	
520-120-120 - PS-Police Benefits- Constable Scott	18,304.24	19,512.00	1,207.76	1,603.18
520-120-125 - PS-Police-Benefits-Police Chief Scott	22,233.86	22,381.00	147.14	2,128.48
520-120-130 - PS-Police-Benefits- Constable Christine	19,599.16	20,191.00	591.84	2,157.70
520-120-140 - PS-Police-Benefits-Overtime		353.00	353.00	
Total Wages/Salaries/Benefits:	304,183.41	307,051.00	2,867.59	24,505.50
Professional/Contractual Services				
520-210-110 - PS - Police - Contracted Services	799.80	3,500.00	2,700.20	

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520-220-100 - PS - Police - Travel /Meals	343.90	1,500.00	1,156.10	125.24
520-221-100 - PS - Police-Meetings		1,000.00	1,000.00	
520-230-100 - PS - Police - Insurance-Veh-ALL.	4,274.84	4,300.00	25.16	
520-240-100 - PS - Police - Memberships & Subscription	860.56	825.00	(35.56)	
520-250-100 - PS - Police - Contracted Repairs	4,771.72	7,000.00	2,228.28	1,428.26
520-260-100 - PS - Police - Training	261.00	2,000.00	1,739.00	36.00
520-260-110 - PS - Police - Contracted Security Camera	6,067.44	6,200.00	132.56	505.62
Total Professional/Contractual Services:	17,379.26	26,325.00	8,945.74	2,095.12
Utilities				
520-300-110 - PS - Police - Utility - Heat		230.00	230.00	
520-300-120 - PS - Police - Utility - Power		700.00	700.00	
520-300-140 - PS - Police - Utility - Telephone	6,380.98	7,500.00	1,119.02	780.82
Total Utilities:	6,380.98	8,430.00	2,049.02	780.82
Materials/Supplies				
520-410-100 - PS - Police - Postage	85.09	200.00	114.91	
520-420-100 - PS - Police - Office Supplies/Stationery	2,100.16	3,000.00	899.84	39.56
520-430-100 - PS - Vehicle/Equip. Repair/Parts	56.65		(56.65)	
520-430-110 - PS - Police - Oil & Gas	12,834.14	15,000.00	2,165.86	2,158.51
520-440-100 - PS - Police - Small Tools/Equipment	5,074.51	4,000.00	(1,074.51)	
520-440-110 - PS - Police-Uniforms	2,303.26	2,700.00	396.74	280.14
520-450-100 - PS - Police - Firearms	544.11	2,000.00	1,455.89	150.00
520-460-100 - PS - Police-Communications	2,776.32	3,500.00	723.68	710.20
520-465-100 - PS - Public Relations	813.64	600.00	(213.64)	
520-470-100 - PS - Police-Other	88.00	400.00	312.00	20.00
Total Materials/Supplies:	26,675.88	31,400.00	4,724.12	3,358.41
Total Police Protective Services:	354,619.53	373,206.00	18,586.47	30,739.85
Fire Protective Services				
Wages/Remuneration				
525-110-120 - PS - Fire - Salaries - Fire Chief	50,396.74	44,017.00	(6,379.74)	3,850.52
525-110-130 - PS - Fire - Salaries - Deputy Fire Chief	2,763.28	3,126.00	362.72	260.56
525-110-135 - PS - Fire - Salaries- EMO	4,226.72	4,326.00	99.28	360.56
525-110-140 - PS - Fire - Salaries - Meetings	10,661.36	16,262.00	5,600.64	1,560.00
525-110-160 - PS-Fire-Incidents-Out of Town	21,669.19	27,103.00	5,433.81	5,697.61
525-110-170 - PS- Paid Medical Calls	13,291.17	10,319.00	(2,972.17)	2,539.51
525-120-120 - PS - Fire - Benefits - Fire Chief	13,138.08	14,004.00	865.92	1,367.75
525-120-125 - PS- Fire -Benefits- Deputy Chief	35.92	109.00	73.08	35.92
525-120-126 - PS - Fire EMO- Benefits	54.95	151.00	96.05	54.95
525-140-140 - PS - Fire - Benefits - Fire Fighters	138.60	1,298.00	1,159.40	138.60
525-140-145 - PS - Fire-Benefits- Out of Town Incident	281.70	2,297.00	2,015.30	281.70
525-140-146 - PS - Fire-Benefits- Medical Calls	172.79	751.00	578.21	172.79
Total Wages/Remuneration:	116,830.50	123,763.00	6,932.50	16,320.47
Professional/Contractual Services				
525-210-100 - PS - Fire - EMS - 911 Dispatch	3,214.50	4,000.00	785.50	

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525-210-110 - PS - Fire - Training	10,395.95	10,000.00	(395.95)	4,179.68
525-210-120 - PS - Fire - Software Renewals	5,457.82	3,860.00	(1,597.82)	1,171.03
525-210-122 - PS-Fire-Licenses-Radio	2,665.24	3,500.00	834.76	
525-215-100 - Fire - Mutual Aid Agree.		1,500.00	1,500.00	
525-230-100 - PS - Fire - Insurance-ALL	26,546.80	26,345.00	(201.80)	
525-230-110 - Fire -Contracted Repairs		2,500.00	2,500.00	
525-240-100 - PS - Fire - Memberships/Subscriptions	2,900.88	3,500.00	599.12	1,560.00
525-250-100 - PS - Fire -BLD Maint.-KATHY-only	19,881.84	20,500.00	618.16	2,194.47
525-260-100 - PS - Fire - Truck #21-E671J-	1,926.89	2,000.00	73.11	
525-262-100 - PS-Fire-Truck #23 -E672-Rural Pumper	4,017.37	2,000.00	(2,017.37)	
525-263-100 - PS-Fire-Truck #24-R671J-Rescue	668.37	2,000.00	1,331.63	
525-265-100 - PS-Fire-Rescue R22		2,000.00	2,000.00	
525-266-100 - PS - Fire - Truck-C671J-Mobile Command		2,000.00	2,000.00	
525-267-100 - PS- Fire- Chief Truck Repair	837.54	2,000.00	1,162.46	
525-268-100 - PS - Brush Truck-Contracted Repairs		2,000.00	2,000.00	
525-269-100 - PS - Cont Maint New Pumper Tender	1,671.14	2,000.00	328.86	
525-420-110 - PS-Fire-Pub. Education	3,806.62	2,000.00	(1,806.62)	
Total Professional/Contractual Services:	83,990.96	93,705.00	9,714.04	9,105.18
Utilities				
525-300-110 - PS - Fire - Utility - Heat-N.Gas	2,019.30	1,950.00	(69.30)	254.48
525-300-115 - PS - Fire- Fire Storage- Gas		2,000.00	2,000.00	
525-300-120 - PS - Fire - Utility - Power	2,956.72	2,550.00	(406.72)	217.50
525-300-125 - PS - Fire- Fire Storage- Power		1,250.00	1,250.00	
525-300-140 - PS - Fire - Utility - Telephone	5,983.23	5,620.00	(363.23)	500.80
525-300-145 - PS - Fire - Fire Storage- Phone		1,750.00	1,750.00	
Total Utilities:	10,959.25	15,120.00	4,160.75	972.78
Materials/Supplies				
525-410-100 - PS - Fire - Stationary & Postage	331.01	550.00	218.99	
525-420-100 - PS - Fire - Office Supplies	2,938.42	1,800.00	(1,138.42)	1,744.46
525-420-115 - PS - Fire - Meals/Travel/Awards	815.91		(815.91)	
525-425-100 - PS-Fire-Radios-Rep/Main.	4,402.15	5,000.00	597.85	
525-430-100 - PS - Vehicle/Equip. Repair/Parts	3,106.80	3,500.00	393.20	
525-430-110 - PS - Fire - Oil & Gas	8,890.10	7,500.00	(1,390.10)	1,333.86
525-430-120 - PS-Fire-Uniforms	6,248.28	10,000.00	3,751.72	491.05
525-430-130 - PS-Fire-Building Maint.	2,181.58	1,000.00	(1,181.58)	502.64
525-431-100 - PS-Fire-Repair-Truck #21-E671J-New truck	595.40	1,000.00	404.60	
525-433-100 - PS-Fire-Truck #23-E672 -Rural Pumper	315.36	1,000.00	684.64	
525-434-100 - PS-Fire-Truck #24-R671J- Rescue	1,529.13	2,000.00	470.87	
525-436-100 - PS - Brush Truck	41.01	1,000.00	958.99	
525-437-100 - PS - Fire - Truck- C671J- Mobile Command	11.14	2,000.00	1,988.86	
525-438-100 - PS-Fire-New Trailer Supplies	242.94	1,000.00	757.06	
525-439-100 - PS-Fire-Chief Truck Repair	7.05	1,000.00	992.95	
525-439-110 - PS-Fire- Truck R22	315.88	1,000.00	684.12	
525-439-115 - PS - Fire- Pumper Tender		1,000.00	1,000.00	
525-440-100 - PS - Fire - Small Tools/Equipment	2,531.36	2,500.00	(31.36)	
525-440-120 - PS-Fire-Air/Foam-Tank Refills	887.71	3,500.00	2,612.29	
525-440-130 - PS-Fire-Consumables	7,363.28	5,100.00	(2,263.28)	
525-455-100 - PS-Fire-Supplies-Misc. All	3,165.56	2,500.00	(665.56)	779.88
525-460-100 - PS-Fire-Medical Supplies	2,757.96	2,500.00	(257.96)	

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Total Materials/Supplies:	48,678.03	56,450.00	7,771.97	4,851.89
Capital Outlay From Operations				
525-600-120 - PS - Fire - Pur of Cap Assets - Building	500.00	5,190.00	4,690.00	
525-600-150 - PS - Fire - Pur of Capital Assets - Gear	10,511.81	10,890.00	378.19	
Total Capital Outlay From Operations:	11,011.81	16,080.00	5,068.19	0.00
Total Fire Protective Services:	271,470.55	305,118.00	33,647.45	31,250.32
EMO Protective Services				
EMO Services - Materials				
525-920-110 - PS -EMO -Services All	507.74	1,500.00	992.26	
Total EMO Services - Materials:	507.74	1,500.00	992.26	0.00
Total EMO Protective Services:	507.74	1,500.00	992.26	0.00
Total Protective Services:	626,597.82	679,824.00	53,226.18	61,990.17
Transportation Services				
Wages/Salaries/Benefits				
530-110-140 - TS - Maint. - Salaries - Scott	18,207.41	18,068.00	(139.41)	(37,723.97)
530-110-145 - TS - Maint. - Salaries - Jeff	38,379.92	37,210.00	(1,169.92)	(32,655.12)
530-110-146 - TS - Maint.- Salaries- Brad	34,500.01	34,494.00	(6.01)	(23,402.95)
530-110-147 - TS - Maint. Salaries- Jayson	9,506.92	9,384.00	(122.92)	(48,246.44)
530-110-148 - TS - Maint - Salaries- Tyler	24,321.99	24,151.00	(170.99)	(31,722.98)
530-110-150 - TS - Maint. - Salaries - Casual/P.T.		3,198.00	3,198.00	
530-110-160 - TS -Overtime-All	1,967.02	11,350.00	9,382.98	
530-120-140 - TS - Maint. - Benefits -Scott	4,501.65	4,449.00	(52.65)	(8,463.84)
530-120-145 - TS - Maint. -Benefits -Jeff	8,165.98	8,899.00	733.02	(6,652.86)
530-120-146 - TS - Maint. Benefits -Brad	8,114.96	8,400.00	285.04	(5,117.12)
530-120-147 - TS - Maint - Benefits - Jayson	1,760.04	2,084.00	323.96	(9,252.51)
530-120-148 - TS - Maint- Benefits- Tyler	5,955.21	5,997.00	41.79	(7,476.03)
530-120-150 - TS - Maint. - Benefits - Casual/PT	268.93	194.00	(74.93)	268.93
530-120-160 - TS-Benefits-Overtime All	179.81	846.00	666.19	(911.14)
Total Wages/Salaries/Benefits:	155,829.85	168,724.00	12,894.15	(211,356.03)
Professional/Contractual Services				
530-200-110 - TS - Maint. - Engineering		3,000.00	3,000.00	
530-210-110 - TS - Contracted - St. Sweeping	9,092.70	8,300.00	(792.70)	
530-210-140 - TS -RAILWAY Leases/Crossings	4,254.50	4,000.00	(254.50)	593.00
530-210-160 - PW-Contracted-Service-Drainage	4,115.56	4,000.00	(115.56)	4,115.56
530-250-100 - TS - Maint. - Travel, Meal	594.20	1,860.00	1,265.80	185.00
530-250-110 - TS-Cont.Serv.-Grass Cutting		4,000.00	4,000.00	
530-260-100 - TS - Maint. - Insurance/Vehicle -ALL	7,670.16	8,630.00	959.84	
530-260-500 - TS- Maint- Insurance-Retention Pond	153.00	153.00		
530-260-510 - TS-Maint-Insurance-South Retention Pond	4,420.00	4,420.00		
530-280-100 - TS - Maint. - Membership/Training-Subsci	300.00	700.00	400.00	

