

**REGULAR MEETING OF DALMENY TOWN COUNCIL  
MONDAY, JUNE 14, 2021, 7:00 P.M.  
DALMENY TOWN OFFICE VIA VIDEO CONFERENCING**

**AGENDA:**

**CALL TO ORDER – 7:00 p.m.**

**ADOPTION OF AGENDA – additions/deletions**

**MINUTES OF THE PREVIOUS MEETING**

- a. May 31, 2021 Regular Council Meeting

**BUSINESS ARISING FROM THE MINUTES:**

- a. Ministry of Highways – Roadside Development Permit Adjacent to Highway No. 305
- b. Ruszkowski Enterprises Ltd. – Warranty Review Report – Catterall & Wright

**ACCOUNTS FOR APPROVAL**

- a. Approval of Current Accounts
- b. Approval of Payroll
- c. Council per Diems

**FINANCIALS**

- a. Tax Comparisons for the Month of May

**CORRESPONDENCE**

- a. Road Reconstruction Project – Prairie Place

**REPORTS**

- a. Chief Administrative Officer's Report

**NEW BUSINESS**

- a.

**BYLAWS**

- a. Bylaw 8-2021, A Bylaw to Enter into an Agreement with MuniCode Services Ltd. for Building Reviews and Inspections

**QUESTIONS FROM THE PUBLIC**

**ROUND TABLE DISCUSSION/IN CAMERA**

**ADJOURN**

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Next Regular Meeting: June 28, 2021

2021 Regular Council Meeting Schedule: May 10,31; June 14,28; July 19; August 9,30;  
September 13,27; October 18; November 8,22;  
December 6,20

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and  
7:00 p.m. on alternate Mondays from council meetings, when required:

Next Dalmeny Police Commission Meeting: June 21, 2021 commencing at 5:00 p.m.

2021 Dalmeny Police Service Meeting Schedule: June 21; September 20; October 18; November 22;  
December 20

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, MAY 31, 2021  
VIDEO CONFERENCING

**PRESENT:** Mayor Jon Kroeker, Councillors Ed Slack, Anna-Marie Zoller, Matt Bradley, Greg Bueckert, and Lacy Boisvert were all present through video conferencing due to the Covid-19 Pandemic. Also present was CAO Jim Weninger.

**ABSENT:** Councillor Eric Desnoyers.

**CALL TO ORDER**

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:03 p.m., a quorum being present.

**ADOPTION OF AGENDA**

**201/21 – Boisvert/Slack** – That the agenda for the Regular meeting of Council of the Town of Dalmeny for May 31, 2021 be adopted as presented.

Carried.

**MINUTES**

**202/21 – Bradley/Zoller** – That the Minutes of the May 10, 2021 Regular Council meeting be approved as circulated.

Carried.

**SPECIAL MEETING MINUTES**

**203/21 – Slack/Zoller** – That the Minutes of the May 19, 2021 Special Meeting be approved as circulated.

Carried.

**PARCEL JJ PROPOSED SUBDIVISION**

**204/21 – Bradley/Zoller** – That the Plan of Proposed Subdivision of Parcel JJ, Extensions 2, 4, 5 and 6, Plan 102012343 be approved by Council and that Anthony Nienhuis of Dalmeny Industrial Park Inc. and Brad Luey of Webb Surveys be advised of the same.

Carried.

Councillor Lacy Boisvert left the video conferencing meeting at 7:06 p.m.

**BYLAW 6-2021 FORMAL APPROVAL LETTER**

**205/21 – Zoller/Slack** – That the letter of May 13, 2021 from Financial Analyst Jaye Dereniwski of the Saskatchewan Municipal Board Local Government Committee regarding the formal approval of Bylaw 6-2021 pursuant to subsection 163(4) of *The Municipalities Act* be accepted by Council.

Carried.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, MAY 31, 2021  
VIDEO CONFERENCING

Councillor Lacy Boisvert returned back to the meeting at 7:08 p.m.

**ACCOUNTS PAYABLE**

**206/21 – Bradley/Boisvert** – That the accounts as detailed on the attached cheque listing and amounting to \$253,523.93 for the period ending May 28, 2021 and representing cheque numbers 16498 to 16539 be approved by Council.

Carried.

**PAYROLL**

**207/21 – Zoller/Slack** – That the payroll listing in the amount of \$22,862.98 for the pay period ending May 17, 2021 be approved by Council.

Carried.

**CORRESPONDENCE**

**208/21 – Bradley/Boisvert** – That the following correspondence be filed:

A. Saskatchewan Housing Authority – Policy Change

Carried.

**CAO REPORT**

**209/21 – Bueckert/Boisvert** – That the Chief Administrative Officer's Report as presented by the Chief Administrative Officer Jim Weninger for May 31, 2021 be accepted by Council.

Carried.

**UMAAS CONVENTION**

**210/21 – Bradley/Slack** – That the Chief Administrative Officer Jim Weninger be given permission to attend the Urban Municipal Administrators' Association Annual Convention to be held virtually on June 9 and June 10, 2021. Cost of Registration is \$170.00, plus GST.

Carried.

**IN-CAMERA**

**211/21 – Boisvert/Slack** – That Council move into the Committee of the Whole and that the session be "in camera" at 7:31 p.m.

Carried.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, MAY 31, 2021  
VIDEO CONFERENCING

**RECONVENE**

**212/21 – Zoller/Bradley** - That Council reconvene and report at 8:47 p.m.

Carried.

**BYLAW 7-2021 – BASE TAX**

**213/20 – Slack/Zoller** – That Bylaw 7-2021, a Bylaw to Provide for a Base Tax be introduced and read a first time.

Carried.

The CAO read Bylaw 7-2021 for the first time.

**214/21 – Boisvert/Bradley** – That Bylaw 7-2021 be read a second time.

Carried.

The CAO read Bylaw 7-2021 a second time.

**215/21 – Bueckert/Boisvert** – That Bylaw 7-2021 be given third reading at this meeting.

Carried Unanimously.

**216/21 – Bradley/Zoller** – That Bylaw 7-2021 be read a third time and adopted.

Carried.

The CAO read Bylaw 7-2021 a third time, and the Mayor and CAO signed and sealed the bylaw.

**2021 OPERATING AND CAPITAL BUDGET**

**217/21 – Bradley/Slack** – That the 2021 Operating and Capital Budget be adopted by Council as attached.

Carried.

**OFFICE SERVER PROPOSAL**

**218/21 – Zoller/Boisvert** – That the ML350 Server Proposal from Ricoh in the amount of \$8,342.00, plus applicable taxes be accepted by Council and that Sales Associate Kevin Lange be advised of the same.

Carried.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, MAY 31, 2021  
VIDEO CONFERENCING

**ADJOURN**

**219/21 – Bradley/Boisvert** – That the meeting be adjourned. Time 9:09 p.m.

Carried.

