

**REGULAR MEETING OF DALMENY TOWN COUNCIL  
MONDAY, FEBRUARY 22, 2021, 7:00 P.M.  
DALMENY TOWN OFFICE VIA VIDEO CONFERENCING**

**AGENDA:**

**CALL TO ORDER – 7:00 p.m.**

**ADOPTION OF AGENDA – additions/deletions**

**MINUTES OF THE PREVIOUS MEETING**

- a. February 8, 2021 Regular Council Meeting

**BUSINESS ARISING FROM THE MINUTES:**

- a.

**ACCOUNTS FOR APPROVAL**

- a. Approval of Current Accounts
- b. Approval of Payroll

**FINANCIALS**

- a.

**CORRESPONDENCE**

- a.

**DELEGATION**

- a. 7:20 p.m. – Assessment Appraiser Joelynn Doell and Market Specialist Nadine Seguin

**REPORTS**

- a. Chief Administrative Officer's Report

**NEW BUSINESS**

- a. Minutes of the February 16, 2021 SREDA Regional Committee Meeting
- b. Bruce Richet Award and Nomination Form
- c. Prairie Park Open House Concerns and Responses - 2013

**BYLAWS**

- a.

**QUESTIONS FROM THE PUBLIC**

**ROUND TABLE DISCUSSION/IN CAMERA**

**ADJOURN**

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Next Regular Meeting: March 8, 2021

2021 Regular Council Meeting Schedule: January 11,25; February 8,22; March 8,22; April 12,26;  
May 10,31; June 14,28; July 19; August 9,30;  
September 13,27; October 18; November 8,22;  
December 6,20

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and  
7:00 p.m. on alternate Mondays from council meetings, when required:

Next Dalmeny Police Commission Meeting: February 22, 2021 commencing at 5:00 p.m.

2021 Dalmeny Police Service Meeting Schedule: January 18; February 22; March 22; April 19;  
May 17; June 21; September 20; October 18;  
November 22; December 20

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, FEBRUARY 8, 2021  
VIDEO CONFERENCING

**PRESENT:** Mayor Jon Kroeker, Councillors Ed Slack, Anna-Marie Zoller, Greg Bueckert, Eric Desnoyers, Matt Bradley, and Lacy Boisvert were all present through video conferencing due to the Covid-19 Pandemic. Also present was CAO Jim Weninger.

**ABSENT:** None.

**CALL TO ORDER**

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

**ADOPTION OF AGENDA**

**45/21 – Bueckert/Zoller** – That the agenda for the Regular meeting of Council of the Town of Dalmeny for February 8, 2021 be adopted as presented.

Carried.

**MINUTES**

**46/21 – Boisvert/Desnoyers** – That the Minutes of the January 25, 2021 Regular Council meeting be approved as circulated.

Carried.

**APPLICATION FOR PERMISSION TO BORROW**

**47/21 – Slack/Bradley** – That application be made to the Local Government Committee for permission to borrow the sum of (\$1,000,000.00), in 2021 repayable over a period of 5 years, for the purpose of a Public Works Shop/Fire Storage Area;

AND that the amount of the said debt shall be payable in Five (5) equal annual installments of Two-Hundred Thousand (200,000.00) Dollars, in the years 2022 to 2026 inclusive, with interest at a rate approved by the Saskatchewan Municipal Board per centum per annum, payable at least annually.

Carried.

**ACCOUNTS PAYABLE**

**48/21 – Bradley/Bueckert** – That the accounts as detailed on the attached cheque listing and amounting to \$76,282.35 for the period ending February 4, 2021 and representing cheque numbers 16240 to 16269 be approved by Council.

Carried.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, FEBRUARY 8, 2021  
VIDEO CONFERENCING

**PAYROLL**

**49/21 – Zoller/Desnoyers** – That the payroll listing in the amount of \$23,830.39 for the period ending January 25, 2021 be approved by Council.

Carried.

**PER DIEMS**

**50/21 – Zoller/Slack** – That the per diems in the amount of \$2,778.53 for the pay period ending February 28, 2021 be approved by Council.

Carried.

**OUTSTANDING TAX COMPARISONS**

**51/20 – Bueckert/Boisvert** – That the listing of outstanding municipal and school property tax comparisons, along with frontage taxes for the month of January be accepted by Council.

Carried.

**2020 INTERNAL TRANSFERS**

**52/20 – Slack/Bueckert** – That Council approve the following transfers as they relate to the 2020 Financial Statement.

- ◆ East Retention Pond - \$17,074.31 – Transfer Out (GPC)
- ◆ East Retention Pond - \$45,498.18 – Transfer Out (Spray & Play)
- ◆ East Retention Pond - \$107,734.00 – Transfer In (Gas Tax Fund)
- ◆ Road Maintenance Reserve - \$180,000.00 – Transfer In
- ◆ Road Maintenance Reserve - \$189,935.53 Transfer Out (Prairie Street)
- ◆ Road Maintenance Reserve - \$10,341.30 Transfer Out (Place Place)
- ◆ Road Maintenance Reserve - \$74,531.11 Transfer Out (Ross Court)
- ◆ Vehicle Replacement Reserve - \$30,000.00 – Transfer In - Increase
- ◆ Vehicle Replacement Reserve - \$44,139.16 – Transfer Out – Sierra – Unit #1
- ◆ Vehicle Replacement Reserve - \$45,553.84 – Transfer Out – Sierra – Unit #2
- ◆ Vehicle Replacement Reserve - \$18,371.00 – Transfer Out – Hustler 72” Mower
- ◆ Vehicle Replacement Reserve - \$4,770.00 – Transfer Out – Road Boss Grader
- ◆ Vehicle Replacement Reserve - \$20,597.46 – Transfer Out – Mack Truck – 5<sup>th</sup> Year
- ◆ Vehicle Replacement Reserve - \$7,320.83 – Transfer In – Para-Transit Bus – 1<sup>st</sup> Year
- ◆ Vehicle Replacement Reserve - \$14,554.91 – Transfer In – Police SUV – 1<sup>st</sup> Year
- ◆ Vehicle Replacement Reserve - \$424.00 – Transfer In – Oiler – 2<sup>nd</sup> Year
- ◆ Vehicle Replacement Reserve - \$2,161.34 – Transfer In – Hotsy – 2<sup>nd</sup> Year
- ◆ Vehicle Replacement Reserve - \$1,595.37 – Transfer In – Air Compressor – 2<sup>nd</sup> Year

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
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- ◆ Vehicle Replacement Reserve - \$6,049.46 – Transfer In – Hustler 104” Mower – 2<sup>nd</sup> Year
- ◆ Vehicle Replacement Reserve - \$9,807.56 – Transfer In – Police Vehicle – 4<sup>th</sup> Year
- ◆ Vehicle Replacement Reserve - \$41,194.92 – Transfer In – Mack Truck – 4<sup>th</sup> Year
- ◆ Town Shop/Fire Storage Area Reserve - \$157,000.00 – Transfer Out
- ◆ Town Shop/Fire Storage Area Reserve – 28,152.88 – Transfer In
- ◆ Offsite Development Fees Reserve - \$22,135.05 – Transfer Out
- ◆ Water Infrastructure Reserve - \$11,978.00 – Transfer Out – MEEP
- ◆ Water Infrastructure Reserve - \$119,654.00 – Transfer Out – MEEP
- ◆ Spray & Play Intergenerational Park Reserve - \$33,868.09 – Transfer Out – Rev over Exp
- ◆ Fire Rescue Department Reserve - \$57,644.95 – Transfer Out – Rev over Exp
- ◆ Fire Rescue Department Reserve - \$71,409.22 – Transfer In – Pumper/Tender

Carried.