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530-290-103 - TS - Maint. - Cont. Repairs -Grader	6,808.83	8,000.00	1,191.17	
530-290-105 - TS-Cont. Rep -Riding Mowers/Cutters		750.00	750.00	
530-290-107 - TS-Cont. Rep-Ford Tractor		500.00	500.00	
530-290-108 - TS-Contract Rep-JD Riding Mower		500.00	500.00	
530-290-111 - TS-Cont. Rep- Bobcat	6,912.85	4,000.00	(2,912.85)	1,320.27
530-290-112 - TS- Cont. Repair - Curbs		1,000.00	1,000.00	
530-290-113 - TS- Cont. Service-Rental Space	1,050.00	1,600.00	550.00	
530-290-115 - TS - Cont. Gravel Mack Truck	1,301.95	2,150.00	848.05	
530-290-116 - TS - Cont Repair- Hustler Mower 104		600.00	600.00	
530-290-117 - TS - Cont Repair - Hustler Mower 72		600.00	600.00	
530-290-118 - TS - Cont. Repair - GMC Sierra- Unit 1	81.59	500.00	418.41	
530-290-119 - TS - Cont. Repair - GMC Sierra - Unit 2		500.00	500.00	
530-290-120 - TS - Cont. Repair- Air Compressor		150.00	150.00	
530-290-130 - TS - Cont. 2014 International Truck	8,258.69	8,660.00	401.31	
530-290-131 - TS - Cont Maint- Kubota Tractor +loader		80.00	80.00	
530-295-100 - TS-Cont. Serv.- Shop Repairs	894.54	4,000.00	3,105.46	
530-295-112 - Contract Repairs - Hotsy		600.00	600.00	
537-210-100 - TS - Snow - Contracted Removal	4,277.10	6,500.00	2,222.90	
Total Professional/Contractual Services:	60,185.67	79,753.00	19,567.33	6,213.83
Utilities				
530-300-110 - TS - Maint. - Utility - Heat	2,598.73	2,000.00	(598.73)	338.31
530-300-115 - TS - Maint. - Utility- New PW Shop- Gas	3,993.44	2,000.00	(1,993.44)	3,545.83
530-300-120 - TS - Maint. - Utility - Power	2,890.90	4,800.00	1,909.10	116.05
530-300-121 - TS - Maint. - PW New Shop- Power	1,331.66	1,250.00	(81.66)	1,331.66
530-300-125 - TS - Maint - Utility - Jim Tooke Power	378.76	250.00	(128.76)	37.76
530-300-140 - TS - Utility - Telephone	2,325.67	2,300.00	(25.67)	367.25
530-300-150 - TS - Utility- PW New Shop- Phone		1,750.00	1,750.00	
530-310-100 - TS - Maint. - Utility - Street Lights	26,718.29	26,830.00	111.71	2,265.26
530-310-110 - TS - Maint - Utility-Fountain-Power	3,080.77	2,980.00	(100.77)	39.86
530-310-120 - TS - Maint - Util -South Pumping - Power	641.40	2,500.00	1,858.60	79.47
Total Utilities:	43,959.62	46,660.00	2,700.38	8,121.45
Materials/ Supplies				
530-410-100 - TS - Maint. - Small Tools	10,466.72	8,000.00	(2,466.72)	2,513.26
530-410-110 - TS - Maint - Shop Admin-Stationary/Supp	29.40	1,500.00	1,470.60	
530-410-120 - TS - Maint. - Shop Supplies-Misc.	5,621.10	5,500.00	(121.10)	1,497.16
530-410-121 - TS - Maint Public Works Uniforms	2,599.28	1,620.00	(979.28)	37.09
530-420-103 - TS - Maint. - Repair/Parts-Grader	4,897.68	4,000.00	(897.68)	1,006.83
530-420-105 - TS-Maint/Repairs/Parts- Mower/Cutters	812.60	750.00	(62.60)	63.00
530-420-106 - TS-Maint/Repairs/Parts-Bobcat	3,342.12	4,570.00	1,227.88	
530-420-107 - TS-Maint/Rep/Parts-Ford Tractor	39.21	600.00	560.79	
530-420-113 - TS - Maint.- Mack Truck	456.35	1,000.00	543.65	
530-420-114 - TS - Maint - Oiler	184.95	400.00	215.05	
530-420-116 - TS - Maint - Hustler 104	759.53	1,800.00	1,040.47	
530-420-117 - TS - Maint - Hustler 72	1,200.01	1,450.00	249.99	
530-420-118 - TS - Repair/Parts- JD Riding Mower	408.63	1,050.00	641.37	
530-420-119 - TS - Maint. - GMC Sierra - Unit 1	158.51	400.00	241.49	
530-420-120 - TS - Maint. - GMC Sierra - Unit 2	123.56	650.00	526.44	
530-420-121 - TS - Maint - Air Compressor	90.32	500.00	409.68	
530-420-122 - TS - Maint - Sand Spreader	97.88	500.00	402.12	

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530-420-123 - TS - Maint - Road Boss	431.05	500.00	68.95	
530-420-124 - TS - Maint. - International Gravel Truck	1,964.77	2,500.00	535.23	
530-420-125 - TS - Maint- 2021 Kubota Tractor + Loader	172.59	75.00	(97.59)	
530-425-110 - TS - Oil & Gas	37,709.90	23,000.00	(14,709.90)	7,607.30
530-425-112 - TS - Maint. Kubota Side x Side	1,488.03	500.00	(988.03)	
530-430-130 - TS - Maint. - Tree Trimming		1,500.00	1,500.00	
530-440-100 - TS - Maint. - Gravel/Sand	9,169.27	11,000.00	1,830.73	1,127.08
530-450-100 - TS - Maint. - Culverts/Drainage	140.53	3,000.00	2,859.47	
530-460-100 - TS - Maint. - Asphalt/Surfacing Material	4,422.70	13,000.00	8,577.30	
530-460-105 - TS - Maint. - Weed Control	417.27		(417.27)	
530-460-110 - TS - Maint. - Dust Control	14,490.96	13,500.00	(990.96)	
530-470-100 - TS - Road/Street Signs	567.98	3,000.00	2,432.02	
530-480-100 - TS- Maint. Hotsy Repair		500.00	500.00	
Total Materials/ Supplies:	102,262.90	106,365.00	4,102.10	13,851.72
Handi-Van				
530-900-110 - TS - HANDI-VAN-Expenses	2,095.83	2,600.00	504.17	218.39
Total Handi-Van:	2,095.83	2,600.00	504.17	218.39
Capital Outlay from Operations				
530-600-130 - TS - Purchase of Cap Assets - EQUIP/MACH	6,307.00		(6,307.00)	
530-600-182 - TS - Cap - Town Shop Development	2,039,779.07	186,040.00	(1,853,739.07)	315,364.49
530-600-190 - TS - Purchase of Cap Assets - Eng. Str.	13,839.04	13,840.00	0.96	
530-600-205 - TS - Cap - Kubota Tractor	32,007.56		(32,007.56)	2,142.15
Total Capital Outlay from Operations:	2,091,932.67	199,880.00	(1,892,052.67)	317,506.64
Other				
530-700-115 - TS - Interest LTD Town Shop Loan	5,010.37	12,250.00	7,239.63	1,390.53
530-700-120 - TS - Frontage Principal Repayment	7,721.59	7,721.00	(0.59)	
Total Other:	12,731.96	19,971.00	7,239.04	1,390.53
Total Transportation Services:	2,468,998.50	623,953.00	(1,845,045.50)	135,946.53
Environmental Health Services				
Wages/Salaries				
540-110-112 - EH-Salary-Scott	6,069.14	6,022.00	(47.14)	6,069.14
540-110-113 - EH-Salary-Brad	3,136.37	3,135.00	(1.37)	3,136.37
540-110-116 - EH - Salary- Jayson	3,168.98	3,128.00	(40.98)	3,168.98
540-120-112 - EH-Benefits-Scott	1,500.55	1,483.00	(17.55)	1,500.55
540-120-113 - EH-Benefits-Brad	737.72	763.00	25.28	737.72
540-120-116 - EH - Benefits - Jayson	586.68	694.00	107.32	586.68
Total Wages/Salaries:	15,199.44	15,225.00	25.56	15,199.44
Professional/Contractual Services				
540-200-110 - EH - Cont. - Waste Disposal Fee	144,742.79	128,000.00	(16,742.79)	25,077.39
540-210-300 - EH - Cont. - Compost	38,120.00	43,000.00	4,880.00	6,340.00
540-210-400 - EH - Cont- Other Services	857.49	2,000.00	1,142.51	

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Total Professional/Contractual Services:	183,720.28	173,000.00	(10,720.28)	31,417.39
Total Environmental Health Services:	198,919.72	188,225.00	(10,694.72)	46,616.83

Environmental Development Services

Wages/Salaries

560-110-110 - P&D - Salary-Jim	22,862.79	22,862.00	(0.79)	22,862.79
560-120-110 - P&D - Benefits-Jim	4,271.21	4,383.00	111.79	4,271.21
Total Wages/Salaries:	27,134.00	27,245.00	111.00	27,134.00

Professional/Contractual Services

560-200-115 - P&D-Contr-Building Inspector	12,049.76	16,130.00	4,080.24	
560-200-125 - P&D-Contr-Engineering Services	13,373.88	20,000.00	6,626.12	520.25
560-230-100 - P&D - Cont. - Insurance - Town Sign	271.00	271.00		
560-250-100 - P&D - Cont. - Planning Services	7,800.00	10,000.00	2,200.00	410.00
560-250-305 - P&D - Contracted- Town Sign		140.00	140.00	
560-260-200 - P&D - Cont- Asset Management Plan		2,500.00	2,500.00	
560-260-305 - P&D - Town Sign Supplies		500.00	500.00	
560-260-310 - P&D - Town Electronic Sign Supplies		1,200.00	1,200.00	
560-260-400 - P&D - Cont.- Social Media Consultant		4,000.00	4,000.00	
Total Professional/Contractual Services:	33,494.64	54,741.00	21,246.36	930.25

Materials/Supplies

560-410-100 - P&D - Town Beautification Supplies	307.47		(307.47)	307.47
Total Materials/Supplies:	307.47	0.00	(307.47)	307.47
Total Environmental Development Services:	60,936.11	81,986.00	21,049.89	28,371.72

Recreation & Cultural Services

Administration

Wages/Salaries

570-110-105 - R&C- Salaries- Rec Manager-Mat	56,341.74	56,341.00	(0.74)	(343.13)
570-120-105 - R&C- Benefits- Rec -Mathew	15,063.69	14,004.00	(1,059.69)	2,077.57
Total Wages/Salaries:	71,405.43	70,345.00	(1,060.43)	1,734.44

Professional/Contractual Services

570-240-100 - R&C - Memberships/Subscriptions	115.00	225.00	110.00	
Total Professional/Contractual Services:	115.00	225.00	110.00	0.00

Materials/Supplies

570-400-110 - R&C - Postage		100.00	100.00	
570-410-100 - R&C - Rec Supplies/Stationery	1,483.76	1,000.00	(483.76)	84.33

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Total Materials/Supplies:	1,483.76	1,100.00	(383.76)	84.33
Total Administration:	73,004.19	71,670.00	(1,334.19)	1,818.77
Outdoor Rinks Service				
Professional/Contractual Services				
570-270-100 - R&C - Contracted Maint-Outdoor Rink	3,437.94	4,000.00	562.06	
Total Professional/Contractual Services:	3,437.94	4,000.00	562.06	0.00
Materials/Supplies				
570-422-120 - R&C-Out D.Rink-Material/Supplies/Other	1,487.98	450.00	(1,037.98)	
Total Materials/Supplies:	1,487.98	450.00	(1,037.98)	0.00
Total Outdoor Rinks Service:	4,925.92	4,450.00	(475.92)	0.00
Community Hall/Curling Rink Service				
Professional/Contractual Services				
570-200-150 - R&C-Hall-Advertising		200.00	200.00	
570-270-150 - R&C - Hall/Kitchen-Caretaking-Jodi	6,537.84	6,538.00	0.16	544.82
570-280-150 - R&C - Hall-Contracted Repairs	7,703.34	5,000.00	(2,703.34)	3,634.41
570-125-100 - R&C -Hall Benefits-Jodi	402.75	991.00	588.25	111.47
570-230-150 - R&C-Insurance-Hall-ALL-P&R	6,278.00	6,278.00		
570-280-155 - R&C - Curling Rink-Contracted Repairs	5,488.27	3,500.00	(1,988.27)	326.10
570-280-160 - R&C - Cont Rep. Curling Rink- Ice Field	1,174.70	1,000.00	(174.70)	
570-230-100 - R&C-Insurance-Curling Rink	7,325.00	7,325.00		
Total Professional/Contractual Services:	34,909.90	30,832.00	(4,077.90)	4,616.80
Utilities				
570-300-150 - R&C - Utility - Heat - Hall	7,600.61	8,500.00	899.39	1,049.13
570-300-155 - R & C - Utility - Heat - Curling Rink	1,897.44	1,000.00	(897.44)	226.51
570-310-150 - R&C - Utility - Power - Hall	4,622.15	4,900.00	277.85	534.19
Total Utilities:	14,120.20	14,400.00	279.80	1,809.83
Materials/Supplies				
570-400-150 - R&C-Hall-Supplies/Maint/Equip.	4,086.86	2,000.00	(2,086.86)	
570-430-120 - R&C - Bldg Mat/Supply - Curling Rink	11.99	2,500.00	2,488.01	
570-430-150 - R&C - Bldg Mat/Supply - Hall	1,023.86	2,000.00	976.14	49.90
570-420-120 - R&C - Main/Repairs - Curling Rink		2,000.00	2,000.00	
Total Materials/Supplies:	5,122.71	8,500.00	3,377.29	49.90
Total Community Hall/Curling Rink Service:	54,152.81	53,732.00	(420.81)	6,476.53
Parks Services				
Wages/Salaries				
570-111-170 - R&C-Salary-Tyler Park	18,241.49	18,113.00	(128.49)	18,241.49

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570-112-170 - R&C-Salary-Scott-Park	30,345.69	30,113.00	(232.69)	30,345.69
570-112-171 - RC - Salary- Brad - Park	18,818.19	18,815.00	(3.19)	18,818.19
570-112-180 - R&C - Parks- Salary- Jayson	19,013.85	18,769.00	(244.85)	19,013.85
570-113-170 - R&C-Salary-Casual-Park	20,686.63	20,534.00	(152.63)	4,677.11
570-114-170 - R&C-Parks-Overtime All	276.35		(276.35)	
570-121-170 - R&C-Park-Benefits-Tyler	4,466.41	4,498.00	31.59	4,466.41
570-122-170 - R&C-Parks-Benefits-Scott	7,502.74	7,415.00	(87.74)	7,502.74
570-123-170 - R&C-Parks-Benefits-Casual/PT	1,513.93	1,392.00	(121.93)	
570-124-175 - R&C - Parks Benefits- Brad	4,426.34	4,582.00	155.66	4,426.34
570-124-180 - R&C - Parks - Benefits - Jayson	3,520.08	4,168.00	647.92	3,520.08
570-124-185 - R&C - Parks Benefits Casual	3.59		(3.59)	3.59
Total Wages/Salaries:	128,815.29	128,399.00	(416.29)	111,015.49
Professional/Contractual Services				
570-280-100 - R&C - Parks. - Contracted work/repairs	300.00	4,500.00	4,200.00	
570-280-120 - R&C - Parks- Cont Maint- 2000 Chevy	69.93	3,000.00	2,930.07	69.93
570-230-170 - R&C-Insurance-Parks	7,077.70	6,977.00	(100.70)	
Total Professional/Contractual Services:	7,447.63	14,477.00	7,029.37	69.93
Utilities				
570-310-170 - R&C - Utility - Power - Parks	1,242.45	1,400.00	157.55	85.40
570-310-180 - R&C - Utility - Power - Track Pump	410.07	450.00	39.93	37.60
570-310-190 - R&C - Utility- Power - Spray&Play	3,331.33	4,000.00	668.67	448.67
570-300-120 - R&C - Utility - Heat -Parks	1,228.58	1,200.00	(28.58)	147.19
Total Utilities:	6,212.43	7,050.00	837.57	718.86
Materials/Supplies				
570-430-170 - R&C - PRAIRIE Park Repairs	1,085.77	3,000.00	1,914.23	856.55
570-430-175 - R&C - Parks- Fuel	2,788.09	800.00	(1,988.09)	347.58
570-430-176 - R&C - Parks- 2000 Chevy 3/4 Ton	3,358.53	1,000.00	(2,358.53)	
570-430-177 - R&C - Recreation Mileage	1,363.96		(1,363.96)	1,363.96
570-430-180 - R&C-Fundraising Expense-Play & Spray	365.58	10,000.00	9,634.42	365.58
570-420-175 - P&R - Park Landscaping	398.80	2,500.00	2,101.20	
570-420-176 - P&R - Parks- Weed Control	294.78		(294.78)	
570-435-180 - P& Rec-TOOKE Park Expenses/Misc. All		500.00	500.00	
570-435-170 - R&C-CENTENNIALPark Repairs-Maint.	3,338.94	2,200.00	(1,138.94)	
570-440-170 - R&C-Soccer Field -Repairs		1,000.00	1,000.00	
570-435-171 - R&C - South Park	3,645.32	1,500.00	(2,145.32)	
570-435-172 - R&C - Spray and Play Supplies	2,612.65		(2,612.65)	
570-435-175 - R&C - Gerald Funk Park	155.47	2,400.00	2,244.53	
570-435-176 - R&C - East Pond Supplies		600.00	600.00	
570-435-177 - R&C- Rec. Supplies/Small Tools	2,932.00	1,500.00	(1,432.00)	287.40
Total Materials/Supplies:	22,339.89	27,000.00	4,660.11	3,221.07
Capital Expenditures				
570-600-181 - R&C - Capital Spray & Play	493,979.45		(493,979.45)	
Total Capital Expenditures:	493,979.45	0.00	(493,979.45)	0.00
Total Parks Services:	658,794.69	176,926.00	(481,868.69)	115,025.35

