

**REGULAR MEETING OF DALMENY TOWN COUNCIL
MONDAY, JANUARY 28, 2019, 7:00 P.M.
DALMENY TOWN OFFICE – TOWN COUNCIL CHAMBERS**

AGENDA:

CALL TO ORDER – 7:00 p.m.

ADOPTION OF AGENDA – additions/deletions

MINUTES OF THE PREVIOUS MEETING

- a. January 14, 2019 Regular Council Meeting

BUSINESS ARISING FROM THE MINUTES:

- a. Catterall & Wright – Comprehensive Drainage Study – Matrix and Map
- b. Dalmeny Youth and Young Adult Committee

ACCOUNTS FOR APPROVAL

- a. Approval of Current Accounts
- b. Approval of Payroll

FINANCIALS

- a.

CORRESPONDENCE

- a. Government of Saskatchewan – Minister of Labour Relations and Workplace Safety
- b. SAMA – Notice of SAMA Annual Meeting
- c. SREDA – Strengthening & Growing the Local Economy

REPORTS

- a. EMO Coordinator's Report
- b. Librarian's Report
- c. Administration Report

NEW BUSINESS

- a. Minutes of the January 22, 2019 Dalmeny Library Board Meeting
- b. Resolutions to the 2019 SUMA Convention

BYLAWS

- a.

QUESTIONS FROM THE PUBLIC

ROUND TABLE DISCUSSION/IN CAMERA

ADJOURN

Next Regular Meeting: February 11, 2019

2019 Regular Council Meeting Schedule: January 14,28; February 11;25; March 11,25;
April 15,29; May 13,27; June 10,24; July 15; August 12;
September 9,23; October 7,21; November 4,18; December 2,16.

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and
7:00 p.m. on alternate Mondays from council meetings, when required:

Dalmeny Police Commission: February 25, 2019 commencing at 5:00 p.m.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, JANUARY 14, 2019
DALMENY TOWN OFFICE

PRESENT: Mayor Jon Kroeker, Councillors Ed Slack, Jon Redekop, Anna-Marie Zoller, Christa-Ann Willems, Karly Russin, and Greg Bueckert. Also present were CAO Jim Weninger and Public Works Manager Jeff Johnson.

ABSENT: None.

CALL TO ORDER

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

ADOPTION OF AGENDA

1/19 – Russin/Bueckert – That the agenda for the Regular meeting of Council of the Town of Dalmeny for January 14, 2019 be adopted as presented.

Carried.

MINUTES

2/19 – Redekop/Slack – That the Minutes of the December 17, 2018 Regular Council meeting be approved as circulated.

Carried.

FIRST STREET AND CN CROSSING

3/19 – Slack/Bueckert – That the email of December 17, 2018 from Project Engineer Tanner Jackson of Catterall & Wright regarding the First Street and the CN Crossing, be acknowledged by Council.

Carried.

PLAN OF PROPOSED SUBDIVISION- DALMENY DAYCARE INC.

4/19 – Slack/Bueckert – That the Plan of Proposed Subdivision (PPS) as prepared by Tom Webb of Webb Surveys on December 21, 2018 and shown as Parcel F for the Dalmeny Daycare Inc. be accepted by Council and that Planning Consultant Shawn Dukart of the Community Planning Branch be advised of the same.

Carried.

FORTUNE MINERALS LIMITED ARTICLE

5/19 – Willems/Slack – That the email of January 11, 2019 from President Robin Goad of Fortune Minerals Limited and the article for Canadian Mining Journal and their commentary on the cobalt market and its significance to emerging automotive electrification be accepted by Council.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, JANUARY 14, 2019
DALMENY TOWN OFFICE

ACCOUNTS PAYABLE

6/19 – Bueckert/Zoller – That the accounts as detailed on the attached cheque listing and amounting to \$242,726.10 for the period ending January 10, 2019 and representing cheque numbers 14221 to 14293 be approved by Council.

Carried.

PAYROLL

7/19 – Willems/Redekop – That the payroll listings in the amount of \$26,726.52 and \$23,535.04 for the periods ending December 17, 2018 and December 28, 2018 be approved by Council.

Carried.

FIRE AND RESCUE PAYROLL

8/19 – Redekop/Russin – That the fire and rescue payroll in the amount of \$10,223.02 for the quarterly pay period ending December 31, 2018 be approved by Council.

Carried.

PER DIEMS

9/19 – Russin/Slack – That the per diems in the amount of \$2,349.07 for the pay period ending January 31, 2019 be approved by Council.

Carried.

BANK STATEMENT AND REVENUES AND EXPENDITURE STATEMENT

10/19 – Bueckert/Zoller – That the Bank Reconciliation and Statement of Operating Revenues and Expenditures, less year-end adjusting entries be accepted by Council for the period ending December 31, 2018.

Carried.

TAX COMPARISONS

11/19 – Zoller/Bueckert – That the listing of outstanding municipal and school property tax comparisons, along with frontage taxes for the month of December be accepted by Council.

Carried.

Recreation Manager Mat Halcro arrived at the meeting at 7:32 p.m.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, JANUARY 14, 2019
DALMENY TOWN OFFICE

CORRESPONDENCE

12/19 – Zoller/Bueckert – That the following correspondence be filed:

- A. MuniCode Services Ltd. – Application of Energy Requirements
- B. MuniCode Services Ltd. – Insulation/Vapour Barrier Inspections

Carried.

PUBLIC WORKS MANAGER REPORT

13/19 – Russin/Willems – That the Public Works Managers Quarterly Report for the period ending December 31, 2018 as presented by the Public Works Manager Jeff Johnson be accepted by Council.

Carried.

RECREATION MANAGER REPORT

14/19 – Slack/Zoller – That the Recreation Quarterly Report for the period ending December 31, 2018 as presented by Recreation Manager Mat Halcro be accepted by Council.

Carried.

Recreation Manager Mat Halcro and Public Works Manager Jeff Johnson left the meeting at 8:05 p.m. and did not return.

CAO REPORT

15/19 – Willems/Slack – That the Town Administrator/CAO Report as presented by Town Administrator/CAO Jim Weninger for January 14, 2019 be accepted by Council.

Carried.

FIRE CHIEFS REPORT

16/19 – Redekop/Slack – That the Fire Chief's Quarterly Report for the period ending December 31, 2018 as prepared by Fire Chief Rick Elder be accepted by Council.

Carried.

CUSTOM WORK AND OFFICE SERVICES POLICY

17/19 – Russin/Willems – That the Custom Work and Office Services Policy 7-2015 be updated to reflect changes since its adoption in 2015.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, JANUARY 14, 2019
DALMENY TOWN OFFICE

BYLAW 1-2019 TAXATION EXEMPTION

18/19 – Bueckert/Zoller – That Bylaw 1-2019, a Bylaw of the Town of Dalmeny to Provide for Exemption from Taxation for the Purposes of Non-Profit, Community Based Organization and Economic Development be introduced and read a first time.

Carried.

The CAO read Bylaw 1-2019 for the first time.

19/19 – Russin/Redekop – That Bylaw 1-2019 be read a second time.

Carried.

The CAO read Bylaw 1-2019 a second time.

20/19 – Bueckert/Russin – That Bylaw 1-2019 be given third reading at this meeting.

Carried Unanimously.

21/18 – Bueckert/Willems – That Bylaw 1-2019 be read a third time and adopted.

Carried.

The CAO read Bylaw 1-2019 a third time, and the Mayor and CAO signed and sealed the bylaw.

BYLAW 2-2019 DALMENY BIBLE CHURCH PARKING AGREEMENT

22/19 – Zoller/Bueckert – That Bylaw 2-2019, a Bylaw to Provide for the Municipality to Enter into a Parking License Agreement with Dalmeny Bible Church be introduced and read a first time.

Carried.

The CAO read Bylaw 2-2019 for the first time.

23/19 – Bueckert/Zoller – That Bylaw 2-2019 be read a second time.

Carried.

The CAO read Bylaw 2-2019 a second time.

TOWN OF DALMENY
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24/19 – Zoller/Bueckert – That Bylaw 2-2019 be given third reading at this meeting.

Carried Unanimously.

25/19 – Willems/Bueckert – That Bylaw be read a third time and adopted.

Carried.

The CAO read Bylaw 2-2019 a third time, and the Mayor and CAO signed and sealed the bylaw.

BYLAW 3-2019 AMEND TRAFFIC BYLAW

26/19 – Willems/Zoller – That Bylaw 3-2019, a Bylaw of the Town of Dalmeny to amend Bylaw 1-2018 known as the Traffic Bylaw, 2018 be introduced and read a first time.

Carried.

The CAO read Bylaw 3-2019 for the first time.

27/19 – Slack/Willems – That Bylaw 3-2019 be read a second time.

Carried.

The CAO read Bylaw 3-2019 a second time.

28/19 – Slack/Bueckert – That Bylaw 3-2019 be given third reading at this meeting.

Carried Unanimously.

29/19 – Redekop/Russin – That Bylaw 3-2019 be read a third time and adopted.

Carried.

The CAO read Bylaw 3-2019 a third time, and the Mayor and CAO signed and sealed the bylaw.

IN-CAMERA

30/19 – Redekop/Russin – That Council move into the Committee of the Whole and that the session be “in camera” at 8:45 p.m.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, JANUARY 14, 2019
DALMENY TOWN OFFICE

RECONVENE

31/19 – Russin/Zoller - That Council reconvene and report at 9:42 p.m.

Carried.

POLICE VEHICLE PURCHASE

32/19 – Zoller/Bueckert – That the Town of Dalmeny purchase a 2019 Chevrolet Tahoe SUV AWD as a Police Vehicle at an estimated cost of \$44,000.00, plus taxes and that mandatory police vehicle accessories be purchased at an estimated cost of \$23,000.00, plus taxes to complete the Police Vehicle.

Carried.

TAX TITLE AUTHORIZATION

33/19 – Russin/Willems – That Town Administrator/CAO Jim Weninger be authorized to proceed under The Tax Enforcement Act to acquire title for the following described lands:

- ♦ Marilyn McDonald – Parcel AA, Plan 101849531 Extension 0, Title No. 142330654 - \$32,494.49

Carried.

COUNCIL PER DIEM INCREASE

34/19 – Redekop/Russin – That the Council Per Diems be increased by:

- 1) An amount equivalent to offset the elimination of the tax exemption for elected officials, AND
- 2) An increase due to COLA of 2.5% for the year 2019.

Carried.

2019 EMPLOYEE WAGE INCREASE

35/19 – Slack/Willems – That the Employee Wages be increased by 2.5 percent for the year 2019 and that the Town grant additional compensation to qualifying employees as it relates to Policy 6-2015, entitled Attracting, Retention and Succession Planning.

Carried.

ADJOURN

36/19 – Bueckert/Zoller – That the meeting be adjourned. Time 9:54 p.m.

Carried.

