

**REGULAR MEETING OF DALMENY TOWN COUNCIL
MONDAY, MAY 25, 2020, 7:00 P.M.
DALMENY TOWN OFFICE – TOWN COUNCIL CHAMBERS**

AGENDA:

CALL TO ORDER – 7:00 p.m.

ADOPTION OF AGENDA – additions/deletions

MINUTES OF THE PREVIOUS MEETING

- a. May 11, 2020 Regular Council Meeting

BUSINESS ARISING FROM THE MINUTES:

- a.

ACCOUNTS FOR APPROVAL

- a. Approval of Current Accounts
- b. Approval of Payroll

FINANCIALS

- a.

CORRESPONDENCE

- a. Town of Dalmeny and Christmas Baskets Community Pantry MLA Randy Weekes

DELEGATION

- a.

REPORTS

- a. Chief Administrative Officer's Report

NEW BUSINESS

- a.

BYLAWS

- a.

QUESTIONS FROM THE PUBLIC

ROUND TABLE DISCUSSION/IN CAMERA

ADJOURN

Next Regular Meeting: June 8, 2020

2020 Regular Council Meeting Schedule: January 13,27; February 10;24; March 9,23;
April 13,27; May 11,25; June 8,22; July 13; August 17;
September 14,28; October 19.

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and
7:00 p.m. on alternate Mondays from council meetings, when required:

Next Dalmeny Police Commission Meeting: May 25, 2020 commencing at 5:00 p.m.

2020 Dalmeny Police Service Meeting Schedule: May 25, June 15, September 21, October 19,
November 16, and December 21.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MAY 11, 2020
DALMENY TOWN OFFICE

PRESENT: Mayor Jon Kroeker, Councillors Anna-Marie Zoller, Christa-Ann Willems, Greg Bueckert, and Karly Russin were all present through video conferencing due to the Covid-19 Pandemic. Also present was CAO Jim Weninger.

ABSENT: None.

CALL TO ORDER

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

ADOPTION OF AGENDA

161/20 – Willems/Zoller – That the agenda for the Regular meeting of Council of the Town of Dalmeny for May 11, 2020 be adopted as presented.

Carried.

MINUTES

162/20 – Bueckert/Russin – That the Minutes of the April 27, 2020 Regular Council meeting be approved as circulated.

Carried.

Councillor Jon Redekop arrived at the video conferencing meeting at 7:09 p.m.

GREEN MUNICIPAL FUND EMAIL

163/20 – Zoller/Willems – That the email of April 14, 2020 from Advisor, Programs Outreach, Green Municipal Fund Patrick Kehoe of the Federation of Canadian Municipalities be acknowledged.

Carried.

Councillor Ed Slack arrived at the video conferencing meeting at 7:12 p.m.

ACCOUNTS PAYABLE

164/20 – Bueckert/Redekop – That the accounts as detailed on the attached cheque listing and amounting to \$82,521.54 for the period ending May 6, 2020 and representing cheque numbers 15601 to 15632 be approved by Council.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MAY 11, 2020
DALMENY TOWN OFFICE

PAYROLL

165/20 – Slack/Russin – That the payroll listing in the amount of \$19,363.78 for the period ending May 4, 2020 be approved by Council.

Carried.

PER DIEMS

166/20 – Zoller/Willems – That the per diems in the amount of \$2,635.01 for the pay period ending May 31, 2020 be approved by Council.

Carried.

OUTSTANDING TAX COMPARISONS

167/20 – Russin/Bueckert – That the listing of outstanding municipal and school property tax comparisons, along with frontage taxes for the month of April be accepted by Council.

Carried.

CORRESPONDENCE

168/20 – Willems/Slack – That the following correspondence be filed:

- A. CN – Status of Operations
- B. CN – Vegetation Control Program
- C. Minister's Order – Assessment Appeals

Carried.

CAO REPORT

169/20 – Slack/Redekop – That the Chief Administrative Officer's Report as presented by the Chief Administrative Officer Jim Weninger for May 11, 2020 be accepted by Council.

Carried.

Councillor Christa-Ann Willems left the video conferencing meeting at 7:44 p.m.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MAY 11, 2020
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HIGHWAY 16 AND GRID 684 INTERSECTION

170/20 – Russin/Slack – That the letter of April 24, 2020 from P. Eng Jennifer Fertuck of the Ministry of Highways and Infrastructure regarding the intersection of Highway 16 and Grid 684 (Dalmeny Access) and the continued review for options to improve safety and reduce collisions, including design work on converting the intersection to a Restricted Crossing U-Turn configuration (RCUT) be acknowledged by Council.