(seal)

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Mayor

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Chief Administrative Officer

Report Date  
5/28/2021 10:55 AM

Dalmeny  
**Accounts for Approval**  
As of 5/28/2021  
Batch: 2021-00028

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: AP - AP-GENERAL OPER</b>					
Computer Cheques:					
16498	5/31/2021	Bell Mobility Inc. MAY 2021	AERATION BUILDING AUTODIALER	96.77	96.77
16499	5/31/2021	Braden or Carrie Olynick 4	FIRE-FIT TEST	83.25	83.25
16500	5/31/2021	Brett Mickelson 1	OHC LEVEL 1 TRAINING	1,350.00	1,350.00
16501	5/31/2021	Canadian National Railways 91575274	SIGNAL MAINTENANCE	10,808.88	10,808.88
16502	5/31/2021	Catterall & Wright 21-106 21-126 21-127	WATER PUMPHOUSE PRAIRIE ST WATER MAIN S&P-LINE LEAK	154,969.09 3,031.88 652.58	158,653.55
16503	5/31/2021	Dalmeny Martial Arts 3	20/21 COMMUNITY GRANT	1,150.00	1,150.00
16504	5/31/2021	Diamond/Bell International T 12617B	FIRE-TENDER PARTS	522.87	522.87
16505	5/31/2021	Frontline Outfitters 52881	POLICE UNIFORMS	514.75	514.75
16506	5/31/2021	Gord Krismer & Associates Ltd 540	APPEAL PROCESS AND REVIEW	44.23	44.23
16507	5/31/2021	Greenline Hose & Fittings S6167352	OILER-TANK TRUCK HOSE	191.14	191.14
16508	5/31/2021	JDM Construction Corp 21-0450	REMOVE WALLS FROM LIFT STATION	777.00	777.00
16509	5/31/2021	Jensen Stromberg 2020	2020 TOWN AUDIT	12,099.00	12,099.00
16510	5/31/2021	Linda's Printing Place 96282	FIRE-PATIENT CARE REPORT	297.93	297.93
16511	5/31/2021	Linde Canada Inc. 63625767	PW-SHOP SUPPLIES	68.46	68.46
16512	5/31/2021	MuniCode Services Ltd. 52035...	BUILDING INSPECTIONS	2,352.29	2,352.29
16513	5/31/2021	Nor-Tec Linen Services RE-886121/88612	OFFICE/POLICE/ARENA MATS	109.10	109.10
16514	5/31/2021	Nordic Industries 98966	DOG PARK FENCE REPAIR	437.95	437.95
16515	5/31/2021	Pete's Electric 2264	FIRE HALL ELECTRIC REPAIRS	305.25	305.25
16516	5/31/2021	Petty Cash 203	PETTY CASH	467.63	467.63

Report Date  
5/28/2021 10:55 AM

Dalmeny  
**Accounts for Approval**  
As of 5/28/2021  
Batch: 2021-00028

Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
16517	5/31/2021	Pitney Works 97	OFFICE POSTAGE	630.00	630.00
16518	5/31/2021	R.M. of Corman Park 29811	TOWN PEST CONTROL	268.00	268.00
16519	5/31/2021	RA Auto Repair LTD 38185	POLICE TAHOE OIL CHANGE	138.97	138.97
16520	5/31/2021	Redhead Equipment Ltd. P82125	MACK TRUCK PARTS	257.92	257.92
16521	5/31/2021	Reed Security 1527731	SECURITY CAMERAS	552.78	552.78
16522	5/31/2021	Robertson Implements P12866/P12462	TRACTOR CABLE/FIRE OIL	201.02	201.02
16523	5/31/2021	Robertson Stromberg 632329	OFFICE LEGAL	388.50	388.50
16524	5/31/2021	Rocky Mountain Phoenix 1290093	FIRE-UNIFORMS	64.38	64.38
16525	5/31/2021	Sask Research Council 542/755/263/239	WATER LAB TESTING	110.24	110.24
16526	5/31/2021	Sask Water SW071664	BULK WATER	37,616.54	37,616.54
16527	5/31/2021	Saskatoon CO-OP 778	POLICE/FIRE FUEL	1,645.31	1,645.31
16528	5/31/2021	SaskEnergy Corp. 238	SASKPOWER/ENERGY PMT	15,302.10	15,302.10
16529	5/31/2021	SaskTel CMR 381	SASKTEL PMT	1,741.82	1,741.82
16530	5/31/2021	Steel-Craft Door 488460	ARENA-ROLLING STEEL DOOR REPAI	542.73	542.73
16531	5/31/2021	Success Office Systems INV314012	OFFICE-COPIER USEAGE	929.20	929.20
16532	5/31/2021	Surge Ahead Electrical 419	SOUTH POND-CABLE FOR IRRIGATIO	368.19	368.19
16533	5/31/2021	SVP Envoyer paiement a 7886/376/3087	WATER METER PARTS	152.72	152.72
16534	5/31/2021	The Rent-It-Store 194234	PW-TREE PRUNER	532.75	532.75
16535	5/31/2021	The Wireless Age 372149-92	FIRE-RADIO PARTS	61.05	61.05
16536	5/31/2021	Trans-Care Rescue 21433	PW-CONFINED SPACE TRAINING	787.50	787.50
16537	5/31/2021	U.M.A.A.S. 46	2021 CONVENTION FEE	178.50	178.50
16538	5/31/2021	Valon Technologies Inc			

Report Date  
5/28/2021 10:55 AM

Dalmeny  
**Accounts for Approval**  
As of 5/28/2021  
Batch: 2021-00028

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		3484	FIRE-FIREHALL SOFTWARE	630.00	630.00
16539	5/31/2021	Zak's Home Hardware 12554/K12704	PW-SHOP SUPPLIES	93.66	93.66
				Total for AP:	253,523.93

Certified Correct This May 28, 2021

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator



## Transaction Details

Originator ID: 2288945575    Originator Name: Town of Dalmeny    Currency: CAD

Total Debits for the File: 0    Total Credits for the File: \$22,862.98    File Creation Number: 0391

Total Debit Record Count: 0    Total Credit Record Count: 19    File Date: 2021-May-17 13:00

Payor/Payee Name	Account	Inst.	Trans Type	Rec Type	Amount
Anderson, Scott					1,446.00
Berrecloth, Colleen					456.76
Derksen, Crystal					260.49
Dorner, Tyler					1,389.90
Dyck, Bradley					1,571.40
Elder, Rick					1,411.99
Furl, Bonnie					289.62
Halcro, Mathew					1,340.90
Hollingshead, Jaysor					1,438.22
Honeker, Sheila					254.26
Janzen, Kelly					1,321.06
Johnson, Jeffrey					1,668.52
Klein, Marllys					827.47
Rowe, Scott					1,990.61
Splawinski, Scott					1,525.65
Trayhorne, Laurelea					583.76
Van Meter, Christine					1,582.51
Weninger, Jim					2,466.85
Wilson, Cary					1,037.01

22,862.98

May 17, 2021

Our File: C.S. 305-02 Per

Your File: RSD0003198

Jim Weninger  
Box 400  
Dalmeny, SK S0K 1E0

**RE: Roadside Development Permit Adjacent to Highway No. 305 SW 1/4 11-39-06-W3M**

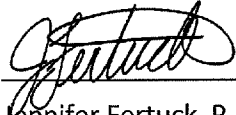
Permission is granted to construct a community sign adjacent to Provincial Highway No. 305 in **SW 1/4 11-39-06-W3M**. This permit is issued subject to the following conditions:

1. The development must be at least 20 m from centreline of Highway No. 305;
2. The Ministry assumes no responsibility for the diminution in property value, resulting to the remaining property, due to proximity to buildings and loss of utility to the remainder, except in such instances where right-of-way expansion for future highway widening is extended beyond the distance indicated in point 1(a).
3. The applicant will be responsible for any alteration of utilities required as a result of this development.
4. This development must commence within one (1) calendar year from the date of issue of this permit. If the development does not begin within this time period, application must be made for a new permit.
5. This permit does not eliminate the need to comply with the requirements of any other Government Ministry or authority concerned, or with local building and zoning bylaws. This permit does not constitute approval of any subdivision plan. If an approach is required to access this development from the highway a permit is required. You may obtain an application form for permission to construct an approach from the Ministry contact person shown below.