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Program Services				
Professional/Contractual Services				
570-200-180 - R&C-Programs-Advertising	227.90		(227.90)	
Total Professional/Contractual Services:	227.90	0.00	(227.90)	0.00
Materials/Supplies				
570-422-180 - R&C-Dalmeny Days All	20,551.24	15,700.00	(4,851.24)	4,018.38
570-420-180 - R&C-Misc programs--Christmas contest	7,376.33	9,000.00	1,623.67	2,424.42
570-400-170 - R&R-GARAGE SALE-Supplies	140.00		(140.00)	
Total Materials/Supplies:	28,067.57	24,700.00	(3,367.57)	6,442.80
Grants/Subsidies				
570-500-110 - R&C - Comm. Grants/Contributions	22,951.36	18,000.00	(4,951.36)	3,000.00
Total Grants/Subsidies:	22,951.36	18,000.00	(4,951.36)	3,000.00
Total Program Services:	51,246.83	42,700.00	(8,546.83)	9,442.80
Library Services				
WAGES - LIBRARY				
570-290-101 - R&C - LIBRARY Salary	19,954.50	18,553.00	(1,401.50)	1,481.87
570-290-102 - R&C - LIBRARY Benefits	3,157.42	2,979.00	(178.42)	479.33
Total WAGES - LIBRARY:	23,111.92	21,532.00	(1,579.92)	1,961.20
Professional/Contractual Services				
570-290-160 - R&C - LIBRARY - Levy	14,881.90	14,718.00	(163.90)	
570-290-175 - R&C - Library- Advertising		150.00	150.00	
570-290-100 - R&C - LIBRARY-Insurance	1,754.00	1,754.00		
Total Professional/Contractual Services:	16,635.90	16,622.00	(13.90)	0.00
Utility Services - Library				
570-310-160 - R&C - Utility - Power - LIBRARY		1,600.00	1,600.00	
570-300-160 - R&C - Utility - Heat - LIBRARY		525.00	525.00	
570-330-160 - R&C - Utility - Telephone - LIBRARY	651.60	655.00	3.40	54.30
Total Utility Services - Library:	651.60	2,780.00	2,128.40	54.30
Library - MMS				
570-440-120 - R&C - LIBRARY - Supplies/Stat/All	281.15	1,200.00	918.85	39.36
570-440-125 - R&C-Library-Material & Supplies	445.76	350.00	(95.76)	
570-440-130 - R&C- Library- Prizes/Grants/Programs	394.00	1,600.00	1,206.00	
Total Library - MMS:	1,120.91	3,150.00	2,029.09	39.36
Total Library Services:	41,520.33	44,084.00	2,563.67	2,054.86

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Community Center - ARENA				
Wages				
570-112-150 - ARENA - Wages - Ed	40,066.72	38,447.00	(1,619.72)	4,658.92
570-112-153 - ARENA - Wages -Ball Hockey	1,468.49	2,063.00	594.51	
570-112-154 - ARENA-Wages-Cindy- Kitchen	12,516.76	5,107.00	(7,409.76)	1,795.37
570-112-155 - ARENA-Kitchen -Staff Misc.	16,818.97	12,658.00	(4,160.97)	3,690.85
570-112-157 - ARENA-Wages-Casual	5,239.11	8,564.00	3,324.89	871.31
570-112-160 - Arena - Wages - Jayson	31,689.75	31,283.00	(406.75)	31,689.75
570-120-122 - R&C-Benefits-ARENA- Cindy	2,045.04	730.00	(1,315.04)	451.02
570-120-123 - R&C-Benefits -ARENA -Ed	4,581.00	6,802.00	2,221.00	623.94
570-120-126 - R&C-Benefits-ARENA-Jayson	5,866.79	6,947.00	1,080.21	5,866.79
570-120-127 - R&C-Benefits-ARENA-Ball Hockey	19.09	72.00	52.91	19.09
570-120-128 - R&C-Benefits-ARENA-Casual	68.11	389.00	320.89	68.11
570-120-130 - R&C - Benefits - ARENA-Kitchen Staff	1,205.53	827.00	(378.53)	393.15
Total Wages:	121,585.36	113,889.00	(7,696.36)	50,128.30
Professional/Contractual Services				
570-900-111 - ARENA -Mileage - Misc..	978.10	1,000.00	21.90	
570-270-141 - R&C - ARENA - Cont. Maint - Licences	180.00	100.00	(80.00)	
570-270-144 - R&C - ARENA Cont. Maint. - Zamboni	2,630.58	4,000.00	1,369.42	625.55
570-270-145 - R&C - ARENA - Cont. Maint. - Ice Plant	4,479.96	6,000.00	1,520.04	944.77
570-270-146 - R&C - ARENA - Cont. Maint. - Building	15,672.05	15,000.00	(672.05)	740.37
570-230-140 - R&C-Insurance-ARENA	34,328.00	34,328.00		
Total Professional/Contractual Services:	58,268.69	60,428.00	2,159.31	2,310.69
Utilities				
570-300-110 - R&C - Utility - Heat ARENA- Rink	9,929.51	8,500.00	(1,429.51)	1,639.49
570-310-120 - R&C - Utility - Power ARENA- Rink	40,279.34	52,000.00	11,720.66	6,060.26
570-330-170 - R&C - Utility - Telephone - Skating Rink	3,765.59	3,800.00	34.41	383.64
570-330-180 - R&C - Arena Cable	180.37	350.00	169.63	45.48
Total Utilities:	54,154.81	64,650.00	10,495.19	8,128.87
Materials/Supplies				
570-450-140 - R&C- ARENA - Office	1,461.37	200.00	(1,261.37)	40.86
570-450-141 - R&C - ARENA - Kitchen/Booth	32,244.91	6,250.00	(25,994.91)	10,898.13
570-450-142 - R&C-ARENA - Janitor	3,609.72	3,250.00	(359.72)	854.26
570-450-144 - R&C-ARENA -Zamboni	6,059.21	4,500.00	(1,559.21)	1,740.31
570-450-145 - R&C-ARENA -Ice Plant		1,300.00	1,300.00	
570-450-146 - R&C-ARENA -Building	8,020.12	7,000.00	(1,020.12)	1,356.53
570-450-148 - R&C- ARENA -First Aid/OH&S	336.02	2,090.00	1,753.98	
570-450-149 - R&C - Parks and Recreation- Training	456.04	1,200.00	743.96	47.20
Total Materials/Supplies:	52,187.39	25,790.00	(26,397.39)	14,937.29
Debt Service				
570-700-150 - R&C- ARENA -Debenture #9	6,047.72	6,048.00	0.28	
560-800-110 - P&D - Allowance for Uncollectibles	5,520.72	5,521.00	0.28	
Total Debt Service:	11,568.44	11,569.00	0.56	0.00

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Total Community Center - ARENA:	297,764.69	276,326.00	(21,438.69)	75,505.15
Total Recreation & Cultural Services:	1,181,409.46	669,888.00	(511,521.46)	210,323.46

Utility Expenditures

Wages/Salaries

580-110-111 - UT-Water-Wage-Tyler	18,241.49	18,113.00	(128.49)	18,241.49
580-110-112 - UT-Water-Wage-Scott	6,069.14	6,022.00	(47.14)	6,069.14
580-110-113 - UT-Water-Wage-Brad	6,272.73	6,271.00	(1.73)	6,272.73
580-110-114 - UT-Water-Wage-Marlys	12,345.48	13,955.00	1,609.52	12,345.48
580-110-116 - UT-Water-Overtime All	12,188.04	12,124.00	(64.04)	188.80
580-110-117 - UT-Water-Wage-Kelly	23,257.83	23,257.00	(0.83)	23,257.83
580-110-118 - UT-Water-Wage-Jeff	38,379.92	37,210.00	(1,169.92)	38,379.92
580-110-119 - UT- Water- Wage- Laurelea	13,277.24	14,355.00	1,077.76	13,277.24
580-110-120 - UT - Water - Wage- Second Casual	296.15	3,200.00	2,903.85	296.15
580-120-111 - UT-Water-Benef-Tyler	4,466.41	4,498.00	31.59	4,466.41
580-120-112 - UT-Water-Benefits-Scott	1,500.54	1,483.00	(17.54)	1,500.54
580-120-113 - UT-Water-Benef.-Brad	1,475.45	1,527.00	51.55	1,475.45
580-120-114 - UT-Water-Benef.-Marlys	3,273.67	4,047.00	773.33	3,273.67
580-120-116 - UT-Water-Benefits-Overtime All	1,105.91	917.00	(188.91)	1,105.91
580-120-117 - UT-Water-Benefits-Kelly	5,793.68	5,763.00	(30.68)	5,793.68
580-120-118 - UT-Water-Benefits-Jeff	8,165.96	8,899.00	733.04	8,165.96
580-120-119 - UT- Water- Benefits- Laurelea	4,238.07	4,337.00	98.93	4,238.07
580-120-121 - UT - Water -benefits-Casual Office	21.15	902.00	880.85	21.15
Total Wages/Salaries:	160,368.86	166,880.00	6,511.14	148,369.62

Professional/Contractual Services

580-230-100 - UT - Water -TRAINING/Travel/Meals	1,187.00	5,000.00	3,813.00	34.00
580-240-100 - UT - Water - Insurance -Claims-ALL	8,441.00	8,441.00		
580-285-130 - UT - Water - Cont. Rep- Reg Water Supply		2,300.00	2,300.00	
580-285-150 - UT - Water - Cont. Repairs - Line Repair	45,174.63	15,000.00	(30,174.63)	36,979.31
580-290-100 - UT - Water - Laboratory Testing	3,662.93	6,200.00	2,537.07	466.02
585-430-120 - UT - Sewer - Cont.-Sewer Flushing	11,697.33	15,000.00	3,302.67	(4,115.56)
585-285-130 - UT - Sewer - Cont Repairs - Lagoon	1,416.71	7,000.00	5,583.29	
580-200-120 - UT - Water-Cont-Service Agreement	3,148.20	2,200.00	(948.20)	3,148.20
580-285-100 - UT - Cont. Repairs - Water Plant	366.81	4,000.00	3,633.19	
585-285-100 - UT - Sewer - Cont Repairs /Camera- Lines	13,059.51	10,080.00	(2,979.51)	818.32
585-285-110 - UT - Sewer -Cont. Repairs - Lift Stn #1	1,374.88	1,100.00	(274.88)	
585-285-115 - UT - Sewer - Cont- Repairs - Lift Stn #2	1,538.57	1,100.00	(438.57)	
585-200-110 - UT - Sewer - Legal Fees /Taxes	744.83	650.00	(94.83)	
585-240-100 - UT - Sewer - Insurance - General /Claims	20,007.00	20,007.00		
Total Professional/Contractual Services:	111,819.40	98,078.00	(13,741.40)	37,330.29

Utilities

580-300-120 - UT - Water - Power - Old water plant	2,677.83	7,400.00	4,722.17	
580-300-125 - UT - Water - Power -Pumphouse	9,792.07	6,000.00	(3,792.07)	1,157.81
580-300-110 - UT - Water - Heat -Old Water Plant	720.33	1,120.00	399.67	
580-300-115 - UT - Water - Heat-Water Pumphouse	996.61	4,000.00	3,003.39	186.80
585-300-120 - UT - Sewer - Power	33,629.86	34,000.00	370.14	2,503.60

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Operating Revenues & Expenditures by Comp. Elem.
As of December 31, 2022