Carried.

Councillor Christa-Ann Willems returned to the video conferencing meeting at 7:55 p.m.

IN-CAMERA

171/20 – Redekop/Zoller – That Council move into the Committee of the Whole and that the session be “in camera” at 8:01 p.m.

Carried.

RECONVENE

172/20 – Russin/Bueckert - That Council reconvene and report at 9:20 p.m.

Carried.

WATERMAIN AND SHUTOFF VALVES QUOTE

173/20 – Slack/Bueckert – That the quote from Brunner’s Construction (2011) Ltd. for the replacement of watermain and shutoff valves on First Street at the intersection of First Street and Railway Avenue at an estimated cost of \$29,100.00, plus applicable taxes be accepted by Council and that Engineer Carleen Bartel of Catterall & Wright be advised of the same.

Carried.

CULVERT AT PRIVATE RAILWAY CROSSING

174/20 – Russin/Zoller – That the quote from KH Developments Ltd. for the removal and installation of a 500mm Culvert below the north side of the Private Railway Crossing off of Railway Avenue at an estimated cost of \$9,899.44, plus applicable taxes be accepted by Council and that Project Lead Tanner Jackson of Catterall & Wright be advised of the same.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MAY 11, 2020
DALMENY TOWN OFFICE

ROAD RESURFACING TENDER

175/20 – Slack/Zoller – That Council authorize Catterall & Wright to prepare a Road Resurfacing Tender with the following options:

- ◆ Option #1 - Microsurfacing and Asphalt Pavement Patching
- ◆ Option #2 - Super Ultra-Thin Overlay and Asphalt Pavement Patching

Carried.

PUMPER/TENDER APPARATUS HOSE

176/20 – Bueckert/Redekop – That the Town purchase 10 – 4 inch by 50 foot hose lengths at a cost of \$5,980.10 from Sea Hawk for the Pumper/Tender Apparatus and that Fire Chief Rick Elder be advised of the same.

Carried.

DALMENY CAR WASH

177/20 – Russin/Redekop – That the matter between Dalmeny Car Wash Ltd. and the Town of Dalmeny be tabled to the July 13, 2020 Regular Council meeting and that Denita Bergen of the Provincial Mediation Board, along with Matt Bradley be advised of the same.

Carried.

Councillor Christa-Ann Willems left the video conferencing meeting at 9:25 p.m. and did not return.

ADJOURN

178/20 – Slack/Bueckert – That the meeting be adjourned. Time 9:28 p.m.

Carried.

(seal)

Mayor

Chief Administrative Officer

Report Date
5/06/2020 12:44 PM

Dalmeny
Accounts for Approval
As of 5/06/2020
Batch: 2020-00024 to 2020-00026

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
15601	4/30/2020	AMSC Insurance Services Ltd 65	MAY GROUP INSURANCE	7,331.69	7,331.69
15602	4/30/2020	M.E.P.P. 207	MARCH MEPP PAYMENT	11,185.86	11,185.86
15603	4/30/2020	Minister of Finance 26	APRIL SCHOOL TAXES COLLECTED	20,476.15	20,476.15
15604	5/11/2020	Access Communications 7	ARENA CABLE	47.63	47.63
15605	5/11/2020	Astro Towing 299637	FIRE-TOW	104.16	104.16
15606	5/11/2020	Canadian National Railways 91519511	SIGNAL MAINTENANCE	296.00	296.00
15607	5/11/2020	Central Repair Ltd. 20231/20232	FIRE-T21/E23 SERVICE	1,614.36	1,614.36
15608	5/11/2020	City of Saskatoon-Rev Branch 472576	FIRE-DISPATCH SERVICES	3,214.50	3,214.50
15609	5/11/2020	Colin Wearing 1	JJ LOEWEN REFUND	446.25	446.25
15610	5/11/2020	Crestline Coach Ltd. 128055	FIRE-MEDICAL SUPPLIES	174.89	174.89
15611	5/11/2020	Crosby Hanna & Assoc. #71(366-42)	ADVISORY SERVICES	364.88	364.88
15612	5/11/2020	Dalmeny Cooperative Playschool 26	2019/20 COMMUNITY GRANT	900.00	900.00
15613	5/11/2020	Dalmeny Minor Baseball 12	2019/20 COMMUNITY GRANT	726.99	726.99
15614	5/11/2020	De Lage Landen Financial 7558429	OFFICE PHOTOCOPIER	951.29	951.29
15615	5/11/2020	Denis Design Works 19.062	ENTRANCE SIGN PHASE 1	999.00	999.00
15616	5/11/2020	Earthworks Equipment Corp S68093	BOBCAT REPAIRS	47.43	47.43
15617	5/11/2020	Eecol Electric Corp. S0629928	FIRE SUPPLIES	168.42	168.42
15618	5/11/2020	Frontier Plumbing & Heating 06-057171	LIFT 1 /WATER PLANT PARTS	187.54	187.54
15619	5/11/2020	Maxill 607592	FIRE-HAND SANITIZER	62.76	62.76
15620	5/11/2020	MuniCode Services Ltd. 50170	BUILDING INSPECTIONS	105.00	105.00