Jim Weninger  
Page 2  
May 17, 2021

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Authorized,



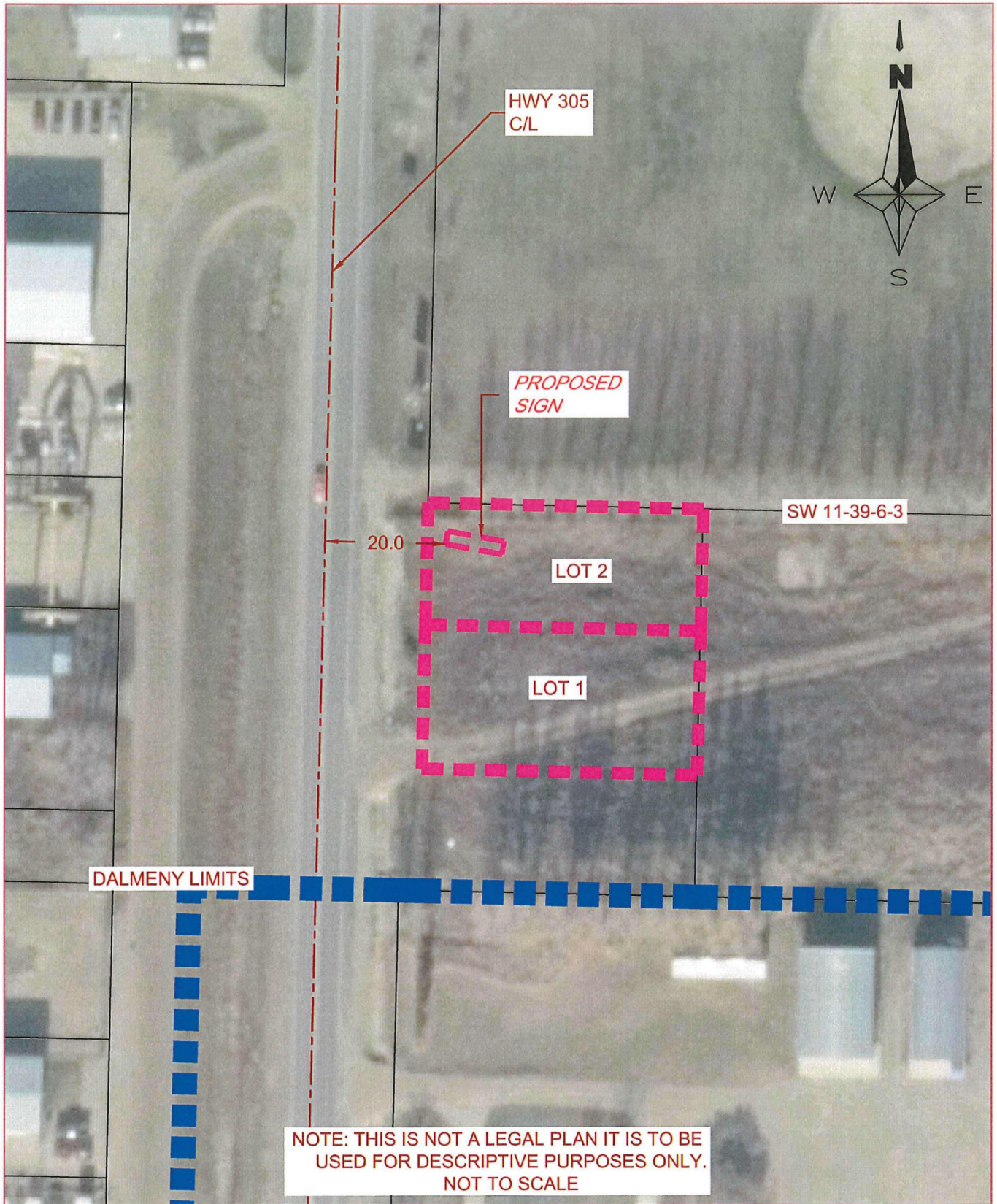
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Jennifer Fertuck, P. Eng.  
Director, Traffic Engineering and Development  
Central Region

cc: Wayne Brown, Assistant District Operations Manager, Saskatoon  
Laurence Knackstedt, Supervisor of Operations, Saskatoon

**Ministry Contact:** Andrew Nicholls





## PROPOSED ROADSIDE DEVELOPMENT

HWY 305  
SW 1/4 11-39-06-W3M  
km 8.6 RT

DRAWN BY	A NICHOLLS	DATE	21/05/07	CS	305-02	TAB NO	A4-ROADSIDE
DESIGNED BY		DATE		CONTRACT		SHEET	1 OF 1





## CATTERALL & WRIGHT | CONSULTING ENGINEERS

1221 – 8th STREET EAST | SASKATOON, SK S7H 0S5

TEL: (306) 343-7280 | www.cwce.ca | FAX: (306) 956-3199

*Ready for  
Council  
June 11/21*

### WARRANTY REVIEW REPORT

OWNER: Town of Dalmeny

CONTRACTOR: Ruszkowski Enterprises Ltd.

PROJECT NAME: Industrial Park – Phase 1 Road Construction

PROJECT CODE: 071.089

DATE OF REVIEW: June 4, 2021

PRESENT FOR REVIEW

Tanner Jackson, Catterall & Wright

Jim Weninger, Town of Dalmeny

Jeff Johnson, Town of Dalmeny

WARRANTY WORK  
REQUIRED

The following items were found to be deficient and will require repair under the project warranty:

#### Asphalt:

1. Irregular asphalt cracking along the lip of gutter at the corner of 3<sup>rd</sup> Street and 3<sup>rd</sup> Avenue South. Refer to Figures 1 through 5 for reference.
  - a. **Remediation required:** Contractor to saw cut and remove a minimum width of 200mm of asphalt, or enough asphalt to removal any cracking from the asphalt surface, whichever is greater. Rework and recompact granular base surface, apply prime coat, and patch the asphalt with a City of Saskatoon Type 2 Asphalt mix. Elevations of asphalt patch must match the existing elevations found in the field. Note that the patching shall be left approximately 10mm below the lip of gutter in a similar fashion to the existing conditions on site.
  - b. Contractor shall notify Catterall & Wright a minimum of 2 working days in advance of completing any repair work.

The warranty expiry for this project is June 28, 2021. The Contractor is still responsible to remediate any issues that may arise due to the works completed as a part of this contract prior to the warranty expiry date.

If anyone has any questions or concerns, please do not hesitate to contact our office.



## CATTERALL & WRIGHT | CONSULTING ENGINEERS

1221 – 8th STREET EAST | SASKATOON, SK S7H 0S5

TEL: (306) 343-7280 | [www.cwce.ca](http://www.cwce.ca) | FAX: (306) 956-3199

Sincerely,

**CATTERALL & WRIGHT**

Per:

Tanner Jackson, P. Eng.