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	Year to Date	Annual Budget	Budget Remaining	Current Month
585-300-130 - UT- Sewer - Phone - Autodialer	1,864.03	1,800.00	(64.03)	188.50
580-300-141 - UT - Water - New Pumphouse Phone	1,541.22	800.00	(741.22)	333.28
580-300-145 - UT - Water-Phone Allowance	2,592.00	2,200.00	(392.00)	216.00
585-100-100 - UT-Sewer-Gas-New Lift 1	1,040.68	900.00	(140.68)	109.88
585-100-110 - UT-Sewer-Power- New Lift 1	7,671.29	8,400.00	728.71	835.08
585-100-130 - UT-Sewer-Power-Old Lift 1	32.70		(32.70)	
585-100-140 - UT-Sewer-Gas-New Lift 2	1,198.58	1,150.00	(48.58)	118.98
585-100-150 - UT-Sewer-Power-New Lift 2	7,726.37	8,700.00	973.63	850.16
Total Utilities:	71,483.57	76,470.00	4,986.43	6,500.09
Materials/Supplies				
580-400-110 - UT - Water - Postage		3,800.00	3,800.00	
580-420-100 - UT - Water - Gravel/Sand	9,146.74	4,000.00	(5,146.74)	9,146.74
580-430-110 - UT - Water - SASK. WATER	466,672.11	500,000.00	33,327.89	39,325.37
580-430-120 - UT - Water - Mats & Suppl -	1,132.02	6,000.00	4,867.98	
580-430-130 - UT - Water-Mats&Suppl-Water Treat Plant	900.06	1,700.00	799.94	21.19
580-430-140 - UT - Water - Mats & Suppl - Lines	341.46	3,000.00	2,658.54	
580-430-145 - UT-Water-METERS-Parts	1,415.84	1,500.00	84.16	
580-440-155 - UT - Water - Hydrants	2,020.24		(2,020.24)	
580-450-100 - UT - Water - Chemicals		3,726.00	3,726.00	
585-430-110 - UT - Sewer - Mat/Supplies Lift Station 1	4,527.64	4,000.00	(527.64)	461.75
585-430-115 - UT - Sewer-Mat/Supplies - Lift Station 2	2,888.58	1,450.00	(1,438.58)	206.96
585-430-130 - UT - Sewer - Lagoon SUPPLIES	2,097.82	4,700.00	2,602.18	901.00
585-430-150 - UT- Sewer- All Pumps Maint/Supply	1,199.26	5,200.00	4,000.74	
585-440-100 - UT - Sewer - MISC.- Supplies		200.00	200.00	
Total Materials/Supplies:	492,341.77	539,276.00	46,934.23	50,063.01
Capital Expenditures				
585-600-130 - UT - Sewer - Capital- Mach/Equipment	57,365.21	57,148.00	(217.21)	1,359.51
585-600-186 - UT - Water Pumphouse/Res Update	1,625,020.57		(1,625,020.57)	23,196.65
Total Capital Expenditures:	1,682,385.78	57,148.00	(1,625,237.78)	24,556.16
Debt Services				
585-700-120 - UT - Lift Station - Interest	25,606.48	25,607.00	0.52	
585-700-130 - UT - Lagoon - Interest	35,689.42	35,690.00	0.58	
585-700-140 - UT- Loan Interest -Lift #2	7,200.28	7,201.00	0.72	
Total Debt Services:	68,496.18	68,498.00	1.82	0.00
Total Utility Expenditures:	2,586,895.56	1,006,350.00	(1,580,545.56)	266,819.17
TOTAL OPERATING EXPENDITURES:	7,524,839.47	3,668,515.00	(3,856,324.47)	691,777.47
SURPLUS/DEFICIT				
Revenues	5,560,254.69	4,373,901.00	1,186,353.69	454,898.76
Expenditures	7,524,839.47	3,668,515.00	(3,856,324.47)	691,777.47

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Operating Revenues & Expenditures by Comp. Elem.
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	Year to Date	Annual Budget	Budget Remaining	Current Month
Surplus (Deficit)	(1,964,584.78)	705,386.00	(2,669,970.78)	(236,878.71)

December Outstanding Municipal and School Property Taxes, along with Frontage Taxes

2022 TIPPS \$76,524.53/month - 224 Properties

2021 TIPPS \$74,164.68/month - 219 Properties

2020 TIPPS \$64,538.45/month - 205 Properties

2019 TIPPS \$59,874.96/month - 191 Properties

2018 TIPPS \$54,340.73/month - 172 Properties

2022	Current	Arrears	Total
Municipal	\$ 83,437.30	\$ 60,391.34	\$ 143,828.64
School	\$ 21,601.48	\$ 15,485.06	\$ 37,086.54
Frontage	\$ 704.13		\$ 704.13
Totals	\$ 105,742.91	\$ 75,876.40	\$ 181,619.31

2021	Current	Arrears	Total
Municipal	\$ 91,016.74	\$ 73,046.69	\$ 164,063.43
School	\$ 22,796.00	\$ 19,724.39	\$ 42,520.39
Frontage	\$ 640.71		\$ 640.71
Totals	\$ 114,453.45	\$ 92,771.08	\$ 207,224.53

2020	Current	Arrears	Total
Municipal	\$ 91,290.42	\$ 145,984.17	\$ 237,274.59
School	\$ 24,038.17	\$ 27,736.19	\$ 51,774.36
Frontage	\$ (12.91)		\$ (12.91)
Totals	\$ 115,315.68	\$ 173,720.36	\$ 289,036.04

2019	Current	Arrears	Total
Municipal	179,462.27	112,265.13	291,727.40
School	36,727.47	26,888.74	63,616.21
Frontage	-		-
Totals	216,189.74	139,153.87	355,343.61

2018	Current	Arrears	Total
Municipal	155,257.82	107,846.38	263,104.20
School	37,519.45	29,996.10	67,515.55
Frontage	-140.52		-140.52
Totals	192,636.75	137,842.48	330,479.23

2017	Current	Arrears	Total
Municipal	\$ 144,772.21	\$ 89,240.03	\$ 234,012.24
School	\$ 33,193.14	\$ 25,245.50	\$ 58,438.64
Frontage			\$ -
Totals	\$ 177,965.35	\$ 114,485.53	\$ 292,450.88

2016	Current	Arrears	Total
Municipal	\$ 126,791.34	\$ 128,802.60	\$ 255,593.94
School	\$ 36,377.03	\$ 36,761.40	\$ 73,138.43
Frontage			\$ -
Totals	\$ 163,168.37	\$ 165,564.00	\$ 328,732.37

DALMENY LIBRARY QUARTERLY REPORT
January 4, 2023

Circulation statistics attached.

Nothing much has changed since the last quarterly report.

We have had 37 new library patron registrations in 2022.

In November, we had a special Storytime event: local author Caitlin Nickel came to the library and read a couple of the four books she has written and published. She also planned a few crafts for the children. There was a very good turnout and the morning was enjoyed by all.

One of the Storytime crafts before Christmas was a cookie decorating time. It was a very fun time for the kids.

Other than that, the library continues to be very busy and well-used.

Librarians

Bonnie Furi and Sheila Honeker

Month	2019					
	In Person			Holds		
	Checkouts	Check-ins	Renewals	Renewals	Filled	Internet
Jan	924	1114	50	449	521	0
Feb	867	924	14	402	397	2
March	1084	1151	44	382	427	3
April	1129	1356	36	452	452	3
May	1025	1146	37	416	371	1
June	762	840	19	340	265	0
July	1352	1352	41	332	394	3
Aug	1331	1240	26	392	300	1
Sept	903	1089	17	391	351	4
Oct	1006	1196	25	441	468	4
Nov	920	908	47	409	474	0
Dec	654	790	28	328	348	1
Total	11957	13106	384	4734	4768	22

2020					
In Person			Holds		
Checkouts	Check-ins	Renewals	Renewals	Filled	Internet
900	1014	55	325	456	4
841	820	16	416	412	9
1177	810	70	295	315	9
0	7618	0	0	0	0
0	0	0	0	0	0
114	211	0	6	103	0
339	925	0	167	238	0
543	474	0	118	437	0
564	541	5	185	504	0
682	501	39	286	604	0
779	615	17	301	548	0
862	923	13	372	655	0
6801	14452	215	2471	4272	22

Month	2021					
	In Person			Holds		
	Checkouts	Check-ins	Renewals	Renewals	Filled	Internet
Jan	1007	996	11	413	650	0
Feb	1062	964	21	430	687	0
March	1386	1334	5	425	953	0
April	988	1007	10	499	678	0
May	1027	979	11	331	569	0
June	1013	1158	33	452	659	0
July	1072	942	21	233	504	0
Aug	1009	1011	20	361	374	0
Sept	1246	1323	32	239	615	0
Oct	1226	1095	23	437	665	0
Nov	1161	1139	29	470	672	1
Dec	890	1143	11	375	438	0
Total	13087	13091	227	4665	7464	1

2022					
			Library		
Checkouts	Check-ins	Renewals	2Go	Internet	
1075	1159	385	457	0	
1107	995	421	373	0	
1309	1379	550	405	2	
974	1066	483	351	4	
1065	1054	297	361	0	
1283	1334	421	389	0	
1157	1187	464	478	1	
1009	1220	335	563	0	
1110	1070	298	542	0	
997	941	382	516	0	
1122	1303	495	511	0	
0	0	0	0	0	
12208	12708		4531	4946	7

2022 - Central is no longer providing stats for In Person Renewals & Holds Filled. Library2Go Stats for our library now included.

Public Works Managers Quarterly Report

ROADS AND STREETS

Snow Removal will be ongoing until Spring

WATER

- Oct 31, 2022 At 4:30 P.M. Public Works Manager Jeff Johnson and Public Works Operator Scott Anderson noticed puddles in the grass off the road going into Centennial Park. Jeff Johnson called Carey Thiessen from Thiessen Brother Construction.
- Nov 1, 2022 Carey Thiessen located the leak on the old abandoned 2-inch water line. The end of the line was not capped. Carey Thiessen capped the line and backfilled the hole.
- Nov 10, 2022 Water was noticed in the grass of 206 First Street South not far from the leak on Oct 31, 2022. Carey Thiessen came and started digging to locate the water leak, could not get the leak addressed until after the long weekend. Six Residents were without water for the long weekend.
- Nov 14, 2022 Carey continued, with the assistance of Dirty Devil, trying to locate the leak. Could not locate the leak, worked until dark at 7:30 P.M
- Nov 15, 2022 Carey Thiessen, with the assistance of Dirty Devil, had to dig approximately 3 feet into the road. Found the leak on the old 2-inch water line running south. Carey Thiessen repaired the leak and water was turned back on for the residents.

WASTEWATER

Both Lift Stations are working normally, nothing to report.

Blower #2 at the Lagoon was leaking oil out of the shaft seal again. Air unlimited came out and removed the blower to be sent to Winnipeg for inspection.

PARKS/PONDS

Clearing of the walking paths will be completed when needed.

VEHICLES/EQUIPMENT

2014 International Durastar

Oct – Dec, 2022	Nothing to Report
July-Sept, 2022	Nothing to Report
April-June, 2022	Nothing to Report
March 30, 2022	Took to Exhausted Repair for a safety and oil change. The front drums and shoes need to be replaced, along with the passenger side front drag link.
Jan 31, 2022	Mobile Fleet replaced driver's side drag link
Feb 27, 2022	The keeper pin broke on back driver's side axle. Mobile Fleet fixed the pin and realigned the axle.
Dec 22, 2021	Mobile Fleet installed a battery disconnect switch.
July – Sept 2021	Nothing to Report
April – June 2021	Nothing to Report
Purchased March 8, 2021	

Mack Truck

Oct – Dec, 2022	Nothing to Report
July-Sept, 2022	Nothing to Report
April-June, 2022	Nothing to Report
March 22, 2022	Replaced License Plate light
Jan – March 2022	Nothing to Report
Nov 9, 2021	Safety and oil change completed at Mobile Fleet in Martensville
July – Sept 2021	Nothing to Report
April – June 2021	Nothing to Report
January – March 2021	Nothing to report

Bobcat

Oct – Dec, 2022	Nothing to Report
July-Sept, 2022	Sept 14, 2022 the drive belt broke and was replaced the same day. Oct 4, 2022 was taken back into Earthworks for hydraulic operation and leaking concerns
April-June, 2022	Took to Earthworks to fix hydraulic leak. Earthworks replace two O-rings and seals between the gearbox and the hydraulic pump. Electrical with the steering was also fixed
Jan – March, 2022	Replaced four leaking hydraulic hoses, the hydraulic reservoir tank, both attachment cylinders were leaking and they were repaired.
Nov 30, 2021	Earthworks replaced the right-hand joystick handle, resealed the left-hand side lift cylinder and completed the 1000-hour service and inspection and replaced 4 hydraulic hoses.
July – Sept 2021	Nothing to Report
April – June 2021	Nothing to Report
January – March 2021	Nothing to report
October – December 2020	Nothing to report
July – September 2020	Nothing to report
April – June 2020	Nothing to report
Bought a new set of tires. It has been running well, nothing to report.	

Champion Grader

Oct – Dec, 2022	Nothing to Report
July-Sept, 2022	Took to Mobile Fleet for an inspection. Repaired the emergency brake and got some leaks fixed
April-June, 2022	Nothing to Report
Jan – March 2022	Replaced 9 old and leaking hydraulic hoses.
Oct – Dec 2021	Tires will need to be replaced soon. They are getting sun worn and cracking
July – Sept 2021	Nothing to Report
April – June 2021	Nothing to report
January – March 2021	Nothing to report
Oct 26 – 30 2020	Took to Redhead to get multiple leaks fixed
Sept 23, 2020	Redhead did an inspection. There are multiple defects that will be addressed.
April – June 2020	Nothing to report

The grader seems to be holding up relatively well considering its age. The Public Works Team recommends that this be replaced in about 5 years. We are not sure if parts will get harder to find for this old of a grader. A newer grader will be easier to maintain and to get parts for.

GMC Work Trucks

2020 GMC Sierra Unit #1

Oct – Dec, 2022	Nothing to Report
July-Sept, 2022	Nothing to Report
April-June, 2022	Nothing to Report
Jan – March 2022	Nothing to Report
Oct – Dec 2021	Nothing to Report
July – Sept 2021	Nothing to Report
April – June 2021	Nothing to report
January – March 2021	Nothing to report
October – December 2020	Nothing to report.
Sept 3, 2020	The hole in the box liner was repaired by Watrous Mainline.
April 23, 2020	Had to get the fuel pump replaced on warranty at Wheaton GM in Saskatoon
	Purchased February 27, 2020.

2020 GMC Sierra Unit #2

Oct – Dec, 2022	Nothing to Report
July-Sept, 2022	Nothing to Report
April-June, 2022	Nothing to Report
Jan – March 2022	Nothing to Report
Oct – Dec 2021	Nothing to Report
July – Sept 2021	Nothing to Report
April – June 2021	Nothing to report
January – March 2021	Nothing to report
October – December 2020	Nothing to report
Aug 17, 2020	The passenger side door was backed into by a trailer that was backing up to get water at the Regional Fill Station.
Sept 8, 2020	The passenger side door was replaced at Watrous Mainline.
	Purchased February 27, 2020.

Mowers

Hustler 104 inch

Oct – Dec, 2022	Nothing to Report
July-Sept, 2022	Nothing to Report
April-June, 2022	Nothing to Report
Jan – March 2022	Nothing to Report
Oct – Dec 2021	Nothing to Report
July – Sept 2021	Nothing to Report
April – June 2021	Replaced both coils in the engine
January – March 2021	Nothing to report
October – December 2020	Nothing to report
July-September 2020	Nothing to report
April – June 2020	Nothing to report
	There was a short in the electrical. The blades stopped without warning. The hustler was taken into Mini Tune to be repaired.
	Purchased in 2018

Hustler 72 inch

Oct – Dec, 2022	Nothing to Report
July-Sept, 2022	Nothing to Report
April-June, 2022	Nothing to Report
Jan – March 2022	The warranty issue has been dealt with.
Oct – Dec 2021	The welds around the left-hand side spindle and two adjacent welds broke on the mower deck. The warranty discussions with Mini-Tune and Laird Manufacturing are ongoing.
July – Sept 2021	The warranty on the deck is still being dealt with. The deck was taken to Laird Manufacturing for a second opinion. The new deck that was installed by Mini Tune from Hustler has 2 small cracks already. Hustler is aware of this and it is currently being discussed.
April – June 2021	The Rollover Protection System (ROPS), broke where the top connects to the bottom. Three welds broke on the deck. This is still being dealt with under warranty with Mini-Tune and Hustler
January – March 2021	Nothing to report
October – December 2020	Nothing to report
	Purchased May 25, 2020.

