

**REGULAR MEETING OF DALMENY TOWN COUNCIL
MONDAY, MAY 31, 2021, 7:00 P.M.
DALMENY TOWN OFFICE VIA VIDEO CONFERENCING**

AGENDA:

CALL TO ORDER – 7:00 p.m.

ADOPTION OF AGENDA – additions/deletions

MINUTES OF THE PREVIOUS MEETING

- a. May 10, 2021 Regular Council Meeting
- b. May 19, 2021 Special Council Meeting

BUSINESS ARISING FROM THE MINUTES:

- a. Plan of Proposed Subdivision of Parcel JJ, Extensions 2, 4, 5 and 6, Plan 102012343
- b. Saskatchewan Municipal Board, Local Government Committee – Bylaw No. 6-2021

ACCOUNTS FOR APPROVAL

- a. Approval of Current Accounts
- b. Approval of Payroll

FINANCIALS

- a.

CORRESPONDENCE

- a. Saskatchewan Housing Authority – Policy Change

REPORTS

- a. Chief Administrative Officer's Report

NEW BUSINESS

- a.

BYLAWS

- a. Bylaw 7-2021, A Bylaw to Provide for a Base Tax

QUESTIONS FROM THE PUBLIC

ROUND TABLE DISCUSSION/IN CAMERA

ADJOURN

Next Regular Meeting: June 14, 2021

2021 Regular Council Meeting Schedule: May 10,31; June 14,28; July 19; August 9,30;
September 13,27; October 18; November 8,22;
December 6,20

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and
7:00 p.m. on alternate Mondays from council meetings, when required:

Next Dalmeny Police Commission Meeting: June 21, 2021 commencing at 5:00 p.m.

2021 Dalmeny Police Service Meeting Schedule: May 17; June 21; September 20; October 18;
November 22; December 20

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MAY 10, 2021
VIDEO CONFERENCING

PRESENT: Mayor Jon Kroeker, Councillors Ed Slack, Anna-Marie Zoller, Matt Bradley, Greg Bueckert, and Lacy Boisvert were all present through video conferencing due to the Covid-19 Pandemic. Also present was CAO Jim Weninger.

ABSENT: Councillor Eric Desnoyers.

CALL TO ORDER

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

ADOPTION OF AGENDA

175/21 – Bradley/Zoller – That the agenda for the Regular meeting of Council of the Town of Dalmeny for May 10, 2021 be adopted as presented.

Carried.

MINUTES

176/21 – Boisvert/Bueckert – That the Minutes of the April 26, 2021 Regular Council meeting be approved as circulated.

Carried.

KH DEVELOPMENTS LTD WORK SCHEDULE

177/21 – Zoller/Slack – That the proposed work schedule for KH Developments Ltd. as it relates to the First Street CN Crossing, Prairie Place and the Public Works Shop/Fire Storage Area Grading and Servicing Plan be accepted by Council.

Carried.

PUMPHOUSE PERMIT FOR CONSTRUCTION

178/21 – Bueckert/Zoller – That the Permit for Construction – Pumphouse and Reservoir Upgrades letter of May 6, 2021 from Approval Engineer Jayson Fraser of the Water Security Agency be accepted by Council.

Carried.

WATERWORKS OR SEWAGE WORKS PERMIT FOR CONSTRUCTION

179/21 – Bradley/Zoller – That the Permit for Construction of Waterworks or Sewage Works as prepared by Approvals Engineer Jayson Fraser of the Water Security Agency be accepted by Council.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MAY 10, 2021
VIDEO CONFERENCING

ACCOUNTS PAYABLE

180/21 – Boisvert/Bradley – That the accounts as detailed on the attached cheque listing and amounting to \$123,769.91 for the period ending May 7, 2021 and representing cheque numbers 16455 to 16497 be approved by Council.

Carried.

PAYROLL

181/21 – Boisvert/Bradley – That the payroll listing in the amount of \$23,865.29 for the pay period ending April 19, 2021 be approved by Council.

Carried.

OUTSTANDING TAX COMPARISONS

182/21 – Bueckert/Bradley – That the listing of outstanding municipal and school property tax comparisons, along with frontage taxes for the month of April be accepted by Council.

Carried.

CORRESPONDENCE

183/21 – Slack/Boisvert – That the following correspondence be filed:

- A. Public Notice – Town of Dalmeny – Borrowing for Public Works Shop/Fire Storage Area

Carried.

CAO REPORT

184/21 – Slack/Zoller – That the Chief Administrative Officer's Report as presented by the Chief Administrative Officer Jim Weninger for May 10, 2021 be accepted by Council.

Carried.

SREDA MINUTES

185/21 – Boisvert/Bradley – That the Minutes of the April 20, 2021 SREDA Regional Committee Meeting be accepted by Council.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MAY 10, 2021
VIDEO CONFERENCING

BYLAW 6-2021 – INCURRING DEBT

186/20 – Bueckert/Slack – That Bylaw 6-2021, A Bylaw of the Town of Dalmeny to Provide for Incurring a Debt in the sum of Two Million Dollars for the Purpose of Building a New Public Works Shop/Fire Storage Area be introduced and read a first time.

Carried.

The CAO read Bylaw 6-2021 for the first time.

187/21 – Zoller/Boisvert – That Bylaw 6-2021 be read a second time.

Carried.

The CAO read Bylaw 6-2021 a second time.

188/21 – Bradley/Slack – That Bylaw 6-2021 be given third reading at this meeting.

Carried Unanimously.

189/21 – Bueckert/Bradley – That Bylaw 6-2021 be read a third time and adopted.

Carried.

The CAO read Bylaw 6-2021 a third time, and the Mayor and CAO signed and sealed the bylaw.