Date: June 8, 2021

**Distribution list via email:**

Jim Weninger, Town of Dalmeny; [jweninger@dalmeny.ca](mailto:jweninger@dalmeny.ca)

Adam Ruszkowski, Ruszkowski Enterprises Ltd.; [adam@ruszkowski-ent.com](mailto:adam@ruszkowski-ent.com)

Carleen Bartel, Catterall & Wright; [c.bartel@cwce.ca](mailto:c.bartel@cwce.ca)

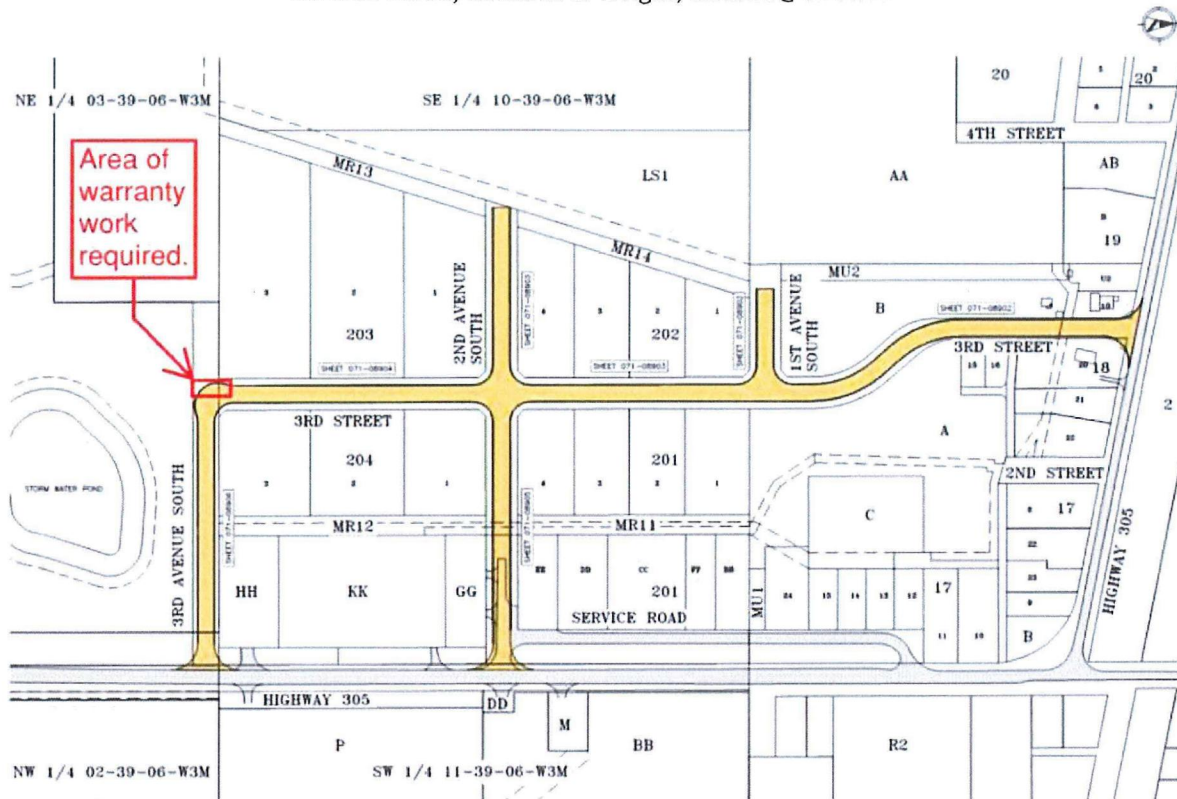


Figure 1: Area of Warranty Work





## CATTERALL & WRIGHT | CONSULTING ENGINEERS

1221 – 8th STREET EAST | SASKATOON, SK S7H 0S5

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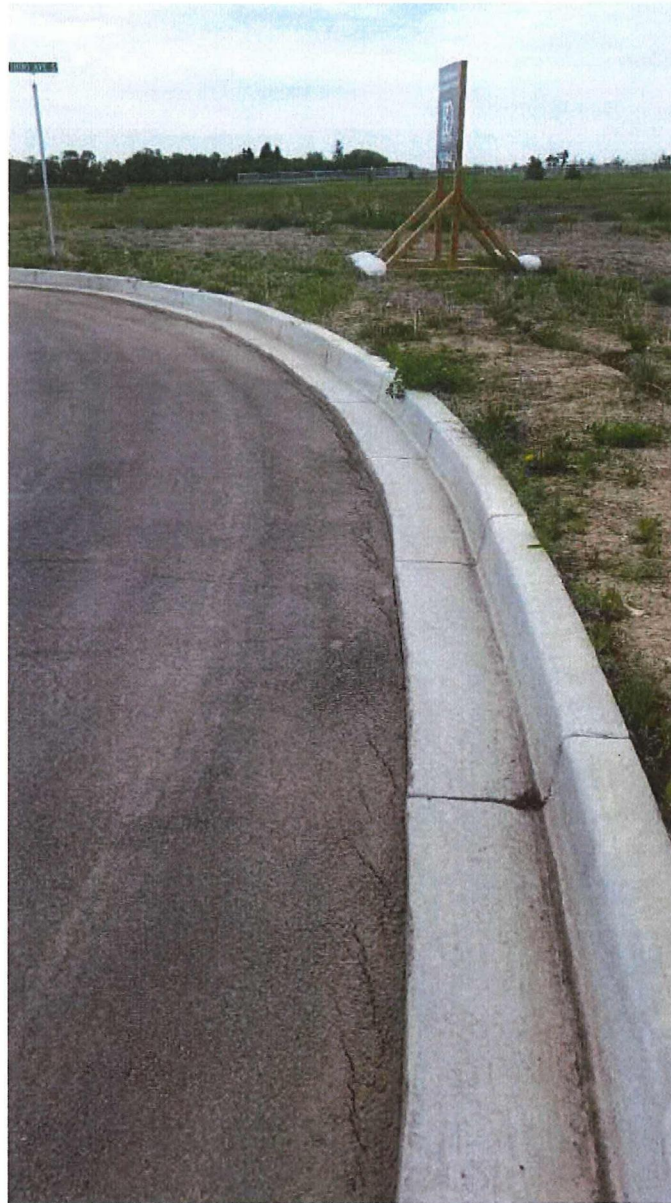


