

REGULAR MEETING OF DALMENY TOWN COUNCIL
MONDAY, MAY 9, 2022, 7:00 P.M.
DALMENY TOWN OFFICE – TOWN COUNCIL CHAMBERS

AGENDA:

CALL TO ORDER – 7:00 p.m.

ADOPTION OF AGENDA – additions/deletions

MINUTES OF THE PREVIOUS MEETING

- a. April 25, 2022 Regular Council Meeting

BUSINESS ARISING FROM THE MINUTES:

- a. Saskatchewan Health Authority – Dalmeny Spray Park Recirculating System

ACCOUNTS FOR APPROVAL

- a. Approval of Current Accounts
- b. Approval of Payroll and Council Per Diems

FINANCIALS

- a. Tax Comparisons for the Month of April

CORRESPONDENCE

- a. Composting, Metal Recycling and Household Hazard Waste Collection
- b. Planning Bylaw Amendment Flowchart
- c. Tax Enforcement Flowchart, Excerpt of the Tax Enforcement Act and Tax Enforcement Checklist – Expedited Procedure
- d. Client's Guide to Municipal Property Tax Enforcement
- e.

REPORTS

- a. Chief Administrative Officer's Report

NEW BUSINESS

- a. Access Communication 2022 Summer Barbeque Tour – Friday, July 29
- b. Municipalities Today – Changes to Municipal Property Tax Tool Limit for 2023
- c. Spray Park Hand Prints – Recessed Area of Benches

BYLAWS

- a. Bylaw 8A-2022, a Bylaw to Amend Bylaw No. 2-2016, known as the Zoning Bylaw (First Reading)

QUESTIONS FROM THE PUBLIC

ROUND TABLE DISCUSSION/IN CAMERA

ADJOURN

Next Regular Meeting: May 30, 2022

2022 Regular Council Meetings: May 9,30; June 13,27; July 18; August 8,29;
September 12,26; October 17; November 7,21;
December 5,19

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and
7:00 p.m. on alternate Mondays from council meetings, when required:

Next Dalmeny Police Commission Meeting: May 16, 2022 commencing at 5:00 p.m.

2022 Dalmeny Police Service Meeting Schedule: May 16; June 20; September 19; October 17;
November 21; December 19

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, APRIL 25, 2022
DALMENY TOWN OFFICE

PRESENT: Mayor Jon Kroeker, Councillors Ed Slack, Anna-Marie Zoller, Eric Desnoyers, Matt Bradley, and Lacy Boisvert. Also present was CAO Jim Weninger. Councillor Greg Bueckert was present via video conferencing due to the Covid 19 Pandemic.

ABSENT: None.

CALL TO ORDER

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

ADOPTION OF AGENDA

166/22 – Zoller/Desnoyers – That the agenda for the Regular meeting of Council of the Town of Dalmeny for April 25, 2022 be adopted as presented.

Carried.

MINUTES

167/22 – Bradley/Zoller – That the Minutes of the April 11, 2022 Regular Council meeting be approved as circulated.

Carried.

HIGHWAY 305-02 UPGRADE

168/22 – Slack/Boisvert – That the letter of April 20, 2022 from Executive Director, Network Planning and Development Jonathan Kotylak for the Ministry of Highways regarding the Highway 305-02 upgrade from Dalmeny to Langham be accepted by Council.

Carried.

ACCOUNTS PAYABLE

169/22 – Bradley/Desnoyers – That the accounts as detailed on the attached cheque listing and amounting to \$154,587.68 for the period ending April 21, 2022 and representing cheque numbers 17356 to 17377 be approved by Council.

Carried.

PAYROLL

170/22 – Boisvert/Bradley – That the payroll listing in the amount of \$23,609.78 for the pay period ending April 18, 2022 be approved by Council.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, APRIL 25, 2022
DALMENY TOWN OFFICE

BANK RECONCILIATION AND OPERATING STATEMENT

171/22 – Slack/Bradley – That the Bank Reconciliation and Statement of Operating Revenues and Expenditures be accepted by Council for the period ending March 31, 2022.

Carried.

CORRESPONDENCE

172/22 – Desnoyers/Boisvert – That the following correspondence be filed:

- A. 2022 Unconditional Revenue Sharing
- B. Household Hazardous Waste Collection

Carried.

CAO REPORT

173/22 – Bradley/Zoller – That the Chief Administrative Officer's Report as presented by the Chief Administrative Officer Jim Weninger for April 25, 2022 be accepted by Council.

Carried.

UMAAS CONFERENCE

174/22 – Slack/Desnoyers – That Council grant permission for Chief Administrative Officer Jim Weninger and Office Manager Kelly Janzen to attend the Urban Municipal Administrators' Association of Saskatchewan (UMAAS) Conference at the Travelodge in Saskatoon, SK from Tuesday, June 7 to Friday, June 10, 2022. Expenses to be paid in accordance with Town of Dalmeny Policies and Procedures.

Carried.

Delegate Jim Walters RPP MCIP from Crosby Hanna & Associates arrived at the meeting at 7:24 p.m.

DELEGATION

Town Planner Jim Waters from Crosby Hanna & Associates attended the meeting to discuss with Council the possible location(s) of the Downtown Commercial (C1) District, if it were to expand. Town Planner Jim Walters also indicated that he would provide the Town a quote for the review and update of the Town's Official Community Plan (OCP).

Delegate Jim Walters RPP MCIP from Crosby Hanna & Associates left the meeting at 8:07 p.m. and did not return.

Councillor Anna-Marie Zoller left the meeting at 8:02 p.m.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, APRIL 25, 2022
DALMENY TOWN OFFICE

2022 EDUCATION PROPERTY TAX MILL RATES

175/22 – Boisvert/Slack – That the 2022 Confirmed Education Property Tax Mill Rates be acknowledged by Council.

- ◆ Agricultural Property – 1.42 mills
- ◆ Residential Property – 4.54 mills
- ◆ Commercial/Industrial Property – 6.86 mills
- ◆ Resource (oil and gas, mines and pipeline) Property – 9.88 mills

Carried.

IN-CAMERA

176/22 – Bueckert/Bradley – That Council move into the Committee of the Whole and that the session be “in camera” at 8:18 p.m.

Carried.

Councillor Anna-Marie Zoller returned to the meeting at 8:21 p.m.

RECONVENE

177/22 – Desnoyers/Bueckert - That Council reconvene and report at 8:58 p.m.

Carried.

CHANGE ORDER NO. 7 WATER PUMPHOUSE AND RESERVOIRS

178/22 – Slack/Bradley – That Council accept Contract Change Order No. 7 Change Order as it pertains to providing a 120v Receptacle for the Paddlewheel Flow Meter, fed from the light switch for Fixture C above Pumphouse A Access (A-36) and to Provide Mount on North Wall Adjacent to Meter; and to Provide 24v Power Feed to ABS Magnetic Flow Meter on Fire Truck Fill Line in Pipe Chamber of the new Water Pumphouse at a cost of \$2,045.35, plus applicable taxes and that Engineer-in-Training Kyle McInnis of Catterall & Wright be advised of the same.

Carried.

ADJOURN

179/22 – Desnoyers/Boisvert – That the meeting be adjourned. Time 9:10 p.m.

Carried.

(seal)

Mayor

Chief Administrative Officer

Report Date
04/21/2022 11:15 AM

Dalmeny
Accounts for Approval
As of 04/21/2022
Batch: 2022-00022

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
17356	04/25/2022	Catterall & Wright 22-067	WATERPUMPHOUSE ENGINEERING	38,238.54	38,238.54
17357	04/25/2022	Community Safety Net SK0720 492834	COMMUNITY SAFETY INITIATIVE	315.00	315.00
17358	04/25/2022	Earthworks Equipment Corp QUOTE- 1355904	102" BUCKET- DOWN PMT	1,833.82	1,833.82
17359	04/25/2022	Earthworks Equipment Corp QUOTE-1329396	KUBOTA TRACTOR DOWN PMT	17,500.00	17,500.00
17360	04/25/2022	Edward Slack 24	SUMA PER DIEM	800.00	800.00
17361	04/25/2022	Evergaud Fire Safety 308/312/869/070	TOWN EXTINGUISHER ANNUAL	2,151.54	2,151.54
17362	04/25/2022	Jensen Stromberg 2021	2021 TOWN AUDIT	12,099.00	12,099.00
17363	04/25/2022	Jim Weninger 95	SUMA/ZOOM/OFFICE EXPENSES	209.38	209.38
17364	04/25/2022	Loraas Disposal Services MARCH 2022	MARCH GARBAGE/COMPOST	15,958.79	15,958.79
17365	04/25/2022	MuniCode Services Ltd. 945/890/886/885	BUILDING INSPECTIONS	1,045.07	1,045.07
17366	04/25/2022	Munisight Ltd INV224247	2022 WEBSITE	4,434.45	4,434.45
17367	04/25/2022	Pitney Bowes of Canada Ltd. 1020497625	POSTAGE MACHINE SUPPLY	443.36	443.36
17368	04/25/2022	Pitney Works 109	OFFICE POSTAGE	210.00	210.00
17369	04/25/2022	Ricoh Canada Inc. MS199058054	VEEAM BACKUP -OFFICE	22.20	22.20
17370	04/25/2022	Sask Research Council 1225445/1225345	WATER LAB TESTING	58.28	58.28
17371	04/25/2022	Saskatoon CO-OP 731	PW/FIRE-POLICE FUEL	7,085.76	7,085.76
17372	04/25/2022	SaskEnergy Corp. APRIL 2022	APRIL POWER/ENERGY PMT	32,076.30	32,076.30
17373	04/25/2022	SaskTel CMR 402	SASKTEL PMT	392.75	392.75
17374	04/25/2022	Stevenson Industrial 215161	ARENA -ICE PLANT SHUTDOWN	1,386.88	1,386.88
17375	04/25/2022	SVP Envoyer paiement a 904/368/108/946	38 WATER METERS/SUPPLIES	17,670.55	17,670.55

