

**REGULAR MEETING OF DALMENY TOWN COUNCIL  
MONDAY, SEPTEMBER 14, 2020, 7:00 P.M.  
DALMENY CURLING RINK LOUNGE AREA**

**AGENDA:**

**CALL TO ORDER – 7:00 p.m.**

**ADOPTION OF AGENDA – additions/deletions**

**MINUTES OF THE PREVIOUS MEETING**

- a. August 17, 2020 Regular Council Meeting
- b. August 19, 2020 Special Council Meeting
- c. August 27, 2020 Special Council Meeting
- d. September 3, 2020 Special Council Meeting

**BUSINESS ARISING FROM THE MINUTES:**

- a. CN Design and Construction – Proposed Culvert Crossing

**ACCOUNTS FOR APPROVAL**

- a. Approval of Current Accounts
- b. Approval of Payroll (2)
- c. Council Per Diems

**FINANCIALS**

- a. Tax Comparisons for the Month of August

**CORRESPONDENCE**

- a.

**REPORTS**

- a. Chief Administrative Officer's Report

**NEW BUSINESS**

- a. Four Way Stop – Dalmeny Police Service
- b. Four Way Stop – Thomas and Karen Roberts
- c. List of Lands in Arrears as of September 9, 2020
- d. Luckett Wenman & Associates – Tax Recovery Specialists
- e. Minutes of the August 19, 2020 Dalmeny Library Board Meeting
- f. User Groups of Dalmeny Arena – Arena Re-Open Plan

**BYLAWS**

- a.

**QUESTIONS FROM THE PUBLIC**

**ROUND TABLE DISCUSSION/IN CAMERA**

**ADJOURN**

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Next Regular Meeting: September 28, 2020

2020 Regular Council Meeting Schedule: January 13,27; February 10;24; March 9,23;  
April 13,27; May 11,25; June 8,22; July 13; August 17;  
September 14,28; October 19.

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and  
7:00 p.m. on alternate Mondays from council meetings, when required:

Next Dalmeny Police Commission Meeting: September 21, 2020 commencing at 5:00 p.m.

2020 Dalmeny Police Service Meeting Schedule: September 21, October 19,  
November 16, and December 21.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, AUGUST 17, 2020  
DALMENY TOWN OFFICE

**PRESENT:** Mayor Jon Kroeker, Councillors Jon Redekop, Anna-Marie Zoller, and Karly Russin were all present through video conferencing due to the Covid-19 Pandemic. Also present was CAO Jim Weninger.

**ABSENT:** None.

**CALL TO ORDER**

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

**ADOPTION OF AGENDA**

**255/20 – Zoller/Russin** – That the agenda for the Regular meeting of Council of the Town of Dalmeny for August 17, 2020 be adopted as amended.

Carried.

**MINUTES**

**256/20 – Russin/Zoller** – That the Minutes of the July 13, 2020 Regular Council meeting be approved as circulated.

Carried.

**CANADA INFRASTRUCTURE PROGRAM DENIAL**

**257/20 – Zoller/Russin** – That the email of July 16, 2020 from Jodie O'Dow of Municipal Infrastructure and Finance regarding the denial of the Town's Application under the Investing in Canada Infrastructure Program for the Dalmeny Spray Park be acknowledged by Council.

Carried.

**PROVINCIAL HIGHWAY -FIRST STREET CN CROSSING PROJECT**

**258/20 – Redekop/Zoller** – That the Work Within, Right-Of-Way And/Or Within 90 Metres of a Provincial Highway by Others Permit as issued by the Ministry of Highways and Infrastructure regarding the First Street CN Crossing Project be accepted by Council.

Carried.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, AUGUST 17, 2020  
DALMENY TOWN OFFICE

**ACCOUNTS PAYABLE**

**259/20 – Redekop/Russin** – That the accounts as detailed on the attached cheque listing and amounting to \$806,844.41 for the period ending August 14, 2020 and representing cheque numbers 15777 to 15843 be approved by Council.

Carried.

**PAYROLL**

**260/20 – Zoller/Redekop** – That the payroll listings in the amount of \$23,389.16, \$23,697.27 and \$23,074.69 for the periods ending July 13, 2020, July 27, 2020 and August 10, 2020 be approved by Council.

Carried.

**PER DIEMS**

**261/20 – Russin/Zoller** – That the per diems in the amount of \$2,635.01 for the pay period ending August 31, 2020 be approved by Council.

Carried.

**OUTSTANDING TAX COMPARISONS**

**262/20 – Zoller/Russin** – That the listing of outstanding municipal and school property tax comparisons, along with frontage taxes for the month of July be accepted by Council.

Carried.

**CORRESPONDENCE**

**263/20 – Redekop/Russin** – That the following correspondence be filed:

- A. City of Cold Lake – Criminal Code Amendment
- B. Notice of Vehicle Disposition – August 21, 2020
- C. School Division and Municipal Elections

Carried.

Councillor Christa-Ann Willems arrived to the video conferencing meeting at 7:34 p.m.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, AUGUST 17, 2020  
DALMENY TOWN OFFICE

**CAO REPORT**

**264/20 – Redekop/Zoller** – That the Chief Administrative Officer's Report as presented by the Chief Administrative Officer Jim Weninger for August 17, 2020 be accepted by Council.

Carried.

**DALMENY CAR WASH**

**265/20 – Redekop/Russin** – That the matter between Dalmeny Car Wash Ltd. and the Town of Dalmeny be taken from the table.

Carried.

**DALMENY CAR WASH**

**266/20 – Redekop/Willems** – That the matter between Dalmeny Car Wash Ltd. and the Town of Dalmeny be further tabled to the September 14, 2020 Regular Council meeting and that Matt Bradley be advised of the same.

Carried.

Councillor Greg Bueckert arrived to the video conferencing meeting at 7:58 p.m.

**PRAIRIE PLACE**

**267/20 – Bueckert/Redekop** – That the email of July 30, 2020 from Al Hawkins regarding the condition of Prairie Place be acknowledged.

Carried.

Councillor Ed Slack arrived to the video conferencing meeting at 8:42 p.m.

**PRAIRIE VIEW ELEMENTARY SCHOOL PAINTING BEE**

**268/20 – Willems/Russin** – That Council approve the School Painting Bee request at the Prairie View Elementary School from David Maier of the Prairie View Community Council, where it pertains to Town Property, subject to the following condition.

- ◆ That the Town receives the specifications for all non-slip paints to be used on all municipal location(s) and that the Prairie View Community Council receives Town Council's approval of same.

Carried.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, AUGUST 17, 2020  
DALMENY TOWN OFFICE

**BYLAW 4-2020- TRAFFIC BYLAW AMENDMENT**

**269/20 – Slack/Willems** - Bylaw 4-2020, a Bylaw to Amend Bylaw 1-2018, known as The Traffic Bylaw be introduced and read a first time.

Carried.

The CAO read Bylaw 4-2020 for the first time.

**BYLAW 4-2020**

**270/20 – Redekop/Zoller** – That Bylaw 4-2020 be read a second time.

Carried.

The CAO read Bylaw 4-2020 a second time.

**271/20 – Willems/Redekop** – That Bylaw 4-2020 be given third reading at this meeting.

Carried Unanimously.

**272/20 – Slack/Russin** – That Bylaw 4-2020 be read a third time and adopted.

Carried.

The CAO read Bylaw 4-2020 a third time, and the Mayor and CAO signed and sealed the bylaw.

**IN-CAMERA**

**273/20 – Willems/Slack** – That Council move into the Committee of the Whole and that the session be “in camera” at 9:07 p.m.

Carried.

**RECONVENE**

**274/20 – Zoller/Slack** - That Council reconvene and report at 9:52 p.m.

Carried.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, AUGUST 17, 2020  
DALMENY TOWN OFFICE

**PUBLIC WORKS SHOP/FIRE STORAGE AREA GRADING AND SERVICING PLAN**

**275/20 – Bueckert/Willems** – That Council engage the services of Catterall & Wright Consulting Engineers to complete a Grading and Servicing Plan for the proposed Public Works Shop/Fire Storage Area at a cost of \$12,600.00, plus applicable taxes. The site is legally known as Parcel B, Plan 102264825 and Municipal Utility MU2, Plan 66S11925. The civic address of this property is 111 Third Street South.

Carried.

**PUBLIC WORKS SHOP/FIRE STORAGE AREA GEOTECHNICAL STUDY**

**276/20 – Zoller/Bueckert** – That Council award the Geotechnical Study for the proposed Public Works Shop/Fire Storage Area to Thurber Engineering Ltd. at a cost of \$6,500.00, plus applicable taxes, and that Geotechnical Engineer Remi Valois be advised of the same.

Carried.

**CHANGE ORDER AND CHANGE DIRECTIVE**

**277/20 – Slack/Russin** – That Council approve of the following Change Order and Change Directive as recommended by Project Engineer Tanner Jackson of Catterall & Wright Consulting Engineers:

- ◆ Contract Change No. 3 – Change Order - \$8,898.66
- ◆ Contract Change No. 5 – Change Directive - \$9,167.00

Carried.