Report Date
5/06/2020 12:44 PM

Dalmeny
Accounts for Approval
As of 5/06/2020
Batch: 2020-00024 to 2020-00026

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
15621	5/11/2020	National Bank of Canada MORT#9244564	ROLL-49-00 TAX OVERPMT	2,890.58	2,890.58
15622	5/11/2020	Princess Auto 2483535	PW-SHOP SUPPLIES/JD MOWER	128.08	128.08
15623	5/11/2020	Reed Security 1480414	SECURITY CAMERAS	471.75	471.75
15624	5/11/2020	Ricoh Canada Inc. MS199040937	COMPUTER SUPPORT	183.16	183.16
15625	5/11/2020	Sea Hawk Specialized 3819	FIRE-FOAM CONCENTRATE	1,109.36	1,109.36
15626	5/11/2020	Sigma Safety Corp 11018	R24 CONSOLE PARTS	595.75	595.75
15627	5/11/2020	STAT Emergency Medical Supply 2791	FIRE-MASKS	33.67	33.67
15628	5/11/2020	Stryker Canada ULC CA208782 307791	HEART MONITOR/AED	24,485.08	24,485.08
15629	5/11/2020	SVP Envoyer paiement a 6435240	WATER METER HEAD	225.33	225.33
15630	5/11/2020	Tom Moody 38	FIRE-U21 PARTS	90.82	90.82
15631	5/11/2020	Trans-Care Rescue 19607/19641	FIRE-UNIFORMS/HOSE/WRENCH	2,273.16	2,273.16
15632	5/11/2020	Valon Technologies Inc 3419	SOFTWARE RENEWAL	630.00	630.00
				Total for AP:	82,521.54

Certified Correct This May 6, 2020

Mayor

Administrator

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name

[Anderson, Scott](#)

[Cynthia, Keet](#)

[Dorner, Tyler](#)

[Dvck, Bradley](#)

[Elder, Rick](#)

[Furi, Bonnie](#)

[Halcro, Mathew](#)

[Honeker, Sheila](#)

[Janzen, Kelly](#)

[Johnson, Jeffrey](#)

[Johnson, Phoebe](#)

[Johnson, Marina](#)

[Klein, Marlvs](#)

[Rowe, Scott](#)

[Splawinski, Scott](#)

[Trayhorne, Laurelea](#)

[Van Meter, Christine](#)

[Weninger, Jim](#)

Rec Type	Amount
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C	1443.08
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C	94.98
---	-------

C	1214.49
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C	1558.56
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C	1443.16
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C	285.52
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C	1310.61
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C	238.62
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C	1318.44
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C	1655.86
---	---------

C	57.71
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C	32.07
---	-------

C	823.09
---	--------

C	1968.19
---	---------

C	1364.04
---	---------

C	557.45
---	--------

C	1549.48
---	---------

C	2448.43
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19,363.78

Originator ID: 2288945575 Originator Name: Town of Dalmeny Currency: CAD

Current System Date: 2020-Apr-28 UserID: CUPSSD3380

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Account Number	Inst. ID	Route	Transit	Due Date	Trans Type	Rec Type	Amount
<u>Anderson, Alicia</u>								174.10
<u>Bueckert, Greg</u>								308.04
<u>Hueser, Wilbur</u>								174.10
<u>Kroeker, Jonathan</u>								686.21
<u>Redekop, Jonathan</u>	(308.04
<u>Russin, Karly</u>								308.04
<u>Slack, Edward</u>								308.04
<u>Willems, Christa- Ann</u>								60.40
<u>Zoller, Anna-Marie</u>								308.04