**CAO REPORT**

**53/21 – Desnoyers/Bueckert** – That the Chief Administrative Officer’s Report as presented by the Chief Administrative Officer Jim Weninger for February 8, 2021 be accepted by Council.

Carried.

**MUNICODE SERVICES LTD. OUTSTANDING BUILDING PERMITS**

**54/21 – Bradley/Desnoyers** – That the Town of Dalmeny accept the offer of MuniCode Services Ltd. to communicate directly with Dalmeny home owners with outstanding building permits and to communicate directly with the home builder and/or home owner. MuniCode Services Ltd. will continue to send the Town this information for our records. This service will be in addition to the other services MuniCode Services Ltd. presently offers, at the same rate presently assessed to the Town.

Carried.

**DALMENY LIBRARY BOARD MINUTES**

**55/21 – Boisvert/Bradley** – That the Minutes of the January 20, 2021 Dalmeny Library Board Meeting be accepted by Council.

Carried.

**OCCUPATIONAL HEALTH COMMITTEE MINUTES**

**56/21 – Slack/Bradley** – That the Minutes of the January 20, 2021 Town of Dalmeny Occupational Health Committee Meeting be accepted by Council.

Carried.

TOWN OF DALMENY  
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Councillor Ed Slack left the video conferencing meeting at 8:07 p.m.

Project Lead Engineer David Fong of Catterall & Wright arrived to the video conferencing meeting at 8:10 p.m.

Councillor Ed Slack arrived back to the video conferencing meeting at 8:13 p.m.

Public Works Manager Jeff Johnson arrived to the video conferencing meeting at 8:15 p.m.

**BYLAW 2-2021 DEVELOPMENT LEVY BYLAW**

**57/21 – Desnoyers/Bradley** – That Bylaw 2-2021, A Bylaw of the Town of Dalmeny to Adopt a Development Levy Bylaw be introduced and read a first time.

Carried.

The CAO read Bylaw 2-2021 for the first time.

**IN-CAMERA**

**58/21 – Slack/Boisvert** – That Council move into the Committee of the Whole and that the session be “in camera” at 8:19 p.m.

Carried.

**RECONVENE**

**59/21 – Bueckert/Bradley** - That Council reconvene and report at 9:29 p.m.

Carried.

Project Lead Engineer, David Fong of Catterall & Wright and Town of Dalmeny Public Works Manager Jeff Johnson had left the video conferencing meeting before Council reconvened and they did not return.

**DEVELOPMENT LEVY REFUND**

**60/21 – Slack/Desnoyers** – That Council offer to Al and Naomi Hawkins their off-site development fees paid to date, on the understanding that development levies shall be payable at the time of construction on Lot 51, Block 9, Plan 102257670. When construction takes place, the development levies payable will be those specified in the Development Levy Bylaw, once adopted. Until then, the fees in the signed Development Servicing Agreement would apply.

Carried.

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**FIRST APPLICATION FOR TITLE**

**61/21 – Slack/Zoller** – That the Council of the Town of Dalmeny authorize First Application for Title against the following property and that Kim Anderson of Robertson Stromberg be advised of the same.

- 214 First Street; Lot 13, Block 8, Plan 77S31898

Carried.

**PURCHASE INTERNATIONAL TANDEM TRUCK**

**62/21 – Bradley/Slack** – That the Town of Dalmeny purchase a 2011/2012 International Tandem Truck, Serial Number 1HTWGZR2CH561516 from Commercial Industrial Manufacturing (CIM) Ltd. of Humboldt, SK at a cost of \$49,999.00, plus applicable taxes, once the repairs have been completed, as per the February 4, 2021 Inspection Report provided by Mobile Fleet Services Inc.

Carried.

**ADJOURN**

**63/21 – Zoller/Bueckert** – That the meeting be adjourned. Time 9:37 p.m.

Carried.

(seal)

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

Report Date  
2/04/2021 11:54 AM

Dalmeny  
**Accounts for Approval**  
As of 2/04/2021  
Batch: 2021-00006 to 2021-00008

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| Payment #                              | Date      | Vendor Name<br>Invoice #                          | Reference  | Invoice Amount              | Payment Amount |
|--|-----------|---|--|-----------------------------|----------------|
| <b>Bank Code: AP - AP-GENERAL OPER</b> |           |   |  |                             |                |
| Computer Cheques:                      |           |   |  |                             |                |
| 16240                                  | 1/31/2021 | AMSC Insurance Services Ltd<br>75                 | FEB GROUP INSURANCE  | 7,506.57                    | 7,506.57       |
| 16241                                  | 1/31/2021 | M.E.P.P.<br>216                                   | JANUARY MEPP PAYMENT   | 12,598.06                   | 12,598.06      |
| 16242                                  | 1/31/2021 | Minister of Finance<br>36                         | JANUARY SCHOOL TAX COLLECTED                                       | 22,233.99                   | 22,233.99      |
| 16243                                  | 2/08/2021 | Access Communications<br>10                       | ARENA CABLE  | 142.89                      | 142.89         |
| 16244                                  | 2/08/2021 | Accu-Sharp Tooling LTD<br>821                     | DDCC-ZAMBONI ICE KNIFE   | 43.29                       | 43.29          |
| 16245                                  | 2/08/2021 | Alberta Urban Municipalities<br>20211308          | 2021 MEMBERSHIP  | 57.75                       | 57.75          |
| 16246                                  | 2/08/2021 | Bell Mobility Inc.<br>JANUARY                     | AERATION BUILDING AUTODIALER                                       | 25.65                       | 25.65          |
| 16247                                  | 2/08/2021 | Bluewave Energy<br>99220665/220666                | ZAMBONI PROPANE  | 227.95                      | 227.95         |
| 16248                                  | 2/08/2021 | Bunker Fire Ltd.<br>4020                          | T25- SCBA COVER  | 251.57                      | 251.57         |
| 16249                                  | 2/08/2021 | Canadian National Railways<br>91560240            | SIGNAL MAINTENANCE   | 296.00                      | 296.00         |
| 16250                                  | 2/08/2021 | Crestline Coach Ltd.<br>134770                    | LIFEPAK APPRATUS MOUNT   | 522.22                      | 522.22         |
| 16251                                  | 2/08/2021 | Crosby Hanna & Assoc.<br>#77-(375-40)             | ADVISORY SERVICES  | 1,008.00                    | 1,008.00       |
| 16252                                  | 2/08/2021 | Dalmeny Daycare<br>2                              | DONATIONS TO DATE  | 1,000.00                    | 1,000.00       |
| 16253                                  | 2/08/2021 | First Filter Service<br>248407                    | LIFT 1&2 FILTERS   | 19.32                       | 19.32          |
| 16254                                  | 2/08/2021 | Inland Heidelberg Cement Group<br>6483331/6483779 | PW-SAND  | 876.49                      | 876.49         |
| 16255                                  | 2/08/2021 | Jim Weninger<br>79<br>80<br>81                    | RRSP CONTRIBUTIONS<br>ZOOM/GIFT CARDS/MILEAGE<br>STAFF RECOGNITION | 3,057.50<br>146.06<br>50.00 | 3,253.56       |
| 16256                                  | 2/08/2021 | Legacy Bus Sales Ltd<br>26980                     | HANDI VAN BATTERY  | 311.58                      | 311.58         |
| 16257                                  | 2/08/2021 | Minister of Finance<br>2021120213                 | FIRE RADIO LICENSE   | 893.55                      | 893.55         |
| 16258                                  | 2/08/2021 | Municipal Leadership Dev Prog<br>14               | ANNA/GREG MLDP WEBINAR   | 456.75                      | 456.75         |