**NORTH RIDGE DEVELOPMENT CORPORATION PROPOSAL**

**278/20 – Slack/Willems** – That the Vice President of Production and the Manager – Land Development Darryl Altman of North Ridge Development Corporation be advised that Council is in favour of the proposed landscaping work adjacent to Lot 10 to Lot 16, Block 35, Plan 102161944, as shown on the Plan of Proposed Subdivision. The Plan of Proposed Subdivision will be registered in the fall of 2020.

Carried.

**DALMENY SPRAY AND PLAY PHASE 3 CONSULTING SERVICES PROPOSAL**

**279/20 – Zoller/Slack** – That the Dalmeny Spray and Play Intergenerational Park – Prairie Park Phase 3 Consulting Services Proposal as prepared by CSLA William Hrycan of Crosby Hanna & Associates in the amount of \$24,500.00, plus applicable taxes, be accepted by Council.

Carried.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
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**OFF-LEASH DOG PARK**

**280/20 – Russin/Willems** – That the Off-Leash Dog Park be incorporated into the South Industrial Park (west side) and that plans for a 1.8 metre chain link fence be made at this time.

Carried.

**PRAIRIE PLACE ROAD PETITION**

**281/20 – Redekop/Slack** – That the Road Reconstruction Proposed Local Improvement Petition from the property owners at Prairie Place be acknowledged.

Carried.

**ADJOURN**

**282/20 – Redekop/Bueckert** – That the meeting be adjourned. Time 10:12 p.m.

Carried.

(seal)

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

Report Date  
8/14/2020 11:58 AM

Dalmeny  
**Accounts for Approval**  
As of 8/14/2020  
Batch: 2020-00040 to 2020-00042

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
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**Bank Code: AP - AP-GENERAL OPER**

Computer Cheques:

15777	7/31/2020	<b>Acres Industries Inc.</b> 53433	FINAL PMT- TENDER PUMPER	244,013.05	244,013.05
15778	7/31/2020	<b>AMSC Insurance Services Ltd</b> 69	AUGUST GROUP INSURANCE	6,759.48	6,759.48
15779	7/31/2020	<b>M.E.P.P.</b> 210	JULY MEPP PAYMENT	11,496.92	11,496.92
15780	7/31/2020	<b>Minister of Finance</b> 29	JULY SCHOOL TAXES COLLECTED	306,909.75	306,909.75
15781	7/31/2020	<b>SaskEnergy Corp.</b> 228	SASKPOWER/ENERGY PMT	10,023.34	10,023.34
15782	7/31/2020	<b>SaskTel CMR</b> 361	SASKTEL PMT	1,548.32	1,548.32
15783	8/17/2020	<b>Acres Industries Inc.</b> 53445	PUMPER TENDER HOSE	6,279.11	6,279.11
15784	8/17/2020	<b>Air Unlimited Inc.</b> 120883	LAGOON BLOWER #1 REPAIR	1,689.75	1,689.75
15785	8/17/2020	<b>ALL-NET.ca Inc.</b> 101956	WEBSITE DEV/EMAILS	4,906.20	4,906.20
15786	8/17/2020	<b>Aon Reed Stenhouse Inc.</b> 36735	NETWORK CYBER LIABILITY	772.74	772.74
15787	8/17/2020	<b>ATAP Infrastructure Management</b> 14	TYLER-WATER TREAT/DISTRIBUTION	1,218.00	1,218.00
15788	8/17/2020	<b>Brunner's Construction Ltd.</b> 071-101-P3	1ST ST CN CROSSING -W&S	30,573.73	30,573.73
15789	8/17/2020	<b>C &amp; K Lawn &amp; Yard Care</b> 1128	MOW OUTDOOR RINK	157.50	157.50
15790	8/17/2020	<b>Canadian National Railways</b> 91532107	SIGNAL MAINTENANCE	296.00	296.00
15791	8/17/2020	<b>Catterall &amp; Wright</b> 20-200	2019 WAKEFIELD -LOCAL IMPROV	529.20	529.20
15792	8/17/2020	<b>Catterall &amp; Wright</b> 20-109	S&P/DRAIN/GENERAL/WAKEFIELD	6,850.62	6,850.62
15793	8/17/2020	<b>Cervus Equipment</b> 10663549	PW-CHAIN	43.21	43.21
15794	8/17/2020	<b>Clark's Supply &amp; Service</b> 362476/359919	SOCCER FIELD AERATOR	213.12	213.12
15795	8/17/2020	<b>Delco Automation Inc.</b> M22811	REPROGRAM LIFT #1/2 AUTODIAL	1,076.59	1,076.59
15796	8/17/2020	<b>Diane Earle</b> 1	EARLE FAMILY MEAL	256.44	256.44

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15797	8/17/2020	<b>Early's Farm and Garden Centre</b> 641522	SOCCER FIELD GRASS SEED	216.45	216.45
15798	8/17/2020	<b>Earthworks Equipment Corp</b> S72099	BOBCAT PART	18.04	18.04
15799	8/17/2020	<b>First Filter Service</b> 240372	OILER/DODGE BATTERY	150.96	150.96
15800	8/17/2020	<b>hbi office plus</b> G05841	OFFICE/POLICE/PW SUPPLIES	390.40	390.40
15801	8/17/2020	<b>Husky Oil Marketing Company</b> 3794011	OIL FOR STREETS	832.50	832.50
15802	8/17/2020	<b>Inland Heidelberg Cement Group</b> 6417294	PW-GRAVEL	440.90	440.90
15803	8/17/2020	<b>Jenson Publishing</b> 57327	VEHCILE DISPOSITION AD	333.24	333.24
15804	8/17/2020	<b>Jim Weninger</b> 72	MEALS/PAINT SUPPLIES/ZOOM	138.80	138.80
15805	8/17/2020	<b>Kelly Janzen</b> 47	PAINT SUPPLIES ARENA/OFFICE	317.68	317.68
15806	8/17/2020	<b>Laurelea Trayhorne</b> 6	LGA-MANAGEMENT PRACTICES	889.80	889.80
15807	8/17/2020	<b>Loraas Disposal Services</b> 129	GARBAGE/COMPOST PICKUP	15,218.88	15,218.88
15808	8/17/2020	<b>Martensville Plumbing/Heating</b> 17988	WOMEN BATHROOM REPAIR	209.79	209.79
15809	8/17/2020	<b>McGill's Industrial Service</b> D20-1837	PW-CHLORIDE DUST CONTROL	2,143.93	2,143.93
15810	8/17/2020	<b>Millsap Fuel Distributors Ltd.</b> 555037-554408	PW-GAS/DIESEL	7,214.40	7,214.40
15811	8/17/2020	<b>Minister of Finance</b> 820211/21120211	FIRE/POLICE RADIO LICENSE	1,332.00	1,332.00
15812	8/17/2020	<b>MSA Safety Sales, LLC</b> 961168964	MULTIGAS DETECTORS	1,110.00	1,110.00
15813	8/17/2020	<b>MuniCode Services Ltd.</b> 50723...	BUILDING INSPECTIONS	2,224.12	2,224.12
15814	8/17/2020	<b>Pitney Works</b> 89	OFFICE POSTAGE	1,432.90	1,432.90
15815	8/17/2020	<b>Princess Auto</b> 7395/890/931/80	PW SUPPLIES/FORD TRACTOR	564.21	564.21
15816	8/17/2020	<b>R.M. of Corman Park</b> 15	2020 LAGOON TAXES	602.22	602.22
15817	8/17/2020	<b>RA Auto Repair LTD</b> 36717	POLICE TAHOE TIRE	166.50	166.50
15818	8/17/2020	<b>Reed Security</b>			