Figure 2



## CATTERALL & WRIGHT | CONSULTING ENGINEERS

1221 – 8th STREET EAST | SASKATOON, SK S7H 0S5

TEL: (306) 343-7280 | [www.cwce.ca](http://www.cwce.ca) | FAX: (306) 956-3199

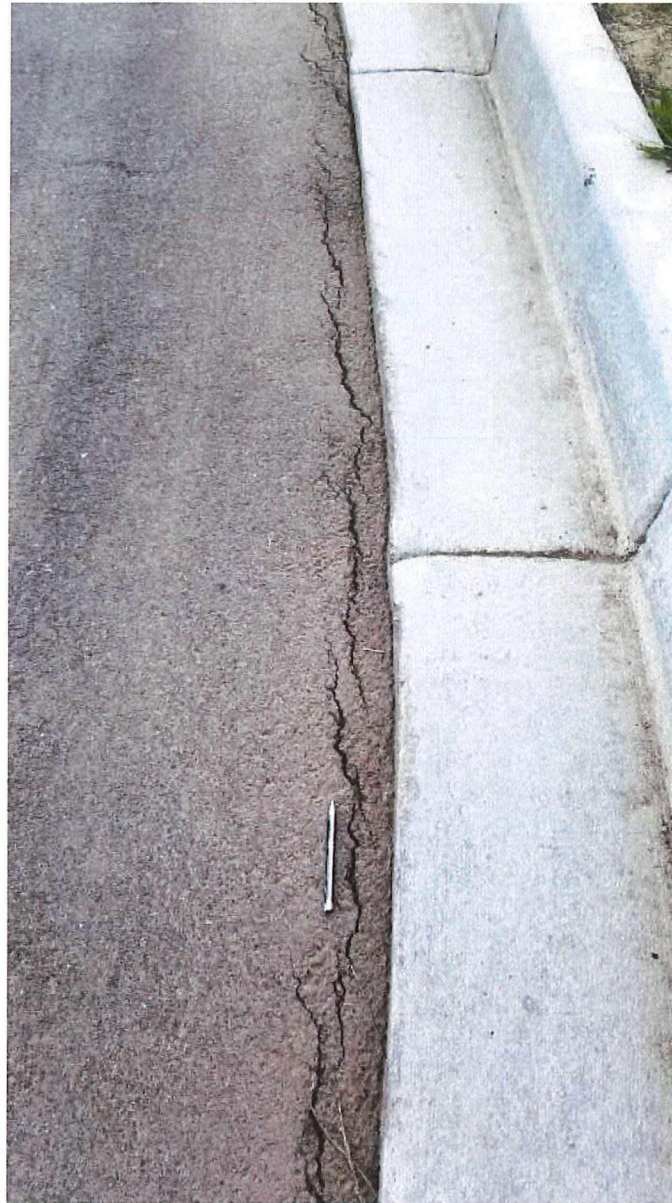


Figure 3





## CATTERALL & WRIGHT | CONSULTING ENGINEERS

1221 – 8th STREET EAST | SASKATOON, SK S7H 0S5

TEL: (306) 343-7280 | [www.cwce.ca](http://www.cwce.ca) | FAX: (306) 956-3199

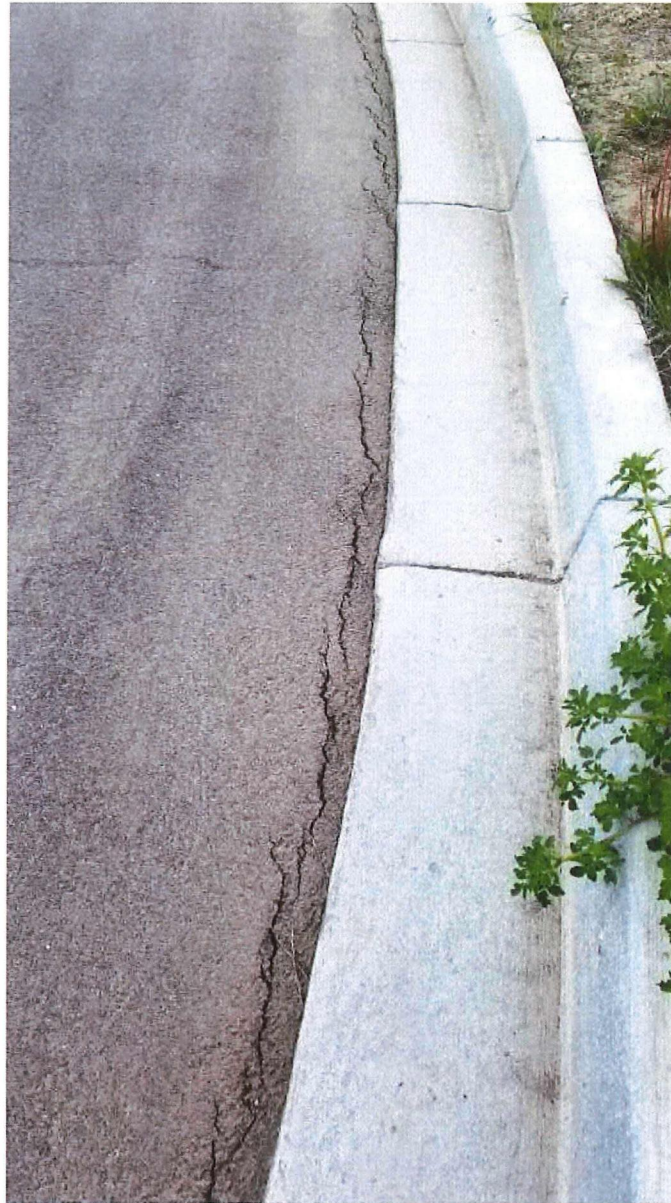


Figure 4



**CATTERALL & WRIGHT | CONSULTING ENGINEERS**

1221 – 8th STREET EAST | SASKATOON, SK S7H 0S5

TEL: (306) 343-7280 | [www.cwce.ca](http://www.cwce.ca) | FAX: (306) 956-3199



Figure 5

Report Date  
6/10/2021 1:40 PM

Dalmeny  
*Proposed* Accounts for Approval  
As of 6/10/2021  
Batch: 2021-00030 to 2021-00032

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: AP - AP-GENERAL OPER</b>					
Computer Cheques:					
16540	5/31/2021	AMSC Insurance Services Ltd 79	GROUP INSURANCE JUNE	7,702.36	7,702.36
16541	5/31/2021	M.E.P.P. 220	MAY MEPP PAYMENT	17,936.40	17,936.40
16542	5/31/2021	Minister of Finance 41	MAY SCHOOL TAXES	18,557.53	18,557.53
16543	6/14/2021	Void during printing			
16544	6/14/2021	Void during printing			
16545	6/14/2021	Anderson Pump House Ltd IN522668	CALIBRATION KIT	526.67	526.67
16546	6/14/2021	Canadian National Railways 91578454	SIGNAL MAINTENANCE	296.00	296.00
16547	6/14/2021	Early's Farm and Garden Centre 770586	SOCCER FIELD SEED	595.35	595.35
16548	6/14/2021	First Filter Service 255354	AIR COMPRESSOR FILTER	109.89	109.89
16549	6/14/2021	Innovative Creations 783	FIRE HALL ROOF LEAK REPAIR	793.65	793.65
16550	6/14/2021	Loraas Disposal Services 139	GARBAGE/COMPOST PICKUP	16,171.59	16,171.59
16551	6/14/2021	Mini Tune Lawn & Landscape 161429	HUSTLER 104-FILTER/SPARK PLUG	18.84	18.84
16552	6/14/2021	Minister of Finance 3	JEFF-PESTICIDE LICENCE	100.00	100.00
16553	6/14/2021	MuniCode Services Ltd. 52159...	BUILDING INSPECTIONS	7,695.74	7,695.74
16554	6/14/2021	Nor-Tec Linen Services RI-886285	OFFICE/POLICE/ARENA MATS	91.34	91.34
16555	6/14/2021	Princess Auto 3272648/3242936	OILER PARTS/SHOP SUPPLIES	109.20	109.20
16556	6/14/2021	Reed Security 1529315	SECURITY CAMERAS	529.47	529.47
16557	6/14/2021	Roto Rooter 7935	SEWER LINE- 133 5TH	267.29	267.29
16558	6/14/2021	Sask Research Council 1213434/1213597	WATER LAB TESTING	55.12	55.12
16559	6/14/2021	Saskatoon CO-OP 840-1	POLICE/FIRE/PW FUEL	2,197.87	2,197.87
16560	6/14/2021	SaskTel CMR 382	SASKTEL PMT	2,096.24	2,096.24



Report Date  
6/10/2021 1:40 PM

*Proposed*

Dalmeny  
**Accounts for Approval**  
As of 6/10/2021  
Batch: 2021-00030 to 2021-00032

Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
16561	6/14/2021	Sea Hawk Specialized 4579	FIRE-E21 INTAKE SCREEN	69.71	69.71
16562	6/14/2021	SVP Envoyer paiement a 6592388	WATER METER PARTS	55.50	55.50
16563	6/14/2021	Thurston Engineering Services 2021-129	TOWN SHOP NECB COMPLIANCE	3,465.00	3,465.00
16564	6/14/2021	Tom Moody 41	FIRE-TRUCK 24 PARTS	50.66	50.66
16565	6/14/2021	Trans-Care Rescue 21557	FIRE-AIR REFILLS	106.56	106.56
16566	6/14/2021	Virtue Construction Ltd 12-2062	CONTRACTED STREET SWEEPING	7,647.00	7,647.00
16567	6/14/2021	Zak's Home Hardware 12833/13183	JJ REPAIRS/SHOP SUPPLIES	43.98	43.98
				Total for AP:	87,288.96

Certified Correct This June 10, 2021

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

## Payor/Payee's List Ready for Manual Release

Page 1 of 1

[Back to Manual Release](#)