Report Date
04/21/2022 11:15 AM

Dalmeny
Accounts for Approval
As of 04/21/2022
Batch: 2022-00022

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
17376	04/25/2022	Top Grade Glass Inc. 34567	POLICE TAURUS WINDSHIELD	549.45	549.45
17377	04/25/2022	Trans-Care Rescue 22711	FIRE- SCBA CYLINDER	106.56	106.56
				Total for AP:	154,587.68

Certified Correct This April 21, 2022

Mayor

Administrator

Payor/Payee's List Ready for Manual Release

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[Back to Manual Release](#)**Payor/Payee Name**

Anderson, Scott
Berrecloth, Colleen
Bonin, Edmund
Derksen, Crystal
Dorner, Tyler
Dyck, Bradley
Elder, Rick
Furi, Bonnie
Halcro, Mathew
Hollingshead, Jayson
Honeker, Sheila
Janzen, Kelly
Johnson, Jeffrey
Klein, Marlys
Rowe, Scott
Splawinski, Scott
Trayhorne, Laurelea
Van Meter, Christine
Weninger, Jim

Rec Type	Amount
C	1478.29
C	471.78
C	1292.55
C	268.29
C	1408.91
C	1509.34
C	1051.39
C	357.96
C	1402.57
C	1618.36
C	309.72
C	1324.35
C	1708.03
C	844.20
C	2027.47
C	1550.74
C	767.57
C	1696.13
C	2522.13

23,609.78

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Answering 'A'

*Ready for
Council
May 5, 2022*



Environmental Public Health Department
101 - 310 Idylwyld Drive North
SASKATOON, SK S7L 0Z2
P: 306-655-4605 | F: 306-655-4699
Email PHIOC@saskatoonhealthregion.ca

May 3, 2022

Address jweninger@dalmeny.ca

ATTN: Jim Weninger

Dear Sir:

RE: Dalmeny Spray Park with Recirculation System

Saskatchewan Health Authority has reviewed the engineered plan and operations manual Submitted Dec 14, 2021 for the Dalmeny Spray Park. It is recognized that the submitted structure does not fall within the regulatory requirements of 'The Swimming Pool Regulations'. However, Sections 25 of 'The Public Health Act, 1994' requires potential health hazards be reasonably controlled. As such, the submitted documents were reviewed to consider if the engineer design and operational controls were in place to control the risk of potential health hazards. At this time the submission does not appear to create a health hazard.

Note that if the Dalmeny Spray Park makes any significant changes to its operation, it must update its operating manual and submit a copy to the Health Authority within 30 days. See the letter head above as to where information should be submitted.

The Dalmeny Spray Park is required to make the operational plan readily available to employees and train each employee in the procedures and in the use of the equipment described in the plan. A copy should be easily available for review for staff and by any onsite inspection conducted by our office.

Note that our office may plan both announced and unannounced inspections of the facility to ensure it is maintaining safe operations. It should also be noted that if some unexpected health risk were to arise that the facility may be asked to put additional measures in place to control the identified risk.

Please phone to arrange an inspection of the Swimming Pool 5 business days prior to opening.

Sincerely,

Brent Latimer

Public Health Supervisor

cc: File copy

Healthy People, Healthy Saskatchewan

The Saskatchewan Health Authority works in the spirit of truth and reconciliation, acknowledging Saskatchewan as the traditional territory of First Nations and Métis People.

NOTICE OF CONFIDENTIALITY: This information is for the recipient(s) listed and is considered confidential by law. If you are not the intended recipient, any use, disclosure, copying or communication of the contents is strictly prohibited.

Report Date
05/05/2022 10:11 AM

Proposed
Dalmeny
Accounts for Approval
As of 05/05/2022
Batch: 2022-00024 to 2022-00026

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
17378	04/30/2022	AMSC Insurance Services Ltd MAY 2022	MAY GROUP INSURANCE	9,133.20	9,133.20
17379	04/30/2022	M.E.P.P. APRIL 2022	APRIL MEPP PAYMENT	20,257.32	20,257.32
17380	04/30/2022	Minister of Finance APRIL 2022	APRIL SCHOOL TAXES COLLECTED	25,049.58	25,049.58
17381	05/09/2022	Anna Zoller 14	SUMA CONFERENCE PER DIEM	800.00	800.00
17382	05/09/2022	Bell Mobility Inc. MAY 2022	AERATION BUILDING AUTODIALER	74.23	74.23
17383	05/09/2022	Bluewave Energy 03223799220695	ZAMBONI PROPANE	104.15	104.15
17384	05/09/2022	Bonnie Furi 4	LIBRARY SUPPLIES	245.67	245.67
17385	05/09/2022	Brandt Tractor Ltd. 1457558	CUTTER-SUPPLIES	26.95	26.95
17386	05/09/2022	Canadian National Railways 91628726/237250	SIGNAL MAINTENANCE	716.50	716.50
17387	05/09/2022	Crosby Hanna & Assoc. #86/ #64 (390)	DEVELOPMENT/ADVISORY SERVICES	1,199.63	1,199.63
17388	05/09/2022	Dalmeny Seniors Association 32	2021/22 COMMUNITY GRANT	3,200.00	3,200.00
17389	05/09/2022	Earthworks Equipment Corp S96697/S96320	KUBOTA/BOBCAT HOSE	249.21	249.21
17390	05/09/2022	First Filter Service 271270/271651	KUBOTA SUPPLIES	110.86	110.86
17391	05/09/2022	Frontline Outfitters 57937	POLICE-UNIFORMS	97.94	97.94
17392	05/09/2022	Greenline Hose & Fittings S6526338.001	WATER PLANT -HOSE	84.70	84.70
17393	05/09/2022	Jim Weninger 96	RRSP CONTRIBUTIONS	5,539.80	5,539.80
17394	05/09/2022	Kings Forest Construction Ltd 734	SPRAY/PLAY NEW STEEL DOORS	2,597.40	2,597.40
17395	05/09/2022	Princess Auto 3079/2431/4682	SHOP/KUBOTA/SAND/INTERNATIONAL	479.33	479.33
17396	05/09/2022	Reed Security 1573034	SECURITY CAMERAS	529.47	529.47
17397	05/09/2022	Rempel Engineering 19491	TOWN SHOP ENGINEERING	853.13	853.13

Report Date
05/05/2022 10:11 AM

Proposed

Dalmeny
Accounts for Approval
As of 05/05/2022
Batch: 2022-00024 to 2022-00026

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
17398	05/09/2022	Robinson Supply S106266000.001	PW-SMALL TOOLS	118.30	118.30
17399	05/09/2022	Sask Water SW076392	BULK WATER	35,522.37	35,522.37
17400	05/09/2022	SASK. WCB 2022 1/2	2022 1/2 PMT	7,992.47	7,992.47
17401	05/09/2022	SaskEnergy Corp. APRIL 2022/2	WATER PUMPHOUSE POWER PMT	390.91	390.91
17402	05/09/2022	SaskPower 90241445	TOWN SHOP ELECTRICAL SERVICE	7,493.21	7,493.21
17403	05/09/2022	SaskTel CMR 403	SASKTEL PMT	744.09	744.09
17404	05/09/2022	Sew Kleen 6883	PUMP OUT TANK	78.75	78.75
17405	05/09/2022	SPI Health and Safety Inc. 11375498-00	PW-UNIFORMS	314.33	314.33
17406	05/09/2022	Stevenson Industrial 21652	ARENA DEHUMIDIFER SERVICE	851.74	851.74
17407	05/09/2022	Superior Infrastructure Restor 10305/10302	SEWER LINE CAMERA /REPAIR	4,872.00	4,872.00
17408	05/09/2022	SVP Envoyer paiement a 6711828	4 WATER METERS	2,102.16	2,102.16
17409	05/09/2022	Swish-Kemsol J032688	ARENA JANITORIAL SUPPLIES	213.48	213.48
17410	05/09/2022	The Rent-It-Store 212500	PW-CUTTERS	72.37	72.37
17411	05/09/2022	The Wireless Age 461512-92	POLICE-PHONE SUPPLIES	196.47	196.47
17412	05/09/2022	Thiessen Bros. Construction 7354	SNOW REMOVAL-POWER LINE RD	3,552.00	3,552.00
17413	05/09/2022	U.M.A.A.S. 48	2022 CONVENTION FEE'S	514.50	514.50
17414	05/09/2022	Van Houtte Coffee Services 71325063-2022	ARENA SUPPLIES	207.16	207.16
17415	05/09/2022	Warman Home Centre DV4169/4264/707	FIRE-TRAINING SUPPLIES	624.21	624.21
				Total for AP:	137,209.59

* Pay + Per Diems

Originator ID: 2288945575

Originator Name: Town of Dalmeny

Currency: CAD

Current System Date: 2022-May-02 UserID: CUPSSD3380

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Ac	Type	Amount
Anderson, Scott			1786.84
Baxter, Thomas			434.36
Bell, Alicia			260.56
Boisvert, Lacy			311.30
Bonin, Edmund			1152.05
Bradley, Matt			321.30
Bueckert, Greg			321.30
Desnoyers, Eric			321.30
Dorner, Tyler			1558.84
Dyck, Bradley			1624.96
Elder, Rick			1592.49
Furi, Bonnie			326.50
Halcro, Mathew			1509.14
Hollingshead, Jayson			1641.77
Honeker, Sheila			276.62
Janzen, Kelly			1472.66
Janzen, Jaryn			275.09
Johnson, Jeffrey			2139.11
Johnson, Marina			195.83
Keet, Cindy			302.73
Klein, Mariys			970.27
Kroeker, Jonathan			701.28
Roberts, Karen			219.36
Rowe, Scott			2201.05
Slack, Edward			321.30
Splawinski, Scott			1706.57
Trayhorne, Laurelea			892.26
Van Meter, Christine			1857.35
Weninger, Jim			2673.96
Zoller, Anna-Marie			321.30

29,689.45

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April Outstanding Municipal and School Property Taxes, along with Frontage Taxes