John Deere Mower

Oct – Dec, 2022	Nothing to Report
July-Sept, 2022	Nothing to Report
April-June, 2022	New mower deck was installed.
March 29, 2022	The new mower deck has been ordered
Oct – Dec 2021	The deck needs to be replaced at an estimated cost of \$5,750, which will be included in the 2022 Operating Budget
July – Sept 2021	The deck needs to be replaced
April – June 2021	Nothing to report
January – March 2021	Nothing to report
October – December 2020	Nothing to report
July – September 2020	Nothing to report
April – June 2020	Nothing to report
	The front deck is bent. We have adjusted it so it does a decent job of mowing. It is an alright mower for making the initial pass where there is long grass. The machine itself is mechanically sound, with the purchase of a new mower deck the life of the mower will be extended.

Mobile Pump

Oct – Dec, 2022	Nothing to Report
July-Sept, 2022	Nothing to Report
April-June, 2022	Nothing to Report
Jan – March 2022	Nothing to report
Oct – Dec 2021	Nothing to report
July – Sept 2021	Nothing to report
April – June 2021	Nothing to report
January – March 2021	Nothing to report
October – December 2020	Nothing to report
July-September 2020	Nothing to report
April 30, 2020	The clutch was fixed on the Mobile Pump and it was put back into operation.
April 29, 2020	The clutch broke and another one was ordered out of Edmonton. The company drove it out that night.

It does its job to an acceptable degree. The clutch was weak last year and may need to be rebuilt this year. We will have to wait and see how it holds up. Working well so far this year. Will be checked out before Spring.

Oiler

Oct – Dec, 2022	Nothing to Report
July-Sept, 2022	Nothing to Report
April-June, 2022	Nothing to Report
Jan – March 2022	Nothing to report
Oct – Dec 2021	Nothing to report

Kubota Tractor

Oct – Dec, 2022	Nothing to Report
July-Sept, 2022	Nothing to Report
June 2, 2022	Tractor was delivered

Henderson Sand Spreader

Oct – Dec, 2022	Nothing to Report
July-Sept, 2022	Nothing to Report
April-June, 2022	Nothing to Report
Jan – March 2022	Nothing to report
Oct – Dec 2021	Working like a dream. Public Works loves this piece of equipment
July – Sept 2021	Took to Mobile Fleet in Martensville to get hydraulic lines plumbed in and controls installed. Mobile Fleet completed installation in the new International Durastar.
June 23 2021	Purchased a 14' sand spreader from the City of Prince Albert for \$500

EDUCATION/TRAINING

Nov 2 – 4, 2022	Public Works Manager Jeff Johnson and Public Works Operator 2 Tyler Dorner attended the Saskatchewan Water and Wastewater Association (SWWA) Conference.
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PUBLIC WORKS SHOP/FIRE STORAGE AREA

The Public Works Department are moved in and using the new building.

Sewage Lift Stations Pumping Amounts

Sewage Lift Station #1	Imperial Gallons - 2022	Imperial Gallons - 2021	Yearly Differences
October	2,065,360	2,030,600	34,760
November	1,917,080	1,923,020	-5,940
December	2,003,760	1,974,720	29,040
Total	5,986,200	5,928,340	57,860

Sewage Lift Station #2	Imperial Gallons - 2022	Imperial Gallons - 2021	Yearly Difference
October	892,540	822,140	70,400
November	750,860	790,680	-39,820
December	770,880	802,120	-31,240
Total	2,414,280	2,414,940	-660

Sewage Lift Station #1	Imperial Gallons - 2022	Imperial Gallons - 2021	Yearly Difference
July	3,492,280	2,000,460	1,491,820
August	2,512,840	1,963,720	549,120
September	2,483,360	1,978,900	504,460
Total	8,488,480	5,943,080	2,545,400

Sewage Lift Station #2	Imperial Gallons - 2022	Imperial Gallons - 2021	Yearly Difference
July	1,014,420	833,580	180,840
August	981,640	795,960	185,680
September	888,140	787,600	100,540
Total	2,884,200	2,417,140	467,060

Water Pumphouse Statistics

2022

2021

Amount SaskWater Pumped to Dalmeny	Imperial Gallons	Imperial Gallons - 2021	Yearly Differences
October	2,379,080	2,324,960	54,120
November	2,196,040	2,132,240	63,800
December	2,211,440	2,232,560	-21,120
Total	6,786,560	6,689,760	96,800

SaskWater Average Chlorine Level			
October	1.68	1.75	-0.07
November	1.71	1.74	-0.03
December	1.61	1.70	-0.09

SaskWater Average Turbidity Level			
October	0.15	0.15	0.00
November	0.10	0.15	-0.05
December	0.05	0.17	-0.12

Dalmeny Water Usage	Imperial Gallons	Imperial Gallons	
October	2,333,980	1,832,160	501,820
November	2,062,280	1,680,140	382,140
December	2,102,980	1,955,140	147,840
Total	6,499,240	5,467,440	1,031,800

Dalmeny Average Chlorine Level			
October	1.58	1.63	-0.05
November	1.51	1.71	-0.20
December	1.41	1.70	-0.29

Dalmeny Average Turbidity Level			
October	0.14	0.15	-0.01
November	0.10	0.13	-0.03
December	0.07	0.13	-0.06

Dalmeny Pumphouse Average Pressure	P.S.I	P.S.I	
October	58	57	1
November	58	57	1
December	58	57	1

Dalmeny Pumphouse Chemical Usage	Sodium Hypochloride 12%	Sodium Hypochloride 12%	
October	0		0
November	0	0	0
December	7.629	0	8
Total in Liters	7.629	0	8

Dalmeny Pumphouse Chemical Usage	Ammonia Sulfate	Ammonia Sulfate	
October	0		0
November	0	0	0
December	7.56	0	8
Total in Liters	7.56	0	8

Regional Fill Station Amount	Imperial Gallons - 2022	Imperial Gallons - 2021	
October	121,440	84,000	37,440
November	100,320	86,000	14,320
December	91,740	211,000	-119,260
Total	313,500	381,000	-67,500

Parks and Recreation Department
Quarterly Report



January 12, 2023

Dalmeny Arena

Maintenance – Stevenson was notified last week of a small ammonia leak. It was repaired with no issues. Johnson Controls replaced a section of the main sprinkler line due to a pinhole leak. I believe that is the third section replaced in the last few years. I'm advising Council to consider a replacement of the entire main soon.

Our Book King software has been working well. It's been a slow roll out, but next season it will be the only option for scheduling. Right now, we are using two calendars, but will be eliminating the Google calendar at that time.

The arena and concession have been busy in the first half of the season.

JJ Loewen Centre

Martial Arts and Archery have continued to run programs. There have been a few Yoga programs which were well received. Rentals have been up compared to the last couple of years.

Maintenance – Repairs completed recently: Lobby ceiling/walls, furnace, kitchen exhaust fan, washroom stall door.

Dog Park

Need to keep a path cleared for access to park along with walking paths inside the park. I believe the park is being utilized more this winter.

Outdoor Rink

The outdoor rink has been operational since December 7th and being used very often when it's nice out. The ice is in good condition with maintenance and flooding happening on a regular basis. Lights come on at 5:30 pm each day and are on until 11:00 pm.

Children's Christmas Carnival

The Children's Christmas Carnival was held on December 3rd. Unfortunately, I had a few things cancelled due to weather and an unforeseen circumstance. The carnival takes place on the first Sunday of December each year. The fireworks were able to proceed on December 18th following the Dalmeny Fire Rescue parade. They continue to be a welcome addition, at that time of year.

Grants

Funds were received once again for the Community Rink Affordability Grant provided by the province. We receive \$2,500 for each indoor single pad ice surface.

Sask Lotteries – Final reports are starting to be submitted from grants disbursed for 2022/23. Our application has been sent to the RM for the grant period 2023/24.

I'm really hoping to see the Green Jobs Initiative grant being available again this year in early spring.

Respectfully submitted,

Mat Hal
Recreation Manager

CAO REPORT

January 16, 2023

1. Public Works Shop/Fire Storage Area:

Quorex Construction Services Ltd. have submitted Invoice #23-032 in the amount of \$219,090.17, plus applicable taxes. On December 14, 2022, I signed Form C.1 – Certificate of Substantial Performance of Contract. The Town has 40 days from December 15, 2022 to pay this amount.

There will be other invoices for work presently being completed on-site. We received Invoice #23-046 in the amount of \$51,390.34, plus applicable taxes which is presently being reviewed by Rempel Engineering & Management Ltd. There should be one or two more invoices from Quorex Construction Services Ltd.

Internet and phone services will be installed in the coming weeks, after which Public Works Manager Jeff Johnson and Fire Chief Rick Elder will complete their move into the new building.

2. Transportation Rescue Extrication Program (TREX):

According to Fire Chief Rick Elder the Town will enter into a Maintenance Phase after we receive the Transportation Rescue Extrication Program (TREX) Equipment Package. The TREX Maintenance Phase continues for five years and begins on the date on which the Equipment Package is delivered to the Town of Dalmeny. Participating Fire Departments will be required to adhere to the program requirements for the duration of the Maintenance Phase.

A Mandatory condition will accompany the Maintenance Phase, which is as follows:

“The Fire Department has submitted documentation showing that the Fire Department is committed to maintaining the extrication level requested over the five-year program.”

A resolution was passed by Council on November 7, 2022, as follows:

384/22 - Bradley/Slack- That the Declaration of Offensive Fire Service Level as presented by Fire Chief Rick Elder be approved by Council and that Fire Chief Rick Elder be advised of the same.

3. SaskPower Street Light Rates:

Effective January 1, 2023 for SaskPower owned street, highway and pedestrian walkway lighting rates increased for the following lights which are present in the Town of Dalmeny.

<u>Number</u>	<u>Equivalent Bulb Rating</u>	<u>Past Monthly Rates</u>	<u>Present Monthly Rates</u>
6	70W	\$12.07	\$17.00
100	100W	\$14.08	\$18.00
39	150W	\$16.38	\$19.00

4. Utility Invoice Billing for December 2022:

The Utility Billing for the period November 1, 2022 to December 31, 2022 has been prepared and mailed. The total amount for the Utility Billing was \$222,255.02, as follows:

- Water Services \$105,117.26
- Sanitary Sewer Services \$ 87,671.14
- Waste Collection Fees \$ 29,466.62

5. North Saskatoon Communities Association:

A North Saskatoon Communities Association meeting is being planned for Thursday, January 26, 2023 at 7:00 p.m. in the Town of Osler.

CAO REPORT
January 16, 2023

6. Tax Arrears for December 2022:

Well, in 2022 I reported that the arrears at December 31, 2021 were \$92,771.08. The arrears at December 31, 2022 were \$75,876.40. Hopefully, this total will be further reduced by December 31, 2023.

7. First Aid and CPR:

On January 10, 2023 and January 11, 2023, Town employees were recertificated in First Aid and CPR. The recertification was for one day and these will not expire for a period of 3 years.

8. Municipal Revenue Sharing Grant:

Every year Government Relations requires the Town to complete a Declaration of Eligibility for Municipal Revenue Sharing, as follows:

That the Council of the Town of Dalmeny confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- ◆ Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- ◆ Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- ◆ In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- ◆ Adoption of Council Procedure Bylaw;
- ◆ Adoption of an Employee Code of Conduct; and
- ◆ All members of Council have filed their Public Disclosure Statements, as a result of the November 9, 2020 Municipal Election, along with the Public Disclosure Annual Declaration, as required.

I will need Council to complete their Public Disclosure Annual Declaration prior to the meeting.

9. Paws Republic – Safekeeping of Dogs and Cats:

Paws Republic of Martensville, SK have agreed to Safekeep Dogs and Cats from the Town of Dalmeny. This will be written into the draft Animal Control Bylaw prepared by Legal Counsel Kim Anderson of Robertson Stromberg.

10. 2023 Operating and Capital Budget Discussions:

When would Council like to meet to begin discussions regarding the 2023 Operating and Capital Budget?

Jim Weninger, Chief Administrative Officer

FIRE PREVENTION BYLAW

TOWN OF DALMENY FIRE PREVENTION BYLAW BYLAW NO. 18-2022

The Council of The Town of Dalmeny enacts as follows:

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Part I - Short Title and Interpretation

Short Title

1. This Bylaw may be cited as the Fire Prevention Bylaw.

If any section, subsection, sentence, clause, phrase or other portion of this Bylaw is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, that portion shall be deemed a separate, distinct and independent provision and the holding of the Court shall not affect the validity of the remaining portions of this Bylaw.

Purpose

2. The purpose of this Bylaw is:

- (a) to adopt a fire prevention code which establishes a satisfactory standard for fire prevention, fire fighting and life safety in buildings;
- (b) to provide for the prevention and suppression of fires;
- (c) to provide guidelines for the storage and handling of flammable liquids, combustible liquids, dangerous goods, hazardous substances and waste dangerous goods;
- (d) to regulate the sale and setting off of fireworks;

Definitions

3. In this Bylaw,

- (a) "Town" means The Town of Dalmeny;
- (b) "closure" means a closure within the meaning of *The National Fire Code*;
- (c) "combustible liquid" means a combustible liquid within the meaning of *The National Fire Code*;
- (d) "cord" means a measure of cut wood usually 3.6 cubic metres or 128 cubic feet;

- (e) “dangerous goods” means dangerous goods within the meaning of *The National Fire Code*;
- (f) “Department” means The Town of Dalmeny Fire Rescue Department;
- (g) “dwelling unit” means a dwelling unit within the meaning of *The National Fire Code*;
- (h) “fire separation” means a fire separation within the meaning of *The National Fire Code*;
- (i) “fireworks” means fireworks as defined in the *Explosives Regulations*, C.R.C., c.599;
- (j) “fireworks supervisor” means a person licensed or approved by the Chief Inspector of Explosives, Department of Energy, Mines and Resources to handle and use Subdivision 2 of Division 2 fireworks;
- (k) “flammable liquid” means a flammable liquid within the meaning of *The National Fire Code*;
- (l) “hazardous substance” means a hazardous substance within the meaning of *The Hazardous Substances and Waste Dangerous Goods Regulations*, c. E-10.2, Reg. 3;
- (m) “high hazard fireworks” means Subdivision 2 of Division 2 fireworks as defined in the *Explosives Regulations*, C.R.C., c.599;
- (n) “low hazard fireworks” means Subdivision 1 of Division 2 fireworks as defined in the *Explosives Regulations*, C.R.C., c.599;
- (o) “municipal inspector” means a municipal inspector within the meaning of *The Fire Safety Act, 2015*.
- (p) “*National Fire Code*” means the Code declared to be in force pursuant to Subsection 3(1) of *The Saskatchewan Fire Code Regulations*;
- (q) “NFPA” means the National Fire Protection Association;
- (r) “private fireworks display” means the discharge of low hazard fireworks for private recreation and entertainment; and
- (s) “public fireworks display” means the discharge of high or low hazard fireworks for public recreation and entertainment.