Payor/Payee Name	Ac Type	Amount
<a href="#">Anderson, Scott</a>	C	1769.52
<a href="#">Dorner, Tyler</a>	C	1523.40
<a href="#">Dyck, Bradley</a>	C	1596.66
<a href="#">Elder, Rick</a>	C	1261.29
<a href="#">Furi, Bonnie</a>	C	366.02
<a href="#">Halcro, Mathew</a>	C	1471.56
<a href="#">Hollingshead, Jayson</a>	C	1834.21
<a href="#">Honeker, Sheila</a>	C	241.08
<a href="#">Janzen, Kelly</a>	C	1454.58
<a href="#">Johnson, Jeffrey</a>	C	2075.94
<a href="#">Klein, Marlys</a>	C	941.35
<a href="#">Rowe, Scott</a>	C	2143.23
<a href="#">Splawinski, Scott</a>	C	1660.82
<a href="#">Trayhorne, Laurelea</a>	C	751.38
<a href="#">Van Meter, Christine</a>	C	1723.72
<a href="#">Weninger, Jim</a>	C	2640.79
<a href="#">Wilson, Cary</a>	C	1015.03

24,470.58

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# Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Rec type	Amount
<u>Anderson, Alicia</u>	C	252.50
<u>Boisvert, Lacy</u>	C	301.18
<u>Bradley, Matt</u>	C	311.18
<u>Bueckert, Greg</u>	C	311.18
<u>Desnoyers, Eric</u>	C	311.18
<u>Hueser, Wilbur</u>	C	252.50
<u>Kroeker, Jonathan</u>	C	693.27
<u>Slack, Edward</u>	C	311.18
<u>Zoller, Anna-Marie</u>	C	311.18

3,055.35

May Outstanding Municipal and School Property Taxes, along with Frontage Taxes

2021 tipps        \$67,424.62/month  
 2020 TIPPS       \$60,523.30/month  
 2019 TIPPS       \$55,085.09/month  
 2018 TIPPS       \$49,612.37/month

2021	Current	Arrears	Total
Municipal	\$ (252,459.08)	\$ 172,252.33	\$ (80,206.75)
School	\$ (99,059.04)	\$ 29,654.64	\$ (69,404.40)
Frontage	\$ (219.50)		\$ (219.50)
Totals	\$ (351,737.62)	\$ 201,906.97	\$ (149,830.65)

2020	Current	Arrears	Total
Municipal	\$ (233,681.82)	\$ 259,161.67	\$ 25,479.85
School	\$ (91,990.99)	\$ 55,050.64	\$ (36,940.35)
Frontage	\$ (177.40)		\$ (177.40)
Totals	\$ (325,850.21)	\$ 314,212.31	\$ (11,637.90)

2019	Current	Arrears	Total
Municipal	\$ (198,439.54)	\$ 172,154.98	\$ (26,284.56)
School	\$ (81,093.58)	\$ 38,511.28	\$ (42,582.30)
Frontage	\$ (284.06)		
Totals	\$ (279,817.18)	\$ 210,666.26	\$ (69,150.92)

2018	Current	Arrears	Total
Municipal	\$ (211,172.05)	\$ 160,410.41	\$ (50,761.64)
School	\$ (76,781.31)	\$ 37,890.99	\$ (38,890.32)
Frontage			
Totals	\$ (287,953.36)	\$ 198,301.40	\$ (89,651.96)

2017	Current	Arrears	Total
Municipal	(179,584.26)	186,709.18	7,124.92
School	(69,425.25)	52,298.61	(17,126.64)
Frontage			
Totals	(249,009.51)	239,007.79	(10,001.72)

2016	Current	Arrears	Total
Municipal	(163,095.54)	155,607.40	(7,488.14)
School	(62,525.45)	44,525.26	(18,000.19)
Frontage			
Totals	(225,620.99)	200,132.66	(25,488.33)

June 7, 2021

SENT VIA: Hand Delivered to All Property Owners on Prairie Place

Re: **Road Reconstruction Project 2020**  
**Prairie Place from Ross Avenue to the North End of Prairie Place**

Further to the notice that was presented to you on August 28, 2020 and November 3, 2020, I will try and bring you up to date on what has happened and what will be happening going forward.

- The contractor will start removing the base commencing on **Monday, June 14, 2021. All vehicles must be removed from the street, prior to this time.**
- Once the base is completely removed, the contractor **will place the geotextile, known as Combigrid.**
- **Sub-Base gravel will then be placed, along with Base gravel.**
- **Asphalt Pavement will then be completed.**
- **All work should be completed by July 2, 2021, weather permitting.**
- It is the Town's hope that **Prairie Place**, once completed, **will be a superior road** for the foreseeable future.
- Costs pertaining to the **replacement of a water lateral on private property and a sanitary sewer lateral in the Town's right-of-way** were invoiced in 2020.
- **Asphalt pavement costs**, as stated at the start of this project will be **invoiced**, once the asphalt pavement **has been installed.**

**This work** has been **long overdue** and **we apologize** for the **inconvenience** that the **condition of Prairie Place has caused over the years.**

We **appreciate your patience** during this time. If you have any questions or concerns, please call me at the Town Office at 306-254-2133.

Jim Weninger  
Chief Administrative Officer



**CAO REPORT**  
**June 14, 2021**

**1. Report of Reserves and Surplus Accounts at December 31, 2020:**

Please find attached a Report of Reserves and Surplus Accounts at December 31, 2020. The change from 2019 to 2020 saw an increase of \$286,595.49

**2. Water Pumphouse and Reservoirs Upgrade:**

Erickson Contracting & Management Ltd. have fenced the area around the Water Pumphouse and Reservoirs and will begin work on Monday, June 14, 2021. The tree line on Fourth Street South and Second Avenue South has been pruned and noticeable stumps have been removed. This area is now ready for placement of the SaskEnergy natural gas main to the Water Pumphouse.

**3. Occupational Health and Safety Committee Appointment:**

In addition to the staff already appointed to the Occupational Health and Safety Committee, I would appreciate appointing Recreation Manager Mat Halcro to this Committee.

**4. Traffic Calming Area:**

Just before the Town moves ahead with adjusting the Traffic Calming Area on Loepky Avenue, I would appreciate Council considering the following two options.

- Sign in the middle of the street with a diamond shape perimeter of vehicle stop barricades around the sign. Approximate total area, 1.2 metres by 2.4 metres.
- Staggered speed bumps to allow low riding vehicles to go around the speed bump. This would put a vehicle in the opposite lane for a brief period, which may not make it viable.

**5. 2021-2022 Municipal Revenue Sharing:**

The Ministry of Government Relations will begin payment of the Municipal Revenue Sharing amount on June 15, 2021 and be paid in eight payments, the last one being December 31, 2021. The total amount of Revenue Sharing for 2021 is \$411,689.00.

**6. 2021 Property Taxes:**

Property taxes were printed on Thursday, June 10, 2021 and were mailed on Friday, June 11, 2021. Due to the physical reassessment and the assessment rollover there is a wide range of increases and decreases in property tax.

**7. Urban Municipal Administrators' Association Annual Convention:**

Thank you for allowing me to attend the Urban Municipal Administrators' Association (UMAA) Annual Convention virtually on June 9 and June 10, 2021.