IN-CAMERA

190/21 – Zoller/Bueckert – That Council move into the Committee of the Whole and that the session be “in camera” at 7:36 p.m.

Carried.

RECONVENE

191/21 – Slack/Boisvert - That Council reconvene and report at 7:54 p.m.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MAY 10, 2021
VIDEO CONFERENCING

WATER PUMPHOUSE & RESERVOIR TENDER

192/21 – Slack/Bradley – That the Water Pumphouse & Reservoir Upgrades tender from Erickson Contracting & Management Ltd. in the amount of \$2,247,700.00, plus applicable taxes be accepted by Council and that Project Design Engineer David Fong of Catterall & Wright be advised of the same.

Carried.

PUBLIC WORKS SHOP/FIRE STORAGE TENDER

193/21 – Zoller/Bueckert – That the Public Works Shop/Fire Storage Area tender from Quorex Construction Services Ltd. in the amount of \$2,273,909.00, plus applicable taxes be accepted by Council and that Engineer Cliff Rempel and Technologist Kim Miller, both of Rempel Engineering & Management Ltd. be advised of the same.

Carried.

A recorded vote was requested by Councillor Lacy Boisvert.

For:
Mayor Jon Kroeker
Councillor Anna-Marie Zoller
Councillor Ed Slack
Councillor Greg Bueckert
Councillor Matt Bradley

Against:
Councillor Lacy Boisvert

HIGHWAY 305 WEST REROUTING

194/21 – Boisvert/Zoller – That further to the virtual meeting with representatives of the Ministry of Highways (MoH) regarding the rerouting of Highway 305 West, that the Council of the Town of Dalmeny provide their comments to Senior Project Manager, Capital Planning Bojana Eberts of MoH.

Carried.

TOWN SHOP/FIRE STORAGE GEOTECHNICAL AWARD

195/21 – Slack/Bradley – That further to the quotes from P. Machibroda Engineering Ltd. and Thurber Engineering Ltd. for the Public Works Shop/Fire Storage Area, that the work be awarded to P. Machibroda Engineering Ltd. in the amount of \$8,458.80, plus applicable taxes and that Senior Geotechnical Engineer Terry Werbovetski be advised of the same.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, MAY 10, 2021
VIDEO CONFERENCING

ADJOURN

196/21 – Bueckert/Bradley – That the meeting be adjourned. Time 8:20 p.m.

Carried.

(seal)

Mayor

Chief Administrative Officer

Report Date
5/07/2021 11:28 AM

Dalmeny
Accounts for Approval
As of 5/07/2021
Batch: 2021-00024 to 2021-00026

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
16455	4/30/2021	AMSC Insurance Services Ltd 78	MAY GROUP INSURANCE	8,564.68	8,564.68
16456	4/30/2021	M.E.P.P. 219	APRIL MEPP PAYMENT	12,711.90	12,711.90
16457	4/30/2021	Minister of Finance 39	APRIL SCHOOL TAXES	26,330.36	26,330.36
16458	5/10/2021	Andrew Shieret Limited 83567/84423/201	RED BARN/JJ/PUMPHOUSE PARTS	165.19	165.19
16459	5/10/2021	Bell Mobility Inc. MAY	AERATION BUILDING AUTODIALER	73.20	73.20
16460	5/10/2021	Canadian National Railways 73522/500224586	SIGNAL MAINTENANCE	716.00	716.00
16461	5/10/2021	Catterall & Wright 21-082	DEV & SERVICE AGREEMENT	2,466.85	2,466.85
16462	5/10/2021	Connie Klassen 200421-03	FIRE-UNIFORM SEWING	150.00	150.00
16463	5/10/2021	Crystal Benoit 30	SPRING NEWSLETTER	50.00	50.00
16464	5/10/2021	Earthworks Equipment Corp S82507	BOBCAT WINDOW	205.32	205.32
16465	5/10/2021	Fransoo Mechanical Consulting 329	TOWN SHOP MECHANICAL DRAWING	7,100.00	7,100.00
16466	5/10/2021	GFL Environmental 375447	PUMPHOUSE -UNDERGROUND UTILIT	1,132.59	1,132.59
16467	5/10/2021	Greg Bueckert 5	MLDP PER DIEMS	1,000.00	1,000.00
16468	5/10/2021	hbi office plus S031457	OFFICE/FIRE/PW/POLICE OFFICE	737.41	737.41
16469	5/10/2021	JDM Construction Corp 21-0412	LEAD PAINT SAMPLE - OLD LIFT 2	388.50	388.50
16470	5/10/2021	Jim Weninger 82 83	RRSP CONTRIBUTIONS ZOOM/SUPPLIES	5,368.58 111.32	5,479.90
16471	5/10/2021	John Brooks Company Ltd 2407635/2406508	IMPELLER/WEAR PLATE LIFT 1	2,849.09	2,849.09
16472	5/10/2021	Loraas Disposal Services 138	GARBAGE/COMPOST PICKUP	15,276.50	15,276.50
16473	5/10/2021	McGill's Industrial Service 21-2041/21-0581	VAC LINE LIFT 2/FLUSH LINES	3,430.08	3,430.08
16474	5/10/2021	Meidl Honda			