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Dalmeny  
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		1491853	SECURITY CAMERAS	471.75	471.75
15819	8/17/2020	<b>Regent Signs</b> 143280	WOOD SIGNS	210.90	210.90
15820	8/17/2020	<b>Ricoh Canada Inc.</b> ms199042945	OFFICE COMPUTER SUPPORT	244.00	244.00
15821	8/17/2020	<b>Road Boss Grader</b> 2059	ROAD BOSS GRADER	4,995.00	4,995.00
15822	8/17/2020	<b>Robertson Implements</b> P03610	FIRE-OIL	26.62	26.62
15823	8/17/2020	<b>Robertson Stromberg</b> 624275	LEGAL ADVISE	407.93	407.93
15824	8/17/2020	<b>Roto Rooter</b> F-10683	SEWER LINE -218 1ST	189.59	189.59
15825	8/17/2020	<b>S.U.M.A.</b> 93728	ROAD CLOSED SIGNS	92.17	92.17
15826	8/17/2020	<b>Sask Research Council</b> 1200380...	WATER LAB TESTING	413.44	413.44
15827	8/17/2020	<b>Sask Water</b> SW067814 SW068199	BULK WATER JULY BULK WATER	53,154.21 46,572.15	99,726.36
15828	8/17/2020	<b>Sask. Government Insurance</b> 142	POLICE TAURUS/TAHOE PLATES	3,490.90	3,490.90
15829	8/17/2020	<b>SASK. WCB</b> 2/2 2020	2020- 2/2 PAYMENT	9,548.47	9,548.47
15830	8/17/2020	<b>Saskatoon CO-OP</b> 1207	JULY POLICE/FIRE FUEL	887.65	887.65
15831	8/17/2020	<b>Saskatoon CO-OP</b> 1235	POLICE/FIRE FUEL	405.31	405.31
15832	8/17/2020	<b>SaskTel CMR</b> 362	SASKTEL PMT	2,025.54	2,025.54
15833	8/17/2020	<b>Sea Hawk Specialized</b> M20-2010/3979	FOAM/E21, E23 INSPECTIONS	2,951.10	2,951.10
15834	8/17/2020	<b>Shelby Mackay</b> 1	JJ LOEWEN REFUND	892.50	892.50
15835	8/17/2020	<b>SPI Health and Safety Inc.</b> 10911353-00	SAFETY GLASSES	36.97	36.97
15836	8/17/2020	<b>Success Office Systems</b> INV285468	OFFICE-COPIER USEAGE	1,425.02	1,425.02
15837	8/17/2020	<b>Swish-Kemsol</b> 271542	OFFICE JANITORIAL	166.50	166.50
15838	8/17/2020	<b>The Bolt Supply House Ltd.</b> 7047886/7064192	PW-SHOP SUPPLIES	83.84	83.84
15839	8/17/2020	<b>Trans-Care Rescue</b>			

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Dalmeny  
**Accounts for Approval**  
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		19767...	FIRE BRUSH/E23/PAYROLL DED	3,844.24	3,844.24
15840	8/17/2020	Vallen Canada Inc. 29896405-00	FIRE RESPIRATOR HALF MASKS	404.44	404.44
15841	8/17/2020	Warman Homes 1	DEMO DEPOSIT REFUND	2,000.00	2,000.00
15842	8/17/2020	Westcrest Embroidery Corp. 69588	DALMENY HATS	277.50	277.50
15843	8/17/2020	Zak's Home Hardware 7822/1 7777/1	PW-SHOP SUPPLIES	65.88	65.88
				Total for AP:	806,844.41

Certified Correct This August 14, 2020

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Mayor

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Administrator

## Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	ec Type	Amount
<a href="#">Anderson, Scott</a>	C	1565.60
<a href="#">Dorner, Tyler</a>	C	1406.74
<a href="#">Dyck, Bradley</a>	C	1517.80
<a href="#">Elder, Rick</a>	C	1031.18
<a href="#">Furi, Bonnie</a>	C	216.48
<a href="#">Halcro, Mathew</a>	C	1379.74
<a href="#">Hollingshead, Jayson</a>	C	1393.97
<a href="#">Honeker, Sheila</a>	C	267.58
<a href="#">Janzen, Kelly</a>	C	1387.57
<a href="#">Johnson, Jeffrey</a>	C	1724.98
<a href="#">Klein, Marlys</a>	C	892.22
<a href="#">Popenia, Sheridan</a>	C	1091.30
<a href="#">Rowe, Scott</a>	C	2037.31
<a href="#">Spence, Paige</a>	C	1005.26
<a href="#">Splawinski, Scott</a>	C	1549.44
<a href="#">Trayhorne, Laurelea</a>	C	626.58
<a href="#">Van Meter, Christine</a>	C	1618.61
<a href="#">Weninger, Jim</a>	C	2676.80

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23,389.16

## Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	ec Type	Amount
<u>Anderson, Scott</u>	C	1556.19
<u>Berrecloth, Colleen</u>	C	452.36
<u>Derksen, Crystal</u>	C	250.45
<u>Dorner, Tyler</u>	C	1249.99
<u>Dyck, Bradley</u>	C	1449.91
<u>Elder, Rick</u>	C	1114.38
<u>Furi, Bonnie</u>	C	285.52
<u>Halcro, Mathew</u>	C	1311.75
<u>Hollingshead, Jayson</u>	C	1443.16
<u>Honeker, Sheila</u>	C	238.62
<u>Janzen, Kelly</u>	C	1319.67
<u>Johnson, Jeffrey</u>	C	1788.18
<u>Klein, Marlys</u>	C	823.93
<u>Popenia, Sheridan</u>	C	1130.48
<u>Rowe, Scott</u>	C	1965.70
<u>Spence, Paige</u>	C	999.27
<u>Splawinski, Scott</u>	C	1480.52
<u>Trayhorne, Laurelea</u>	C	556.37
<u>Van Meter, Christine</u>	C	1549.17
<u>Weninger, Jim</u>	C	2731.65

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23,697.27

## Payor/Payee's List Ready for Manual Release

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### Payor/Payee Name

Anderson, Scott  
Dorner, Tyler  
Dyck, Bradley  
Elder, Rick  
Furi, Bonnie  
Halcro, Mathew  
Hollingshead, Jayson  
Honeker, Sheila  
Janzen, Kelly  
Johnson, Jeffrey  
Klein, Mariys  
Popenia, Sheridan  
Rowe, Scott  
Spence, Paige  
Splawinski, Scott  
Trayhorne, Laurelea  
Van Meter, Christine  
Weninger, Jim

ec Type	Amount
C	1436.86
C	1361.48
C	1642.23
C	1114.32
C	309.30
C	1311.75
C	1356.12
C	264.79
C	1319.67
C	1657.67
C	823.93
C	1057.68
C	1976.23
C	1042.85
C	1480.52
C	638.47
C	1549.17
C	2731.65

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23,074.69

Originator ID: 2288945575    Originator Name: Town of Dalmeny    Currency: CAD

Current System Date: 2020-Aug-04    UserID: CUPSSD3380

## Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Rec ype	Amount
<u>Anderson, Alicia</u>	C	174.10
<u>Bueckert, Greg</u>	C	308.04
<u>Hueser, Wilbur</u>	C	174.10
<u>Kroeker, Jonathan</u>	C	686.21
<u>Redekop, Jonathan</u>	C	308.04
<u>Russin, Karly</u>	C	308.04
<u>Slack, Edward</u>	C	308.04
<u>Willems, Christa- Ann</u>	C	60.40
<u>Zoller, Anna-Marie</u>	C	308.04

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2635.01

TOWN OF DALMENY  
SPECIAL COUNCIL MEETING  
WEDNESDAY, AUGUST 19, 2020  
DALMENY TOWN OFFICE

**PRESENT:** Mayor Jon Kroeker, Councillors Ed Slack, Christa-Ann Willems, Jon Redekop, and Karly Russin were all present through video conferencing due to the Covid-19 Pandemic. Also present was CAO Jim Weninger.

**ABSENT:** Councillors Anna-Marie Zoller and Greg Bueckert.

A Waiver of Notice of a Special Meeting of Council called under authority of subsection 123 (3) of *The Municipalities Act* was signed by all members of Council.

**CALL TO ORDER**

Mayor Jon Kroeker called the Special Council Meeting to order at 9:02 a.m. a quorum being present.

**ADOPTION OF AGENDA**

**282.1/20 – Redekop/Bueckert** – That the agenda for the Special meeting of Council of the Town of Dalmeny for August 19, 2020 be adopted as presented.

Carried.

**PRAIRIE PLACE LOCAL IMPROVEMENT**

**283/20 – Slack/Russin** – That the report prepared by the Chief Administrative Officer Jim Weninger and the Engineering Firm of Catterall & Wright Consulting Engineers, with respect to the proposed local improvement listed below, be adopted; that application be made under clause 5(1)(a) of *The Local Improvement Act, 1993* to the Saskatchewan Municipal Board, Local Government Committee, to undertake this work as a local improvement at an estimated cost of \$150,500.

<u>Work/Service</u>	<u>On</u>	<u>From</u>	<u>To</u>
Asphalt Pavement	Prairie Place	Ross Avenue	North End of Prairie Place

And; that the land described above is specially or directly benefited by reason of this local improvement differently from or greater than that generally received by the landowners in the municipality.

Carried.

TOWN OF DALMENY  
SPECIAL COUNCIL MEETING  
WEDNESDAY, AUGUST 19, 2020  
DALMENY TOWN OFFICE

**ADJOURN**

**284/20 – Willems/Redekop** – That the meeting be adjourned. Time 9:15 a.m.

Carried.

(seal)

---

Mayor

---

Chief Administrative Officer

TOWN OF DALMENY  
SPECIAL COUNCIL MEETING  
THURSDAY, AUGUST 27, 2020  
DALMENY TOWN OFFICE

**PRESENT:** Mayor Jon Kroeker, Councillors Anna-Maire Zoller, Christa-Ann Willems, and Greg Bueckert were all present through video conferencing due to the Covid-19 Pandemic. Also present was CAO Jim Weninger.