Jim Weninger, Chief Administrative Officer

TOWN OF DALMENY  
REPORT TO TOWN COUNCIL

FROM: Chief Administrative Officer, Jim Weninger

Date: June 14, 2021

TOPIC: Status of Reserves and Surplus Accounts at December 31, 2020

RESERVE/SURPLUS ACCOUNT	DEC. 31, 2020	DEC. 31, 2019	DEC. 31, 2018	DEC. 31, 2017	DEC. 31, 2016	DEC. 31, 2015	DEC. 31, 2014	DEC. 31, 2013
<u>Accumulated Surplus</u>								
Current Year Surplus	1,629,864.87	1,340,445.31	2,000,623.42	3,043,180.37	860,925.74	915,913.06	857,388.07	1,522,086.21
Accumulated Surplus	<u>22,068,002.25</u>	<u>20,727,556.94</u>	<u>18,726,933.52</u>	<u>15,683,753.15</u>	<u>14,822,827.41</u>	<u>13,906,914.35</u>	<u>13,049,526.28</u>	<u>11,527,440.07</u>
Subtotal:	23,697,867.12	22,068,002.25	20,727,556.94	18,726,933.52	15,683,753.15	14,822,827.41	13,906,914.35	13,049,526.28
<u>Unappropriated Surplus</u>								
Current Year	179,218.11	151,120.73	52,140.65	-180,905.50	-449,304.14	-586,114.63	81,550.98	156,577.11
Accumulated	<u>1,353,612.16</u>	<u>1,202,491.43</u>	<u>1,150,350.78</u>	<u>1,331,256.28</u>	<u>1,780,560.42</u>	<u>2,366,675.05</u>	<u>2,285,124.07</u>	<u>2,128,546.96</u>
Subtotal:	1,532,830.27	1,353,612.16	1,202,491.43	1,150,350.78	1,331,256.28	1,780,560.42	2,366,675.05	2,285,124.07
<u>Public Reserves</u>								
Unspecified Reserves	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	240,198.49	240,198.49
Handivan Fund	0.00	0.00	1,498.00	1,498.00	1,498.00	1,498.00	1,498.00	1,498.00
Dedicated Lands	<u>35,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>	<u>34,905.70</u>	<u>34,905.70</u>
Subtotal:	94,841.26	94,841.26	96,339.26	96,339.26	96,339.26	96,339.26	276,602.19	276,602.19
<u>Utility Reserve</u>								
W/S Infrastructure	<u>922,075.81</u>	<u>790,443.81</u>	<u>790,443.81</u>	<u>960,462.20</u>	<u>960,462.20</u>	<u>960,462.20</u>	<u>155,773.78</u>	<u>59,270.38</u>
Subtotal:	922,075.81	790,443.81	790,443.81	960,462.20	960,462.20	960,462.20	155,773.78	59,270.38
<u>Fleet Reserve</u>								
Vehicle Replacement Reserve	<u>58,355.01</u>	<u>78,698.08</u>	<u>168,039.13</u>	<u>209,382.48</u>	<u>220,172.42</u>	<u>200,962.36</u>		
Subtotal:	58,355.01	78,698.08	168,039.13	209,382.48	220,172.42	200,962.36	0.00	0.00
<u>Other Reserves</u>								
Offsite Development Fees	634,905.66	612,770.61	593,944.91	569,938.55	521,925.52	496,470.06	460,911.62	401,966.53
Road Maintenance Reserve	91,051.18	185,859.12	301,567.78	221,706.67	240,000.00	180,000.00		
Fire Department	0.00	13,764.27	61,414.59				-3,145.20	-3,145.20
Municipal Police Services							34,043.12	34,043.12
Garbage Truck							38,585.00	38,585.00
Recreation & Culture - General	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00
Ball	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39
East Retention Pond	390,815.35	291,786.84	250,161.45	175,609.88	99,056.40			
Spray and Play	131,477.03	97,608.94	33,767.70	7,613.07				
Town Shop	<u>135,574.57</u>	<u>6,727.45</u>						
Subtotal:	1,417,873.18	1,242,566.62	1,274,905.82	1,008,917.56	895,031.31	710,519.45	564,443.93	505,498.84
Appropriated (Funded) Reserves	2,493,145.26	2,206,549.77	2,329,728.02	2,275,101.50	2,172,005.19	1,968,283.27	996,819.90	841,371.41
Change in Amount Compared to Previous Year	286,595.49	-123,178.25	54,626.52	103,096.31	203,721.92	971,463.37	155,448.49	