Report Date
5/07/2021 11:28 AM

Dalmeny
Accounts for Approval
As of 5/07/2021
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		90464	BRUSH TRUCK REPAIR	429.15	429.15
16475	5/10/2021	Mini Tune Lawn & Landscape 160082	HUSTLER 104/72 PARTS	1,467.65	1,467.65
16476	5/10/2021	Minister of Finance 40	DECEMBER SCHOOL TAX OUTAGE	142.31	142.31
16477	5/10/2021	MuniCode Services Ltd. 51946	BUILDING INSPECTIONS	154.50	154.50
16478	5/10/2021	Nor-Tec Linen Services R1885931	OFFICE/POLICE/ARENA MATS	91.34	91.34
16479	5/10/2021	Pitney Bowes Global Credit Ser 3201703073	OFFICE POSTAGE LEASE	27.77	27.77
16480	5/10/2021	Pitney Works 96	POSTAGE	1,050.00	1,050.00
16481	5/10/2021	Princess Auto 3183791	PW-SHOP SUPPLIES	35.47	35.47
16482	5/10/2021	Reed Security 1526256	SECURITY CAMERAS	529.47	529.47
16483	5/10/2021	Regent Signs 5258	FARMERS MARKET SIGN	246.64	246.64
16484	5/10/2021	Rempel Engineering 18130	TOWN SHOP ENGINEERING	25,035.00	25,035.00
16485	5/10/2021	Robertson Implements P10623/P11186	FIRE-OIL/JERRY CAN/CHAIN	102.53	102.53
16486	5/10/2021	Robertson Stromberg 631606	OFFICE LEGAL	130.08	130.08
16487	5/10/2021	S.U.M.A. 95706	TOWN ROAD SIGNS	611.92	611.92
16488	5/10/2021	Sask Research Council 11876/1212330	WATER LAB TESTING	364.61	364.61
16489	5/10/2021	Saskatoon Wholesale Tire 600551	E23 TIRE REPAIR-SECOND PMT	152.62	152.62
16490	5/10/2021	SaskTel CMR 380	SASKTEL PMT	682.99	682.99
16491	5/10/2021	Sea Hawk Specialized 4465	FIRE-FOAM/GAS	1,261.14	1,261.14
16492	5/10/2021	SPI Health and Safety Inc. 11120903/01349	FIRE-SCBA/SEAT/PW- GLOVES	222.04	222.04
16493	5/10/2021	Stevenson Industrial 20189	BRINE LINE COUPLING	1,079.65	1,079.65
16494	5/10/2021	Surge Ahead Electrical 412/411	DISCONNECT OLD LIFT 2/ARENA	799.20	799.20
16495	5/10/2021	Swish-Kemsol 277543	ARENA JANITORIAL	111.97	111.97

Report Date
5/07/2021 11:28 AM

Dalmeny
Accounts for Approval
As of 5/07/2021
Batch: 2021-00024 to 2021-00026

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
16496	5/10/2021	The Technical Safety Authority BR-00143087	ARENA ANNUAL LICENSE FRIDGE	65.00	65.00
16497	5/10/2021	Value Tire SM013086	HUSTLER 104/72 RIB	149.29	149.29
				Total for AP:	123,769.91

Certified Correct This May 7, 2021

Mayor

Administrator

Payor/Payee's List Ready for Manual Release

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[Back to Manual Release](#)

Payor/Payee Name	c Type	Amount
Anderson, Alicia	C	252.50
Anderson, Scott	C	1446.00
Boisvert, Lacy	C	301.18
Bradley, Matt	C	311.18
Bueckert, Greg	C	311.18
Desnoyers, Eric	C	311.18
Dorner, Tyler	C	1498.47
Dyck, Bradley	C	1459.90
Elder, Rick	C	1198.72
Furi, Bonnie	C	289.62
Halcro, Mathew	C	1340.90
Hollingshead, Jayson	C	1355.64
Honeker, Sheila	C	254.26
Hueser, Wilbur	C	252.50
Janzen, Kelly	C	1321.06
Johnson, Jeffrey	C	1668.52
Klein, Marlys	C	827.47
Kroeker, Jonathan	C	693.27
Rowe, Scott	C	1990.61
Slack, Edward	C	311.18
Splawinski, Scott	C	1525.65
Trayhorne, Laurelea	C	583.76
Van Meter, Christine	C	1582.51
Weninger, Jim	C	2466.85
Zoller, Anna-Marie	C	311.18

83,865.29

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TOWN OF DALMENY
SPECIAL COUNCIL MEETING
WEDNESDAY MAY 19, 2021
VIDEO CONFERENCING

PRESENT: Mayor Jon Kroeker, Councillors Ed Slack, Greg Bueckert, Anna-Marie Zoller, and Lacy Boisvert were all present through video conferencing due to the Covid-19 Pandemic. Also present was CAO Jim Weninger.

ABSENT: Councillors Matt Bradley and Eric Desnoyers.

A Waiver of Notice of a Special Meeting of Council called under authority of sub-sections 123 (3) of *The Municipalities Act* was signed by all members of Council.

CALL TO ORDER

Mayor Jon Kroeker called the Special Council Meeting to order at 6:32 p.m., a quorum being present.

ADOPTION OF AGENDA

197/21 – Boisvert/Bueckert – That the agenda for the Special meeting of Council of the Town of Dalmeny for May 19, 2021 be adopted as presented.

Carried.

SPRAY AND PLAY REJECTED BIDS

198/21 – Slack/Zoller – That the bids for the Spray & Play Intergenerational Park be respectfully rejected as per the letter of May 18, 2021 from CLSA William Hrycan of Crosby Hanna & Associates and that Con-Tech General Contractors Ltd., PCL Construction Management Inc. and Wilco Contractors Southwest Inc. be advised of the same.

Carried.

SPRAY AND PLAY RE-TENDER

199/21 – Zoller/Boisvert – That the Spray & Play Intergenerational Park be re-tendered, with the Town playing a more active role in the supply, and possible installation of certain features and/or material(s) for the proposed Spray & Play Intergenerational Park and that CLSA William Hrycan of Crosby Hanna & Associates be advised of the same.