2022 TIPPS \$71,588.40/month
 2021 TIPPS \$65,826.06/month
 2020 TIPPS \$60,825.46/month
 2019 TIPPS \$54,529.98/month
 2018 TIPPS \$49,612.37/month

2022	Current	Arrears	Total
Municipal	\$ (240,740.25)	\$ 146,075.56	\$ (94,664.69)
School	\$ (88,567.35)	\$ 36,268.74	\$ (52,298.61)
Frontage	\$ (466.40)		\$ (466.40)
Totals	\$ (329,774.00)	\$ 182,344.30	\$ (147,429.70)

2021	Current	Arrears	Total
Municipal	\$ (229,288.79)	\$ 178,225.78	\$ (51,063.01)
School	\$ (82,495.60)	\$ 31,225.81	\$ (51,269.79)
Frontage	\$ (193.69)		\$ (193.69)
Totals	\$ (311,978.08)	\$ 209,451.59	\$ (102,526.49)

2020	Current	Arrears	Total
Municipal	\$ (210,484.17)	\$ 267,651.24	\$ 57,167.07
School	\$ (76,344.37)	\$ 57,398.55	\$ (18,945.82)
Frontage	\$ (141.92)		\$ (141.92)
Totals	\$ (286,970.46)	\$ 325,049.79	\$ 38,079.33

2019	Current	Arrears	Total
Municipal	\$ (179,192.97)	\$ 182,573.20	\$ 3,380.23
School	\$ (65,688.89)	\$ 43,354.49	\$ (22,334.40)
Frontage	\$ (243.74)		\$ (243.74)
Totals	\$ (245,125.60)	\$ 225,927.69	\$ (19,197.91)

2018	Current	Arrears	Total
Municipal	\$ (164,802.87)	\$ 180,351.69	\$ 15,548.82
School	\$ (62,084.26)	\$ 42,543.22	\$ (19,541.04)
Frontage			
Totals	\$ (226,887.13)	\$ 222,894.91	\$ (3,992.22)

2017	Current	Arrears	Total
Municipal	\$ (148,456.86)	\$ 205,446.18	\$ 56,989.32
School	\$ (58,130.28)	\$ 58,668.56	\$ 538.28
Frontage			\$ -
Totals	\$ (206,587.14)	\$ 264,114.74	\$ 57,527.60

2016	Current	Arrears	Total
Municipal	\$ (135,409.73)	\$ 165,976.03	\$ 30,566.30
School	\$ (53,143.53)	\$ 48,658.48	\$ (4,485.05)
Frontage			\$ -
Totals	\$ (188,553.26)	\$ 214,634.51	\$ 26,081.25

CAO REPORT

May 9, 2022

1. Water Pumphouse & Reservoir Upgrade:

Erickson Contracting & Management Ltd., along with Catterall & Wright and the Town of Dalmeny have started the commissioning of the new Water Pumphouse.

On Saturday, April 30, 2022, there was an upset with the solar panels and associated control panels. This matter is presently under investigation. When more information is available, Council will be advised.

2. Manitoba Emergency Services College:

On April 26, 2022, Chief Administrative Officer Jim Weninger proctored an examination for Fire Member Dean Vodden.

3. Product Care Association of Canada:

On behalf of the Town of Dalmeny, I signed the Agreement with the Product Care Association of Canada for the Household Hazardous Waste collection that will take place in the Town of Dalmeny on Thursday, May 5, 2022 from 12:00 noon to 6:00 p.m.

4. Utility Billing with New Rates:

The Public Notice regarding the Utility Rate increases, as attached, has been advertised on the Town's Social Media accounts.

5. Budget Meeting:

I would appreciate having a Budget meeting on Monday, May 16, 2022 beginning at 6:00 p.m. in hopes of finalizing the Budget

6. Assessment Roll:

The Assessment Roll for the Town of Dalmeny closed on Tuesday, April 26, 2022 at 5:00 p.m. Four (4) assessment appeals were received prior to the deadline and all have been dealt with through four (4) separate Agreement to Adjust.

7. Pre-Construction Meeting:

On Thursday, April 28, 2022 Public Works Manager Jeff Johnson and Chief Administrative Officer Jim Weninger attended the Pre-Construction meeting for the Water Pumphouse Access Road & Water Main Extension.

8. Application to the Affinity Credit Union:

The Spray and Play Intergenerational Park grant application was submitted to the Affinity Credit Union on April 29, 2022.

9. Removal of Generator from Chemical Storage Building:

The Generator for Lift Station #2 was removed last week. This building has been repurposed and is now known as the Spray Park Chemical Building. The long-term plan for the Generator is to repurpose it to the JJ Community Centre.

Jim Weninger, Chief Administrative Officer

PUBLIC NOTICE

Utility Rate Increase

Your upcoming Utility Billing will be higher due to increases in the SaskWater Rates and in the Town of Dalmeny operational costs for this Utility.

SaskWater increased their Water Rate from \$3.5376 per cubic meter to \$3.6436 per cubic meter, which represents an increase of \$0.106 per cubic meter and a percentage increase of 2.99.

(One cubic meter of water is equivalent to 219.969 imperial gallons.)

The minimum bi-monthly utility billing was increased to \$266.00 from \$254.00. This is an increase of \$12.00, and a percentage increase of 4.72. This minimum bi-monthly billing includes a waste collection charge of \$42.00, which is not anticipated to increase in 2022.

Anyone over the minimum bi-monthly water consumption of 3,000 gallons, will pay an additional \$20.90 per 1,000 gallons. Previously, this amount was \$20.30 per 1,000 gallons, an increase of \$0.60 per 1,000 gallons and a percentage increase of 2.96.

If you have any questions or concerns, please do not hesitate to contact the Town Office.

Jim Weninger
Chief Administrative Officer
Date: May 3, 2022

Correspondence 'A'

*Ready for
Council
May 5, 2022*



TOWN OF DALMENY

COMPOSTING, METAL RECYCLING AND HOUSEHOLD HAZARDOUS WASTE COLLECTION

The Town of Dalmeny will again be holding its Annual Composting and Metal Recycling Event from Wednesday, **May 4 to Saturday, May 7**. The Town of Dalmeny, in partnership with Lorass Disposal will be providing compost bins in the parking lot of the Town Office for compost materials.

The Town of Dalmeny, in partnership with BN Steel & Metals will also be providing recycling bins for all of your metal and steel materials from **Wednesday, May 4 to Saturday, May 7** in the parking lot of the Town Office. In addition to this service, BN Steel & Metal will also be providing curb side collection on Saturday, May 7 from 8:30 a.m. to 12:30 p.m. A complete list of recycled steel and metal items may be found on the Town's web site.

New this year will be the Household Hazardous Waste (HHW) Collection on **Thursday, May 5, 2022 from 12 p.m. to 6:00 p.m.** The Town of Dalmeny, in partnership with the Product Care Association of Canada and GFL Environmental, has established a location in the parking lot of the Town Office for acceptable HHW. A list of accepted and basic restrictions may be found on the Town's web site.

These services have worked well in the past and we hope that you take advantage of this opportunity. If you have any concerns, please contact the Town Office at 306-254-2133 or by emailing townoffice@dalmeny.ca.



Collection Event Procedures

List of Materials accepted:

- Appliances (face down placed on the door)
- Aluminum
- Bar-B-Q's
- Batteries
- Bikes
- Chairs w/metal
- Couches w/metal
- Electronics
- Lawn mowers
- Mufflers
- Old tools
- Swing Sets
- Table w/metal
- Tin
- Wire
- Anything with metal

Hours of Operation:

BN Steel & Metals is partnering up with the Town of Dalmeny to recycle all appliances, bar-b-q's, batteries, bikes, chairs/tables/couches with metal, electronics, mufflers, old tools, swing sets, tin, wire, and anything metal! Please lay all items with doors face down, on the door. You may bring your items to the Town Office parking lot from May 4-7th. Or if you wish to leave them curbside, please have them set out on Saturday, May 7th by 8:30 am and representatives from BN Steel & Metals and the Town of Dalmeny will pick them up. This is a **FREE** service provided by **BN Steel & Metals**. Save on landfill fees and recycle responsibly!

Turning Today's Scrap into Tomorrow's Resources

HHW

Household Hazardous Waste Collection Town of Dalmeny

YOUR LOCAL HHW EVENT WILL BE HELD ON:

Thursday, May 5th, 2022

12 p.m. to 6 p.m. at the Dalmeny Town Office Parking Lot, 301 Railway Ave.

This program is open to residents of Dalmeny and the surrounding area. For more information visit:
<https://www.productcare.org/products/hhw/saskatchewan/>

ACCEPTED THROUGH THE HOUSEHOLD HAZARDOUS WASTE PROGRAM AT NO CHARGE

PHYSICALLY HAZARDOUS (FUEL CYLINDERS, NON-REFILLABLE) 1 lb propane cylinders, camp fuel cylinders, butane, MAPP gas torch fuel cylinder, lighters & lighter refills

AEROSOLS (flammable, toxic and/or corrosive) lubricant, spray glue, insect repellent, brake cleaner, solvent

FLAMMABLE LIQUIDS- acetone, bbq lighter fluid, camping fuel, flammable degreaser, flammable fuel additives, flammable liquid additives, flammable lubricants, fondue fuel, gasoline, gasoline contaminated w/ oil or water (must be in a good jerry can), kerosene, methanol, methyl hydrate, mineral spirits, paint stripper/ remover, paint thinner, turpentine, varsol, windshield washer fluid, autobody filler

CORROSIVE – rust remover, masonry cleaner, pool & hot tub chemicals, grout cleaner, ammonia, bleach

TOXIC (liquid) – furniture stripper, automotive additives, lubricants, tar & bug remover

PESTICIDES (liquid or solid) – yard & garden chemical, anti-fouling paint, sanitizer, disinfectants

OTHER RECYCLING OPTIONS

THROUGH an ECOCENTRE AT NO CHARGE
ANTIFREEZE & ANTIFREEZE CONTAINER
OIL FILTERS
USED OIL & OIL CONTAINER

THROUGH SARCAN AT NO CHARGE
BATTERIES- Small (up to 5kg) household batteries only, NO automotive batteries.
ELECTRONICS- desktop, portable computers, computer equipment, cables, printers, fax machine, audio/ video systems, and cellular and non-cellular telephones
PAINT – Provincial Paint Program accepted material.