Report Date  
2/04/2021 11:54 AM

Dalmeny  
**Accounts for Approval**  
As of 2/04/2021  
Batch: 2021-00006 to 2021-00008

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| Payment # | Date      | Vendor Name<br>Invoice #                | Reference                   | Invoice Amount | Payment Amount |
|-----------|-----------|---|-----------------------------|----------------|----------------|
| 16259     | 2/08/2021 | Munisoft<br>2020/21-04885               | RECEIPTS/NOTICES            | 496.47         | 496.47         |
| 16260     | 2/08/2021 | Nor-Tec Linen Services<br>883854        | OFFICE/POLICE/ARENA MATS    | 91.34          |                |
|           |           | 884627                                  | OFFICE/POLICE/ARENA MATS    | 91.34          | 182.68         |
| 16261     | 2/08/2021 | Princess Auto<br>2984437/3005793        | LIFT 1/2 RAGS/SHOP SUPPLIES | 57.68          | 57.68          |
| 16262     | 2/08/2021 | Roto Rooter<br>11097/9258               | SEWER LINE-612 ROSS/213 4TH | 379.17         | 379.17         |
| 16263     | 2/08/2021 | S.A.M.A.<br>2021109                     | 2021 MUNICIPAL REQUISITION  | 16,918.00      | 16,918.00      |
| 16264     | 2/08/2021 | S.U.M.A.<br>96453                       | CHIEF TRUCK TIRES           | 1,168.34       | 1,168.34       |
| 16265     | 2/08/2021 | S.U.M.A.<br>2021 CONV                   | 2021 SUMA CONVENTION        | 598.50         | 598.50         |
| 16266     | 2/08/2021 | Sask Research Council<br>8388/8746/8906 | WATER LAB TESTING           | 392.17         | 392.17         |
| 16267     | 2/08/2021 | Sask. Government Insurance<br>146       | GMC SIERRA #1/#2 PLATES     | 2,849.60       | 2,849.60       |
| 16268     | 2/08/2021 | SaskTel CMR<br>374                      | SASKTEL PAYMENT             | 640.86         | 640.86         |
| 16269     | 2/08/2021 | Trans-Care Rescue<br>20638/21-039/73    | F-VESTS/BOOTS/KLEATS/WIPES  | 873.69         | 873.69         |
|           |           |   |                             | Total for AP:  | 76,282.35      |

Certified Correct This February 4, 2021

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator



# Payor/Payee's List Ready for Manual Release

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[Back to Manual Release](#)**Payor/Payee Name**[Anderson, Scott](#)[Berrecloth, Colleen](#)[Berrecloth, Donald](#)[Bonin, Edmund](#)[Derksen, Crystal](#)[Domer, Tyler](#)[Dyck, Bradley](#)[Elder, Rick](#)[Furi, Bonnie](#)[Halcro, Mathew](#)[Hollingshead, Jayson](#)[Honeker, Sheila](#)[Janzen, Kelly](#)[Johnson, Jeffrey](#)[Klein, Marlys](#)[Rowe, Scott](#)[Splawinski, Scott](#)[Trayhorne, Laurelea](#)[Van Meter, Christine](#)[Villafuerte, Carlos](#)[Weninger, Jim](#)

| Rec Type | Amount  |
|----------|---------|
| C        | 1457.21 |
| C        | 456.76  |
| C        | 127.89  |
| C        | 1168.06 |
| C        | 260.49  |
| C        | 1629.92 |
| C        | 1663.99 |
| C        | 1140.13 |
| C        | 348.89  |
| C        | 1373.59 |
| C        | 1602.33 |
| C        | 214.80  |
| C        | 1351.14 |
| C        | 1679.38 |
| C        | 830.19  |
| C        | 1942.71 |
| C        | 1465.23 |
| C        | 765.26  |
| C        | 1531.58 |
| C        | 337.36  |
| C        | 2483.48 |

23,830.39

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# Payor/Payee's List Ready for Manual Release

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| Payor/Payee<br>Name       | Rec<br>ype | Amount |
|---------------------------|------------|--------|
| <u>Anderson, Alicia</u>   | C          | 330.90 |
| <u>Boisvert, Lacy</u>     | C          | 74.56  |
| <u>Bradley, Matt</u>      | C          | 314.32 |
| <u>Bueckert, Greg</u>     | C          | 314.32 |
| <u>Desnoyers, Eric</u>    | C          | 84.56  |
| <u>Hueser, Wilbur</u>     | C          | 330.90 |
| <u>Kroeker, Jonathan</u>  | C          | 700.33 |
| <u>Slack, Edward</u>      | C          | 314.32 |
| <u>Zoller, Anna-Marie</u> | C          | 314.32 |