Mayor

(seal)

Chief Administrative Officer

Report Date
1/10/2019 5:27 PM

Dalmeny
Accounts for Approval
As of 1/10/2019
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
14221-Man	12/14/2018	Dieter Martin Greedhouse Ltd. 4115	BLUE SPRUCE TREE'S -SOUTH	7,076.25	7,076.25
14222-Man	12/19/2018	SaskEnergy Corp. 202	SASKPOWER/ENERGY	17,846.19	17,846.19
14223	12/31/2018	M.E.P.P. 191	DECEMBER MEPP PAYMENT	16,625.32	16,625.32
14224	12/31/2018	Minister of Finance 11	DECEMBER SCHOOL TAXES COLLEC	31,193.27	31,193.27
14225-Man	1/01/2019	Robertson Stromberg 9	2/2-LAND PURCHASE	57,787.50	57,787.50
14226	1/14/2019	Accu-Sharp Inc. 9778/9779/9780	DDCC-ZAMBONI ICE KNIFE	129.87	129.87
14227	1/14/2019	AMSC Insurance Services Ltd 49	JANUARY GROUP INSURANCE	5,676.28	5,676.28
14228	1/14/2019	ATAP Infrastructure Management 11	SCOTT A/CODY C- WASTEWATER 1	2,394.00	2,394.00
14229	1/14/2019	B&E ELECTRONICS LTD SAS703183	BRUSH TRUCK WIRE	574.48	574.48
14230	1/14/2019	Bell Mobility Inc. 18	AERATION BUILDING AUTODIALER	69.68	69.68
14231	1/14/2019	Brad's Towing 233951/234091	TOW ZAMBONI-REPAIRS	521.92	521.92
14232	1/14/2019	Canadian National Railways 91431566	SIGNAL MAINTENANCE	248.00	248.00
14233	1/14/2019	Christine Van Meter 67	2019 BOOT ALLOWANCE	300.00	300.00
14234	1/14/2019	City of Saskatoon-Rev Branch 1148201	POLICE TUNING FORKS	31.50	31.50
14235	1/14/2019	Dalmeny Buy & Save Drugs 2018	OFFICE/PUBLIC WORK SUPPLIES	426.19	426.19
14236	1/14/2019	Fast Cat Service Inc. 5134	POLICE SNOW REMOVAL	259.88	259.88
14237	1/14/2019	Federation of Canadian INV-14945-B9E2V	MEMBERSHIP FEE	559.94	559.94
14238	1/14/2019	Fer-Marc Equipment Limited 94157/94130	ZAMBONI REPAIR	1,524.15	1,524.15
14239	1/14/2019	Fisher's Regalia 41409	FIRE-UNIFORM SUPPLIES	546.81	546.81
14240	1/14/2019	Graycon Saskatoon 8184	MERCHANT MACHINE SUPPORT	91.58	91.58

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
14241	1/14/2019	Hepburn CO-OP 601	FIRE/HANDIVAN/POLICE GAS	757.47	757.47
14242	1/14/2019	Inland Heidelberg Cement Group 6201247	PW-GRAVEL	515.11	515.11
14243	1/14/2019	ISC 12	DEPOSIT ISC FEES	500.00	500.00
14244	1/14/2019	Jenson Publishing 49373/49372	CHRISTMAS/IMPAIRED DRIVING	86.04	86.04
14245	1/14/2019	Jon Kroeker 8	GOV'T RELATIONS-REGIONAL	400.00	400.00
14246	1/14/2019	Laurelea Trayhorne 1	BANKING MILEAGE	23.40	23.40
14247	1/14/2019	Legacy Bus Sales Ltd 15276	HANDI VAN REPAIRS	2,435.86	2,435.86
14248	1/14/2019	Loblaws Inc. 2775/2842/8069	ARENA BOOTH SUPPLIES	1,559.58	1,559.58
14249	1/14/2019	Loraas Disposal Services 109	DECEMBER GARBAGE/NOV COMPOS	13,998.63	13,998.63
14250	1/14/2019	Marlys Klein 7	BANKING MILEAGE	117.00	117.00
14251	1/14/2019	Millsap Fuel Distributors Ltd. 517029-517030	PW-GAS/DIESEL	1,149.02	1,149.02
14252	1/14/2019	Moody's Equipment 711/70/49/92/90	FIRE-NEW TRUCK/MISC SUPPLEIS	988.19	988.19
14253	1/14/2019	Morris Interactive 204302	PROGRESS PMT- HR CONSULT	1,680.00	1,680.00
14254	1/14/2019	Municipal Leadership Dev Prog 12	FEB 2- COUNCIL X4	609.00	609.00
14255	1/14/2019	MuniCode Services Ltd. 48090/47980	BUILDING INSPECTIONS	630.95	630.95
14256	1/14/2019	Munisoft 3077/3665/4081	2019 SOFTWARE/HARDWARE MAINT	5,836.64	5,836.64
14257	1/14/2019	Neptune Technology Group 2019	WATER-HANDHELD SOFTWARE	2,472.00	2,472.00
14258	1/14/2019	Nor-Tec Linen Services 173778/174016	ARENA/POLICE/OFFICE MATS	180.94	180.94
14259	1/14/2019	Petty Cash 188	PETTY CASH REPLENISH	248.51	248.51
14260	1/14/2019	Pitney Bowes Global Credit Ser 3201002721	OFFICE POSTAGE CONTRACT	210.49	210.49
14261	1/14/2019	Prairie Meats 779499	ARENA BOOTH SUPPLIES	115.75	115.75
14262	1/14/2019	Princess Auto			

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		1652637	FORD GRAVEL TRUCK PARTS	34.38	34.38
14263	1/14/2019	Redhead Equipment Ltd. p78019	GRADER BLADES	252.66	252.66
14264	1/14/2019	Reed Security 106438	SECURITY CAMERAS	499.02	499.02
14265	1/14/2019	Rick Sonmor 73	EMPLOYEE RECOGNITION-15Y	150.00	150.00
14266	1/14/2019	Robertson Stromberg 609630/8827/836	SENIOR CENTER/NUISANCE ORDER	3,104.00	3,104.00
14267	1/14/2019	Rock Ridge Paintball Games Inc 1098	DAL DAYS-MOBILE LASER 2019	1,665.00	1,665.00
14268	1/14/2019	Roto Rooter R-2930	SEWER LINE-213 4TH ST	237.32	237.32
14269	1/14/2019	S.U.M.A. 54	2019 SUMA CONVENTION	1,974.00	1,974.00
14270	1/14/2019	S.U.M.A. 85104	2019 MEMBERSHIP FEE	2,273.82	2,273.82
14271	1/14/2019	Sask Assoc of Rec Professional 2018/2019-011	MAT-2019 MEMBERSHIP	65.00	65.00
14272	1/14/2019	Sask Research Council 7284/080/284	WATER LAB TESTING	82.68	82.68
14273	1/14/2019	Sask Water SW060472	NOVEMBER BULK WATER	31,969.66	31,969.66
14274	1/14/2019	Sask. Tel 323	SASKTEL PAYMENT	2,342.48	2,342.48
14275	1/14/2019	Saskatoon Health Region 20	PLUMBING PERMITS-2018	855.00	855.00
14276	1/14/2019	SaskEnergy Corp. 203	STREET LIGHT POWER	1,586.57	1,586.57
14277	1/14/2019	Scott Rowe 46	2019-BOOT ALLOWANCE	300.00	300.00
14278	1/14/2019	Scott Rowe 45	POLICE-CAR BULB REPLACEMENT	41.06	41.06
14279	1/14/2019	Sigma Safety Corp 8623	BRUSH TRUCK BUILD SUPPLIES	1,919.90	1,919.90
14280	1/14/2019	SIMS 4901	FIRE-PCP UPGRADE	1,044.75	1,044.75
14281	1/14/2019	SOCAN 8769987	2019 JJ MUSIC LICENSE	194.32	194.32
14282	1/14/2019	South Side Auto & Fabrication 1675/1666	POLICE/FIRE CHIEF TRUCK REPAIR	595.64	595.64
14283	1/14/2019	SPI Health and Safety Inc. 837-617-545...	TOWN ANNUAL EXTINGUISHER MAIN	1,633.81	1,633.81

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Dalmeny
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
14284	1/14/2019	Superior Propane 4612/4442	ARENA PROPANE	335.15	335.15
14285	1/14/2019	Swish-Kemsol 257824	ARENA JANITORIAL	402.74	402.74
14286	1/14/2019	Ted Mossop 61	2019 BOOT ALLOWANCE	300.00	300.00
14287	1/14/2019	Ted Mossop 60	EXCHANGE RATE ON RADAR UNIT	380.86	380.86
14288	1/14/2019	Thiessen Bros. Construction 6844	CAP OFF UTILITIES-1ST ST	1,665.00	1,665.00
14289	1/14/2019	UPS Canada 5046777869	FIRE-BRUSH TRUCK PART POSTAGE	77.63	77.63
14290	1/14/2019	Van Houtte Coffee Services 71316988-2019	ARENA SUPPLIES	583.83	583.83
14291	1/14/2019	Westburne Electric Supply 7804366	FIRE HALL LIGHTS	360.75	360.75
14292	1/14/2019	Wheatland Regional Library 3855	1/2 2019 LIBRARY LEVY	7,267.48	7,267.48
14293	1/14/2019	Wilbur Hueser 40	ENGINE 21 BUG SCREEN	134.20	134.20
				Total for AP:	242,726.10

Certified Correct This January 10, 2019

Mayor

Administrator



Customer Automated Funds Transfer

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SID:1007723571 Current System Date: 2018-Dec-17 UserID: CUPSSD3380

Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575 Originator Name: Town of Dalmenv Currency: CAD

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Payor/Payee Name

Anderson, Scott
Attwater, Dylan
Bates, Lyle
Berrecloth, Colleen
Bonin, Edmund
Brown, Kierdin
Cowley, Cody
Cynthia, Keet
Dyck, Bradley
Elder, Rick
Elder, Jenelle
Fraser, David
Furi, Bonnie
Halcro, Mathew
Hoare, Danni
Honeker, Sheila
Janzen, Kelly
Janzen, Jayce
Johnson, Jeffrey
Johnson, Phoebe
Johnson, Marina
Klein, Marlys
Mossop, Edward
Roberts, Karen
Robinson, Makayla
Rowe, Scott
Slack, Angela
Sonmor, Rick
Trayhorne, Laurelea
Van Meter, Christine
Villafuerte, Carlos
Weninger, Jim
Woodland, Duwayne

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Rec Type	Amount
C	1312.53
C	321.92
C	1500.93
C	431.39
C	1176.00
C	79.71
C	311.59
C	507.95
C	1629.21
C	1205.43
C	211.54
C	800.89
C	328.49
C	1190.25
C	174.75
C	282.56
C	1234.93
C	187.01
C	1678.09
C	217.67
C	159.42
C	776.21
C	2038.17
C	229.24
C	162.49
C	1838.65
C	239.34
C	1488.56
C	467.72
C	1556.66
C	216.73
C	2587.64
C	182.85

26,726.52



Customer Automated Funds Transfer

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SID:806660996 Current System Date: 2018-Dec-28 UserID: CUPSSD3380

Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575 Originator Name: Town of Dalmeny Currency: CAD

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Payor/Payee Name

Anderson, Scott
Attwater, Dylan
Bonin, Edmund
Brown, Kierdin
Cowley, Cody
Cynthia, Keet
Dyck, Bradley
Elder, Jenelle
Fraser, David
Furi, Bonnie
Halcro, Mathew
Hoare, Danni
Honeker, Sheila
Janzen, Kelly
Janzen, Jayce
Johnson, Jeffrey
Johnson, Phoebe
Johnson, Marina
Klein, Marlys
Mossop, Edward
Roberts, Karen
Robinson, Makayla
Rowe, Scott
Sonmor, Rick
Trayhorne, Laurelea
Van Meter, Christine
Villafuerte, Carlos
Weninger, Jim
Woodland, Duwayne

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Rec Type	Amount
C	1499.94
C	106.07
C	1176.00
C	52.14
C	465.42
C	240.20
C	1638.24
C	35.58
C	800.89
C	230.32
C	1267.56
C	61.01
C	199.79
C	1355.73
C	72.65
C	1944.27
C	150.21
C	76.96
C	879.28
C	2184.08
C	40.42
C	60.10
C	1978.60
C	2101.78
C	467.72
C	1687.27
C	29.25
C	2703.59
C	29.97