BASIC RESTRICTIONS

Refer to the Program website for more details:
[Saskatchewan - Product Care Recycling](http://www.saskatchewan.ca/product-care/recycling)

- Household waste only- No waste marked or sold as commercial, industrial or agricultural
- Original containers only- No repackaged waste
- Original labels only- Original container must have original label
- Sealed containers only- Must be leak-proof, generally the original cap must be attached
- Pesticide container must show the Pest Control Product number, the word "Domestic" and a toxic symbol. Note that many common household "pesticides" such as Roundup, Killex and others DO NOT have a toxic symbol, and are NOT accepted
- PAINT IN ANY CONTAINER IS NOT ACCEPTED- Leftover household paint and empty paint cans are accepted without charge at all SARCAN recycling depots. A complete list of items accepted under the Saskatchewan Paint Recycling Program can be found on SARCAN's website.
- Motor Oil and Antifreeze are not accepted.
- Batteries and light bulbs are not accepted.

Other Recycling Opportunities Community

Local retailers may accept specific materials for disposal or recycling during their regular business hours. Visit <http://saskwastereduction.ca/> for more information.



gflenv.com

Program Categories:

- Physically Hazardous (nonrefillable fuel cylinders)
- Flammable Liquid
- Corrosive
- Toxic
- Pesticide

Basic Restrictions:

- Household waste only – No waste marked or sold as commercial, industrial or agricultural
 - To determine this we look for the presence of a WHMIS hatched information section or TDG dangerous goods information on the container. We also look for the words industrial, commercial or agricultural on the container. If it contains any of these things it is not 'household' waste.
- Original containers only – No repackaged waste
- Original labels only – Original container must have original label
- Sealed containers only – Must be leak-proof, generally the original cap must be attached
- Household hazardous materials covered by other stewardship programs are not included, such as paint & paint aerosols, motor oil, antifreeze and batteries
- Light bulbs and light tubes are not included in the Program
- Explosives (e.g. flares, ammunition & fireworks) are not included in the Program
- Medical sharps and pharmaceuticals are not included in the Program
- Residue containers of Accepted products **are included** in the Program

Physically Hazardous (Fuel Cylinders, Non-Refillable):

Required Symbols – Explosive and flammable

Maximum Container Size – 5kg

Other Restrictions – All cylinders must be non-refillable

Examples (All must comply basic restrictions above):

1 lb propane cylinders	Camp fuel cylinders	Butane cylinders
MAPP gas torch fuel cylinders	Ethyl ether engine starter cylinders	

Aerosols (covered under flammable, toxic and corrosive categories):

Required Symbols – Explosive and a second hazard symbol, either flammable, toxic or corrosive

Maximum Container Size – 680g / 24oz

Other Restrictions – Cannot be food items such as cooking spray or personal care items such as deodorant, hair spray and sunscreen

Examples (All must comply basic restrictions above):

Lubricant	Spray glue	Insect repellent
Brake cleaner	Solvent	

Flammable Liquid:

Required Symbol – Flammable

Maximum Container Size – 10L, or 25L for gasoline in a ULC-approved gas can or jerry can.

Other Restrictions – Must be liquid, no flammable solids. No caulking. No diesel fuel.

Examples (All must comply basic restrictions above):

Gasoline	Gasoline contaminated w/ oil or water	
Acetone	BBQ lighter fluid	Camping fuel
Fondue fuel	Kerosene	Flammable degreasers
Flammable lubricants	Flammable liquid adhesives	Flammable fuel additives
Methanol	Methyl hydrate	Mineral spirits
Paint stripper / remover	Paint thinners	Turpentine
Varsol	Other flammable solvents	Windshield washer fluid

Corrosive (liquid or solid):

Required Symbol – Corrosive

Maximum Container Size – 10L

Other Restrictions – Powder form masonry products such as cement, grout and mortar are not included

Examples (All must comply basic restrictions above):

Rust remover	Masonry cleaner	Pool & hot tub chemicals
Grout cleaner	Ammonia	Degreaser

Toxic (liquid):

Requires Symbol – Poison

Maximum Container Size – 10L

Other Restrictions – Symbol must be accompanied by the word “Danger”, no solids, no antifreeze

Examples (All must comply basic restrictions above):

Furniture stripper	Automotive additives	Lubricants
Tar & bug remover		

Pesticide (liquid, solid):

Required Symbol – Poison

Maximum Container Size – 10L

Other Restrictions – Container must show the Pest Control Product (PCP) number and the word “Domestic” ***Note that many common household pesticides such as Roundup, Killex and others do not have a toxic symbol, and are therefore not accepted.

Examples (All must comply basic restrictions above):

Yard & garden chemicals	Anti-fouling paint	Pet products
Sanitizers	Disinfectants	

Common HHW NOT ACCEPTED

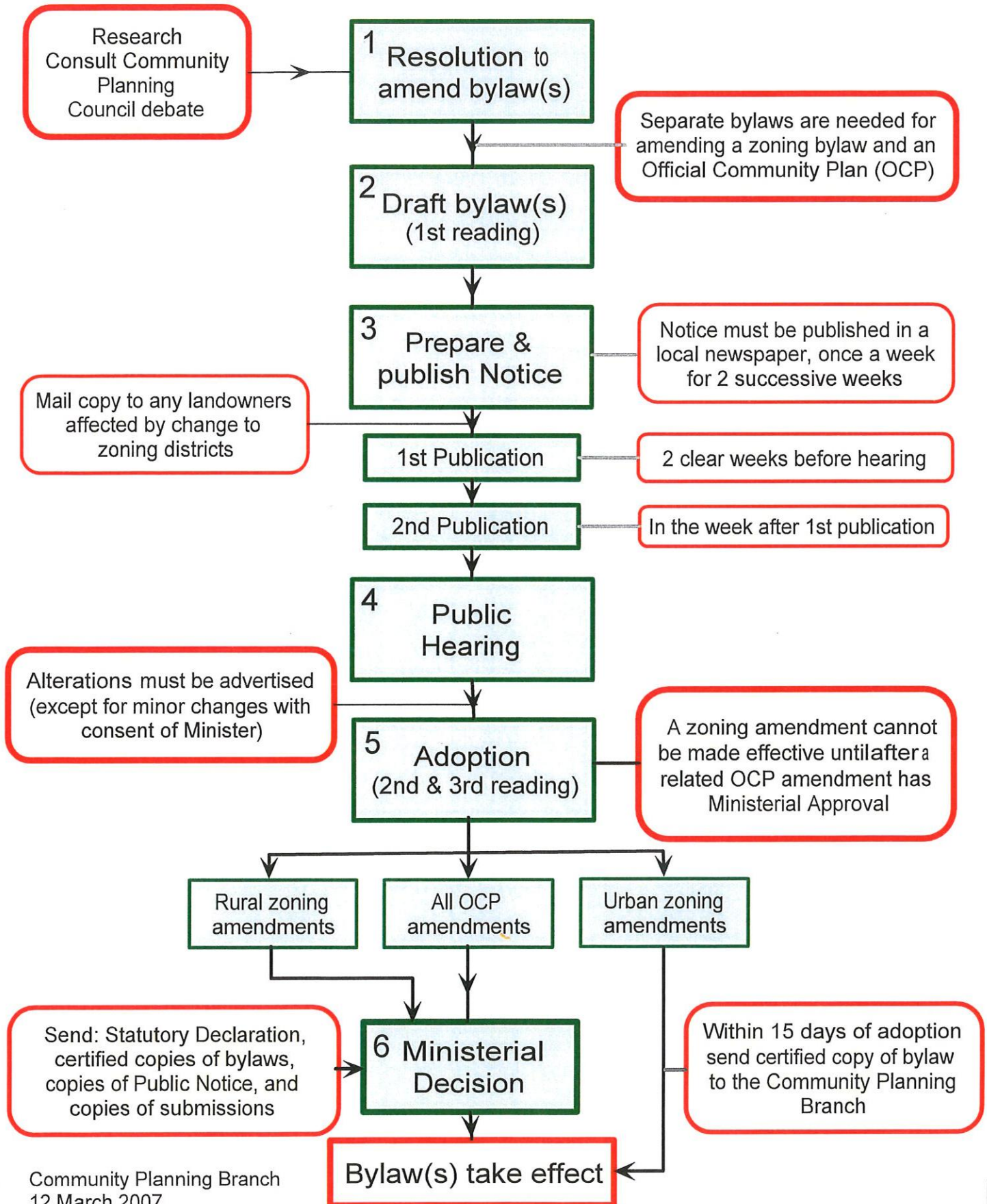
Some Products Not Accepted:

Products covered by other provincial programs (paint, oil, antifreeze, batteries)		
Unidentifiable, unknown or unlabeled products		
Commercial, industrial or agricultural products (WHMIS or TDG on container)		
Leaking or improperly sealed containers		
Containers with >10 liter capacity (except jerry cans of gasoline)		
Powder forms of masonry products such as cement, grout, mortar, plaster of Paris		
Wine & distilled spirits	Refillable propane cylinders	Ammunition
Drugs & medicines	Caulking compound	Diesel fuel
Medical sharps	Fertilizer	Cosmetics
Lead acid batteries	Oil & antifreeze	Mercury
Oily rags	Health & beauty products	Light tubes & bulbs
Flares & Fireworks	Smoke detectors	20L Pails (of any kind of waste)

Planning Bylaw Amendments

Under Section 248 of The Planning and Development Act, 2007
existing Development Plans and Basic Planning Statements
are deemed to be Official Community Plans

