

**REGULAR MEETING OF DALMENY TOWN COUNCIL
MONDAY, FEBRUARY 13, 2023, 7:00 P.M.
DALMENY TOWN OFFICE – TOWN COUNCIL CHAMBERS**

AGENDA:

CALL TO ORDER – 7:00 p.m.

ADOPTION OF AGENDA – additions/deletions

MINUTES OF THE PREVIOUS MEETING

- a. January 30, 2023 Regular Council Meeting

BUSINESS ARISING FROM THE MINUTES:

- a.

ACCOUNTS FOR APPROVAL

- a. Approval of Current Accounts
- b. Approval of Payroll
- c. Per Diems

FINANCIALS

- a. Tax Comparisons for the Month of January

CORRESPONDENCE

- a.

DELEGATION

- a. Project Lead – Chad Carruthers from Catterall & Wright – Year In Review and a Look Forward to 2023 and 2024 – 7:20 p.m.

REPORTS

- a. Chief Administrative Officer's Report

NEW BUSINESS

- a. Appeal Request for Property Taxes – 302 Cedar Avenue
- b. Moving Permit – Griffin Properties Ltd. – Lot 17, Block 3, Plan H758
- c. Municipal Approval for Indoor Events/Consumption

BYLAWS

- a.

QUESTIONS FROM THE PUBLIC

ROUND TABLE DISCUSSION/IN CAMERA

ADJOURN

Next Regular Meeting: February 27, 2023

2023 Regular Council Meetings: February 13,27; March 13,27; April 10,24; May 15;
June 5,19; July 17; August 14,28; September 11,25;
October 16; November 6,27; and December 11

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and
7:00 p.m. on alternate Mondays from council meetings, when required:

Next Dalmeny Police Commission Meeting: February 27, 2023 commencing at 5:00 p.m.

2023 Dalmeny Police Service Meeting Schedule: February 27; March 20; April 17; May 29; June 19;
September 18; October 16, November 20; and
December 18

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, JANUARY 30, 2023
DALMENY TOWN OFFICE

PRESENT: Mayor Jon Kroeker, Councillors Ed Slack, Anna-Marie Zoller, Eric Desnoyers, Greg Bueckert, and Lacy Boisvert. Also present was CAO Jim Weninger.

ABSENT: Councillor Matt Bradley.

CALL TO ORDER

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

ADOPTION OF AGENDA

25/23 – Zoller/Bueckert – That the agenda for the Regular meeting of Council of the Town of Dalmeny for January 30, 2023, be adopted as presented.

Carried.

MINUTES

26/23 – Boisvert/Slack – That the Minutes of the January 16, 2023 Regular Council meeting be approved as circulated.

Carried.

Cheque numbers 18501 to 18547 were accidentally printed out of order. Instead of the cheque number starting at 18001 the cheques started at 18501 and went to 18547. Therefore, cheque number 18001 to 18047 will be mentioned twice.

ACCOUNTS PAYABLE

27/23 – Desnoyers/Zoller – That the accounts as detailed on the attached cheque listing and amounting to \$152,640.83 for the period ending January 26, 2023 and representing cheque numbers 18001 to 18039 be approved by Council.

Carried.

PAYROLL

28/23 – Slack/Zoller – That the payroll listing in the amount of \$28,222.26 for the pay period ending on January 23, 2023 be approved by Council.

Carried.

CORRESPONDENCE

29/23 – Desnoyers/Zoller – That the following correspondence be filed:

- A. 2023 SUMA Convention and Tradeshow – April 16 – 19, 2023
- B. SaskWater Consumption Report for 2022

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, JANUARY 30, 2023
DALMENY TOWN OFFICE

Fire Chief Rick Elder and EMO Coordinator Alicia Bell arrived at the meeting at 7:10 p.m.

EMO REPORT

30/23 – Bueckert/Boisvert – That the EMO Coordinator’s Quarterly Report for the period ending December 31, 2022 as presented by EMO Coordinator Alicia Bell be accepted by Council.

Carried.

FIRE CHIEFS REPORT

31/23 – Desnoyers/Slack – That the Fire Chief’s Quarterly Report for the period ending December 31, 2022 as presented by Fire Chief Rick Elder be accepted by Council.

Carried.

Fire Chief Rick Elder and EMO Coordinator Alicia Bell left the meeting at 7:26 p.m. and did not return.

CAO REPORT

32/23 – Bueckert/Zoller – That the Chief Administrative Officer’s Report as presented by the Chief Administrative Officer Jim Weninger for January 30, 2023 be accepted by Council.

Carried.

LIBRARY BOARD MINUTES

33/23 – Boisvert/Desnoyers – That the Minutes of the January 25, 2023 Dalmeny Library Board meeting be accepted by Council.

Carried.

PRAIRIE RIVERS RECONCILIATION

34/23 – Boisvert/Zoller – That the Council of the Town of Dalmeny provide a financial contribution of \$250.00 towards the Prairie Rivers Reconciliation Committee Conference Planning Committee for the 5th Annual Reconciliation Education Gathering at the Ramada Inn in Saskatoon, SK on Wednesday, March 15, 2023.

Carried.

IN-CAMERA

35/23 – Desnoyers/Slack – That Council move into the Committee of the Whole and that the session be “in camera” at 7:42 p.m.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, JANUARY 30, 2023
DALMENY TOWN OFFICE

RECONVENE

36/23 – Bueckert/Slack - That Council reconvene and report at 8:36 p.m.

Carried.

OFFICE COPIER/PRINTER/SCANNER

37/23 – Zoller/Desnoyers– That the Town lease a Canon IR ADV DX C5840 Colour Copier/Printer/Scanner from Success Office Systems for \$220.11, plus applicable taxes over a 5-year (60 month) period and that Territory Manager/Product Specialist John Ross be advised of the same. This lease cost includes the ten (10) percent buyout at the end of the lease.

Carried.

SUMASSURE VOTING DELEGATE

38/23 – Slack/Boisvert – That the Chief Administrative Officer Jim Weninger be appointed as the Voting Delegate for the SUMAssure Annual General Meeting scheduled for Wednesday, March 1, 2023 commencing at 10:00 a.m.

Carried.

CHANGE ORDER FRANSOO MECHANICAL CONSULTING

39/23 – Bueckert/Slack – That the MNC 2 – Mechanical Notice of Change from Fransoo Mechanical Consulting Ltd. file 142-2101 and the Price Request for the Vestibule Thermostat and Zone Valve on the Heating Supply Line from Metro Mechanical Inc. in the amount of \$3,831.00, plus applicable taxes, (seventy-five percent would be paid by the Town of Dalmeny, and 25 percent would be paid by Quorex Construction Services Ltd.) be accepted by Council and that Project Manager Stefan Baillargeon of Quorex Construction Services Ltd. be advised of the same.

Carried.

COUNCIL REMUNERATION

40/23 – Bueckert/Slack – That following Public Notice regarding Council Remuneration, that the 2023 Council Per Diems be increased by 4 percent and that the Per Diem for a Full Day be raised from \$200.00 to \$250.00 and that the Per Diem for a Half Day be raised from \$100.00 to \$125.00.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, JANUARY 30, 2023
DALMENY TOWN OFFICE

TOWN OF DALMENY 2023 WAGES

41/23 – Boisvert/Zoller – That the Town of Dalmeny Wages be increased at a consistent percentage of 4 percent for all employees as per the amended guidelines outlined in Policy 6-2015, and that the Town grant additional compensation to qualifying employees according to the amended guidelines outlined in Policy 6-2015, entitled Attracting, Retention and Succession Planning.

Carried.

ADJOURN

42/23 – Slack/Bueckert – That the meeting be adjourned. Time 9:05 p.m.

Carried.

(seal)

Mayor

Chief Administrative Officer

Report Date
01/26/2023 3:41 PM

Dalmeny
Accounts for Approval
As of 01/26/2023
Batch: 2023-00004

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
18001	01/30/2023	Access Communications FEB 2023	ARENA CABLE	47.63	47.63
18002	01/30/2023	Accu-Sharp Tooling LTD 3767/3797/3801	ARENA-ZAMBONI ICE KNIFE	173.16	173.16
18003	01/30/2023	Alberta Municipalities 20232323	2023 MEMBERSHIP	57.75	57.75
18004	01/30/2023	ATS Traffic 10095/10110/109	STREET SIGNS	197.78	197.78
18005	01/30/2023	Basic Plus First Aid Training 2023060	STAFF FIRST AID RE-CERT	2,016.00	2,016.00
18006	01/30/2023	Bell Mobility Inc. FEB 2023	AERATION BUILDING AUTODIALER	74.32	74.32
18007	01/30/2023	Bluewave Energy 20708/709/710	ZAMBONI PROPANE	310.85	310.85
18008	01/30/2023	Bonnie Furi 5	LIBRARY SUPPLIES	212.09	212.09
18009	01/30/2023	Crosby Hanna & Assoc. #91(399-24)	ADVISORY SERVICES	231.00	231.00
18010	01/30/2023	Earthworks Equipment Corp S07091	BOBCAT REPAIR PARTS	58.29	58.29
18011	01/30/2023	Entandem 282885	2023 JJ MUSIC LICENSE	208.51	208.51
18012	01/30/2023	Evergaard Fire Safety 23415	FIRE-CYLINDER REFILLS	298.51	298.51
18013	01/30/2023	Greenline Hose & Fittings S6837491.001	INTERNATIONAL PARTS	26.26	26.26
18014	01/30/2023	Gregg Distributors LP 276530	FIRE JANITORIAL	284.57	284.57
18015	01/30/2023	hbi office plus S095195	OFFICE/FIRE/PW OFFICE SUPPLIES	1,096.79	1,096.79
18016	01/30/2023	Inland Heidelberg Cement Group 6761420	PW-SALTED SAND	647.80	647.80
18017	01/30/2023	Linde Canada Inc. 33234078	PW-ANNUAL CYL LEASE	291.04	291.04

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
18018	01/30/2023	Loblaws Inc. 3676941/708251	ARENA BOOTH SUPPLIES	1,491.04	1,491.04
18019	01/30/2023	Martensville Plumbing/Heating 22835	JJ FURNACE REPAIR	727.13	727.13
18020	01/30/2023	Minister of Finance 822233/112233	FIRE/POLICE LICENCE	1,934.73	1,934.73
18021	01/30/2023	MuniCode Services Ltd. 55904/55905/890	BUILDING INSPECTIONS	669.40	669.40
18022	01/30/2023	Northern Factory Workwear 262152	PR-SCOTT WORKBOOTS	269.72	269.72
18023	01/30/2023	Pacific Fresh Fish 641354/640499	ARENA BOOTH SUPPLIES	506.33	506.33
18024	01/30/2023	Prairie Meats 961956	ARENA BOOTH SUPPLIES	221.44	221.44
18025	01/30/2023	Quorex Construction 23-046	TOWN SHOP PROGRESS 12	57,043.28	57,043.28
18026	01/30/2023	RA Auto Repair LTD 41409/41395	POLICE-CAR-BLOWER/TAHOE-OIL	332.55	332.55
18027	01/30/2023	Rempel Engineering 20706	TOWN SHOP ENGINEERING	3,097.50	3,097.50
18028	01/30/2023	Robinson Supply S108020869.001	CURLING RINK THERMOSTAT	210.31	210.31
18029	01/30/2023	S.U.M.A. 99450	JIM-REGIONAL MEETING	40.00	40.00
18030	01/30/2023	Sask Research Council 6001/6069/241/2	WATER LAB TESTING	121.27	121.27
18031	01/30/2023	Sask Water SW079943	BULK WATER	35,924.07	35,924.07
18032	01/30/2023	Sask. Government Insurance 160	GMC #1/2 PLATES	3,233.84	3,233.84
18033	01/30/2023	SaskEnergy Corp. JAN 2023	SASKPOWER/ENERGY -JAN	26,378.01	26,378.01
18034	01/30/2023	SaskTel CMR 431	SASKTEL PAYMENT	724.08	724.08
18035	01/30/2023	Swish-Kemsol 5050/5229/49/87	ARENA/JJ/FIRE JANITORIAL	1,647.85	1,647.85
18036	01/30/2023	Truckline Parts & Service Ltd. 420492/420799	INTERNATIONAL TRUCK PARTS	204.27	204.27
18037	01/30/2023	Tyco Integrated Fire/Security 89410212	ARENA SPRINKLER PIPE REPAIR	4,138.08	4,138.08
18038	01/30/2023	U11 Wild Mustangs 1	ICE RENTAL REFUND	200.00	200.00
18039	01/30/2023	Wheatland Regional Library			

