

**REGULAR MEETING OF DALMENY TOWN COUNCIL  
MONDAY, JANUARY 14, 2019, 7:00 P.M.  
DALMENY TOWN OFFICE – TOWN COUNCIL CHAMBERS**

**AGENDA:**

**CALL TO ORDER – 7:00 p.m.**

**ADOPTION OF AGENDA – additions/deletions**

**MINUTES OF THE PREVIOUS MEETING**

- a. December 17, 2018 Regular Council Meeting

**BUSINESS ARISING FROM THE MINUTES:**

- a. Catterall & Wright – Railway Culvert Crossing – First Street
- b. Dalmeny Daycare Inc. – Plan of Proposed Subdivision
- c. Fortune Minerals Limited – Canadian Mining Journal – Cobalt Commentary

**ACCOUNTS FOR APPROVAL**

- a. Approval of Current Accounts
- b. Approval of Payroll (2)
- c. Approval of Fire Payroll
- d. Approval of Per Diems

**FINANCIALS**

- a. Financial Statement for the Period Ending December 31, 2018 (All Year End Entries are Still to be Completed)
- b. Tax Comparisons for the Month of December

**CORRESPONDENCE**

- a. MuniCode Services Ltd. – Application of Energy Requirements
- b. MuniCode Services Ltd. – Insulation/Vapour Barrier Inspections

**REPORTS**

- a. Fire Chief's Report
- b. Public Works Manager's Report
- c. Recreation Manager's Report
- d. Administration Report

**NEW BUSINESS**

- a. Spruce Manor – Snow/Ice Conditions and Sanding

**BYLAWS**

- a. Bylaw 1-2019, a Bylaw of the Town of Dalmeny to Provide for Exemption from Taxation for the Purpose of Non-Profit, Community-Based Organization and Economic Development
- b. Bylaw 2-2019, a Bylaw to Provide for the Municipality to Enter into a Parking Licence Agreement with Dalmeny Bible Church
- c. Bylaw 3-2019, a Bylaw to Amend the Traffic Bylaw, 2018

**QUESTIONS FROM THE PUBLIC**

**ROUND TABLE DISCUSSION/IN CAMERA**

**ADJOURN**

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Next Regular Meeting: January 28, 2019

2019 Regular Council Meeting Schedule: January 14,28; February 11;25; March 11,25;  
April 15,29; May 13,27; June 10,24; July 15; August 12;  
September 9,23; October 7,21; November 4,18; December 2,16.

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and  
7:00 p.m. on alternate Mondays from council meetings, when required:

Dalmeny Police Commission: January 21, 2019 commencing at 5:00 p.m.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, DECEMBER 17, 2018  
DALMENY TOWN OFFICE

**PRESENT:** Mayor Jon Kroeker, Councillors Ed Slack, Jon Redekop, Anna-Marie Zoller, Christa-Ann Willems, Karly Russin, and Greg Bueckert. Also present was CAO Jim Weninger.

**ABSENT:** None.

**CALL TO ORDER**

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

**ADOPTION OF AGENDA**

**511/18 – Zoller/Bueckert** – That the agenda for the Regular meeting of Council of the Town of Dalmeny for December 17, 2018 be adopted as amended.

Carried.

**MINUTES**

**512/18 – Russin/Bueckert** – That the Minutes of the December 3, 2018 Regular Council meeting be approved as circulated.

Carried.

**ACCOUNTS PAYABLE**

**513/18 – Zoller/Bueckert** – That the accounts as detailed on the attached cheque listing and amounting to \$272,373.95 for the period ending December 14, 2018 and representing cheque numbers 14160 to 14168 and 14170 to 14220 be approved by Council.

Carried.

Mayor Jon Kroeker declared a conflict of interest and a pecuniary interest and left the room at 7:10 p.m. During Mayor Jon Kroeker absence, Deputy Mayor Ed Slack presided over the meeting.

**ACCOUNTS PAYABLE CATTERALL & WRIGHT**

**514/18 – Bueckert/Redekop** – That the account from Catterall & Wright as detailed on the attached cheque listing and amounting to \$60,215.41 for the period ending December 14, 2018 and representing cheque number 14169 be approved by Council.

Carried.