Conspondra B's
Ready for Council
May 5, 2022



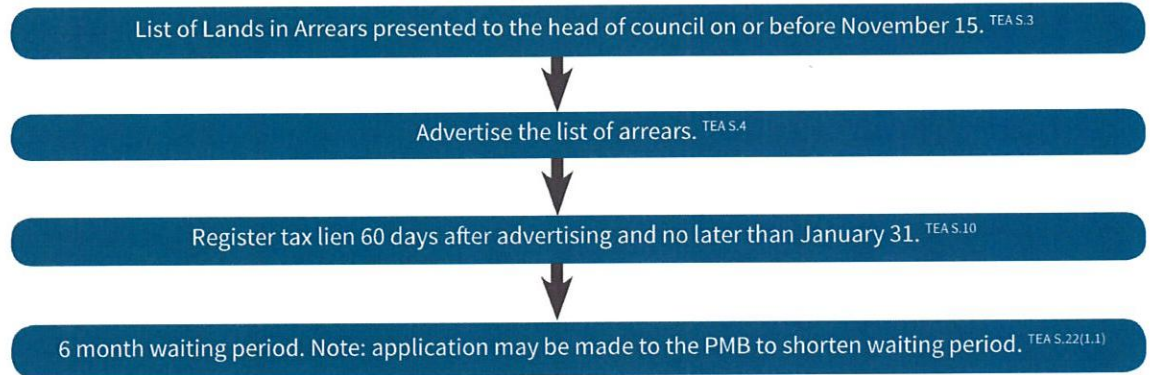
Correspondence C

*Ready for
Council
May 5/22*

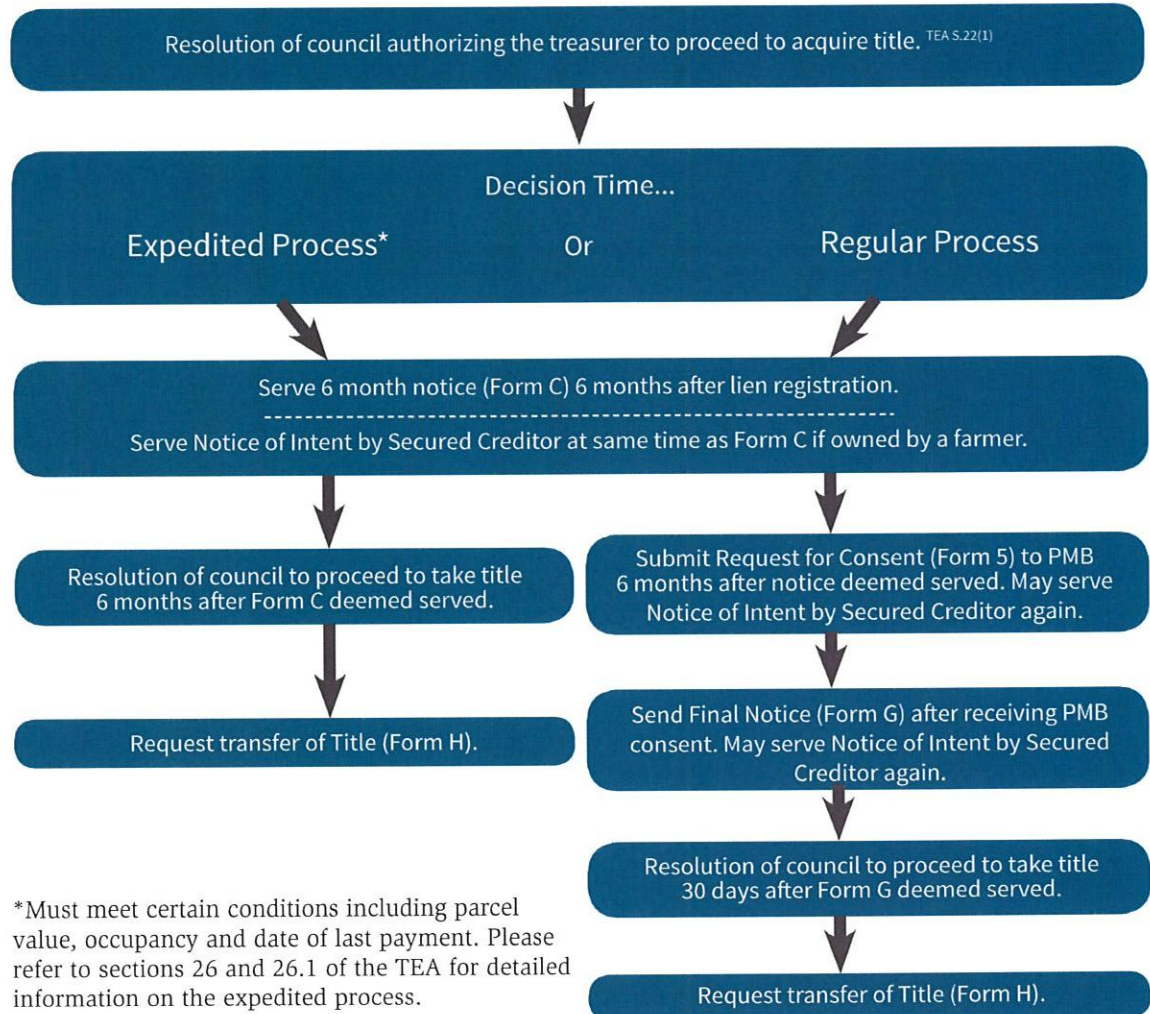
Tax Enforcement Flowchart

Appendix B

Phase 1



Phase 2



*Must meet certain conditions including parcel value, occupancy and date of last payment. Please refer to sections 26 and 26.1 of the TEA for detailed information on the expedited process.

TAX ENFORCEMENT

c. T-2

(10) Where service was made pursuant to subsection 23(16) of the notice mentioned in that section, the municipality is not required to effect service of the 30 days notice by publication but service of the 30 days notice as provided in this section is sufficient service of the 30 days notice.

1988-89, c.57, s.16; 1996, c.63, s.11; 2000, c.L-5.1, s.532.

Service on certain persons

25(1) Notwithstanding any other provision of this Act, where:

- (a) a person to whom a notice or other document is required by this Act to be served is dead; and
- (b) the person described in clause (a) has no legal representative;

the notice or document may be served on the public guardian and trustee.

(2) Where a notice or document is served pursuant to subsection (1) on the public guardian and trustee, it shall be accompanied by a fee of \$5.

(3) Notwithstanding subsection (1), a judge of the Court of Queen's Bench, on application, may direct that a notice or document be served on the spouse or any named member of the family of the deceased person.

(4) Where a corporation is struck off the register and is dissolved, a notice or document that is required by this Act to be served on the corporation may be served on any person who appears by the register to have been, at the time of the dissolution, an officer or director of the corporation.

(5) If a notice is received by the Registrar of Titles pursuant to section 57 of *The Adult Guardianship and Co-decision-making Act* or section 35 of *The Public Guardian and Trustee Act* in relation to a person required to be served by this Act, service shall be made on the property decision-maker or on the public guardian and trustee, as the case may be.

1988-89, c.57, s.16; 1992, c.62, s.32; 1996, c.63, s.12; 2000, c.A-5.3, s.85; 2001, c.33, s.23; 2004, c.65, s.33; 2018, c.42, s.65; 2020, c.11, s.26.

Where value not more than the prescribed amount

26(1) Notwithstanding section 23, where the proceedings are with respect to a parcel that has a value, according to the last revised assessment roll of the municipality in effect as of the date of resolution passed pursuant to subsection 22(1), of not more than the prescribed amount:

(a) **Repealed.** 2000, c.L-5.1, s.533.

(b) service mentioned in subsection 23(2) is only required to be made on the assessed owner.

(2) If, after the expiration of six months from the date of service of the assessed owner required to be served by or on behalf of the municipality, the land is not redeemed, the municipality may apply to the registrar, in the prescribed form, for registration of a transfer of title.

(3) The request in the prescribed form shall contain an affidavit by the treasurer, with respect to the parcel which is the subject matter of the request, stating:

- (a) the value of the land according to the revised assessment roll of the municipality in effect as of the date of the resolution passed pursuant to subsection 22(1);
- (b) the value of the land as of the date of the request;
- (c) that the arrears of taxes imposed against that parcel have not been paid and that no payment of taxes has been made on that parcel in the two years immediately preceding the service of the notice mentioned in subsection (1); and
- (d) that no person is residing on the parcel.

(4) Subsections 26.1(2), (3), (4), (7), (8) and (9) apply to an application for registration of a transfer of title submitted pursuant to this section.

(5) Section 24 does not apply to proceedings pursuant to this section.

1988-89, c.57, s.16; 1996, c.63, s.13; 2000,
c.L-5.1, s.533; 2002, c.12, s.3.

Where value greater than the prescribed amount

26.1(1) If the land has not been redeemed after the expiration of 30 days from the date of service of the persons required to be served pursuant to subsection 24(2), the municipality may apply to the registrar for registration of a transfer of title.

(2) The registrar shall accept an application pursuant to this section notwithstanding that title to the land is in the name of the municipality.

(3) Subject to subsection (4), an application pursuant to this section must include only parcels of land contained in one title, except where:

- (a) parcels of land held under different titles belong to the same registered owner; or
- (b) the ownership of a parcel of land is composed of undivided interests covered by different titles.

(4) An application pursuant to this section may include any number of parcels according to the same plan of survey approved by the Controller of Surveys.

(5) No application pursuant to this section may be made unless the consent of the Provincial Mediation Board is obtained.

(6) Where the Provincial Mediation Board notifies the registrar that the Board has issued an order prohibiting the registration of a transfer of title, the registrar shall not accept an application pursuant to this section unless the Provincial Mediation Board subsequently notifies the registrar of the Board's consent.

(7) On receipt of an application pursuant to this section, the registrar shall issue title to the municipality pursuant to *The Land Titles Act, 2000*, and the title is in every respect of the same force and validity and has the same effect as any other title issued pursuant to *The Land Titles Act, 2000*.

TAX ENFORCEMENT

c. T-2

(8) Where title is issued pursuant to subsection (7), all prior interests are extinguished, subject to:

- (a) section 27; and
- (b) any interest of the Crown entitled to priority, whether acquired, registered against the title in the Land Titles Registry, or filed in the Abstract Directory established pursuant to *The Land Titles Act, 2000*, before or after registration of the municipality's interest based on a tax lien.