**ABSENT:** Councillors Ed Slack, and Karly Russin.

A Waiver of Notice of a Special Meeting of Council called under authority of sub-section 123 (3) of *The Municipalities Act* was signed by all members of Council.

**CALL TO ORDER**

Mayor Jon Kroeker called the Special Council Meeting to order at 7:34 p.m., a quorum being present.

**ADOPTION OF AGENDA**

**285/20 – Bueckert/Zoller** – That the agenda for the Special meeting of Council of the Town of Dalmeny for August 27, 2020 be adopted as presented.

Carried.

Councillor Jon Redekop arrived to the video conferencing meeting at 7:35 p.m.

**BYLAW 5-2020 – CORNER LOT EXEMPTION**

**286/20 – Redekop/Bueckert** – That Bylaw 5-2020, A Bylaw to Provide for the Exemption of Corner Lots from Local Improvement Special Assessments be introduced and read a first time.

Carried.

The CAO read Bylaw 5-2020 for the first time.

**287/20 – Willems/Zoller** – That Bylaw 5-2020 be read a second time.

Carried.

The CAO read Bylaw 5-2020 a second time.

**288/20 – Redekop/Willems** – That Bylaw 5-2020 be given third reading at this meeting.

Carried Unanimously.

TOWN OF DALMENY  
SPECIAL COUNCIL MEETING  
THURSDAY, AUGUST 27, 2020  
DALMENY TOWN OFFICE

**289/20 – Redekop/Bueckert** – That Bylaw 5-2020 be read a third time and adopted.

Carried.

The CAO read Bylaw 5-2020 a third time, and the Mayor and CAO signed and sealed the bylaw.

**BYLAW 6-2020 – ASPHALT PAVEMENT SPECIAL ASSESSMENT**

**290/20 – Redekop/Bueckert** – That Bylaw 6-2020, a Bylaw to Authorize a Special Assessment with Respect to the Undertaking of Asphalt Pavement as a Local Improvement be introduced and read a first time.

Carried.

The CAO read Bylaw 6-2020 for the first time.

**291/20 – Redekop/Willems** – That Bylaw 6-2020 be read a second time.

Carried.

The CAO read Bylaw 6-2020 a second time.

**292/20 – Zoller/Redekop** – That Bylaw 6-2020 be given third reading at this meeting.

Carried Unanimously.

**293/20 – Willems/Redekop** – That Bylaw 6-2020 be read a third time and adopted.

Carried.

The CAO read Bylaw 6-2020 a third time, and the Mayor and CAO signed and sealed the bylaw.

**ADJOURN**

**294/20 – Zoller/Bueckert** – That the meeting be adjourned. Time 7:50 p.m.

Carried.

(seal)

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

TOWN OF DALMENY  
SPECIAL COUNCIL MEETING  
WEDNESDAY, SEPTEMBER 3, 2020  
DALMENY TOWN OFFICE

**PRESENT:** Councillors Ed Slack, Christa-Ann Willems, Jon Redekop, Greg Bueckert, Anna-Maire Zoller, and Karly Russin were all present through video conferencing due to the Covid-19 Pandemic. Also present was CAO Jim Weninger.

**ABSENT:** Mayor Jon Kroeker.

A Waiver of Notice of a Special Meeting of Council called under authority of subsection 123 (3) of *The Municipalities Act* was signed by all members of Council.

**CALL TO ORDER**

Deputy Mayor Ed Slack called the Special Council Meeting to order at 7:14 p.m. a quorum being present in the absence of Mayor Jon Kroeker.

**ADOPTION OF AGENDA**

**295/20 – Zoller/Willems** – That the agenda for the Special meeting of Council of the Town of Dalmeny for September 3, 2020 be adopted as presented.

Carried.

**FIRST STREET CN CROSSING TENDER AWARD**

**296/20 – Russin/Redekop** – That pending receipt by the Town of Dalmeny of the Canadian National Railways Permits and Agreement regarding the Dalmeny Crossing Upgrade, that the Chief Administrative Officer Jim Weninger be given approval by Council to notify Tanner Jackson, P. Eng. of Catterall & Wright of the tender award to KH Developments Ltd. in the amount of \$339,856.80, plus applicable taxes for the First Street CN Crossing Project.

Carried.

**ADJOURN**

**297/20 – Bueckert/Russin** – That the meeting be adjourned. Time 7:32 p.m.

Carried.

(seal)

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer



*Berserco Arising "A"*

*Ready for  
Council  
Sept 11/20*

DESIGN AND CONSTRUCTION  
Operations Building B, 2<sup>nd</sup> Floor  
10229-127<sup>th</sup> Avenue  
Edmonton, Alberta  
T5E 0B9

Ph: (780) 643-7668

September 10, 2020

CN File: 1065-ADN-74.05  
Your File: CW 071.095

**Town of Dalmeny**  
301 Railway Avenue  
Dalmeny, SK S0K 1E0

Attention: Jim Weninger

[DalmenyAdmin@sasktel.net](mailto:DalmenyAdmin@sasktel.net)

**RE:** Proposed Culvert Crossing on CN property at Mile 74.05 Aberdeen Subdivision in SE ¼ 10-39-06 W3M, in the Town of Dalmeny, SK.

Your drawing(s) 071-095CN2-R1, AND 071-095 CN3, dated 2020/09/04 has been approved for construction. A copy of the executed license document will be forwarded to you by CN REAL ESTATE in due course.

Arrangements for CN flagging protection, signal locates, and culvert access for the installation can be made with at least ten working days notice by calling all of the following CN Supervisors:

TRACK SUPERVISOR: DUSTIN DAVIES @ 306-491-6147
AND
SIGNAL SUPERVISOR: SHELDON CHRISTIANSON @ 306-221-8373
AND
B&S SUPERVISOR: STEVEN HOLSCHEEN @ 204-231-7842
MILE 74.05 ABERDEEN SUBDIVISION
SERVICE ORDER NUMBER: 701740

Refer to mileage and subdivision when arranging for access.

Attached is a copy of CN's "Safety Guidelines for Contractors and non-CN Personnel." Please ensure all personnel entering onto the CN Right of Way to perform work have taken the on-line course and are familiar with and adhering to the Safety Guidelines.

Yours truly,

*Sara Lovegrove*

Sara Lovegrove  
Utility Coordinator  
[sara.lovegrove@cn.ca](mailto:sara.lovegrove@cn.ca)

Report Date  
9/10/2020 4:24 PM

*Proposed-*

Dalmeny  
Accounts for Approval  
As of 9/10/2020  
Batch: 2020-00044 to 2020-00046

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: AP - AP-GENERAL OPER</b>					
Computer Cheques:					
15844	8/31/2020	Spoiled During Printing			
15845	8/31/2020	Spoiled During Printing			
15846	8/31/2020	Spoiled During Printing			
15847	8/31/2020	AMSC Insurance Services Ltd 70	SEPT GROUP INSURANCE	6,920.38	6,920.38
15848	8/31/2020	Canadian National Railways CW071-095-02	FIRST STREET CROSSING	918.75	918.75
15849	8/31/2020	M.E.P.P. 211	AUGUST MEPP PAYMENT	11,560.30	11,560.30
15850	8/31/2020	Minister of Finance 30	AUGUST SCHOOL TAXES	45,645.52	45,645.52
15851	8/31/2020	SaskEnergy Corp. 229	SASKPOWER/ENERGY PMT	9,584.72	9,584.72
15852	8/31/2020	SaskTel CMR 363	SASKTEL PAYMENT	649.86	649.86
15853	9/14/2020	Anderson Pump House Ltd IN491762	WATER PLANT-TOT CHLORINE	332.69	332.69
15854	9/14/2020	ATAP Infrastructure Management 15	JAYSON CLASS 1 WASTEWATER	1,218.00	1,218.00
15855	9/14/2020	Bell Mobility Inc. 42	AERATION BUILDING AUTODIALER	195.37	195.37
15856	9/14/2020	Bunker Fire Ltd. 3924	FIRE-AV3000 MASK/BAGS	628.86	628.86
15857	9/14/2020	C & K Lawn & Yard Care 1170/1176	NUISANCE ENFORC/MOW OD RINK	735.00	735.00
15858	9/14/2020	Canadian National Railways 91536513	SIGNAL MAINTENANCE	296.00	296.00
15859	9/14/2020	Catterall & Wright 20-219 20-227 20-215	1ST ST CROSSING W&S TOWN SHOP DEVELOPMENT RAILWAY MICRO SURFACING	6,039.23 9,952.52 8,351.93	24,343.68
15860	9/14/2020	Clark's Supply & Service 365291/365685	HOTS/BOOTH PAINT LIFT	589.27	589.27
15861	9/14/2020	Cleartech Industries Inc. 845193/201556CR	WATER PLANT CHEMICALS	36.96	36.96
15862	9/14/2020	Crosby Hanna & Assoc. 411/370-3/36/37	MAP PROJECT/S&P/PERMITS	2,942.18	2,942.18
15863	9/14/2020	Early's Farm and Garden Centre 654039	PAR 3 WEED SPRAY	453.60	453.60
15864	9/14/2020	First Filter Service			