23,535.04



Customer Automated Funds Transfer

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SID:617659046 Current System Date: 2019-Jan-02 UserID: CUPSSD3380

Payor/Payee's List Ready for Manual Release

Originator ID: 2288964070 Originator Name: Town of Dalmeny Fire Dept Currency: CAD

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Payor/Payee Name

[Anderson, Alicia](#)
[Baxter, Thomas](#)
[Croteau, Terry](#)
[Eckes, Chad](#)
[Elder, Joanne](#)
[Finch, Ed](#)
[Fire Association, Dalmeny](#)
[Hueser, Wilbur](#)
[Hyland, Brian](#)
[Hyland, Nikki](#)
[King, Devin](#)
[Klassen, Darlene](#)
[Klassen, Connie](#)
[Moody, Thomas](#)
[Paul, Keelan](#)
[Peters, Colten](#)
[Pollock, Brandon](#)
[Rathgeber, Kyle](#)
[Rodwin, Will](#)
[Ross, Collin](#)
[Sawyer, Derek](#)
[Shand, Frank](#)
[Villafuerte, Carlos](#)
[Vodden, Patrick](#)
[Woodland, Duwayne](#)

Rec Type	Amount
C	230.00
C	331.20
C	771.91
C	127.24
C	584.13
C	248.56
C	680.00
C	726.37
C	615.26
C	775.68
C	404.63
C	509.30
C	502.90
C	847.23
C	387.84
C	352.13
C	80.00
C	50.00
C	447.84
C	35.00
C	196.42
C	233.56
C	203.72
C	623.09
C	259.01

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10,223.02



Customer Automated Funds Transfer

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SID:617658515 Current System Date: 2019-Jan-02 UserID: CUPSSD3380

Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575 Originator Name: T C B C 15

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Click to Manual Release

**Payor/Payee
Name**

**Rec
Type Amount**

Anderson, Alicia

C 100.00

Bueckert, Greg

C 277.34

Hueser, Wilbur

C 166.53

Kroeker, Jonathan

C 623.97

Redekop, Jonathan

C 277.34

Russin, Karly

C 277.34

Slack, Edward

C 277.34

Willems, Christa-
Ann

C 71.87

Zoller, Anna-Marie

C 277.34

Page [1]

2,349.07

Business Among "A"

*Ready for
Council
Jan 25/19*

Jim Weninger

From: Tanner Jackson <t.jackson@cwce.ca>
Sent: January-17-19 1:52 PM
To: Jim Weninger
Cc: Carleen Bartel
Subject: FCM Drainage - Prioritization Matrix and Progress Drawings
Attachments: 190115-071-096-DRAFT.PDF; Prioritization Matrix.xlsx

Hi Jim,

As discussed in our meeting yesterday, attached is the excel file for the prioritization matrix so you can play with the weighted criteria (highlighted in yellow on the priority matrix spreadsheet tabs at the bottom). The only thing that you should need to change is the yellow highlighted criteria on the top matrix. The two matrices below will then automatically update.

I have an evenly distributed criteria as well as a weighted criteria for your reference. Feel free to provide comment and upon receipt of your comment we will provide our opinion as well on how the criteria should be weighted.

Also attached is the coloured drawing that labels the project areas on a map via colour prioritization. Depending on how the criteria is weighted, the colour of the projects may change. We will update them upon the final decision of how the weighted criteria should be set.

If you have any questions, please give me a call.

Regards,

Tanner Jackson, Engineer-In-Training

Project Engineer

Catterall & Wright | Consulting Engineers
1221 8th Street East, Saskatoon, SK S7H 0S5

www.cwce.ca | [Facebook](#) | [LinkedIn](#)

Office: (306)343-7280 | Fax: (306)956-3199

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Value Matrix:

	Town's Priority	Impact	Severity	Occurance	Sum
Project #	0.25	0.25	0.25	0.25	1.0
1	0.0847	0.1136	0.0682	0.0847	
2	0.0847	0.0227	0.0455	0.0339	
3	0.0169	0.0227	0.0227	0.0169	
4	0.0169	0.0227	0.0227	0.0169	
5	0.0169	0.0227	0.0227	0.0169	
6	0.0169	0.0227	0.0455	0.0339	
7	0.0169	0.0227	0.0455	0.0339	
8	0.0169	0.0227	0.0227	0.0169	
9	0.0169	0.0227	0.0227	0.0508	
10	0.0424	0.0455	0.0455	0.0339	
11	0.0847	0.1136	0.0682	0.0847	
12	0.0339	0.0455	0.0227	0.0169	
13	0.0508	0.1136	0.0909	0.0339	
14	0.0339	0.0455	0.0455	0.0678	
15	0.0254	0.0227	0.0455	0.0678	
16	0.0678	0.0455	0.0455	0.0678	
17	0.0169	0.0227	0.0227	0.0339	
18	0.0763	0.0227	0.0227	0.0508	
19	0.0763	0.0227	0.0227	0.0508	
20	0.0339	0.0455	0.0455	0.0339	
21	0.0678	0.0455	0.0682	0.0339	
22	0.0169	0.0455	0.0455	0.0508	
23	0.0000	0.0000	0.0000	0.0000	
24	0.0678	0.0455	0.0682	0.0339	
25	0.0000	0.0000	0.0000	0.0000	
26	0.0169	0.0227	0.0227	0.0339	
Sum	1.0	1.0	1.0	1.0	

Total Score Matrix (Weight x Criteria) - Automatically Updates:

Project #	Town's Priority	Impact	Severity	Occurance	Total Score
1	0.0212	0.0284	0.0170	0.0212	8.78%
2	0.0212	0.0057	0.0114	0.0085	4.67%
3	0.0042	0.0057	0.0057	0.0042	1.98%
4	0.0042	0.0057	0.0057	0.0042	1.98%
5	0.0042	0.0057	0.0057	0.0042	1.98%
6	0.0042	0.0057	0.0114	0.0085	2.98%
7	0.0042	0.0057	0.0114	0.0085	2.98%
8	0.0042	0.0057	0.0057	0.0042	1.98%
9	0.0042	0.0057	0.0057	0.0127	2.83%
10	0.0106	0.0114	0.0114	0.0085	4.18%
11	0.0212	0.0284	0.0170	0.0212	8.78%
12	0.0085	0.0114	0.0057	0.0042	2.98%
13	0.0127	0.0284	0.0227	0.0085	7.23%
14	0.0085	0.0114	0.0114	0.0169	4.82%
15	0.0064	0.0057	0.0114	0.0169	4.04%
16	0.0169	0.0114	0.0114	0.0169	5.66%
17	0.0042	0.0057	0.0057	0.0085	2.41%
18	0.0191	0.0057	0.0057	0.0127	4.31%

19	0.0191	0.0057	0.0057	0.0127	4.31%
20	0.0085	0.0114	0.0114	0.0085	3.97%
21	0.0169	0.0114	0.0170	0.0085	5.38%
22	0.0042	0.0114	0.0114	0.0127	3.97%
23	0.0000	0.0000	0.0000	0.0000	0.00%
24	0.0169	0.0114	0.0170	0.0085	5.38%
25	0.0000	0.0000	0.0000	0.0000	0.00%
26	0.0042	0.0057	0.0057	0.0085	2.41%
				Sum	100.000%

Priority Evaluation Matrix (automatically updates):



Project #	Priority			
	Low	Medium	High	Very High
	<2%	2% - 5.99%	6% - 10%	10%<
1			X	
2		X		
3	X			
4	X			
5	X			
6		X		
7		X		
8	X			
9		X		
10		X		
11			X	
12		X		
13			X	
14		X		
15		X		
16		X		
17		X		
18		X		
19		X		
20		X		
21		X		
22		X		
23	X			
24		X		
25	X			
26		X		

POWER LINE ROAD



CATTERALL & WRIGHT
CONSULTING ENGINEERS
1221 - 8th Street East
SASKATOON SK S7H 6S5
Tel: (306) 343-7283, Fax: (306) 956-3199

PRELIMINARY
NOT FOR CONSTRUCTION

PRIORITY INDEX LEGEND:

- VERY HIGH
- HIGH
- MEDIUM
- LOW

SCALE VERIFICATION

WHEN DRAWING IS PLOTTED FULL
SIZE, THIS LINE IS 60mm IN LENGTH.

DATE	REVISED

OWNER/CLIENT
TOWN OF DALMENY

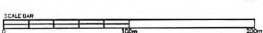
LOCATION
DALMENY, SK

PROJECT
FCM DRAINAGE STUDY

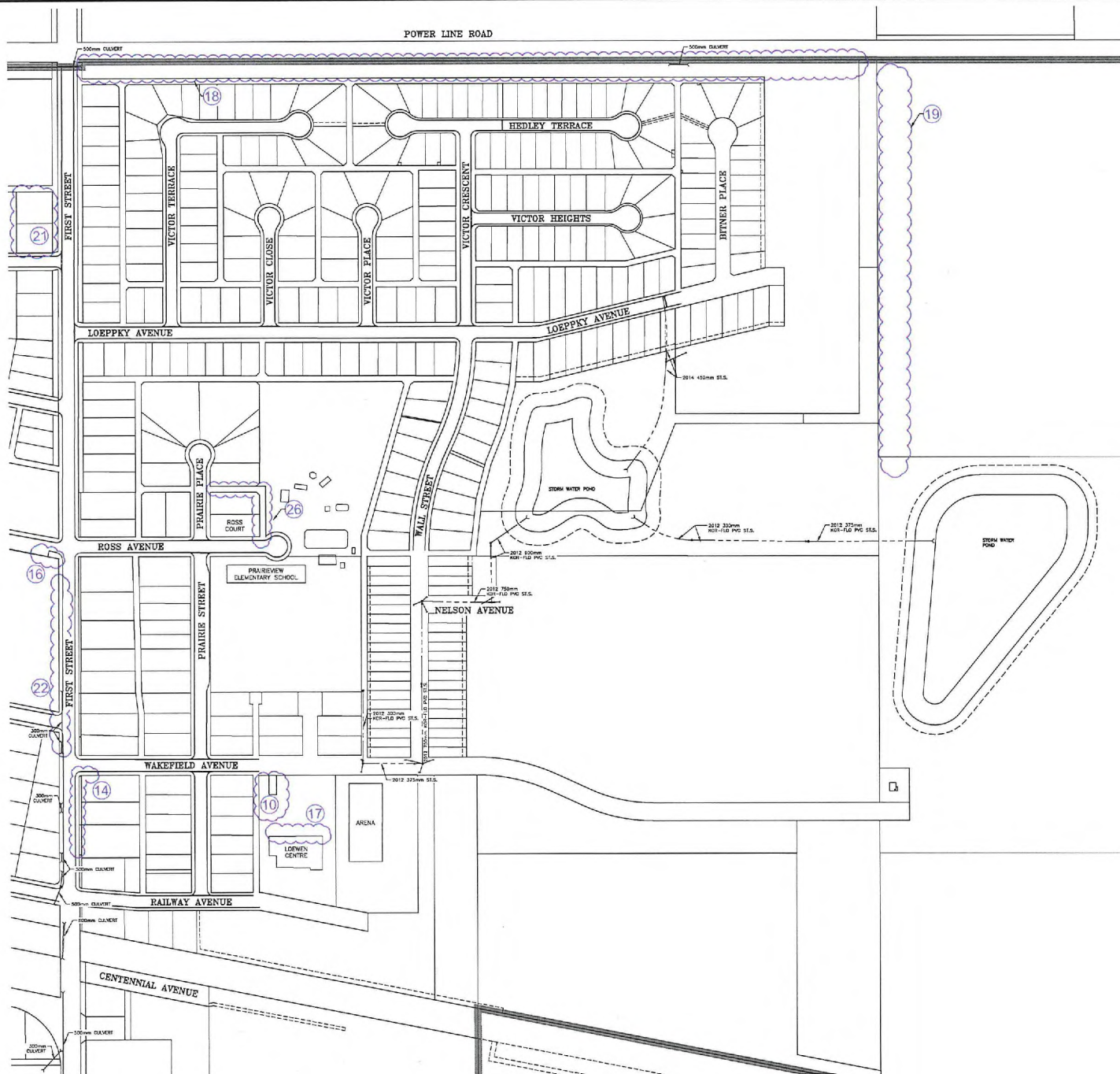
SHEET TITLE
NORTH WEST DRAINAGE CONCERNS

SCALE 1:2000	DESIGNED
DRAWN SL	CHECKED
DATE 18/01/15	SHEET 1 of 3

DRAWING NUMBER
071-096-P1



C:\Users\jwright\Documents\Projects\071-096-P1\071-096-P1.dwg 18/01/15 14:12



CATTERALL & WRIGHT
CONSULTING ENGINEERS

1221 - 9th Street East
SASKATOON SK S7H 0S5
Tel: (306) 343-7280, Fax: (306) 556-5169

PRELIMINARY
NOT FOR CONSTRUCTION

PRIORITY INDEX LEGEND:

VERY HIGH
HIGH
MEDIUM
LOW

SCALE VERIFICATION

WHEN DRAWING IS PLOTTED FULL
SIZE THIS LINE IS 60mm IN LENGTH.