Carried.

ADJOURN

200/21 – Slack/Zoller – That the meeting be adjourned. Time 6:53 p.m.

Carried.

(seal)

Mayor

Chief Administrative Officer

Besides surveying A²

*Ready for
Council
May 28/21*



Webb Surveys

**REGISTERED LAND SURVEYORS
LAND DEVELOPMENT CONSULTANTS**

May 19, 2021

Our File: SC-0105-21cd

Town of Dalmeny

Box 400
Dalmeny, SK
S0K 1E0

Attention: Mr. Jim Weninger, Town Administrator

RE: Plan of Proposed Subdivision of

Parcel JJ, Ext. 2, 4, 5 & 6

Plan No. 102012343

S.E. ¼ Sec. 10-39-6-3

Dalmeny, Saskatchewan

Please find a copy of our Plan of Proposed Subdivision enclosed along with the Application to Subdivide for the above reference.

The client's intent is to create an Industrial Park consisting of 14 parcels. The land is currently zoned industrial.

Please forward your decision to the Ministry of Government Relations and this office at your earliest opportunity. Thank you for your assistance in this matter.

Yours very truly,

Brad J. Luey, S.L.S., P. Surv.

BJL/tp

Enclosures

cc Anthony Nienhuis
Ministry of Government Relations



Webb Surveys

REGISTERED LAND SURVEYORS
LAND DEVELOPMENT CONSULTANTS

May 19, 2021

Our File: SC-0105-21cd

Ministry of Government Relations

Community Planning Branch
9th Floor, 122 – 3rd Avenue North
Saskatoon, SK S7K 2H6

**RE: Plan of Proposed Subdivision of
Parcel JJ, Ext. 2, 4, 5 & 6
Plan No. 102012343
S.E. ¼ Sec. 10-39-6-3
Dalmeny, Saskatchewan**

Please find our Plan of Proposed Subdivision enclosed along with our Application to Subdivide, Utility Declaration and our cheque in the amount of \$4,350.00 (14 x \$300.00 + \$150.00 approval fee) and a copy of the affected titles for the above reference.

The client's intent is to create an Industrial Park consisting of 14 parcels. The land is currently zoned industrial.

I trust that you will find the enclosed to your satisfaction, however, please do not hesitate to contact this office if you have any additional requirements.

Please forward your decision to this office at your earliest opportunity.
Thank you for your assistance in this matter.

Yours very truly,

Brad J. Luey, S.L.S., P. Surv.

BJL/tp

Enclosures

cc Anthony Nienhuis
Mr. Jim Weninger, Town of Dalmeny



Application to Subdivide Land

1. Location of Land to be Subdivided:

Town of Dalmeny
Municipality (City, Town, Village, RM)
SE 1/4 Sec. 10 Twp. 39 Rge. 6 Mer. 3
Lot(s) _____ Block(s) Par JJ Plan/Parcel No. 102012343

Ext. 2,4,5,6

2. The Proposed Subdivision involves:

- ☒ Plan of Proposed Subdivision
☐ Parcel Tie Removal
(describe and include parcel pictures)
☐ Other Subdividing Instrument (lease, easement)

3. Legal and Physical Access to the Subdivision is via:

- ☒ Paved ☐ Gravel ☐ Unimproved
☐ Grid Road ☐ Highway ☐ Resource Road ☐ Northern Crown Land
☐ Main Farm Access ☒ Urban Street ☐ Road Allowance ☐ Trail

4. Physical Nature of the Land to be Subdivided:

a) What is the physical nature of the proposed lot(s) or parcel(s)?

- ☐ Wooded/Treed ☐ Cultivated ☐ Pasture ☐ Hilly ☒ Level/Flat ☐ Low/Swampy ☐ Lake, River, or Creek

Describe the
physical nature
in more detail:

b) Drainage:

How will the proposed lot(s) or parcel(s) be drained?

- ☐ Natural ☐ Ditches ☐ Curb and Gutter ☒ Storm Sewer

Do you propose to discharge surface water into a highway ditch or waterway? ☐ Yes ☒ No

Show drainage courses on the Plan of Proposed Subdivision.

5. Land Use:

a) What is the land presently used for?

- ☐ Agriculture ☐ Residential ☐ Seasonal Recreation (Cottage) ☐ Commercial ☒ Industrial ☐ Other

Describe the
present land use
in more detail:

Vacant - zoned industrial land.

b) What is the **intended** use of the proposed lot(s) or parcel(s)?

- ☐ Agriculture ☐ Residential ☐ Seasonal Recreation (Cottage) ☐ Commercial ☒ Industrial ☐ Other

Describe the
intended use in
more detail:

Industrial park.

c) Are there any buildings on the land being subdivided? ☐ Yes ☒ No

Indicate the location, distance from the property boundary and use of all buildings and utility lines on the Plan of Proposed Subdivision/ Parcel Picture.

6. Services:

a) Water Supply is: ☒ Existing ☐ Proposed ☐ Not Required

☐ Communal System ☐ Cistern ☐ Lake / Waterbody

☒ Municipal Well ☐ Private Well ☐ Other

Describe / specify proposed water source: Town of Dalmeny pressure system.

b) Sewage Disposal is: ☒ Existing ☐ Proposed ☐ Not Required

☐ Municipal ☐ Private-On-site (please specify below)

☐ Mound ☐ Chamber ☐ Holding Tank

☐ Jet Type ☐ Absorption Field ☐ Other

Describe / specify proposed sewage disposal system: Town of Dalmeny sewer system.

Please show all set back distances from the property boundary, house, well and water course(s) on the plan of proposed subdivision.