Report Date
01/26/2023 3:55 PM

Dalmeny
Accounts for Approval
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		4889	1/2 LIBRARY LEVY 2023	7,293.58	7,293.58
				Total for AP:	152,640.83

Certified Correct This January 26, 2023

Mayor

Administrator

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	ec pe	Amount
<u>Anderson, Scott</u>	C	1617.14
<u>Berrecloth, Colleen</u>	C	470.88
<u>Berrecloth, Donald</u>	C	551.56
<u>Bonin, Ed</u>	C	1449.32
<u>Brabant, Addison</u>	C	47.35
<u>Derksen, Crystal</u>	C	268.12
<u>Dorner, Tyler</u>	C	1435.73
<u>Dovell, Beverley</u>	C	681.50
<u>Dyck, Bradley</u>	C	1504.12
<u>Elder, Rick</u>	C	1118.64
<u>Furi, Bonnie</u>	C	489.50
<u>Halcro, Mathew</u>	C	1392.07
<u>Hollingshead, Jayson</u>	C	1630.47
<u>Honeker, Sheila</u>	C	290.78
<u>Janzen, Kelly</u>	C	1317.15
<u>Janzen, Ayden</u>	C	290.81
<u>Johnson, Jeffrey</u>	C	2042.67
<u>Johnson, Marina</u>	C	54.10
<u>Johnson, Phoebe</u>	C	43.96
<u>Keet, Cindy</u>	C	1135.12
<u>Meyers, Morgan</u>	C	375.34
<u>Perkins, Oliver</u>	C	236.71
<u>Roberts, Karen</u>	C	529.33
<u>Robinson, Olivia</u>	C	54.10
<u>Rowe, Scott</u>	C	2022.97
<u>Ruedger, Olivia</u>	C	101.45
<u>Splawinski, Scott</u>	C	1546.20
<u>Trayhorne, Laurelea</u>	C	980.96
<u>Van Meter, Christine</u>	C	1691.59
<u>Weninger, Jim</u>	C	2555.05
<u>Wiebe, Morgan</u>	C	297.57

28.222.26

Report Date
2/10/2023 12:04 PM

Proposed-

Dalmeny
Accounts for Approval
As of 2/10/2023
Batch: 2023-00006 to 2023-00008

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
18040	1/31/2023	AMSC Insurance Services Ltd FEB 2023	FEBRUARY GROUP INSURANCE	8,602.94	8,602.94
18041	1/31/2023	M.E.P.P. JAN 2023	JANUARY MEPP PAYMENT	12,836.34	12,836.34
18042	1/31/2023	Minister of Finance JAN 2023	JANUARY SCHOOL TAXES	23,655.02	23,655.02
18043	2/13/2023	Accu-Sharp Tooling LTD 3885/3894/3820	ARENA-ZAMBONI ICE KNIFE	129.87	129.87
18044	2/13/2023	Bluewave Energy 220711/220712	ZAMBONI PROPANE	376.44	376.44
18045	2/13/2023	Canadian National Railways 91671313/916720	SIGNAL MAINTENANCE	593.00	593.00
18046	2/13/2023	Clark's Supply & Service IN417136	ARENA-SCISSOR LIFT RENTAL	387.78	387.78
18047	2/13/2023	Dalmeny Daycare 4	2022 DONATIONS	150.00	150.00
18048	2/13/2023	Diamond/Bell International T 30060B	INTERNATIONAL -FLEX HOSE	34.73	34.73
18049	2/13/2023	Earthworks Equipment Corp S08121	BOBCAT PARTS	226.75	226.75
18050	2/13/2023	Evergaurd Fire Safety 24317	JJ/ARENA KITCHEN SUPPRESSION	452.38	452.38
18051	2/13/2023	Fast Cat Service Inc. 5842/5892/5829	TOP SOIL/POLICE SNOW REMOVAL	1,899.45	1,899.45
18052	2/13/2023	Fer-Marc Equipment Limited 103810	ZAMBONI PARTS	290.97	290.97
18053	2/13/2023	Gregg Distributors LP 035-224352	FIRE JANITORIAL	280.67	280.67
18054	2/13/2023	Heidelberg Materials Canada 6764671	PW-SALTED SAND	661.98	661.98
18055	2/13/2023	Jacqueline Gordon 41	FIRE UNIFORM CREST SEW	20.00	20.00
18056	2/13/2023	Jim Weninger 105	RRSP CONTRIBUTION/VOUCHER	3,328.92	3,328.92
18057	2/13/2023	Kelly Janzen 64	OFFICE/FIRE SUPPLIES	106.01	106.01
18058	2/13/2023	Laurelea Trayhorne 11	BANK MILEAGE/CHRISTMAS VOUC	194.44	194.44
18059	2/13/2023	Loblaws Inc. 7633/1196/0028	ARENA BOOTH SUPPLIES	2,459.40	2,459.40

Proposed

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
18060	2/13/2023	Loraas Disposal Services JAN 2023	JANUARY GARBAGE/COMPOST	16,316.63	16,316.63
18061	2/13/2023	Martensville Bldg.&Home Supply 961409	PW-SHOP SUPPLIES	10.53	10.53
18062	2/13/2023	Martensville Plumbing/Heating 22947	ARENA SUPPLIES	169.83	169.83
18063	2/13/2023	Matt Bradley 91	CHRISTMAS VOUCHER	50.00	50.00
18064	2/13/2023	Mike Ligtermoet 3	2022-BOARD OF REVISION APPEALS	124.50	124.50
18065	2/13/2023	Millsap Fuel Distributors Ltd. 134701	PW- OIL	118.37	118.37
18066	2/13/2023	Munisoft 41/4210/4929	2023 SOFTWARE/E-NOTICES/COMPU	6,169.38	6,169.38
18067	2/13/2023	Nor-Tec Linen Services R1-894915	ARENA/POLICE/OFFICE MATS	131.84	131.84
18068	2/13/2023	Pacific Fresh Fish 642000	ARENA BOOTH SUPPLIES	228.00	228.00
18069	2/13/2023	Pepsi Bottling Group (Canada) 27461504	ARENA BOOTH SUPPLIES	280.61	280.61
18070	2/13/2023	Prairie Meats 963630	ARENA BOOTH SUPPLIES	221.44	221.44
18071	2/13/2023	Prairie Rivers Reconciliation 2	2023 SPONSORSHIP	250.00	250.00
18072	2/13/2023	Princess Auto 4471613	PW-SHOP/TOOLS SUPPLIES	178.04	178.04
18073	2/13/2023	Reed Security 1608613	SECURITY CAMERAS	529.47	529.47
18074	2/13/2023	Regent Signs 21315	STREET SIGNS	777.00	777.00
18075	2/13/2023	Ricoh Canada Inc. MS199079901/63	OFFICE/FIRE/PW COMPUTERS	6,857.12	6,857.12
18076	2/13/2023	Robertson Stromberg 646066	TAX ENFORCEMENT	202.84	202.84
18077	2/13/2023	S.A.M.A. 2023112	2023 MUNICIPAL REQUISITION	19,537.00	19,537.00
18078	2/13/2023	Sask Research Council 1236720/1237060	WATER LAB TESTING	61.42	61.42
18079	2/13/2023	Sask. Government Insurance 161	2014 INTERNATIONAL PLATES	1,008.14	1,008.14
18080	2/13/2023	Saskatoon CO-OP 682	POLICE/PW/FIRE FUEL	5,910.40	5,910.40
18081	2/13/2023	SaskTel CMR			

Report Date
2/10/2023 12:04 PM

Dalmeny
Proposed - **Accounts for Approval**
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		432	SASKTEL PMT	2,255.98	2,255.98
18082	2/13/2023	Saskvalley Refrigeration Inc. 2455	ARENA FREEZER REPAIR	213.12	213.12
18083	2/13/2023	Scott Splawinski 8	CHRISTMAS/PARKING/COVERALLS	157.39	157.39
18084	2/13/2023	Sea Hawk Specialized M23-3150	FIRE-PUMPER REPAIR	208.82	208.82
18085	2/13/2023	Solarcor Energy Inc. 1611	GICB SOLAR PW SYSTEMM-ARENA	8,334.61	8,334.61
18086	2/13/2023	SPI Health and Safety Inc. 11345717-00	FIRE-GLOVES	32.17	32.17
18087	2/13/2023	SREDA Inc. 752	2023 REGIONAL MEMBERSHIP	5,272.58	5,272.58
18088	2/13/2023	Surge Ahead Electrical 586	CURLING/ARENA/ODR ELECTRICAL	964.26	964.26
18089	2/13/2023	Swish-Kemsol J035405/35304	ARENA JANITORIAL	376.58	376.58
18090	2/13/2023	The Bolt Supply House Ltd. 8016826-00	PW-SHOP- TOP BEAM CLAMP	10.67	10.67
18091	2/13/2023	Van Houtte Coffee Services 52873789-2023	ARENA BOOTH SUPPLIES	299.33	299.33
18092	2/13/2023	Zak's Home Hardware 27471/1	JJ SUPPLIES	32.15	32.15
				Total for AP:	133,977.31

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Ac	pe	Amount
<u>Anderson, Scott</u>			1682.64
<u>Berrecloth, Donald</u>			628.85
<u>Bonin, Ed</u>			1632.01
<u>Brabant, Addison</u>			213.04
<u>Dorner, Tyler</u>			1724.75
<u>Dovell, Beverley</u>			386.80
<u>Dyck, Bradley</u>			1694.63
<u>Elder, Rick</u>			1412.23
<u>Furi, Bonnie</u>			384.53
<u>Halcro, Mathew</u>			1680.05
<u>Hollingshead, Jayson</u>			1799.18
<u>Honeker, Sheila</u>			330.09
<u>Janzen, Kelly</u>			1605.25
<u>Janzen, Ayden</u>			152.71
<u>Johnson, Jeffrey</u>			1915.20
<u>Johnson, Marina</u>			109.83
<u>Keet, Cindy</u>			1155.47
<u>Meyers, Morgan</u>			460.97
<u>Perkins, Oliver</u>			342.61
<u>Roberts, Karen</u>			303.61
<u>Robinson, Olivia</u>			57.76
<u>Rowe, Scott</u>			2022.97
<u>Ruedger, Olivia</u>			97.11
<u>Splawinski, Scott</u>			1546.20
<u>Trayhorne, Laurelea</u>			1104.07
<u>Van Meter, Christine</u>			1691.59
<u>Weninger, Jim</u>			2839.85
<u>Wiebe, Morgan</u>			241.17

29,215.17

Payor/Payee's List Ready for Manual Release

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<u>Payor/Payee Name</u>	<u>Ac</u>	<u>pe</u>	<u>Amount</u>
<u>Baxter, Thomas</u>			281.40
<u>Bell, Alicia</u>			281.40
<u>Boisvert, Lacy</u>			337.48
<u>Bradley, Matt</u>			347.48
<u>Bueckert, Greg</u>			347.48
<u>Desnoyers, Eric</u>			347.48
<u>Klassen, Wade</u>			108.00
<u>Kroeker, Jonathan</u>			760.18
<u>Slack, Edward</u>			347.48
<u>Zoller, Anna-Marie</u>			347.48

3505.86

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January Outstanding Municipal and School Property Taxes, along with Frontage Taxes

2023 TIPPS \$77,730.97/month - 230 Properties

2022 TIPPS \$71,399.66/month - 230 Properties

2021 TIPPS \$64,453.89/month - 215 Properties

2020 TIPPS \$60,864.57/month - 204 Properties

2019 TIPPS \$59,874.96/month - 187 Properties

2018 TIPPS \$54,340.73/month - 166 Properties

2023	Current	Arrears	Total
Municipal	\$ (81,794.44)	\$ 162,602.90	\$ 80,808.46
School	\$ (27,545.16)	\$ 41,219.75	\$ 13,674.59
Frontage	\$ (185.98)	\$ 853.35	\$ 667.37
Totals	\$ (109,525.58)	\$ 204,676.00	\$ 95,150.42

2022	Current	Arrears	Total
Municipal	\$ (76,936.09)	\$ 180,362.98	\$ 103,426.89
School	\$ (26,416.23)	\$ 46,845.14	\$ 20,428.91
Frontage	\$ (186.95)	\$ 562.38	\$ 375.43
Totals	\$ (103,539.27)	\$ 227,770.50	\$ 124,231.23