2778,53

Report Date  
2/19/2021 11:05 AM

Dalmeny  
*Proposed* Accounts for Approval  
As of 2/19/2021  
Batch: 2021-00010

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| Payment #                              | Date      | Vendor Name<br>Invoice #                        | Reference                    | Invoice Amount | Payment Amount |
|--|-----------|---|------------------------------|----------------|----------------|
| <b>Bank Code: AP - AP-GENERAL OPER</b> |           |   |                              |                |                |
| Computer Cheques:                      |           |   |                              |                |                |
| 16270                                  | 2/22/2021 | Accu-Sharp Tooling LTD<br>865                   | DDCC-ZAMBONI ICE KNIFE       | 83.58          | 83.58          |
| 16271                                  | 2/22/2021 | Al Hawkins<br>1                                 | REFUND DEVELOPMENT FEES      | 15,854.15      | 15,854.15      |
| 16272                                  | 2/22/2021 | Alberta Fire Chiefs Assoc.<br>IN21-091          | FIRE-TRAINING MATERIAL       | 160.47         | 160.47         |
| 16273                                  | 2/22/2021 | ATAP Infrastructure Management<br>17            | JAYSON-CLASS 1/CLASS 2 WASTE | 2,436.00       | 2,436.00       |
| 16274                                  | 2/22/2021 | Basic Plus First Aid Training<br>202161         | FIRST RESPONDER TRAINING     | 551.25         | 551.25         |
| 16275                                  | 2/22/2021 | Bluewave Energy<br>799220667/20668              | ZAMBONI PROPANE              | 230.86         | 230.86         |
| 16276                                  | 2/22/2021 | Centaur Products Inc.<br>28497                  | TOWN SIGN RADIO KIT          | 2,985.90       | 2,985.90       |
| 16277                                  | 2/22/2021 | Crestline Coach Ltd.<br>135280                  | HANDI VAN CHARGER TRICKLE    | 201.47         | 201.47         |
| 16278                                  | 2/22/2021 | Earthworks Equipment Corp<br>W69776             | BOBCAT TIRES                 | 2,625.10       | 2,625.10       |
| 16279                                  | 2/22/2021 | Eecol Electric Corp.<br>0695598                 | FIRE HALL ELECTRIC SUPPLIES  | 570.50         | 570.50         |
| 16280                                  | 2/22/2021 | Fast Cat Service Inc.<br>5568                   | POLICE SNOW REMOVAL          | 315.00         | 315.00         |
| 16281                                  | 2/22/2021 | LaRoche-McDonald Agencies<br>101837/101838      | FIRE-ON/OFF DUTY INSURANCE   | 4,161.80       | 4,161.80       |
| 16282                                  | 2/22/2021 | Loraas Disposal Services<br>135                 | GARBAGE.COMPOST PICKUP       | 14,356.13      | 14,356.13      |
| 16283                                  | 2/22/2021 | Luckett Wenman & Assoc<br>11538                 | GST AUDIT 33%                | 1,240.72       | 1,240.72       |
| 16284                                  | 2/22/2021 | Millsap Fuel Distributors Ltd.<br>965239-967325 | PW-GAS/DIESEL                | 5,453.21       | 5,453.21       |
| 16285                                  | 2/22/2021 | Municipal Leadership Dev Prog<br>15             | ANNA/LACY WEBINAR            | 304.50         | 304.50         |
| 16286                                  | 2/22/2021 | MuniCode Services Ltd.<br>51533/51567           | BUILDING INSPECTIONS         | 649.41         | 649.41         |
| 16287                                  | 2/22/2021 | Munisoft<br>2020/21-04768                       | OFFICE COMPUTERS/SUPPLIES    | 6,654.45       | 6,654.45       |
| 16288                                  | 2/22/2021 | Nor-Tec Linen Services<br>884807/4628/385       | OFFICE/POLICE/ARENA MATS     | 126.86         | 126.86         |
| 16289                                  | 2/22/2021 | Princess Auto<br>3030189                        | HOOKS FOR SEA CAN            | 55.48          | 55.48          |

Report Date  
2/19/2021 11:05 AM

*Proposed* - Dalmeny  
**Accounts for Approval**  
As of 2/19/2021  
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| Payment # | Date      | Vendor Name<br>Invoice #                 | Reference                      | Invoice Amount | Payment Amount |
|-----------|-----------|--|--------------------------------|----------------|----------------|
| 16290     | 2/22/2021 | RA Auto Repair LTD<br>37746              | 2015 POLICE OIL CHANGE         | 68.53          | 68.53          |
| 16291     | 2/22/2021 | Reed Security<br>1514290                 | SECURITY CAMERAS               | 529.47         | 529.47         |
| 16292     | 2/22/2021 | S.U.M.A.<br>57                           | GREG-MUNIC LEADERS WEBINAR     | 47.25          | 47.25          |
| 16293     | 2/22/2021 | Sask Water<br>SW070510                   | BULK WATER                     | 37,475.39      | 37,475.39      |
| 16294     | 2/22/2021 | Saskatoon CO-OP<br>775                   | POLICE/FIRE FUEL               | 1,563.97       | 1,563.97       |
| 16295     | 2/22/2021 | SaskEnergy Corp.<br>235                  | SASKPOWER/ENERGY PMT           | 17,307.78      | 17,307.78      |
| 16296     | 2/22/2021 | SaskTel CMR<br>375                       | SASKTEL PMT                    | 1,606.58       | 1,606.58       |
| 16297     | 2/22/2021 | Surge Ahead Electrical<br>393/394        | TOWN SIGN/POLICE SENSOR INSTAL | 619.69         | 619.69         |
| 16298     | 2/22/2021 | Swish-Kemsol<br>276213                   | ARENA JANITORIAL               | 303.44         | 303.44         |
| 16299     | 2/22/2021 | The Bolt Supply House Ltd.<br>7252995-00 | PW-SHOP TOOLS                  | 31.49          | 31.49          |
|           |           |  |                                | Total for AP:  | 118,570.43     |

# Payor/Payee's List Ready for Manual Release

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| Payor/Payee Name    Ac      | Type    Amount |
|-----------------------------|----------------|
| <u>Anderson, Scott</u>      | 1555.12        |
| <u>Berrecloth, Donald</u>   | 124.84         |
| <u>Bonin, Edmund</u>        | 1154.56        |
| <u>Dorner, Tyler</u>        | 1353.05        |
| <u>Dyck, Bradley</u>        | 1460.43        |
| <u>Elder, Rick</u>          | 1022.10        |
| <u>Furi, Bonnie</u>         | 433.24         |
| <u>Halcro, Mathew</u>       | 1342.37        |
| <u>Hollingshead, Jayson</u> | 1310.43        |
| <u>Honeker, Sheila</u>      | 115.79         |
| <u>Janzen, Kelly</u>        | 1322.46        |
| <u>Johnson, Jeffrey</u>     | 2064.38        |
| <u>Klein, Marlys</u>        | 827.79         |
| <u>Rowe, Scott</u>          | 1955.11        |
| <u>Splawinski, Scott</u>    | 1474.75        |
| <u>Trayhorne, Laurelea</u>  | 585.69         |
| <u>Van Meter, Christine</u> | 1542.10        |
| <u>Villafuerte, Carlos</u>  | 306.35         |
| <u>Weninger, Jim</u>        | 2467.11        |

22,417.67

## **CAO REPORT**

**February 22, 2021**

### **1. Newsletter:**

I will be preparing a Newsletter over the next few weeks, along with the other managers.