Mayor Jon Kroeker returned to the meeting at 7:25 p.m. and presided over the meeting. Deputy Mayor Ed Slack vacated the chair and resumed his position as Councillor.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
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DALMENY TOWN OFFICE

**PAYROLL AND PER DIEMS**

**515/18 – Redekop/Bueckert** – That the payroll and per diems listing in the amount of \$27,709.68 for the period ending December 3, 2018 be approved by Council.

Carried.

**TAX COMPARISONS**

**516/18 - Slack/Russin** – That the listing of outstanding municipal and school property tax comparisons, along with frontage taxes for the month of November be accepted by Council.

Carried.

**CORRESPONDENCE**

**517/18 – Willems/Slack** – That the following correspondence be filed:

- A. FCM – Renewing your Membership for 2019 – 2020
- B. Feedback Survey – Rural Reconciliation: An Educational Gathering

Carried.

**CAO REPORT**

**518/18 – Bueckert/Redekop** – That the Town Administrator/CAO Report as presented by Town Administrator/CAO Jim Weninger for December 3, 2018 be accepted by Council.

Carried.

**2019 COUNCIL MEETING DATES**

**519/18 – Zoller/Bueckert** – That the Council meeting dates for 2019 commence at 7:00 p.m. and be scheduled as follows:

January 14 and January 28	July 15
February 11 and February 25	August 12
March 11 and March 25	September 9 and September 23
April 15 and April 29	October 7 and October 21
May 13 and May 27	November 4 and November 18
June 10 and June 24	December 2 and December 16

Carried.

TOWN OF DALMENY  
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MONDAY, DECEMBER 17, 2018  
DALMENY TOWN OFFICE

**2019 PROPOSED BOARD APPOINTMENTS**

**520/18 – Willems/Bueckert**– That the following appointments be made for 2019:

**1. Boards:**

a. Dalmeny Parks & Recreation Board (Bylaw 9/93):

- maximum of two rural, seven Town, one RM of Corman Park representative.
- Recreation Board prepares list, submits to council for approval
  - Members: Rural (2) – Pat Schultz, Eldon Fortnum, Larry Lukey; Town (7) – Glen Crawford, Bev Dovell, and Geoff McBain
- RM of Corman Park: Vacant
- Council member representative (not bylaw requirement) – Greg Bueckert
- Staff Support -Mat Halcro (Recreation Manager)

b. Dalmeny Board of Police Commissioners (Bylaw 11/98):

- Bylaw appoints Mayor to board permanently, one council member appointed annually
- Member at large appointed in year of election, serves four years
- Members: Mayor Jon Kroeker; Councillor Anna-Marie Zoller; Member at large- Scott Burant

c. Library Board (Bylaw 12/05):

- maximum of five members, appointed for one-year terms:
- Christa-Ann Willems (Council Rep), Bev Eberle, Ronda Farrow, Karen Lukey, Katrina Funk

**2. Other Appointments:**

Dalmeny Housing Authority – Town Representative – Mayor Jon Kroeker

Deputy Mayor – Councillor Ed Slack

SREDA – Councillors Ed Slack and Christa-Ann Willems

Saskatoon North Communities Association – Councillor Christa-Ann Willems and Mayor Jon Kroeker

Opimihaw Creek Watershed Association – Councillor Jon Redekop

Wheatland Regional Library – Councillor Christa-Ann Willems, Alternates Katrina Funk and Councillor Anna-Marie Zoller

Auditor – Jensen Stromberg Chartered Accountants

Solicitor – Robertson Stromberg

Engineers – Catterall & Wright Ltd.

EMO Coordinator – Alicia Anderson

Community School Town Council Representative – Councillor Anna-Marie Zoller

Board of Revision – Gord Krismer & Associates Ltd.: Clinton Krismer, Gordon Krismer, Jeff Hutton, Kirby Bodnard, Charmaine Luscombe, Brenda Lauf, Cameron Duncan, David Lang, Gail Wartman and Aileen Swenson

Building Officials – Municode Services Ltd.: Wayne Meier, Clayton Meier, Ryan Thiessen, Travis Elkin, and Shenah Cartier

OHS Committee - Employer Representative – Councillors Ed Slack and Jon Redekop

- Employee Representative – Police Chief Ted Mossop
- Other Employee Representatives - Fire Department – Chief Rick Elder
  - Outside Staff – Public Works Manager Jeff Johnson
  - Recreation Manager – Mat Halcro
  - Inside Staff – CAO Jim Weninger

District Development Appeals Board – Nick Bakker

Dalmeny Daycare Committee - Councillor Greg Bueckert

Dalmeny Spray & Play Committee – Councillor Karly Russin

EMO Executive Committee – Mayor Jon Kroeker, Councillors Anna-Marie Zoller and Greg Bueckert

Carried.