2021	Current	Arrears	Total
Municipal	\$ (73,710.21)	\$ 251,364.49	\$ 177,654.28
School	\$ (24,877.57)	\$ 54,792.32	\$ 29,914.75
Frontage	\$ (73.60)		\$ (73.60)
Totals	\$ (98,661.38)	\$ 306,156.81	\$ 207,495.43

2020	Current	Arrears	Total
Municipal	\$ (65,028.80)	\$ 298,460.34	\$ 233,431.54
School	\$ (22,693.67)	\$ 66,001.05	\$ 43,307.38
Frontage	\$ (35.48)		\$ (35.48)
Totals	\$ (87,757.95)	\$ 364,461.39	\$ 276,703.44

2019	Current	Arrears	Total
Municipal	\$ (52,836.63)	\$ 242,948.93	\$ 190,112.30
School	\$ (18,570.50)	\$ 61,260.15	\$ 42,689.65
Frontage	\$ (140.52)		\$ (140.52)
Totals	\$ (71,547.65)	\$ 304,209.08	\$ 232,661.43

2018	Current	Arrears	Total
Municipal	\$ (46,254.17)	\$ 227,887.46	\$ 181,633.29
School	\$ (16,632.30)	\$ 58,390.79	\$ 41,758.49
Frontage			\$ -
Totals	\$ (62,886.47)	\$ 286,278.25	\$ 223,391.78

2017	Current	Arrears	Total
Municipal	\$ (43,211.41)	\$ 249,071.94	\$ 205,860.53
School	\$ (16,742.18)	\$ 72,743.66	\$ 56,001.48
Frontage			\$ -
Totals	\$ (59,953.59)	\$ 321,815.60	\$ 261,862.01

2016	Current	Arrears	Total
Municipal	\$ (36,122.38)	\$ 254,374.01	\$ 218,251.63
School	\$ (13,997.69)	\$ 70,338.70	\$ 56,341.01
Frontage			\$ -
Totals	\$ (50,120.07)	\$ 324,712.71	\$ 274,592.64

CAO REPORT

February 13, 2023

1. Connect Energy:

I have registered the Public Works Shop/Fire Storage Area, along with the Water Pumphouse with Connect Energy. I also noticed that Lift Station No. 1 and Lift Station No. 2 were still registered with SaskEnergy. This has been changed as well.

The Town is presently paying \$3.71/GJ (\$0.1438/M³) to November 1, 2023 after which the Town will be paying \$2.98/GJ (\$0.1155/M³) to October 31, 2025. Presently, SaskEnergy charges \$4.20/GJ (\$0.1674/M³).

2. 2022 Year-End:

Below is a partial list of transfers that will be required to be completed as part of the 2022 year-end process.

- ◆ Spray & Play Intergenerational Park Reserve - \$14,634.42 – Transfer In – Rev over Exp
- ◆ Spray & Play Intergenerational Park Reserve - \$56,423.40 – Transfer In – (Community Building)
- ◆ Spray & Play Intergenerational Park Reserve - \$272,098.75 – Transfer Out – (Spray Park [CCBC])
- ◆ East Retention Pond Reserve - \$221,880.70 – Transfer Out (Spray Park [CCBC])
- ◆ Public Works Shop/Fire Storage Area - \$180,000.00 – Transfer In
- ◆ Public Works Shop/Fire Storage Area - \$180,000.00 – Transfer Out
- ◆ Vehicle Replacement Reserve - \$6,307.00 – Transfer Out – JD Mower Deck
- ◆ Vehicle Replacement Reserve - \$30,352.90 – Transfer Out – 2021 Kubota Tractor
- ◆ Vehicle Replacement Reserve - \$1,654.66 – Transfer Out – 2021 Kubota Tractor Larger Bucket
- ◆ Vehicle Replacement Reserve - \$15,264.00 – Transfer In – Tandem Truck – 1st Year
- ◆ Vehicle Replacement Reserve - \$1,573.65 – Transfer In – Hopper Spreader – 1st Year
- ◆ Vehicle Replacement Reserve - \$8,827.83 – Transfer In – Sierra – Unit #1 – 2nd Year
- ◆ Vehicle Replacement Reserve - \$9,110.77 – Transfer In – Sierra – Unit #2 – 2nd Year
- ◆ Vehicle Replacement Reserve - \$3,678.20 – Transfer In – Hustler 72" Mower – 2nd Year
- ◆ Vehicle Replacement Reserve - \$954.00 – Transfer In – Road Boss Grader – 2nd Year
- ◆ Vehicle Replacement Reserve - \$7,320.84 – Transfer In – Para-Transit Bus – 3rd Year
- ◆ Vehicle Replacement Reserve - \$14,554.91 – Transfer In – Police SUV – 3rd Year
- ◆ Vehicle Replacement Reserve - \$424.00 – Transfer In – Oiler – 4th Year
- ◆ Vehicle Replacement Reserve - \$2,161.34 – Transfer In – Hotsy – 4th Year
- ◆ Vehicle Replacement Reserve - \$1,595.38 – Transfer In – Air Compressor – 4th Year
- ◆ Vehicle Replacement Reserve - \$6,049.46 – Transfer In – 104" Mower – 4th Year
- ◆ Town Shop/Fire Storage Area Reserve - \$50,000.00 – Transfer Out – 2021 Drawdown of Mortgage
- ◆ Town Shop/Fire Storage Area Reserve - \$12,053.81 – Transfer Out
- ◆ Offsite Development Fees Reserve - \$26,078.78 – Transfer In – DIPI
- ◆ Water Infrastructure Reserve - \$5,750.28 – Transfer Out – WPH Expenses – 2020
- ◆ Water Infrastructure Reserve - \$427,091.97 – Transfer Out – WPH Expenses – 2022
- ◆ Fire Rescue Department Reserve - \$52,620.75 – Transfer In – Rev over Exp
- ◆ Fire Rescue Department Reserve - \$80,000.00 – Transfer In – RM of Corman Park
- ◆ Fire Rescue Department Reserve - \$39,894.98 – Transfer Out – Pumper/Tender
- ◆ Fire Rescue Department Reserve - \$23,382.15 – Transfer Out – ULC Heart Monitor/AED

3. Saskatoon North Community Association Meeting:

The Saskatoon North Community Association Meeting will be held in Osler, SK on Thursday, February 16, 2023 commencing at 7:00 p.m.

CAO REPORT
February 13, 2023

4. 2023 SUMA Convention:

To date, I have Mayor Jon Kroeker, Councillors Anna Marie Zoller and Lacy Boisvert, along with Chief Administrative Officer Jim Weninger attending the SUMA Convention. As early bird registration closes on March 2, 2023, I would appreciate knowing who is attending by then.

5. No Parking – Here to Corner Request:

A request was received by the Town Office for a No Parking – Here to Corner on the east side of Third Street near the intersection of Ross Avenue and Third Street.

6. Royal Canadian Legion:

Advertising Representative Renee Ross from the Royal Canadian Legion, Saskatchewan Command is again soliciting financial support for the latest Military Service Recognition Book. Does the Town wish to contribute this year or in any future year? In 2022, the Town contributed to this publication. The rate for a business card sized ad would be \$214.29, plus GST.

7. Public Notice:

As part of the Green and Inclusive Community Builds Program, I would like to hold a Public Meeting at the Arena on Tuesday, February 21, 2023 to receive any concerns regarding the Town's Arena Solar Projects, including the upgrades to the furnaces and lights.

Also, a digital survey will be available to complete for those interested. Paper copies will be available for those who do not have access to a computer. Survey results would be required to be submitted by 9:00 a.m. on Monday, February 27, 2023.

Jim Weninger, Chief Administrative Officer

New Business A-

*Ready for
Council
Feb 10/23*

Jim Weninger

From: Chelsea Jeanson [REDACTED]
Sent: December 15, 2022 4:08 PM
To: Jim Weninger; Town Office
Subject: Appeal Request for Property Taxes - 302 Cedar Ave Base taxes

Hi Jim,

Thanks so much for meeting with me on Tuesday. I appreciate your willingness to listen to and answer my questions. As we discussed, we have found there is an unprecedented situation with the vacant lot, 302 Cedar Ave, and its existing non-conforming situation.

There are two accessory buildings on the vacant lot that were built in 1960 and 1976, which were accessory to the original home built in 1920 (300 Cedar). This was presumably before the zoning bylaws and subsequent subdivisions of the dairy farmland that was Cedar Ave prior to 1980.

SAMA has assessed this vacant lot with the "improvements" of those accessory buildings valuing \$18,500. With the improvements, the town's property tax algorithm has automatically added the \$1500 base tax to the taxes for that lot.

As we spoke yesterday, we discussed potentially combining the improvements to be on the main lot (300 Cedar): I spoke with Jolynn at SAMA yesterday and while she can't move the improvements for the accessory buildings from one lot to the other, she is able, with the town's approval, to assign one assessment ID to both properties. To achieve this, the town would make the changes on the maintenance list and forward them to her. (This would not change the assessment value at all, but just put both lots under one ID.) Perhaps this can be a solution to change the \$1500 improved-lot base taxes to the vacant-lot base taxes of \$300 (as listed on the Town of Dalmeny website).

I look forward to working together to find an acceptable solution that does not require us to consolidate the lots.

Thank you so much for your time and consideration.

Sincerely,
Chelsea Jeanson
[REDACTED]

New Business 'B'

Ready for Council
Feb 10/23

409 Central St. West
Box 1570
WARMAN, Sk., S0K 4S0



Ph: (306) 955-6355
Fax: (306) 955-6358
Email: service@municode.ca
Website: municodeservices.com

PLAN EXAMINATION REPORT
DWELLING UNITS AND ACCESSORY BUILDINGS

Date: **January 18, 2023**

File: **3183022**

Plan review of the submission for the below project has been completed for substantial compliance with *The Construction Codes Act and Regulations*. The review should not be considered to be technically exhaustive. Once you have approved this project for municipal concerns, we suggest that you issue a building permit subject to the conditions as described herein. These conditions may be addressed by the owner/contractor during construction and are suitable to list as conditions for building permit issuance.

PROJECT: Reid Dwelling Relocation and Secondary Suite	
Permit Number:	
Project address:	120 Main St
Municipality:	Town of Dalmeny
Legal Description:	Lot: 17 Block: 3 Plan: H758
Date Drawings Received by <i>MuniCode Services Ltd.</i> : January 13, 2023	
Class of Work:	<input checked="" type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Repair <input checked="" type="checkbox"/> Move <input type="checkbox"/> Demolition
Use: Single Family Dwelling	Classification: C Storeys: 1 Code: 2015
Bldg. Area - Main Floor:	99.87 m² 2nd Floor: m² Basement: 99.87 m²
Garage:	m² Deck: 6.41 m² Other: m²
Permit Includes:	Rear Deck: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Basement Development: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Front Deck: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Partial Basement Development: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Estimated Value of Construction:	\$200,000

Report Sent to: Town of Dalmeny	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Invoice Sent: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Number of plans submitted	1	
1 Set Returned for Permanent Storage and 1 Set Retained for Future Reference	<input type="checkbox"/>	
Plans Returned for Permanent Storage:	<input type="checkbox"/>	
Plans Retained for Future Reference:	<input checked="" type="checkbox"/>	
Mailed:	<input type="checkbox"/>	Emailed: <input checked="" type="checkbox"/> Faxed: <input type="checkbox"/>

See Plan Examination Report Attachment for conditions of permit issuance.