(9) The municipality is not entitled to become the registered owner of mineral commodities within a mineral parcel pursuant to this section, except where:

- (a) the land is within any city, town or village;
- (b) the land has been subdivided into lots or blocks, or as a townsite, and a plan of survey has been approved by the Controller of Surveys; or
- (c) the request for title is with respect to an interest based on a tax lien registered before May 1, 1964, and the municipality certifies that the lien included taxes owing prior to January 1, 1945.

2000, c.L-5.1, s.534.

Notice

26.2(1) Notwithstanding any other provision of this Act, where, pursuant to sections 23 to 26.1, notice may be given to any person by registered mail, the notice may be sent to the most recent address of the person to be given notice, and:

- (a) where the records available to the treasurer show the person as having more than one address, the notice may be mailed to the address that is, in the treasurer's opinion, the most current address;
- (b) where the address for service of any person to be served is the address of a law firm, the notice may be mailed to a firm that is, to the knowledge of the treasurer, the successor in practice to that firm; and
- (c) if the same person is to be given notice with respect to more than one parcel, and the identity of the person is established by a record that is, in the opinion of the treasurer, reliable, it is sufficient to mail only one notice with respect to all the parcels.

(2) Where a person establishes that a notice that was mailed pursuant to the authority of this section was mailed to an incorrect address, a time period that, pursuant to sections 23 to 26.1, commences when the notice is served commences with respect to that person:

- (a) in the case of personal service, on the date that he or she actually receives notice; or
- (b) in the case of service by registered mail, on the day of the date of the receipt from the postmaster indicating delivery of the envelope at the correct address.

1996, c.63, s.15.

Appendix C
TAX ENFORCEMENT CHECKLIST
EXPEDITED PROCEDURE ¹

Name of Municipality	
Name of Registered Owner	
Name of Assessed Owner, if different	
Legal Description of Property	
Title Number(s)	

Section #	Activity:	Date:
3	1. Completed <i>List of Lands in Arrears</i> (Form 1)	
3	2. Presented Form 1 to Mayor or Reeve	
3	3. Obtained council resolution to delete from Form 1 properties where arrears are equal to OR less than $\frac{1}{2}$ previous year levy, if applicable No <input type="checkbox"/> Yes <input type="checkbox"/> % if less than $\frac{1}{2}$ <input type="text"/>	
4	4. Completed <i>Tax Enforcement List</i> (Form 2)	
4	5. Published Form 2 in newspaper	
4	a. Expiration of 60 clear days from date of Form 2 publication	
10	6. Completed <i>Tax Lien</i> (Form A)	
10	7. Registered interest (tax lien) against title(s)	
22	8. Applied to Provincial Mediation Board (PMB) to reduce 6 month waiting period (Form 9), if applicable	
22	a. Received consent from PMB, if applicable	
22	b. If no application to PMB, expiration of 6 months from date tax lien is registered against title(s)	
22	9. Obtained council resolution to authorize proceedings to request title	
26	10. Obtained copy of title(s)	
26	11. Completed <i>Certificate as to Assessed Owner and Value</i> (Form D)	
	12. Completed <i>Notice of Intent by Secured Creditor</i> (Form B Farm Debt Mediation Service) ²	
	a. Served	
	b. Additional service, if applicable	

¹ Use regular procedure if all of the following conditions apply:

- 1) Taxable assessed value is \$17,500 or less;
- 2) Property is unoccupied;
- 3) No payment of taxes received within 2 years of date referenced at Activity Number 10.

² This notice must be served if the owner is or may be a farmer anywhere in Canada. In some cases, notice must be reissued. Web form is available at www.agr.gc.ca.

Section #	Activity:	Date:
23	13. Prepared and served <i>Six Months' Notice</i> (Form C) ³	
	a. Prepared <i>Declaration of Service</i> (Form E), if applicable	
	b. Prepared <i>Affidavit of Personal Service</i> (Form F), if applicable	
	c. Expiration of Form C	
26	14. Obtained council resolution to request title transfer	
	15. Prepared <i>Request to Registrar to Issue Title</i> (Form H) including <i>Affidavit of Value</i>	
	16. Received title(s)	
31	17. Advertised tax enforcement property for sale by tender or auction	
	a. Date of tenders closing / auction	
	18. Reported to council outcome of call for tenders / auction	
33	a. Transferred property to purchaser, if applicable	
34	b. Transferred property to municipal Tax Title Property Account, if applicable	

³ Service required on assessed owner only

Top of Form

Citizen's Guide to Municipal Property Tax Enforcement

Your municipality levies property taxes each year. Your annual property tax notice will include municipal taxes as well as taxes imposed by other taxing authorities such as school divisions or library boards.

Municipal legislation provides direction to your municipality about enforcing the collection of property taxes. The information in this resource is intended to describe these procedures to property owners.

As a property owner you are responsible to ensure that your municipality and the Information Services Corporation (ISC) have your correct mailing address.

The ISC is responsible for the registration of land titles in Saskatchewan. Find more information about land ownership interest or change of address at www.isc.ca.

1. Penalties

If your property taxes are not paid in full by the end of the year, they are considered to be in arrears. Municipalities must add a financial penalty to your tax arrears. Penalties added to arrears are considered part of the tax arrears. The penalty can range from nine percent to 25 percent per year.

Your municipality has choices about how the penalty will be added. The penalty can be added all at once, or your municipality may add penalties on a monthly basis.

If your municipality adds the total annual penalty at one time, your municipality may cancel part of the penalty if you make a payment towards your tax arrears earlier rather than later.

If penalties are added on a monthly basis, the amount of penalty added each month may remain the same or the penalty may increase as the total arrears rise over time. If you make monthly payments, the amount of penalty added to remaining arrears will be smaller. Be aware that a partial payment does not stop or delay proceedings under *The Tax Enforcement Act*.

2. Reminder Notices

Your municipality is not required to send reminder notices that your taxes are in arrears. In some cases you may receive a Tax Confirmation Notice from the municipal auditor. If you feel the amount stated in the notice is incorrect, contact the municipal administrator as soon as

possible to avoid further penalties or actions. If you still feel there is an error in the Tax Confirmation Notice, you should inform the municipal auditor.

Do not send a tax payment to the municipal auditor. Your current year tax notice will include the amount of taxes owing from previous years in addition to the amount of any penalties added to your taxes during the current year.

3. Tax Enforcement List

Municipalities must begin proceedings set out in *The Tax Enforcement Act* by November 15 each year. Your municipality may decide to start proceedings at an earlier date.

Your municipality can carry out tax enforcement activities using municipal staff, or it may contract the work to an outside party. Your municipality may recover the cost of administrative staff or contracted parties by adding those costs to your tax arrears.

The process starts with the publication of the Tax Enforcement List in a newspaper that is locally available. The list will identify your property and the amount of taxes owed. A copy of this list will be posted in the municipal office. A portion of the cost of advertising the list will be added to your tax arrears.

Your municipality may provide you with advance notification of its intent to publish the list or it may provide you with a copy of the list. A municipality is not obligated to provide this service.

4. Tax Lien

Your municipality will register an interest against your property if you do not pay your tax arrears and your share of the cost of advertising by the deadline in the Tax Enforcement List. The deadline is at least 60 days after the Tax Enforcement List is published in the newspaper. This interest registration is known as a tax lien.

ISC will send a notice that the tax lien is registered against your property. The cost of registering the tax lien will be paid by your municipality. This cost is added to your tax arrears.

In most cases, a municipality may not take further action about the arrears for at least six months after the tax lien is registered against your property. In some cases, your municipality may ask the Provincial Mediation Board (PMB) for permission to proceed sooner to apply for title to your property.

When a municipality registers a tax lien against your property, you should meet with the municipal administrator as soon as possible to discuss your situation. It is in your interest to work out a tax payment plan. If there is an arrangement in place and you honour that arrangement, your municipality may avoid taking further action at your expense.

5. Six Month Notice

Your municipal council may authorize its administration to begin the process to apply for title to your property six months after the tax lien is registered. In some cases, your municipality may begin the process to take title of your property sooner if the PMB reduces the six month waiting period.

Your municipality will provide you with a notice stating that it will apply for title to your property in six months unless you pay your property tax arrears including all costs.

This notice may be sent by registered mail or it may be served in person. If you refuse to accept this notice by registered mail, it is still deemed served according to the legislation.

Municipalities will use different forms of service if:

- the owner's address is unknown;
- the owner is deceased;
- the owner is a dissolved corporation; or
- the owner is registered pursuant to *The Adult Guardianship and Co-decision-making Act* or *The Public Guardian and Trustee Act*.

The cost of serving the six month notice will be paid by your municipality. Those costs are added to your tax arrears.

Find information about the role of the PMB in municipal property tax enforcement at www.saskatchewan.ca.

6. Expedited Procedure

In some cases a property owner may receive only one notice that the municipality intends to apply for title to your property. This may be the only notice you receive if:

- the taxable assessment of your property is less than \$17,500;
- your property is unoccupied; and
- you have not paid anything towards your property taxes in the past two years.

If you do not pay the arrears and costs within six months of the notice, your municipality may apply for title to your property.

7. Provincial Mediation Board

In cases other than those described above, your municipality cannot apply for title to your property unless the PMB allows it to finish the tax enforcement process. Your municipality can apply to the PMB if you have not paid your arrears and costs within six months of the notice, or sooner if the PMB has reduced the six month waiting period.

The PMB recognizes that municipalities are entitled to collect taxes and that municipalities need the money to provide municipal services. The PMB will withhold its consent if you make a reasonable arrangement for the payment of taxes within a reasonable time and you honour that arrangement.

The PMB will issue consent to your municipality if you fail to respond to letters or any other communications. When you have agreed to an arrangement for payment of taxes, the PMB will allow your municipality to proceed if you fail to comply with the arrangement without providing a satisfactory explanation to the PMB.