TOWN OF DALMENY  
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**REGIONAL RECONCILIATION MINUTES**

**521/18 – Bueckert/Russin** – That the Minutes of the December 4, 2018 Regional Reconciliation Committee meeting and information sheet be accepted by Council.

Carried.

**SREDA MINUTES**

**522/18 – Slack/Redekop** – That the Minutes of the November 27, 2018 SREDA Regional Committee meeting be accepted by Council.

Carried.

**BYLAW 17-2018 AMEND TRAFFIC BYLAW**

**523/18 – Redekop/Bueckert** – That Bylaw 17-2018, a Bylaw of the Town of Dalmeny to amend Bylaw 1-2018 known as the Traffic Bylaw 2018 be introduced and read a first time.

Carried.

The CAO read Bylaw 17-2018 for the first time.

**524/18 – Russin/Willems** – That Bylaw 17-2018 be read a second time.

Carried.

The CAO read Bylaw 17-2018 a second time.

**525/18 – Russin/Redekop** – That Bylaw 17-2018 be given third reading at this meeting.

Carried Unanimously.

**526/18 – Redekop/Bueckert** – That Bylaw 17-2018 be read a third time and adopted.

Carried.

The CAO read Bylaw 17-2018 a third time, and the Mayor and CAO signed and sealed the bylaw.

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**LANE CLOSURE REQUEST**

**527/18 – Slack/Willems** – That the Town of Dalmeny request the Consent of the Minister of Highways and Infrastructure to close and transfer a portion of the lane within Registered Plan No. 85S17476 as follows:

- Part of the Surveyed Lane within Registered Plan No. 85S17476 to be tied to Lot Z within Registered Plan No. 85S17476 and Lot 19 within Registered Plan No.101975946.

**IN-CAMERA**

**528/18 – Willems/Slack** – That Council move into the Committee of the Whole and that the session be “in camera” at 8:05 p.m.

Carried.

**RECONVENE**

**529/18 – Bueckert/Redekop** - That Council reconvene and report at 8:18 p.m.

Carried.

**CAO HOLIDAYS**

**530/18 – Russin/Redekop** – That Town Administrator/CAO Jim Weninger be given permission to take holidays from December 22, 2018 to January 1, 2019 inclusive.

Carried.

**ADJOURN**

**531/18 – Bueckert/Redekop** – That the meeting be adjourned. Time 8:19 p.m.

Carried.

\_\_\_\_\_  
Mayor

(seal)