Plan Exam Date: **January 17, 2023**

Building Official: _____

Jordan Hoffort

PLAN EXAMINATION REPORT ATTACHMENT

PROJECT: Reid Dwelling Relocation and Secondary Suite

The following items must be complied with as conditions of this permit:

NOTE: The following is in reference to Division B of the NBC

<u>Item</u>	<u>Code Ref.</u>	<u>Remarks</u>
1.		Ensure compliance with the requirements of the pre-relocation inspection report.
2.		Additional requirements may apply once an on site inspection has been completed.
3.	BC Regs	On July 1, 2022, every building that contains a residential occupancy is required to have smoke alarms installed inside each bedroom , in the bedroom corridor , and each storey without a bedroom . These smoke alarms are permitted to be battery operated for existing/unaltered areas of the dwelling . If the building was constructed before June 6, 1988, then the batteries used for the smoke alarms in the existing/unaltered areas of the dwelling must be 10-year batteries. All smoke alarms installed in new/renovated areas must be electrically operated and interconnected with other electrically operated smoke alarms in the building.
4.	BC Regs	On July 1, 2022, carbon monoxide alarms are required in every building that contains a residential occupancy and contains a fuel burning appliance and/or a storage garage and must be mechanically fixed at a height recommended by the manufacturer. Alarms must be installed inside each bedroom OR within 5 m (16') of each bedroom door . These carbon monoxide alarms are permitted to be battery operated. If the building was constructed before October 1, 2009, then the batteries used for the carbon monoxide alarms must be 10-year batteries.
5.	9.3.2.9./ 9.23.2.3.	All wood members which are closer than 150 mm (6") to the ground or in contact with concrete within 6" of grade must be of pressure treated wood unless damp proofing otherwise provided.
6.	9.4.	If a Geotechnical investigation has been conducted on the site, then the Geotechnical investigation report must be adhered to.
7.	9.7.5.2.	All exterior entrance doors must be installed to the requirements for resistance to forced entry (i.e. deadbolts, fastening of hinges, strike plates, blocking at the locks, non-removable pins for out swinging doors, etc.).
8.	9.8.7.	A handrail is required for interior stairs with more than 2 risers and for exterior stairs with more than 3 risers.
9.	9.8.8.1./3./5.	All exterior walking surfaces shall be protected by a guard, at least 900 mm (36") high, on each side not protected by a wall and where there is a difference in elevation to adjacent surfaces of more than 600 mm (24"). Except , when the walking surface is greater than 1.8 m (6') above finished ground it must be at least 1070 mm (42") high. The guards must not have an opening greater than 100 mm (4").
10.	9.8.8.7.	If applicable, glass in guards shall be laminated or tempered and be marked in conformance with CAN/CGSB-12.1-M.
11.	9.9.10.	All bedrooms must have a window with an unobstructed opening of at least 0.35 m ² (3.8 ft ²) and no dimension less than 380 mm (15").
12.	9.9.10.	Due to the opening mechanism of an awning window, these windows are to be changed to windows openable from the inside without the use of tools or special knowledge and that provides access to the exterior having an unobstructed opening of at least 0.35 m ² (3.8 ft ²) and no dimension less than 380 mm (15").

13. 9.9.10.1.(3). Where a bedroom window opens into a window well, a clearance of 760 mm (30") must be maintained in front of the window.
14. 9.10.15.5. Roof soffits must not project to less than 0.45 m (1' 6") from the property line and if installed within 1.2 m (4') of the property line, must have no openings and be protected with not less than one of the following:
 - a) 0.38 mm sheet steel or unvented aluminum,
 - b) 12.7 mm (1/2") gypsum,
 - c) 11 mm thick plywood/lumber or 12.5 mm OSB.
15. 9.10.17.10. All exposed foamed plastics within the dwelling must be protected with a thermal barrier.
16. 9.10.19. Smoke alarms must be electrically operated with back up power supply and interconnected so that the activation of one alarm will cause the activation of all alarms in the dwelling.
17. 9.12.2.2. **Styrofoam insulation (acceptable for below grade use) provided beneath the slab is to be positioned in a manner that will not reduce heat flow to the soil beneath the footings. We recommend leaving a space of 400 mm (16").**
18. 9.13.4.3. The subfloor depressurization (radon) rough in shall consist of:
 - a) granular material below the floor,
 - b) 100 mm (4") diameter pipe open to the granular material located near the center,
 - c) air tight top end permits connection to depressurization equipment,
 - d) and pipe is clearly labeled "RADON".
19. 9.14.5.2. /
BYLAW No.
4/08 The sump pit must conform with the following:
 - a) not less than 750 mm deep,
 - b) not less than 0.25 m² in area,
 - c) provided with a child resistant and air tight cover,
 - d) provided with an automatic pump,
 - e) discharge to the **front of the property**,
 - f) discharge onto a splash pad set at 10% min. slope, and
 - g) be located at least 2 m from side property line.
20. 9.14.6.3. If window wells are required, ensure drainage is provided to the footing level.
21. 9.15. The concrete column pads must comply with one of the following:
 - a) 30" x 30" x 8" c/w 3 15M rebar each way for loads up to 9,500 lbs,
 - b) 36" x 36" x 8" c/w 4 15M rebar each way for loads up to 14,000 lbs,
 - c) 48" x 48" x 10" c/w 5 15M rebar each way for loads up to 25,000 lbs,
 - d) 54" x 54" x 12" c/w 6 15M rebar each way for loads up to 31,000 lbs,
 - e) or be designed by an engineer licensed in Saskatchewan.
22. 9.15.3.2. **The footing must be set on undisturbed soil or compacted granular fill. If this condition is not met, then we must be informed and the foundation must be designed by an engineer.**
23. 9.15.4.2. The backfill height is not to exceed 2.3 m (7'6") where the foundation walls are laterally supported at the top **or an engineer licensed to practice in the province of Saskatchewan will be required to review the foundation design.**
24. 9.15.4.3. Ensure the foundation walls are laterally supported prior to backfilling and end wall blocking installed in the floor system.
25. 9.17.2.2. Lateral bracing is required for all columns over 600 mm (24") in height which support a deck.
26. 9.19.2.1. All attic or roof space shall be provided with an access hatch of not less than .32 m² (3.4 ft²) in area with no dimension less than 500 mm (20") and a minimum of 600 mm (24") clearance above. An access hatch that is 500 x 640 mm (20" x 26") would comply with this requirement.
27. 9.23. **If the existing beam is to be used the teleposts must be placed in the exact same locations.**

28. 9.23. Ensure that point load blocking is installed under large lintels, engineered wood beams and roof girder trusses. This blocking shall be continuous through floors and walls directly to the foundation or the floor support beams.
29. 9.23.9. The deck joists are to be provided with at least 38 mm (1 1/2") of end bearing or are to be supported by metal joist hangers. **If** hangers are attached to pressure treated members, the hanger and the fasteners must be hot dipped galvanized or stainless steel.
30. 9.27.3.8. Flashing shall be installed over exterior wall openings where the roof overhang is less than 4 times the distance above the opening. The flashing must have a top slope of 6%, a drip lap over the window or door of 10 mm, have end dams at each end and be installed behind the building paper. Caulking or taping the drip flashing on top of the building paper would not be code compliant.
31. 9.27.3.8. The deck ledger is to be flashed or otherwise sealed.
32. 9.32. Ensure a ventilation system is provided for the basement suite and it conforms to the requirements of Subsection 9.32., or CAN/CSA-F326-M91. **Submit to MuniCode, the attached declaration of ventilation compliance sheet for our records. This must be received before a pre-backfill inspection can be scheduled.**
33. 9.32. An exhaust fan must be installed in the kitchen, this may be a range hood vented to the exterior.
34. 9.32.3.5.(10) Fresh air shall be distributed to each bedroom and any storey without a bedroom.
35. 9.33.6.12. One return air is required in the basement, ensure air can move below door undercuts/louvers. Return airs may not be located in rooms which supply combustion air to a furnace.

TOWN OF DALMENY
BYLAW NO. 07-11



TOWN OF DALMENY, SASKATCHEWAN
APPLICATION FOR A PERMIT TO
DEMOLISH, REMOVE, RELOCATE OR PLACE A BUILDING

Form C

I hereby make application for a permit to:

- Demolish
- Remove
- Relocate within Town
- Relocate in Town from Out of Town

a building now situated on: 23 Black Pl. Crystal Lake (Civic address or location)
Legal: Lot _____ Block _____ Plan _____

The work will commence on _____, 20____ and will be completed on _____, 20____.
The Building Mover will be Agora Building Movers
The building will be moved over the following route:

The building we be relocated to: 120 Main St. (Civic address or location)
The site work (filling, final grading, landscaping, etc.) which will be done after building is moved includes:

I hereby agree to comply with the Building Bylaw of the Town of Dalmeny and to be responsible and pay for any damage done to any property as a result of the demolition or moving of the said building, and to deposit such sum as may be required by Bylaw No.07-11. I acknowledge that it is my responsibility to ensure compliance with any other applicable bylaws, acts and regulations, and to obtain all required permits and approvals prior to demolishing, removing, relocating or placing a building. I hereby declare that the above information is true and correct.

Nov. 2, 2022
Date _____ Signature of Owner or Owner's Agent _____

Office Use Only: _____ Permit Fee \$ _____

Permission is hereby granted to _____ to

- Demolish
- Remove
- Relocate within Town
- Relocate in Town from Out of Town

a building now situated on: _____ Legal: Lot _____ Block _____ Plan _____
(Civic Address)

to: _____
in accordance with the application dated _____, 20____.
This permit expires six months from the date of issue.

This permit is issued subject to the following conditions : _____

Any deviation, omission or revision to the approved application requires approval of the Town of Dalmeny or its authorized representative.
Once the applicant who demolishes, moves, removes or places the building restores the site(s) to a condition satisfactory to the local authority or is authorized representative, the sum deposited, or portion thereof, shall be refunded.

Date _____ Signature of Authorized Representative _____

**REVISED RELOCATION INSPECTION
REPORT**

File Number: 3183022

Owner: Kyle Reid
kylereid@shaw.ca

Project: Existing dwelling is located at Crystal Lake, SK and is to be moved into the Town of Dalmeny, SK.

Inspection Date: October 14, 2022

Report Date: October 28, 2022

The purpose of this inspection and report is for the approval of the relocation of this home from the municipality.

The inspection was conducted at 10:00 a.m. through FaceTime.

The Following is a Description of the Existing Building:

This house is a bungalow with an unheated attic, originally constructed in the 1960's.

Building Size: Dwelling 24' x 48'

Building Area: Dwelling 1152 ft² (107.02 m²)

Year Built: 1960's

Roof Structure: Roof appears straight. The access was not accessible due to video inspection.

Floors: Main floor joists are 2 x 10 at 16" o.c., with cross bridging provided supported by an existing 4 ply 2 x 10 beam at near center.

Walls: Exterior and interior walls appear to be of 2 x 4 construction.

Exterior Finishes: Asphalt shingles installed. Fascia, soffit and eaves trough installed. Wood siding noted.

Interior Finishes: Walls are drywalled and painted. The ceiling is drywalled and stippled, the floors are linoleum and carpet.

Other Notable Items:

- Gable end roof venting installed.

- Bedroom windows are awning type windows and meet egress requirements in size only.
- Bathroom is provided with an exhaust fan.
- No range hood provided.
- Man doors not equipped with deadbolts.
- Existing deck is 2 x 8 joists with no beams other than the moving beams.

The interior and exterior finishes are in acceptable condition. The interior finishes are consistent with a home of this age, some of the paint is peeling. The flooring is in acceptable condition. The structural members of the house where visible, appear to be in fair condition and structurally adequate. The exterior cladding is in fair condition with some minor damage noted. The shingles appear to be wearing but in acceptable condition.