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2635.01

Report Date
5/22/2020 11:57 AM

Dalmeny
Proposed Accounts for Approval
As of 5/22/2020
Batch: 2020-00028

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
15633-Man	5/11/2020	Reetta Simonson 1	SOUTH PARK TREES	240.00	240.00
15634	5/25/2020	B&E ELECTRONICS LTD SAS725828	GMC LIGHT BAR WIRE	63.59	63.59
15635	5/25/2020	Canadian National Railways 9500212225	SIGNAL MAINTENANCE	420.00	420.00
15636	5/25/2020	Cervus Equipment 997663	JOHN DEERE MOWER BLADES	188.84	188.84
15637	5/25/2020	Earthworks Equipment Corp S69239	BOBCAT PARTS	42.37	42.37
15638	5/25/2020	Gord Krismer & Associates Ltd SR1792	2018 APPEAL EXPENSE	40.43	40.43
15639	5/25/2020	Greenline Hose & Fittings 97063/87335	PW-SHOP SUPPLIES	24.63	24.63
15640	5/25/2020	Gregg Distributors LP 922471/924410	FIRE-VEHICLE/MEDICAL SUPPLIES	284.22	284.22
15641	5/25/2020	Husky Oil Marketing Company 3757761	PW-OIL DRUMS	555.00	555.00
15642	5/25/2020	Janzen Steel Buildings Ltd. 031818	PW-GRAVEL	1,751.88	1,751.88
15643	5/25/2020	Linda's Printing Place 95260	STREET SWEEPING SIGNS	357.42	357.42
15644	5/25/2020	Loraas Disposal Services 126	GARBAGE/COMPOST-APRIL	13,917.95	13,917.95
15645	5/25/2020	Millsap Fuel Distributors Ltd. 553636-553701	PW-GAS/DIESEL	3,154.21	3,154.21
15646	5/25/2020	Mini Tune Lawn & Landscape 140785	72" HUSTLER MOWER	19,258.50	19,258.50
15647	5/25/2020	MuniCode Services Ltd. 50216/50215	BUILDING INSPECTIONS	734.06	734.06
15648	5/25/2020	Munisoft 2020/21-00958	COUNTER/UTILITY NOTICES	346.41	346.41
15649	5/25/2020	Pinnacle Dist. S291758	ARENA - PAINT	141.47	141.47
15650	5/25/2020	Pitney Works 88	OFFICE POSTAGE	1,260.00	1,260.00
15651	5/25/2020	Princess Auto 2504111	PW-HAND CLEANER	22.19	22.19
15652	5/25/2020	Robertson Implements P00652/P00843	COMMAND CENTER SUPPLIES	178.00	178.00

Report Date
5/22/2020 11:57 AM

Dalmeny
Proposed - Accounts for Approval
As of 5/22/2020
Batch: 2020-00028

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
15653	5/25/2020	Sask Research Council 7412/7751/7959	WATER LAB TESTING	392.17	392.17
15654	5/25/2020	Sask Water SW067041	BULK WATER	41,219.59	41,219.59
15655	5/25/2020	Sask. Government Insurance 140	2011 GMC/1997 DODGE PLATES	2,288.86	2,288.86
15656	5/25/2020	Sask. Parks & Rec. Assoc. 3484	2020 MEMBERSHIP	115.00	115.00
15657	5/25/2020	Saskatoon CO-OP 2780	FIRE-FUEL	821.12	821.12
15658	5/25/2020	SaskEnergy Corp. 226	POWER/ENERGY PMT	16,897.20	16,897.20
15659	5/25/2020	SaskTel CMR 356	SASKTEL PMT	2,041.09	2,041.09
15660	5/25/2020	Saskvalley Refrigeration Inc. 1538	ARENA BOOTH FREEZER REPAIR	481.94	481.94
15661	5/25/2020	Scott Rowe 50	N95 MASKS	50.39	50.39
15662	5/25/2020	SPI Health and Safety Inc. 10837027-00	PW-TYLLERS COVERALLS	159.29	159.29
15663	5/25/2020	Success Office Systems INV279990	OFFICE-COPIER USEAGE	433.75	433.75
15664	5/25/2020	The Bolt Supply House Ltd. 6966644-00	PW-SHOP SUPPLIES	106.60	106.60
15665	5/25/2020	Thomson Reuters Canada 842311662	POLICE-CRIMINAL CODE	57.75	57.75
15666	5/25/2020	United Rentals of Canada Inc. 1818884-001	15" SKID STEER AUGER	666.00	666.00
15667	5/25/2020	W.D. Plastics Ltd. 1000340634	PLASTIC GUARDS X3	333.00	333.00
				Total for AP:	109,044.92