Report Date  
9/10/2020 4:24 PM

Dalmeny  
*Proposed-* **Accounts for Approval**  
As of 9/10/2020  
Batch: 2020-00044 to 2020-00046

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		241084/8729/456	TRACTOR BATTERY/HOTSY SUPPLIES	352.35	352.35
15865	9/14/2020	<b>Frontier Plumbing &amp; Heating</b> 64846/65099	PW-SHOP SUPPLIES	159.58	159.58
15866	9/14/2020	<b>Greenline Hose &amp; Fittings</b> s5893584.001	PW-3" PVC FLAT HOSE	286.72	286.72
15867	9/14/2020	<b>Gregg Distributors LP</b> R834395857	FIRE-CONSUMABLES	175.05	175.05
15868	9/14/2020	<b>Janzen Steel Buildings Ltd.</b> 32625	SUPPLY/REPLACE SIDING	285.05	285.05
15869	9/14/2020	<b>John Moody</b> 206	FIRE COMPUTER REPAIR	157.69	157.69
15870	9/14/2020	<b>Lafarge Canada Inc.</b> 290803512	RAILWAY SURFACE TREATMENT	58,805.34	58,805.34
15871	9/14/2020	<b>Loraas Disposal Services</b> 130	GARBAGE/COMPOST PICKUP	14,483.21	14,483.21
15872	9/14/2020	<b>Maxill</b> 635084	FIRE DISINFECTANTS	65.78	65.78
15873	9/14/2020	<b>McGill's Industrial Service</b> 828/77/849/71/6	TOWN MAINTENANCE	14,569.60	14,569.60
15874	9/14/2020	<b>Millsap Fuel Distributors Ltd.</b> 554033-563030	PW-GAS/DIESEL	5,113.40	5,113.40
15875	9/14/2020	<b>MuniCode Services Ltd.</b> 50748/50780	BUILDING INSPECTIONS	814.98	814.98
15876	9/14/2020	<b>Pitney Works</b> 90	OFFICE POSTAGE	1,260.00	1,260.00
15877	9/14/2020	<b>Princess Auto</b> 2712802	PW-SHOP SUPPLIES	112.47	112.47
15878	9/14/2020	<b>Rassettica Testing Ltd</b> 30082020	POLICE WEAPON TESTING	180.08	180.08
15879	9/14/2020	<b>Reed Security</b> 1495255	SECURITY CAMERAS	471.75	471.75
15880	9/14/2020	<b>Robertson Implements</b> P06363/P06540	FIRE-FUEL/FLOOR DRY	93.84	93.84
15881	9/14/2020	<b>Russell Hendrix Foodservice Eq</b> 1628646	ARENA BOOTH CUP DISPENSER	86.01	86.01
15882	9/14/2020	<b>Ruta Skerbergs</b> 1	REIMBURSE SEWER LINE SHARE	100.57	100.57
15883	9/14/2020	<b>S.U.M.A.</b> 93262/93336	STREET SIGNS/POSTAGE SAMPLES	732.58	732.58
15884	9/14/2020	<b>Sask Can Auto Restoration</b> SC000102/103	JAN-AUG STORAGE FEES	1,786.05	1,786.05
15885	9/14/2020	<b>Sask Research Council</b> 1923/704/119/77	WATER LAB TESTING	419.73	419.73

Report Date  
9/10/2020 4:24 PM

*Proposed*

Dalmeny  
**Accounts for Approval**  
As of 9/10/2020  
Batch: 2020-00044 to 2020-00046

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
15886	9/14/2020	Sask. Government Insurance 143	HANDIVAN/FIRE TRAILER PLATES	1,605.34	1,605.34
15887	9/14/2020	Saskatoon Fire Protection 73535	HANDI VAN FIRE EXTINGUISHER	11.55	11.55
15888	9/14/2020	SaskTel CMR 364	SASKTEL PAYMENT	1,559.85	1,559.85
15889	9/14/2020	SPI Health and Safety Inc. 10917324-00	HERBICIDE SPRAY	20.11	20.11
15890	9/14/2020	Success Office Systems INV288340	OFFICE-COPIER USEAGE	85.00	85.00
15891	9/14/2020	Surge Ahead Electrical 337	ARENA BOOTH/OFFICE/PARK ELECTF	976.80	976.80
15892	9/14/2020	SVP Envoyer paiement a 84523/640/6885	WATER METERS/PARTS	2,410.88	2,410.88
15893	9/14/2020	Swish-Kemsol 271922	JJ LOEWEN JANITORIAL	998.17	998.17
15894	9/14/2020	The Wireless Age 321861-92	RADIO SUPPLIES	225.16	225.16
15895	9/14/2020	Town of Dalmeny 14	SPRAY & PLAY BUNNY HUGS	160.00	160.00
15896	9/14/2020	Tyco Integrated Fire/Security 86989668	REPLACE SPRINKLER HEAD	558.49	558.49
15897	9/14/2020	Tyler Dorner 7	PW- HEP A&B/MILEAGE	124.25	124.25
15898	9/14/2020	United Rentals of Canada Inc. WO- 184813477	AIR COMPRESSOR REPAIR	851.95	851.95
15899	9/14/2020	Zak's Home Hardware 175431/8418	PW-SHOP SUPPLIES	70.85	70.85
				Total for AP:	217,221.37

## Payor/Payee's List Ready for Manual Release

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Payor/Payee Name    A

	c Type	Amount
<u>Anderson, Scott</u>	C	1477.06
<u>Berrecloth, Colleen</u>	C	452.36
<u>Derksen, Crystal</u>	C	250.45
<u>Dorner, Tyler</u>	C	1236.90
<u>Dyck, Bradley</u>	C	1559.80
<u>Elder, Rick</u>	C	1309.67
<u>Furi, Bonnie</u>	C	285.52
<u>Halcro, Mathew</u>	C	1311.75
<u>Hollingshead, Jayson</u>	C	1325.63
<u>Honeker, Sheila</u>	C	238.62
<u>Janzen, Kelly</u>	C	1319.67
<u>Johnson, Jeffrey</u>	C	1657.67
<u>Klein, Marlys</u>	C	823.93
<u>Popenia, Sheridan</u>	C	568.77
<u>Rowe, Scott</u>	C	2062.38
<u>Spence, Paige</u>	C	870.47
<u>Splawinski, Scott</u>	C	1480.52
<u>Trayhorne, Laurelea</u>	C	582.70
<u>Van Meter, Christine</u>	C	1549.17
<u>Weninger, Jim</u>	C	2731.65

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\$23,094.69

# Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Type	Amount
<u>Anderson, Scott</u>	C	1436.86
<u>Bonin, Edmund</u>	C	414.38
<u>Dorner, Tyler</u>	C	1249.99
<u>Dyck, Bradley</u>	C	1449.91
<u>Elder, Rick</u>	C	1157.97
<u>Furi, Bonnie</u>	C	343.20
<u>Halcro, Mathew</u>	C	1311.75
<u>Hollingshead, Jayson</u>	C	1225.92
<u>Honeker, Sheila</u>	C	186.32
<u>Janzen, Kelly</u>	C	1319.67
<u>Johnson, Jeffrey</u>	C	1788.18
<u>Klein, Marlys</u>	C	823.93
<u>Rowe, Scott</u>	C	2192.85
<u>Splawinski, Scott</u>	C	1480.52
<u>Trayhome, Laurelea</u>	C	582.70
<u>Van Meter, Christine</u>	C	1549.17
<u>Weninger, Jim</u>	C	2731.65

21,244.97

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# Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Amount
<u>Anderson, Alicia</u>	174.10
<u>Bueckert, Greg</u>	308.04
<u>Hueser, Wilbur</u>	174.10
<u>Kroeker, Jonathan</u>	686.21
<u>Redekop, Jonathan</u>	308.04
<u>Russin, Karly</u>	308.04
<u>Slack, Edward</u>	308.04
<u>Willems, Christa- Ann</u>	60.40
<u>Zoller, Anna-Marie</u>	308.04

2,635.01

August Outstanding Municipal and School Property Taxes, along with Frontage Taxes

2020 TIPPS \$65,116.94/month

2019 TIPPS \$60,156.94/month

2018 TIPPS \$55,274.66/month

2020	Current	Arrears	Total
Municipal	\$ 345,946.59	\$ 192,909.09	\$ 538,855.68
School	\$ 135,144.86	\$ 39,647.40	\$ 174,792.26
Frontage	\$ 310.92		\$ 310.92
Totals	\$ 481,402.37	\$ 232,556.49	\$ 713,958.86

2019	Current	Arrears	Total
Municipal	\$ 446,893.17	\$ 143,558.93	\$ 590,452.10
School	\$ 154,083.12	\$ 35,626.42	\$ 189,709.54
Frontage	\$ 161.70		
Totals	\$ 601,137.99	\$ 179,185.35	\$ 780,323.34

2018	Current	Arrears	Total
Municipal	355,415.43	114,915.78	470,331.21
School	136,618.26	32,435.93	169,054.19
Frontage	156.65		156.65
Totals	492,190.34	147,351.71	639,542.05

2017	Current	Arrears	Total
Municipal	333,834.82	121,496.17	455,330.99
School	126,542.43	34,017.47	160,559.90
Frontage			
Totals	460,377.25	155,513.64	615,890.89

2016	Current	Arrears	Total
Municipal	315,972.93	132,831.00	448,803.93
School	130,085.99	36,718.87	166,804.86
Frontage			
Totals	446,058.92	169,549.87	615,608.79

## CAO REPORT

September 14, 2020

### **1. Dalmeny Car Wash Ltd.:**

On September 8, 2020 Mayor Jon Kroeker and Chief Administrative Officer Jim Weninger met with Matt Bradley of the Dalmeny Car Wash. The meeting was very informative and provided better direction regarding the property tax and the penalty and interest switches.