(t) “building” means a structure constructed or placed on, in or over Land not including public highways.

Part II – Dalmeny Fire and Rescue Department

4. (1) The Dalmeny Fire & Rescue Department is established.
- (2) The Department is responsible on a volunteer (paid on call) basis for:
 - (a) fire protection, including:
 - (i) fire suppression,
 - (ii) fire prevention and inspections,
 - (iii) fire investigations, and
 - (iv) educational programs;
 - (b) Coordinate and/or provide other emergency rescue service and other services which may include:
 - (i) pre-hospital emergency medical service
 - (ii) surface water rescue,
 - (iii) vehicle extrication,
 - (iv) structural collapse, and
 - (iv) rapid intervention rescue;
 - (c) dangerous goods response (first responder – operational level)

Duties of Fire Chief

5. (1) The Fire Chief is the general manager of the Department.
- (2) The Fire Chief administers and enforces this Bylaw within the Town and shall perform any other duties and may exercise any other powers that may be delegated by Town Council.
- (3) The Fire Chief is responsible for the maintenance of discipline within the Department and may make rules and regulations necessary to carry out the daily administration and operations of the Department.

Fees for Service

6. (1) The Department is authorized to charge the applicable fees for the various services, tests, and emergency responses listed in Schedule "A".
- (2) The fees may be reviewed and set by Town Council on the advice of the Fire Chief, as required.

Agreement for Emergency Service

7. The Town, in consultation with the Fire Chief, may enter into an agreement with any other municipality, municipal government, Indian band, person or other properly constituted authority, organization or agency for the furnishing or receiving of firefighting, fire prevention services, or emergency services on any terms that may be agreed upon, including the setting and payment of charges.

Request for Emergency Service

8. (1) The Town may provide and charge for any fire fighting, fire prevention, or emergency service outside the Town where no agreement exists, if a request is made by any other municipality, municipal government, Indian band, person or other properly constituted authority, organization or agency.
- (2) The charge for any fire fighting, fire prevention, or emergency service provided by the Department Shall be determined according to the fees and rates listed in Schedule "A".

Part III - National Fire Code

Adoption of National Fire Code

9. (1) Except as modified by this Bylaw, it is declared that *The National Fire Code* is in force in the Town of Dalmeny.

Part IV - Inspections, Compliance with Orders and Enforcement Procedures

Inspection of Premises

10. (1) For the purposes of ensuring compliance with this Bylaw, or any order made under this Bylaw, the Fire Chief, anyone designated by the Fire Chief, or a municipal inspector may, at any reasonable time, enter and inspect any building, structure or premises.
- (2) The Fire Chief, anyone designated by the Fire Chief, or a municipal inspector making an inspection may:
- (a) collect data or samples;
 - (b) make any inspection or study;
 - (c) conduct any test;
 - (d) examine books, records and documents; and
 - (e) require the production of documents and property for the purposes of examination or making copies.
- (3) When entering on land or into any building, structure or premises under this Section, the Fire Chief, anyone designated by the Fire Chief, or a municipal inspector may:
- (a) enter with any equipment, machinery, apparatus, vehicle or materials that the Fire Chief, anyone designated by the Fire Chief or municipal inspector considers necessary for the purpose of the entry; and
 - (b) take any person who or thing that the Fire Chief or municipal inspector considers necessary to assist in the purpose of the entry.
- (4) Where the Fire Chief, anyone designated by the Fire Chief or a municipal inspector considers it necessary for purposes of the entry, the Fire Chief, anyone designated by the Fire Chief or municipal inspector may temporarily close the building, structure or premises until the purpose of the entry is fulfilled.
- (5) Before entering on any land or into any building, structure or premises, the Fire Chief, anyone designated by the Fire Chief or a municipal inspector shall notify the owner or occupant, if the owner or occupant is present at the time of the entry, of the purpose of the entry.

(6) The Fire Chief, anyone designated by the Fire Chief or a municipal inspector shall not enter a private dwelling without a warrant issued under this Section unless the owner or occupant consents.

(7) The Fire Chief, anyone designated by the Fire Chief or a municipal inspector may apply without notice to a justice of the peace or a judge of the provincial court for a warrant where a person:

(a) refuses to permit the Fire Chief, anyone designated by the Fire Chief, or municipal inspector to enter on land or into any building, structure or premises to carry out any of the activities mentioned in Subsection (2); or

(b) fails to produce any documents or property as required in Clause 2(e).

(8) A justice of the peace or a judge of the provincial court may issue a warrant if satisfied by oath that the Fire Chief, anyone designated by the Fire Chief, or anyone designated by the Fire Chief municipal inspector believes on reasonable grounds that there is a contravention of this Bylaw or an order made under this Bylaw.

(9) A warrant issued under this Section authorizes the person named in the warrant to enter the place named in the warrant and any premises connected with that place to:

(a) examine the place and connected premises;

(b) carry out the activities described in Subsection (2); and

(c) search for and seize any books, records and documents.

(10) The Fire Chief, anyone designated by the Fire Chief, or a municipal inspector may request the assistance of a peace officer in carrying out the provisions of this Section.

(11) While the Fire Chief, anyone designated by the Fire Chief or a municipal inspector is conducting an inspection under this Section, no person shall:

(a) fail to comply with a reasonable request of the Fire Chief, anyone designated by the Fire Chief, or a municipal inspector;

(b) knowingly make any false or misleading statement to the Fire Chief, anyone designated by the Fire Chief, or a municipal inspector;

- (c) unless authorized by the Fire Chief, anyone designated by the Fire Chief, or a municipal inspector, remove, alter or interfere in any way with anything seized, detained or removed by the Fire Chief, anyone designated by the Fire Chief or a municipal inspector; or
- (d) obstruct or interfere with the Fire Chief, anyone designated by the Fire Chief, or a municipal inspector.

Compliance Orders

11. (1) If, in the opinion of the Fire Chief, anyone designated by the Fire Chief, or a municipal inspector, there is a contravention of this Bylaw, the Fire Chief, anyone designated by the Fire Chief or municipal inspector may issue to the owner, operator or occupant of the building, structure, premises or land in or on which the contravention is occurring a written order in which the Fire Chief, or anyone designated by the Fire Chief or municipal inspector:
 - (a) shall specify:
 - (i) the contravention,
 - (ii) the civic address and legal description of the building, structure, premises or land in or on which the contravention is occurring,
 - (iii) any terms and conditions to be complied with to remedy the contravention, and
 - (iv) the date by which the terms and conditions of the order are to be complied with;
 - (b) shall provide:
 - (i) a statement that if the terms and conditions of the order have not been complied with within the time specified in the order, the Fire Chief may carry out the remedy at the expense of the owner,
 - (ii) the date and place at which and the process by which an appeal from the order may be made, and
 - (iii) a statement that filing an appeal does not stay the order but that the appellant may apply to the fire commissioner for a stay of the order under 39 (6) *The Fire Safety Act 2015* and

(c) may direct the owner, operator or occupant to do one or more of the following within the time limit set out in the order:

- (i) remedy the contravention of the Bylaw, including doing anything in relation to the building, structure or premises that the Fire Chief, anyone designated by the Fire Chief or a municipal inspector considers necessary to remedy the noncompliance,
- (ii) repair, alter, remove or demolish the building, structure or premises,
- (iii) alter the use or occupancy of the building, structure or premises,
- (iv) replace materials used in the construction of buildings, structures and premises,
- (v) remove or change the manner of use, storage, handling or disposal of flammable and combustible liquids, flammable and combustible materials, and explosives,
- (vi) clean, repair, remove or replace equipment, apparatus or fire protection devices that are faulty or considered dangerous,
- (vii) install or correct the faulty installation of fire safeguards, equipment or fire protection devices, and
- (viii) clear or remove any obstruction to public access for a building used for public assemblage.

(2) Every order made under this Bylaw Shall be served:

- (a) in the case of service on an individual:
 - (i) personally, or
 - (ii) by mailing it by registered mail to the last known address of the individual being served; and
- (b) in the case of service on a corporation:
 - (i) personally, on a director, or manager of the corporation, or

(ii) by leaving it at or mailing it by registered mail to the registered office of the corporation or to the office of its attorney in Saskatchewan, if it is an extra-provincial corporation.

(3) An order served by registered mail is deemed to have been received on the fifth day following the date of its mailing.

Notice to Registrar of Titles

- 11.1 (1) The Fire Chief, or anyone designated by the Fire Chief or a municipal inspector may register an interest based on an order made under this bylaw in the Land Titles Registry against title to the parcels of land to which the order applies, and the notice runs with the land and is binding on the owner and any subsequent purchaser.
- (2) Where an interest has been registered under this section and the order has been complied with, the Fire Chief, or anyone designated by the Fire Chief or a municipal inspector shall apply to the Registrar of Titles to discharge the interest.

Carrying out of Orders by Fire Chief

12. (1) The Fire Chief may carry out or cause to be carried out the activities required to be done by an order if:
- (a) the person to whom the order is directed fails to comply with the order within the time specified in the order and, no stay of the order has been issued; or
 - (b) after reasonable inquiry, the whereabouts of the owner, an agent of the owner or occupant of the building, structure or premises that is the subject of the order cannot be determined.
- (2) If an order is carried out by the Fire Chief under Subsection (1), the costs incurred in carrying out the order are a debt due to the Town and may be recovered from the owner of the building, structure or premises in or on which the order was carried out.

(3) If the costs mentioned in Subsection (2) are not paid at the end of the year in which the order was carried out, the Town may add the amount of the costs and expenses to the owner's property taxes.

Appeal to Fire Commissioner

13. (1) A person who is aggrieved by an order made by the Fire Chief, or anyone designated by the Fire Chief or a municipal inspector may, within 20 days of being served with the order, appeal the order to the fire commissioner.
- (2) An appeal under this Section is made by filing a written notice of appeal setting out the reasons for the appeal on the fire commissioner and serving a copy of the appeal on the Fire Chief, or anyone designated by the Fire Chief or municipal inspector.
- (3) The fire commissioner shall consider the appeal within 20 days of the serving of the appeal and may confirm, modify or revoke the order appealed from or substitute an order for the order being appealed from.
- (4) The fire commissioner shall cause a copy of the decision to be served on:
 - (a) the appellant;
 - (b) the Fire Chief, anyone designated by the Fire Chief or municipal inspector; and
 - (c) any other persons whom the fire commissioner considers may be interested in the decision.
- (5) An appeal taken under this Section does not operate as a stay of the order appealed from unless the fire commissioner, on an application by the appellant, decides otherwise.

Appeal to Saskatchewan Municipal Board

14. (1) The Fire Chief, or anyone designated by the Fire Chief municipal inspector or other person who is aggrieved by a decision of the fire commissioner under Section 13 may, within 20 days of being served with the decision, appeal the decision to the Saskatchewan Municipal Board.

(2) A person making an appeal under this Section shall serve a written copy of the appeal on the fire commissioner.

(3) On receipt of an appeal under this Section, the Saskatchewan Municipal Board shall consider the appeal and may confirm, modify or repeal the decision appealed from or substitute its decision for the decision being appealed from.

(4) The Saskatchewan Municipal Board shall give written notice of its decision to the fire commissioner, the appellant and any other person that the Saskatchewan Municipal Board considers may be interested in the decision.

(5) An appeal taken under this Section does not operate as a stay of the decision appealed from unless the Board, on an application by the appellant, decides otherwise.

Appeal to Court of Appeal

15. Notwithstanding *The Municipal Board Act*, with leave of a judge of the Court of Appeal, any person who is aggrieved by a decision of the Saskatchewan Municipal Board made under Section 14 may appeal to the Court of Appeal against the decision of the Saskatchewan Municipal Board within:

- (a) 30 days after the date the decision was made; or
- (b) any further period not exceeding 30 days that a judge of the Court of Appeal may allow on an application that is made within 30 days after the date the decision was made.

Immediate Hazards

16. (1) Notwithstanding any other provision of this Bylaw, where in the course of an investigation or inspection under this Bylaw, the Fire Chief is of the opinion that a condition exists creating a serious danger to life or property, the Fire Chief may:

- (a) use any measures that the Fire Chief considers appropriate to remove or lessen the condition;
- (b) evacuate and close the building, structure, premise or yard where the condition exists or any area surrounding such location for any period

that the Fire Chief considers appropriate; and

(c) order the owner, operator or occupant to immediately do anything necessary to remove or lessen the condition. For greater certainty, the Fire Chief may order the owner, operator or occupant to demolish a building or structure, to remove any debris and waste material and to fill in any open basement or excavation remaining on the site of the building or structure after its demolition.

(2) If closed under Clause (1)(b), the Fire Chief shall, if possible, placard the building, structure, premise, yard or area as a serious danger to life or property.

(3) No person shall enter, attempt to enter or tamper with a building, structure, premise, yard or area that has been closed under Clause (1)(b) without the prior approval of the Fire Chief.

(4) No person shall take down, cover up, mutilate, deface or alter a placard posted under Subsection (2).

(5) The costs and expenses incurred under this Section are a debt due to the Town and may be recovered from the owner of the building, structure, premise, yard or area in or on which the work was carried out.

(6) If the costs and expenses mentioned in Subsection (5) are not paid at the end of the year in which the work was carried out, the Town may add the amount of the costs and expenses to the owner's property taxes.

Part V - Prevention and Suppression of Fires

Smoke Alarms

17. (1) Smoke alarms shall be installed in each dwelling unit and in each sleeping room not within a dwelling unit in conformance with Article 2.1.3.3 of *The National Fire Code*.

(2) Smoke alarms conforming to CAN/ULC-S531 "Smoke Alarms" shall be installed in each dwelling unit and each sleeping room not within a dwelling unit, in conformance with Article 2.1.3.3 of The National Fire Code. On any storey of a dwelling unit containing sleeping rooms, a smoke alarm shall be installed in each sleeping room and in a location between the sleeping rooms and the rest

of the storey such as the hallway and in conformance with Article 9.10.19 of The National Building Code.

(3) Smoke alarms shall be installed in accordance with the manufacturer's instructions.

(4) Smoke alarms shall be maintained in an operable condition at all times.

Without limiting the generality of the foregoing, smoke alarms shall be maintained in accordance with the following requirements:

Refer to residential CO requirements per *Construction Codes Act/NBC*

When a building with sleeping rooms contains a fuel-burning appliance, or an attached vehicle parking garage, Carbon Monoxide Alarms must be installed:

- Inside each sleeping room; or
- Outside each sleeping room within 5 meters of each sleeping room

When a building contains sleeping rooms, smoke alarms must be installed:

- On each floor level of a building, including the level with the sleeping rooms, with the smoke alarms located between the sleeping rooms, and the remainder of the floor and
- Inside each sleeping room

(a) smoke alarms shall be securely fastened to the wall or ceiling;

(b) smoke alarms shall be free of any physical damage, paint application or excessive grease and dirt;

(c) the ventilation holes on smoke alarms shall be clean and free of any obstructions;

(d) smoke alarms shall have a continuous source of power, either batteries or electricity; and

(e) the batteries in battery operated smoke alarms shall be replaced immediately when the low battery warning beep sounds.

