

**REGULAR MEETING OF DALMENY TOWN COUNCIL
MONDAY, FEBRUARY 10, 2025, 7:00 P.M.
DALMENY TOWN COUNCIL CHAMBERS**

AGENDA:

CALL TO ORDER – 7:00 p.m.

ADOPTION OF AGENDA – additions/deletions

MINUTES OF THE PREVIOUS MEETING

- a. January 27, 2025, Regular Council Meeting

BUSINESS ARISING FROM THE MINUTES:

- a. Road Reconstruction – Asphalt Pavement – Final Assessment Schedule

ACCOUNTS FOR APPROVAL

- a. Approval of Current Accounts
- b. Approval of Payroll and Per Diems

FINANCIALS

- a. Tax Comparisons for the Month of January

CORRESPONDENCE

- a. Legion Saskatchewan Division – Military Service Recognition Book
- b. Look up, look around, Notice Nature Campaign
- c. SAMA – 2025 Revaluation Assessed Value Trend Report
- d. Saskatchewan Conservation and Development Association Inc. (SCDA)
- e. STARS Open House and Cheque Presentation

DELEGATION

- a. Assessment Appraisers Joelynn Doell and Nadine Seguin – Saskatchewan Assessment Management Agency (SAMA) – 7:20 p.m.

REPORTS

- a. EMO Coordinator's Report
- b. Chief Administrative Officer's Report

NEW BUSINESS

- a. Opimihaw Creek Watershed Association Covering Letter and Minutes of the January 23, 2025 meeting

ROUND TABLE DISCUSSION/IN CAMERA

ADJOURN

Next Regular Meeting: February 24, 2025

2025 Regular Council Meeting Schedule: February 10,24; March 10,24; April 7,28; May 12,26;
June 9,23; July 7,28; August 25; September 8,22;
October 6,20; November 3,24; December 8,22

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and
7:00 p.m. on alternate Mondays from council meetings, when required:

Next Dalmeny Police Commission Meeting: February 24, 2025, commencing at 5:00 p.m.

2025 Dalmeny Police Commission Meeting Schedule: March 17; April 28; May 26; June 16;
September 15; October 20, November 17; and
December 15

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, JANUARY 27, 2025
DALMENY TOWN OFFICE

PRESENT: Mayor Jon Kroeker, Councillors Ed Slack, Anna-Marie Zoller, Amy McNeil, Aaron Peters. Also present was CAO Jim Weninger.

ABSENT: Councillor Matt Bradley.

CALL TO ORDER

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:03 p.m., a quorum being present.

ADOPTION OF AGENDA

18/25 – Zoller/McNeil – That the agenda for the Regular meeting of Council of the Town of Dalmeny for January 27, 2025 be adopted as presented.

Carried.

MINUTES

19/25 – Peters/Slack – That the Minutes of the January 13, 2025 Regular Council meeting be approved as circulated.

Carried.

MINISTRY OF GOVERNMENT RELATIONS APPROVAL LETTER

20/25 – Slack/McNeil – That the letter of January 17, 2025, from the Ministry of Government Relations Community Planning Branch regarding the approval of Bylaw 9-2024, the Town of Dalmeny New Official Community Plan (OCP) be accepted by Council.

Carried.

ACCOUNTS PAYABLE

21/25 – Peters/Slack – That the accounts as detailed on the attached cheque listing and amounting to \$197,239.56 for the period ending January 17, 2025, and representing cheque numbers 19966 to 19985 be approved by Council.

Carried.

Mayor Jon Kroeker declared a conflict of interest and a pecuniary interest and left the room at 7:09 p.m.

During Mayor Jon Kroeker's absence, Deputy Mayor Ed Slack presided over the meeting.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, JANUARY 27, 2025
DALMENY TOWN OFFICE

PAYROLL

22/25 – Zoller/McNeil – That the payroll listing in the amount of \$31,705.70 for the pay period ending January 17, 2025, be approved by Council.

Carried.

Mayor Jon Kroeker returned to the meeting at 7:10 p.m. and presided over the meeting.

Deputy Mayor Ed Slack vacated the chair and resumed his position as Councillor.

Councillor Eric Desnoyers arrived at the meeting at 7:13 p.m.

MASTERCARD

23/25 – McNeil/Peters – That the MasterCard payment listing in the amount of \$7,004.14 for the period ending December 2024 be approved by Council.

Carried.

CORRESPONDENCE

24/25 – Zoller/Slack – That the following correspondence be filed:

- A. SaskWater Consumption and Reconciliation of Water Usage
- B. Trans Canada Yellowhead Highway Association (TCYHA)

Carried.

Public Works Manager Jeff Johnson, Recreation Manager Mat Halcro, and Fire Chief Tom Moody arrived at the meeting at 7:29 p.m.

FIRE CHIEF'S QUARTERLY REPORT

25/25 – Slack/Desnoyer – That the Fire Chief's Quarterly Report for the period ending December 31, 2024, as presented by the Fire Chief Tom Moody be accepted by Council.

Carried.

PUBLIC WORKS MANAGER'S QUARTERLY REPORT

26/25 – Peters/Slack – That the Public Works Manager's Quarterly Report for the period ending December 31, 2024 as presented by the Public Works Manager Jeff Johnson be accepted by Council.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, JANUARY 27, 2025
DALMENY TOWN OFFICE

RECREATION MANAGER'S QUARTERLY REPORT

27/25 – Slack/McNeil – That the Recreation Quarterly Report for the period ending December 31, 2024 as presented by the Recreation Manager Mat Halcro be accepted by Council.

Carried.

Public Works Manager Jeff Johnson, Recreation Manager Mat Halcro, and Fire Chief Tom Moody left the meeting at 7:29 p.m. and did not return.

CAO REPORT

28/25 – Zoller/McNeil – That the Chief Administrative Officer's Report as presented by the Chief Administrative Officer Jim Weninger for January 27, 2025, be accepted by Council.

Carried.

RESOLUTION 12/25 RESCINDED

29/25 – McNeil/Peters – That Resolution Number 12/25 be rescinded. This resolution discussed the Municipal Revenue Sharing Grant Requirements.

Carried.

MUNICIPAL REVENUE SHARING GRANT REQUIREMENTS

30/25 – Bradley/Slack – That the Council of the Town of Dalmeny confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- ◆ Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- ◆ Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- ◆ In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- ◆ Adoption of Council Procedure Bylaw;
- ◆ Adoption of an Employee Code of Conduct; and
- ◆ All members of Council have filed their Public Disclosure Statements, as a result of the November 13, 2024, Municipal Election, along with the Public Disclosure Annual Declaration, as required.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, JANUARY 27, 2025
DALMENY TOWN OFFICE

DALMENY LIBRARY BOARD MEETING MINUTES

31/25 – Zoller/Peters – That the Minutes of the January 22, 2025, Dalmeny Library Board Meeting be accepted by Council.

Carried.

IN-CAMERA

32/25 – Peters/Slack – That Council move into the Committee of the Whole and that the session be “in camera” at 8:14 p.m.

Carried.

RECONVENE

33/25 – Slack/McNeil - That Council reconvene and report at 9:10 p.m.

Carried.

Councillor Ed Slack left the meeting at 9:15 p.m.

Councillor Ed Slack returned to the meeting at 9:18 p.m.

CONNECT ENERGY RENEWAL

34/25 – Slack/Zoller – That Council renew with Connect Energy for a further two 2 year term. The price would go from \$2.98 per GJ (\$0.1155/m³) on November 1, 2025, to \$3.25 per GJ (\$0.1284/m³), an increase of 9.06 percent and in the second year the Town’s natural gas rate would increase to \$3.48 per GJ (\$0.1375/m³) on November 1, 2026 and end on October 31, 2027, an increase of 7.07 percent. SaskEnergy’s present natural gas rate is \$3.20 per GJ (\$.1264m³).

Carried.

2025/2026 ARENA RATES

35/25 – Slack/Desnoyers – That the Arena Rates be left unchanged for the 2025/2026 Arena Season as recommended by Recreation Manager Mat Halcro and that same be approved by Council.

Carried.

2025 JJ LOEWEN COMMUNITY CENTRE RATES

36/25 – Zoller/McNeil – That the JJ Loewen Community Centre Increases for 2025 as recommended by Recreation Manager Mat Halcro be approved by Council.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, JANUARY 27, 2025
DALMENY TOWN OFFICE

2025 BALL DIAMOND RENTAL RATE

37/25 – Desnoyers/Peters – That the Ball Diamond Rental Rate Increases for 2025 Ball Season at Centennial Park as recommended by Recreation Manager Mat Halcro be approved by Council.

Carried.

RIVERHURST VOLUNTEER FIRE DEPARTMENT SALE

38/25 – McNeil/Slack – That the Bill of Sale between the Town of Dalmeny (Vendor) and the Riverhurst Volunteer Fire Department (Purchaser) for the sale of used Scott Self Contained Breathing Apparatuses, Bottles, Masks and Accessories in the amount of \$10,000.00, plus GST be accepted by Council and that Fire Chief Tom Moody be advised of the same.

Carried.

SUMASSURE VOTING DELEGATE

39/25 – Zoller/Slack – That Chief Administrative Officer Jim Weninger be appointed as the Voting Delegate for the SUMAssure Annual General Meeting scheduled for Thursday, March 27, 2025.

Carried.

ADJOURN

40/25 – McNeil/Zoller – That the meeting be adjourned. Time 9:24 p.m.

Carried.

(seal)

Mayor

Chief Administrative Officer

Dalmeny
Accounts for Approval
Batch: 2025-00003 to 2025-00004

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
19966	1/27/2025	Accu-Sharp Tooling LTD 6806	ARENA-ZAMBONI ICE KNIFE	86.58	86.58
19967	1/27/2025	Early's Farm and Garden Centre 167476	Accrual SOCCER FIELD GRASS SEED	706.29	706.29
19968	1/27/2025	Eecol Electric Corp. S1007654	ARENA LIGHTS	1,005.52	1,005.52
19969	1/27/2025	Green Pixel Designs 24096	FIRE-AWARDS	1,287.90	1,287.90
19970	1/27/2025	Harvard Western Insurance 2025	2025 AUTO POLICY	6,524.30	6,524.30
19971	1/27/2025	Heidelberg Materials Canada 8352092	Accrual PW-SALTED SAND	643.92	643.92
19972	1/27/2025	Jacqueline Gordon 48/49	FIRE-UNIFORM REPAIR	130.00	130.00
19973	1/27/2025	Linde Canada Inc. 47098620	Accrual PW-CYL LEASE-ANNUAL	255.51	255.51
19974	1/27/2025	Loblaws Inc. 745480875	ARENA BOOTH SUPPLIES	183.81	183.81
19975	1/27/2025	Munisoft 2024/25-03673	2025 SOFTWARE MAINT/PROGF	6,099.45	6,099.45
19976	1/27/2025	Pacific Fresh Fish 7938/8496/8650	ARENA BOOTH SUPPLIES	720.00	720.00
19977	1/27/2025	Pepsi Bottling Group (Canada) 80077063	ARENA BOOTH SUPPLIES	933.93	933.93
19978	1/27/2025	Rocky Mountain Equipment P19349	FIRE-FUEL/OIL	398.32	398.32
19979	1/27/2025	Rocky Mountain Phoenix IN0149647	FIRE-SELF CONTAINED BREATH	171,977.50	171,977.50
19980	1/27/2025	Sask Research Council 9523/9685/CR	WATER LAB TESTING	33.86	33.86
19981	1/27/2025	SaskTel CMR 477	SASKTEL PMT	1,867.21	1,867.21
19982	1/27/2025	Scott Splawinski 17	Accrual POSITIVE TICKETING SUPPLIES	58.59	58.59
19983	1/27/2025	Stevenson Industrial 51442	ARENA-ICE PLANT REPAIR	1,055.07	1,055.07
19984	1/27/2025	Surge Ahead Electrical 859	Accrual FIRE-HALL 1 GENERATOR ADAF	2,073.00	2,073.00
19985	1/27/2025	Text2Car 68Q-03066	ANNUAL WATER PLANT FOB	1,198.80	1,198.80
				Total Computer Cheque:	197,239.56
				Total AP:	197,239.56

Date Printed
1/17/2025 4:03 PM

Dalmeny
Accounts for Approval
Batch: 2025-00003 to 2025-00004

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Certified Correct This Friday, January 17, 2025

Mayor

Administrator

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Amount	Authorized By
<u>Berrecloth, Colleen</u>	549.90	
<u>Berrecloth, Donald</u>	694.60	
<u>Bold, Tai</u>	1210.13	
<u>Bold, Quin</u>	343.18	
<u>Bonin, Ed</u>	1683.37	
<u>Brabant, Addison</u>	199.42	
<u>Clare, Mackenzie</u>	1551.47	
<u>Dorner, Tyler</u>	1894.93	
<u>Dovell, Beverley</u>	399.62	
<u>Dyck, Bradley</u>	1783.36	
<u>Furi, Bonnie</u>	355.67	
<u>Halcro, Mathew</u>	1639.44	
<u>Hollingshead, Jayson</u>	1949.96	
<u>Honeker, Sheila</u>	311.49	
<u>Janzen, Kelly</u>	1657.12	
<u>Janzen, Jaryn</u>	328.32	
<u>Johnson, Jeffrey</u>	2051.50	
<u>Keet, Cindy</u>	958.11	
<u>Kroeker, Jackson</u>	263.12	
<u>LeNora, Boyle</u>	1180.79	
<u>Meyers, Morgan</u>	400.94	
<u>Moody, Thomas</u>	1586.49	
<u>Roberts, Ivey</u>	117.59	
<u>Rowe, Scott</u>	2700.25	
<u>Ruedger, Olivia</u>	247.07	
<u>Splawinski, Scott</u>	1946.64	
<u>Thiessen, Addisyn</u>	82.14	
<u>Van-Vuuren, Micaella</u>	390.93	
<u>Van-Vuuren, Wikus</u>	166.69	
<u>Weninger, Jim</u>	2893.48	
<u>Wiebe, Morgan</u>	167.98	

31,705.70

December MasterCard

	Description	GST	Cost	
510-210-120	Council Meeting		\$118.68	
510-410-140	Office-Supplies	\$6.06	\$128.62	
570-410-100	Mats Computer Program		\$33.29	
510-410-160	Christmas Event Supplies		\$104.87	
510-400-110	Purolator- payments	\$2.92	\$58.28	
510-410-160	Christmas Staff Meal	\$9.27	\$170.50	
510-240-100	Paymate -2025	\$25.75	\$515.00	
480-900-900	Credit-Fraud transactions-may		-\$846.57	
530-420-103	PW- Grader-Supplies	\$5.50	\$110.00	
530-410-120	PW- Shop Supplies		\$25.18	
570-270-146	Arena-Snow Blower Repair	\$5.25	\$111.30	
570-450-146	Arena- Fuel	\$2.79	\$55.79	
570-450-142	Arena-Janitorial	\$15.55	\$311.01	
510-410-160	Christmas Event Supplies-Return	-\$5.65	-\$128.12	
510-410-160	Christmas Event Supplies		\$14.95	
570-400-150	JJ Supplies	\$2.05	\$43.42	
570-410-100	Mats Computer Program		\$28.85	
570-450-141	Arena Booth Supplies	\$26.62	\$3,514.62	
520-410-100	Police-Postage	\$1.92	\$38.35	
520-470-100	Police-Gift Certificates		\$300.00	
520-210-110	Police-Tow Car for repair	\$19.76	\$395.03	
525-430-120	Fire-Uniform Supplies	\$24.81	\$505.61	
525-420-115	Fire-Awards	\$17.01	\$360.70	
525-210-110	Fire- Training- BLS		\$121.13	
525-440-100	Fire-Small Tools return		-\$19.97	
525-430-135	Fire-Hall 2 Supplies	\$11.77	\$249.45	
525-410-100	Fire-Office Supplies	\$5.25	\$143.65	
525-437-100	Fire- C21 Supplies	\$7.37	\$156.25	
525-420-110	Public Ed- Parade Supplies		\$200.27	
				Total
		\$184.00	\$6,820.14	\$7,004.14

Business Advising "A"

Ready for Council Feb 7/25



FINAL ASSESSMENT SCHEDULE

Description of Work/Service: Road Reconstruction - Asphalt Pavement

Date 01-Feb-25

Section 1.			(a)	(b)	(c)	(d)	(d)
Location	From	To	Total Cost	Municipal Share	Unprepaid Property Share	Prepaid Property Share	Formula for Calculation of Individual Property Share
Victor Terrace	Loeppy Avenue	Cul-de-sac (Bulb)	\$591,614.46	\$408,954.05	\$74,735.85	\$107,924.56	$Base + \frac{\theta}{100\%} \left[\frac{A - B_{min}}{B_{max} - B_{min}} (P_{max} - P_{min}) + P_{min} \right]$

Section 2.