DATE	REVISION

OWNER/CLIENT
TOWN OF
DALMENY

LOCATION
DALMENY, SK

PROJECT
FCM DRAINAGE STUDY

SHEET TITLE
NORTH EAST DRAINAGE
CONCERNS

SCALE 1:2000 DESIGNED

DRAWN SL CHECKED

DATE 19/01/15 SHEET 2 of 3

DRAWING NUMBER 071-096-P2



CATTERALL & WRIGHT
CONSULTING ENGINEERS

1221 - 8th Street East
SASKATOON SK S7H 0S5
Tel: (306) 343-7280, Fax: (306) 956-3199

PRELIMINARY
NOT FOR CONSTRUCTION

PRIORITY INDEX LEGEND:

 VERY HIGH
 HIGH
 MEDIUM
 LOW

SCALE VERIFICATION

WHEN DRAWING IS PLOTTED FULL
SIZE THIS LINE IS 60mm IN LENGTH.

DATE	REVISION

OWNER/CLIENT	
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TOWN OF
DALMENY

LOCATION	DALMENY, SK
----------	-------------

PROJECT	FCM DRAINAGE STUDY
---------	--------------------

SHEET TITLE
SOUTH DRAINAGE
CONCERNS

SCALE	1:2000	DESIGNED	
DRAWN	SL	CHECKED	
DATE	19/01/15	SHEET	3 of 3

DRAWING NUMBER 071-096-P3

Business Arising 'B'

Dalmeny Youth and Young Adults Committee

*Ready for
Council
Jan 25/19*

After our DYYAC meeting this evening, here is a quick summary of what was discussed.

After only receiving one application and noticing a lack of interest, it has been decided to go another direction in the meantime. We hope with this new direction it will spark some interest and eventually generate enough interest to start the DYYAC again. Moving forward, our plan for the immediate future, is to start a Youth Night at Council, see details below.

Youth Night at Council

This would be a 15 minute delegation during a regular scheduled council meeting four times a year, which would start March 25, 2019 from 7:15-7:30pm.

We would invite youth from the community to attend this informal session of the meeting, bringing along a friend or parent. At this time, youth could bring forward anything they would like see in the community, ask questions and get involved. The DYYAC committee would come prepared with a few conversation starter topics/question as well as anything we may want their input on. We would provide snacks, and a welcoming, inclusive environment to try and get youth in our community involved and comfortable at a council meeting. We would also invite them to stay for the meeting if they wish to sit in and learn more about council.

Moving forward, in the next few months we would like to put a small write up in the upcoming newsletter and in the next water bills to get information to the parents. As well as talk to the schools and teachers to spread the information to youth.

Report Date
1/25/2019 9:53 AM

Proposed -

Dalmeny
Accounts for Approval
As of 1/25/2019
Batch: 2019-00004

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
14294	1/28/2019	Alberta Urban Municipalities 20191690	2019 MEMBERSHIP FEE	57.75	57.75
14295	1/28/2019	AMSC Insurance Services Ltd 50	HEALTH SPENDING ACCOUNT	2,531.84	2,531.84
14296	1/28/2019	B&E ELECTRONICS LTD SAS703895	BRUSH TRUCK SUPPLIES	108.91	108.91
14297	1/28/2019	Brad's Towing 235892/238339	CROWN VIC/FIRE-CHIEF TRUCK TOW	237.19	237.19
14298	1/28/2019	Cast One Multimedia INV-104114	WEBSITE-VIDEO	927.50	927.50
14299	1/28/2019	Crosby Hanna & Assoc. #45(351-29)#64	ADVISORY/DEVELOPMENT PERMIT	850.05	850.05
14300	1/28/2019	Dalmeny Insurance 32440	2019 POLICY RENEWAL	4,572.84	4,572.84
14301	1/28/2019	Gord Krismer & Associates Ltd R2060	2019 BOARD OF REVISION	157.50	157.50
14302	1/28/2019	Inland Heidelberg Cement Group 6206768	PW-GRAVEL	985.02	985.02
14303	1/28/2019	Jeff Johnson 4	HERBICIDE SPRAY/GRADER/MEALS	731.08	731.08
14304	1/28/2019	Loblaws Inc. 643931557	ARENA BOOTH SUPPLIES	433.36	433.36
14305	1/28/2019	Marlys Klein 8	STAFF LUNCH	121.40	121.40
14306	1/28/2019	Moody's Equipment S47341/S47613 S47635 S47615 S47617 S47426 S47614 S47618 S47612	BRUSH TRUCK-BUMPER/WINCH/TR T25 BATTERY FIRE-SHACKLE LOCK FIRE-BONE CREEPER FIRE-TOW ROPE/WIRE RACK FIRE-MEDICAL/TOOLS/T22 SUPPLIE RICK -BONE CREEPER FIRE-SUPPLIES	4,591.36 537.09 68.07 193.18 322.26 964.02 193.18 291.69	7,160.85
14307	1/28/2019	Morris Interactive 204327	HR-HANDBOOK/POLICY	9,163.87	9,163.87
14308	1/28/2019	MuniCode Services Ltd. 48161/198/187	BUILDING INSPECTIONS	585.48	585.48
14309	1/28/2019	Nor-Tec Linen Services 174255	ARENA/OFFICE/MATS/COVERALLS	95.63	95.63
14310	1/28/2019	Pepsico Beverages Canada 69770203	ARENA BOOTH SUPPLIES	1,113.32	1,113.32

Report Date
1/25/2019 9:53 AM

Proposed

Dalmeny
Accounts for Approval
As of 1/25/2019
Batch: 2019-00004

Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
14311	1/28/2019	Pitney Bowes Global Credit Ser 3201029949	OFFICE-POSTAGE	12.56	12.56
14312	1/28/2019	Prairie Meats 781769/517/216	ARENA BOOTH SUPPLIES	726.27	726.27
14313	1/28/2019	Praxair Distribution 86820367	PW-OXYGEN LEASE	134.25	134.25
14314	1/28/2019	Princess Auto 1673465	HERBICIDE SPRAYER PARTS	40.48	40.48
14315	1/28/2019	Reed Security 113428	SECURITY CAMERAS	471.75	471.75
14316	1/28/2019	Sask Assoc of Rec Professional 2018/19-11 -2	REMAINDER OF PMT- MAT	35.00	35.00
14317	1/28/2019	Sask Research Council 77461/583/861	WATER LAB TESTING	78.75	78.75
14318	1/28/2019	Sask Water SW060859	DECEMBER BULK WATER	31,712.44	31,712.44
14319	1/28/2019	SaskEnergy Corp. 204	SASKPOWER/ENERGY PMT	22,322.78	22,322.78
14320	1/28/2019	South Side Auto & Fabrication 1704	CROWN VIC REPAIR-POLICE	1,124.86	1,124.86
14321	1/28/2019	SREDA Inc. 101	2019 REGIONAL MEMBERSHIP	5,272.58	5,272.58
14322	1/28/2019	Superior Propane 23034380	ARENA PROPANE	48.66	48.66
14323	1/28/2019	The Bolt Supply House Ltd. 6479232-00	FIRE-VEHICLE PARTS	175.01	175.01
14324	1/28/2019	The Wireless Age 95316-92/317-92	FIRE-RADIOS/BRUSH TRUCK	777.00	777.00
14325	1/28/2019	Trans-Care Rescue 17528 17479 17485 17490	BRUSH TRUCK/E23 SUPPLIES TRUCK 22 FILLER PLATES FIRE-SUPPLIES FIRE-VESTS	1,329.04 64.95 440.13 499.50	2,333.62
14326	1/28/2019	Van Houtte Coffee Services 71317279-2019	ARENA BOOTH SUPPLIES	210.11	210.11
				Total for AP:	95,309.71



Customer Automated Funds Transfer

[Main Menu](#)[Log off](#)[Help](#)

SID:593424187 Current System Date: 2019-Jan-14 UserID: CUPSSD3380

Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575 Originator Name: Town of Dalmeny Currency: CAD

Page 1 of 1

Payor/Payee Name

[Anderson, Scott](#)
[Attwater, Dylan](#)
[Bonin, Edmund](#)
[Brown, Kierdin](#)
[Cowley, Cody](#)
[Cynthia, Keet](#)
[Dyck, Bradley](#)
[Elder, Rick](#)
[Elder, Jenelle](#)
[Fraser, David](#)
[Furi, Bonnie](#)
[Halcro, Mathew](#)
[Hoare, Danni](#)
[Honeker, Sheila](#)
[Janzen, Kelly](#)
[Janzen, Jayce](#)
[Johnson, Jeffrey](#)
[Johnson, Phoebe](#)
[Johnson, Marina](#)
[Klein, Marlys](#)
[Mossop, Edward](#)
[Roberts, Karen](#)
[Robinson, Makayla](#)
[Rowe, Scott](#)
[Sonmor, Rick](#)
[Trayhorne, Laurelea](#)
[Van Meter, Christine](#)
[Villafuerte, Carlos](#)
[Weninger, Jim](#)
[Woodland, Duwayne](#)

Page [1]

[Back to Manual Release](#)

Rec Type	Amount
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C	184.18
C	1178.49
C	247.82
C	149.68
C	604.79
C	1483.12
C	1167.34
C	173.14
C	803.06
C	132.19
C	1190.58
C	123.75
C	273.07
C	1235.16
C	128.36
C	1522.35
C	280.02
C	148.60
C	767.03
C	1825.60
C	274.81
C	181.88
C	1659.31
C	1354.02
C	383.84
C	1410.71
C	213.63
C	2334.39
C	232.24

23,194.91

Correspondence 'A'

Ready for
Council
Jan 25/19



Government
— of —
Saskatchewan

Minister of Labour Relations
and Workplace Safety
Legislative Building
Regina, Canada S4S 0B3

January 15, 2019

Dear Administrator:

I am writing to invite your organization to provide feedback on a proposed amendment to *The Workers' Compensation Act, 2013* to expand the occupational disease presumption to include volunteer firefighters.