REPORT TO TOWN COUNCIL  
Re: Reserves and Surplus Accounts  
Date: May 31, 2021

RESERVE/SURPLUS ACCOUNT	DEC. 31, 2020	DEC. 31, 2019	DEC. 31, 2018	DEC. 31, 2017	DEC. 31, 2016	DEC. 31, 2015
<b>ACCUMULATED SURPLUS:</b>						
Beginning Balance January 1, 2020	22,068,002.25	20,727,556.94	18,726,933.52	15,683,753.15	14,822,827.41	13,905,914.35
Plus: 2020 General Operating Surplus:	1,629,864.87	1,340,445.31	2,000,623.42	3,043,180.37	860,925.74	915,913.06
	<u>23,697,867.12</u>	<u>22,068,002.25</u>	<u>20,727,556.94</u>	<u>18,726,933.52</u>	<u>15,683,753.15</u>	<u>14,822,827.41</u>
<b>UNAPPROPRIATED SURPLUS:</b>						
Beginning Balance January 1, 2020	1,353,612.16	1,202,491.43	1,150,350.78	1,331,256.28	1,780,560.42	2,366,675.05
Plus: 2020 General Operating Surplus/Deficit:	179,218.11	151,120.73	52,140.65	-180,905.50	-449,304.14	-586,114.63
	<u>1,532,830.27</u>	<u>1,353,612.16</u>	<u>1,202,491.43</u>	<u>1,150,350.78</u>	<u>1,331,256.28</u>	<u>1,780,560.42</u>
<b>UNSPECIFIED RESERVES:</b>						
Beginning Balance January 1, 2020	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	240,198.49
Transfers from Reserve	0.00	0.00	0.00	0.00	0.00	-180,517.08
Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
	<u>59,681.41</u>	<u>59,681.41</u>	<u>59,681.41</u>	<u>59,681.41</u>	<u>59,681.41</u>	<u>59,681.41</u>
<b>HANDIVAN FUND:</b>						
Beginning Balance January 1, 2020	0.00	1,498.00				
Transferred to Para-Transit Bus Purchase in 2019	0.00	-1,498.00				
	<u>0.00</u>	<u>0.00</u>	<u>1,498.00</u>	<u>1,498.00</u>	<u>1,498.00</u>	<u>1,498.00</u>
<b>DEDICATED LANDS:</b>						
Beginning Balance January 1, 2018	35,159.85	35,159.85	35,159.85	35,159.85	35,159.85	34,905.70
Plus:			0.00	0.00	0.00	254.15
	<u>35,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>
<b>W/S INFRASTRUCTURE:</b>						
Beginning Balance January 1, 2020	790,443.81	790,443.81	960,462.20	960,462.20	960,462.20	155,773.78
Transfer from Operating Fund Surplus			-183,193.45	0.00	0.00	708,014.82
Transfer to Reserves: Revenues over Expenditures	0.00	0.00	0.00	0.00	0.00	96,673.60
Transfer to Reserves: MEEP	11,978.00					
Transfer to Reserves: MEEP	119,654.00					
Plus: Utility Fund Surplus	0.00	0.00	13,175.06	0.00	0.00	0.00
	<u>922,075.81</u>	<u>790,443.81</u>	<u>790,443.81</u>	<u>960,462.20</u>	<u>960,462.20</u>	<u>960,462.20</u>
<b>VEHICLE REPLACEMENT RESERVE:</b>						
Beginning Balance January 1, 2020	78,698.08	168,039.13	209,382.48	220,172.42	200,962.36	0.00
Transfer from Operating Fund	30,000.00	0.00	0.00	0.00	30,000.00	
Transfer from Unspecified Reserves	0.00	0.00	0.00	0.00	0.00	180,517.08
Transfer from Police Reserve	0.00	0.00	0.00	0.00	0.00	34,043.12
Transfer from Fire Department Reserve	0.00	0.00	0.00	0.00	0.00	-3,145.20
Transfer from Gargage Truck Reserve	0.00	0.00	0.00	0.00	0.00	38,585.00
Repayment for Police Vehicle	9,807.56	9,807.52	9,807.52	9,807.52	9,807.52	
Repayment for Mack Truck	41,194.92	41,194.92	41,194.92	20,597.46		
Repayment for Oiler	424.00	424.00				
Repayment for Air Compressor	1,595.37	1,595.37				
Repayment for Hotsy	2,161.34	2,161.34				
Repayment for Mower	6,049.46	6,049.46				
Repayment for Para-Transit Bus	7,320.83					
SUV Police	14,554.91					
Less: Purchase Advances:	-133,451.46	-150,573.66	-92,345.79	-41,194.92	-20,597.46	-49,037.64
Cash amount December 31, 2020:	58,355.01	78,698.08	168,039.13	209,382.48	220,172.42	200,962.36
Plus: Internal loan outstanding - Police Vehicle	0.00	9,807.56	19,615.08	29,422.60	39,230.12	49,037.64
Plus: Internal loan outstanding - Mack Truck	20,597.46	41,194.92	41,194.92	41,194.92	20,597.46	
Plus: Internal loan outstanding - Oiler	1,272.00	1,696.00	2,120.00			
Plus: Internal loan outstanding - Air Compressor	4,786.13	6,381.50	7,976.87			
Plus: Internal loan outstanding - Hotsy	6,484.02	8,645.36	10,806.70			
Plus: Internal loan outstanding - Mower 104"	18,148.38	24,197.84	30,247.30			
Plus: Internal Loan Outstanding - Para-Transit Bus	29,283.35	36,604.18				
Plus: Internal Loan Outstanding - Police SUV	58,219.65	72,774.56				
Plus Internal Loan Outstanding - GMC Sierra Unit #1	44,139.16					
Plus Internal Loan Outstanding - GMC Sierra Unit #2	45,553.84					
Plus: Internal loan outstanding - Mower 72"	18,391.00					
Plus: Internal loan outstanding - Road Boss	4,770.00					
TOTAL: Vehicle Replacement Reserve:	<u>310,000.00</u>	<u>280,000.00</u>	<u>280,000.00</u>	<u>280,000.00</u>	<u>280,000.00</u>	<u>250,000.00</u>
<b>OFFSITE DEVELOPMENT FEES:</b>						
Beginning Balance January 1, 2020	612,770.61	593,944.91	569,938.55	521,925.52	496,470.06	460,911.62
Transfer to Reserves: Offsite Development Fees	22,135.05	18,825.70	24,006.36	48,013.03	25,455.46	35,558.44
	<u>634,905.66</u>	<u>612,770.61</u>	<u>593,944.91</u>	<u>569,938.55</u>	<u>521,925.52</u>	<u>496,470.06</u>
<b>ROAD MAINTENANCE RESERVES:</b>						
Beginning Balance January 1, 2020	185,859.12	301,567.78	221,706.67	240,000.00	180,000.00	0.00
Transfer from Operating Fund Surplus	0.00	0.00	0.00	0.00	0.00	120,000.00
Asphalt Pavement - Town's - Wakefield		-215,708.66	-20,138.89	-118,293.33		
Asphalt Pavement - Town's - Prairie St/Prairie Pl/Ross	-274,807.94					
Transfer to Reserves: 2020 Allocation	180,000.00	100,000.00	100,000.00	100,000.00	60,000.00	60,000.00
	<u>91,051.18</u>	<u>185,859.12</u>	<u>301,567.78</u>	<u>221,706.67</u>	<u>240,000.00</u>	<u>180,000.00</u>
<b>FIRE RESCUE DEPARTMENT RESERVES - TOWN</b>						
Beginning Balance January 1, 2020	13,764.27	61,414.59	0.00			
Transfer to Reserves: Revenues over Expenditures	59,899.95	63,072.17	61,414.59			
Transfer from Reserves: Pumper/Tender Apparatus	-73,664.22	-110,722.49				
	<u>0.00</u>	<u>13,764.27</u>	<u>61,414.59</u>			
<b>RECREATION &amp; CULTURE - GENERAL RESERVE:</b>						
No Change	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00
<b>BALL RESERVE:</b>						
No Change	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39

REPORT TO TOWN COUNCIL  
Re: Reserves and Surplus Accounts  
Date: May 31, 2021

RESERVE/SURPLUS ACCOUNT	DEC. 31, 2020	DEC. 31, 2019	DEC. 31, 2018	DEC. 31, 2017	DEC. 31, 2016	DEC. 31, 2015
<b>EAST RETENTION POND RESERVE:</b>						
Beginning Balance January 1, 2020	291,786.84	250,161.45	175,609.88	99,056.40	0.00	
Transfer to Reserves: 2020 Federal Gas Tax	161,601.00	215,386.80	103,992.20	103,481.60	99,056.40	
Work Completed in 2019 at the South Industrial Park		-149,705.52				
Work Completed in 2020 at the Spray & Play	-45,498.18					
Work Completed at the East Retention Pond	-17,074.31	-24,055.89	-29,440.63	-26,928.12		
	<u>390,815.35</u>	<u>291,786.84</u>	<u>250,161.45</u>	<u>175,609.88</u>	<u>99,056.40</u>	
<b>SPRAY &amp; PLAY RESERVE</b>						
Beginning Balance January 1, 2020	97,608.94	33,767.70	7,813.07	0.00		
Transfer to Reserves: 2020 Surplus	33,868.09	63,841.24	26,154.63	7,613.07		
Less: Construction of Spray Park	0.00					
	<u>131,477.03</u>	<u>97,608.94</u>	<u>33,767.70</u>	<u>7,613.07</u>		
<b>TOWN SHOP/FIRE STORAGE AREA RESERVE</b>						
Beginning Balance January 1, 2020	6,727.45	0.00				
Transfer to Reserves: 2019 Surplus	0.00	6,727.45				
Sale of Public Works Shop to the MHI	157,000.00					
Town Shop Development - Expenses Incurred 2020	-28,152.88					
	<u>135,574.57</u>	<u>6,727.45</u>				

**TOWN OF DALMENY**

**BYLAW NO. 8-2021**

**A BYLAW TO PROVIDE FOR THE MUNICIPALITY TO ENTER INTO A  
PARKING LICENCE AGREEMENT WITH MUNICODE SERVICES LTD.**

The Council of the Town of Dalmeny in the Province of Saskatchewan enacts as follows:

1. The Town of Dalmeny is hereby authorized to enter into an agreement with the MuniCode Services Ltd. for the purpose of entering into an All-Inclusive Building Official Service, as stated within the agreement.
2. The agreement is attached hereto and forms a part of this bylaw, and is identified as "Exhibit A".
3. The Mayor and the Chief Administrative Officer are hereby authorized to sign and execute the agreement described as "Exhibit A".
4. This bylaw shall come into force and take effect when adopted by Council.

\_\_\_\_\_  
Mayor

(S E A L)

\_\_\_\_\_  
Chief Administrative Officer

409 Central St. West  
Box 1570  
WARMAN, SK  
S0K 4S0



Ph: (306) 955-6355  
Fax: (306) 955-6358  
Email: [service@municode.ca](mailto:service@municode.ca)  
Website: [www.municodeservices.com](http://www.municodeservices.com)

## Town of Dalmeny

Description	Cost
*All-Inclusive Building Official Service	\$3.55/\$1000 Value of Construction with a minimum fee of \$100

This fee schedule will have the Plan Exam invoices at 50% upfront and the remaining 50% divided over the number of inspections.

Please note that small projects will still be invoices at 100% at the Plan Examination stage.

Effective: June 7, 2021