Address (Each Property)	Base Amount	Minimum Percentage Benchmark	Maximum Percentage Benchmark	Minimum Area Benchmark	Maximum Area Benchmark	Assessed Value of Individual Homeowner's Property	Area of Individual Homeowner's Property	Unprepaid Owner's Share	Interest Rate	No. of Years	Annual Rate
103 Victor Terrace	\$ 2,000.00	1.0	1.5	0	1000	\$ 288,600.00	670	\$5,852.81	6%	7.0	\$1,048.44
107 Victor Terrace	\$ 2,000.00	1.0	1.5	0	1000	\$ 263,300.00	670	\$5,515.06	6%	7.0	\$987.94
111 Victor Terrace	\$ 2,000.00	1.0	1.5	0	1000	\$ 293,000.00	660	\$5,896.90	6%	7.0	\$1,056.34
114 Victor Terrace	\$ 2,000.00	1.0	1.5	0	1000	\$ 397,200.00	710	\$7,382.06	6%	7.0	\$1,322.39
115 Victor Terrace	\$ 2,000.00	1.0	1.5	0	1000	\$ 375,100.00	670	\$7,007.59	6%	7.0	\$1,255.30
200 Victor Terrace	\$ 2,000.00	1.0	1.5	0	1000	\$ 315,200.00	700	\$6,255.20	6%	7.0	\$1,120.53
202 Victor Terrace	\$ 2,000.00	1.0	1.5	0	1000	\$ 229,000.00	620	\$4,999.90	6%	7.0	\$895.66
204 Victor Terrace	\$ 2,000.00	1.0	1.5	0	1000	\$ 337,500.00	650	\$6,471.88	6%	7.0	\$1,159.34
206 Victor Terrace	\$ 2,000.00	1.0	1.5	0	1000	\$ 349,100.00	650	\$6,625.58	6%	7.0	\$1,186.87
207 Victor Terrace	\$ 2,000.00	1.0	1.5	0	1000	\$ 261,900.00	560	\$5,352.32	6%	7.0	\$958.79
210 Victor Terrace	\$ 2,000.00	1.0	1.5	0	1000	\$ 284,600.00	650	\$5,770.95	6%	7.0	\$1,033.78
212 Victor Terrace	\$ 2,000.00	1.0	1.5	0	1000	\$ 400,400.00	800	\$7,605.60	6%	7.0	\$1,362.43
Total Property Share (1c):								\$74,735.85			\$13,387.81

Basis for Assessment:
 Base = base amount applied to all properties
 θ = assessed value of individual homeowner's property
 A = area of individual homeowner's property
 B_{min} = benchmark zone, minimum area
 B_{max} = benchmark zone, maximum area
 P_{min} = benchmark zone, minimum percentage
 P_{max} = benchmark zone, maximum percentage

Certified Lifetime of Works:

7 Years

Engineer:

Chad Carruthers, P.Tech.

Dalmeny
Proposed - Accounts for Approval
Batch: 2025-00005 to 2025-00008

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
19986	1/31/2025	AMSC Insurance Services Ltd	FEB 2025	FEB GROUP INSURANCE	13,727.36	13,727.36
19987	1/31/2025	M.E.P.P.	JAN 2025	JANUARY MEPP PAYMENT	14,382.86	14,382.86
19988	1/31/2025	Minister of Finance	JAN 2025	JANUARY SCHOOL TAXES COLI	32,428.83	32,428.83
19989	1/31/2025	SaskEnergy Corp.	JAN 2025	JANUARY SASKPOWER/ENERG	28,278.88	28,278.88
19990	2/10/2025	Accu-Sharp Tooling LTD	6846/6888	ARENA-ZAMBONI ICE KNIFE	86.58	86.58
19991	2/10/2025	Assoc of Alberta Municipality	2025	2025 MEMBERSHIP	63.00	63.00
19992	2/10/2025	Andrew Sheret Limited	30-050370	PW-LAGOON AERATION FILTER	64.46	64.46
19993	2/10/2025	Bell Mobility Inc.	FEB/JAN 2025	AERATION BUILDING AUTODIAL	173.44	173.44
19994	2/10/2025	Bolt Supply House Ltd.	8795326-00	PW-SHOP SUPPLIES	27.14	27.14
19995	2/10/2025	Clark's Supply & Service	456185/456421	CHRISTMAS LIGHTS/ARENA LIG	473.97	473.97
19996	2/10/2025	Exhausted Repair Ltd	4828	Accrual POLICE CAR REPAIR -ENGINE	3,552.43	3,552.43
19997	2/10/2025	First Filter Service	334516	GMC #1 BATTERY	143.19	143.19
19998	2/10/2025	GFL Environmental	LQ02643731	PW- SHOP OIL COLLECTION	293.99	293.99
19999	2/10/2025	HBI Office Plus Inc	S0207138	OFFICE SUPPLIES	773.05	773.05
20000	2/10/2025	Jim Weninger	130	RRSP CONTRIBUTION	3,513.80	3,513.80
20001	2/10/2025	Klear Water Equipment	250836	TOTAL CHLORINE REAGENT SE	2,797.20	2,797.20
20002	2/10/2025	Lacy Boisvert	42	SOCIAL MEDIA CONSUT-DEC 10	532.00	532.00
20003	2/10/2025	Loblaws Inc.	8898/7857/5865	ARENA BOOTH SUPPLIES	2,128.26	2,128.26
20004	2/10/2025	Loraas Disposal North Ltd	JAN 2025	JANUARY GARBAGE/COMPOST/	18,158.40	18,158.40
20005	2/10/2025	MKK Systems	11024DY	Accrual PUMPHOUSE-CALIBRATION/CEI	510.60	510.60
20006	2/10/2025	Nor-Tec Linen Services	RI-905131	ARENA/OFFICE/POLICE MATS	162.39	162.39
20007	2/10/2025	Pacific Fresh Fish	719387,876,778	ARENA BOOTH SUPPLIES	773.00	773.00
20008	2/10/2025	Pitney Works	153	OFFICE POSTAGE	210.00	210.00
20009	2/10/2025	Reed Security	1706772	SECURITY CAMERAS	550.64	550.64
20010	2/10/2025	Rocky Mountain Phoenix				

Dalmeny
Proposed - Accounts for Approval
Batch: 2025-00005 to 2025-00008

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			IN0150008	FIRE-2X SPECTACLE KIT	459.54	459.54
20011	2/10/2025	S.A.M.A.	2025113	2025 MUNICIPAL REQUISITION	19,105.00	19,105.00
20012	2/10/2025	Sarah Barclay	1	ARENA ICE REFUND	307.50	307.50
20013	2/10/2025	Sask. Government Insurance	182	GMC 1 AND 2 PLATES/MACK TR	4,241.98	4,241.98
20014	2/10/2025	Sask Research Council	9968/25/10042	WATER LAB TESTING	135.45	135.45
20015	2/10/2025	SaskTel CMR	478	SASKTEL PAYMENTS	1,809.90	1,809.90
20016	2/10/2025	Saskatoon CO-OP	615	PW/POLICE/FIRE/PW FUEL	6,444.59	6,444.59
20017	2/10/2025	Scott Splawinski	18	POLICE-POSTAGE	31.87	31.87
20018	2/10/2025	Success Office Systems	441608/440830	OFFICE-COPIER USEAGE	31.50	31.50
20019	2/10/2025	Swish-Kemsol	217/435/533/CR	ARENA JANITORIAL	584.15	584.15
20020	2/10/2025	Trans-Care Rescue	AI-SO-2899	FIRE-LAKELAND COAT/PANTS X	6,064.16	6,064.16
20021	2/10/2025	The Wireless Age	677929/678799	POLICE-CAR RADAR/FIRE-RADI	5,267.36	5,267.36
20022	2/10/2025	Value Tire	SM026474	BOBCAT TIRE REPAIR	96.18	96.18
20023	2/10/2025	Zak's Home Hardware	44476/1	OUTDOOR RINK SUPPLY	47.76	47.76
					Total Computer Cheque:	168,432.41
					Total AP:	168,432.41

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Amount	Authorized By
<u>Baxter, Thomas</u>	301.54	
<u>Bell, Alicia</u>	301.54	
<u>Berrecloth, Donald</u>	731.49	
<u>Bolld, Tai</u>	1302.30	
<u>Bolld, Quin</u>	419.80	
<u>Bonin, Ed</u>	1655.79	
<u>Brabant, Addison</u>	200.47	
<u>Bradley, Matt</u>	368.79	
<u>Clare, Mackenzie</u>	1551.47	
<u>Desnoyers, Eric</u>	368.79	
<u>Dorner, Tyler</u>	1674.01	
<u>Dovell, Beverley</u>	386.20	
<u>Dyck, Bradley</u>	1837.71	
<u>Furi, Bonnie</u>	423.19	
<u>Halcro, Mathew</u>	1586.20	
<u>Hollingshead, Jayson</u>	1869.13	
<u>Honeker, Sheila</u>	328.17	
<u>Janzen, Kelly</u>	1535.04	
<u>Johnson, Jeffrey</u>	1834.93	
<u>Keet, Cindy</u>	1265.39	
<u>Klassen, Wade</u>	115.74	
<u>Kroeker, Jonathan</u>	812.10	
<u>Kroeker, Jackson</u>	355.94	
<u>LeNora, Boyle</u>	1136.74	
<u>Mcneil, Amy</u>	368.79	
<u>Meyers, Morgan</u>	135.01	
<u>Moody, Thomas</u>	1760.51	
<u>Peters, Aaron</u>	368.79	
<u>Roberts, Karen</u>	366.44	
<u>Roberts, Ivey</u>	159.56	
<u>Rowe, Scott</u>	2245.20	
<u>Slack, Edward</u>	368.79	
<u>Splawinski, Scott</u>	1946.64	
<u>Thiessen, Addisyn</u>	474.58	
<u>Van-Vuuren, Micaella</u>	425.49	
<u>Van-Vuuren, Wikus</u>	98.19	
<u>Weninger, Jim</u>	2803.12	
<u>Wiebe, Morgan</u>	330.88	
<u>Wiebe, Brooklyn</u>	219.30	
<u>Zoller, Anna-Marie</u>	368.79	

34,802.55

January Outstanding Municipal and School Property Taxes, along with Frontage Taxes

2025 TIPPS \$91,452.77/month - 272 Properties
 2024 TIPPS \$82,694.37/month - 253 Properties
 2023 TIPPS \$77,730.97/month - 230 Properties
 2022 TIPPS \$71,399.66/month - 230 Properties
 2021 TIPPS \$64,453.89/month - 215 Properties
 2020 TIPPS \$60,864.57/month - 204 Properties
 2019 TIPPS \$59,874.96/month - 187 Properties
 2018 TIPPS \$54,340.73/month - 166 Properties

2025	Current	Arrears	Total
Municipal	\$ (86,584.57)	\$ 431,136.96	\$ 344,552.39
School	\$ (31,242.30)	\$ 29,186.14	\$ (2,056.16)
Frontage		\$ 88.45	\$ 88.45
Totals	\$ (117,826.87)	\$ 460,411.55	\$ 342,584.68

2024	Current	Arrears	Total
Municipal	\$ (80,162.89)	\$ 500,260.77	\$ 420,097.88
School	\$ (30,414.17)	\$ 29,657.09	\$ (757.08)
Frontage			\$ -
Totals	\$ (110,577.06)	\$ 529,917.86	\$ 419,340.80

2023	Current	Arrears	Total
Municipal	\$ (81,794.44)	\$ 162,602.90	\$ 80,808.46
School	\$ (27,545.16)	\$ 41,219.75	\$ 13,674.59
Frontage	\$ (185.98)	\$ 853.35	\$ 667.37
Totals	\$ (109,525.58)	\$ 204,676.00	\$ 95,150.42

2022	Current	Arrears	Total
Municipal	\$ (76,936.09)	\$ 180,362.98	\$ 103,426.89
School	\$ (26,416.23)	\$ 46,845.14	\$ 20,428.91
Frontage	\$ (186.95)	\$ 562.38	\$ 375.43
Totals	\$ (103,539.27)	\$ 227,770.50	\$ 124,231.23

2021	Current	Arrears	Total
Municipal	\$ (73,710.21)	\$ 251,364.49	\$ 177,654.28
School	\$ (24,877.57)	\$ 54,792.32	\$ 29,914.75
Frontage	\$ (73.60)		\$ (73.60)
Totals	\$ (98,661.38)	\$ 306,156.81	\$ 207,495.43

2020	Current	Arrears	Total
Municipal	\$ (65,028.80)	\$ 298,460.34	\$ 233,431.54
School	\$ (22,693.67)	\$ 66,001.05	\$ 43,307.38
Frontage	\$ (35.48)		\$ (35.48)
Totals	\$ (87,757.95)	\$ 364,461.39	\$ 276,703.44

2019	Current	Arrears	Total
Municipal	\$ (52,836.63)	\$ 242,948.93	\$ 190,112.30
School	\$ (18,570.50)	\$ 61,260.15	\$ 42,689.65
Frontage	\$ (140.52)		\$ (140.52)
Totals	\$ (71,547.65)	\$ 304,209.08	\$ 232,661.43

2018	Current	Arrears	Total
Municipal	\$ (46,254.17)	\$ 227,887.46	\$ 181,633.29
School	\$ (16,632.30)	\$ 58,390.79	\$ 41,758.49
Frontage			\$ -
Totals	\$ (62,886.47)	\$ 286,278.25	\$ 223,391.78

2017	Current	Arrears	Total
Municipal	\$ (43,211.41)	\$ 249,071.94	\$ 205,860.53
School	\$ (16,742.18)	\$ 72,743.66	\$ 56,001.48
Frontage			\$ -
Totals	\$ (59,953.59)	\$ 321,815.60	\$ 261,862.01

2016	Current	Arrears	Total
Municipal	\$ (36,122.38)	\$ 254,374.01	\$ 218,251.63
School	\$ (13,997.69)	\$ 70,338.70	\$ 56,341.01
Frontage			\$ -
Totals	\$ (50,120.07)	\$ 324,712.71	\$ 274,592.64

Correspondence A

Ready for
Council
Feb 7/05



“Military Service Recognition Book”

Dear Sir/Madam:

Thank you for your interest in **The Royal Canadian Legion Saskatchewan Command and Saskatchewan’s Veterans**. Please consider this our written request for your support as per our recent telephone conversation.