The Following Items are Noted:

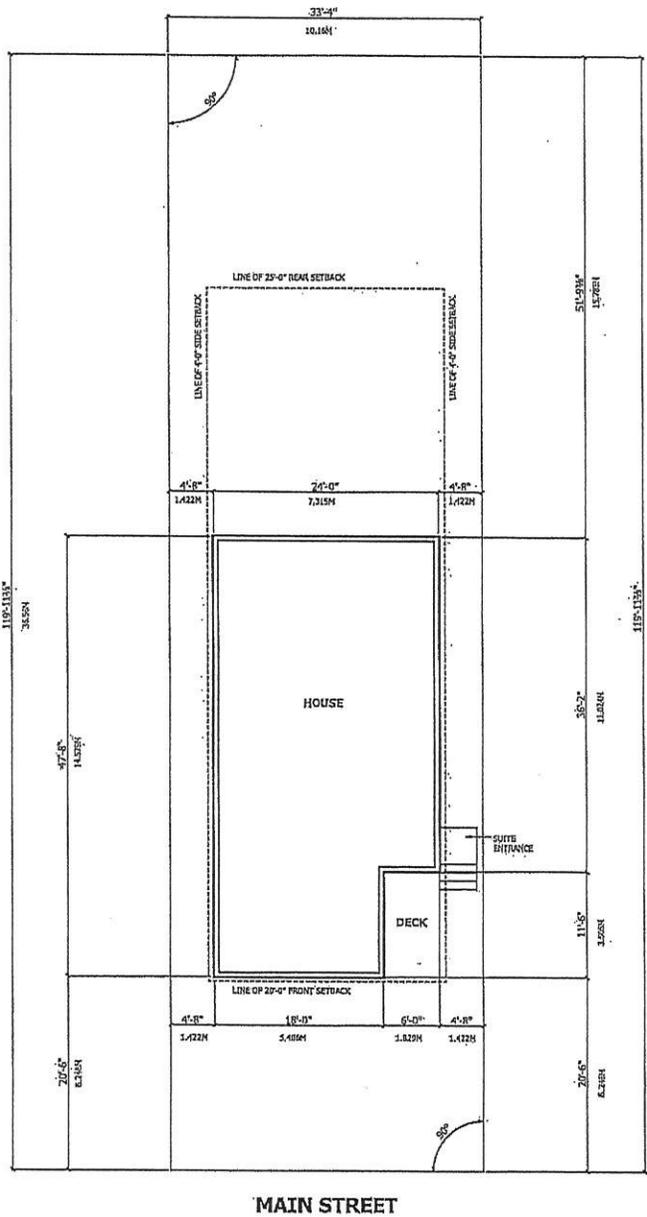
1. A new foundation will be required, and it must be constructed in conformance with current Code requirements.
2. **On July 1, 2022**, smoke alarms are required to be installed inside **each bedroom on the main and/or second floor, in the bedroom corridor, and each storey without a bedroom**. These smoke alarms are permitted to be battery operated **for existing/unaltered areas of the dwelling**. **If** the building was constructed before June 6, 1988, then the batteries used for the smoke alarms **in the existing/unaltered areas of the dwelling** must be 10-year batteries.
3. **On July 1, 2022**, carbon monoxide alarms are required to be installed inside **each bedroom OR** within 5 m (16') of **each bedroom door on the main and/or second floor**. These carbon monoxide alarms are permitted to be battery operated. **If** the building was constructed before October 1, 2009, then the batteries used for the carbon monoxide alarms must be 10-year batteries.
4. New basement stairs to meet current Code requirements.
5. The basement stairs are required to be protected with guards on both sides of the stairs or be enclosed by walls with a handrail.
6. Ensure that at least 1.95 m (6'-5") of headroom is provided for the stairs leading to the basement measured vertically from the nosing of the stairs.
7. The awning style windows do not provide the required emergency egress. All bedrooms must have a window with an unobstructed opening of at least 3.8 ft² (0.35m²) and no dimension less than 15" (380 mm).
8. Repair or replace any damaged or rotten framing members.
9. Mechanical ventilation to the exterior is required for the kitchen.
10. Install deadbolts for exterior doors.

11. As of January 1, 2019, the province of Saskatchewan adopted Section 9.36. of the National Building Code of Canada 2015 and the National Energy Code of Canada for Buildings 2017. With this adoption the new foundation and addition must comply with new energy requirements.
12. **A building permit will be required for the new foundation, existing deck and any further construction. Plans must be submitted detailing the proposed new construction and relocation details. Additional requirements may apply.**

Please do not hesitate to contact our office if you have any questions or comments.



Shenah Cartier, P.Eng
Class 3 Building Official
MuniCode Services Ltd.



NOTE:
 - SURVEYOR TO CONFIRM SIZE AND SHAPE OF LOT PRIOR TO CONSTRUCTION
 - SURVEYOR TO CONFIRM SIZE AND LOCATION OF ALL EASEMENTS, IF ANY

- MAIN STREET
 BLOCK 3
 LOT 17
 PLAN NUMBER: H758



1 SITE PLAN
 26.9% SITE COVERAGE.



DESIGNER:
 Jacquie Pollock
 306-270-4655
 threecubeshome.com

DISCLAIMER:
 The drafts person assumes no li-
 ability or responsibility for any errors or
 omissions and any incidental, in-
 direct or consequential damages,
 whatsoever, arising from the use
 of these drawings or the informa-
 tion provided herein.

CUSTOMER:
 REID
 RESIDENCE

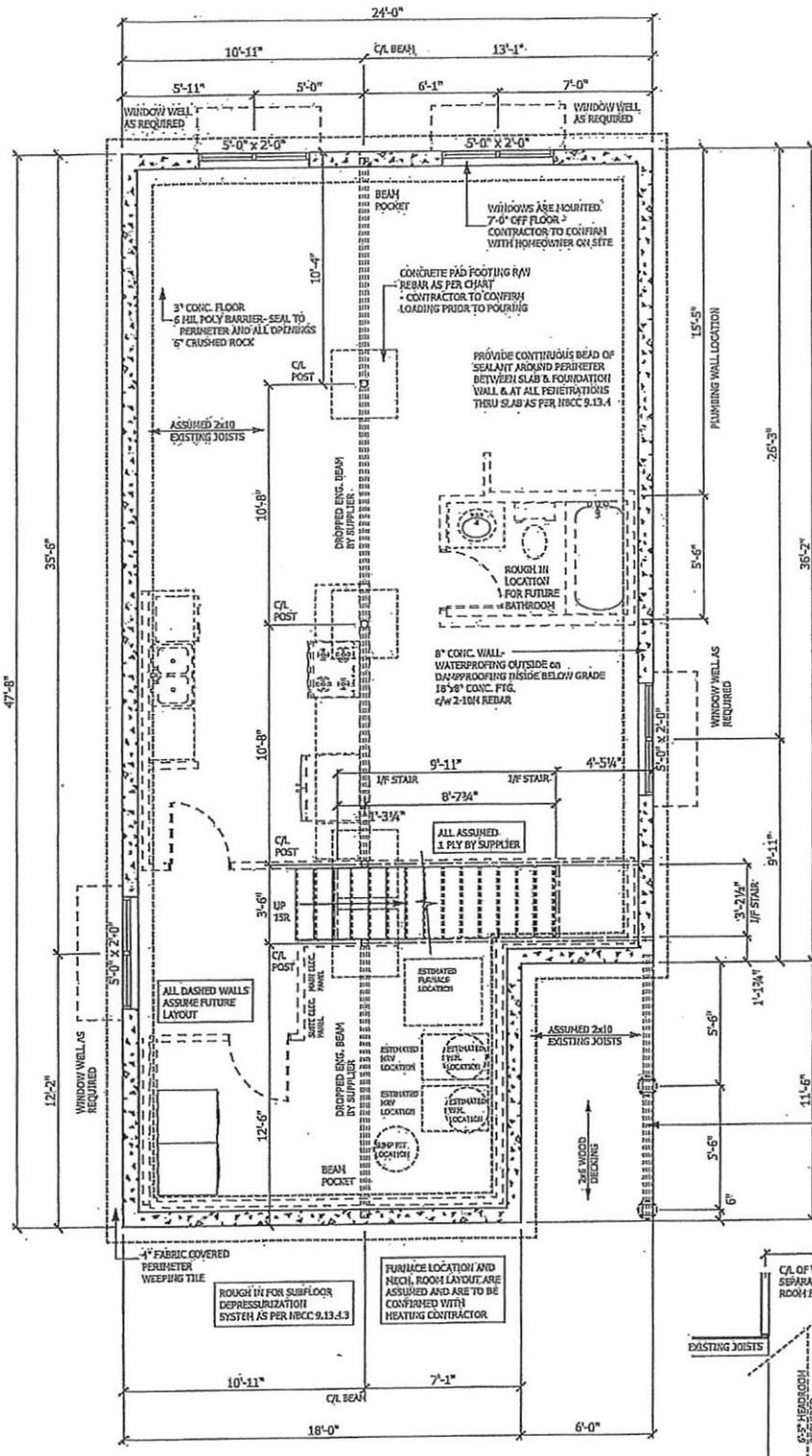
ADDRESS:
 - MAIN STREET
 DALMEYER, SK

DATE:
 October 31, 2022

SCALE:
 1" = 13'-0"

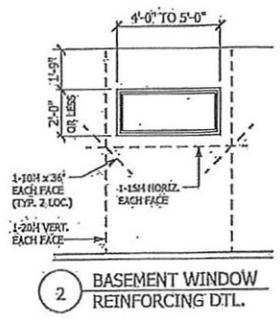
DRAWN BY:
 SITE PLAN
 DRAFTING DEPARTMENT

A

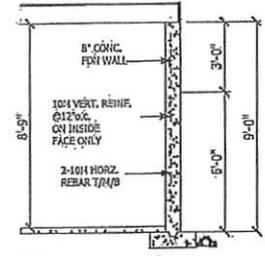


1 FOUNDATION PLAN
 9'-0" CONC. FOUNDATION
 HOUSE SLAB - 981 SQ.FT.

ALL DIMENSIONS PROVIDED BY HOME OWNER AND TO BE CONFIRMED FOR HEADROOM AND BEAM LOCATION PRIOR TO CONSTRUCTION



2 BASEMENT WINDOW REINFORCING DTL.

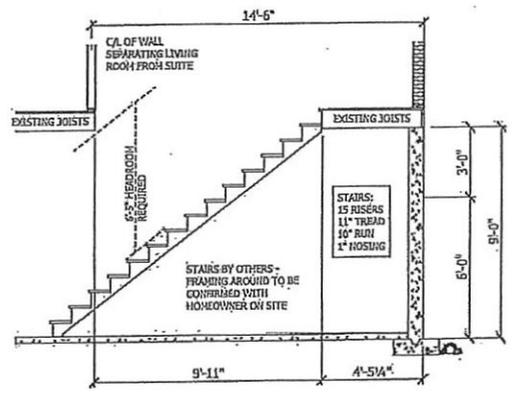


3 REINFORCING OF FDN WALL DTL.

PAD FOOTING SIZES
 CONTRACTOR TO VERIFY PAD LOADING WITH FLOOR SUPPLIER PRIOR TO POURING PADS
STANDARD LOADING (UP TO 10,000#)
 36"x36"x8" CONCRETE PAD FOOTING
 R/W 4-10M REBAR EACH WAY
 ADD. STEEL TELEPOST AS PER SUPPLIER
MEDIUM LOADING (UP TO 20,000#)
 41"x41"x8" CONCRETE PAD FOOTING
 R/W 4-15M REBAR EACH WAY
 HEAVY DUTY TELEPOST AS PER SUPPLIER
HEAVY DUTY LOADING (UP TO 30,000#)
 54"x54"x12" CONCRETE PAD FOOTING
 R/W 6-15M REBAR EACH WAY
 HEAVY DUTY TELEPOST AS PER SUPPLIER