Currently, section 28 of *The Workers' Compensation Act, 2013*, establishes that a full-time firefighter who is diagnosed with one of the ten listed cancers or experiences a heart injury within 24 hours of attending an emergency response, is presumed to have acquired the disease as a result of his or her work as a firefighter, unless the contrary is proven. For the presumption to apply, a firefighter must have been regularly exposed to the hazards of a fire scene and have worked for the specified minimum years of employment, depending upon for the disease.

On December 4, 2018, the Government introduced Bill 165, *The Workers' Compensation Amendment Act, 2018*, which expands the list of occupational diseases to include prostate cancer, skin cancer, breast cancer, cervical cancer, ovarian cancer and multiple myeloma.

Consideration is being given to broadening the occupational disease presumption to include volunteer firefighters. Currently, volunteer firefighters are covered by workers' compensation, but the onus is on the individual worker to provide evidence that the injury resulted out of and in the course of employment.

Administrator
Page 2
January 15, 2019

If your organization has any comments on the proposed expansion of the rebuttable presumption to cover volunteer firefighters, please send your written submissions by February 15, 2019 to:

Pete Suderman, Acting Deputy Minister
Ministry of Labour Relations and Workplace Safety
300 – 1870 Albert Street
REGINA SK S4P 4W1

Or by email to: legislation.labour@gov.sk.ca

Thank you in advance for taking the time to participate in this important initiative. We look forward to your input.

Sincerely,

A handwritten signature in black ink that reads "Don Morgan". The signature is written in a cursive, flowing style.

Don Morgan, Q.C.



Correspondence 'B'

Ready for
Council
Jan 25/19

January 14, 2019

To: All Municipal Councils
c/o Clerks and Administrators

NOTICE OF SAMA ANNUAL MEETING

In accordance with *The Assessment Management Agency Act*, municipal councils are hereby notified that the Saskatchewan Assessment Management Agency (SAMA) will hold its Annual Meeting on **Wednesday, April 10, 2019 at the Delta Hotel in Regina**. The meeting will be held in the Umbria room. The theme of SAMA's 2019 Annual Meeting will be "Innovation and Improvement," and will focus on the ways SAMA is using technology to continue to improve and provide quality service to our clients.

SAMA is pleased to welcome as our keynote speaker, President and CEO of 13 Ways, Inc., Doug Griffiths. Doug's book *13 Ways to Kill Your Community* is popular across North America, and for SAMA's Annual Meeting, Doug will be giving his talk "Everything is About to Change," a knowledgeable look at changing technology, global economics, cultural shifts, and what these developments mean for communities and their leadership.

SAMA will again be offering a half day training session the day before the Annual Meeting specifically geared to administrators. The 2019 training session will focus on teaching administrators how to use the new MySAMA portal, with a specific emphasis on how to upload maintenance lists to SAMA through the portal. As a bonus, all administrators who attend the training will be onboarded and able to start using MySAMA to upload maintenance. The session will run the afternoon of April 9, 2019 from 1:30 – 4:30, and will be held in the Umbria room, the same room as the Annual Meeting. There is no cost for the training session, however, pre-registration is required.

A block of hotel rooms has been set aside at the Delta Hotel. Rooms can be booked by clicking the following link **Book your group rate for SAMA**. Rooms must be booked by March 8, 2019 to be guaranteed the \$140/night room rate.

Municipal councils may appoint up to two voting delegates to attend the Annual Meeting. The voting delegates can be any elected or administrative representative named by the municipal council to attend SAMA's Annual Meeting as a voting delegate. Additional delegates, including members of council and administration, may also attend the Annual Meeting as non-voting participants.

Registration for the annual meeting will begin at **8:15 a.m.**, with the formal meeting commencing at **9:30 a.m.** Refreshments will be provided throughout the day, and lunch is included with each delegate's registration fee.

Business conducted at the SAMA Annual Meeting will include:

- consideration of resolutions with respect to assessment policy and practices, assessment administration or assessment legislation;
- receipt of the board of directors' annual report;
- consideration of reports made by SAMA; and
- consideration of any changes proposed by SAMA to assessment legislation.

As stated in section 17(1) of the *Annual Meeting Bylaw*, a municipal council may, not less than one month before the date set for the convening or reconvening of the annual meeting, deliver to the Board a proposed resolution for consideration at the annual meeting. A municipal council may present a resolution respecting assessment policy and practices, assessment administration or assessment legislation. **The deadline for submission of regular (non-emergent) resolutions is March 10, 2019.** Resolutions may be submitted by mail to my attention at SAMA Central Office, 200-2201-11th Avenue, Regina, Saskatchewan, S4P 0J8, by or by email at info.request@sama.sk.ca.

Registration fees are \$75 if registered before March 31, 2018 and \$85 after March 31, 2018.

The full registration package and agenda for SAMA's Annual Meeting will be sent to municipal councils by March 1, 2019. If you have any questions about the annual meeting, please contact SAMA at 1-800-667-7262.

Sincerely,



Irwin Blank
SAMA Chief Executive Officer

Correspondence C7

*Ready for
Council*

Jan 25/19

January 1st, 2019

Town of Dalmeny
Mayor Jon Kroeker
PO Box 400
Dalmeny, SK S0K 1E0

Dear Mayor Jon Kroeker and Council:

RE: SREDA - Strengthening & growing the local economy

In 2018, SREDA had another successful year of delivering initiatives and programs to strengthen and grow the Saskatoon Region economy. The Economic Impact of our programs and services on the local economy this year was **\$52 million**, equating to a **Return on Investment of \$27:1**. This success is only possible thanks to the funding and investment made by SREDA members and partners.

As an example of our impact, SREDA assisted in the establishment of 55 new business, attracted over \$25 million of investment to the Saskatoon Region, and promoted the Region to over 50 countries. We also hosted 6 successful SREDA Regional Business Showcase Tours, created an Agribusiness Attraction Strategy and hosted one of SREDA's most successful economic outlook forums. In recognition of our work, SREDA accepted an international award from the International Economic Development Council (IEDC), a provincial award from Saskatchewan Economic Development Association (SEDA), and a local award from the NSBA.

In 2019, SREDA will continue to help the local economy grow by providing programs in our NEW 6 Pillars of Economic Development: Business Attraction & Expansion, Entrepreneurship, Regional Economic Development & Planning, Economic Intelligence, Marketing the Saskatoon Region & Talent Attraction, and our newest pillar Indigenous Economic Development.

Please find the enclosed invoice for your 2019 membership. With your continued support, SREDA anticipates another tremendous year of results aimed at supporting economic growth in our Region. Based on the SREDA Regional Committee's approved membership calculation formula (2016 Census population data x \$2.75/capita), we have included a regional membership invoice in the amount of **\$5,021.50 (plus GST)** for the 2019 membership year.

If you would like more information or to schedule a meeting with staff or council, please contact Kristen Johannesson, Regional Economic Development & Planning Manager at kjohannesson@sreda.com. We welcome the opportunity to meet with you to explain how SREDA helps grow our local economy.

Sincerely,



Alex Fallon
President & CEO
Saskatoon Regional Economic Development Authority





DALMENY FIRE DEPARTMENT

Alicia Anderson, EMO Coordinator



January 15, 2019

Good Evening,

This quarter was yet another successful one for the EMO team. Everything is coming together, and we are slowly crossing off large items off the "to-do" list.

Open Night at the Firehall was a success. Was able to reach out to the attendees and add them to Dalmeny Connect. Handed out pamphlets to families about preparation plans regarding "sheltering in place" with children. This is an important event, as this is a time to have face-to-face communication with community members, and show them what we have been working on during the year. Cannot wait for next year, and am already planning what to change, and how to improve.

Fully stocked the emergency backpack to be self sufficient for 72 hours in case of remote emergency, or in a case where there are no resources remaining. Included in it are large electronic chargers, MRE meals (Meals Ready to Eat) for 5 people, water tabs in case of no running water, and many other items that we would need in case of emergency.

Attended SEPA (Saskatchewan Emergency Planners Association) conference. We plan to renew our membership this year as we found this to be an invaluable wealth of information, resources, and support. It was great to meet and engage in other small town EMO coordinators, and learn how to engage our own community to generate interest.

Added the updated bylaw into the EMO manual and was uploaded to Town of Dalmeny website. It is password protected, so those who are wanting access, please reach out to Alicia, and she can provide you with the link and the password. It isn't a big secret, but we want to keep it a controlled item.

Attended a meeting with SKYXE's EMO coordinator to go over downed aircraft procedures and updated them. Rick Townsend - Aerodrome and Security Authority Response coordinator for SKYXE, advised us that our threat risk for commercial downed aircraft in our jurisdiction is very low, but the risk for downed personal one-manned crop planes is quite high. Was great to reach out to someone who specialized in this field, and left with great information and resources.

Chief Elder and Alicia Anderson attended SKYXE's 2018 annual emergency tabletop exercise. Rick Townsend showed us the prep work in tabling stakeholders, how to create a scenario, and offered his assistance in planning when we run our tabletop in October.



DALMENY FIRE DEPARTMENT

Alicia Anderson, EMO Coordinator



Attended "Remembering When" conference in Warman. Was given the tools and resources needed to assist our elderly population in safely living at home, and how to be safe during an emergency. We want to take that information given, to help our elderly population prep for an emergency where they have to shelter in place, and how to alert their neighbours in times of limited communication.

Connected with Langham's EMO coordinator (Bill McCombs) to be familiarized with Sarillia Estates to go over future EMO plans for that location. It isn't within Dalmeny limits, but it will be multi-jurisdictional, and the Dalmeny Fire Department will be one of the first ones on scene to assist. We want to make sure that anytime Dalmeny Fire Department gets called out to a large incident where EMO may be needed, that there are proper protocols in place, and our men and women are accounted for and safe.

Hours for Q4:

October – 16.0

November – 24.0 (plus 24 hrs at SEPA)

December – 8.5

Prepared by:

Alicia Anderson, EMO Coordinator



DALMENY FIRE DEPARTMENT

Alicia Anderson, EMO Coordinator



2019

January:

- Reach out to applicable stakeholders to give them access to online EMO manual.
- Complete ICS 100.
- Attend

February:

- Start ICS 200.
- Reach out to designated EMFS coordinator and arrange a meeting with town council members and EMFS and EMO coordinator.

March:

- Organize a "Remember When" afternoon at Seniors centre. Go over fall/fire safety, and how to be prepared in case of emergency. Budget needed of \$150 for tea/coffee/muffins/door prizes.

April:

- Touch base with "Remember When" participants and start doing home visits if they request.
- Start a volunteer manual structure.

May:

- Complete ICS 200.
- Start planning for 2019 tabletop exercise. Reach out to stakeholders.

June:

- Meeting with volunteers to go over roles and responsibilities.
- Continue planning 2019 tabletop exercise.

July:

- Call out for volunteers once manual is in place. Have clear set rules and expectations in place.

August:

- Start ICS 300.



DALMENY FIRE DEPARTMENT

Alicia Anderson, EMO Coordinator



September:

- Reach out to community to get 90% of residents signed up for Dalmeny Connect. Will go door-to-door with tablet. Want to see faces and people to get the message out and show importance of position.

October:

- 2019 Table top exercise.

November:

- SEPA 2019 conference
- Update snow removal and power outage procedures.

December:

- Update contact list for EMO manual. Add any new updates from the year to the manual consistently.