### **2. Saskatchewan Assessment Management Agency (SAMA):**

Assessment Appraiser Joelynn Doell and Market Specialist Nadine Seguin from the Saskatchewan Assessment Management Agency will be a delegation to the Town's Regular Council meeting scheduled for Monday, February 22, 2021.

### **3. 2020 Year-End:**

All transfers were completed at the Regular meeting held on Monday, February 8, 2021. There are no more transfers that will be brought forward at this Regular meeting.

### **4. Development Levy Bylaw:**

The Public Notice pertaining to the Town of Dalmeny's Development Levy Bylaw was advertised for the first time on February 18, 2021.

### **5. Final Year-End Audit:**

Jensen Stromberg will be completing the final audit on Wednesday, March 3, 2021.

### **6. Rental of Payloader:**

Due to the amount of snow that accumulated on Third Street South, Third Avenue South and the ditches of Powerline Road and Railway Avenue, the Public Works Department will be renting a Payloader from Earthworks Equipment Corp for a month starting on Monday, February 22, 2021 at a cost of \$6,500.00, plus applicable taxes.

### **7. Gas Tax Fund:**

The Infrastructure Investment Plan (IIP) under the Federal Gas Tax Fund (GTF) for the construction of a Spray and Play Park was approved on February 8, 2021 by the Ministry of Government Relations.

Jim Weninger, Chief Administrative Officer

*New Business "A"*

*Mady for  
Council  
Feb 19/21*



## MINUTES

### Regional Committee Meeting

February 16, 2021

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9:30 – 11:00 a.m. | Zoom Video Conference

#### Attendees:

Mayor Gary Philipchuk, Chair – City of Warman  
Andrea Carroll – Town of Langham  
Jamie Paik – Town of Langham  
Shelley Worth – Town of Delisle  
Brennan Gasmø – City of Warman  
Jackie Stobbe – Town of Asquith

Jacque Griffiths – Town of Aberdeen  
Jamie Martens – City of Martensville  
Dillon Shewchuk – City of Martensville  
Reeve Judy Harwood – RM of Corman Park  
Nicole Lerat – Town of Rosthern

#### SREDA:

Alex Fallon – President & CEO  
Joanne Baczuk – Director, Business Development  
Kristen Johannesson – Manager, Regional Economic Development & Planning  
Terra Penner – EA & Office Manager  
Tyler Nguyen – Specialist, Economic Intelligence

#### 1. Introductions

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Chair, Mayor Philipchuk, called the meeting to order at 9:31 a.m., and introductions were provided.

#### 2. Agenda Confirmation

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It was noted that the agenda has been drafted in a new format, and the meeting will be conducted in a similar fashion to a council meeting, with each municipality getting a single vote.

"THAT the agenda be accepted as presented."

Moved / Seconded by Shelley Worth / Reeve Harwood

Carried.

#### 3. November 2020 Committee Minutes Approval

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There was no business arising from the previous meeting minutes.

"THAT the minutes be approved as presented."

Moved / Seconded by Nicole Lerat / Jacque Griffiths

Carried.

#### 4. Reports

- 
- a) **SREDA 2020 Recap:** Kristen provided a recap on the 12 main highlights from SREDA's 2020 year. The 12 included the COVID-19 Resource List, Small Business Emergency Continuity Grant, Love Local Box,

Living Under Prairie Skies Instagram account, Council Dashboard, 2020 Municipal Tax Study, Project Ribbon, Investment Readiness, Local Link, Saskatoon Region Economic Recovery Tracker (SERT), and Square One programming. Further details and links to each program were provided in the package. The intent of the report is that it be included as information at each member's next council meeting.

- b) **SREDA Projects Report:** Kristen reviewed nine ongoing projects that are currently underway at SREDA, including The Regional Economic Development Revitalization Grant, Council Diversity Survey, Project Ribbon, Local Link, S-Prize, Regional Digest, Regional Collaboration, Regional Business Growth and SOAR (completed). Further details and information on each project were included in the report circulated within the package.

"THAT the two reports be accepted and provided to councils as information."

Moved / Seconded by Jamie Paik / Shelley Worth

Carried.

## 5. Old Business

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- a) **Regional Representation Action Plan:** The action plan was created in partnership with the Committee's former Chair to ensure SREDA keeps a Regional lens in all aspects of its work. Management provided an overview of each metric and its respective progress. The first metric is around creating and maintaining five partnerships within the Region; two have been in progress: Great Plains College on SREDA's SIEDS scholarship and the Prairie Sky Chamber of Commerce on the Local Link program. The second metric is to ensure each SREDA team member attends one or more Regional meetings in order to learn about each municipality, the work being done in the Region and to familiarize the committee with the team. The third is to ensure there is regional representation on the Board; while Mayor Philipchuk and Reeve Harwood are SREDA Directors, management would like to add a regional business owner to the Board when a vacancy arises. The last metric focuses on incorporating a Regional component to SREDA events.

"THAT the Committee review and accept the report."

Moved / Seconded by Jamie Paik / Brennan Gasmio

Carried.

## 6. New Business

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- a) **Economic Impact Studies:** Tyler Nguyen, SREDA's Economic Intelligence Specialist, introduced himself and his role with SREDA. Tyler oversees SREDA's economic impact studies; these studies estimate the direct, indirect and induced benefits a project could bring to the community in the form of employment, GDP, tourism, construction, and more. Communities should consider an economic impact study in order to determine the scope of a project, to assist decision makers on the viability of a project, to help stakeholders grasp the impact of a project and to help secure funding for a project. In the last several years, SREDA has done economic impact studies for organizations such as the Remail, SaskTel Centre, Shercom, Canpotex, Meewasin, Wanuskewin, and the City of Martensville. On behalf of the City of Martensville, Dillon thanked SREDA for the study and its quick turnaround.



"THAT the Committee receive the presentation as information."

Moved / Seconded by Shelley Worth / Brennan Gasmo

Carried.

- b) Regional Member Sub-Committees:** As regional collaboration is focus for 2021, SREDA is asking for the consideration of sub-committees to discuss mutual issues, create efficiencies and alleviate financial burden. The sub-committees could be formed by geographical location, topic or municipality type. SREDA understands that there is a lack of capacity at many of the municipalities to lead these types of committees, which is why SREDA would facilitate. Many of the members agreed that regional policing is an issue that is increasing in urgency and would be a good starting point. It was suggested that the topic be taken back to council for discussion.

"THAT the recommendation be accepted as information/consideration."

Moved / Seconded by Reeve Harwood / Jamie Paik

Carried.

- c) Council Presentations:** Kristen reminded the Committee that SREDA is available to present to the members' councils to provide an overview of what SREDA does, how the members can utilize our services and answer any questions.

"THAT the offer of presentations be accepted as information and reported back to councils."

Moved / Seconded by Jamie Martens / Nicole Lerat

Carried.

## **7. Announcements / Other Business**

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As the meeting was ahead of schedule, and roundtable was conducted.