\_\_\_\_\_  
Chief Administrative Officer

Report Date  
12/14/2018 11:51 AM

Dalmeny  
**Accounts for Approval**  
As of 12/14/2018  
Batch: 2018-00064

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: AP - AP-GENERAL OPER</b>					
Computer Cheques:					
14160-Man	12/03/2018	Valley Ford Sales 1	2019 F-550-FIRE BRUSH TRUCK	52,748.31	52,748.31
14161	12/17/2018	Accu-Sharp Inc. 644/45/46/47	DDCC-ZAMBONI ICE KNIFE	293.04	293.04
14162	12/17/2018	Alberta Fire Chiefs Assoc. IN18-1267	FIRE-NFPA TRAINING MATERIALS	174.05	174.05
14163	12/17/2018	Anderson Pump House Ltd IN431493	WATER PLANT-TOT CHLORINE	231.53	231.53
14164	12/17/2018	Angela Slack 8	CHRISTMAS PARTY SUPPLIES	64.11	64.11
14165	12/17/2018	Aon Reed Stenhouse Inc. 2018-2019	2018-2019 INSURANCE PREMIUMS	84,638.72	84,638.72
14166	12/17/2018	Ayotte Plumbing and Heating 6287	FIRE HALL FURNACE REPAIR	608.28	608.28
14167	12/17/2018	Bell Mobility Inc. 17	AERATION BUILDING AUTODIALER	68.28	68.28
14168	12/17/2018	Canadian National Railways 91426223	SIGNAL MAINTENANCE	248.00	248.00
14169	12/17/2018	Catterall & Wright 18-342 18-341 18-379 18-340 18-343 18-339 18-350 18-356 18-351 18-358 18-347	WAKEFIELD AVE 2016-2017 1-3RD LAGOON OUTFALL STABILIZATION STORM PUMPING STATION COMPILED PLAN EAST RETENTION POND 2 DALMENY MISCELLANEOUS FIRST STREET CROSSING SOUTH INDUSTRIAL ROADS FCM COMPREHENSIVE DRAINAGE 2019 WAKAEFIELD RECONSTRUCT INDUSTRIAL PARK PHASE 1	2,399.78 2,618.44 4,151.12 9,762.64 975.71 2,251.86 3,067.84 16,855.69 11,025.00 5,844.97 1,262.36	60,215.41
14170	12/17/2018	Chris Friesen 979780	PRAIRIE PARK MAINT-2018	978.78	978.78
14171	12/17/2018	Christa Willems 8	MLDP COURSE	309.80	309.80
14172	12/17/2018	Country Style BBQ Catering 3030	STAFF CHRISTMAS PARTY MEAL	1,264.15	1,264.15
14173	12/17/2018	Crestline Coach Ltd. 1	DEPOSIT- HANDIVAN	25,000.00	25,000.00
14174	12/17/2018	Crestline Coach Ltd. 116359	FIRE-PULSE OXIMETER	2,065.38	2,065.38
14175	12/17/2018	Dalmeny Asvery Mart 01	STAFF- CHRISTMAS	587.08	587.08

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
14176	12/17/2018	Darlene Klassen 19	FIRE-MEDICAL SUPPLIES	185.55	185.55
14177	12/17/2018	DAVTECH Analytical Services SI-109933	POLICE-ALCO SENSOR	411.63	411.63
14178	12/17/2018	Ed Bonin 35	ARENA MILEAGE 1366 KMS -2018	614.70	614.70
14179	12/17/2018	Fast Cat Service Inc. 5117	POLICE-SNOW REMOVAL	94.50	94.50
14180	12/17/2018	Fer-Marc Equipment Limited 93942	ZAMBONI REPAIR	4,798.00	4,798.00
14181	12/17/2018	First Filter Service 218558	FORD TRACTOR OIL FILTER	27.42	27.42
14182	12/17/2018	Fisher's Regalia 41251	FIRE-SERVICE AWARDS	64.74	64.74
14183	12/17/2018	Garnett Industries NO.071-069-P3	LAGOON OUTFALL STABILIZATION	9,115.79	9,115.79
14184	12/17/2018	Hepburn CO-OP 622	FIRE GAS/DIESEL/HANDIVAN	412.87	412.87
14185	12/17/2018	JDM Construction Corp 2018-7349R	EAST TOWN MAINT	1,332.00	1,332.00
14186	12/17/2018	Jenson Publishing 49220	DON'T DRINK/DRIVE AD	13.13	13.13
14187	12/17/2018	Jim Weninger 48 49	TRAVEL AND MEAL EXPENSE RRSP CONTRIBUTION	605.77 5,019.00	5,624.77
14188	12/17/2018	Jodi Berrecloth 1	JJ SUPPLIES	161.49	161.49
14189	12/17/2018	Kelly Janzen 37	STAFF CHRISTMAS PARTY SUPPLIES	145.96	145.96
14190	12/17/2018	Lacy Boisvert 12	SPRAY AND PLAY PANCAKE B-FAST	339.94	339.94
14191	12/17/2018	Loblaws Inc. 449359-29927	ARENA BOOTH SUPPLIES	1,168.56	1,168.56
14192	12/17/2018	Loraas Disposal Services 108	NOVEMBER GARBAGE PICKUP	14,085.55	14,085.55
14193	12/17/2018	Millsap Fuel Distributors Ltd. 788439-790148	PW-GAS/DIESEL	2,630.76	2,630.76
14194	12/17/2018	MuniCode Services Ltd. 47877/47833	BUILDING INSPECTIONS	1,102.16	1,102.16
14195	12/17/2018	Nor-Tec Linen Services 173530	ARENA/OFFICE/POLICE MATS	90.47	90.47
14196	12/17/2018	Pepsico Beverages Canada 69116956	ARENA BOOTH SUPPLIES	1,252.25	1,252.25