DALMENY LIBRARY QUARTERLY REPORT

JANUARY 2019

1. Circulation Statistics (attached)
Circulation continues to increase.
2. Pre-School Story Time will resume shortly and will move to Thursdays to see if that encourages a better attendance. We had a moderately successful attendance with mostly the same participants throughout the fall. While smaller groups are much more comfortable in respect to accommodation, we would still like to see a larger number of children being able to take advantage of the program. We will try to see if we can enlist some volunteer help to read at Story Time as our regular volunteer cannot commit to helping out this year, except on a fill-in basis.
3. Our Book Club is still going strong, and because they have been meeting for 5 or 6 years, have exhausted the choices for book club kits in the Wheatland Region. We have arranged for the kits to now be supplied by the Palliser Library Region. They were happy to have us reach out to them and the book club was excited to have new choices for their reading pleasure.
4. Over the 2018 library year we collected approx. \$490.00 in overdue charges which was then passed on to the town.
5. The library is now in the process of deciding the programming for the coming year. We will try to book the Ozobots (tiny robots) for the February school break as they have been very popular in the past.

Some other programming that we are looking into:

- Youth Book Club – would not be held on a regular basis like the adult club but once we see if there is any interest, more can be planned.
- Children's author
- Decluttering or Organizing
- Composting
- Lala's Little Farm (will bring bunnies and chicks out for "visits").
- Fantastic Face-painting

We look forward to another successful and fun year!

Sincerely

Librarians Bonnie Furi and Sheila Honeker

Month	2015				
	Checkouts	Check-ins	Renewals (staff)	Renewals	Internet
Jan	723	971	105	375	3
Feb	627	748	58	279	0
Mar	915	1012	136	398	2
Apr	898	908	38	245	0
May	859	984	102	349	0
June	1055	1082	124	324	0
July	929	906	145	430	9
Aug	805	946	63	316	2
Sept	800	534	29		4
Oct	913	989	103	169	3
Nov	845	822	51	192	0
Dec	735	871	40	127	5
Total	10104	10773	994	3204	28

Month	2016					
	Checkouts	Check-ins	Renewals (staff)	Renewals	Holds Filled	Internet
Jan	872	1031	62	262	469	4
Feb	767	813	79	234	401	5
Mar	831	1043	32	182	384	5
Apr	801	845	31	177	386	1
May	958	908	129	412	634	2
June	989	1045	165	448	389	0
July	804	930	53	243	222	0
Aug	1053	1092	127	264	441	0
Sept	877	939	62	295	383	0
Oct	1059	1102	65	279	470	5
Nov	1149	1229	55	385	545	0
Dec	675	832	31	316	351	0
Total	10835	11809	891	3497	5075	22

Month	2017					
	Checkouts	Check-ins	In Person Renewals	Renewals	Holds Filled	Internet
Jan	809	978	64	336	441	0
Feb	880	805	63	304	468	0
March	764	997	55	307	425	3
April	738	848	26	233	321	3
May	721	845	52	291	366	0
June	663	587	21	213	238	2
July	749	821	30	272	220	0
Aug	987	1106	69	309	317	0
Sept	647	643	29	229	292	0
Oct	867	929	48	328	375	0
Nov	980	1031	93	398	468	0
Dec	586	697	36	365	312	1
Total	9391	10287	586	3585	4243	9

Month	2018					
	Checkouts	Check-ins	In Person Renewals	Renewals	Holds Filled	Internet
Jan	869	1016	62	396	412	3
Feb	705	783	83	380	293	5
March	889	884	42	220	346	0
April	872	975	45	358	332	3
May	1135	1096	96	411	487	1
June	875	928	46	353	314	1
July	1154	1264	117	406	308	6
Aug	1309	1312	63	312	447	4
Sept	899	1030	65	331	246	2
Oct	1199	1158	43	405	414	8
Nov	926	1030	47	389	441	2
Dec	662	670	35	343	368	0
Total	11494	12146	744	4304	4408	35

CAO REPORT

January 28, 2019

1. Crestline Coach Ltd. – New Para-Transit Bus:

On Thursday, January 24, 2019, I signed off on the new Para-Transit Bus "Quotation Summary" and returned same to Crestline Coach Ltd. Tentatively, the Para-Transit Bus is scheduled to be finished by late May, early June 2019.

2. Wakefield Avenue – East of First Street:

I would appreciate a resolution of Council requesting the preparation of the Asphalt Pavement Tender for Wakefield Avenue from First Street to the Lane East of Prairie Street. This will enable the Project to be tendered in February 2019.

3. Mapping Updates:

Planner Jim Walters of Crosby Hanna & Associates has advised the Town that a new satellite photo of the Town of Dalmeny was not able to be taken in 2018. This satellite photo is scheduled to be taken in the summer of 2019.

Also, Public Works Manager Jeff Johnson and Town Administrator/CAO Jim Weninger have reviewed the mapping updates from Catterall & Wright and they have estimated a further \$4,700.00 to complete their part of the Mapping Update Project. I would appreciate Council's approval of this additional cost at this time. Numerous changes have been completed that will greatly assist the Town in years to come. These maps will also be placed on the Town's website.

4. MuniCode Services Delegation:

Building Official Manager Clayton Meier will be attending the Council meeting scheduled for Monday, February 25, 2019. By that time it is expected that the City of Warman and the Rural Municipality of Corman Park will have made their decision respecting Section 9.36 and the National Energy Code for Buildings.

5. Demolition of 214 – First Street:

Due to the potential chance of asbestos in the dwelling located at 214 – First Street, asbestos sampling was completed by Squareone Consulting Ltd., copy of which is attached.

6. Dalmeny Youth and Young Adult Committee:

The Youth and Young Adult Committee met on Thursday, January 24, 2019 and will provide a verbal report to Council at their January 28, 2019 Council meeting.

7. Regional Mayor's Meeting:

On Thursday, January 24, 2019 Mayor Jamie Brandrick of Borden and Mayor Jon Hildebrand of Langham, Town Administrator Tracey Johnstone of Hafford, along with the Deputy Mayor for Dalmeny Ed Slack and Town Administrator/CAO Jim Weninger met to discuss common concerns and possible opportunities for regionalization.

8. Saskatoon North Communities Association:

Mayor Jon Kroeker and Town Administrator/CAO Jim Weninger attended the Saskatoon North Communities Association in Warman, SK on Wednesday, January 16, 2019. After much discussion, community leaders decided to continue with meeting on a semi-annual basis with the next meeting planned for 6:30 p.m. Thursday, April 25, 2019 in Osler, SK.

9. Insurance Coverage:

According to Vice President Susan Fedyck of Aon Risk Solutions – Public Sector, the Town's insurance policy only covers the employee while working for Dalmeny. If they were to work for other municipalities, then those municipalities should be providing liability coverage. This question arose if the Town employees would look after another municipalities water plant and sewage works.

CAO REPORT

January 28, 2019

10. South Saskatchewan River Watershed Stewards:

The South Sask River Watershed Stewards recently sent an email out to all municipalities in the watershed. In that newsletter they indicated that a "desktop" survey had been done on all towns and villages (not cities) in the watershed.

If we would like a staff person from the watershed to come and speak to council, a member of council, or administration about the findings for our community we were to let them know. They would be happy to go through the results and possible steps to address any concerns. The information was sent by Kerry Lowndes PAg, South Saskatchewan River Watershed Stewards, Watershed Coordinator:
info@southsaskriverstewards.ca

11. Cancellation of Invoice:

I would appreciate Council cancelling the sewer line cleaning invoice that was sent to Kelvin Larson on April 10, 2017 in the amount of \$87.35 (his share), as attached for 508 Wakefield Avenue as the property has been sold.

12. Human Resource Employment Guide and Job Descriptions:

Senior Consultant Jay Fuller of Morris Interactive has completed the Employment Guide, related Policy and a majority of the Job Descriptions. Jay Fuller is hoping that everything will be completed by the end of January, earlier February 2019.

Jim Weninger, Chief Administrative Officer



Asbestos Sampling Report

January 15, 2019

Client	Town of Dalmeny 301 Railway Ave, Dalmeny, SK S0K 1E0	Squareone #	SQ1ST19008
		Location	214 1 st Street, Dalmeny, SK
		Date Sampled	January 14, 2019

To whom it may concern,

The town of Dalmeny requested asbestos sampling for due diligence reasons.

All asbestos sampling activities were performed following the procedures outlined in the Saskatchewan Abatement Manual – Appendix A, Page 77, Table 1.2.

Results show that multiple samples returned positive for asbestos content. Due to the friable nature of the asbestos containing materials and chance that the asbestos fibres may become air born. Squareone Consulting suggests that all appropriate measures be taken to limit the amount of disturbance to the asbestos containing materials; the appropriate measures can be found in the Saskatchewan Abatement Manual. Squareone Consulting suggests that a competent abatement company do any removal or alteration.

The following table is a representation of the sampling results. For lab results see the attached document in Appendix I.

Sample #	Location	Description	Asbestos Type & %
A1	Dining Room	Vinyl Flooring	Chrysotile – 50.0
A2	Kitchen	Vinyl Flooring	Chrysotile – 60.0
A3	Bedroom	Vinyl Flooring	Chrysotile – 40.0
A4	Dining Room	Ceiling Tile	N/A
A5	Kitchen	Drywall Joint Compound	N/A
A6	Bedroom	Drywall Joint Compound	N/A
A7	Back Bedroom	Floor Tile	Chrysotile – 1.0

Note:

☐ Highlight indicates sample came back positive for asbestos content

N/A indicated that the sample was negative so the information was not applicable

Sample #'s with brackets indicates that a different layer was analysed from the same samples

If you have any questions, comments, or are in need of further assistance please contact me directly.

Sincerely,



Jacob Laxdal
Branch Manager
Squareone Consulting Ltd.

Appendices:

Appendix I	Sample Photos (positive results)
Appendix II	Laboratory Results
Appendix III	Scope of Work – High Risk
Appendix IV	Scope of Work – Low Risk
Appendix V	Work Plan

Appendix I

A1 – Dining Room/ Vinyl Flooring



A2 – Kitchen/ Vinyl Flooring



A3 – Bedroom/ Vinyl Flooring



A7 – Back Bedroom/ Floor Tile



Appendix II

Laboratory Analysis Report

To:

Mike Anderson
Squareone Consulting
121 4th Street SE
Medicine Hat, Alberta
T1A 0J7

EMC LAB REPORT NUMBER: A45775

Job/Project Name:

Analysis Method: Polarized Light Microscopy – EPA 600

Date Received: Jan 15/19

Date Analyzed: Jan 15/19

Analyst: Jayoda Percera, *Analyst*

Reviewed By: Malgorzata Sybydlo, *Laboratory Manager*

Job No: SQ1ST19008

Number of Samples: 7

Date Reported: Jan 15/19

Client's Sample ID	Lab Sample No.	Description/Location	Sample Appearance	SAMPLE COMPONENTS (%)			
				Asbestos Fibres		Non-asbestos Fibres	Non-fibrous Material
A1	A45775-1	Vinyl flooring/dining room	Grey, vinyl sheet backing	Chrysotile	50	5	45
A2	A45775-2	Vinyl flooring/kitchen	Grey, vinyl sheet backing	Chrysotile	60		40
A3	A45775-3	Vinyl flooring/bedroom	Grey, vinyl sheet backing	Chrysotile	40	20	40
A4	A45775-4	Ceiling tile/dining room	Brown, ceiling tile	ND		90	10
A5	A45775-5	DWJC/kitchen	Off white, joint compound	ND			100
A6	A45775-6	DWJC/bedroom	Off white, joint compound	ND			100
A7	A45775-7	Floor tile/back bedroom	White, vinyl floor tile	Chrysotile	1		99

Note:

1. Bulk samples are analyzed using Polarized Light Microscopy (PLM) and dispersion staining techniques. The analytical procedures are in accordance with EPA 600/R-93/116 method.
2. The results are only related to the samples analyzed. **ND** = None Detected (no asbestos fibres were observed), **NA** = Not Analyzed (analysis stopped due to a previous positive result).
3. This report may not be reproduced, except in full without the written approval of EMC Scientific Inc. This report may not be used by the client to claim product endorsement by NVLAP or any other agency of the U.S. Government.
4. The Alberta Regulatory Threshold for asbestos is 1%. The limit of quantification (LOQ) is 1%.