Our **Provincial Command** is very pleased to be printing our **19th Annual Remembrance project “Military Service Recognition Book”**, which is designed each year to recognize and honour many of Saskatchewan’s brave **Veterans** on an individual basis who have served our Country so well in the past three major world conflicts (WW1, WW2 and the Korean War), peacekeeping missions and recent conflicts such as Afghanistan. This publication goes a long way to help our Legion in our role as the **“Keepers of Remembrance”**.

It is distributed to public and school libraries in Saskatchewan, Legion branches, and other public facilities.

We would like to have your organization’s support for this milestone project of our **Saskatchewan Command Legion**, by purchasing an advertisement space in our **“Military Service Recognition Book”**. Proceeds raised from this important project allow us to make this unique publication available throughout the province and also benefit the many ongoing community activities of our Provincial Command including **Scholarships, Youth Sponsored Programs** and, of course, our ongoing tireless support for **Saskatchewan’s Veterans** and their dependants.

Please find enclosed a rate sheet for your review. Whatever you are able to contribute to this worthwhile endeavor would be sincerely appreciated. For further information please contact our **Saskatchewan Command Military Service Recognition Book Office** toll free at **1-888-692-3422**.

Thank you for your consideration and/or support.

Sincerely,

A handwritten signature in black ink that reads "Carol A. Pederson". The signature is written in a cursive style.

**Carol Pederson
President
The Royal Canadian Legion Saskatchewan Command**



Saskatchewan Command

“Military Service Recognition Book”

Advertising Prices

<u>AD SIZE</u>		<u>PRICE</u>		<u>GST</u>		<u>TOTAL</u>
Full Color Outside Back Cover		\$1,809.52	+	\$90.48	=	\$1,900.00
Inside Front/Back Cover (Full Colour)		\$1,566.67	+	\$78.33	=	\$1,645.00
2-Page Full Colour Spread		\$2,409.52	+	\$120.48	=	\$2,530.00
Full Page (Full Colour)	7"X 9.735"	\$1,204.76	+	\$60.24	=	\$1,265.00
Full Page	7"X 9.735"	\$961.90	+	\$48.10	=	\$1,010.00
½ Page (Full Colour)	7"X4.735"	\$723.81	+	\$36.19	=	\$760.00
½ Page	7"X4.735"	\$595.24	+	\$29.76	=	\$625.00
¼ Page (Full Colour)	3.375"X4.735"	\$476.19	+	\$23.81	=	\$500.00
¼ Page	3.375"X4.735"	\$357.14	+	\$17.86	=	\$375.00
1/10 Page (Full Colour)	3.375"X1.735"	\$271.43	+	\$13.57	=	\$285.00
1/10 Page (Business Card)	3.375"X1.735"	\$238.10	+	\$11.90	=	\$250.00

G.S.T. Registration # 107933665RT0001

All typesetting and layout charges are included in the above prices.

A complimentary copy of the Military Service Recognition Book will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation.



PLEASE MAKE CHEQUE PAYABLE TO:

**Saskatchewan Command
The Royal Canadian Legion
(SK RCL)**

P.O.Box 1563 Stn. Main
Regina, SK S4P 3C4

Tel (Toll Free): 1-888-692-3422



Jim Weninger

From: Andrew Cole <acole@campaign-office.com>
Sent: January 30, 2025 1:57 PM
To: Jim Weninger
Subject: Royal Canadian Legion Saskatchewan Command "Military Service Recognition Book"
Attachments: rates.pdf

Hello Jim and Council Members,

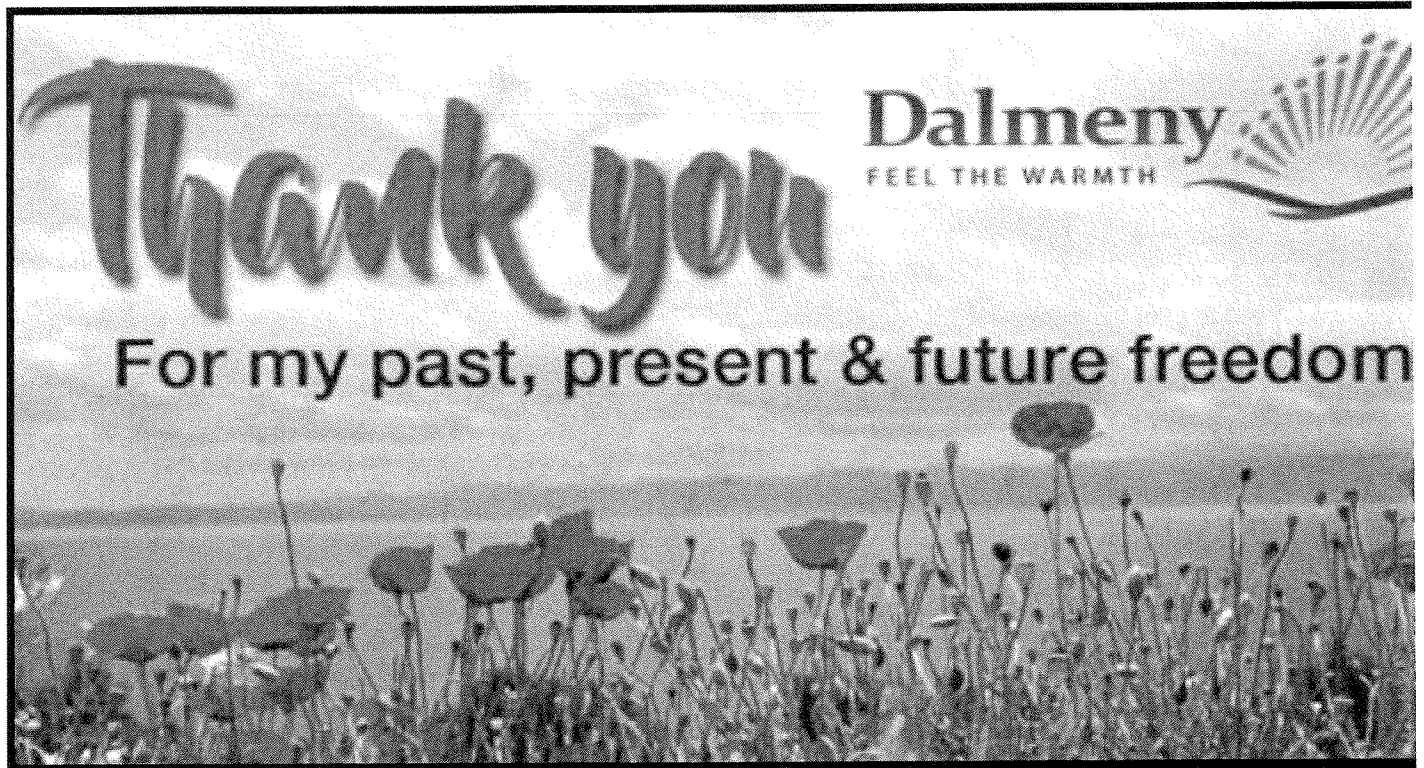
Thank you so much for the DALMENY TOWN OFFICE's past support and taking a moment to review our request for the upcoming Military Service Recognition Book.

Attached is our formal request and rates.

Our local Business Community's and Municipality's kind support each year not only supports Saskatchewan Legion's commitments, but also benefits ongoing support programs for our province's Veteran's as well. 2025 is marking the 100th Anniversary of the Royal Canadian Legion.

We'd love to count on your kind and continued support by renewing the 1/10(bus.card) support ad for our Milestone issue. Of course any level of support would certainly help ensure the success of this years campaign.

Here's a copy of your previous business card support ad.



Thanks again for your kind consideration. If you have any questions, please feel free to get back to me.

Best Regards,

Andrew Cole

**Advertising Rep/Military Service Recognition Book
Royal Canadian Legion Saskatchewan Command**

Publication Office

1-888-692-3422



www.sasklegion.ca

<http://www.sasklegion.com>

This e-mail and any attachment(s) is for authorized use by the intended recipient(s) only. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or any other use of this message and any attachments is strictly prohibited. If you are not the intended recipient, please notify the sender immediately and delete this e-mail and any attachment(s). Thank you. Ref [ED071422139]

Correspondence B

*Ready for review
Feb 7/25*



Look up, look around, Notice Nature!

Box 458
Hafford, SK
www.noticenature.ca

email: noticenaturesk@gmail.com



30 January, 2025

Notice Nature Program

Hello Municipal Council,

The Notice Nature program has developed a series of introductory Saskatchewan Species guidebooks, and also an Invasive Species of Saskatchewan spiral bound pocket guide, which includes a one page spread for each of the prohibited, noxious, nuisance, and some additional unregulated weeds of SK. This book is intended for weed inspectors, councilors, land managers, and citizen scientists. We are reaching out to confirm orders for these books. In addition to the spiral bound 4x6" Invasive Species pocket guide we produced a smaller (20 common species) Identification Guide to Invasive Species of Saskatchewan.

Cost per book:

\$10/book - Pocket Guide - All SK designated weeds included.

\$3/book - ID Guides; Invasive Plants, Birds, Insects and Spiders, Species at Risk, Plants, Trees and Shrubs, Mammals. (Crops, Farm Animals, Pollinators, Wetland Wildlife all coming spring 2025)

We are additionally requesting sponsorship of the Notice Nature Program. This program is in its fifth year of delivery and this year it is going provincial. Notice Nature is focused on supporting the development of our future land and water stewards. The program is distributed for free across Saskatchewan through participating public libraries. Schools can order Notice Nature kits and participate in the Notice Nature challenge as a class and include the community in their challenge to complete 300 nature loving activities/ observations. Last year there were over 8,000 Notice Nature Passports distributed and over 20,000 recognition items, this year that number is expected to double. This program depends on sponsorship.

We are asking Municipalities in Saskatchewan that are able to sponsor this program to please approve \$1,000 Bronze Sponsorship.

All Sponsoring Municipalities will receive:

- Logo recognition in the 2025 Passport publication
- Logo recognition on the noticenature.ca website
- Individual recognition in a social media post tagged to your social media



Thank you for your consideration in supporting this project. Please feel welcome to print and display the included poster in your office/community.

Sincerely,

Alana Gunsch
306 292 8987

Notice Nature Team
The North Saskatchewan River Basin Council

www.noticenature.ca





Notice **Nature**

Supporting the development of
Saskatchewan's future leaders in
land and water stewardship.



Collect the guidebook series!



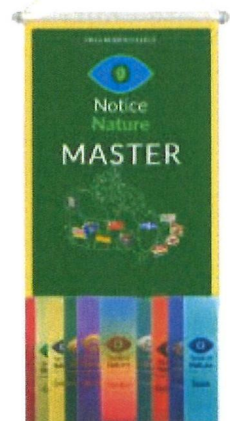
2025 Notice Nature Challenge!

400 nature loving activities and observations to pick from
Work together to become **Notice Nature Masters!**

- Fun
- Inclusive
- Educational
- Engaging
- Active
- Diverse

Get started!

www.noticenature.ca





Correspondence C

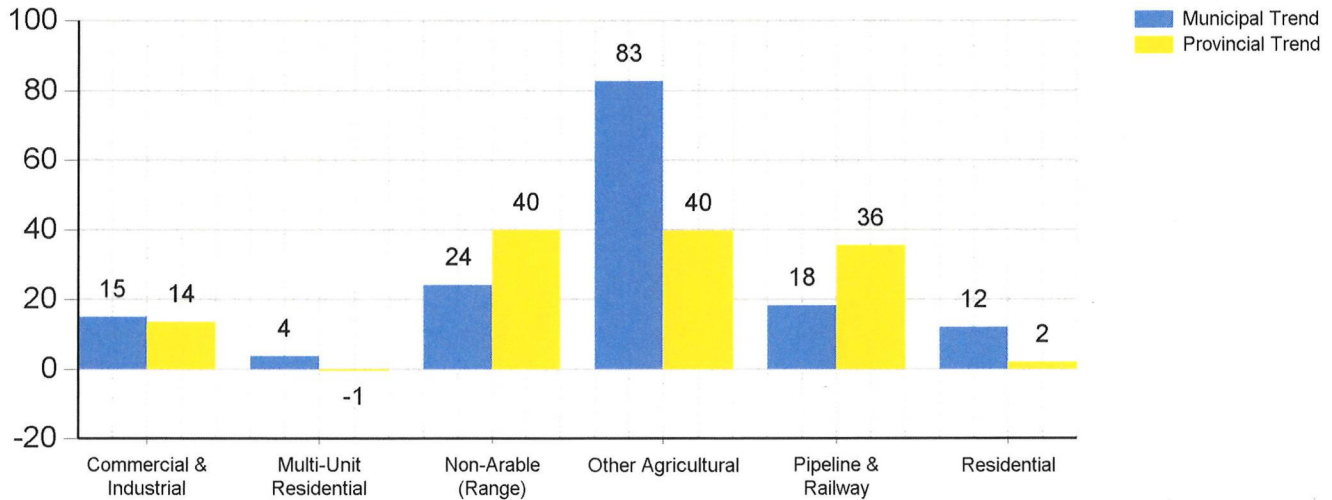
2025 Revaluation Assessed Value Trend Report (100% Value) for DALME - DALMENY

Ready for Council Feb 7/25

January 15, 2025

Tax Class (as defined in Regulations)

Tax Class (as defined in Regulations)	2024 Municipal Assessed Value	2025 Municipal Assessed Value	Municipal Trend	Provincial Trend
Commercial & Industrial	\$28,549,000	\$32,859,400	15%	14%
Multi-Unit Residential	\$6,439,900	\$6,682,900	4%	-1%
Non-Arable (Range)	\$53,600	\$66,600	24%	40%
Other Agricultural	\$394,400	\$720,300	83%	40%
Pipeline & Railway	\$338,500	\$400,500	18%	36%
Residential	\$184,033,600	\$206,141,400	12%	2%
Total	\$219,809,000	\$246,871,100	12%	23%



2025 Revaluation Assessed Value Trend Report (100% Value)

This report displays the 2024 Municipal Assessed Value, 2025 Municipal Assessed Value, and percentage increase by tax class and compares the Municipal Trends with the Provincial Trends. These trends are calculated using the 100% Assessed Values.