You must keep in touch with your municipality about the payment of taxes and about any problems with payments. You also must keep the PMB informed of any significant change in circumstances. Problems can be avoided by good communication.

Find information about the role of the PMB in municipal property tax enforcement at saskatchewan.ca/PMB.

8. Thirty Day Notice

The 30 day notice, sometimes called the final notice, may be issued after the PMB authorizes your municipality to finish the tax enforcement process.

Your municipality will provide you with a notice stating that it will apply for title to your property in 30 days unless you pay your property taxes.

This notice may be sent by registered mail or it may be served in person. If you refuse to accept this notice by registered mail, it is still deemed served according to the legislation.

Municipalities will use different forms of service if:

- the owner's address is unknown;
- the owner is deceased;
- the owner is a dissolved corporation; or
- the owner is registered pursuant to *The Adult Guardianship and Co-decision-making Act* or *The Public Guardian and Trustee Act*.

The cost of serving the 30 day notice will be paid by your municipality. Those costs are added to your tax arrears.

If you do not pay the arrears and costs within 30 days of the notice, your municipality may apply for title to your property.

9. Title Transfer and Sale

Your municipality can apply for title to your property if you have not fully paid the arrears and costs by the deadline in the last notice sent to you.

When title is transferred to your municipality for tax enforcement purposes, your municipality must offer it for sale by tender or auction within one year. *The Tax Enforcement Act* also enables a municipality to retain the property for municipal purposes.

10. Personal Belongings

If your municipality obtains title to your property, it may send you a notice if personal belongings were left in the property. This notice may order you to remove these belongings by a specified date. If they are not removed by the date specified, your municipality may dispose of them in accordance with policies established by your municipal council. If your municipality sells the belongings, you may claim the net proceeds of the sale within one year.

11. Further Information

For further information about municipal tax enforcement proceedings, contact a municipal advisor at (306) 787-2680.

Related Items

[Tax Enforcement Procedures Manual](#) provides more detailed information about the tax enforcement process.

[PDF](#)

New Business A

*Ready for Covid
May 5, 2022*

Jim Weninger

From: townoffice@dalmeny.ca
Sent: April 29, 2022 9:33 AM
To: jweninger@dalmeny.ca
Subject: FW: Access Communications 2022 Summer BBQ Tour
Attachments: 2022 BBQ Schedule.pdf

From: BBQTour <bbqtour@myaccess.coop>
Sent: Thursday, April 28, 2022 6:47 PM
Cc: Fran Moran <Fran.Moran@myaccess.coop>
Subject: Access Communications 2022 Summer BBQ Tour

Hello,

My name is Adriana Garcia, and I'm reaching out to you on behalf of Access Communications Co-operative.

Access is a not-for-profit, 100% Saskatchewan-owned co-operative committed to giving back to the over 235 communities we serve. This includes your community, and I'm excited to share that we've chosen your town as one of our 2022 Summer BBQ Tour destinations.

Our Summer BBQ Tour is a free event open to all community members (whether they are Access customers or not). Our team will arrive for two hours between 11 am and 1 pm to give away hot dogs and hamburgers and promotional items at no cost. Thank you for supporting our co-operative by being an Access community, our way of saying thank you for supporting our co-operative.

We also want to assure you that we're working closely with the Saskatchewan Health Authority to ensure our Community BBQ meets the guidelines for an outdoor event, including Food Safety Certification from staff.

Please review the attached schedule to see the date we've tentatively selected for your town. If there is a conflict with another event, or if there is a date that works better for your town, let us know. We will do what we can to accommodate date-change requests.

Please submit any requests by **Friday, May 7**, by email at bbqtour@myaccess.coop. And let us know if you have any concerns or questions ahead of the event.

We will follow up directly with a call to your office to confirm the date, location, advertising, and more.

Thank you for your time and consideration. We look forward to serving your town some real good food!

2022 BBQ Tour Schedule

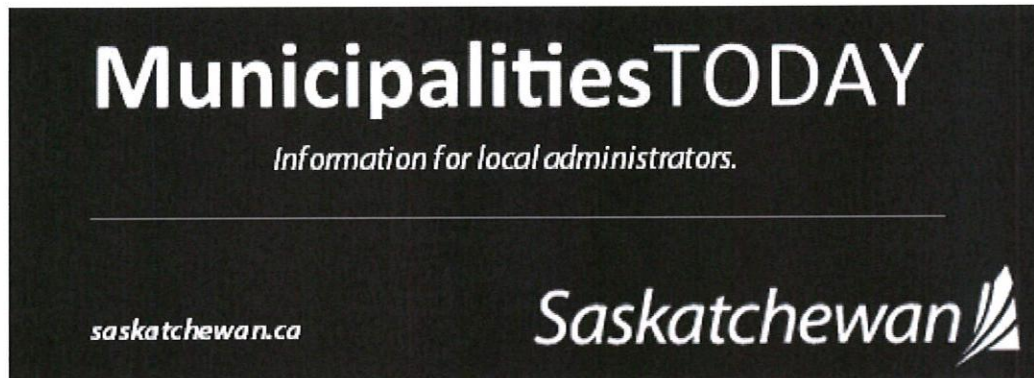
Week	Lead	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Week 1	Brett Curie		Tue, May 24 Wadena	Wed, May 25 Canora	Thu, May 26 Hudson Bay	Fri, May 27 Carrot River	Sat, May 28 Melville
Week 2	Kevin Foote	Mon, May 30 Kipling	Tue, May 31 Redvers	Wed, Jun 01 Carnduff	Thu, Jun 02 Stoughton	Fri, Jun 03 Rouleau	
Week 3	Brett Curie	Mon, Jun 06 Wilkie	Tue, Jun 07 Maidstone	Wed, Jun 08 Unity	Thu, Jun 09 St. Walburg	Fri, Jun 10 Lashburn	Sat, Jun 11 Davidson
Week 4	Kevin Foote	Mon, Jun 13 Indian Head	Tue, Jun 14 Carlyle	Wed, Jun 15 Oxbow	Thu, Jun 16 Lampman	Fri, Jun 17 Midale	Sat, Jun 18 Arcola
Week 5	Brett Curie	Mon, Jun 20 Ituna	Tue, Jun 21 Kelvington	Wed, Jun 22 Tisdale	Thu, Jun 23 Melfort	Fri, Jun 24 Watrous	
Week 6	Kevin Foote	Mon, Jun 27 Wynyard	Tue, Jun 28 Nipawin	Wed, Jun 29 Kinistino	Thu, Jun 30 Watson		
Week 7	Brett Curie	Mon, Jul 04 Delisle	Tue, Jul 05 Hafford	Wed, Jul 06 Meadow Lake	Thu, Jul 07 Rosthern	Fri, Jul 08 Lumsden	Sat, Jul 09 Pense
Week 8	Kevin Foote	Mon, Jul 11 Craig	Tue, Jul 12 Kerrobert	Wed, Jul 13 Eston	Thu, Jul 14 Leader	Fri, Jul 15 Biggar	Sat, Jul 16 Outlook
Week 9	Brett Curie	Mon, Jul 18 Coronach	Tue, Jul 19 Gravelbourg	Wed, Jul 20 Shaunavon	Thu, Jul 21 Gull Lake	Fri, Jul 22 Maple Creek	
Week 10	Brett Curie	Mon, Jul 25 Martensville	Tue, Jul 26 Spiritwood	Wed, Jul 27 La Ronge	Thu, Jul 28 Shellbrook	Fri, Jul 29 Dalmeny	Sat, Jul 30 Balgonie
Week 11	Kevin Foote		Tue, Aug 02 Fort Qu'Appelle	Wed, Aug 03 Langenburg	Thu, Aug 04 Esterhazy	Fri, Aug 05 Whitewood	Sat, Aug 06 Pilot Butte
Week 12	Kevin Foote		Tue, Aug 09 Grenfell	Wed, Aug 10 Churchbridge	Thu, Aug 11 Moosomin	Fri, Aug 12 Milestone	Sat, Aug 13 White City
Week 13	Brett Curie	Mon, Aug 15 Warman	Tue, Aug 16 Macklin	Wed, Aug 17 Luseland	Thu, Aug 18 Kindersley	Fri, Aug 19 Bienfait	
Week 14	Kevin Foote	Mon, Aug 22 Souhey	Tue, Aug 23 Lanigan	Wed, Aug 24 Wakaw	Thu, Aug 25 Langham	Fri, Aug 26 Rosetown	Sat, Aug 27 Allan
Week 15	Brett Curie	Mon, Aug 29 Foam Lake	Tue, Aug 30 Kamsack	Wed, Aug 31 Humboldt	Thu, Sep 01 Cudworth	Fri, Sep 02 Regina Beach	
Total		80					

New Business 'B'

Ready for Council
May 5/22

Jim Weninger

From: Municipal Information GR <muninfo@gov.sk.ca>
Sent: May 5, 2022 2:26 PM
To: Municipal Information GR
Subject: Special Municipalities Today Newsletter from the Ministry of Government Relations



Changes to Municipal Property Tax Tools Limit

The Government of Saskatchewan is committed to positioning the province for economic growth as we continue working toward goals identified in Saskatchewan's Growth Plan.

To improve fairness among municipal property taxes and help attract investments in Saskatchewan, the provincial government has set a new limit on property tax tools. A new effective tax rate ratio limit of 7:1 will take effect for the 2023 taxation year.

The effective tax rate is the total municipal property tax levy for a given property class divided by the taxable assessment for that property class after all tax tools, such as mill rate factors, base tax, and minimum tax, are considered. This provides a more accurate measure of how municipal property taxes are distributed within a municipality. Most municipalities pass tax policies that are within the new limit.

The Ministry of Government Relations is preparing the regulatory amendments needed to implement the changes, which will include further communications with municipal stakeholders. Municipalities can expect additional details, educational opportunities, and the amended regulations later this year.

The ministry is committed to supporting municipalities through these changes. More information can be found on [this webpage](#), this [fact sheet](#), and this [video on local tax tools and effective tax rates](#).

If you have questions or comments at this time, please reach out to the ministry at 306-787-2653 or property.tax@gov.sk.ca.