7. Utility Services:

Electrical Power is: ☒ Existing ☐ Proposed ☐ Not Required ☐ Not Available

Telephone service is: ☒ Existing ☐ Proposed ☐ Not Required ☐ Not Available

Natural Gas is: ☒ Existing ☐ Proposed ☐ Not Required ☐ Not Available

8. Surrounding Land Uses:

If the proposed subdivision is in a Rural Municipality, are any of the following within 5 km; or
If in an Urban Municipality, are any of the following within 500 m? Check all that apply.

	If checked, please state distance
<input type="checkbox"/> Airport	
<input checked="" type="checkbox"/> Intensive Livestock Operation	1 km
<input type="checkbox"/> Sewage Treatment Facility or Sewage Lagoon	
<input type="checkbox"/> Landfill for disposal of garbage or refuse	
<input type="checkbox"/> High Voltage Power Transmission Line	
<input type="checkbox"/> High Pressure Gas Transmission Line, Oil Line (specify)	
<input type="checkbox"/> Industrial Commercial Operation (specify)	
<input type="checkbox"/> National, Provincial, or Regional Park	
<input type="checkbox"/> Residential Lot(s)	
<input type="checkbox"/> Water Body or Course	
<input type="checkbox"/> Cemetery	
<input type="checkbox"/> School Bus Route	
<input checked="" type="checkbox"/> Urban Municipality	500 m
<input checked="" type="checkbox"/> Water Treatment Plant or Reservoir	500 m
<input type="checkbox"/> Other (specify)	

9. Additional Comments:

10. Other Requirements:

1. Applications must include a copy of the title to the land being subdivided and the Basic Fees. Also include any relevant permits or approvals obtained from other agencies or a municipality.
2. Basic Fees are \$300 per proposed lot (non-refundable) plus \$150 for a issuance of a Certificate of Approval. The fees are exempt from GST & PST. Make a cheque or money order payable to the Minister of Finance.
3. Applicants may be asked for additional fees and information if found to be needed during the review of an application.
4. Until the review of an application is done and a decision is issued, no binding contracts for the land should be made and no construction or site preparation work should be started.
5. Personal information given on this form is collected pursuant to The Freedom of Information and Protection of Privacy Act and will be shared with other agencies involved in reviewing subdivision applications. If you do not want your personal information to be shared, contact the Community Planning Branch to discuss your concerns before submitting a completed form.

11. Applicant(s): (persons making the application and to whom correspondence should be addressed)

a) Name of registered owner of land to be subdivided:

Name: Dalmeny Industrial Park Inc.
Address: Box 111 RR 4
City/Town/Village: Saskatoon
Prov.: Saskatchewan Postal Code: S7K 3J7
Email: nienhuis@sasktel.net Tel.: 306-221-1598

b) Land Surveyor / Planner / Lawyer / Agent (specify):

Name: Brad J. Luey Company Name: Webb Surveys
Address: 222 Jessop Avenue
City/Town/Village: Saskatoon
Prov.: Saskatchewan Postal Code: S7N 1Y4
Email: BLuey@midwestsurveys.com Tel.: 306-955-5330
TParker@midwestsurveys.com

c) Declaration by registered owner:

I, BRAD J. LUEY hereby certify that I
(Full name in block capitals)

- ☐ am the registered owner of the land proposed for subdivision.
- ☒ am authorized, in writing, to act as the registered owner per Sections 2(b.2) and 5(3) of The Subdivision Regulations, I hereby swear that all statements contained with this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the Canada Evidence Act.

Signature:  Date: May 19, 2021

Name: Webb Surveys Address: 222 Jessop Avenue

City/Town/Village: Saskatoon Prov.: SK Postal Code: S7N1Y4 Tel.: 306-955-5330

Replies are to be sent to (please specify): ☐ a ☒ b ☐ c

Utility Declaration Form



Utility Requirements under
The Planning and Development Act, 2007,
The Saskatchewan Telecommunications Act,
The SaskEnergy Act and The Power Corporation Act

I (We), DALMENY INDUSTRIAL PARK INC. of
(full legal name - no initials)

BOX 111 RR 4 SASKATOON, SASKATCHEWAN S7K 3J7
(address or community of residence)
in the Province of Saskatchewan, hereby declare that:

1. I am (We are) the registered owner(s) as defined by Section 2(b 2) of *The Subdivision Regulations* of the land being subdivided on the attached plan of proposed subdivision (plan) dated MAY 2021 and signed by BRAD J. LUEY a Saskatchewan Land Surveyor/Registered Professional Planner.

2. The legal description of the land being subdivided is:

Parcel Number	Title Number	Lot/Parcel	Block	Plan Number
203416376	150516604	JJ		102012343 EXT 2
203416309	150516165	JJ		102012343 EXT 4
203475089	151227547	JJ		102012343 EXT 5

Reference Description: SE ¼ Section 10 Township 39 Range 6 W 3rd Meridian.

3. I (We) have viewed the subdivision plan or parcel tie removal and understand there may be existing utility lines that may or may not be registered on title.

4. I (We) understand the existing utility lines are in place pursuant to unregistered statutory easements and that utility companies have no legal obligation to remove or relocate them.

I (We) agree to either 5A or 5B. (Please strike out the non-applicable paragraph either 5A or 5B.)

5A. I (We) have no objection to the location of the utility lines on the land to be subdivided and will grant any formal written easement agreements or forms as may be required by the utility company owning the line(s).

OR

5B. I (We):

- a) Request removal or relocation of existing _____ power, gas or telecommunications utility lines (circle the appropriate utility) indicated on the plan/application for subdivision approval and have contacted the utility company owning the lines; and
- ☒ b) Have no objection to the location of other utility lines and will grant any formal written easement agreement or form as may be required by the utility company owning the line(s) upon written request.