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Dalmeny  
**Accounts for Approval**  
As of 12/14/2018  
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
14197	12/17/2018	Playworks TT18-296	PRAIRIE PARK SUPPLIES	277.06	277.06
14198	12/17/2018	Prairie Meats 777648/778551	ARENA BOOTH SUPPLIES	547.04	547.04
14199	12/17/2018	Prairie Mobile Communications 873041	FIRE-RADIOS	105.45	105.45
14200	12/17/2018	Prince Albert SFS W30021390	STAFF HOODIES	1,090.58	1,090.58
14201	12/17/2018	Princess Auto 1604700	PW-PUMP DIESEL	88.79	88.79
14202	12/17/2018	RDK Transportation 65062	FREIGHT-TRUCK 23 REPAIR	840.00	840.00
14203	12/17/2018	Reed Security 109909	SECURITY CAMERAS	471.75	471.75
14204	12/17/2018	Rick Elder 141	FIRE-MILEAGE	153.00	153.00
14205	12/17/2018	Rite-Way Fencing Inc. S09734	AS PER LAND SWAP AGREEMENT	12,592.61	12,592.61
14206	12/17/2018	Sask Research Council 796/539/924/270	WATER LAB TESTING	110.24	110.24
14207	12/17/2018	Sask. Assoc. of Chiefs 2018-47	SACP DIRECTOR ASSESS-19/20	350.00	350.00
14208	12/17/2018	Sask. Tel 322	SASKTEL PAYMENT	1,543.06	1,543.06
14209	12/17/2018	Sea Hawk Specialized M18-1309	FIRE-TRUCK #23 REPAIR	22,851.35	22,851.35
14210	12/17/2018	South Side Auto & Fabrication 1636/1645	POLICE-OXYGEN SENSOR/OIL	676.65	676.65
14211	12/17/2018	Superior Propane 994/123/748	ARENA PROPANE	496.60	496.60
14212	12/17/2018	Swish-Kemsol 257067	ARENA JANITORIAL	383.56	383.56
14213	12/17/2018	Terry Emard 44	STAFF-RETIREMENT AWARD	260.00	260.00
14214	12/17/2018	Tracy Wright 578977	JJ LOBBY REPAIR	123.75	123.75
14215	12/17/2018	Trans-Care Rescue 16985/17108	BRUSH TRUCK/TURNOUT GEAR	10,559.98	10,559.98
14216	12/17/2018	Truckline Parts & Service Ltd. 345319	FORD GRAVEL TRUCK PARTS	46.22	46.22
14217	12/17/2018	UPS Canada 5033918856	BRUSH TRUCK INTERCOM SHIPPING	427.95	427.95
14218	12/17/2018	Van Houtte Coffee Services			

Dalmeny  
**Accounts for Approval**  
As of 12/14/2018  
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		72287/16988	ARENA SUPPLIES	788.69	788.69
14219	12/17/2018	Westburne Electric Supply 7803412	ARENA BUILDING LIGHTS	51.47	51.47
14220	12/17/2018	Wood Environment & Infrastruct C255555503	GEO-TECH TESTING WAKEFIELD	4,586.40	4,586.40
				Total for AP:	332,589.36

Certified Correct This December 14, 2018

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator



## Customer Automated Funds Transfer

[Main Menu](#)[Log off](#)[Help](#)

SID:677990040 Current System Date: 2018-Dec-03 UserID: CUPSSD3380

### Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575 Originator Name: Town of Dalmeny Currency: CAD

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#### Payor/Payee Name

Anderson, Alicia  
Anderson, Scott  
Attwater, Dylan  
Bates, Lyle  
Bonin, Edmund  
Brown, Kierdin  
Bueckert, Greg  
Cowley, Cody  
Cynthia, Keet  
Dyck, Bradley  
Elder, Jenelle  
Fraser, David  
Furi, Bonnie  
Halcro, Mathew  
Hoare, Danni  
Honeker, Sheila  
Hueser, Wilbur  
Janzen, Kelly  
Janzen, Jayce  
Johnson, Jeffrey  
Johnson, Phoebe  
Johnson, Marina  
Klein, Marlvs  
Kroeker, Jonathan  
Mossop, Edward  
Redekop, Jonathan  
Roberts, Karen  
Robinson, Makayla  
Rowe, Scott  
Russin, Karly  
Slack, Edward  
Sonmor, Rick  
Trayhorne, Laurelea  
Van Meter, Christine  
Villafuerte, Carlos  
Weninger, Jim  
Willems, Christa-Ann  
Woodland, Duwayne  
Zoller, Anna-Marie