2024 Municipal Assessed Value

The sum of 100% assessed value for each tax class in the 2024 assessment roll year.
The totals do not include application of percentages of value or exemptions and may or may not be confirmed.

2025 Municipal Assessed Value

The sum of 100% assessed value for each tax class in the 2025 assessment roll year.
The totals do not include application of percentages of value or exemptions.
The 2025 Assessed Values may include maintenance changes for the 2025 roll.

Municipal Trend

The percentage change between the **2024 Municipal Assessed Value** and the **2025 Municipal Assessed Value** for each tax class.

Provincial Trend

The average provincial change between 2024 100% assessed values and the 2025 100% assessed values by tax class.

The provincial trends are calculated from preliminary assessed values submitted by all assessment service providers.

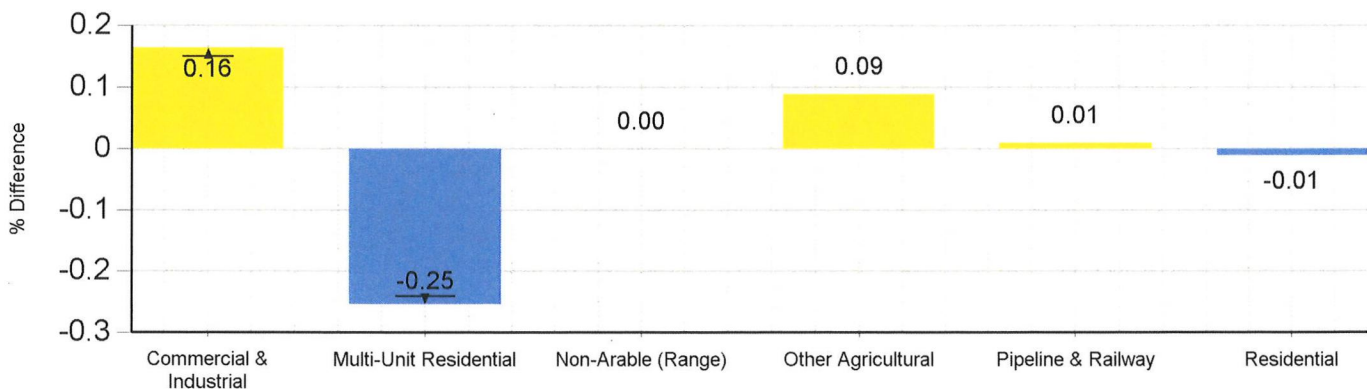


2025 Revaluation Taxable Assessed Value Trend Report for DALME - DALMENY

January 15, 2025

Tax Class (as defined in Regulations)	2024 Taxable Assessed Value	2024 293 Exempt Assessed Value	2024 Taxable % of Total Value	2025 Taxable Assessed Value	2025 Estimated 293 Exempt Assessed Value	2025 Adjusted Taxable Assessed Value	2025 Adjusted Taxable % of Total	See Chart Change of % 2024 to 2025
Commercial & Industrial	\$4,750,013	n/a	3.07%	\$5,621,877	n/a	\$5,621,877	3.24%	0.16%
Multi-Unit Residential	\$5,151,920	n/a	3.33%	\$5,346,320	n/a	\$5,346,320	3.08%	-0.25%
Non-Arable (Range)	\$0	n/a	0.00%	\$0	n/a	\$0	0.00%	0.00%
Other Agricultural	\$144,760	n/a	0.09%	\$317,570	n/a	\$317,570	0.18%	0.09%
Pipeline & Railway	\$287,725	n/a	0.19%	\$340,425	n/a	\$340,425	0.20%	0.01%
Residential	\$144,355,520	n/a	93.32%	\$162,122,960	n/a	\$162,122,960	93.31%	-0.01%
Total	\$154,689,938		100.00%	\$173,749,152		\$173,749,152	100.00%	

Percentage Change 2024 to 2025



2025 Revaluation Taxable Assessed Value Trend Report

This report displays the 2024 taxable value for each tax class as a percentage of the total taxable assessment for 2024, and the 2025 taxable value of each tax class as a percentage of the total taxable assessment for 2025. The change in percentage for each tax class is calculated and plotted on a graph. The percentages of value applied to the 2025 values are the new percentages of value.

2024 Taxable Assessed Value

The total taxable assessed value of each tax class in the municipality. All exemptions in the municipality that have been applied are reflected in the taxable values.

2024 Taxable % of Total Value

The 2024 taxable assessed value of each tax class expressed as a percentage of the total 2024 taxable assessed value.

2025 Taxable Assessed Value

The 2025 taxable assessed value for each tax class in the municipality. The percentages of value applied to the 2025 values are the new percentages of value. The 2025 Taxable Assessed Values may include maintenance changes for the 2025 roll.

Override exemptions applied to the 2024 values have not been applied to the 2025 values.

2025 Estimated 293 Exempt Assessed Value

The 2025 estimated 293 exempt assessed value applies to rural municipalities only.

The 2025 residential exemption in this report is an estimate only. The actual value of the exemption will be determined by the municipality after delivery of the 2025 value.

2025 Adjusted Taxable % of Total

The 2025 adjusted taxable assessed value of each tax class expressed as a percentage of the total 2025 taxable assessed value.

Correspondence "D"

*Ready for
Council
Feb 7/25*



SAVE

**SCDA's 59th ANNUAL GENERAL
MEETING**

**MARCH 19: Secretary-Treasurer Workshop
MARCH 20 & 21: Annual General Meeting**

THE



**Saskatoon Inn
& CONFERENCE CENTRE**

DATE

We look forward to seeing you there!

**Register by February 14, 2025, for Early
Bird pricing!**



SCDA 59th Annual General Meeting

Location: Saskatoon Inn & Conference Centre
Saskatchewan A Mezzanine
2002 Airport Drive
Saskatoon, SK S7L 6M4

Date: Wednesday, March 19, Thursday, March 20, and Friday, March 21, 2025

ITINERARY

DAY 1 – WEDNESDAY, MARCH 19, 2025 – SECRETARY TREASURER WORKSHOP

9:30 AM to 10:00 AM	Registration for Secretary-Treasurer Workshop and Coffee
10:00 AM to 12:00 PM	Secretary-Treasurer Handbook Update – To Be Announced
12:00 PM to 12:45 PM	LUNCH
1:00 PM to 2:45 PM	Secretary-Treasurer Handbook Update – To Be Announced
2:45 PM to 3:00 PM	COFFEE BREAK
3:00 PM to 5:00 PM	Secretary-Treasurer Handbook Update – To Be Announced

DAY 1 – WEDNESDAY, MARCH 19, 2025 – APPETIZERS AND DRINKS

6:00 PM to 9:00 PM	Appetizers and Cash Bar
9:00 PM to 11:00 PM	Hospitality Room

DAY 2 – THURSDAY, MARCH 20, 2025

8:00 AM to 8:45 AM	Registration and Breakfast
---------------------------	----------------------------

DAY 2 – THURSDAY, MARCH 20, 2025 – CONTINUED

8:45 AM to 9:00 AM	Land Acknowledgement – Dania Meyers, B.Ed., Executive Director, SCDA
9:00 AM to 9:10 AM	Opening Remarks – Will Vanderbyl, Chair, SCDA Board
9:10 AM to 9:20 AM	Staff Introductions – Dania Meyers, B.Ed., Executive Director, SCDA
9:20 AM to 9:30 AM	Greetings from the Province – To Be Announced
9:30 AM to 10:00 AM	Success Stories – Tetlock CAA with Question Period – Ryan Mauer
10:00 AM to 10:15 AM	COFFEE BREAK
10:15 AM to 11:30 AM	Water Security Agency Presentations – To Be Announced
11:30 AM to 12:00 PM	Water Security Agency Question Period – To Be Announced
12:15 PM to 12:55 PM	LUNCH
1:00 PM to 1:45 PM	Saskatchewan Drainage Extension Network Project – Candace Mitschke, P.Ag., SaskFSA
1:45 PM to 2:25 PM	Success Stories – Utopia CAA with Question Period
2:25 PM to 2:40 PM	COFFEE AND DOUGHNUT BREAK
2:40 PM to 2:55 PM	Introduction to SCDA Strategic Priority Review – George Rathwell
2:55 PM to 3:55 PM	Roundtable – SCDA Strategic Priority Review – George Rathwell
3:55 PM to 4:00 PM	Closing Remarks – Will Vanderbyl, SCDA Chair

DINNER AND RECEPTION – THURSDAY, MARCH 20, 2025

5:30 PM to 6:00 PM	Cocktails – Cash Bar Opens
6:00 PM to 7:00 PM	Rustic Countryside Buffet Dinner – Grace with Dania Meyers, B.Ed., Executive Director, SCDA

DINNER AND RECEPTION – THURSDAY, MARCH 20, 2025 – CONTINUED

7:15 PM to 8:00 PM Long Service Awards Presentation

8:00 PM to 10:00 PM Social with Cash Bar

10:00 PM to 11:00 PM Hospitality Room

DAY 3 – FRIDAY, MARCH 21, 2025

8:00 AM to 8:30 AM Registration and Breakfast

8:30 AM to 8:45 AM SCDA-Provided Emails Discussion – David Sloan, Director, SCDA Board

8:45 AM to 9:15 AM Board Handbook Review – Molly Wihone, Executive Administrator, SCDA

9:15 AM to 10:00 AM Roundtable Results Review and Discussion – George Rathwell

10:00 AM to 10:30 AM Success Stories – Marquis CAA with Question Period – Julie MacKenzie, P.Ag.,
Qualified Person

10:30 AM to 11:55 AM **SCDA 59th Annual General Meeting**
SCDA Board Nominations – 2 positions vacant
Approval of Minutes of SCDA 58th Annual General Meeting
Chairperson's 2024 Report
2024 Audited Financial Statements
Executive Director's 2024 Report
Resolutions
Announce Next Annual General Meeting Date
SCDA Board Elections – 2 positions vacant

11:55 AM to 12:00 PM Closing Remarks and Adjournment – Will Vanderbyl, Chair, SCDA

**Saskatchewan Conservation
and Development Association Inc. (SCDA)**

CORPORATE DOCUMENTS
Bylaws

2024

APPROVED AT THE MARCH 22, 2024 ANNUAL GENERAL MEETING

SIGNATURES:

Crandall Hrynkiw

Crandall Hrynkiw, Executive Director

Will Vanderbyl

Will Vanderbyl, Chair



306-385-7272
202 - 1630 QUEBEC AVENUE
SASKATOON, SK S7K 1V7
www.scda.ca

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SASKATCHEWAN CONSERVATION AND DEVELOPMENT ASSOCIATION INC.

BYLAWS

Article 1 – Saskatchewan Conservation and Development Association Inc.

1.1 Name

The name of the corporation is **Saskatchewan Conservation and Development Association Inc.**, which may also be known or referred to as SCDA.

1.2 The Bylaws

The following articles set forth are the bylaws of SCDA.

Article 2 – Definitions

2.1 In these and all other bylaws of SCDA, unless the context otherwise requires or specifies:

2.1.1 “Act” means *The Non-Profit Corporations Act, 2022* as amended or replaced from time to time, and in the case of such amendment, any references in the bylaws of SCDA shall be read as referring to the amended provisions;

2.1.2 The headings used in the bylaws are inserted for reference only and are not to be considered in constructing the terms thereof or to be deemed in any way to clarify, modify, or explain the effect of any such terms;

2.1.3 All terms contained in the bylaws and which are defined in the Act shall have the meanings given to such terms in the Act;

2.1.4 Where there is a conflict between the Act and these bylaws, the Act prevails;

2.1.5 Words importing the masculine gender shall include the feminine, and words importing the singular shall include the plural, and vice versa;

2.1.6 “AGM” means Annual General Meeting;

2.1.7 “Board” means the Board of Directors of the SCDA;

2.1.8 “CAA” means Conservation and Development Area Authority established and maintained pursuant to *The Conservation and Development Act*;

2.1.9 “Candidate” means a Director Delegate eligible for election to the Board;

2.1.10 “Delegate” means a Chair, Vice-Chair, Director, Secretary, or Treasurer of a Member attending a meeting of members;

2.1.11 “Division One” means the area of Saskatchewan south of the boundary of Township 35;

2.1.12 “Division Two” means the area of Saskatchewan north of the boundary of Township 35;

- 2.1.13 “CAA or WA Director” means any person duly elected or appointed to serve on a CAA or WA respectively;
- 2.1.14 “Employee” means a person employed by SCDA;
- 2.1.15 “Executive Director” means the Executive Director of SCDA;
- 2.1.16 “Guest” means an individual or organization who is not a Member or Employee attending a member meeting;
- 2.1.17 “Member” means a CAA or WA that holds Valid Membership with SCDA;
- 2.1.18 “SCDA” means the Saskatchewan Conservation and Development Association Inc.;
- 2.1.19 “SCDA Director” means any person duly elected or appointed to serve on the Board;
- 2.1.20 “Majority” means more than half of the votes cast at the meeting. Abstentions shall not be counted in determining the votes cast;
- 2.1.21 “Valid Membership” means membership with SCDA that is currently paid and up to date;
- 2.1.22 “Visiting Delegate” means a Delegate or other person duly appointed by the Member attending a meeting of the Members, but not a Voting Delegate;
- 2.1.23 “Voting Delegate” means a Delegate attending a meeting of the Members, whom a Member has selected as the one (1) voting representative for the Member; and
- 2.1.24 “WA” means Watershed Association established and maintained pursuant to *The Watershed Associations Act*.

Article 3 – Objectives of SCDA

- 3.1 SCDA Objectives are:
 - 3.1.1 To facilitate cooperation among CAAs and WAs and to assist them in their objectives to promote any works necessary to save, conserve, or develop any land or water resources that may be in the interest of agriculture or municipalities pursuant to their purposes under their respective acts;
 - 3.1.2 To liaise between Members and senior governments, local governments, and other organizations;
 - 3.1.3 To be knowledgeable of proposed legislation affecting Members’ interests and be prepared to recommend new legislation and the amendment or repeal of existing legislation;
 - 3.1.4 To provide a forum for discussing matters of interest or importance to Members; and
 - 3.1.5 Generally, doing such things as may be considered relevant to Members and may assist in the development and improvement of CAAs and WAs.

Article 4 – Membership

- 4.1 The Members of SCDA shall consist of all CAAs and WAs, which, by a vote of their board of directors, declare their intent to join SCDA and pay the annual membership fee.

- 4.2 A Member is entitled to all privileges of membership, including the right to vote at all meetings of Members.
- 4.3 Membership Fees:
 - 4.3.1 SCDA membership fees shall be used exclusively to further SCDA's objectives;
 - 4.3.2 Membership fees payable to SCDA shall be reviewed annually by the Board;
 - 4.3.3 The Board shall be responsible for establishing the fees annually;
 - 4.3.4 Membership fees are not refundable;
 - 4.3.5 There shall be no transfer of membership; and
 - 4.3.6 Membership shall begin on the 1st day of January and end on the 31st day of December of each calendar year.
- 4.4 No CAAs or WAs shall use SCDA's name without first receiving written consent from SCDA.