Appendix III



High Risk Vinyl Flooring - Scope of Work

High Risk Abatement

Vinyl flooring is considered to be a high-risk asbestos containing material due to its high asbestos content and friability. High-risk procedures specified in the Saskatchewan Asbestos Abatement manual are to be complied with when removal of such product is to be done. These procedures are to ensure exposure of this type of asbestos product remain non-harmful to workers and any individual who may come into contact with it. See below for a summary of procedures to be used for the asbestos removal, a complete scope of procedures can be found in the Saskatchewan Asbestos Abatement Manual.

- The high risk removal of vinyl flooring is to be done throughout the main level in the Kitchen, Dining room and Side bedroom.
- Squareone suggests that air monitoring be done throughout the removal to ensure proper procedures are being done to limit any asbestos contamination into the air.
- Training:
 - All workers entering the containment must be certified as an asbestos worker
- Notifications:
 - Contractors are to fill out OH&S Notice of Project form a minimum of 14 days prior to the beginning of removal
- Containment:
 - Containment must be set up around the work area using minimum 6 mil poly sheeting (All the windows, walls, and the ceiling inside the containment)
 - All vents and drains are to be taped up or plugged
 - A 3-stage decontamination unit consisting of a clean room, shower and a dirty room will be built to decontaminate workers inside the containment
 - The shower unit must be equipped with a 10-micron filtration system
 - The containment will be under a constant negative pressure of ≥ 5 pascals, this will constantly be monitored throughout the project

- All negative pressure machines and vacuums will have been certified within the past year if venting outdoors
- All power inside the containment will be run through GFCI's
- Asbestos signage is to be placed on clean room entrance way to identify that asbestos removal work is being done inside
- Personal Protective Equipment:
 - All workers will wear a minimum of PAPR respirator with P100 filtration cartridge (or equivalent)
 - All workers will have been quantitatively fit tested for type, model, and size of respirator being used
 - Other site specific PPE will be determined prior to beginning of project
- Consulting and Air Monitoring:
 - Background monitoring should be conducted to determine background concentrations
 - Pre-contamination inspection is done once the containment has been completed but prior to any removal
 - Daily monitoring will be conducted. Both area monitoring and worker occupational monitoring will be conducted daily to ensure removal is being done safely.
 - Once removal and final cleaning has been completed, a final inspection will be done by the contractor and consultant to ensure all removal and cleaning has been done and scope of work has been fulfilled. Gluing out the containment will be done once the containment has been passed.
 - Air Clearance monitoring will be done to show that the area is now safe for unprotected workers to enter.

Sincerely,



Jacob Laxdal
Branch Manager
Squareone Consulting Ltd.

Appendix IV



Low Risk Floor Tile - Scope of Work

Low Risk Abatement

Floor tile is considered to be a low risk asbestos containing material. Low risk procedures specified in the Saskatchewan Asbestos Abatement Manual are to be complied with when removal of such product is to be done. Low risk asbestos containing materials have a minimal asbestos fiber release. Barriers, asbestos tape, and signs are to be set up around the abatement work area to identify work being done with asbestos. No decontamination unit is required but air monitoring is suggested to be done inside the work area, outside the work area and a personal air monitoring pump be worn by workers inside the work area. The first day of abatement work (or first day of actual removal) is necessary for air monitoring to be done to ensure proper work procedures are limiting fiber release. See below for a summary of procedures to be used for the asbestos removal, a complete scope of procedures can be found in the Saskatchewan Asbestos Abatement Manual

- The low risk abatement of floor tile is to be done in the back bedroom of the residence.
- Squareone suggests that air monitoring be done the first day during the removal to ensure proper procedures are being done to limit any asbestos contamination into the air.

Site PPE

- a NIOSH-approved half mask air purifying respirator equipped with a P100 (oil Proof), R100 (Resistant to oil) or N100 (Not resistant to oil) particulate filter as the minimum respiratory protection;
- disposable coveralls over work clothing to prevent contamination;
- disposable shoe covers, gloves; and
- personal protective equipment appropriate to other hazards present at the work site

Site Preparation/ Equipment as required

- An industrial HEPA vacuum cleaner fitted with a HEPA filter;
- Polyethylene drop sheets having a minimum six mil thickness if in needed
- Six mil thick labelled asbestos disposal bags;
- A spray bottle or hand pump garden sprayer or other alternative wetting equipment to wet asbestos;
- Barriers and warning signs;

- Hand powered tools for abatement work;
- Mops and/or rags and water for clean-up;
- Fire extinguishers, as needed;
- An appropriate first aid kit; and
- Other tools that are suitable for the process

Procedures

- Dry removal of asbestos-containing material is not permitted by using a low risk process. Localized wetting of the material must be done to minimize fibre release.
- Remove all visible dust on work surfaces with a damp cloth or an industrial HEPA vacuum cleaner fitted with a HEPA filter.
- Where necessary, use plastic drop sheets or similar materials to prevent the spread of asbestos dust to other work areas.
- When hand tools are used to cut, shape or drill a non-friable manufactured product containing asbestos, the product must be wetted whenever possible to minimize the release of airborne fibres. If the material cannot be wetted, there is a higher risk of asbestos fibers becoming airborne and contaminating the area.

Decontamination

- During and immediately upon completing the work:
 - Clean up dust and waste by vacuuming with an industrial HEPA vacuum cleaner fitted with a HEPA filter, or by wet sweeping or damp mopping; and
 - Drop sheets must be wetted, folded in on themselves to contain dust, properly bagged and disposed of as asbestos waste.
- Compressed air must not be used to clean up or remove dust from work surfaces or clothing. Cleaning must be done with an industrial HEPA vacuum cleaner fitted with a HEPA filter or by wet methods.
- Non-disposable coveralls or other clothing contaminated with asbestos must be laundered following proper procedures. If shoe covers are not used, footwear must be properly decontaminated.

Sincerely,



Jacob Laxdal
Branch Manager
Squareone Consulting Ltd.

Appendix V



Work Plan

Work Plan for low risk abatement of floor tile in the back bedroom:

Barriers, asbestos tape, and signs are to be set up around the abatement work area to identify work being done with asbestos. No decontamination unit is required but air monitoring is suggested to be done inside the work area, outside the work area and a personal air monitoring pump be worn by workers inside the work area. The first day of abatement work (or first day of actual removal) is necessary for air monitoring to be done to ensure proper work procedures are limiting fiber release. The back bedroom is to be completely cleaned and vacuumed. Air monitoring inside the work area is suggested to be done to ensure proper procedures are being followed to ensure minimal fibre release.

Work Plan for high risk abatement in the Upstairs Kitchen:

Barriers (6 mil poly around the work area), asbestos tape, and signs are to be set up around the abatement work area to identify work being done with asbestos. A three-stage decontamination unit should be set up on the main floor attaching the shower/ Dirty room to the containment to allow for workers to decontaminate properly. After containment has passed an inspection, removal may commence under high risk abatement activities. The main floor kitchen is to be completely cleaned, vacuumed, glued out, and pass air clearance testing. Once air clearances have passed and it is safe for unprotected workers, the containment and decontamination unit may be dismantled.

Sincerely,

A handwritten signature in black ink, appearing to read "JL", is positioned above the printed name.

Jacob Laxdal
Branch Manager
Squareone Consulting Ltd.

Box 400
301 Railway Avenue
Dalmeny, SK, S0K 1E0

Phone (306)254-2133
Fax (306)254-2142
Website www.dalmeny.ca



Bill To: Kelvin Larson
Box 1788
Crossfield. AB T0M 0S0

INVOICE: 13-17

Date: April 10, 2017

DESCRIPTION	AMOUNT
Sewer Line Cleaning – ½ Share - 508 Wakefield Ave	\$87.35
TOTAL BALANCE OWING:	\$87.35

*Write-off
Property Sold*

Make all cheques payable to: Town of Dalmeny
Payment is due within 30 days or Interest may be charged.
If you have any questions concerning this invoice, contact
The Dalmeny Town Office @ 306-254-2133
Thank you!

New Business "A"

*Ready for
Colonial
Jan 25/19*

Dalmeny Library Board Meeting

January 22, 2019

In Attendance: Bonnie Furi, Ronda Farrow, Bev Eberle, Katrina Funk, Christa-Ann Willems,
Sheila Honeker

Regrets: Karen Lukey

1. Call to Order

- Meeting called to Order at 7:07 pm.

2. Approval of Agenda

- Motion by Christa to approve agenda, seconded by Katrina

3. Approval of Minutes of Previous Meeting

- Motion by Katrina to approve minutes of previous meeting, seconded by Bev

4. Old Business

4.1. Storytime

- Moderately successful. We had a lot of the same people coming back for Storytime.

4.2. Sask Lotteries Grant

- Discussed with Recreation Manager Mat Halcro the protocol for dispersing the Sask Lotteries monies. We didn't receive as much as we requested. There are other organizations in Dalmeny that needed more funding i.e. figure skating, hockey (rental of ice).

4.3. Petty Cash

- Bonnie consulted with Office Manager Kelly Janzen regarding what petty cash is to be used for and we are using it correctly i.e. gift cards, craft supplies and library loonie prizes, etc.

4.4. Fundraising

- As per Town Administrator/CAO Jim Weninger, we are not expected to fundraise. We have a budget for supplies, materials and library programs. When we receive the Sask Lotteries Grant, we reimburse the town \$640 spent for programming.

4.5. 3-D Pens

- We had the 3-D pens at the library for two – three weeks with no participation from patrons.
- We will try to bring them in later and hopefully have more participation.

5. New Business

5.1. Storytime

- We would like to go back to Thursdays at 10:30 a.m. Discussion re time. We will leave at 10:30 a.m. Our volunteer from last year is unable to commit to Storytime on a regular basis. She would be able to be a substitute.

- We will ask if there are any patrons who would like to read - no expectation to do every week, only once in a while would be acceptable.

5.2. Financial

- We collected \$490 in overdue charges for 2018 which was passed on to the town of Dalmeny. There is a budget for supplies so ask for supplies to be ordered as needed.
- Discussion regarding cheques received from Wheatland each year that go to the town.

5.3. Book Club

- A new year has started with the book club kits coming from the Pallister Library Region. The selections have been confirmed for the entire 2019 year.
- The Book Club has been going for a few years and they have read the majority of the book club kits that Wheatland has available.
- There are 10 books in each kit so we are able to accommodate more patrons who would be interested in joining the book club.

5.4. Ozobots

- We will look into getting the ozobots for the February break. If they are not available, we will see if we can get the cubelets.

5.5. Ideas for Programming

- Are there book clubs for teens or kids? Palliser has Youth Book Club kits. Maybe we could do youth book clubs as a special event rather than monthly. It could be adult lead. Summer might be a better time to do this.
- Discussed storytime that used to happen at the Nursing Home. This doesn't bring people into the library though.
- Discussed getting Lala's Little Farm to bring animals to the library i.e. bunnies, chicks.
- We could get an author in for a reading i.e. Inner Compass – local author. Katrina and Bev know an author of kid's books and will talk to her. Concern regarding getting people to attend.
- Composting presentation has been done in the past and was a success. Maybe we can look into getting someone into the library again to present on this.
- We discussed getting someone in to talk about decluttering/organizing. Someone is coming to Clearcut Café in Martensville – Organizing 101.