### **2. Safe Restart Canada Plan:**

On Wednesday, September 9, 2020 Government Relations Minister Lori Carr announced that Saskatchewan's portion of the federal Safe Restart Canada Plan for municipal governments, approximately \$70.32 million, will begin to be distributed immediately to all compliant Saskatchewan municipalities.

Of the amount, \$62.26 million will be granted in general municipal support on a per capita basis, while \$8.07 million will be allocated to municipal public transit support for the four cities with transit systems, based on ridership. The amounts will start to be distributed immediately so municipal leaders can funnel dollars to areas of highest local priority.

This federal funding was matched by \$150 million dollars announced previously from the Government of Saskatchewan in the Municipal Economic Enhancement Program.

Through the Safe Restart Canada Plan, the Town of Dalmeny will receive \$108,928.00.

### **3. Cancellation of Property Taxes:**

Due to the removal of a single detached manufactured/mobile home and the demolition of the attached garage and breezeway, the property taxes for 313 Clover Avenue will be adjusted as of May 25, 2020.

Also, due to the demolition of the single detached dwelling, the property taxes for 305 – Highway 305 West will be adjusted as of June 30, 2020.

Both of these amounts will be brought forward at the September 14, 2020 Regular Council meeting.

### **4. Surveillance Camera with Audio:**

One of the surveillance cameras from the Public Works Shop has been moved to Lift Station No. 1, with a new surveillance camera, with audio being installed at the Town Office. This work was completed by Reed Security on August 27, 2020.

### **5. Overweight Permits:**

As the Chief Administrative Officer, I have been approving all of the overweight permits. In my absence, I would appreciate the Chief of Police, or his designate signing off on these overweight permits. To date, the Town has received \$3,425.00 in overweight permit fees, along with a further \$1,000.00 or so, to still be remitted.

### **6. Election Remuneration:**

With the upcoming election, I would recommend that the Election Officials remuneration be set as follows:

- ◆ Deputy Returning Officer (DRO) - \$230.00/full day, or \$23.00 per hour
- ◆ Poll Clerk (PC) - \$195.00/full day, or \$19.50 per hour

**CAO REPORT**  
**September 14, 2020**

**7. Advance Polls:**

Advance Polls are scheduled as follows:

- ◆ October 28, 2020 from 4:00 p.m. to 8:00 p.m.
- ◆ Saturday, October 31, 2020 from 10:00 a.m. to 2:00 p.m.
- ◆ November 4, 2020 from 4:00 p.m. to 8:00 p.m.

Nomination began on Thursday, September 10, 2020 and will end on Wednesday, October 7, 2020 at 4:00 p.m. A Public Disclosure Statement – Form 1 is required to be submitted with the Nomination Form. Election Day is Monday, November 9, 2020.

**8. Transport Canada – First Street CN Crossing:**

On Monday, August 31, 2020 the Town received formal notification from Transport Canada that the Amending Agreement No. 1 was approved as it pertains to the Rail Safety Improvement Program (RSIP) grant in the amount of \$540,776.94. The Town's share will be \$135,194.23. Catterall & Wright, along with KH Developments Ltd. were immediately notified of this approval.

Work will commence on Monday, September 21, 2020 with the installation of a new 900mm steel culvert beneath the Canadian National Railway (CNR) Company right-of-way by Vanro Oil Supplies & Rentals. Once this culvert is in place, the existing 800mm culvert in the CNR right-of-way will be decommissioned by KH Developments Ltd., allowing the road and ditch work to begin.

Representatives of Aon Reed Stenhouse have been contacted regarding this work. Aon Reed Stenhouse has provided the Town with the insurance Certificate which has been forwarded to CN representatives.

As the Chief Administrative Officer, I signed the Standard Culvert Crossing Agreement and provided payment for the Application Fee (\$3,500), the Agreement (\$2,200), Pre-Work Consultation (\$950), Signals Protection (\$570), along with the applicable GST. The total allocation to CN amounted to \$7,581.00, which includes the GST.

The following agreements have been signed by the Town and either forwarded to the Canadian National Railway Company or to Catterall & Wright.

- ◆ CN Design & Construction Work Permit Application CTA – 2020
- ◆ Amending Agreement No. 1 – 2 020-2021 Rail Safety Improvement Program Funding
- ◆ Highway Maintenance Agreement – Provincial Highway No. 305 Culvert at km 8.79
- ◆ Standard Culvert Crossing Agreement

Once KH Developments Ltd. require First Street to be closed, a Public Notice will be sent through the Town's social media accounts advising people of the detour for all vehicular and pedestrian traffic.

**9. Ministry of Highways and Infrastructure:**

Further to the sale of the Town Public Works Shop and Compound to the Ministry of Highways and Infrastructure (MHI), the MHI has paid the Town \$77,000.00 and \$32,900.00 for the above-mentioned property. A further \$33,000.00 and \$14,100.00 will be given to the Town when MHI takes possession of the property.

**CAO REPORT**  
**September 14, 2020**

**10. 2021 SUMA Convention:**

No need to pack your bags, Convention 2021 is going VIRTUAL.

On behalf of Municipalities of Saskatchewan's Convention Planning Committee, I am excited to announce that our **116th Annual Convention** will be held online this year.

While we will miss the opportunity to meet with you in-person, the committee made the decision to transition to a virtual event for 2021 to ensure that we can still come together in February to network, learn, and advocate for the betterment of our hometowns.

The theme of Convention this year is **Stronger Together**. COVID-19 has taught us that while we can't physically be together, we can still work together to build stronger communities by sharing information and acting with one voice to ensure our hometowns have the resources they need.

You're probably wondering what a virtual convention will look like. Many of you have attended webinars, online workshops, and other virtual meetings - Convention 2021 will be much more.

With the virtual platform we're using, you'll have the chance to:

- ◆ Attend keynote and education sessions in a virtual environment designed to make you feel like you're sitting among your peers
- ◆ Interact with provincial officials
- ◆ Connect with other attendees
- ◆ Browse the Municipal Marketplace and speak with exhibitors face to face
- ◆ Access additional educational content - like Netflix, but with content designed for municipal government

**11. First Application for Title:**

I would appreciate a resolution of Council approving that the Town make First Application for Title against the following properties:

◆ Lot 6, Block 5, Plan G687	Arrears Amount Owing \$417.55
◆ Lot 7, Block 7, Plan G740	Arrears Amount Owing \$3,677.73
◆ Lot 1, Block 11, Plan G740	Arrears Amount Owing \$3,606.65
◆ Lot 13, Block 8, Plan 77S31898	Arrears Amount Owing \$46,905.04
◆ Lot 21, Block 9, Plan 78S38025	Arrears Amount Owing \$10,286.01
◆ Lot 35, Block 9, Plan 78S38025	Arrears Amount Owing \$3,382.89
◆ Lot 11, Block 11, Plan 77S31581	Arrears Amount Owing \$6,341.80
◆ Lot 16, Block 29, Plan 86S40546	Arrears Amount Owing \$6,429.58
◆ Lot 30, Block 29, Plan 85S44411	Arrears Amount Owing \$371.63

Kim Anderson of Robert Stromberg would complete this First Application for Title.

Jim Weninger, Chief Administrative Officer



# Dalmeny Police Service

P.O. Box 820 Dalmeny, Sk S0K1E0 | 306-254-2114 | dalmenypolice@sasktel.net

*New Business "A"*

*Ready for  
Council  
Sept 11/20*

September 10, 2020

## Town of Dalmeny Council Members

Given the recent addition of the pedestrian crossing lights and the traffic calming zone recently passed by council at Victor Close and the alley crossing. I believe that additional control should be considered at the intersection of Loeppky Avenue and Wall Street/Victor Lane.

Presently the intersection is controlled by stop signs for north and southbound traffic exiting Wall Street and Victor Lane. I propose that the intersection be changed to a 4-way stop. Given that Loeppky Avenue has no control present it is essentially a straight run of approximately 500-700 metres for vehicles travelling east or west. The new pedestrian crossing is set up to assist, mainly school age children crossing Loeppky Avenue. Including a 4-way stop would ensure further safety precautions are taken for pedestrians utilizing it.