Sincerely,
Municipal Information
Saskatchewan Ministry of Government Relations

1855 Victoria Avenue
Regina, SK, Canada S4P 3T2
Tel: 306-787-2680 (Municipal Inquiry Line)

306-787-2725 (Subdivision and Planning)
muninfo@gov.sk.ca



CONFIDENTIALITY NOTICE:

This email (and any attachment) was intended for a specific recipient(s). It may contain information that is privileged, confidential or exempt from disclosure. Any privilege that exists is not waived. If you are not the intended recipient, do not copy or distribute it to another person or use it for any other purpose. Please delete it and advise me by return email or telephone. Thank you.

New Business "C"

Ready for Council
May 6/22

CUSTOM SEAT TOP NOTES:

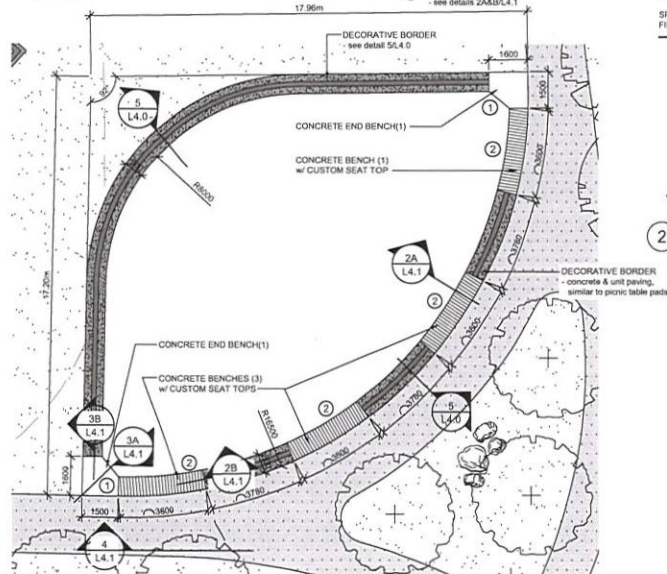
- Seat top to be custom Skyline Curved Wall Top Bench by Wishbone Site furnishings; contact Robin Ruddock, phone: 604-626-0470.
- Coordinate with Consultant and Manufacturer for custom dimensions to suit concrete seating wall.
- Provide shop drawings and product information.
- Install per manufacturer's specifications.

CONCRETE NOTES:

- Provide light sandblast finish to all exposed concrete surfaces (benches only), to Consultant approval.
- Concrete may be cast-in-place or pre-cast; provide shop drawings per specifications.

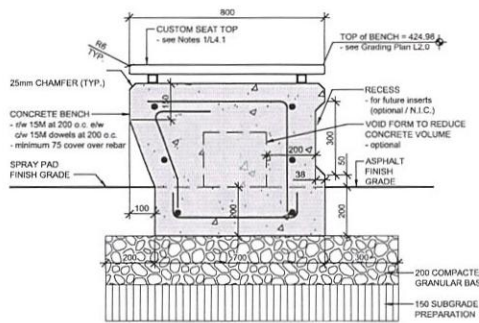
BENCH TYPES:

- 1 END BENCH
- see details 3A&B/L4.1
- 2 CURVED BENCH
- see details 2A&B/L4.1

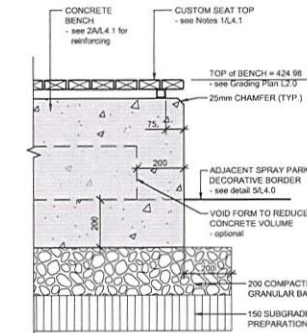


1 CONCRETE BENCH LAYOUT

1:100



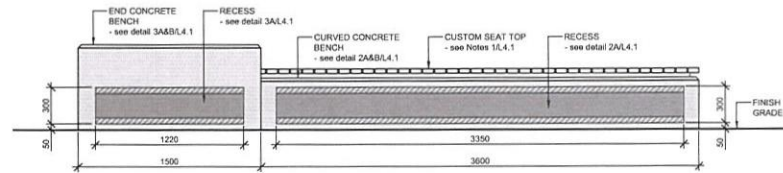
A) CURVED CONCRETE BENCH SECTION



B) CURVED CONCRETE BENCH END CONDITION SECTION

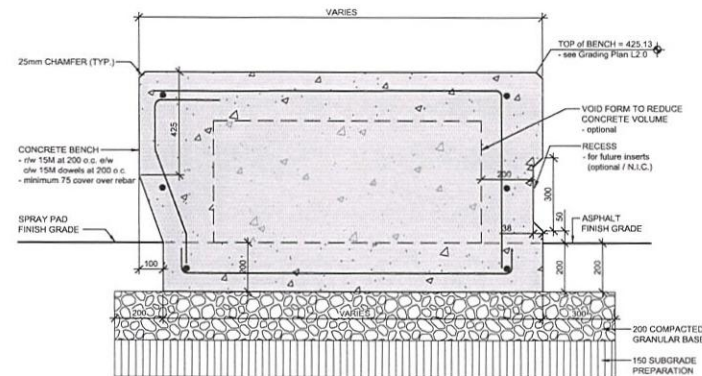
2 CURVED CONCRETE BENCH - Sections

N.T.S.



4 BENCH ELEVATION

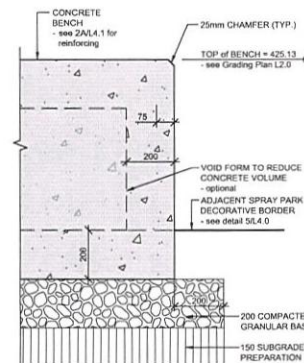
N.T.S.



A) END CONCRETE BENCH - SPRAY PARK FACING SECTION

3 END CONCRETE BENCH - Sections

N.T.S.



B) END CONCRETE BENCH - END CONDITION SECTION

General Notes

- DO NOT RESIZE DRAWINGS
- REPORT DISCREPANCIES TO CONSULTANT
- EXISTING CONDITIONS ARE BASED ON HISTORICAL SURVEY AND RECORDED DRAWINGS OF PREVIOUS PROJECT PHASES, AND HAVE NOT BEEN CONFIRMED BY TOPOGRAPHICAL SURVEY. REPORT AND DISCREPANCIES OR SITE ISSUES TO CONSULTANT.

Revision	Date
0 ISSUED FOR TENDER	2021/05/26



CROSBY HANNA & ASSOCIATES
LANDSCAPE ARCHITECTURE
COMMUNITY PLANNING
407C 1st Ave. North
Saskatoon, SK S7N 1X2
www.crosbyhanna.ca
T (306) 665-3441

SPRAY AND PLAY INTERGENERATIONAL PARK

Dalmeny, SK
Project Title

CONCRETE BENCH LAYOUT & DETAILS

Drawing Title



Drawn KS | Checked WH

Scale 1:100 | Date 2021-05-26

Project No. 20044 | Drawing L4.1

TOWN OF DALMENY

BYLAW NO. 8A-2022

A Bylaw to amend Bylaw No. 2-2016, known as the Zoning Bylaw.

The Council of the Town of Dalmeny, in the Province of Saskatchewan, enacts to amend Bylaw 2-2016 as follows:

1. SECTION 2 – INTERPRETATION is amended by adding the following new definition for “Transloading Facilities” immediately after the definition for “Trailer”:

“Transloading Facilities: facility for transferring bulk or breakbulk commodities between rail and truck freight. Common transload freight includes lumber, steel, bulk liquids (oil, fuel, fertilizers etc.), solids (cement, grain, fly ash, etc.) and other goods and materials.”

2. SECTION 4.12 Special Standards and Regulations, is amended by adding the following new Section:

“4.12.15 Transloading Facilities:

- (a) In addition to any other information required by Council, the applicant shall submit, as part of their development permit application, information regarding any hazardous material to be kept or stored on site, an emergency management plan, a screening and landscape plan, site grading and drainage plans, and proposed truck routes and road maintenance measures. The applicant may be required to enter into a road maintenance agreement.
- (b) Transloading facilities for oil and gas resources shall not be located within 90 metres of a residence or on hazard lands.
- (c) The applicant shall suitably screen and landscape the facility from neighbouring properties to the satisfaction of Council.
- (d) Council may require the developer to undertake specific safeguards to address safety issues related to material kept on the site and nuisance issues related to dust, noise, odour, smoke, or similar conditions.
- (e) Transloading facilities shall be developed and shall operate in compliance with all relevant federal and provincial requirements.”

3. SECTION 4 - GENERAL REGULATION is amended by deleting subsection 4.3 “Number of Principal Buildings Permitted on A Site” in its entirety and replacing it with the following new subsection:

“4.3 Number of Principal Buildings Permitted on a Site

Only one principal building shall be placed on a site with the exception of dwelling groups, shopping centres, indoor/outdoor storage rental facilities, transloading facilities, recreation facilities, schools, hospitals and public works.”

4. SECTION 4.9.9 Shipping Containers is amended by deleting subsection (4) and replacing it with the following new subsection:

“(4) The cumulative maximum floor area of shipping containers, to a total maximum of six containers, shall not exceed more than 50% of the gross floor area of the principal structure except in the case of approved development permits for:

- (a) Transloading facilities
- (b) Fire Fighter Training Facilities.”

5. Table 6-10 M – Industrial District Development Standards is amended by adding the following new Industrial / Commercial Use:

Table 6-10: M – Industrial District Development Standards for the Town of Dalmeny									
Principal Use		Designation	Parking Category	Subject to Section(s)	Development Standards				
					Minimum Site Area (m ²)	Minimum Site Width (m)	Minimum Front Yard (m)	Minimum Rear Yard (m)	Minimum Side Yard (m)
Industrial / Commercial Uses									
(32)	Transloading facilities	D	11	4.12.15	465	15	4.5	(1)	3 ⁽²⁾

6. Bylaw 8-2022 is hereby repealed.

7. This Bylaw shall come into force and take effect when approved by Council.

Mayor

SEAL

Chief Administrative Officer