Article 5 – SCDA Meetings of Members

- 5.1 In the case of any meetings of Members:
 - 5.1.1 Members may send one (1) Voting Delegate;
 - 5.1.2 Members may register unlimited Visiting Delegates;
 - 5.1.3 The Voting Delegates may elect an honorary Chairperson who may act as Chairperson during the meeting of Members;
 - 5.1.4 Attendance by at least ten (10) Voting Delegates representing ten (10) Members at the meeting of Members shall constitute a quorum; and
 - 5.1.5 All amendments to SCDA bylaws must be carried by a majority of votes cast.
- 5.2 In the case of the AGM:
 - 5.2.1 The AGM shall be held at such place and time as selected by the Board;
 - 5.2.2 The first thirty (30) minutes of the AGM, from calling for nominations, shall be the period for receiving nominations for SCDA Directors. If no nominations are received during that time, the Chairperson of the AGM may allow such extended periods as required to receive nominations;
 - 5.2.3 The Strategic Plan, including Mission, Vision, Values, and Priorities, shall be presented by the Board at the AGM;
 - 5.2.4 The Chair Report, the Executive Director's Report, and the Audited Financial Statement shall be presented at the AGM;
 - 5.2.5 Membership fees payable to SCDA shall be established annually by the Board and presented at the AGM;
 - 5.2.6 The Delegates attending the AGM may make such recommendations as they see fit, respecting the future membership fees to be paid to SCDA for the following calendar year;

- 5.2.7 The Executive Director must receive notice of any proposed amendments to SCDA bylaws at least ninety (90) days before the AGM; and
- 5.2.8 The SCDA auditor shall be appointed by ordinary resolution at the AGM.

Article 6 – AGM Resolutions

- 6.1 The Board acts as the Resolution Committee and reviews and consolidates resolutions for distribution.
- 6.2 The Resolution Committee has the authority to alter the wording of a resolution to make it clear and distinct. The submitter of the resolution shall be consulted to ensure the meaning or intent of the resolution is not changed.
- 6.3 Resolutions must be submitted to the office of the SCDA in writing by a Member or the Board.
- 6.4 The Board shall submit a resolution to appoint a qualified auditor at the AGM.
- 6.5 Resolutions received by the office of the SCDA ninety (90) days before the AGM shall be reviewed by the Resolution Committee and distributed with the notice of the AGM.
- 6.6 Resolutions received by the office of the SCDA less than ninety (90) days but greater than thirty (30) days before the AGM shall be reviewed by the Resolution Committee and distributed fifteen (15) days or more before the AGM.
- 6.7 Resolutions received by the office of the SCDA thirty (30) days or less before the AGM shall be reviewed by the Resolution Committee and distributed to the Delegates during the AGM.

Article 7 – Voting

- 7.1 Each Member is entitled to one (1) vote and shall select one (1) Voting Delegate.
- 7.2 Voting Delegates representing more than one Member may cast one (1) vote per Member, provided there are no other Voting Delegates representing the Members.
- 7.3 Voting in the AGM shall be by show of hands or electronic means. If requested by a Voting Delegate, voting shall be done by ballot.
- 7.4 Motions shall be passed with a majority of votes cast, except as specified in other sections of the Act or bylaws.
- 7.5 Motions with a tie vote shall be defeated.

Article 8 – SCDA Board of Directors

- 8.1 The Board shall direct the business and affairs of SCDA.
- 8.2 Four (4) SCDA Directors shall constitute a quorum.
- 8.3 The Board shall hire and appoint the Executive Director as the sole employee of the Board.

- 8.4 The bylaws of SCDA shall be reviewed annually by the Board to ensure that the organizational structure meets SCDA's Mission, Vision, Values, and Priorities.
- 8.5 An SCDA Director must:
 - 8.5.1 Be eighteen (18) years of age or older;
 - 8.5.2 Not have been found by a court in Canada or elsewhere to lack capacity;
 - 8.5.3 Not be an Employee;
 - 8.5.4 Not be an employee of a Member;
 - 8.5.5 Not have the status of bankrupt;
 - 8.5.6 Be a Director of a Member in good standing; and
 - 8.5.7 Not be absent from three (3) consecutive meetings of the Board unless the Board has given prior consent or concludes that there was an adequate reason for such absence.
- 8.6 An SCDA Director ceases to hold office:
 - 8.6.1 If the SCDA Director ceases to be qualified as an SCDA Director as outlined in Section 8.5;
 - 8.6.2 Upon the date specified in the SCDA Director's written resignation or the date the resignation is delivered to the SCDA Office, whichever is later;
 - 8.6.3 Upon the SCDA Director's death; or
 - 8.6.4 If the SCDA Director is removed from office by ordinary resolution at a special meeting of the Members.
- 8.7 As long as a Board quorum remains in office, the remaining SCDA Directors may exercise all the powers of the Board.
- 8.8 The Board may appoint a qualified SCDA Director to fill an SCDA Director vacancy from the Division in which the vacancy has occurred, except in cases where Section 8.6.4 applies.
- 8.9 The appointment of an SCDA Director shall be effective for the unexpired term of the director's predecessor.

Article 9 – SCDA Director Removal

- 9.1 The SCDA Directors may call a special meeting of the Members to remove any SCDA Director from office for just cause.
- 9.2 The Members may, by ordinary resolution at a special meeting of the Members, remove an SCDA Director or Directors from office, effective immediately.
- 9.3 For this section, just cause includes but is not limited to:
 - 9.3.1 Anything that, in the opinion of the Members, is contrary to the interests of the public or SCDA;
 - 9.3.2 Tends to harm the standing of SCDA; or
 - 9.3.3 Is conduct unbecoming of an SCDA Director.

- 9.4 The vacancy created by the removal may be filled at the meeting of the Members at which the director is removed.

Article 10 – SCDA Board Director Elections

- 10.1 The Province shall be divided into two (2) Divisions separated by the north boundary of Township 35. The Members located south of this line shall be designated as Division One, and the Members located north of this line shall be Division Two. Should a Member be located within both boundaries, the designation of Division One or Division Two will be based on which Division the majority of Member acres are within.
- 10.2 Board directors must be a Director of a Member.
- 10.3 The Board shall consist of six (6) SCDA Directors: three (3) Directors elected from Division One and three (3) Directors elected from Division Two.
- 10.4 SCDA Directors for Division One will be elected from candidates representing Members within Division One, and SCDA Directors for Division Two will be elected from candidates representing Members within Division Two.
- 10.5 All qualified SCDA Directors may be re-elected.
- 10.6 SCDA Directors are to be elected for a three (3) year term, except as noted below:
- 10.6.1 The following process shall be used should more than one (1) SCDA Director position be vacant in a Division.
- 10.6.2 The Candidate receiving the most votes shall hold office for the longest available term;
- 10.6.3 The Candidate receiving the second most votes shall hold office for the second longest available term; and
- 10.6.4 In the event of three (3) vacant positions in a Division, the Candidate receiving the third most votes shall hold office for one (1) year.

Article 11 – Officers of the Board

- 11.1 The Chair and Vice-Chair shall be elected at the Board organizational meeting following the AGM.
- 11.2 The Chair and Vice-Chair shall hold office for one (1) year or until their duly qualified successors are elected.
- 11.3 The Vice-Chair shall assume the responsibilities of the Chair in the Chair's absence or incapacity until a new Chair is elected.
- 11.4 The Executive Director shall be ex officio of the Board in an advisory capacity.
- 11.5 The Executive Committee comprises the Chair, Vice-Chair, and Executive Director.
- 11.6 The Board shall appoint standing committees, set Regular Board Meeting dates, and give directions to the year's business.

- 11.7 The standing committees shall be Executive, Policy/Procedure/Governance, Finance/Audit, AGM Direction/Planning, and other committees as the AGM or Board may appoint.
- 11.8 The standing committees shall meet upon request by the Chair or Executive Director.
- 11.9 The Executive Committee shall be responsible for making necessary decisions between regular Board meetings.
- 11.10 The Board shall review the Mission, Vision, Values, and Priorities annually.
- 11.11 The Executive Director shall have general supervision of the business of SCDA and shall have such other powers and duties as the Board may specify.
- 11.12 The Executive Director shall ensure the keeping of proper accounting records in compliance with the Act and shall be responsible for the deposit of money and the safekeeping of securities. The Executive Director shall render to the Board regularly an account of transactions and the financial position of SCDA.

Article 12 – Protection of Directors, Officers, and Employees

- 12.1 SCDA shall purchase and maintain insurance for the benefit of SCDA Directors, Officers, and Employees against liabilities incurred while exercising their duties and the responsibilities of SCDA.

Article 13 – Business of SCDA

- 13.1 The fiscal year of SCDA shall begin on the 1st day of January and end on the 31st day of December of each calendar year.
- 13.2 The Chair or Vice-Chair and Executive Director shall sign and execute documents and agreements affecting the interests of SCDA or its property.
- 13.3 The Board shall determine the signing authority for financial transactions issued on SCDA's financial accounts.

Article 14 – Provisions

- 14.1 The SCDA Directors shall be reimbursed reasonable expenses when attending Board meetings or other necessary meetings.

Article 15 – Rules of Order

- 15.1 All meetings of SCDA shall attempt to achieve consensus. SCDA shall adhere to the general rules and rules of procedure as detailed in "Roberts Rules of Order."

Article 16 – Amending the Bylaws

- 16.1 These bylaws may be cancelled, altered, or added to by a resolution at any meeting of Members, as outlined in Article 6.
- 16.2 The amended bylaws take effect at the adjournment of the meeting of Members.

**Saskatchewan Conservation & Development Association
Inc.**

Invoice



35-3814 Burrton Avenue
Saskatoon, SK S7P 0E4
Phone # 306-385-7272
E-mail finance@scda.ca

Date	Invoice #
2025-01-09	1540

Invoice To
Opimihaw Creek W.A. #003 C/O RM of Corman Park 111 Pinehouse Dr. Saskatoon, SK S7K 5W1

Terms
Net 30

Due Date
2025-02-08

Description	Qty	U/M	Rate	Amount
2025 Membership Fees				0.00
Membership Fees - Base Fees	1		200.00	200.00
Membership Fees - Per Acre	0		0.035	0.00
Base Ditch Fees	0		150.00	0.00
Base Fee for No Ditch Miles	1		50.00	50.00
= to or >5 Ditch Miles	0		1.75	0.00
2025 Insurance Fees				0.00
Insurance Fees: Commercial General Liability - Minimum Base Fee if ditch miles are = to or <20 for \$3 million Liability, \$1,000 Deductible	0		300.00	0.00
Insurance Fees: Commercial Liability - Per Ditch Mile when >20	0		15.00	0.00
Insurance Fees: Commercial Liability - Base Fee for No Ditch Miles	1		50.00	50.00
Insurance Fees - Director & Officers Liability - \$2 million Liability limit per occurrence annually, \$2,500 Deductible	1		250.00	250.00
Insurance Fees: Secretary/Treasurer Bond - \$25,000 Bond Limit annually	1		25.00	25.00
Insurance Fees: Directors Travel Coverage - \$150.00 + \$10.00 per director >10	0		150.00	0.00
Let us know if you would like to add the optional insurance for Director Travel, rated at \$150.00 + \$10.00 per director >10				0.00
			Subtotal	\$575.00

Sales Tax Summary	
GST@5.0%	28.75
Total Tax	28.75

Please pay this invoice by eTransfer to finance@scda.ca or cheque payable to SCDA.	Total	\$603.75
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GST/HST No. 864158043

Correspondence 'E'

*Ready for
Commit
24th 7/25*



STARS OPEN HOUSE

Monday, April 14, 2025 | Saskatoon Base
Nutrien Hangar, 2475 Airport Road

Come and go between 5:00pm-7:00pm

Contact: Shari Lemon | slemon@stars.ca | 306-659-1507



DATE **December 31, 2024**

PAY TO THE ORDER OF **STARS** \$ **4,119.63.00**

Four Thousand One Hundred Nineteen XX/100 DOLLARS

MEMO **SUPPORTING CRITICAL CARE, ANYWHERE** **Town of Dalmeny**



DALMENY FIRE DEPARTMENT

Alicia Bell, EMO Coordinator
Wade Klassen, Asst EMO Coordinator



January 30, 2025

Happy New Year!

Our Q4 was spent wrapping up some small tasks with the EMO plan, some fixes to the Command Centre was done, a couple meetings with some stakeholders, and an update on the contact list.

Looking forward to 2025, there are a couple of things we are working on and hoping to accomplish.

- Continue to update the command centre for ease of use. This includes redoing some electrical wiring, updating basic office equipment (pens, paper etc) and giving it a good deep clean.
- Complete and update the new 2025 EMO Manual and release it password protected to stakeholders.
- Host a table top exercise with town council and stakeholders and invite SPSA

Hours for 2024:

January: 12 hours

February: 14 hours

March: 12 hours

April: 4 hours

May: 5 hours

June: 7 hours

July: 6 hours

August: 6 hours

September: 9 hours

October: 10 hours

November: 9 hours

December: 9 hours

Total: 103 hours

CAO REPORT
February 10, 2025

1. 2024 Year-End:

Below is a partial list of transfers that will be required to be completed as part of the 2024 year-end process.