### **RM of Corman Park**

- Business as usual at the RM, with staff working back in the office following safety guidelines.
- There are exciting things to be announced in the future.
- Servicing and water is still an issue in the Grasswood area; cooperation with Saskatoon is needed and gets more critical as time passes.
- The P4G concept plans are underway and will serve all in the area well.

### **City of Warman**

- The city is welcoming a Shopper's Drug Mart and a Meltwich Foods. The construction is estimated at \$3.06M.
- A motion has recently passed to approve a 5-year tax free incentive for multi-unit rentals.
- Strategic planning will take place in March.

### **Town of Rosthern**

- They have hired a bylaw enforcement officer, which has been difficult to find the right person.
- The town underwent a governance and operations review and are in the process of reviewing and implementing the recommendations.
- Five development requests have come forward.

#### **Town of Aberdeen**

- The town is in the process of revising the budget as some grant applications were unsuccessful.
- Strategic planning is underway.
- The town does not have much land for development, but has lots of small businesses.
- Mentioned that the MEEP program will be discontinued.
- A request for services to help their small businesses was voiced and SREDA will be sending them more information about Square One and the COVID Resource List

#### **Town of Langham**

- The town completed a housing study which will be used to attract developers.
- Some new commercial development is in progress
- The town has created a winter pop-up park

#### **Town of Delisle**

- Delisle has an entirely new council
- The arena will be running until the end of February, maybe longer if COVID rules change.
- RCMP response times are a concern.
- There is a marijuana grow op on the edge of town, and complaints of the odor are being received. Other members suggested ensuring they are up to date with their filtering systems.

#### **Town of Asquith**

- Asquith also has a brand new council, ranging from mid-20s to mid-60s of age.
- There are vacant commercial buildings that the town wants to fill.
- A distillery is starting up.
- Asquith would like to attract new businesses to town.

#### **City of Martensville**

- The budget is being finalized.
- There a number of new businesses starting.
- New commercial space is being built.
- Strategic planning is underway.
- One new council member, a business owner, has joined the municipality.
- The city is still working on affordable housing and is waiting to hear back from CMHC.

The Committee then discussed if their communities have received requests from hotels for tax/COVID relief. The Canalta in Martensville has approached council, and they are working with them to find a solution. Warman has provided rent relief for those businesses in the buildings owned by the city.

The Bruce Richet Award will be awarded at SREDA's AGM, and the nomination packages will be distributed shortly. Kristen reminded the Committee to access the following funding options: TSS Funding, Community Rink Affordability Grant, Co-op Community Spaces Funding and Gas Tax Funding.

## **7. Next Meetings**

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The dates for the next meetings were provided.

## **8. Adjournment**

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The Chair adjourned the meeting at 10:41 a.m.

## SREDA 2020 RECAP

### COVID Resource List

SREDA created a COVID support Resource List at the start of the pandemic to help businesses and individuals in the Saskatoon Region find resources to help them navigate the COVID pandemic. Since releasing this list, it has been one of the most popular pages on our website and has been shared by hundreds of people.

To find the list, please visit: <https://sreda.com/covid-19/>

### Small Business Emergency Continuity Grant

SREDA assessed the needs of local small businesses when the pandemic hit and closures were mandated and rolled out the Small Business Emergency Continuity Grant as a quick way to help business immediately. The program used an approximate \$150,000 of SREDA's own reallocated budget to disperse grants of up to \$5,000. Over 550 applications were received, and SREDA was able to provide 28 grants. Of those 28, 8 were Regional businesses in communities such as Martensville, Warman, Asquith, Osler, Rosthern, and Radisson.

More information about the Small Business Emergency Continuity Grant can be found here: <https://sreda.com/what-we-do/sreda-small-business-emergency-continuity-grant-program/>

### Love Local Box

The Love Local Box was created to showcase micro-businesses in the Saskatoon Region and help boost brand awareness; hence, helping increase their revenue and potentially lead to an expansion in the long term. The Boxes were given to 100 local community leaders and were praised by hundreds due to its ingenuity and focus on supporting local.

Over 150,000 from the Saskatoon Region and beyond saw the box on social media and interacted with the posts. The businesses with products in the box saw increases in sales, and interactions on their social media pages increased as well.

*The Love Local box was a great success for my business. I was just looking at my sales graphs and social media performance graph and my company doubled in sales from last January and gained 35 followers on Facebook and 15 more on Instagram.*

*I've now released a new product line with three different sizes and continue to get new retailers on board with the company.*

- *Business in the Love Local Box*

To view the Love Local Box, please visit SREDA's Facebook Page:  
<https://www.facebook.com/SREDASask/>

### Living Under Prairie Skies

SREDA developed an Instagram account called Living Under Prairie Skies to promote what the Saskatoon Region has to offer. It crowd-sources photos and stories to encourage people to live, work, and play in the Region.

Since its inception in July 2021, the page has garnered 109 followers and has expanded to Facebook.

The page can be found here: [https://www.instagram.com/living\\_under\\_prairie\\_skies/](https://www.instagram.com/living_under_prairie_skies/)

### **Council Dashboard**

The Council Member Dashboard was created to discover areas for potential regional partnerships and encourage inter-municipal cooperation among members. To create the Dashboard, SREDA pulled information from each Regional Member's council and committee meetings and input the data into a large tracking spreadsheet. The data is assigned to a specific category, and then the topics are tracked to determine popularity and areas for regional cooperation.

For a copy of the Dashboard, please contact SREDA ([kjohannesson@sreda.com](mailto:kjohannesson@sreda.com)).

### **2020 Municipal Tax Study**

The 2020 Municipal Tax Study was developed to create transparency around commercial and residential property tax in the Saskatoon Region and provide an opportunity for municipalities to analyze how their tax rates compare to other municipalities in the Region. SREDA collected mill rates, mill rate factors, and base tax rates from all 32 municipalities in the Saskatoon Region to determine the amount of tax a property valued at \$200,000 would pay.

For a copy of the Study, please contact SREDA ([kjohannesson@sreda.com](mailto:kjohannesson@sreda.com)).

### **Council Diversity Survey**

Creating diverse and inclusive municipal councils ensures that all voices in the community are included in the decision-making process. Fostering diversity starts with evaluating the current environment to set a benchmark for councils from which to grow.

To determine the current state of municipal councils, SREDA collected data via a confidential survey from all 32 municipalities in the Saskatoon Region. The primary findings were presented to the Regional Committee, and work will continue into 2021.

### **Project Ribbon**

Project Ribbon is a three-phase project to attract large value-added agribusinesses to the Saskatoon Region. Phase 1 analyzed the entire Region to identify areas with the greatest potential for such a facility and was completed in 2020. Work on Phase 2 will continue into 2021.

### **Investment Readiness**

The Regional Investment Readiness Program was developed to help SREDA Regional Partners prepare for incoming investment and businesses. The program was delivered in two parts. The first being the Community Self-Assessment Survey and the second being the Data Gathering Workbook.