6. If a formal written easement agreement is granted I (we) will not sell or transfer any part of the land until the easement is returned to the utility company and registered on the title to the land if required.

7. I (We) agree that if I (we) fail to return a formal written easement agreement to the utility company within a reasonable period of time I (we) will have otherwise deemed to consent to the location of the utility line(s) in their current location.

8. I (We) understand that this application agreement and declaration will remain in force and bind any successor owners of title to the parcel(s) of land created by this subdivision. Please supply the name, address and phone number of the utility company representative contacted about moving existing lines or extending new lines if required as part of 5B.

I (We) understand this form may expedite subdivision application review and I (we) agree to signing all of the necessary easements as requested by the utility companies.

Signed in the

in the Province of Saskatchewan,
this 19 day of May, 2021

Signature of Landowner

Signature of Landowner

Signature of Landowner

Signature of Landowner

nienhuis@sasktel.net

E-mail address of landowner(s)

This form must be submitted to the Ministry of Government Relations, Community Planning Branch with a completed *Application to Subdivide Land*.
Community Planning File: _____

Utility Declaration Form



Utility Requirements under
The Planning and Development Act, 2007,
The Saskatchewan Telecommunications Act,
The SaskEnergy Act and The Power Corporation Act

I (We), DALMENY INDUSTRIAL PARK INC. of
(full legal name - no initials)

BOX 111 RR 4 SASKATOON, SASKATCHEWAN S7K 3J7
(address or community of residence)
in the Province Saskatchewan, hereby declare that:

1. I am (We are) the registered owner(s) as defined by Section 2(b.2) of *The Subdivision Regulations* of the land being subdivided on the attached plan of proposed subdivision (plan) dated MAY 2021 and signed by BRAD J. LUEY a Saskatchewan Land Surveyor/Registered Professional Planner

2. The legal description of the land being subdivided is:

Parcel Number	Title Number	Lot/Parcel	Block	Plan Number
203475146	151228896	JJ		102012343 EXT 6

Reference Description: SE ¼ Section 10 Township 39 Range 6 W 3rd Meridian.

3. I (We) have viewed the subdivision plan or parcel tie removal and understand there may be existing utility lines that may or may not be registered on title.

4. I (We) understand the existing utility lines are in place pursuant to unregistered statutory easements and that utility companies have no legal obligation to remove or relocate them.

I (We) agree to either 5A or 5B. (Please strike out the non-applicable paragraph either 5A or 5B.)

5A. I (We) have no objection to the location of the utility lines on the land to be subdivided and will grant any formal written easement agreements or forms as may be required by the utility company owning the line(s).

OR

5B. I (We):

- Request removal or relocation of existing power, gas or telecommunications utility lines (circle the appropriate utility) indicated on the plan/application for subdivision approval and have contacted the utility company owning the lines; and
- Have no objection to the location of other utility lines and will grant any formal written easement agreement or form as may be required by the utility company owning the line(s) upon written request.

6. If a formal written easement agreement is granted I (we) will not sell or transfer any part of the land until the easement is returned to the utility company and registered on the title to the land if required.

7. I (We) agree that if I (we) fail to return a formal written easement agreement to the utility company within a reasonable period of time I (we) will have otherwise deemed to consent to the location of the utility line(s) in their current location.

8. I (We) understand that this application agreement and declaration will remain in force and bind any successor owners of title to the parcel(s) of land created by this subdivision. Please supply the name, address and phone number of the utility company representative contacted about moving existing lines or extending new lines if required as part of 5B.

I (We) understand this form may expedite subdivision application review and I (we) agree to signing all of the necessary easements as requested by the utility companies.

Signed in the

in the Province of Saskatchewan,
this 19 day of May, 2021

Signature of Landowner

Signature of Landowner

Signature of Landowner

Signature of Landowner

nienhuis@sasktel.net

E-mail address of landowner(s)

This form must be submitted to the Ministry of Government Relations, Community Planning Branch with a completed *Application to Subdivide Land*.
Community Planning File: _____



Became arising "B"

*Ready for
Council
May 28/21*

Room 480 • 2151 Scarth Street • Regina, SK S4P 2H8
Phone: 306-787-6221 Fax: 306-787-1610

May 13, 2021

Local Government Committee

Jim Weninger
Chief Administrative Officer
Town of Dalmeny
301 Railway Ave
DALMENY SK S0K 1E0

Dear Jim Weninger:

Enclosed is formal approval of Bylaw No. 6-2021 pursuant to subsection 163(4) of *The Municipalities Act*.

Yours truly,

A handwritten signature in black ink that reads 'Jaye Dereniwski'.

Jaye Dereniwski
Financial Analyst

Enclosure



APPROVAL OF BYLAW TO INCUR A DEBT

21-108

That the Committee approve the **Town of Dalmeny** to incur a debt of **\$2,000,000** as set out in **Bylaw No. 6-2021** adopted **May 10, 2021**, in accordance with subsection 163(4) of *The Municipalities Act*.