- ◆ Spray & Play Intergenerational Park Reserve - \$1,118.81 – Transfer In – Rev over Exp
- ◆ Road Maintenance Reserve - \$200,000.00 – Transfer In
- ◆ Road Maintenance Reserve - \$113,545.10 – Transfer In – CCBF
- ◆ Road Maintenance Reserve - \$132,954.05 – Transfer Out – Victor Terrace Local Improvement
- ◆ Road Maintenance Reserve - \$28,090.32 – Transfer Out – Microsurfacing – Victor Terrace
- ◆ Road Maintenance Reserve - \$48,450.75 – Transfer Out – Victor Terrace Local Improvement – CCBF
- ◆ East Retention Pond Reserve - \$168,934.65 Transfer Out – Victor Terrace Local Improvement - CCBF
- ◆ Road Maintenance Reserve - \$58,614.60 – Transfer Out – Victor Terrace Local Improvement – CCBF
- ◆ Vehicle Replacement Reserve - \$35,383.05 – Transfer Out – Snow Blower and Front Mount
- ◆ Vehicle Replacement Reserve - \$25,705.80 – Transfer Out – 2021 Kubota Tractor – Third of Seven
- ◆ Vehicle Replacement Reserve - \$35,541.50 – Transfer Out – 2024 Rotary Cutter
- ◆ Vehicle Replacement Reserve - \$8,494.70 – Transfer Out – 2024 Rainbow Excursion Trailer
- ◆ Vehicle Replacement Reserve - \$7,320.84 – Transfer In – Para-Transit Bus – 5th Year
- ◆ Vehicle Replacement Reserve - \$14,554.92 – Transfer In – Police SUV – 5th Year
- ◆ Vehicle Replacement Reserve - \$8,827.83 – Transfer In – Sierra – Unit #1 – 4th Year
- ◆ Vehicle Replacement Reserve - \$9,110.77 – Transfer In – Sierra – Unit #2 – 4th Year
- ◆ Vehicle Replacement Reserve - \$3,678.20 – Transfer In – Hustler 72" Mower – 4th Year
- ◆ Vehicle Replacement Reserve - \$954.00 – Transfer In – Road Boss Grader – 4th Year
- ◆ Vehicle Replacement Reserve - \$15,264.00 – Transfer In – Tandem Truck – 3rd Year
- ◆ Vehicle Replacement Reserve - \$1,573.65 – Transfer In – Hopper Spreader – 3rd Year
- ◆ Vehicle Replacement Reserve - \$25,705.80 – Transfer In – 2021 Kubota Tractor – 2nd Year
- ◆ Vehicle Replacement Reserve - \$1,261.40 – Transfer In – JD Mower Deck – 2nd Year
- ◆ Vehicle Replacement Reserve - \$33,222.52 – Transfer In – Electric Zamboni – 1st Year
- ◆ Vehicle Replacement Reserve - \$13,549.55 – Transfer In – Skid Steer – 1st Year
- ◆ Water Infrastructure Reserve - \$50,000.00 – Transfer In – Increase of Water Infrastructure Reserve
- ◆ Water Infrastructure Reserve - \$276,000.98 – Transfer Out – Watermain – Victor Terrace CCBF
- ◆ Water Infrastructure Reserve - \$23,475.41 – Transfer Out – Watermain – Victor Terrace 2024
- ◆
- ◆ Water Infrastructure Reserve - \$9,798.17 – Transfer In WPH Expenses – 2023
- ◆ Fire Rescue Department Reserve - \$65,478.77 – Transfer In – Rev over Exp (2024 Estimate)
- ◆ Fire Rescue Department Reserve - \$80,000.00 – Transfer In – RM of Corman Park
- ◆ Fire Rescue Department Reserve - \$80,000.00 – Transfer Out – RM of Corman Park – First of Five
- ◆ Fire Rescue Department Reserve - \$6,017.73 – Transfer Out – Turn Out Gear
- ◆ Arena Reserve - \$10,300.00 – Transfer In – Arena Board Signs and Zamboni Advertising
- ◆ Arena Reserve - \$1,270.03 – Transfer Out – Player's Entrance Engineering

CAO REPORT
February 10, 2025

2. 2023-2024 Road Reconstruction Local Improvement Project – Victor Terrace – Deadline for Payment:

Nineteen (19) lump sum payments were received prior to the deadline of 4:00 p.m. on January 30, 2025, for a total of \$107,924.56 for the Victor Terrace 2023-2024 Road Reconstruction Project. There were also two (2) property owners that paid for their first installment of seven (7). I believe these and others will be interested in paying their lump sum amount later this year, or early in 2026. The Final Assessment Schedule was completed by Catterall & Wright.

3. Funding Committed to Roads, Streets and Lanes in 2024:

In 2024 the Town of Dalmeny spent the following amounts on Roads and Streets:

Victor Terrace – Asphalt Pavement	\$408,954.05 (Net Town's Costs)
Victor Terrace – Microsurfacing	\$28,090.32
Gravel	\$21,431.75 (Lanes for Victor Terrace)
Asphalt Pavement Repair and Crack Filling	<u>\$18,403.30</u>
Total	\$476,879.42

4. Saskatchewan Assessment Management Agency (SAMA):

Assessment Appraiser Joelynn Doell from SAMA will be attending the Monday, February 10, 2025, Council meeting to discuss with Council the 2025 Revaluation and any other matters Council deems appropriate. I hope to have the assessment numbers entered in the Tax Modeling Program for discussion at this meeting.

5. 2024 Audit:

Jensen Stromberg will be completing the 2024 audit on Wednesday, February 19, 2025.

6. Status of Reserves and Surplus Accounts at December 31, 2024 (DRAFT ONLY):

I completed the Status of Reserves and Surplus Accounts at December 31, 2024 which is attached to my Report. Please note that this is DRAFT ONLY, and subject to change.

Jim Weninger, Chief Administrative Officer

TOWN OF DALMENY

REPORT TO TOWN COUNCIL

FROM: Chief Administrative Officer, Jim Weninger

Date: February 10, 2025 (DRAFT ONLY)

TOPIC: Status of Reserves and Surplus Accounts at December 31, 2024

RESERVE/SURPLUS ACCOUNT	DEC. 31, 2024	DEC. 31, 2023	DEC. 31, 2022	DEC. 31, 2021	DEC. 31, 2020	DEC. 31, 2019	DEC. 31, 2018	DEC. 31, 2017	DEC. 31, 2016	DEC. 31, 2015	DEC. 31, 2014	DEC. 31, 2013
Accumulated Surplus												
Current Year Surplus		557,093.71	1,458,444.59	2,244,677.14	1,629,864.87	1,340,445.31	2,000,623.42	3,043,180.37	860,925.74	915,913.06	857,388.07	1,522,086.21
Accumulated Surplus	<u>27,958,082.56</u>	<u>27,400,968.85</u>	<u>25,942,544.26</u>	<u>23,697,867.12</u>	<u>22,068,002.25</u>	<u>20,727,556.94</u>	<u>18,726,933.52</u>	<u>15,683,753.15</u>	<u>14,822,827.41</u>	<u>13,906,914.35</u>	<u>13,049,526.28</u>	<u>11,527,440.07</u>
<i>Subtotal:</i>	27,958,082.56	27,958,082.56	27,400,988.85	25,942,544.26	23,697,867.12	22,068,002.25	20,727,556.94	18,726,933.52	15,683,753.15	14,822,827.41	13,906,914.35	13,049,526.28
Unappropriated Surplus												
Current Year Surplus	249,707.83	77,623.48	23,964.17	268,511.90	179,218.11	151,120.73	52,140.65	-180,905.50	-449,304.14	-586,114.63	81,550.98	156,577.11
Accumulated Surplus	<u>1,902,929.82</u>	<u>1,825,306.34</u>	<u>1,801,342.17</u>	<u>1,532,830.27</u>	<u>1,353,612.16</u>	<u>1,202,491.43</u>	<u>1,150,350.78</u>	<u>1,331,256.28</u>	<u>1,780,560.42</u>	<u>2,366,675.05</u>	<u>2,285,124.07</u>	<u>2,128,546.96</u>
<i>Subtotal:</i>	2,152,637.65	1,902,929.82	1,825,306.34	1,801,342.17	1,532,830.27	1,353,612.16	1,202,491.43	1,150,350.78	1,331,256.28	1,780,560.42	2,366,675.05	2,285,124.07
Public Reserves												
Unspecified Reserves	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	240,198.49	240,198.49
Handivan Fund	0.00	0.00	0.00	0.00	0.00	0.00	1,498.00	1,498.00	1,498.00	1,498.00	1,498.00	1,498.00
Dedicated Lands	<u>45,159.85</u>	<u>45,159.85</u>	<u>45,159.85</u>	<u>45,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>	<u>34,905.70</u>	<u>34,905.70</u>
<i>Subtotal:</i>	104,841.26	104,841.26	104,841.26	104,841.26	94,841.26	94,841.26	96,339.26	96,339.26	96,339.26	96,339.26	276,602.19	276,602.19
Utility Reserve												
W/S Infrastructure	<u>62,647.25</u>	<u>321,921.81</u>	<u>169,805.50</u>	<u>602,647.75</u>	<u>922,075.81</u>	<u>790,443.81</u>	<u>790,443.81</u>	<u>960,462.20</u>	<u>960,462.20</u>	<u>960,462.20</u>	<u>155,773.78</u>	<u>59,270.38</u>
<i>Subtotal:</i>	62,647.25	321,921.81	169,805.50	602,647.75	922,075.81	790,443.81	790,443.81	960,462.20	960,462.20	960,462.20	155,773.78	59,270.38
Fleet Reserve												
Vehicle Replacement Reserve	<u>-2,243.68</u>	<u>-32,142.11</u>	<u>82,640.73</u>	<u>49,440.91</u>	<u>58,355.01</u>	<u>78,698.08</u>	<u>168,039.13</u>	<u>209,382.48</u>	<u>220,172.42</u>	<u>200,962.36</u>		
<i>Subtotal:</i>	-2,243.68	-32,142.11	82,640.73	49,440.91	58,355.01	78,698.08	168,039.13	209,382.48	220,172.42	200,962.36	0.00	0.00
Other Reserves												
Offsite Development Fees	694,968.28	694,968.28	694,968.28	668,889.50	634,905.66	612,770.61	593,944.91	569,938.55	521,925.52	496,470.06	460,911.62	401,966.53
Road Maintenance Reserve	289,162.76	243,727.38	0.00	0.00	91,051.18	185,859.12	301,567.78	221,706.67	240,000.00	180,000.00		
Fire Department	143,149.93	83,688.89	69,343.62	0.00	0.00	13,764.27	61,414.59				-3,145.20	-3,145.20
Municipal Police Services											34,043.12	34,043.12
Garbage Truck											38,585.00	38,585.00
Recreation & Culture - General	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00
Ball	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39
East Retention Pond	0.00	168,934.65	168,934.65	390,815.35	390,815.35	291,786.84	250,161.45	175,609.88	99,056.40			
Spray and Play	6,268.81	5,150.00	0.00	201,040.93	131,477.03	97,608.94	33,767.70	7,613.07				
Town Shop	150,000.00	150,000.00	0.00	62,053.81	135,574.57	6,727.45						
Arena Reserve	9,181.19											
<i>Subtotal:</i>	1,326,780.36	1,380,518.59	967,295.94	1,356,848.98	1,417,873.18	1,242,566.62	1,274,905.82	1,008,917.56	895,031.31	710,519.45	564,443.93	505,498.84
Appropriated (Funded) Reserves	1,492,025.19	1,775,139.55	1,324,583.43	2,113,778.90	2,493,145.26	2,206,549.77	2,329,728.02	2,275,101.50	2,172,005.19	1,968,283.27	996,819.90	841,371.41
Change in Amount Compared to Previous Year	-283,114.36	450,556.12	-789,195.47	-379,366.36	286,595.49	-123,178.25	54,626.52	103,096.31	203,721.92	971,463.37	155,448.49	

REPORT TO TOWN COUNCIL
 Re: Reserves and Surplus Accounts
 Date: February 10, 2025

RESERVE/SURPLUS ACCOUNT	DEC. 31, 2024	DEC. 31, 2023	DEC. 31, 2022	DEC. 31, 2021	DEC. 31, 2020	DEC. 31, 2019	DEC. 31, 2018	DEC. 31, 2017	DEC. 31, 2016	DEC. 31, 2015
ACCUMULATED SURPLUS:										
Beginning Balance January 1, 2024	27,958,082.56	27,400,988.85	25,942,544.26	23,697,867.12	22,068,002.25	20,727,556.94	18,726,933.52	15,683,753.15	14,822,827.41	13,906,914.35
Plus: 2024 General Operating Surplus:	<u>27,958,082.56</u>	<u>557,093.71</u>	<u>1,458,444.59</u>	<u>2,244,677.14</u>	<u>1,629,864.87</u>	<u>1,340,445.31</u>	<u>2,000,623.42</u>	<u>3,043,180.37</u>	<u>860,925.74</u>	<u>915,913.06</u>
	27,958,082.56	27,958,082.56	27,400,988.85	25,942,544.26	23,697,867.12	22,068,002.25	20,727,556.94	18,726,933.52	15,683,753.15	14,822,827.41
UNAPPROPRIATED SURPLUS:										
Beginning Balance January 1, 2024	1,902,929.82	1,825,306.34	1,801,342.17	1,532,830.27	1,353,612.16	1,202,491.43	1,150,350.78	1,331,256.28	1,780,560.42	2,366,675.05
Plus: 2024 General Operating Surplus/Deficit:	<u>249,707.83</u>	<u>77,623.48</u>	<u>23,964.17</u>	<u>268,511.90</u>	<u>179,218.11</u>	<u>151,120.73</u>	<u>52,140.65</u>	<u>-180,905.50</u>	<u>-449,304.14</u>	<u>-586,114.63</u>
	2,152,637.65	1,902,929.82	1,825,306.34	1,801,342.17	1,532,830.27	1,353,612.16	1,202,491.43	1,150,350.78	1,331,256.28	1,780,560.42
UNSPECIFIED RESERVES:										
Beginning Balance January 1, 2024	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	240,198.49
Transfers from Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-180,517.08
Transfer to Reserve	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41
HANDIVAN FUND:										
Beginning Balance January 1, 2024	0.00	0.00	0.00	0.00	0.00	1,498.00				
Transferred to Para-Transit Bus Purchase in 2019	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-1,498.00</u>				
	0.00	0.00	0.00	0.00	0.00	0.00	1,498.00	1,498.00	1,498.00	1,498.00
DEDICATED LANDS:										
Beginning Balance January 1, 2024	45,159.85	45,159.85	45,159.85	35,159.85	35,159.85	35,159.85	35,159.85	35,159.85	35,159.85	34,905.70
Plus:	<u>45,159.85</u>	<u>45,159.85</u>	<u>45,159.85</u>	<u>10,000.00</u>	<u>35,159.85</u>	<u>35,159.85</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>254.15</u>
	45,159.85	45,159.85	45,159.85	45,159.85	35,159.85	35,159.85	35,159.85	35,159.85	35,159.85	35,159.85
W/S INFRASTRUCTURE:										
Beginning Balance January 1, 2024	321,921.81	169,805.50	602,647.75	922,075.81	790,443.81	790,443.81	960,462.20	960,462.20	960,462.20	155,773.78
Transfer from Operating Fund Surplus - As per Budget	50,000.00	50,000.00					-183,193.45	0.00	0.00	708,014.82
Transfer to Reserves: Revenues over Expenditures	0.00	42,775.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96,673.60
Transfer to Reserves: MEEP	0.00	0.00	0.00	-11,978.00	11,978.00					
Transfer to Reserves: MEEP	0.00	0.00	0.00	-119,654.00	119,654.00					
Transfer to Reserves: Community Buildings (Gas Tax)	0.00	96,264.40								
Transfer to Reserves: Community Buildings (Gas Tax)										
Transfer from Reserve	-276,000.98	0.00	-5,750.28	-187,796.06						
Transfer from Reserve	-23,475.41	-36,923.87	-427,091.97							
Transfer to Operating Fund - Adjustment from 2023	-9,798.17				0.00	0.00	13,175.06	0.00	0.00	0.00
Plus: Utility Fund Surplus	<u>62,647.25</u>	<u>321,921.81</u>	<u>169,805.50</u>	<u>602,647.75</u>	<u>922,075.81</u>	<u>790,443.81</u>	<u>790,443.81</u>	<u>960,462.20</u>	<u>960,462.20</u>	<u>960,462.20</u>
	62,647.25	321,921.81	169,805.50	602,647.75	922,075.81	790,443.81	790,443.81	960,462.20	960,462.20	960,462.20
OFFSITE DEVELOPMENT FEES:										
Beginning Balance January 1, 2024	694,968.28	694,968.28	668,889.50	634,905.66	612,770.61	593,944.91	569,938.55	521,925.52	496,470.06	460,911.62
Transfer from Reserves - Offsite Development Fees - Haw				-18,825.70		18,825.70				
Transfer to Reserves: Offsite Development Fees - DIPI			26,078.78	16,800.00						
Transfer to Reserves: Offsite Development Fees - NRDC				36,009.54	22,135.05		24,006.36	48,013.03	25,455.46	35,558.44
	694,968.28	694,968.28	694,968.28	668,889.50	634,905.66	612,770.61	593,944.91	569,938.55	521,925.52	496,470.06
ROAD MAINTENANCE RESERVES:										
Beginning Balance January 1, 2024	243,727.38	0.00	0.00	91,051.18	185,859.12	301,567.78	221,706.67	240,000.00	180,000.00	0.00
Transfer from Operating Fund Surplus - As per Budget	200,000.00	200,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	120,000.00
Transfer from Operating Fund Surplus - Additional		50,000.00								
Transfer to Road Maintenance Reserve - Gas Tax - CCBF	113,545.10									
Transfer from Road Maintenance Reser - Gas Tax - CCBF	-58,614.60									
Asphalt Pavement - Town's - Wakefield										
Asphalt Pavement - Town's - Prairie St/Prairie Pl/Ross				-93,893.61	-274,807.94		-215,708.66	-20,138.89	-118,293.33	
Asphalt Pavement - Town's - Victor Terrace - CCBF	-48,450.75									
Asphalt Pavement - Town's - Victor Terrace	-132,954.05	-6,272.62								
Asphalt Pavement - Town's - Victor Terrace	-28,090.32									
Transfer to Reserves: 2021 Allocation	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,842.43</u>	<u>180,000.00</u>	<u>100,000.00</u>	<u>100,000.00</u>	<u>100,000.00</u>	<u>60,000.00</u>	<u>60,000.00</u>
	289,162.76	243,727.38	0.00	0.00	91,051.18	185,859.12	301,567.78	221,706.67	240,000.00	180,000.00