The 4-way stop would also ensure that vehicles are forced to limit the speed they may accumulate on that long stretch of unobstructed road. I believe that this addition would increase the safety of pedestrians and all users of Loeppky Avenue.

I ask that you as the town council consider this change so that all users of the road can do so in a safe way.

Sincerely

*Original signed*

Scott Rowe  
Chief of Police

Thomas & Karen Roberts  
317 Loepky Avenue  
Dalmeny, Sk. S0K 1E0  
306 254-2165  
[t.roberts@sasktel.net](mailto:t.roberts@sasktel.net)  
August 15, 2020

*New Business "B"*

*Ready for  
Council  
Sept 11/20*

Town Council  
Town of Dalmeny  
Box 400, 301 Railway Avenue  
Dalmeny, Sk. S0K 1E0

Dear Town Council:

Please consider this letter as a formal request for the Town of Dalmeny to install a four-way stop at the corner of Loepky Avenue and Wall Street.

Karen and I (and the undersigned) live at this corner and we are concerned with the increasing volume of traffic, and the speed of that traffic, eastbound and westbound through this intersection. Children are constantly crossing this intersection going to and from school, and the numerous playgrounds around the school. Their safety should be top priority.

With the implementation of traffic calming measures in the area, including signage, speed bumps, and crosswalk lights, a four-way stop would be a logical next step. We appreciate the crosswalk flashing lights and would like them to remain, in addition to the new stop configuration.

As a comparison, there currently exists a four-way stop at the corner of Wakefield Avenue and 4<sup>th</sup> Street. I would submit that the traffic volume at Loepky & Wall is considerably more than there. It would seem a precedent has been set.

As development increases to the east of Wall Street/Victor Lane, we fear that vehicular traffic, and its accompanying problems will only get worse. We would like Council to consider nipping these problems in the bud by installing this four-way stop.

If needed, we would be willing to appear before council to clarify our position.

With sincere thanks,

*original signed*  
Thomas & Karen Roberts, 317 Loepky Avenue

Rick & Kelly Janzen, 316 Loepky Avenue

*original signed*  
Kevin & Amy Sawyer, 322 Wall Street

*original signed*

*New Business C*

*Ready for  
Council  
Sept 11/20*

FORM 1

List of Lands in Arrears (Section 3)

Name of Municipality: TOWN OF DALMENY  
Province of Saskatchewan

List of lands with arrears of taxes as at: September 9<sup>th</sup>, 2020

Date: September 14<sup>th</sup>, 2020 (Section 3(1) of "The Tax Enforcement Act.")

DESCRIPTION OF PROPERTY

Assessment #	Lot	Block	Plan	Title #	Total Arrears
15000	19	2	H758	111384750	11.01
	20	2	H758	111384761	
46000	6	5	G687	143608158	417.55
78000	2	10	G740	107974783	339.65
288000	12	26	79S06709	149007348	624.51
432000	16	29	86S40456	133831672	6,429.58
445000	29	29	85S44411	130800237	6,577.28
446000	30	29	85S44411	111982080	371.63
614000		GG	101678216	150271871	3,905.72
642000			98SA09759	130655673	3,020.90
3125000	68	33	102104042	150944148	3,080.75



Submitted to the head of Council  
this 14th day of September, 2020

\_\_\_\_\_  
Treasurer



*Ready for  
Council  
Sept 11/20*

Head Office: #204 – 10252 City Parkway, Surrey, BC V3T 4C2  
Toll free: 1-866-584-3566 Tel: 604-584-3566 Fax: 604-584-0629 [contact@lwatax.com](mailto:contact@lwatax.com) [www.lwatax.com](http://www.lwatax.com)

This Agreement, dated September 2, 2020, is between Lockett Wenman & Associates and:

The Town of Dalmeny  
301 Railway Ave., P.O. Box 400  
Dalmeny, SK S0K 1E0

We will review your expenditures and revenues on a strictly confidential basis primarily for the purpose of identifying over-paid and recoverable federal and/or provincial commodity taxes.

In addition to commodity taxes, our review may isolate other recoveries, such as over-payments to suppliers. All available refunds are to be considered part of our agreement.

Claims will be prepared with all necessary documentation and certification. We will monitor claims to final payment or credit and will provide you with complete summaries of recoveries on completion of our agreement. We will also provide you with the reasons for refund and references to federal and provincial statutes, regulations, etc. for each claim or group of claims.

Government assessments subsequent to our review involving transactions not affecting the validity of our claims will remain under your own control and will not affect the calculation of total refunds obtained under this agreement.

However, in the rare event that the claims paid or credited are re-assessed by the government, we will indemnify you for the fees received from such claims including interest thereon.

Our fee for the detailed review of transactions, the preparation of working papers, the documentation and preparation of claims for recovery of funds, negotiations, if necessary, with government officials and other matters as outlined, is **33%** of the unclaimed refunds paid or credited to your account including interest thereon. It is also understood that you will not share the information about the results of our review with our competitors.

#### CONFIRMATION OF THE AGREEMENT


#### The Town of Dalmeny

Lockett Wenman & Associates

Name \_\_\_\_\_

Name Jeffrey Cunningham

Title \_\_\_\_\_

Signature 

Signature \_\_\_\_\_

*New Business E<sup>2</sup>*

*Ready for  
Council  
Sept 11/20*

## Dalmeny Library Board Meeting Minutes

August 19, 2020

In Attendance: Bonnie Furi, Sheila Honeker, Katrina Funk, Bev Eberle, Ronda Farrow, Karen Lukey  
Excused: Christa Willems

### 1. Call to Order

1.1. Meeting called to order at 7:08

### 2. Approval of Agenda

2.1. Agenda approved as circulated by Karen, seconded by Ronda

### 3. Approval of Minutes of Previous Meeting – January 22, 2020

3.1. Minutes of Previous Meeting approved as circulated by Katrina, seconded by Karen

### 4. Old Business

#### 4.1. Story Time

- Story Time was going well before closure due to COVID-19.

#### 4.2. Patron Appreciation Night

- Patron Appreciation Night will be rescheduled at a later date.

#### 4.3. Purchases for Library

- Two big glue guns were purchased. They were used for the bottle cap art.
- We will be purchasing an electric pencil sharpener.

#### 4.4. Promotion of Library at the Senior Centre

- This is on hold for now.

### 5. New Business

#### 5.1. Sask Lotteries Grant

- This grant is for April 2020 to March 2021.

- What should we ask for as we typically ask for money for programming which we aren't able to do at this time? Decision to not apply for anything this year as long as we don't lose ability to apply next year. Sheila & Bonnie will check with Mat regarding this.

## 5.2. Reopening of Library

- Discussion regarding utilization of curbside pickup at the library. Curbside pickup is going well with lots of people utilizing this service. As well, we are seeing new people ordering.
- It was felt by board members that curbside pickup ensures the library is a safe place for staff.
- There are many guidelines to follow if we opened up. It will be hard to ensure anything patrons touch is cleaned or taken out of circulation for the required length of time. Numbers of patrons in the library would need to be monitored, hand sanitizing required, masks required, physical distancing, etc. All toys would need to be removed. Washrooms would not be available for patrons.
- There would be patrons in the library browsing and also patrons still wanting to utilize curbside pickup.
- Discussion regarding possibility of increased cases of COVID-19 when school resumes in September.
- Library board members all agree that we should continue with curbside pickup and not allow patrons into the library at this time and that we should continue with reduced hours. We will have a meeting in November to revisit this.

6. **Next Meeting:** Another meeting will be scheduled at a later date for November

7. **Adjournment**

*New Business F=*

*Ready for Council  
Sept 11/20*



## ARENA RE-OPEN PLAN

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September 9, 2020

To: User Groups of Dalmeny Arena  
From: Department of Parks and Recreation  
Subject: COVID-19 ARENA RE-OPEN PLAN

### **THE DALMENY ARENA RE OPEN PLAN IS SUBJECT TO CHANGE BASED ON SASK HEALTH GUIDELINES AND THE RE OPEN SASKATCHEWAN PLAN**

#### **Background**

Due to the COVID-19 health pandemic the Town of Dalmeny is required to follow the Re-Open Saskatchewan Plan and any other regulations put in place by the Local Health Authority or Chief Medical Officer. The Town of Dalmeny must follow a restrictive and methodical approach when reopening the Dalmeny Arena to ensure a safe, enjoyable and sustainable environment for our staff and patrons.

The 2020/21 arena season will not be a regular one, the Town must continue to adapt to the ongoing situation and work closely with user groups to ensure due diligence and proper operations. All groups involved with the facility must remain flexible in their operations to ensure maximum enjoyment is had by participants while remaining safe.

The following report has been put together as guidance to follow when the season begins, restrictions may be eased or tightened based on the given regional health situation at the time.