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Rec Type	Amount
C	100.00
C	1312.53
C	300.46
C	1411.55
C	1176.00
C	242.19
C	277.34
C	311.59
C	662.67
C	1541.10
C	242.19
C	800.89
C	342.32
C	1190.25
C	147.16
C	282.56
C	166.53
C	1234.93
C	119.56
C	1943.83
C	331.11
C	199.28
C	776.21
C	623.97
C	2038.17
C	277.34
C	263.78
C	116.50
C	1838.65
C	277.34
C	277.34
C	1488.56
C	562.72
C	1489.86
C	182.85
C	2587.64
C	71.87
C	223.50
C	277.34

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27,709.68

*Business Writing "A"*

*Ready for  
Council  
January 10/19*

**Jim Weninger**

**From:** Tanner Jackson <t.jackson@cwce.ca>  
**Sent:** December-17-18 9:37 AM  
**To:** Jim Weninger  
**Cc:** Carleen Bartel  
**Subject:** Dalmeny - Railway Culvert Crossing 1st Street  
**Attachments:** Dalmeny (16.1 KB); Package-Culvert 2017 Guidelines.pdf; \_GEO Form 1 - 5 to 10 inch-.pdf; \_GEO Form 2 - 10 inch or Greater-.pdf; SAFETY GUIDELINES (revised 2013).pdf

Good morning Jim,

Upon further consultation with CN Rail, I found out there are some extra requirements for culvert crossings than what was originally anticipated. These requirements include, but are not necessarily limited to:

1. Separate application fees (\$2,750 and \$2,200 for Basic application and Agreement fees – costs may vary due to location, length, type of installation and more).
2. Flagging protection during installation (minimum costs of \$950 for flagging and \$570 for signal protection per day as required).
3. Additional review fees (\$275 per review).
4. Geo-technical investigation and report and recommendations (~\$5000).
5. Pre/post construction Geo-technical settlement/slope monitoring and an assumed 3 days of geo-technical supervision on site (Pricing outlined in the attached email from P.Machbroda).
6. Six month initial application review period (potentially longer depending on their work load).

These costs for the culvert installation were not included in the original OPC submitted. That cost was for the probable method of installation (auger-bored) only.

Additional concerns we may have to coordinate with CN is their *Minimum 1% design slope* of culverts under their railways. Due to the existing conditions, we are looking at having an approximate slope of 0.4%. Due to this constraint, there is a chance they may reject the culvert application.

Please advise if this is something the town would still like to consider moving forward with the railway crossing project or if you would like to reconsider some of the previous pathway alignment options that would maintain the existing culvert under the railway tracks. Due to the costs involved with proceeding with the Town's desired option (straight sidewalk and widened roadway), we would recommend reverting back to one of the original pathway options which would have minimal impact on the existing ditch/culvert system.

Upon receipt of your comments, I plan to have a set of drawings and specifications for your review sometime this week prior to the holiday season. Moving into the new year we can finalize the plan moving forward into next year's construction season.

Please let me know if you have any questions or concerns.

Kind regards,

**Tanner Jackson, Engineer-In-Training**  
**Project Engineer**

Catterall & Wright | Consulting Engineers  
1221 8<sup>th</sup> Street East, Saskatoon, SK S7H 0S5  
[www.cwce.ca](http://www.cwce.ca) | [Facebook](#) | [LinkedIn](#)  
Office: (306)343-7280 | Fax: (306)956-3199



**Jim Weninger**

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**From:** Jennifer Krasowski <j.krasowski@machibroda.com>  
**Sent:** December-14-18 11:49 AM  
**To:** Tanner Jackson  
**Subject:** Dalmeny

Hi Tanner,

I don't have time to get a formal proposal to you today, but can give you the cost estimate we gave to do the Hanley job (you guys are also involved on that job):

Cost for geotechnical investigation:  
Between \$4000-4500

Settlement monitoring:  
We charge unit rates for these type jobs based on actual time on-site as we have very little control over the schedule. But for a cost estimate to the client for Hanley we provided:

For 3 days of installation (PMEL providing full time inspection during installation), 2 days of surveying prior to installation, 2 days of surveying after installation, and preparation of a summary report the estimate was \$11,800.