REPORT TO TOWN COUNCIL
 Re: Reserves and Surplus Accounts
 Date: February 10, 2025

RESERVE/SURPLUS ACCOUNT	DEC. 31, 2024	DEC. 31, 2023	DEC. 31, 2022	DEC. 31, 2021	DEC. 31, 2020	DEC. 31, 2019	DEC. 31, 2018	DEC. 31, 2017	DEC. 31, 2016	DEC. 31, 2015
Beginning Balance January 1, 2024	-32,142.11	82,640.73	49,440.91	58,355.01	78,698.08	168,039.13	209,382.48	220,172.42	200,962.36	0.00
Transfer from Operating Fund	0.00	40,000.00	0.00	0.00	30,000.00	0.00	0.00	0.00	30,000.00	
Transfer from Unspecified Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	180,517.08
Transfer from Police Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34,043.12
Transfer from Fire Department Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-3,145.20
Transfer from Gargage Truck Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38,585.00
Repayment for Police Vehicle	0.00	0.00	0.00	0.00	9,807.56	9,807.52	9,807.52	9,807.52	9,807.52	
Repayment for Mack Truck	0.00	0.00	0.00	20,597.46	41,194.92	41,194.92	41,194.92	20,597.46		
Repayment for Oiler	0.00	424.00	424.00	424.00	424.00					
Repayment for Air Compressor	0.00	1,595.38	1,595.38	1,595.37	1,595.37	1,595.37				
Repayment for Hotsy	0.00	2,161.34	2,161.34	2,161.34	2,161.34	2,161.34				
Repayment for Mower	0.00	6,049.46	6,049.46	6,049.46	6,049.46	6,049.46				
Repayment for Para-Transit Bus	7,320.84	7,320.84	7,320.84	7,320.83	7,320.83					
Repayment for SUV Police	14,554.92	14,554.91	14,554.91	14,554.91	14,554.91					
Repayment for GMC Sierra - Unit #1	8,827.83	8,827.83	8,827.83	8,827.83						
Repayment for GMC Sierra - Unit #2	9,110.77	9,110.77	9,110.77	9,110.77						
Repayment for Hustler 72" Mower	3,678.20	3,678.20	3,678.20	3,678.20						
Repayment for Road Boss	954.00	954.00	954.00	954.00						
Repayment for 2021 Tandem Truck	15,264.00	15,264.00	15,264.00							
Repayment for 2021 Hopper Spreader	1,573.65	1,573.65	1,573.65							
Repayment for 2022 Tractor	25,705.80	32,007.56								
Repayment for 2022 JD Mower Deck	1,261.40	1,261.40								
Repayment for 2023 Elctric Zamboni	33,222.52									
Repayment for 2022 JD Mower Deck	13,549.55									
Less: Purchase Advances:	-105,125.05	-259,566.18	-38,314.56	-84,188.27	-133,451.46	-150,573.66	-92,345.79	-41,194.92	-20,597.46	-49,037.64
Cash amount December 31, 2023:	-2,243.68	-32,142.11	82,640.73	49,440.91	58,355.01	78,698.08	168,039.13	209,382.48	220,172.42	200,962.36
Plus: Internal loan outstanding - Police Vehicle	0.00	0.00	0.00	0.00	0.00	9,807.56	19,615.08	29,422.60	39,230.12	49,037.64
Plus: Internal loan outstanding - Mack Truck	0.00	0.00	0.00	0.00	20,597.46	41,194.92	41,194.92	20,597.46		
Plus: Internal loan outstanding - Oiler	0.00	0.00	424.00	848.00	1,272.00	1,696.00	2,120.00			
Plus: Internal loan outstanding - Air Compressor	0.00	0.00	1,595.38	3,190.76	4,786.13	6,381.50	7,976.87			
Plus: Internal loan outstanding - Hotsy	0.00	0.00	2,161.34	4,322.68	6,484.02	8,645.36	10,806.70			
Plus: Internal loan outstanding - Mower 104"	0.00	0.00	6,049.46	12,098.92	18,148.38	24,197.84	30,247.30			
Plus: Internal Loan Outstanding - Para-Transit Bus	0.00	7,320.84	14,641.68	21,962.52	29,283.35	36,604.18				
Plus: Internal Loan Outstanding - Police SUV	0.00	14,554.92	29,109.83	43,664.74	58,219.65	72,774.56				
Plus Internal Loan Outstanding - GMC Sierra Unit #1	8,827.84	17,655.67	26,483.50	35,311.33	44,139.16					
Plus Internal Loan Outstanding - GMC Sierra Unit #2	9,110.76	18,221.53	27,332.30	36,443.07	45,553.84					
Plus: Internal loan outstanding - Mower 72"	3,678.20	7,356.40	11,034.60	14,712.80	18,391.00					
Plus: Internal loan outstanding - Road Boss	954.00	1,908.00	2,862.00	3,816.00	4,770.00					
Plus Internal loan outstanding - 2014 Internation 5 Ton	30,528.00	45,792.00	61,056.00	76,320.00						
Plus Internal loan outstanding - Used Sand Spreader	3,147.32	4,720.97	6,294.62	7,868.27						
Plus: Internal loan outstanding - 2022 Tractor	25,705.80	25,705.80	32,007.56							
Plus: Internal loan outstanding - JD Mower Deck	3,784.20	5,045.60	6,307.00							
Plus: Internal loan outstanding - Ice Machine	132,890.08	166,112.60								
Plus: Internal loan outstanding - Bobcat	54,198.23	67,747.78								
Plus: Internal loan outstanding - Equipment Trailer	8,494.70									
Plus: Internal loan outstanding - Schulte Snow Blower	35,383.05									
Plus: Internal loan outstanding - Schulte Rotary Cutter	35,541.50									
TOTAL: Vehicle Replacement Reserve:	350,000.00	350,000.00	310,000.00	310,000.00	310,000.00	280,000.00	280,000.00	280,000.00	280,000.00	250,000.00

REPORT TO TOWN COUNCIL
 Re: Reserves and Surplus Accounts
 Date: February 10, 2025

RESERVE/SURPLUS ACCOUNT	DEC. 31, 2024	DEC. 31, 2023	DEC. 31, 2022	DEC. 31, 2021	DEC. 31, 2020	DEC. 31, 2019	DEC. 31, 2018	DEC. 31, 2017	DEC. 31, 2016	DEC. 31, 2015
FIRE RESCUE DEPARTMENT RESERVES - TOWN										
Beginning Balance January 1, 2024	83,688.89	69,343.62	0.00	0.00	13,764.27	61,414.59	0.00			
Transfer to Reserves: Revenues over Expenditures - 2024	65,478.77									
Transfer to Reserves: Revenues over Expenditures - 2023		69,037.14	52,620.75	30,844.67	59,899.95	63,072.17	61,414.59			
Transfer to Reserves: Revenues over Expenditures - 2022		7.94								
Transfer to Reserves: RM of Corman Park	80,000.00	80,000.00	80,000.00							
Transfer from Reserves: RM of Corman Park - 2nd of Five ULC Heart Monitor/AED Purchased in 2020	-80,000.00	-80,000.00								
Transfer from Reserves: Fire Turn-Out Gear (2 Sets)	0.00	0.00	-23,382.15							
Transfer from Reserves: Fire Turn-Out Gear	-6,017.73									
Transfer from Reserves: Fire Storage Area and Helmets		-50,320.44								
Transfer from Reserves: Fire Turn-Out Gear		-1,861.87								
Transfer from Reserves: Gym Equipment		-2,517.50								
Transfer from Reserves: Pumper/Tender Apparatus		0.00	-39,894.98	-30,844.67	-73,664.22	-110,722.49				
	<u>143,149.93</u>	<u>83,688.89</u>	<u>69,343.62</u>	<u>0.00</u>	<u>0.00</u>	<u>13,764.27</u>	<u>61,414.59</u>			
RECREATION & CULTURE - GENERAL RESERVE:										
No Change	<u>30,306.00</u>	<u>30,306.00</u>	<u>30,306.00</u>	<u>30,306.00</u>	<u>30,306.00</u>	<u>30,306.00</u>	<u>30,306.00</u>	<u>30,306.00</u>	<u>30,306.00</u>	<u>30,306.00</u>
BALL RESERVE:										
No Change	<u>3,743.39</u>	<u>3,743.39</u>	<u>3,743.39</u>	<u>3,743.39</u>	<u>3,743.39</u>	<u>3,743.39</u>	<u>3,743.39</u>	<u>3,743.39</u>	<u>3,743.39</u>	<u>3,743.39</u>
EAST RETENTION POND RESERVE:										
Beginning Balance January 1, 2024	168,934.65	168,934.65	390,815.35	390,815.35	291,786.84	250,161.45	175,609.88	99,056.40	0.00	
Transfer to Reserves: 2020 Federal Gas Tax	0.00	0.00	0.00	0.00	161,601.00	215,386.80	103,992.20	103,481.60	99,056.40	
Work Completed in 2019 at the South Industrial Park			0.00	0.00	-45,498.18	-149,705.52				
Work Completed in 2020 at the Spray & Play	0.00	0.00	0.00	0.00						
Work Completed in 2022 at the Spray & Play	0.00	0.00	-221,880.70							
Transfer from Reserves - Victor Terrace LI	-168,934.65									
Work Completed at the East Retention Pond	0.00	0.00	0.00	0.00	-17,074.31	-24,055.89	-29,440.63	-26,928.12		
	<u>0.00</u>	<u>168,934.65</u>	<u>168,934.65</u>	<u>390,815.35</u>	<u>390,815.35</u>	<u>291,786.84</u>	<u>250,161.45</u>	<u>175,609.88</u>	<u>99,056.40</u>	
SPRAY & PLAY RESERVE										
Beginning Balance January 1, 2024	5,150.00	0.00	201,040.93	131,477.03	97,608.94	33,767.70	7,613.07	0.00		
Transfer to Reserves: Community Buildings (Gas)		26,808.00	56,423.40	222,498.10						
Transfer to Reserves: Revenue Over Expenditures	1,118.81	5,150.00	14,634.42	5,464.80	33,868.09	63,841.24	26,154.63	7,613.07		
Less: Construction of Spray Park		-26,808.00	-272,098.75	-158,399.00	0.00					
	<u>6,268.81</u>	<u>5,150.00</u>	<u>0.00</u>	<u>201,040.93</u>	<u>131,477.03</u>	<u>97,608.94</u>	<u>33,767.70</u>	<u>7,613.07</u>		
TOWN SHOP/FIRE STORAGE AREA RESERVE										
Beginning Balance January 1, 2024	150,000.00	0.00	62,053.81	135,574.57	6,727.45	0.00				
Transfer to Reserves: 2019 Surplus	0.00	0.00	0.00	0.00	0.00	6,727.45				
Transfer to Reserves: 2021 Surplus	0.00	0.00	-50,000.00	50,000.00						
Transfer to Reserves: 2023 Surplus	0.00	150,000.00								
Sale of Public Works Shop to the MHI	0.00	0.00	0.00	0.00	157,000.00					
Town Shop Development - Expenses Incurred 2021	0.00	0.00	0.00	-49,372.76	0.00					
Town Shop Development - Expenses Incurred 2021	0.00	0.00	0.00	-74,148.00	-28,152.88					
Town Shop Development - Expenses Incurred 2022	0.00	0.00	-12,053.81							
	<u>150,000.00</u>	<u>150,000.00</u>	<u>0.00</u>	<u>62,053.81</u>	<u>135,574.57</u>	<u>6,727.45</u>				
ARENA RESERVE										
Beginning Balance January 1, 2024	0.00									
Transfer to Reserves: Board Signs and Zamboni Advertis	10,300.00									
Transfer to Reserves: Revenue Over Expenditures	<u>1,118.81</u>									
	<u>9,181.19</u>									

Town of Dalmeny Capital Budget

	OPERATING FUND	LT DEBT	ST DEBT	FLEET RESERVE	ROAD MAINTENANCE RESERVE	FIRE RESERVE	RM GRANT	WATER/SEWER INFRASTRUCTURE RESERVE	GAS TAX GRANT	PROV GRANT	COMMUNITY BUILDS	DONATIONS	FRONTAGE CHARGES	TOTAL COST	
Proposed 2024															
Body Armour	5,200	5,200												5,200	
Firearms	6,800	6,800												6,800	
Turn out gear - 2 Sets	5,000					5,000								5,000	
Equipment Trailer (2 wheel or 3 wheel)	8,760			8,760										8,760	
Snow Blower for Tractor	32,807			32,807										32,807	
Rotary 15' Mower	35,510			35,510										35,510	
Asphalt Pavement and Water Mains															
- Victor Terrace (Water Mains)	425,239							149,239	276,000					425,239	
- Victor Terrace (Asphalt Pavement)	738,709				280,048				276,001				182,660	738,709	
- Victor Terrace (Milling of Cul-de-Sac [Bulb])	33,276				33,276									33,276	
South Retention Pond Culvert	20,000	20,000												20,000	
Spray Park Canopy Area (Pergola)	5,000	5,000												5,000	
Arena Eavestrough	27,500	27,500												27,500	
Canopy for Arena Player Entrance	70,000		70,000											70,000	
Ball Diamond #3	12,000	12,000												12,000	
Flag Poles	2,000	2,000												2,000	
Christmas Decorations for First Street	6,000	6,000												6,000	
Asphalt Pavement and Water Mains															
- Victor Close and Victor Place in 2026 (Water Mains)	5,000				5,000									5,000	
- Victor Close and Victor Place in 2026 (Asphalt Pavement)	5,000				5,000									5,000	
Arena Speaker Upgrade	8,000	8,000												8,000	
	1,451,801	92,500	0	70,000	77,077	323,324	5,000	0	149,239	552,001	0	0	0	182,660	1,451,801