DATED: MAY 13, 2021

**SASKATCHEWAN MUNICIPAL BOARD
LOCAL GOVERNMENT COMMITTEE**

Per CM Boyko
Chad Boyko, Chair

Report Date
5/28/2021 10:55 AM

Proposed -

Dalmeny
Accounts for Approval
As of 5/28/2021
Batch: 2021-00028

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
16498	5/31/2021	Bell Mobility Inc. MAY 2021	AERATION BUILDING AUTODIALER	96.77	96.77
16499	5/31/2021	Braden or Carrie Olynick 4	FIRE-FIT TEST	83.25	83.25
16500	5/31/2021	Brett Mickelson 1	OHC LEVEL 1 TRAINING	1,350.00	1,350.00
16501	5/31/2021	Canadian National Railways 91575274	SIGNAL MAINTENANCE	10,808.88	10,808.88
16502	5/31/2021	Catterall & Wright 21-106 21-126 21-127	WATER PUMPHOUSE PRAIRIE ST WATER MAIN S&P-LINE LEAK	154,969.09 3,031.88 652.58	158,653.55
16503	5/31/2021	Dalmeny Martial Arts 3	20/21 COMMUNITY GRANT	1,150.00	1,150.00
16504	5/31/2021	Diamond/Bell International T 12617B	FIRE-TENDER PARTS	522.87	522.87
16505	5/31/2021	Frontline Outfitters 52881	POLICE UNIFORMS	514.75	514.75
16506	5/31/2021	Gord Krismer & Associates Ltd 540	APPEAL PROCESS AND REVIEW	44.23	44.23
16507	5/31/2021	Greenline Hose & Fittings S6167352	OILER-TANK TRUCK HOSE	191.14	191.14
16508	5/31/2021	JDM Construction Corp 21-0450	REMOVE WALLS FROM LIFT STATION	777.00	777.00
16509	5/31/2021	Jensen Stromberg 2020	2020 TOWN AUDIT	12,099.00	12,099.00
16510	5/31/2021	Linda's Printing Place 96282	FIRE-PATIENT CARE REPORT	297.93	297.93
16511	5/31/2021	Linde Canada Inc. 63625767	PW-SHOP SUPPLIES	68.46	68.46
16512	5/31/2021	MuniCode Services Ltd. 52035...	BUILDING INSPECTIONS	2,352.29	2,352.29
16513	5/31/2021	Nor-Tec Linen Services RE-886121/88612	OFFICE/POLICE/ARENA MATS	109.10	109.10
16514	5/31/2021	Nordic Industries 98966	DOG PARK FENCE REPAIR	437.95	437.95
16515	5/31/2021	Pete's Electric 2264	FIRE HALL ELECTRIC REPAIRS	305.25	305.25
16516	5/31/2021	Petty Cash 203	PETTY CASH	467.63	467.63

Report Date
5/28/2021 10:55 AM

Proposed

Dalmeny
Accounts for Approval
As of 5/28/2021
Batch: 2021-00028

Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
16517	5/31/2021	Pitney Works 97	OFFICE POSTAGE	630.00	630.00
16518	5/31/2021	R.M. of Corman Park 29811	TOWN PEST CONTROL	268.00	268.00
16519	5/31/2021	RA Auto Repair LTD 38185	POLICE TAHOE OIL CHANGE	138.97	138.97
16520	5/31/2021	Redhead Equipment Ltd. P82125	MACK TRUCK PARTS	257.92	257.92
16521	5/31/2021	Reed Security 1527731	SECURITY CAMERAS	552.78	552.78
16522	5/31/2021	Robertson Implements P12866/P12462	TRACTOR CABLE/FIRE OIL	201.02	201.02
16523	5/31/2021	Robertson Stromberg 632329	OFFICE LEGAL	388.50	388.50
16524	5/31/2021	Rocky Mountain Phoenix 1290093	FIRE-UNIFORMS	64.38	64.38
16525	5/31/2021	Sask Research Council 542/755/263/239	WATER LAB TESTING	110.24	110.24
16526	5/31/2021	Sask Water SW071664	BULK WATER	37,616.54	37,616.54
16527	5/31/2021	Saskatoon CO-OP 778	POLICE/FIRE FUEL	1,645.31	1,645.31
16528	5/31/2021	SaskEnergy Corp. 238	SASKPOWER/ENERGY PMT	15,302.10	15,302.10
16529	5/31/2021	SaskTel CMR 381	SASKTEL PMT	1,741.82	1,741.82
16530	5/31/2021	Steel-Craft Door 488460	ARENA-ROLLING STEEL DOOR REPAI	542.73	542.73
16531	5/31/2021	Success Office Systems INV314012	OFFICE-COPIER USEAGE	929.20	929.20
16532	5/31/2021	Surge Ahead Electrical 419	SOUTH POND-CABLE FOR IRRIGATIO	368.19	368.19
16533	5/31/2021	SVP Envoyer paiement a 7886/376/3087	WATER METER PARTS	152.72	152.72
16534	5/31/2021	The Rent-It-Store 194234	PW-TREE PRUNER	532.75	532.75
16535	5/31/2021	The Wireless Age 372149-92	FIRE-RADIO PARTS	61.05	61.05
16536	5/31/2021	Trans-Care Rescue 21433	PW-CONFINED SPACE TRAINING	787.50	787.50
16537	5/31/2021	U.M.A.A.S. 46	2021 CONVENTION FEE	178.50	178.50
16538	5/31/2021	Valon Technologies Inc			

Report Date
5/28/2021 10:55 AM

Proposed

Dalmeny
Accounts for Approval
As of 5/28/2021
Batch: 2021-00028

Page 3

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		3484	FIRE-FIREHALL SOFTWARE	630.00	630.00
16539	5/31/2021	Zak's Home Hardware 12554/K12704	PW-SHOP SUPPLIES	93.66	93.66
				Total for AP:	253,523.93

Certified Correct This May 28, 2021

Transaction Details

Originator ID: 2288945575 Originator Name: Town of Dalmeny Currency: CAD
Total Debits for the File: 0 Total Credits for the File: \$22,862.98 File Creation Number: 0391
Total Debit Record Count: 0 Total Credit Record Count: 19 File Date: 2021-May-17 13:00