The outcome was the Business Investment Packages, which were shared with each Regional Member and posted on the SREDA website. The package contains data such as development costs, utility availability and costs, demographics, labour, wages, transportation, incentives, taxes, and important planning documents.

All Business Investment Packages can be found here: <http://sreda.com/life-in-saskatoon/the-region/>

### **Local Link**

Saskatoon Region businesses can apply to the Local Link program to measure how locally they operate, from ownership to procurement, and can use the process to find ways of increasing their local engagement in the Saskatoon Region economy.

Since its inception in July 2020, SREDA has worked with 31 businesses across the Saskatoon Region to help them evaluate their supply chain, create local connections, and become more ingrained into our local economy. Additionally, SREDA has analyzed market gaps based on the data collected to determine where we can strengthen and diversify our local economy.

More information about the program can be found here: <https://sreda.com/what-we-do/local-link/>

### **Saskatoon Region Economic Recovery Tracker**

The Saskatoon Region Economic Recovery Tracker measures the state of economic recovery for the Saskatoon Region based on a comparison of ten key economic indicators prior to the COVID-19 pandemic and what they are today. The tool calculates a percentage recovered for each indicator, which are assigned weightings, and in turn, contributes to a total percentage recovered for the Saskatoon Region.

Based on this model, the Saskatoon Region economy is 48.2 percent recovered to pre-COVID-19 levels.

The tracker can be accessed on SREDA's website: <https://sreda.com/saskatoon-economic-recovery-tracker/>

### **Square One Program**

The Square One program provides business information and advisory services for Saskatchewan entrepreneurs. Services provided through the program include:

- Business Advising
- Business Set-up Assistance
- Market Research
- Educational Sessions
- Access to Business Experts
- Self-Help Resources
- Business Planning

In 2020, the program was able to help 35 entrepreneurs establish small businesses in the Saskatoon Region. Additionally, Square One was able to help 10 businesses grow and expand their operations.

For more information about the program, please visit: <https://squareonesask.ca/>

## **SREDA Projects Report**

### **Regional Economic Development Revitalization Grant**

The SREDA Revitalization Grant was created to support Saskatoon Region municipalities and First Nation governments embarking on economic development initiatives. Eight applications covering a variety of projects were received. The Selection Committee has reviewed the applications and put forward their recommendation to the SREDA Board of Directors. The Board of Directors will receive the recommendation on February 24<sup>th</sup> and the final decision will be made soon after.

### **Council Diversity**

SREDA is in the process of summarizing the survey results into a report to share with the committee at the next Regional Committee meeting in April 2021.

Additionally, another survey will be sent out to all 32 Saskatoon Region municipalities to analyze how or if councils changed over a year.

### **Project Ribbon**

Phase 2 is currently underway and involves working with industry experts, crown corporations, and rural municipalities to build capacity in the land areas with the greatest potential. It is expected that phase 2 will be completed by mid-February.

### **Local Link**

SREDA is still growing the Local Link program and continues promotion to encourage more companies to apply. Please share the program with companies (small or large) within your community.

### **S-Prize**

The S-Prize Competition is a 'crowd competition' that encourages innovative thinking to solve current economic growth, rural or urban planning challenges. A committee of external stakeholders is being formed, and more information will be shared at the April committee meeting.

### **Regional Digest**

The Regional Digest was developed to keep Regional Members informed of what is happening in the Saskatoon Region. It includes major news, events, and opportunities for SREDA Regional Members.

In 2021, the Regional Digest was revamped. It now includes a 'small wins' section at the top to highlight projects SREDA has done for Regional Members. Additionally, the In Case You Missed it section was removed and moved to the Community Highlights Section. Lastly, a section was added to highlight when the next Regional Committee meeting will be.

Please encourage your councillors and staff to sign up for the Regional Digest to keep them informed of what is happening in the Saskatoon Region.

## Regional Collaboration

In 2021, SREDA set a goal to facilitate cooperation among 4 regional municipalities to collaborate on economic growth and development projects. The goal was set to encourage communication, reduce financial burdens, and create efficiencies in our Region. If your municipality is interested and would like SREDA's help to approach partners, please contact Kristen Johannesson ([kjohannesson@sreda.com](mailto:kjohannesson@sreda.com)).

## Regional Business Growth

SREDA set a goal to help at least 5 businesses or organizations in the Region grow. To date, SREDA has helped two businesses grow, Laserology Skin Clinic and Homestyle Cinnamon Spread.

Laserology Skin Clinic was awarded the SOAR Grant of \$5,000 to help grow her existing clinic in Warman. She plans to use the grant to hire a part-time staff member and marketing. Homestyle Cinnamon Spread, a home-based business located in Warman, was given the opportunity to add their product to the Love Local Box. Since the Box, they doubled their sales and received an influx of new customers. Additionally, Homestyle was able to secure new retailers, helping to expand their product reach.

## SOAR (Completed)

SREDA's SOAR program provides grants of up to \$5,000 to promising Indigenous small business owners launching or growing their business in the Saskatoon Region. The program was created to accelerate the business development of feasible ideas while supporting the founding entrepreneurs' growth. Businesses that demonstrate originality, strong market potential and impact on the Saskatoon Region economy are awarded the grant.

On January 29<sup>th</sup>, 2021, six Indigenous business owners were awarded the SOAR grant. This year's winners own businesses representing varied sectors across the Saskatoon Region:

- **Stardust Clothing and Accessories** - fashion design business creating clothing and accessories,
- **The International Indigenous Speakers Bureau (IISB)** - service linking global audiences with Indigenous knowledge from emerging speakers and knowledge keepers
- **Ernest Plumbing, Heating and Full Home Service** - plumbing, heating and home services business
- **Glassworks 360** - artist and teaching studio that creates stained and fused glass pieces and offers classes to the public
- **Laserology Skin Clinic** - a personal services clinic delivering customized skin solutions in Warman
- **SymmetryPR** - public relations consultancy offering strategic communications advice with a focus on helping businesses navigate COVID

More information about the program can be found here: <https://sreda.com/what-we-do/soar/>



*New Business B<sup>2</sup>*

*Ready for  
Council  
Feb 19/21*



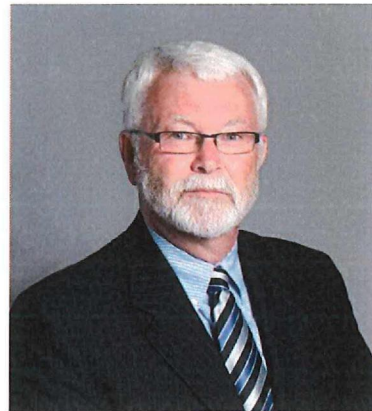
## THE BRUCE RICHEL AWARD

The Saskatoon Regional Economic Development Authority (SREDA) created the Bruce Richet Award to celebrate and honour individuals for their outstanding contributions and commitment to regional economic development.