(5) Smoke alarms shall be inspected:

(a) in the case of alarms installed by permanent connection to an electrical circuit, at least once every 12 months;

(b) in the case of tamper-proof alarms with 10-year batteries, at least once every 12 months; or

(c) in the case of any other battery-operated alarms, at least once every 3 months.

(6) Notwithstanding Subsection (4), if a tenancy is terminated, all smoke alarms in a dwelling unit shall be inspected before the dwelling unit is re-occupied.

(7) Inspections under this Section shall be carried out by the owner or the owner's authorized agent.

(8) Inspections under this Section shall be done while the person doing the inspection is actually present in the premises.

(9) Inspections under this Section shall, at a minimum, determine:

(a) whether the smoke alarm is receiving power;

(b) whether the smoke alarm is working properly; and

(c) whether the smoke alarm has been properly maintained in accordance with the requirements of Subsection (3).

(10) A record shall be kept of all inspections required by Subsection (4), and such records shall be retained for examination by the Department in conformance with Article 2.2.1.2 of *The National Fire Code*.

(11) A record required by Subsection (9) shall contain the following information:

(a) the address of the premises being inspected;

(b) the date of the inspection;

(c) the name of the person doing the inspection;

(d) the type of smoke alarm in the premises;

(e) the deficiencies, if any, in the condition, maintenance and operation of the smoke alarm;

(f) the corrective measures, if any, taken to correct the deficiencies; and

(g) the signature of the occupant of the premises, or a notation to the effect that a sticker issued by the Department evidencing the inspection has been affixed inside the cover of the smoke alarm.

(12) No person shall:

- (a) tamper with or disconnect a smoke alarm;
- (b) remove a smoke alarm;
- (c) remove batteries from a smoke alarm;
- (d) place anything over a smoke alarm so as to render it inoperable; or
- (e) affix a sticker to a smoke alarm under Subsection (10)(g) without first conducting a proper inspection in conformance with this Section.

Open-Air Fires

18. (1) Open-air fires shall not be set unless the following measures are taken to limit their spread:

- (a) fires shall be contained in a non-combustible receptacle constructed of cement, brick or sheet metal with a minimum 18-gauge thickness;
- (b) a receptacle shall be covered with a heavy gauge screen with openings not exceeding 13 millimetres; and
- (c) the size of the fire box of any receptacle shall not exceed 1 meter across
- (d) must be built into or on bare ground, or a non-combustible surface such as patio stones, brick, or patio blocks.
- (e) not within three metres (10 feet) of property line buildings or fence, or beneath any trees, branches or other combustible materials.

(2) The fuel for open-air fires shall consist only of charcoal or cut, seasoned wood free of paint, stain or pressure treated lumber. The burning of the following material is prohibited:

- (a) rubbish;
- (b) garden refuse;
- (c) manure;
- (d) livestock or animal carcasses; and
- (e) any material which when burned will generate black smoke or an offensive odour including insulation from electrical wiring or equipment, asphalt roofing materials, hydrocarbons, plastics, rubber

materials, creosoted wood or any similar material.

- (3) Open-air fires shall be supervised and have the ability to be quickly extinguished so as to prevent their spread;
- (4) Open-air fires shall be adequately ventilated to ensure proper combustion and to prevent an unreasonable accumulation of smoke from the property, or those adjoining;
- (5) Open-air fires shall not be set in windy conditions (excessive of 15 m/hr) conducive to creating a running fire or a nuisance to another person
- (6) If smoke from an open-air fire causes an unreasonable interference with the use and enjoyment of another person's property, the fire shall be extinguished immediately.
- (7) The Department may issue a "Permit" to a person to set an open-air fire as part of a block party, community event or similar special function or celebration. In this event, the Department may waive any requirements of this Section with respect to the permitted open-air fire, but the permittee shall comply with all other requirements of this Section and any other conditions attached to the Permit by the Department.
- (8) Chimineas are allowed to be placed on any non-combustible surface as outlined in Sec.18 (l)(d) of the Dalmeny Fire Prevention Bylaw, and must comply with Section 18 (1) (e) through Section18 (6) inclusively.

Use of Blowlamps

- 18.1 No person shall use a blowlamp or similar device to burn any material which when burned will generate black smoke or an offensive odour, including insulation from electrical wiring or equipment, asphalt roofing materials, hydrocarbons, plastics, rubber materials, creosoted wood or any similar material, unless such use is permitted under *The Environmental Management and Protection Act* and is conducted in a manner acceptable to the Saskatchewan Ministry of Environment

18.2 No person other than those members of Dalmeny Fire Rescue specially trained in conducting prescribed vegetation control and utilizing accepted ground ignition techniques, shall use a blowlamp or similar device to burn unwanted vegetation from their premises.

Barbecuing

19. (1) Every person who uses a barbecue or similar device shall:

- (a) use the barbecue in a reasonable and safe manner;
- (b) keep the barbecue, when lit, a sufficient distance from all combustible material; to avoid igniting said combustible material
- (c) refrain from leaving the barbecue unattended, when lit;
- (d) keep the barbecue in a reasonable state of repair; and
- (e) comply with all federal and provincial regulations governing the use and storage of propane cylinders.

(2) In addition to requirements of Subsection (1), if any person uses a barbecue or similar device on a balcony, the following provisions apply:

- (a) solid fuel barbecues or similar cooking devices shall not be used;
- (b) propane cylinders shall not exceed the 20-pound size;
- (c) propane cylinders shall not be repaired, stored or contained within the building;
- (d) propane cylinders shall be shut off at the tank valve when not in use;
- (e) propane cylinders shall be connected and secured to the barbecue;
- (f) propane cylinders shall be kept in an upright position at all times including when cylinders are in transit, in service or in storage; and
- (g) if a building has a freight or service elevator, propane cylinders shall be delivered to and from the dwelling units within the building using that elevator. If a building has a passenger elevator only, propane cylinders may be delivered to and from dwelling units within the building using that elevator as long as no passengers other than the person who owns the tank or maintenance or delivery personnel are on the elevator at the time of the delivery.

Wood Piles

20. (1) A person may store lumber, timber or firewood subject to the following restrictions:
- (a) the yard or storage area shall be surrounded by a firmly anchored fence that is substantially constructed to discourage climbing and unauthorized entry;
 - (b) the total amount of lumber, timber and firewood stored on the property shall not exceed one cord; and
 - (c) the lumber, timber or firewood shall be stored at least three metres from any dwelling on the property, and at least 1 metre from any property line.
- (2) Subsection (1) does not apply to lumber or timber stored on site during the construction of any building on a residential, commercial or industrial property.

Storage of Containers

21. (1) All boxes, crates, barrels and other containers, empty or otherwise, used or kept in any building or on any lot, shall be:
- (a) stacked or piled clear of windows and doors to provide clear ingress and egress to any building; and
 - (b) kept away from any source of fire.
- (2) If, in the opinion of the Fire Chief, anyone designated by the Fire Chief, or a municipal inspector, any accumulation of boxes, crates, barrels or other containers or packing materials constitutes a fire hazard, the Fire Chief, anyone designated by the Fire Chief, or a municipal inspector may order the owner or occupant of the building or lot to remove the accumulation immediately.

Outdoor Storage of Rubber Tires

22. (1) Except as provided in Subsection (2), rubber tires shall be stored in accordance with Article 3.3.3.3 of *The National Fire Code*.
- (2) The following size and clearance restrictions apply to outdoor storage areas for rubber tires.

- (a) the maximum height of storage cannot exceed 2 metres; and
- (b) the minimum clear space between the storage area and any property line which separates the site from the residential site cannot be less than three metres.

Propane Fuelled Vehicles

23. (1) No person shall park a vehicle fuelled with propane in any underground or enclosed parking facility attached to a major residential, business and personal services or mercantile occupancy.
- (2) Subsection (1) does not apply to a Zamboni used for ice maintenance or a sweeper used to clean any underground or enclosed parking facility provided the sweeper is stored in accordance with the following conditions:
- (a) The sweeper and zamboni shall be located in a room that is separated from the remainder of the building by a gas-tight fire separation having a fire resistance rating of at least two hours;
 - (b) The room in which the sweeper and zamboni are stored shall be located on an exterior wall of the building;
 - (c) The room in which the sweeper and zamboni are stored shall be provided with ventilation separate from the remainder of the building; and
 - (d) The sweeper and zamboni shall not be fuelled anywhere in the underground or enclosed parking facility.
- (3) No person shall park any recreation vehicle including a motorhome, travel trailer, van motorhome, fifth wheel, tent trailer, truck camper or similar vehicle that has any propane tank attached to it for any use, in any underground or enclosed parking facility attached to a major residential, business and personal services or mercantile occupancy.
- (4) The owner of every underground or enclosed parking facility shall post signs to indicate the parking prohibition of vehicles, fueled by or using propane in any manner, in conspicuous locations near the principal entrances to the parking facility.

(5) Signs required by this Section shall have lettering not less than 100mm high with a 15mm stroke.

Occupant Load

24. (1) In all assembly occupancies, the occupant load shall be posted in conspicuous locations near the principal entrances to the room or floor area.
- (2) The Department or building inspector shall determine the occupant load for any room or floor area and shall issue an occupant load limit sign for that room or floor area. The owner or occupant of the premises shall ensure that the sign is posted in accordance with Subsection (1).
- (3) The occupant load of a room or floor area shall be determined in accordance with *The National Fire Code*.
- (4) The number of occupants permitted to enter a room shall not exceed the maximum occupant load calculated in accordance with this Section.
- (5) If the Fire Chief or a municipal inspector reasonably believes that the number of occupants in a room may exceed the maximum occupant load, the Fire Chief or municipal inspector may temporarily close the room or building in order to determine the number of occupants in the room.
- (6) If the number of occupants in a room exceeds the maximum occupant load, the room shall not be re-opened to the public until the number of occupants is reduced to a number less than the maximum occupant load.

Property Identification and Business License

25. (1) The civic address of any building or structure shall be prominently displayed on the front of the building or structure so as to be clearly visible from the street. For corner properties, the civic address shall face the front street listed as the civic address, not the side street.
- (2) Numbers/Letters shall be a minimum of 4 inches/10 centimeters in height and in a contrasting color to the mounting area.
- (3) If a building has multiple Occupancy, each separate unit shall conform to 25(1)(2) above, in addition to the main civic address being displayed.

- (4) In new construction, 25 (1-3) can be satisfied temporarily on the structure or temporary signage.

Inspection, Testing and Maintenance of Portable Fire Extinguishers

26. (1) In accordance with Article 6.2.2.1 of *The National Fire Code*, all portable fire extinguishers shall be inspected, tested and maintained in conformance with NFPA 10, "Portable Fire Extinguishers".
- (2) Inspection, testing and maintenance of portable fire extinguishers shall be performed by properly trained and qualified persons.
- (3) Any person who intends to inspect, test or maintain portable fire extinguishers shall submit on request proof of proper training to the Department before carrying out any inspections, testing or maintenance.

Inspection and Maintenance of Commercial Cooking Equipment

27. (1) In accordance with sentence 2.6.1.9(2) of *The National Fire Code*, the inspection and maintenance of commercial cooking equipment exhaust and fire protection systems shall be in conformance with NFPA 96, "Ventilation Control and Fire Protection of Commercial Cooking Equipment".
- (2) Inspection and maintenance of commercial cooking equipment exhaust and fire protection systems shall be performed by properly trained and qualified persons.
- (3) Any person who intends to inspect or maintain commercial cooking equipment exhaust and fire protection systems shall submit on request proof of proper training to the Department before carrying out any inspections or maintenance.

Inspection and Maintenance of Sprinkler and Standpipe Systems

28. (1) Inspection and maintenance of sprinkler and standpipe systems shall be performed by properly trained and qualified persons.

(2) Any person who intends to inspect or maintain sprinkler and standpipe systems shall submit on request proof to the Department that the person holds a journeyperson's certificate in the sprinkler systems installer trade or that the person is a fourth-year apprentice in the sprinkler systems installer trade.

Inspection, Testing and Maintenance of Fire Alarm Systems

29. (1) In accordance with article 6.3.1.2 of *The National Fire Code*, the inspection, testing and maintenance of fire alarm systems shall be in conformance with CAN/ULC-S536-M, "Inspection and Testing of Fire Alarm Systems".
- (2) Inspection, testing and maintenance of fire alarm systems shall be performed by properly trained and qualified persons.
- (a) is, or the person's employer is, a member in good standing of the Canadian Fire Alarm Association or the National Fire Protection Association; and,
 - (b) has at least one of the following qualifications:
 - (i) a certificate from a recognized alarm manufacturer that the person is a factory trained installer and serviceperson; or
 - (ii) a certificate that the person has successfully completed the Canadian Fire Alarm Association "Fire Alarm Technology" program, and has worked as an apprentice to a person who holds a permit under this section for a period of not less than one year; or
 - (iii) a certificate that the person has successfully completed the journeyman electrician trade's upgrading course entitled "Fire Alarm and Protection Systems".
- (3) For purposes of this section "Addressable Fire Alarm System" means a fire alarm system that consists of initiating devices and central appliances and that is capable of individually identifying and controlling discrete components and functions of the system.
- (a) Only authorized factory trained personnel may service addressable fire alarm systems.

(b) Any person who wishes to test, inspect or maintain addressable fire alarm systems shall submit on request proof satisfactory to the Department that the person:

- (i) is, or the person's employer is, member in good standing of the Canadian Fire Alarm Association or the National Fire Protection Association; and
- (ii) possesses appropriate factory training in servicing addressable fire alarm systems.

Fire Hydrants

30. Property owners must ensure unhindered access to fire hydrants located on their property.

- (1) Obstructions such as hedges, shrubs, trees, fences and the accumulation of materials are not permitted near the hydrant.
- (2) A two [2] meter [6'6"] clearance must be maintained on each side of a fire hydrant (indicated by the side ports of the Hydrant) and a one [1] meter [3'4"] clearance must be maintained on the side of a fire hydrant farthest from the street. Nothing may be erected and only grass may be planted in this clearance area
- (3) Hydrant shall have no obstruction at all on the front side, and must be fully visible from the street.

Vacant Buildings

31. (1) In accordance with Article 2.4.6.1 of *The National Fire Code*, all vacant buildings shall be secured against unauthorized entry as provided in this Article.
- (2) All exterior windows and doors, whether broken or intact, on the first storey of a vacant building shall be boarded up to prevent unauthorized entry.
- (3) All broken exterior windows on any storey above the first storey of a vacant building shall be boarded up to prevent unauthorized entry.