Payor/Payee Name	Account	Inst.	Trans Type	Rec Type	Amount
Anderson, Scott					1,446.00
Berrecloth, Colleen					456.76
Derksen, Crystal					260.49
Dorner, Tyler					1,389.90
Dyck, Bradley					1,571.40
Elder, Rick					1,411.99
Furi, Bonnie					289.62
Halcro, Mathew					1,340.90
Hollingshead, Jaysor					1,438.22
Honeker, Sheila					254.26
Janzen, Kelly					1,321.06
Johnson, Jeffrey					1,668.52
Klein, Mariys					827.47
Rowe, Scott					1,990.61
Splawinski, Scott					1,525.65
Trayhorne, Laurelea					583.76
Van Meter, Christine					1,582.51
Weninger, Jim					2,466.85
Wilson, Cary					1,037.01

22,862.98

Correspondence A²

Ready for
to be sent
May 28/21

Ministry of Social Services

225 First Avenue North
Saskatoon, Canada

306-933-8102

1-800-667-7567 (Toll Free)

306-933-8411 (Fax)

May 5, 2021

To: Housing Authority Board Chairs

Re: the Nominating Committee Handbook

In the April 1, 2021 mail-out package, Carol Seaberly indicated that Saskatchewan Housing Corporation (SHC) was updating the *Nominating Committee Handbook* and would soon be sending it to members of the nominating committees across Saskatchewan. I'm happy to say this work is done. We are sending you a copy of the updated *Nominating Committee Handbook* and the forms associated with it: the Housing Authority Board Nomination and Transfer of Duties forms.

I want to draw your attention to a policy change outlined in the handbook regarding board member eligibility. Elected municipal officials or staff may now serve on housing authority boards. Each municipality may have an elected official **or** a staff member. In addition, when municipal officials or staff serve on the board, they don't represent the municipality. They serve as members of their community.

Please discard your old copies of the *Nominating Committee Handbook* and Housing Authority Board Nomination and Transfer of Duties forms. If you have any questions or need additional copies of the handbook or forms, please contact Lennette Hazelwanter at 1-866-245-5758 (toll free), 306-933-8102, or hacoordinator@gov.sk.ca.

We're also updating the Housing Authority Board Manual and will be sending it out to you in the next few months.

Sincerely,



Roger Parenteau
Executive Director, Housing Operations, Saskatchewan Housing Corporation

cc: Lennette Hazelwanter

Enclosures

CAO REPORT

May 31, 2021

1. Water Pumphouse & Reservoir Upgrade:

Erickson Contracting & Management Ltd. will commence construction on the Water Pumphouse & Reservoir Upgrade on Monday, June 7, 2021. The location of the Water Pumphouse & Reservoir is very accommodating and traffic concerns should not be an issue.

2. Fire Ban – Town of Dalmeny and the Rural Municipality of Corman Park:

The Fire Ban for both the Town of Dalmeny and the Rural Municipality of Corman Park have been rescinded.

3. Saskatchewan Assessment Management Agency (SAMA):

Through SAMA, the Town and the property owner, we will be able to come to an acceptance through an Agreement to Adjust. Therefore, all appeals for 2021 have been addressed.

4. Rural Municipality of Corman Park Zoning Bylaw and Official Community Plan:

Planner II Jessica Mitchell from the Rural Municipality of Corman Park would like to meet with representatives of the Town to discuss proposed changes to the Official Community Plan (OCP) and Zoning Bylaw. Following are some times that would work for us to meet:

- Tuesday June 22 any time between 1 p.m. and 5 p.m.
- Wednesday June 23 any time between 1 p.m. and 5 p.m.
- Thursday June 24 any time during the day

Let us know what works best for you. The invitation is extended to any staff who would like to participate in the discussion. Attending on our part will be myself, Kylie McLean (Senior Planner) and Brittney Beckie (Planner II). The three of us will be the ones working on the OCP and Zoning Bylaw update.

The Rural Municipality of Corman Park are in the early stages of the Project. At this point, we just want to chat about any issues affecting both municipalities and learn about what the Town has planned in terms of future growth.

5. Public Works Shop/Fire Storage Area:

SaskPower, SaskEnergy and SaskTel are presently working on utility quotes for the Public Works Shop/Fire Storage Area.

6. Rural Municipality of Corman Park – Billboard Signage:

A few years ago, the Town was going to place a billboard sign along Highway 16, however it was denied by the Rural Municipality of Corman Park. The Rural Municipality has since changed their requirements and I am presently working on the application. This was a joint venture involving Dalmeny Industrial Park Inc., North Ridge Development Corporation and the Town.

7. Urban Municipal Administrators' Association Annual Convention:

I would appreciate attending the Urban Municipal Administrators' Association (UMAA) Annual Convention virtually on June 9 and June 10, 2021. Cost of the registration is \$170.00, plus GST.

TOWN OF DALMENY

BYLAW NO. 7-2021

A BYLAW TO PROVIDE FOR A BASE TAX

The Council of the Town of Dalmeny in the Province of Saskatchewan enacts as follows:

1. This bylaw shall be known as the “Base Tax Bylaw”.
2. A base tax shall apply to the types and classifications of property included in the table below:

Property Class	Type of Property		
	Land without Improvements	Land with Improvements	
	Land	Land	Improvements
Agriculture	\$375.00	\$230.00	\$1,220.00
Residential	\$400.00	\$230.00	\$1,220.00
Commercial & Industrial	\$400.00	\$230.00	\$1,220.00

3. Bylaw No. 9-2019 is hereby repealed.

[SEAL]

Mayor

Chief Administrative Officer

Section 290 The Municipalities Act