### AWARD BACKGROUND

In 1995, Bruce Richet was approached to represent the Saskatoon region on the SREDA Board of Directors. From that time, Mr. Richet served on all internal committees, chaired the Regional Committee, and in 2013 became the Board Chairman. Mr. Richet provided leadership to the SREDA Regional Committee for over 20 years and took on the important role of getting member communities prepared for growth through regional planning.

In recognition of such service, SREDA created "The Bruce Richet Award" for outstanding commitment to regional economic development. This award is presented annually in April.



### CRITERIA

Applicants must:

- Be a staff, volunteer or elected official
- Have 10+ years of consistent effort in this field
- Work and reside in the Saskatoon Region\*
- Show regional leadership
- Display a high level of regional participation
- Be involved with regional governance aspects
- Be a SREDA member
- Must be nominated, cannot self-nominate

\* The Saskatoon Region includes any municipality or First Nation community within or adjacent to the RM of Corman Park. A map is available on the SREDA website ([Map Link](#))

# BRUCE RICHEL AWARD: NOMINATION FORM

## NOMINEE INFORMATION

Name \_\_\_\_\_

Organization/Business \_\_\_\_\_

Job Title \_\_\_\_\_

Municipality \_\_\_\_\_

Email or Phone \_\_\_\_\_

## NOMINATOR INFORMATION

Name \_\_\_\_\_

Organization/Business \_\_\_\_\_

Job Title \_\_\_\_\_

Municipality \_\_\_\_\_

Email or Phone \_\_\_\_\_

## AWARD INFORMATION

Does the nominee meet all required criteria?

Yes ☐

No ☐

Why should this person be awarded the Bruce Richet Award?

## NOMINATION

Please email forms to [kjohannesson@sreda.com](mailto:kjohannesson@sreda.com) by **March 17<sup>th</sup>, 2021**.

*New Business C<sup>2</sup>*

*Ready for  
Council  
Feb 19/21*

**Jim Weninger**

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**From:** Leah Rampton <lrampton@crosbyhanna.ca>  
**Sent:** November 12, 2013 2:08 PM  
**To:** [REDACTED]; dalmenyadmin@sasktel.net; Dalmeny Spray and Play  
**Cc:** Marilyn Gould  
**Subject:** 13036 Dalmeny Prairie Park Open House Responses

Good Afternoon,

The deadline for responses from the Open House was on Tuesday, November 5<sup>th</sup>, and we have received a total of 6 responses, excluding duplicates. A summary of the comments are as follows:

- "It's great to see the growing interest in soccer in the younger generation. The master plan shows two additional soccer fields, not sure how many the town has already, but we would strongly encourage looking at building tennis courts in our community to add some variety and additional services to our growing community." [REDACTED]
- Make the park low-maintenance, sustainable, no pesticides; incorporate learning areas, food growing, edible shrubs, etc.; demonstration area for schools; no-mow native grasses rather than turf; community garden space.
- "I am all for this park. The sooner we get it done the better. Let's make it nice. Do it right right from the start. Don't do it half way with the option to finish is later – it will never get done that way. Put it into the capitol (*capital*) plan and let's do it right."
- Appreciates no parking at the north end of the park; would like to see lighting to address increased vandalism – Lives in the house on the north-east corner lot.
- Inclusion of pathway system; suggestion of a disc golf course as a potential low cost development option for the park [REDACTED]
- Concern with spray park and pathway limiting access to back yard via the lane and park for parking of large RV, boats, ski-doo trailer and vehicles; suggests moving the path east of the proposed washroom facility and further south; concern with location of washroom facility in relation to their back yard (odor, garbage, increase of mischief, vandalism, litter, and graffiti, and decrease of privacy); concern with increase of noise, and foot and vehicle traffic; concern with the potential for perimeter fencing of the park which would narrow or restrict access to their back yard; and concern with a power box that is in the lane. [REDACTED]

Our suggested response to these comments is as follows:

- We understand that tennis courts are a part of the proposed use for the Dalmeny Outdoor Rink; however, if this use is desired for Prairie Park, the space may be provided;
- There is the potential to incorporate learning areas, food growing opportunities, fruit bearing shrubs, etc. in the shrub planting area surrounding the gazebo; no-mow native grass areas could be defined and a dryland grass seed and wildflower plug mix could be used in the other areas in lieu of turf grass;
- We understand that this is a Master Plan and the intent is that the park is built over time, using the Plan as a guide to develop the park as funds are available; the suggestion to develop the park in its entirety may not be an option due to budget;

- Proposed lighting has been addressed on the plan along the pathways; if more or less lighting is desired this can be looked at again;
- A small, basic disc golf course, according to the Saskatchewan Disc Golf Association, could be set up on 2 to 3 acres, whereas a large, professional course could use up to 2 acres a hole; Prairie Park is set on just under 5 acres of land, which would mean that a small disc golf course could be incorporated if the use is desired;
- As the Master Plan is currently laid out, the only proposed element that encroaches into the public right of way, off the west property line of the park, is a 1.1m band of turf. The proposed pathway located west of the proposed washroom facilities is on park property, and crosses into the property of the school by 6m to link with the adjacent Storm Water Pond pathway. The homeowner has the right to use the public lane as access to their yard, and the proposed Master Plan has not interfered with the lane in this area of concern. After a discussion with Shelley, it is understood that park property is not intended to be used for access to adjacent properties, even if until this time the space has provided this use. The washroom facility has been proposed in this location due to the existing lift station and the existing utilities; in order to address these concerns for all residents adjacent to the park the washrooms would need to be relocated to a central location within the park, or not incorporated at all. An increase of noise and foot and vehicular traffic is going to be a result of any development within the park that increases user activity or interest; however, with an increased number of users in the park space, there is the likelihood of decreased (or varied) delinquent activity as there are more eyes in the space to deter this type of activity. There is currently no proposed perimeter fencing in the Master Plan which means there will be no additional restricted access or narrowing of the lane. The concern about the potential power box in the lane is of concern for the Town of Dalmeny.

There has been mention, on several occasions, of concern from the staff at Prairieview Elementary School, however, we have not been contacted by any members of the school with these concerns. We had talked about a potential meeting with these members of school staff to gain an understanding of their concerns and have the opportunity to address them. We suggest that the Town of Dalmeny, in conjunction with the our office, set up a meeting with school staff to talk about their concerns once the above concerns have been addressed where required in the Master Plan. Please advise of any questions, concerns, or comments.

Regards,

Leah Rampton  
**CROSBY HANNA & ASSOCIATES**  
 407 1st Avenue North  
 Saskatoon, SK S7K 1X5  
 T (306) 665-3441  
 F (306) 652-9613  
 E [lrampton@crosbyhanna.ca](mailto:lrampton@crosbyhanna.ca)  
[www.crosbyhanna.ca](http://www.crosbyhanna.ca)

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