CANADA COMMUNITY-BUILDING FUND (formerly Gas Tax Fund)

Le Fonds pour le développement des collectivités du Canada

Municipal Summary - Town of Dalmeny

Funding Available and Allocated to Projects by the Municipality

Allocations - amount available to allocate towards project(s):

2005 - 2014	\$	630,763.19
2014 - 2019	\$	613,060.40
2019 - 2024	\$	676,076.50
Total allocations available	\$	1,919,900.09
Plus interest reported by municipality	\$	0.00
Total available to allocate	\$	1,919,900.09
Less amount allocated to approved projects	\$	(1,919,900.09)
Less repayment to Saskatchewan	\$	0.00
Amount remaining to allocate	\$	0.00

Funding Received and Expended by the Municipality

Payments and expenditures:

Payments made to municipality	\$	1,919,900.09
Plus interest reported by municipality	\$	0.00
Less actual expenditures reported	\$	(1,367,899.11)
Less repayment to Saskatchewan	\$	0.00
Amount held (if negative, expended in advance) by municipality*	\$	552,000.98

**Held amounts must be recorded separately and distinctly*

Summary of Approved Projects:

IIP	Plan Title	Approved Project Status	Estimated Project Cost	CCBF Allocated to Project	Actual Expenditures Reported to Date
0708-000855	Construct New Sewage Lagoon	Complete	\$ 2,333,573.00	\$ 200,041.30	\$ 200,041.30
1011-001977	Sewage Lift Station #2/Storm Sewer	Complete	\$ 1,800,000.00	\$ 191,159.69	\$ 191,159.69
1516-003752	Construct Storm Water Retention Pond	Incomplete	\$ 1,420,200.00	\$ 321,619.75	\$ 97,498.95
1819-004484	Development of Dalmeny Industrial Park - Phase 2 - Curb, Gutter and Pavement	Complete	\$ 720,961.04	\$ 332,898.97	\$ 332,898.97
2021-006013	Construct a Spray and Play Park	Incomplete	\$ 659,852.00	\$ 546,300.20	\$ 546,300.20
2324-006623	Reconstruct Roads & Replace One Water Main	Incomplete	\$ 954,913.11	\$ 327,880.18	\$ 0.00
				\$ 1,919,900.09	\$ 1,367,899.11

New Business "A"

Ready for
Colonial
Feb 7/25

January 27, 2025

Re: North Corman Park Flood Control Project

To Whom it May Concern:

Please see below discussion details outlined at the Opimihaw Creek Watershed Association stakeholder meeting held on January 23, 2025.

On January 23, 2025, stakeholders from the Rural Municipalities of Corman Park, City of Warman, City of Martinsville, Town of Osler, City of Saskatoon, Town of Dalmeny, Meewasin Valley Authority and Wanuskewin Heritage Park met to discuss if there would be interest in revitalizing the North Corman Park Flood Control Project. The Saskatchewan Association of Watersheds provided previous flooding impacts and engineering background on the project which led to valuable discussion points.

Following the discussion, stakeholders in attendance requested that a letter be sent requesting support to revitalize the Opimihaw Creek Watershed Association to begin moving forward with the planning stages to develop a shovel-ready project that will address North Corman Park flooding impacts.

There are three phases in the shovel-ready process. Phase one initiates the revitalization of the Opimihaw Creek Watershed Association (OCWA). OCWA falls under the legislation of *The Watershed Association Act*, meaning OCWA can borrow funds from financial institutions to develop and implement projects and can levy to maintain and service infrastructure works once the project is completed. The ability to do this is an asset to the project.

Phase two is the hiring of a project manager or team for the project to manage the project and ensure the engineering is completed. This is very important as it is very difficult to access funding for infrastructure projects if an engineering plan is not completed. Additionally, the project manager would report back to the stakeholder group on project process. Seed money to hire a project manager or team will be required by the OCWA members to start this phase.

Phase three is the completion of the engineering shovel-ready plan to be used to access the funding.

It should also be noted that the Water Security Agency is willing to complete the LIDAR for this area in 2025 if the OCWA becomes revitalized. Additionally, there is an opportunity to access

financial support from the provincial government if there is shown support by the OCWA stakeholders.

The first phase is most important. The current OCWA is requesting a letter of support from your organization to either become a member of the association or reaffirm support for the association. Additionally, members are expected to aid in the planning to develop a project that addresses the North Corman Park flooding impacts, including urban storm water management that is critical for all stakeholders.

The current OCWA would like a response, in writing, from your organization by February 21, 2025, as to whether your organization is willing to provide a representative on the OCWA board and aid in the planning of the project. OCWA is requesting \$5000 to support the start-up.

Sincerely,

A handwritten signature in black ink, appearing to read "The OCWA", written in a cursive style.

Opimihaw Creek Watershed Association

R.M. of Corman Park

Council Chambers

January 23, 2025

Meeting came to order at 5:20 pm

Chair: Abe Quiring

Recording Secretary: Deb McGuire

Present: Ken Crush (NWDAC), Ian Hnатович (Wanuskewin Heritage Park Authority), Matt Gruza (City of Martensville), Ben Buhler (Osler), Twyla Yobb (City of Saskatoon), Julia Norberto (SCDA), Lynn Roszell (WSA), Leah Clark (WSA), Terry Jenson (MLA – Warman), Kent Muench (Mayor – City of Martensville), Steven Balzer (R.M. of Corman Park), Len Turcotte (Town of Osler), Dania Meyers (SCDA), Jim Weninger (Town of Dalmeny), Renny Grilz (Meewasin Authority), Bridget Andrews (SAW), Doug Johnson (SAW), Abe Quiring (Mayor-Town of Osler, Deb McGuire (NWDAC)

Regrets: Jamie Martens (MLA-Martensville-Blairmore), Joe Hargreaves (Reeve - R.M. Corman Park), Gary Philipchuk (Mayor-City of Warman), Art Pruijm (R.M. of Corman Park)

Bridget Andres gave a short presentation on SAW and how they can be engaged with Opimihaw Creek Watershed Association.

Meeting adjourned for supper at 6:00 pm

Meeting resumed at 6:30 pm

6:45 pm Steven Balzer left the meeting

Doug Johnson gave a presentation on the North Corman Park Flood Control Project emphasizing the amount of effort, data and the length of time this project has been in effect with little forward motion gained.

Ben Buhler stressed how important this project is to the wellbeing of farmers and residential lands and homes. He was very pleased to see the Association become active again.

Question period:

Ben Buhler commented that if there was a potential way to create a storage system that would slow down the flow, this would mitigate some flooding further south and east.

Leah Clark said yes that was one possibility. The WSA has potential dollars set aside to fly over the area and Lidar to collect data in 2025.

Abe Quiring asked the existing members of the Association, Town of Osler, Town of Dalmeny, R.M. of Corman Park, City of Martensville and City of Warman if they wanted to extend the boundaries to include The City of Saskatoon, Meewasin and Wanuskewin. All were in favour of this.

Twyla Yobb commented that the boundaries are determined by the amount of water. What can they do to look at this.

Doug Johnson stated that as extreme weather conditions become more frequent there will be more flooding as the ground cover expands causing it to flow differently and a need to slow down and divert the flow will become essential.

Deb McGuire asked the members if they still want to continue the Association.

Kent Muench said Councils will require more information before they can respond back to this.

Terry Jenson informed the group that Caucus needs to be approached in May of 2025 for sure to be presented with the group's ask. There should be a meeting with the Ministers of Economic and Environment and that the MLAs would speak to the Ministers to give them a heads up that the Association would be approaching them. Stake holders should be in place and boundaries established.

Kent Muench asked why we would do a Lidar study if P4G has already just completed one. If the cost is \$5 million is the Association good for all or a portion of it? The R.M. should have some plans in place for drainage.

Terry Jenson suggested diversion gates at Osler.

Abe Quiring said that diverting all the water would not be good as Martensville, Warman and Wanuskewin want some of the flow.

Twyla Yobb stated that P4G and City of Saskatoon did a study for stormwater drainage and Green Area Network that might be useful to look at.

Jim Weninger remarked that after the flood in 2010 the Town of Dalmeny built two retention ponds.

Kent Muench requested a copy of the Bylaws and a letter of dollar-ask to be sent to each member of the Association to take their Councils.

Bridget Andrews said she will have those ready to go by Tuesday, but did not have them available at this time as she wasn't sure the Association would go ahead or not.

Going forward there needs to be conversation with the Board, P4G and the extended boundaries to work together as a regional entity.

Step 1: each member will receive a copy of the Bylaws, a letter stating the dollars required to reboot the Association and a Letter of Support to sign.

Next meeting: TBA

Meeting adjourned: 8:05 pm

Abe Ollway



BYLAWS OF THE OPIMIHAW CREEK WATERSHED ASSOCIATION NO. 10

SHORT TITLE

1. The articles contained herein shall collectively form the bylaws of the Opimihaw Creek Watershed Association No. 10 and may be referred to as the OCWA Bylaws.

DEFINITIONS

2. (a) "Act" means *The Watershed Association Act*, unless specified otherwise
"OCWA" means the Opimihaw Creek Watershed Association No. 10
"Opimihaw Creek Watershed" means that area within the Province of Saskatchewan bounded by an elevated boundary, contained by its drainage divide and subject to surface and subsurface drainage under gravity to the Opimihaw Creek
"member" shall refer to an agency appointed to form OCWA
"director" shall refer to a member's official representative on OCWA Board of Directors
"primary representative" a director of the board appointed by a member, with full voting privileges

(b) Any terms defined within *The Watershed Association Act* shall confer the same meaning within the OCWA bylaws.

MEMBERSHIP OF OCWA

3. As per Order in Council 511-2012, see Schedule A attached, the members of OCWA are as follows:
 - Rural Municipality of Corman Park
 - Town of Dalmeny
 - Town of Osler
 - City of Warman
 - City of Martensville
4. Subject to the approval of the minister, a member may withdraw from or join OCWA by providing written notice to the board.

MANDATE & AUTHORITY

5. The mandate of the OCWA is to create and implement a master regional drainage plan, including the construction and maintenance of drainage works, for the Opimihaw Creek Watershed.
6. The authority of the OCWA is as per *The Watershed Associations Act* and limited by all relevant legislation, unless the Act states otherwise.

BOARD OF DIRECTORS

7. The affairs of OCWA shall be managed by a board of directors consisting of the persons appointed pursuant to article 7.
8. (a) The Council of each member shall appoint, by resolution, one primary representative to serve as a director of the OCWA board.
 - (b) The Council of a member may revoke the designation of a representative at any time.
 - (c) Members shall provide written notice of appointment and notice of revocation of appointment to the Secretary. The Secretary shall be responsible for notifying the Water Security Agency.
9. The board members and their successors are a body corporate under the name "The Opimihaw Creek Watershed Association Board".

OFFICERS

10. (a) Chairperson and vice-chairperson shall be elected by the board at the first meeting, and then annually at the first meeting of each year.

(b) In the absence of chairperson, the vice-chairperson shall assume the chairperson duties. Should the chairperson and vice-chairperson both be absent from a meeting the directors present shall appoint one director to assume the chairperson duties during that meeting.
11. Secretary & Treasurer or Secretary-Treasurer shall be appointed by the board.
12. Treasurer shall be bonded, the premiums for which shall be assumed by the board.

VOTING & QUORUM

13. (a) Each Director shall have one vote.

(b) The Chairperson shall have no special voting privilege.

(c) If a Director is unavailable then any elected representative of a Member's Council may serve as an alternate representative, with full voting privileges.
14. Quorum shall consist of, at minimum, 3 votes.
15. If there is a tie vote, the motion shall be deemed to have been defeated.

MEETINGS

16. Regular meetings shall be held on a quarterly basis by agreement of the board.
17. Special meetings may be called by the chairperson or jointly by any two directors.
18. The Secretary shall be responsible for providing reasonable notice of all meetings to every member.

EXERCISING POWER TO ACQUIRE LAND

19. When the board is desirous of acquiring land or a right or privilege with regard to land for the purposes of its work it shall first attempt to come to a reasonable agreement for acquiring the land or a right or privilege with regard to land with the owner of the land before resorting to expropriation as per the provisions of *The Expropriation Procedure Act*.

ANNUAL LEVY

20. At the first meeting of each year, and not later than February 15th, the board shall determine the annual operating expenses of OCWA for that year.
21. By resolution, the board shall levy against each member a portion of the annual operating expenses minus other sources of funding. Amounts levied should be determined based on the relative benefit derived, or to be derived, by each member.
22. Each member shall pay in full the sum levied against it on or before the thirty-first day of July in the year the sum is levied.
23. By resolution, specifying the amount and interest rate, the board may authorize the chairperson or treasurer to borrow money to cover expenses until the sums levied against each member are remitted.
24. Before a vote is called on any resolution that would impose a financial obligation on a Member each Director shall be given the opportunity, upon request, to seek approval from their respective Councils, and any proposed vote or resolution shall be postponed to the next regularly scheduled Council meeting.

COST-SHARING OF PROJECTS

25. (a) Cost-share agreements may be entered into on an individual project by project basis in any case where the board desires to fund a project not covered by the annual amounts levied against the members;
- (b) Cost-share agreements for OCWA projects must be passed by resolution of the board and once passed shall be included, and form part of, the OCWA bylaws as Schedule C.
- (c) An independent third-party may be used to determine a fair cost-share arrangement based on the relative benefit derived by each Member involved.

RULES OF ORDER

26. All meetings of OCWA shall specifically adhere to the OCWA Rules of Order, attached as Schedule B, and more generally to "Roberts Rules of Order". Rules stated in OCWA Rules of Order shall take precedence over Roberts Rules of Order where they differ.

REMUNERATION

27. Each member shall be responsible for remuneration of its representative on the board, including, but not limited to, a per diem for meeting attendance and the reimbursement of expenses related to the work of OCWA.
28. The member assuming the role of secretary and treasurer or secretary-treasurer shall be reimbursed by OCWA for reasonable costs and expenses related to the administration of OCWA. The details of reimbursement shall be set out in the resolution designating the appointed member.

ANNUAL AUDIT

29. The board shall cause, at its own expense, its accounts to be audited annually, by an auditor approved by the minister, and shall have the auditor forward a copy to the minister before the first day of June in each year.

FISCAL YEAR

30. The fiscal year of OCWA shall commence on the first day of January and end on the thirty-first day of December in each year.

AMENDING THE BYLAWS

31. The articles of this bylaw may be amended at any time by resolution of the board of OCWA.