Based on the current return to play protocols in place, user groups will have practices, skill sessions, mini leagues until games are able to be played. Ice will be installed in the Dalmeny Arena at the end of September.

The current, tentative opening date (first day of bookings) is set for Monday, October 5th. This date has been selected due to early conversations with user groups and rentals of the facility.

This date is subject to change, however, will not be advanced any earlier into the year.

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### General Guidelines:

- All applicable federal, provincial and municipal laws must be adhered to, including all regulations from applicable Public Health Authorities. See websites for details in you are unfamiliar.
- Each Sport Organization must establish a Return to Play/Sport plan. The Sport Governing Body Guidelines should align with the Provincial guidelines and the Town of Dalmeny Guidelines, as outlined in the Dalmeny Arena Reopen Plan.
- Each User Group is responsible to provide and inform all of their User Group participants, coaches, officials, volunteers and parents/guardians of participants of the Arena Guidelines and to ensure all parties affiliated with the User Group understand and follow all regulations and requirements for use of the Arena.
- Masks are mandatory while in the facility.
- Town of Dalmeny employees will follow physical distancing protocols and apply increased sanitation to entire facility.
- Patrons are asked to remain in facility (assigned area) during the session and exit the facility within 15 minutes of end time.
- Use hand sanitizer upon entry/exit, wash hands where possible.
- Physical distance of 2 meters (6 feet) wherever possible unless on the ice surface.
- If you are sick stay home.
- Maximum Gathering: must not total more than the maximum gathering limit per the Public Health order, current allowable gathering is 30 people on ice including instructors, coaches, staff.
- Spectators: Maximum of 30 people to be assigned to section A, B, or C in bleachers.
- No Spectator is permitted in dressing room areas, players bench, or ice surface.
- The facility will allow 60 people plus staff- 30 on ice personnel/ 30 spectators.
- Participants, coaches, officials, volunteers and spectators should try to minimize cheering and whistling as much as possible to control the spread of COVID-19. Refrain from spitting.

For the duration of the COVID-19 Pandemic, all users must adhere to the most current Provincial Sport Governing Body Return to Play Protocol and the current provincial health order. Deviation from the Return to Play Protocol or the Public Health order may result in the group being asked to leave the facility immediately and future ice rental privileges could be suspended indefinitely. The Town of Dalmeny requires **each regular user group to provide a copy of their organizations Return to Play plan.**

### User Group Competition and Tryout Camps:

- Contact tracing is user group responsibility and must be included in Return to play protocol.
- Registration is encouraged to be completed on-line.
- In-person registration at facility is permitted, physical distancing and proper sanitation of high touch areas including pens, surfaces, papers between uses is required and the responsibility of the User Group.
- Mandatory wearing of mask use during training and in dressing rooms unless on the ice.
- No tournaments and interprovincial competitions permitted.
- If physical distancing is **NOT** possible, mini leagues should be formed.

- No group on the ice surface shall exceed the gathering limit of 30 as per the Public Health order. Subject to change.
- Camp or mini league scheduling must be approved by Arena management.
- Groups will provide their own markers and equipment (pucks, pylons, training aids)

### Dressing Rooms

Dressing room usage will be affected quite heavily by the COVID-19 Pandemic and the regulations associated with operations. To effectively make use of dressing rooms, the Town will require participant numbers at the beginning of arena season.

Multiple dressing rooms will be provided to teams in order to follow physical distancing requirements. Dressing room capacities are as follows:

- Dressing Rooms 1 to 6 = 9 people per room.

All players will come to the arena dressed except for skates. There will be space provided for skate tying where a parent will be permitted to assist. This will carry forward until physical distancing measures are no longer necessary to be followed. There will be a physically distanced space provided for skate tying where Parent/Spectator will be permitted to assist. Please arrive no more than 15 minutes prior to ice session.

### Dressing Room Guidelines

- Arrive no more than 15 minutes prior to ice time and exit within 15 minutes of end of ice team.
- Showering after the activity is **NOT** permitted.
- All garbage must be placed in containers by participants, coaches and officials as it will be removed after each use.
- All seating will be 6 feet apart and marked accordingly.
- All participants are to bring their own water bottle filled at home.
- All personal items must be removed from dressing rooms after use.
- No food allowed.
- Fill water bottles at home.

\*Please Keep all rooms as clean as possible to ensure wait times are not extended or dressing room privileges removed

### Sanitization

One of the largest challenges that will be present with operating the arena facilities during a pandemic will be the ongoing, constant sanitization requirements managed by the Town. To ensure that proper sanitization takes place, the Town of Dalmeny will be using Vanguard spray chemical. This chemical is sprayed on surfaces and left to dry and is expected to cut the required time to properly sanitize the facility in half. Even with the added equipment, the extra cleaning requirements will put added strain on operations and on our staff members. To accommodate for the extra requirements.

#### Arena Cleaning and Sanitizing:

- There will be additional time allotted between ice sessions (45 minutes - subject to change) to allow for proper sanitation of dressing rooms and high touch areas.
- Hand sanitizer stations placed in high traffic area.
- Washrooms fully stocked and checked and sanitized regularly.
- Assigned spectator seating to allow staff time to disinfect appropriately.
- High touch areas (vending machines, doorknobs/handles, handrails, light switches, counter tops) will be sanitized frequently.
- Have personal hand sanitizer when possible to ensure proper hand hygiene.
- Mask use is mandatory in facility unless on the ice surface.

**Note\*** The Town of Dalmeny will continue to follow the same flood requirements for appropriate age groups. Floods will not be added to the schedule due to the extended breaks between ice times designated for cleaning and sanitization purposes.

### Officials / Players / Personnel / Spectator traffic flow

When returning to operations it is important to have all traffic in and out of the building controlled to ensure minimum interactions between user groups and staff members. Designated entrance and exit points, internal controls and hand sanitizer requirements are major factors in keeping the return to operations safe for everyone involved. The following traffic flow plans are in place; they are subject to change as operations dictate their effectiveness. See diagram for traffic details (diagram coming). User groups must be familiar with the traffic flow plan.

- All patrons to enter the facility through the front doors (labeled entrance) of the Dalmeny Arena.
- Upon their arrival, players, officials and coaches are to proceed left down the back hallway directly to their assigned dressing room(s) until scheduled session begins. Please wait for others in hallway to exit before entering.
- Spectators will proceed to the bleacher area and go to assigned seating area marked on sign at entry way to bleachers. Physical distance and no gathering in lobby. **Maximum 30 spectators 1 per player**
- All players and team officials are to stay within their designated change rooms following their ice time and exit the building within allotted 15-minute time frame. On ice personnel will exit using the east doors nearest their dressing room.
- Spectators will exit using the south east lobby doors labeled exit. Exit time will be no more than 15 minutes after the end of scheduled ice slot.

### **Spectator Guidelines**

Spectators are an important part of the user group experience, unfortunately managing these groups will be one of the most difficult logistical challenges to navigate.

- All those who enter the facility must go through a screening process attached to the Entrance Doors.
- one parent per child for spectating purposes, physical distancing is required. Maximum of 30 spectators.
- Please use hand sanitizer before entering the facility.
- No gatherings: sit only in designated seating areas.
- Contact tracing is required by user group.
- All Public Health guidelines must be adhered to, gathering limits are subject to change.
- Government regulated gathering limitations during events will be followed, enforcement and policing is the responsibility of the user group.

All guidelines will be monitored by Town staff. It is the User Groups responsibility to follow and enforce guidelines set forth by The Town of Dalmeny and the provincial governing authority. Failure of user group(s) following guideline requirement result in cancellations of future ice use.

### **Town of Dalmeny Programming**

Town operated programming consisting of Public Skating will be provided when the Parks & Recreation department determines it is safe to do so. Public Skating participants will be participating in a “use at your own risk” environment. Skate tying will be limited to specified areas where distancing can be achieved.

Public skating time slots will be posted on the Dalmeny Arena calendar. Doors to the facility will be unlocked 5 minutes prior to the skating time and locked back up 15 minutes into the skating time by maintenance personnel. A maximum of 30 people allowed on ice surface.

### **Adult Recreational Hockey**

Adult recreation will be permitted at this time.

- Teams must make staff aware of player amounts 24 hours prior to schedule ice slot.
- There will be no officials.
- Physical distancing on bench will be required.
- No more than 15 players/per team.
- Must assign one member to track all players for contact tracing.
- Mask use off ice.
- Modified rules to allow physical distancing (3 on 3 or 4 on 4)
- No intercommunity play at this time.

### **Concession Operations**

The arena concession is to be opened as health regulations allow and must follow all guidelines within the Re-Open Saskatchewan Plan.

### **Storage Rooms**

Those who use storage rooms within the building may have one person access their rooms before and after ice times only!

**User groups who are not following these safety protocols will be given the opportunity to comply if they are able to do so. In the event a customer chooses not to comply or is unable to do so, the customer will be asked to leave the facility immediately. If failure to comply your organization will forfeit future ice time.**