5.6. AGM

- We will have our AGM following our next Board Meeting.

6. Next Meeting

- Tuesday, March 27, 2019 at 7:00 & AGM at 8:00 pm.

7. Adjournment

- Meeting adjourned at 8:05 pm.

New Business B²

*Ready for
Council
Jan 25/19*



114th Annual
Saskatchewan Urban Municipalities Association Convention
February 3 – 6, 2019
TCU Place
Saskatoon, Saskatchewan

Resolutions Committee:
Councillor Mike O'Donnell
Councillor Ted Zurakowski
Councillor Dawn Luhning
Councillor Richard Beck
Councillor Pat Jackson
Mayor Fraser Tolmie

RESOLUTION PROCESS

Presentation of resolutions:

- The Resolutions Committee will determine the order in which resolutions are presented at the Convention.
- All speakers must be both elected officials and Convention delegates.
- All speakers, other than the sponsor, are given two (2) minutes to speak.
- Sponsors must be present to “second” their resolution and are limited to three (3) minutes speaking time.
- Should a sponsor not second their resolution, the resolution is considered defeated.
- Sponsors may choose to withdraw their resolution from the floor rather than seconding it. This will be allowed without voting or debate.
- Following the remarks from the sponsor, the Resolutions Committee chair will ask for speakers opposed to the motion, or seeking amendments to the resolution, to speak.
- If an amendment is proposed:
 - the amender will be given two (2) minutes to speak on behalf of the amendment.
 - If a speaker is opposed to the amendment, regular debate then occurs.
 - Once debate has concluded, or if there is no speaker opposed, the question is called.
 - If the amendment is successful, the amendment will be recorded, and the chair will ask for any speaker opposed to the amended resolution to speak.
- If there is no speaker opposed, then the question is called.
- If a speaker is opposed, regular debate then occurs.
- If debate has occurred, the sponsoring municipality is provided a one (1) minute closing remark before voting occurs.
- Resolutions which are not debated at a resolutions session because of insufficient time or lack of a quorum will be presented to the next meeting of the Board of Directors.

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1. STARS Air Ambulance Funding

Town of Shaunavon

Whereas STARS has been stationed in Saskatchewan for six years, operating out of Regina and Saskatoon; and

Whereas the private sector has contributed significantly to the purchase of the emergency helicopters and ongoing operational expenses; and

Whereas STARS has had a major impact on saving lives in Saskatchewan in over 500 communities;

Therefore, be it resolved that all Saskatchewan Urban Municipalities Association members voluntarily contribute a minimum of \$2 per capita per year to help maintain STARS;

Be it further resolved that SUMA members submit their annual STARS donations through SUMA, so that SUMA may present a cheque to the chairperson of STARS at the annual SUMA Convention.

2. The Registration of All-Terrain Vehicles

Town of Battleford

Whereas there is an increasing number of all-terrain vehicles (ATVs) being operated on urban municipal roadways to access public lands including municipal park land, urban reserves, urban trails, and riverbeds; and

Whereas the operating of an ATV on public lands in and around urban centres is a nuisance, and often leads to public safety hazards, injuries or deaths to ATV operators, and damage to the environment and public lands; and

Whereas enforcement of unsafe and non-compliant use of ATVs is very limited due to the difficulty in identifying ATVs and their operators; and

Whereas registration of ATVs would enable authorities and residents to efficiently identify ATVs, leading to effective enforcement of provincial and federal regulations regarding the illegal operation of ATVs on public roads and public lands, and improved identification and recovery of stolen ATVs; and

Whereas a registration process would enable the province to mandate ATV operation training, resulting in increased operator safety and responsible use of ATVs, while minimizing injuries and damage to public lands.

Therefore, be it resolved, that the Saskatchewan Urban Municipalities Association partner with the Saskatchewan All-Terrain Vehicle Association to advocate the provincial government to create an effective ATV registration process.

3. Code of Ethics Enforcement

Resort Village of Candle Lake

Whereas municipal councils must adopt a code of ethics, as required by section 93.1(1) of *The Municipalities Act*; and

Whereas section 93.1(6)(b) limits the ability of municipalities to respond to contraventions of the code of ethics to censuring or suspending an offending council member; and

Whereas the Royal Canadian Mounted Police are unable to assist municipalities in enforcing code of ethics penalties, such as enforcing suspensions, that are not also criminal matters; and

Whereas municipalities may only remove a council member from council as a result of conflict of interest and then only after a court process;

Therefore, be it resolved that the Saskatchewan Urban Municipalities Association advocate the provincial government to develop regulations for *The Municipalities Act* that allow municipalities to present the Minister of Government Relations with sufficient evidence of repeated code of ethics violations and have the Minister order the offending council member removed from office.

4. RCMP Per Capita Rate

Town of Carnduff

Whereas most Saskatchewan municipalities with populations under 5,000 use RCMP services contracted by the Government of Saskatchewan; and

Whereas the Government of Saskatchewan, through the Ministry Justice, assesses a portion of the cost of this service to municipalities through *The Police Act, 1990*; and

Whereas the Ministry of Justice uses a two-tier system of assessing cost, in which municipalities with detachments pay a higher per capita cost than municipalities without detachments;

Therefore be it resolved that the Saskatchewan Urban Municipalities Association advocate the provincial Ministry of Justice to have RCMP service costs assessed at a

per capita rate that is fair for all municipalities (urban and rural) that fall under the provincial policing contract.

Background

The present per capita system, where municipalities with an RCMP detachment are charged a higher per capita rate than those without, was implemented when RCMP members were still required to reside in their detachment municipality. This requirement is no longer in place, making the larger per capita rate unfair for municipalities with detachments.

As policing costs increase the gap between detachment and non-detachment municipalities grows, because increases are percentage-based. Currently, there is a \$28.43 per capita gap, but using a forecast of five per cent annual increases, that gap will grow to \$46.13 per capita in 10 years.

Carnduff is not asking for a single per capita rate, but for an adjustment to be made to shrink the gap in the current price structure.

5. Proceeds of Gaming

Town of Gravelbourg

Whereas small town Saskatchewan is undergoing financial stress due to increased operating costs, aging infrastructure, declining populations and lack of meaningful financial support from senior levels of government; and

Whereas the Government of Saskatchewan licenses establishments and organizations to hold fund-raising events that include bingos; and

Whereas small town Saskatchewan must come up with innovative ways to reduce the burden of taxation on declining populations; and

Whereas proceeds from gaming events must be used for a charitable or religious object or purpose as prescribed by section 207(1)(b) of the Criminal Code of Canada. The four categories of charitable purpose are:

- relief of poverty
- advancement of education
- advancement of religion and,
- other purposes that are of broad community benefit as a whole; and

Whereas operations of municipal facilities should qualify as “other purposes that are of a broad community benefit as a whole”;

Therefore be it resolved that the Saskatchewan Urban Municipalities Association advocate the Province of Saskatchewan, and if appropriate the Government of Canada, make necessary changes to allow gaming events to fund operating costs of municipally-owned facilities and allow municipalities to hold bingos for the purpose of offsetting costs to small communities.

6. Modernizing Public Notice Requirements

Town of Pilot Butte

Whereas in accordance with Section 207 (3) (a) of *The Planning and Development Act*, 2007 most public notices are required to be advertised in a newspaper circulating in the municipality; and

Whereas newspapers are no longer available in all municipalities; and

Whereas electronic communications are becoming the norm in our society and the use of technology such as email, municipal websites, social media and other electronic notifications are an acceptable method used for a variety of messages;

Therefore be it resolved that the Saskatchewan Urban Municipalities Association lobby to the provincial government to review the public notice requirements and expand the methods of communicating with our taxpayers to include consideration for the use of email, municipal websites, social media and other electronic notifications available to a municipality.

7. Alcohol Sales Funding for Community Safety Programs

Town of La Ronge

Whereas the costs of problematic alcohol use in the province are high and broadly impact the health, safety and wellbeing of Saskatchewan communities; and

Whereas pricing and taxation are identified as best practice policy options for reducing alcohol consumption and related harms; and

Whereas municipalities have limited capacity to address local consequences of problematic alcohol use in their communities.

Therefore be it resolved that the Saskatchewan Urban Municipalities Association Advocate the Saskatchewan Liquor and Gaming Authority and the Ministry of Finance to implement a five per cent tax on the sale of alcohol to be returned to communities in proportion to local alcohol sales, for investment into initiatives that increase community safety and wellbeing.

8. Cannabis Excise Tax

Town of Aberdeen and SUMA Board of Directors

Whereas municipalities are on the front lines for facilitating legislation, and are absorbing significant costs as a result of cannabis legalization, despite being the only level of government without the ability to draw revenue directly from sales taxes; and

Whereas the federal government acknowledged municipal costs for legalization and increased the federal flow-through to provinces from 50-75 per cent, with the stated intent that the additional 25 per cent flow to municipalities; and

Whereas the province has not yet signed an agreement to flow through funding to municipalities, citing that they are, as yet, unaware of their costs and revenues; and

Whereas agreeing to a percentage share of cannabis excise tax doesn't require an encompassing knowledge of costs and revenues;

Therefore be it resolved that the Saskatchewan Urban Municipalities Association advocate the provincial government to immediately develop and implement a cannabis excise tax sharing agreement, in cooperation with SUMA and SARM.

9. Saskatchewan Seniors' Strategy

Town of Aberdeen

Whereas the Saskatchewan senior population (aged 55 and over) represented 27 per cent of the total population in 2016, and projections indicate that this will increase to 34.1 per cent of the total Saskatchewan population by 2038; and

Whereas Alberta, Ontario, Quebec and Newfoundland have a Ministry for seniors, Alberta and British Columbia have a Seniors Advocate, and Manitoba, Prince Edward Island and Newfoundland have an Advisory Council; and

Whereas there is a need for a seniors' strategy in Saskatchewan with significant dedicated resources, and a structure that recognizes that municipal governments have a stake in seniors' issues; and

Whereas a provincial seniors strategy would need to contemplate issues of infrastructure and services as well as the related, but more intangible, things such as quality of life and community involvement; and

Whereas it is important for a meaningful seniors' strategy to focus on six key areas: housing, health care, transportation, services, finances, and meaningful participation in the community that leads to improved quality of life;

Therefore be it resolved that the Saskatchewan Urban Municipalities Association advocate the provincial government to immediately begin developing a comprehensive seniors' strategy, in cooperation with SUMA and SARM; and

Be it further resolved that SUMA advocate the government to develop and resource a ministerial or advocate structure, separate from the Ministry of Health, to oversee and fund the implementation of the seniors' strategy.

10. Reduction of Plastic Waste and Pollution

SUMA Board of Directors

Whereas urban municipalities deliver critical solid waste management services to residents, fundamental to quality of life in Saskatchewan; and

Whereas urban municipalities have a have a central role in collecting and processing recyclable materials, developing local and regional waste reduction strategies and educating the public about waste management practices; and

Whereas the Saskatchewan Urban Municipalities Association and its members have been leaders advocating for the Multi-Material Recycling Program and other stewardship and extended producer responsibility; and

Whereas changing global commodity markets for recycling materials have significantly impacted waste-diversion strategies:

Therefore be it resolved that SUMA advocate and work with the federal government and provincial government to:

1. Eliminate problematic and toxic products that pollute our environment such as micro-plastics and regulate the use of plastics and additives that are toxic or cannot be recycled;
2. Reduce the use of single-use plastics; and
3. Create incentives for reducing waste and the reusability of products and packaging, and to increase the reuse, recycling, and composting products and packaging.