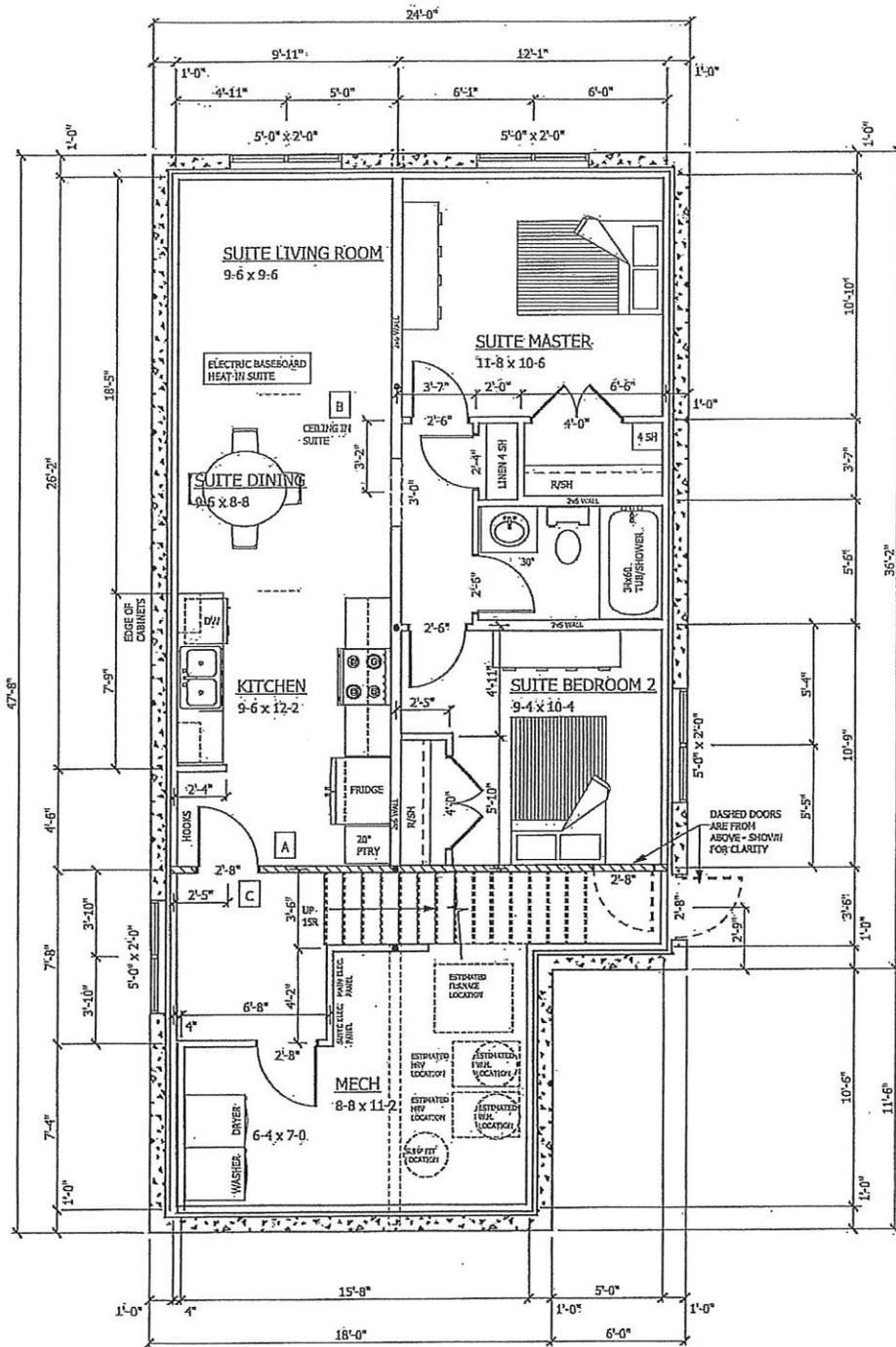
CONCRETE - PILLS, FOOTINGS, FOUNDATION WALLS & GRADE BEAM
 28 DAY STRENGTH - 25 MPa
 TYPE 50 CEMENT
 SLUMP 75-100mm
 TOTAL AIR - 4-6%

3 PLY 2x10 BUILT UP DECK BEAM on 6X6 PRESSURE TREATED POSTS on 12" DIA. 18'-0" LONG CONC. PILE W/ 2-15M REBAR FULL HEIGHT



4 PARTIAL STAIR SECTION

DRAWING NUMBER: FOUNDATION.P14	DATE: October 31, 2022	ADDRESS: - MAIN STREET, DALMANY, SK.	CUSTOMER: REID RESIDENCE	DESIGNER: 3 CUB HOME DES	DESIGNER: 3 CUB HOME DES 365-270-4653 365-270-4653 365-270-4653	THESE DIMENSIONS ASSUME NO ACCURACY OF ANY OTHER CONSULTING AND ANY INDEMNITY, WARRANTIES, ARISING FROM THIS DRAWING, SHALL BE THE SOLE RESPONSIBILITY OF THE CLIENT.	
							DRAWING NAME: FOUNDATION.P14



1. **BASEMENT PLAN**
 703 SQ. FT. (SUITE)
 (DOES NOT INCLUDE MECHANICAL, STAIRS OR COMBINED ENTRY)

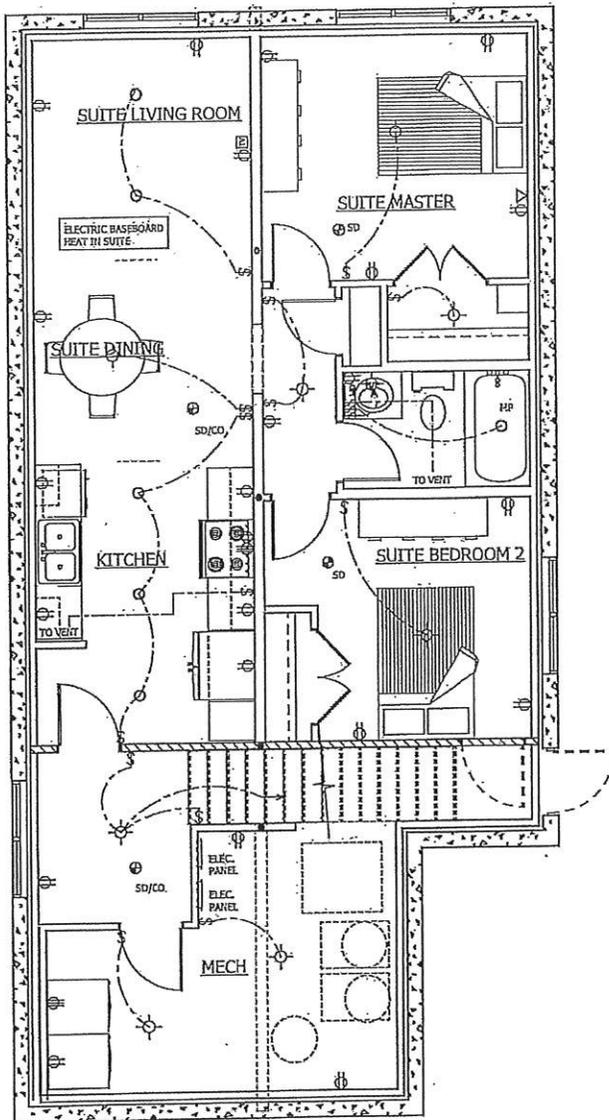
- DROPPED T-BAR CEILING THROUGHOUT BASEMENT
- STANDARD HIGH DOORS THROUGHOUT BASEMENT
- 9'-0" BASEMENT

FIRE PROTECTION KEY/NOTES (2.9.4.2 & 9.11.2 of NBC OF CANADA)	
INTERIOR WALL (43 STC)	
A	1/2" GWB 2x4 OR 2x6 STUDS AT 16" o.c. SOUND ABSORBING MATERIAL RESILIENT METAL CHANNEL AT 24" o.c. 1/2" GWB WALLS MUST BE PROTECTED BY A SMOKE-TIGHT BARRIER AND MUST BE CONTINUOUS WITH NO PENETRATION FROM INTERSECTING WALLS OR FLOORS
FLOOR ASSEMBLY (43 STC)	
B	FINISHED FLOOR 3/4" TAG GSB (AND LAY AS REQUIRED) ENGINEERED JOISTS @ MAX. 24" o.c. 12MM SOUND ABSORBING MATERIAL RESILIENT METAL CHANNELS @ MAX. 24" o.c. 1/2" GWB CEILING MUST BE PROTECTED BY A SMOKE-TIGHT BARRIER AND MUST BE CONTINUOUS WITH NO PENETRATION FROM INTERSECTING WALLS OR FLOORS
DOORS	
C	SOLID CORE 20 MINUTE W/ LATCH AND SELF-CLOSING DEVICE 1 1/2" JAMB

EXTERIOR:
 2x6 STUDS @ 24" o.c.
 R20 (RSI 3.33) INSULATION
 6 MIL POLY VAPOUR BARRIER
 1/2" GWB

INTERIOR PARTITIONS:
 1/2" GWB EACH SIDE
 2x4 STUDS @ 16" o.c.

DRAWING NUMBER: BASEMENT PLAN	DATE: October 31, 2022	CLIENT: REID RESIDENCE	PROJECT: MAIN STREET - DALMAN, SK	ADDRESS:	DRAWING NUMBER: A
	SCALE: 3/16" = 1'-0"				
<p>DISCLAIMER: The draughtsman assumes no liability or responsibility for any errors or omissions, or consequential damages, whatsoever, arising from the use, misinterpretation or the information provided herein.</p> <p>DISCLAIMER: The draughtsman assumes no liability or responsibility for any errors or omissions, or consequential damages, whatsoever, arising from the use, misinterpretation or the information provided herein.</p>					



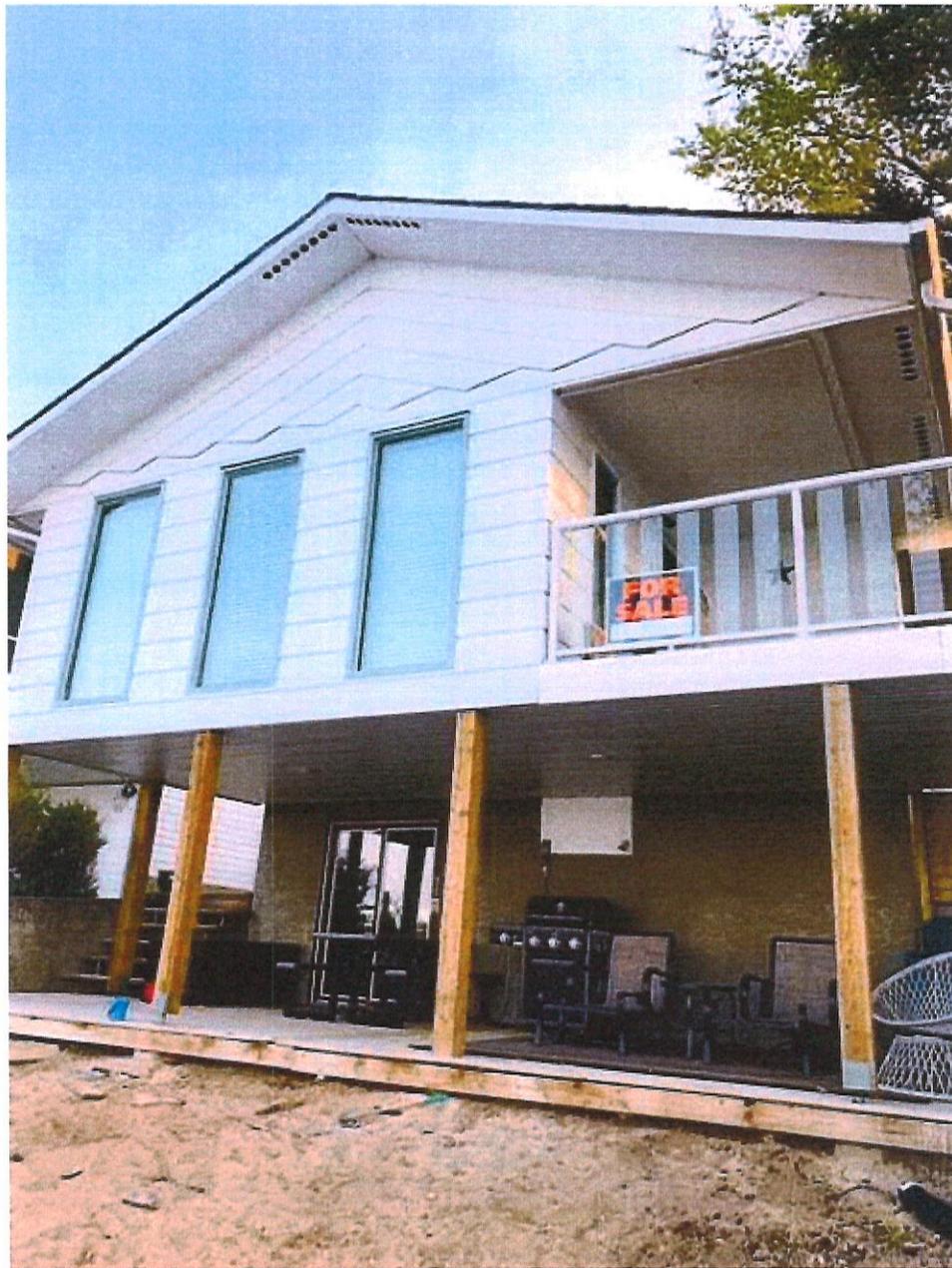
ELECTRICAL	SYMBOL
Electrical Panel	⊞
Pot Light	○
Smoke & CO Detector	⊕
TV Outlet	⊞
Light	⊕
Outlet	⊞
Outlet 220v	⊞
Outlet GFI	⊞
Smoke Detector	⊕
Switch	⊞
Telephone	⊞