(4) The boards used to secure a vacant building shall be plywood, OSB (oriented strand board), particleboard or waferboard with a minimum thickness of 7/16 inch.

(5) Wherever possible, the boards shall be one solid piece and shall be secured to the window or doorframe or brick molding using 2 inch gyproc screws placed approximately 10 inches apart.

(6) The boards shall be cut so as to fit tightly against the door or window frames to prevent a person from prying off the boards.

(7) In addition to the windows and doors, any other openings in the exterior of a vacant building shall be secured to prevent unauthorized entry or an infestation of pigeons or rodents.

Prevention of Fire Spread

32. The Department may pull down or demolish any buildings or other erections when, in the opinion of the Fire Chief or the senior officer in command of a fire or any other emergency, such actions are considered necessary to prevent the spread of fire.

Commandeering of Equipment

33. (1) Where an extreme fire hazard exists or the safety of persons or property is endangered by a fire, the Fire Chief or the incident commander who shall be in command of a fire or any other emergency may commandeer or use any privately-owned equipment for the purpose of fire fighting.
- (2) The Department shall pay compensation to any person from whom private property is commandeered or used pursuant to Subsection (1).
- (3) The amount of compensation to be paid to a person by the Department pursuant to Subsection (2) is to be determined by the Department. In the event a person does not agree with the amount of compensation offered by the Department, the person may appeal the amount of the compensation and the provisions of Sections 13, 14 and 15 shall apply.

Obtaining Assistance in Fire Fighting

34. (1) Where an extreme fire hazard exists or the safety of persons or property is endangered by a fire, the Fire Chief or the senior member in command of a fire or other emergency may obtain the voluntary assistance of any adult for the purpose of fire fighting.
- (2) The Department shall pay compensation to any person who assists in fire fighting pursuant to Subsection (1).
- (3) The amount of compensation to be paid to a person by the Department pursuant to Subsection (2) is to be determined by the Department. In the event a person does not agree with the amount of compensation offered by the Department, the person may appeal the amount of the compensation and the provisions of Sections 13, 14 and 15 shall apply.
- (4) No person who assists in fire fighting pursuant to Subsection (1) shall be deemed to be an employee of the Department or of the Town for the purposes of this Bylaw or any other Act or law.

Duties of Persons Assigned to Fight Fires

35. Every person who assists in fire fighting pursuant to Section 33 shall:
- (a) proceed as directed;
 - (b) take all equipment with which the person has been supplied or which has been commandeered for the person pursuant to Section 32;
 - (c) assume responsibility for the fire fighting equipment in the person's care;
 - (d) obey all reasonable orders and requirements of the Fire Chief or the Incident Commander of the fire; and
 - (e) make every reasonable effort to control and extinguish the fire and to protect any life and property endangered by the fire.

Part VI - Hazardous Substances

Underground Storage Tanks

36. (1) the standards and requirements of *The National Fire Code* and *The Hazardous Substances and Waste Dangerous Goods Regulations* respecting the design, construction and use of storage tanks for flammable liquids and combustible liquids shall apply.

Testing, Repair and Removal of Storage Tanks

37. If, in the opinion of the Fire Chief or a municipal inspector, there is a reasonable suspicion that flammable or combustible liquids or vapours are escaping from an underground or above-ground storage tank or piping which may create a hazardous condition, the fire chief or municipal inspector may order the owner, operator or occupant of the premises where the storage tank is located to:
- (a) drill test holes and provide test results to the Department;
 - (b) test the tank and associated piping; and
 - (c) excavate the tank and piping and carry out any necessary work to correct the hazardous condition, including the removal, replacement or repair of the tank.

Discharge of Hazardous Substance Into Sewer System

38. (1) No person shall discharge or permit to be discharged any flammable liquid, combustible liquid, dangerous good, hazardous substance or waste dangerous good, whether by itself or in combination with any other liquid or solid, into any sanitary sewer, storm sewer, sewer connection, catch basin, street, alley or ditch.
- (2) Notwithstanding Section 11, the Fire Chief, person designated by the Fire Chief, or a municipal inspector may use any measures that the Fire Chief, person designated by the Fire Chief, or municipal inspector considers appropriate to prevent a further discharge of a substance mentioned in Subsection (1), and may suspend the operation of any activity or business suspected of being the source of the discharge.

Part VII - Fireworks

Sale of Fireworks

39. (1) No person shall sell any high hazard fireworks to another person unless the person is a fireworks supervisor.
- (2) No person shall sell any low hazard fireworks to another person unless the person is 18 years of age or older.

Fireworks Displays

40. (1) A public fireworks display shall only be held in public locations approved and designated by the Department.
- (2) No person shall hold a public fireworks display without first obtaining a permit from the Department.
- (3) A public fireworks display shall be held at the time and location set out in the permit.
- (4) A permit for a public fireworks display using high hazard fireworks shall only be issued to persons holding a valid Fireworks Supervisor - Level I or Level II card issued by Natural Resources Canada. Applicants with Fireworks Supervisor accreditation from other jurisdictions shall not receive a permit unless the Department is satisfied that the applicant is properly trained and qualified in the use of high hazard fireworks.
- (5) The applicant for a permit for a public fireworks display using high hazard fireworks shall procure and provide to the Department at least 7 days prior to the scheduled date of the display, a Certificate of Insurance which shall name the Town as insured under the applicant's insurance policy. The Insurance Certificate shall indicate that the Applicant has at least \$1,000,000.00 of public liability insurance.
- (6) A public fireworks display using high hazard fireworks shall only be held if the display is conducted under the direct supervision of a fireworks supervisor.

(7) In accordance with Article 5.1.1.2 of *The National Fire Code*, a public fireworks display using high hazard fireworks shall be conducted in conformance with the current "*Fireworks Display Manual*" prepared by Natural Resources Canada.

(8) At the conclusion of the public fireworks display, all unused fireworks and debris shall be immediately removed and disposed of by the person holding the permit to conduct the display.

Setting Off Fireworks

41. (1) No person shall set off any fireworks in a manner that would create a danger or nuisance to another person or property.
- (2) No person shall set off any fireworks on a street or public area except as part of a public fireworks display as permitted by this Bylaw.
- (3) A permit for a private fireworks display using low hazard fireworks out at a designated park area within Town limits may be issued by the Department, providing the applicant has the minimum insurance and liability coverage as outlined in Section 39, subsection 5 of this bylaw.
- (4) No person shall set off any fireworks on a school site without the prior written consent of the Board of Education that owns the site, and without first obtaining a public fireworks display permit from the Department. Only low hazard fireworks may be discharged in a public display on a school site.
- (5) No person under 18 years of age shall set off any fireworks except under the direct supervision of a parent, guardian or other responsible adult.
- (6) No parent or guardian of a child under 18 years of age shall suffer or permit the child to set off any fireworks, except when under the direct supervision of the parent or guardian.

Indoor Fireworks

42. (1) The handling, storage and use of indoor fireworks (pyrotechnics) shall be in conformance with the *Explosives Act* and its *Regulations*, and *The National Fire Code*.
- (2) No person shall hold an indoor pyrotechnics display without first obtaining a permit from the Department.
- (3) A permit for an indoor pyrotechnics display shall only be issued to persons holding a valid Assistant Pyrotechnician, Pyrotechnician or Special Effects Pyrotechnician card issued by Natural Resources Canada. Applicants with pyrotechnic accreditation from other jurisdictions shall not receive a permit unless the Department is satisfied that the applicant is properly trained and qualified in indoor pyrotechnics.
- (4) The applicant for a permit or an indoor pyrotechnics display shall procure and provide to the Department at least 7 days prior to the scheduled date of the display, a Certificate of Insurance which shall name the Town as insured under the applicant's insurance policy. The Insurance Certificate shall indicate that the applicant has at least \$1,000,000.00 of public liability insurance.
- (5) The person holding the permit shall be responsible to ensure that the display is conducted in conformance with provisions of the current Pyrotechnic Special Effects Manual prepared by Natural Resources Canada.

Part VIII - Offences and Penalties

Owner's Responsibility

43. Unless otherwise specified, the owner or the owner's authorized agent shall be responsible for carrying out the provisions of this Bylaw.

Notice of Violation Offences

44. (1) Every person commits an offence who:
- (a) blocks an exit or access to an exit in any building;
 - (b) fails to maintain a fire exit door or fire exit hardware on a fire exit door in any building in operating condition;

- (c) fails to maintain portable fire extinguishers in any building in conformance with *The National Fire Code*;
- (d) fails to maintain a commercial cooking equipment exhaust and fire protection system including duct work, an automatic sprinkler system or a fire alarm system in conformance with *The National Fire Code*;
- (e) permits combustible materials to accumulate in or around any building in quantities or locations that will constitute an undue fire hazard;
- (f) contravenes the provisions of Section 17 regarding smoke alarms;
- (g) fails to store flammable and combustible liquids or compressed gases in any building, structure or open space in conformance with *The National Fire Code*;
- (h) blocks or wedges open a closure in a fire separation in any building;
- (i) contravenes the provisions of Section 18 regarding the setting of open-air fires; or
- (j) contravenes the provisions of Section 18.1 regarding the improper use of blowlamps.
- (k) contravenes the provisions of Section 40, regarding the setting off of fireworks.
- (l) contravenes the provisions of Section 38 (2), regarding the sale of low hazard fireworks to anyone under the age of 18 years old.

(2) When a contravention of Subsection (1) occurs, the person responsible for the contravention is guilty of an offence and liable on summary conviction to a fine:

- (a) for the first offence, of \$500.00
- (b) for a second offence, of \$750.00
- (c) for a third or subsequent offence, of not less than \$1000 and not more than \$2,000 in the case of an individual or \$5,000 in the case of a corporation.

(3) Except as provided in Subsection (4), the following procedure shall apply to offences committed under this Section:

(a) the Fire Chief, or person designated by the Fire Chief, or municipal inspector of the Department may issue a notice of bylaw violation to any person committing a first or second offence under Subsection (1). The notice shall require the person to pay to the Town the amount specified in clause (2)(a) or (b);

(b) the fine may be paid:

(i) in person, during regular office hours, to the cashier located at Town Office, Dalmeny, Saskatchewan,

(ii) by mail addressed to the Town of Dalmeny, Box 400, Dalmeny, Saskatchewan, S0K 1E0. If paying by cheque, please have it made out to Town of Dalmeny.

(c) if payment of the fine as provided in clause (2)(a) or (b) is made prior to the date when the person contravening the Bylaw is required to appear in court to answer a charge, the person shall not be liable to prosecution for that offence;

(d) the amount of the fine under clause (2)(a) or (b) shall be discounted to the sum of \$400.00 for a first offence and \$500.00 for a second offence if paid within 10 calendar days of the date of the notice of bylaw violation.

The date of payment shall be determined as follows:

(i) for payment in person, the date of payment shall be the date payment is received by the Town,

(ii) for payment by mail, the date of payment shall be the post marked date on the remittance.

Upon payment, the person contravening the Bylaw shall not be liable to prosecution for that offence.

(e) If payment is not received within 20 calendar days of the notice of bylaw violation, a summons may/will be issued.

(4) The provisions of Subsection (3) shall not apply in the case of a third or subsequent offence.

General Penalty

45. (1) No person shall:

- (a) fail to comply with an order made under this Bylaw;
- (b) obstruct or hinder the Fire Chief or any municipal inspector acting under the authority of this Bylaw; or
- (c) fail to comply with any other provision of this Bylaw.

(2) Except where a penalty is specifically provided for in this Bylaw, every person who contravenes any provision of this Bylaw is guilty of an offence and liable on summary conviction:

- (a) in the case of an individual, to a fine of not more than \$2,000 and, in the case of a continuing offence, to a further fine of not more than \$2,000 for each day during which the offence continues; and
- (b) in the case of a corporation, to a fine of not more than \$5,000 and, in the case of a continuing offence, to a further fine of not more than \$5,000 for each day during which the offence continues.

(3) A conviction for an offence for failing to comply with an order does not relieve the person convicted from complying with the order and the convicting judge or justice of the peace may, in addition to any fine imposed, order the person to do any act or work, within a specified time, to comply with the order with respect to which the person was convicted.

(4) The Court may, in default of payment of a fine imposed under this Bylaw, order imprisonment of an individual for a term not exceeding one year.

Revoking of Permits When Deemed Necessary

46. Any permit issued by the Department may be revoked when deemed necessary for whatever reason that the Fire Chief, Deputy Fire Chief or Fire Inspector feel is sufficient to warrant such action.

PART IX - MISCELLANEOUS

Bylaw No. 6/11 Repealed

47. Bylaw No. 6/11 is hereby repealed and any amendments thereto.

Coming Into Force

48. This Bylaw comes into force on the day of its final passing.

(S E A L)

Mayor

Chief Administrative Officer

Schedule "A"

Fees for Service

1. Inspection Services

- (1) Third party requests for business premises required for a Provincial inspection \$50.00/first hour, \$30.00/additional hour
- (2) File search \$50.00
- (3) Request for on-site inspection \$50.00/first hour, \$30.00/additional hour

2. Other Fire and Rescue Services

- (1) Out-of-Town rescue calls shall be billed at the current SGI Vehicle Fire and Rescue rates, depending on the call as decided by the Fire Chief. Extrication rates to be charged at a rate designated by the current SGI Vehicle Fire and Rescue rate.
- (2) A \$250.00 rate shall be charged for each rural false alarm. A false alarm is considered a fire call where personnel and equipment are deployed but were not required to engage in firefighting.
- (3) A rate of pay when called for backup by another Fire Rescue Department (Mutual Aid responses unless otherwise contracted) shall be \$500.00 per hour within their designated Municipal area. Mutual Aid responses within the Rural Municipality of Corman Park shall be billed directly to the Rural Municipality of Corman Park at the approved SGI Vehicle Fire and Rescue rate, or \$1,036.34 per hour whichever is greater, unless otherwise negotiated in a fire protection/service agreement outside this Bylaw.
- (4) The above noted rates shall apply regardless of the number of fire fighters and equipment deployed to the scene of a fire.

- (5) In addition to the fees herein provided, the Town of Dalmeny may also charge the municipality for;
 - (a) Materials used for fighting the fires, such as foam, purchased water, hired equipment, etc; and
 - (b) Damage to or loss of Town of Dalmeny owned firefighting equipment (excluding fire trucks and apparatus) which occurs as a result of rural fire fighting and for which coverage is excluded in the Town of Dalmeny's insurance policy, except where such loss is caused by the negligence of the Town of Dalmeny's fire fighters.
 - (c) Refilling of breathing apparatus bottles and recharging of fire extinguishers.

This Bylaw does not replace any Service Agreement already in place.