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name

[Anderson, Scott](#)
[Berrecloth, Colleen](#)
[Derksen, Crystal](#)
[Dorner, Tyler](#)
[Dyck, Bradley](#)
[Elder, Rick](#)
[Furi, Bonnie](#)
[Halcro, Mathew](#)
[Honeker, Sheila](#)
[Janzen, Kelly](#)
[Johnson, Jeffrey](#)
[Klein, Marlys](#)
[Popenia, Sheridan](#)
[Rowe, Scott](#)
[Splawinski, Scott](#)
[Trayhorne, Laurelea](#)
[Van Meter, Christine](#)
[Weninger, Jim](#)

ec Type	Amount
C	1549.22
C	452.36
C	250.45
C	1338.81
C	1448.67
C	1443.16
C	285.52
C	1310.61
C	238.62
C	1318.44
C	1655.86
C	823.09
C	1115.70
C	1968.19
C	1364.04
C	557.45
C	1549.48
C	2448.43

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21,118.10

Constituency Office
106-3rd Avenue West
Box 1413
Biggar, Saskatchewan S0K 0M0
Telephone: (306) 948-4880
Toll Free: 1-877-948-4880
Facsimile: (306) 948-4882
Email: randyweekes.mla@accesscomm.ca
web: www.randyweekes.ca

Correspondence "A"
Randy Weekes
Member of the Legislative Assembly
Biggar - Sask Valley Constituency



Saskatchewan Legislative Assembly

*Ready for
Council
May 22/20*
Legislative Office
Room 203
Legislative Building
Regina, Saskatchewan S4S 0B3
Telephone: (306) 787-4300
Facsimile: (306) 787-3174
Email: info@skcaucus.com
web: www.skcaucus.com

May 19th, 2020

Dear Town of Dalmeny & Christmas Baskets Community Pantry

We have been experiencing a very difficult time dealing with Covid-19 and the pandemic that has been sweeping Canada and the world.

Premier Scott Moe and our government has had to make many difficult decisions over the past few weeks.

The Stay-at-home and Physical distancing recommendations have been successful, allowing Phase one of the re-opening of our economy to take place.

None of this would have been possible without the people of Saskatchewan's compliance and sacrifice. Thank you to the citizens of Saskatchewan and thank you to the front-line health care workers and Long-Term Care workers who look after our sick and elderly.

I have recently spoken to the Mayors and Community leaders in the Constituency of Biggar-Sask Valley. Thank you for your input, and thoughts. Many of the Municipalities have projects planned or proposed, these projects, will go along way in helping the economy rebound, creating jobs and investment in the province.

On April 1st MLA's began receiving a wage increase of 1.7%. I have committed to donating my salary increase to Charities and Public services in the constituency.

Thank you for our commitment.

Feel free to contact my office at any time or to me directly at 306-948-8050

Yours truly

A handwritten signature in black ink, appearing to read "Randy Weekes".

Randy Weekes
MLA Biggar-Sask Valley

CAO REPORT

May 25, 2020

1. Assessment Notices:

Only one assessment appeal was received prior to the deadline and was addressed through an Agreement to Adjust.

2. April 30, 2020 Utility Invoices:

The latest Utility Invoices amounted to \$204,818.65, representing water charges of \$92,052.94, sewer charges of \$83,873.98 and waste collection fees of \$28,891.73.

3. Brunner's Construction (2011) Ltd.:

Brunner's Construction (2011) Ltd. will begin installation of the watermain extensions on First Street at the intersection of First Street and Railway Avenue on Monday, June 1, 2020. A Precautionary Drinking Water Advisory (PDWA) will be issued to the affected property owners on First Street and Railway Avenue. Once this work has been completed, the entire area that was worked on in 2019 will be compacted to meet the density requirements.

4. Professional Street Sweeping:

On Tuesday, May 19, 2020 Virtue Construction and Street Sweeping professionally sweep the designated streets within the Town of Dalmeny. Although we exceeded the budget of \$5,000.00 in getting all of the areas completed, I believe this service was very beneficial to the Town. Their next date to sweep the Town is proposed for the last week of August 2020.

5. Microsurfacing on Railway Avenue:

The Microsurfacing and the Super Ultra-Thin Overlay (SUTO) Tender will be completed early this week by Catterall & Wright Consulting Engineers after which it will then be advertised.

6. Zoom Video Conferencing Link:

Any member of the public who wishes to be present via video conferencing will be provided a link under the events page on the Town of Dalmeny web site www.dalmeny.ca.

7. Pre-Construction Meeting – Prairie Street and Ross Court:

A Pre-Construction Meeting will take place on Thursday, May 28, 2020 at 2:30 p.m. to discuss the start of the Prairie Street and Ross Court between representatives of Catterall & Wright, KH Developments Ltd. and the Town of Dalmeny.

Jim Weninger, Chief Administrative Officer