1 ELECTRICAL PLAN

NOTE: LOCATION OF MECHANICAL AND ELECTRICAL MAY BE ADJUSTED BY CONTRACTOR AS REQUIRED

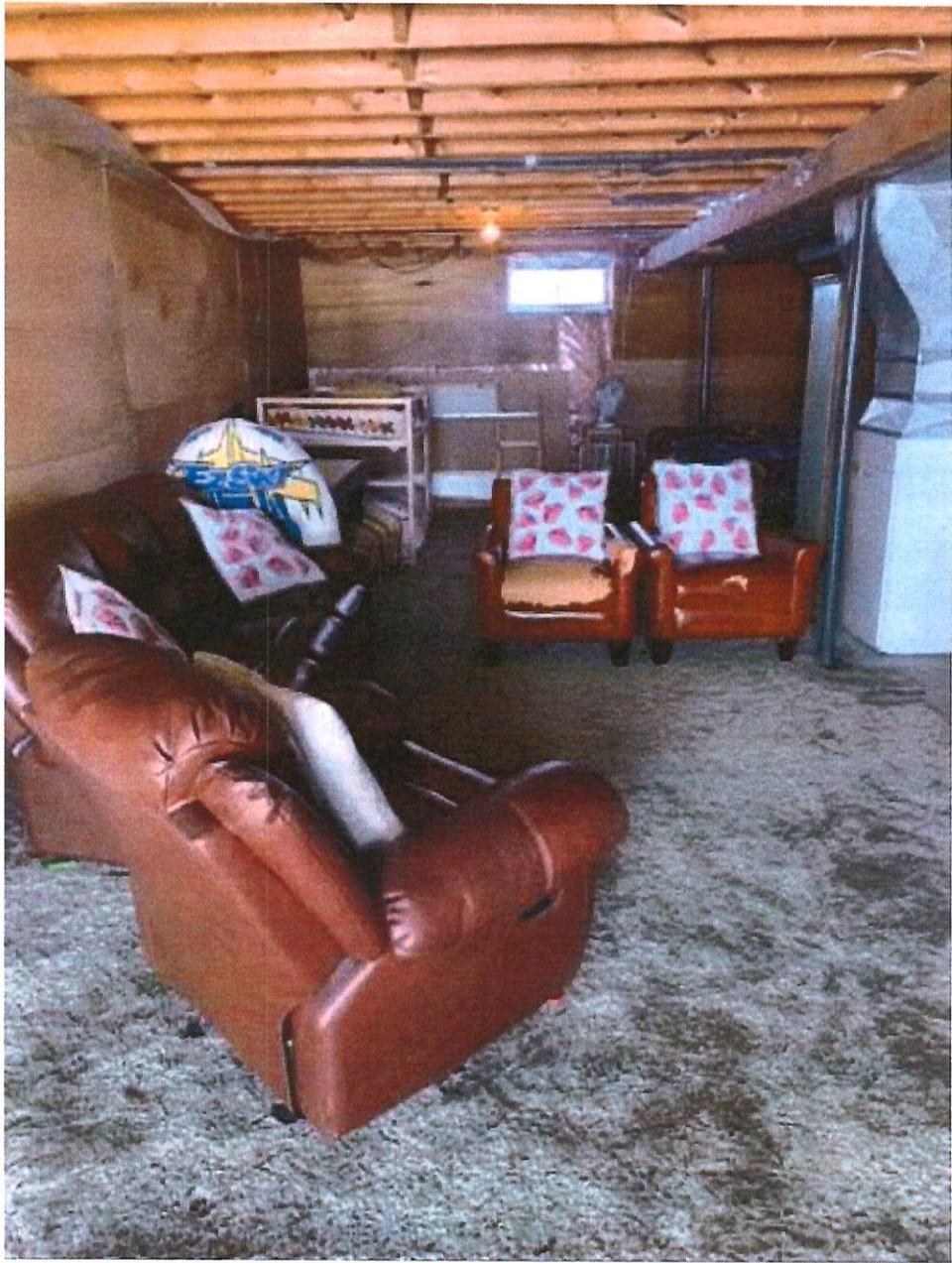
	DISTRICT: 3 ADDRESS: 3000 N. 10th St. PHOENIX, AZ 85016 URL: www.3cubi.com	PROJECT: 3 DATE: 10/31/2022 SCALE: 3/8" = 1'-0"	DRAWING NAME: ELECTRICAL PLAN DRAWING NUMBER:	CUSTOMER: REID RESIDENCE ADDRESS: MAIN STREET DALLMAN, SK	THESE DRAWINGS ARE PREPARED BY 3 CUBI HOME DESI AND ARE NOT TO BE USED FOR ANY OTHER PROJECT WITHOUT THE WRITTEN CONSENT OF 3 CUBI HOME DESI. THE CLIENT AGREES TO HOLD 3 CUBI HOME DESI HARMLESS FROM ANY AND ALL CLAIMS, DAMAGES, LOSSES AND EXPENSES, INCLUDING REASONABLE ATTORNEY'S FEES, THAT MAY BE ASSERTED AGAINST 3 CUBI HOME DESI BY ANY THIRD PARTY AS A RESULT OF THE USE OF THESE DRAWINGS FOR THE PROJECT PROVIDED HEREIN.
	3 CUBI HOME DESI				











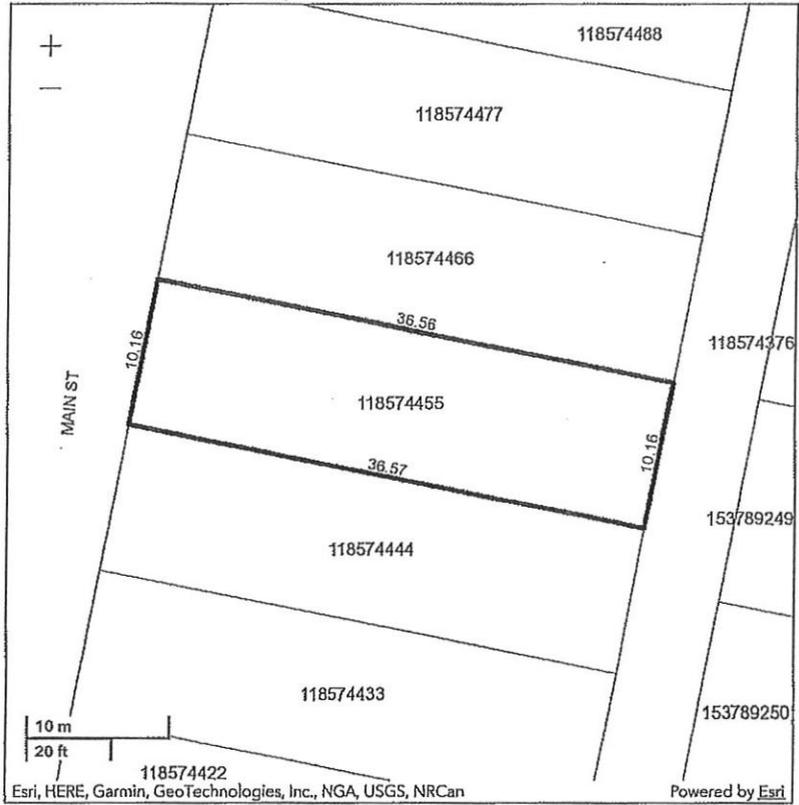






Surface Parcel Number: 118574455

Request Date: Mon Nov 7 16:49:54 GMT-06:00 2022



Scale: 1:564

Owner Name(s): GRIFFIN PROPERTIES INC.

Municipality: TOWN OF DALMENY

Title Number(s): 153624281

Parcel Class: Parcel (Generic)

Land Description: Lot 16-Blk/Par 3-Plan H758 Ext 0

Source Quarter Section: NE-10-39-06-3

Commodity/Unit: Not Applicable

Area: 0.037 hectares (0.09 acres)

Converted Title Number: 96S25255

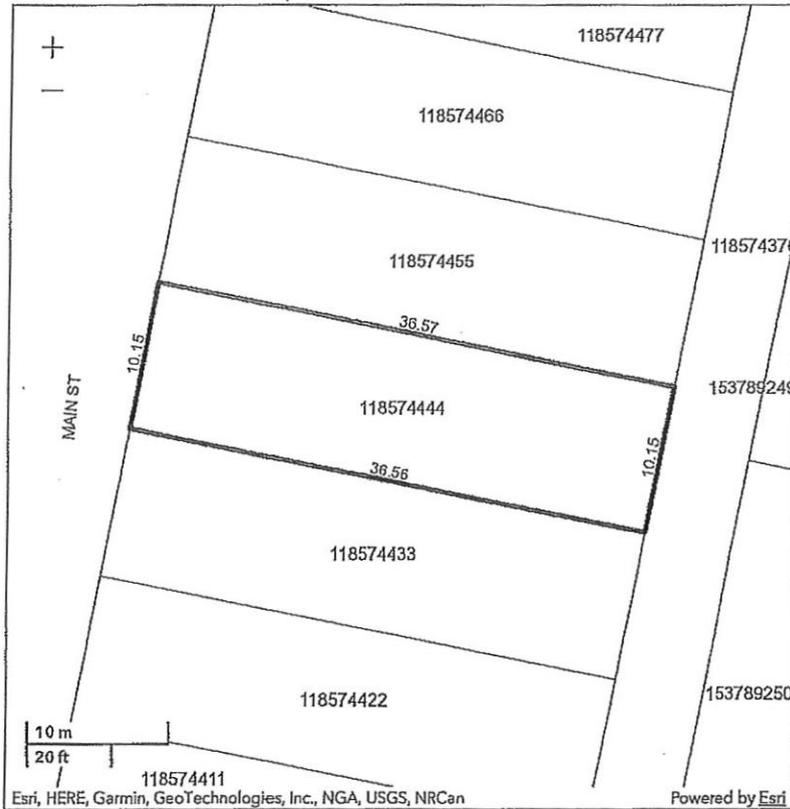
Ownership Share: 1:1

DISCLAIMER: THIS IS NOT A PLAN OF SURVEY. It is a reproduction of data from a geographic information system and should not be used for legal purposes. Parcel boundaries and area may have been adjusted to fit adjacent parcels. To determine actual boundaries, dimensions and area of any parcel, visit the Parcel Information System.



Surface Parcel Number: 118574444

Request Date: Mon Nov 7 18:49:14 GMT-06:00 2022



Scale: 1:564

Owner Name(s): GRIFFIN PROPERTIES INC.

Municipality: TOWN OF DALMENY

Title Number(s): 153624269

Parcel Class: Parcel (Generic)

Land Description: Lot 15-Blk/Par 3-Plan H758 Ext 0

Source Quarter Section: NE-10-39-06-3

Commodity/Unit: Not Applicable

Area: 0.037 hectares (0.09 acres)

Converted Title Number: 96S25255

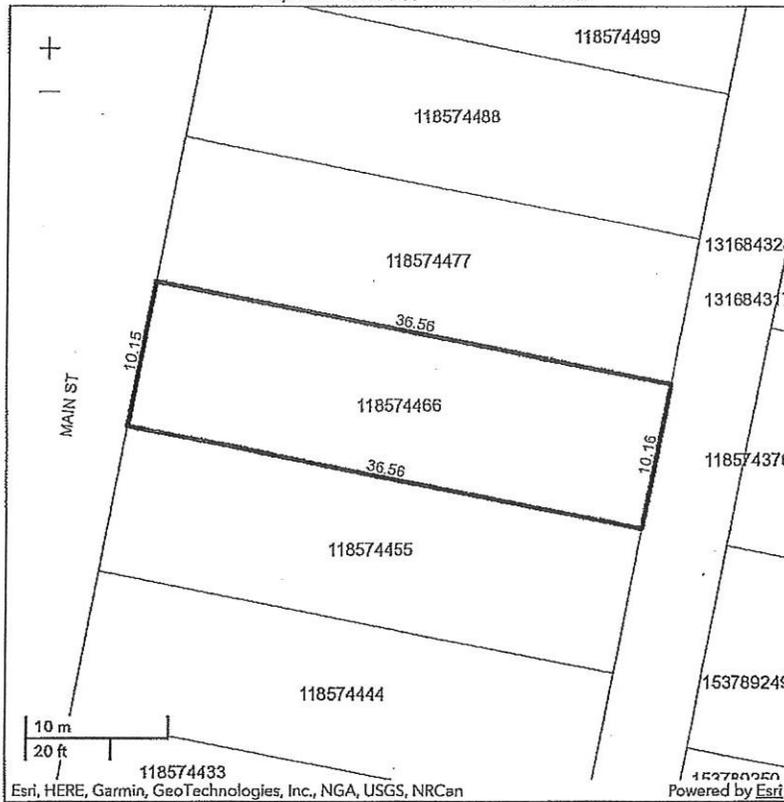
Ownership Share: 1:1

DISCLAIMER: THIS IS NOT A PART OF SURVEY. It is a computer-generated map for identifying the location and shape of a parcel in relation to other parcels. Parcel boundaries and area may have been rounded to fit with adjacent parcels. To determine actual boundaries, dimensions or area of any parcel, refer to the plan or consult a surveyor.



Surface Parcel Number: 118574466

Request Date: Mon Nov 7 16:53:52 GMT-06:00 2022



Scale: 1:564

Owner Name(s): GRIFFIN PROPERTIES INC.

Municipality: TOWN OF DALMENY

Title Number(s): 153624292

Parcel Class: Parcel (Generic)

Land Description: Lot 17-Blk/Par 3-Plan H758 Ext 0

Source Quarter Section: NE-10-39-06-3

Commodity/Unit: Not Applicable

Area: 0.037 hectares (0.09 acres)

Converted Title Number: 96S25255

Ownership Share: 1:1

DISCLAIMER: THIS IS NOT A PLAN OF SURVEY. It is a computerized plan to assist in identifying the location, size and shape of a parcel in relation to other parcels. Parcel boundaries and area may have to be adjusted to fit with adjacent parcels. To determine actual boundaries, dimensions or area of any parcel, refer to the plan, or consult a surveyor.

one site, a total of no more than fourteen (14) client or business related visits per day shall be made to home based businesses on any one site, and no deliveries of merchandise, goods or equipment shall be made to the businesses by a vehicle with a gross vehicle weight of more than 5,000 kg, or by a vehicle with a total length of more than 6.0 metres.

- (i) A total of no more than 2.0 cubic metres of storage may be permitted within a dwelling on any one site, and a total of no more than 4.0 cubic metres of storage may be permitted within an attached or detached accessory building in relation to home based businesses. No storage of hazardous, explosive or flammable materials shall be permitted in relation to a home based business.
- (j) Where the operator of a home based business is not the owner of the subject property, the operator shall provide to the Town a letter of authorization from the owner of the subject property. Where a home based business is proposed for a dwelling which is part of a condominium, the owner shall provide to the Town a letter of authorization from the condominium board.

4.12.8 *Parking Lots*

- (1) No sign of any kind, other than those designating the parking lot name, entrances, exits, or conditions of use, may be erected or maintained.
- (2) All lighting fixtures must be oriented in a manner to direct the light away from adjacent lots.
- (3) The lot must provide adequate drainage as determined by the Town to dispose of all surface water.
- (4) Parking lots shall be landscaped to improve the visual appearance of the site.
- (5) Where a parking lot abuts a residential property boundary a minimum landscape buffer of 2.0 metres which, complies with the requirements contained in Section 4.25, shall be provided.

4.12.9 *Secondary Suites*

- (1) No more than one secondary suite shall be located in any single detached dwelling. No secondary suite shall be permitted on a site which contains a garden or garage suite.
- (2) No more than two bedrooms are allowed for any secondary suite.
- (3) No more than three persons are allowed to occupy any secondary suite.
- (4) One off-street parking space is required for any secondary suite in addition to the required parking for the principal residential building on the site. The required parking space for any secondary suite shall not be located in a required front yard, unless the subject site has no access to a rear lane, and shall be paved and screened.
- (5) Any secondary suite shall comply with the requirements of the National Building Code of Canada, subject to the approval of the Municipal Building Official.

- (6) The floor area occupied by a secondary suite shall be considered as part of the principal dwelling. Any secondary suite shall not be separated from the principal building through condominium conversion or subdivision of land.
- (7) In order to accommodate a secondary suite, a single detached dwelling must have a gross floor area, including the area of any basement, of at least 100 m².
- (8) The maximum floor area of a secondary suite shall be no more than 50% of the gross floor area, including the area of the basement, of the building in which it is located, or 65 m², whichever is the lesser.
- (9) The exterior finishing of a secondary suite shall be consistent with the exterior of the remainder of the principal dwelling to give the entire building the appearance of a single dwelling.
- (10) Where a secondary suite has an entrance which is separate from that of the principal dwelling, the entrance should be located on a side or rear wall of the principal dwelling.

4.12.10 Service Stations and Gas Bars

- (1) Fuel pumps and other apparatus for dispensing or storage of fuel, located all or partly above grade level, shall be at least six metres from a site line.
- (2) All automobile parts, dismantled vehicles and similar articles or equipment are to be stored within a building or shall be completely screened from adjacent streets or properties.
- (3) Where service stations occupy a corner site, only one access point shall be on the flanking street.
- (4) Where operated as the principal use on a site, gas bars are subject to the regulations and standards for service stations.
- (5) Where a gas bar is allowed to operate in conjunction with another use on a site, the following standards and regulations apply:
 - (a) All fuel pumps and above ground storage tanks shall be at least six metres from any building on the site or any site line;
 - (b) The site shall have at least two separate entrances for vehicles, at least 15 metres apart; and,
 - (c) Sites shall be designed so that the delivery and unloading of bulk fuel shall not obstruct access to the fuel pumps or create obstructions on any adjacent street.

4.12.11 Solar Collectors

The installation and operation of a solar collector, and supporting structures shall be permitted in all zoning districts subject to the following:

- (1) A solar collector may be located on the roof or wall of a building or structure.

Table 6-1 MU – In-City Use – Standard Development Standards in Hamlet of Palmer												
Principal Use	Designation	Parking Category	Subject to Section(s)	Development Standards								
				Minimum Site Area (m ²)	Minimum Site Width (m)	Minimum Front Yard (m)	Minimum Rear Yard (m)	Minimum Side Yard (m)	Minimum Bldg Floor Area (m ²)	Maximum Building Height (m)	Maximum Site Cvg (%)	
Residential Uses												
(1) Dwelling groups	D	2	3.9.4(2), 4.12.5	450 ⁽⁹⁾	15	6	4.5	1.2 ⁽⁹⁾	40 / unit	15	40 ⁽⁹⁾	
(2) Dwelling units in conjunction with and attached to any other permitted use	P	2		⁽⁹⁾	⁽⁹⁾	⁽⁹⁾	⁽⁹⁾	⁽⁹⁾	⁽⁹⁾	10.5	⁽⁹⁾	
(3) Garden and garage suites	D	1	4.12.6	Development standards contained in Section 4.12.6								
(4) Multiple unit dwellings	P	2		450 ⁽⁹⁾	15	6	4.5	1.2 ⁽⁹⁾	40 / unit	15	40 ⁽⁹⁾	
(5) Residential care homes – type I	P	6	4.12.2	225 ⁽⁹⁾	7.5	6	4.5	1.2 ⁽⁹⁾	92	10.5	50	
(6) Residential care homes – type II	D	6	4.12.2	225 ⁽⁹⁾	7.5	6	4.5	1.2 ⁽⁹⁾	92	10.5	50	
(7) Secondary suites	D	1	4.12.9	Development standards contained in Section 4.12.9								
(8) Semi-detached dwellings	D	1		225 ⁽⁹⁾	7.5	6	4.5	1.2 ⁽⁹⁾	46 / unit	10.5	50	
(9) Single detached dwellings Bylaw No. 8-2020	D	1		360 ⁽⁹⁾	42 9	6	4.5	1.2	92	10.5	50	
(10) Two-unit dwellings	D	1		450 ⁽⁹⁾	15	6	4.5	1.2	46 / unit	10.5	50	
Commercial Uses												
(1) Adult day cares – type I and II Bylaw No. 8-2020	P	14	4.12.2	360 ⁽⁹⁾	42 9	6	0 ⁽¹⁰⁾	0 ⁽¹¹⁾	--	10.5	50	
(2) Bakeries with retail sales	P	5		235	6	6	0 ⁽¹⁰⁾	0 ⁽¹¹⁾	--	10.5	--	
(3) Bed and breakfast homes Bylaw No. 8-2020	D	3	4.12.3	360 ⁽⁹⁾	42 9	6	4.5	1.2	92	10.5	50	
(4) Commercial recreation facilities	D	22	3.9.4(1)	235	6	6	0 ⁽¹⁰⁾	0 ⁽¹¹⁾	--	10.5	--	
(5) Day care centres and preschools	P	12	4.12.4	235	6	6	0 ⁽¹⁰⁾	0 ⁽¹¹⁾	--	10.5	--	
(6) Health care clinics	P	5		235	6	6	0 ⁽¹⁰⁾	0 ⁽¹¹⁾	--	10.5	--	
(7) Home based businesses – type I	P	0	4.12.7	Same as home								
(8) Home based businesses – type II	D	0	4.12.7	Same as home								
(9) Medical, dental and optical laboratories	P	5		235	6	6	0 ⁽¹⁰⁾	0 ⁽¹¹⁾	--	10.5	--	
(10) Offices and office buildings	P	5		235	6	6	0 ⁽¹⁰⁾	0 ⁽¹¹⁾	--	10.5	--	
(11) Parking lots	D	0	4.12.8	235	6	6	0 ⁽¹⁰⁾	0 ⁽¹¹⁾	--	10.5	--	
(12) Personal service shops	P	5		235	6	6	0 ⁽¹⁰⁾	0 ⁽¹¹⁾	--	10.5	--	
(13) Photography studios	P	5		235	6	6	0 ⁽¹⁰⁾	0 ⁽¹¹⁾	--	10.5	--	
(14) Restaurants without associated lounges	D	8		235	6	6	0 ⁽¹⁰⁾	0 ⁽¹¹⁾	--	10.5	--	
(15) Retail stores	D	5		235	6	6	0 ⁽¹⁰⁾	0 ⁽¹¹⁾	--	10.5	--	
Community Service and Other Uses												
(1) Ambulance stations	D	21		235	6	6	0 ⁽¹⁰⁾	0 ⁽¹¹⁾	--	10.5	--	
(2) Clubs	P	5		235	6	6	0 ⁽¹⁰⁾	0 ⁽¹¹⁾	--	10.5	--	
(3) Community centres	P	4		550	15	6	0 ⁽¹⁰⁾	0 ⁽¹¹⁾	--	10.5	--	
(4) Cultural institutions	P	4		235	6	6	0 ⁽¹⁰⁾	0 ⁽¹¹⁾	--	10.5	--	
(5) Custodial care facilities	D	6	4.12.2	360 ⁽⁹⁾	42 9	6	4.5	1.2	92	10.5	50	
(6) Educational institutions	D	17		235	6	6	0 ⁽¹⁰⁾	0 ⁽¹¹⁾	--	10.5	--	
(7) Municipal facilities	P	0		--	--	6	0 ⁽¹⁰⁾	0 ⁽¹¹⁾	--	--	--	
(8) Parks and playgrounds	P	0		--	--	6	0 ⁽¹⁰⁾	0 ⁽¹¹⁾	--	--	--	
(9) Places of worship	P	15		550	15	6	0 ⁽¹⁰⁾	0 ⁽¹¹⁾	--	--	--	
(10) Private schools	D	17		550	15	6	0 ⁽¹⁰⁾	0 ⁽¹¹⁾	--	--	--	
(11) Public elementary and secondary schools	D	17, 18		550	15	6	0 ⁽¹⁰⁾	0 ⁽¹¹⁾	--	--	--	

New Business "C"

*Ready for
Council
Feb 10/23*

Jim Weninger

From: Town Office
Sent: February 2, 2023 11:03 AM
To: Jim Weninger
Subject: FW: Municipal Approval for Outdoor Events/Consumption

From: SLGA, CSB - Special Occasion Permits <sop@slga.com>
Sent: Wednesday, February 1, 2023 4:14 PM
Subject: Re: Municipal Approval for Outdoor Events/Consumption

Good Afternoon,
This email is being sent to Organizations & Businesses that has submitted the Blanket Municipal Approval for the previous years. Municipal Approval is required for any events under the Special Occasions Permit where alcohol is possibly or being consumed outdoors, open air areas, temporary structures.

If you wish to provide us again the 2023 Blanket Municipal Approval, please email it to us at sop@slga.com.

Sincerely,
Client Services Branch

Phone: 306-787-5563
Fax: 306-787-8981
Toll Free: 800-667-7565
**Saskatchewan
Liquor and Gaming
Authority** 