We also require that on-site personnel from the contractor or client be available during the installation to assist with our survey. If we need to send an additional helper to the site during installation the cost would be \$80/hour plus \$1.00/km mobilization.

CN and CP request that an engineer be on-site during installation, the rate for the engineer would be between \$130 and \$200 depending on available staff at the time of the project. Overtime would be charged (cost + 50%) outside of Monday to Friday, 9 to 5 PM.

If Catterall and Wright wanted to do the surveying portion and want PMEL to only conduct the visual monitoring we could also do that. But you would need to install roughly 60-80 lag bolts or survey points on the track over 40 metres (20 metres each direction away from the culvert) and survey them in 2 days prior (to establish a baseline survey), during installation, and 2 days after installation. PMEL would need to be provided the elevation of each surveyed point immediately after each survey is completed. We would still need to be on-site full time during installation.

Let me know if you have any questions. If you need a formal proposal I can put one together next week.

Thanks,

**Jennifer Krasowski, P.Eng.**



806 - 48th Street East | Saskatoon, SK | S7K 3Y4  
T: 1-306-665-8444 | F: 1-306-652-2092

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THE APPLICANT MUST COMPLETE THIS FORM, AND SUBMIT WITH UTILITY APPLICATIONS FOR PIPES WITH AN OUTSIDE DIAMETER BETWEEN 5" TO 10".

ONCE COMPLETED, PRINT, AND SIGN THIS FORM.

Note must be added to all plans:

*"Geotechnical Engineer evaluation has been completed and the Geotechnical Engineer has determined that based on the soil conditions, there will be no adverse effects to CN operation and property."*

Installations between 5" to 10" in outside diameter:

1. An Engineer must be on site during construction to monitor:
  - a. Ground surface and subsurface movements or settlements
    - Core Main Line
      - i. ANY SETTLEMENTS OF 5MM IS TO BE REPORTED TO CN IMMEDIATELY
      - ii. ANY SETTLEMENTS OF 10MM OR GREATER, WORK IS TO STOP IMMEDIATELY
    - Branch Line
      - i. ANY SETTLEMENTS OF 8MM IS TO BE REPORTED TO CN IMMEDIATELY
      - ii. ANY SETTLEMENTS OF 16MM OR GREATER, WORK IS TO STOP IMMEDIATELY
  - b. Ensure sufficient measures are taken to preserve the safety of rail operations and structural integrity of the track grade

Please initial here if you understand the above requirements. Initial \_\_\_\_\_

Applicant: \_\_\_\_\_ Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_ Title: \_\_\_\_\_



## SAFETY GUIDELINES FOR CONTRACTORS AND NON-CN PERSONNEL

### Introduction

The objective of this document is to outline CN's Safety Guidelines for Contractors and non-CN personnel. For the purposes of this document "Contractor" may also apply to individuals on CN property, whether under contract to CN or not.

These guidelines are not to be considered as a substitute for the applicable government regulations. These guidelines are the minimum requirement and must be exceeded where the hazard or government regulations warrant.

It is not possible to deal with every hazard in this one document. These guidelines are to be employed in conjunction with Government Acts, Regulations, local Ordinances, CN Safety and Operating Rules Standards, and good judgment to facilitate the safe completion of the work.

Additional information regarding safe work practices may be included in contract documents and specifications. In the event of a discrepancy between these guidelines and the contract, the contract shall govern.

### CN's Basic Safety Requirements

The Contractor's attention is drawn to the following highlights from CN's "Basic Safety Requirements":

1. Take all reasonable measures to ensure the protection of employees, customers, property, and the general public.
2. Address promptly all environmental and safety concerns.
3. Analyze all accidents or incidents resulting in, or having potential for, loss or injury, and take remedial action promptly to prevent recurrence.
4. Require all persons granted access to Company property to comply with applicable Risk Management policies, standards, and procedures.
5. Provide employees with appropriate training to enable them to work safely.
6. Inspect personal protective equipment (PPE), tools and equipment before use to ensure that they are in good working condition.
7. Contractor's employees or subcontractors performing work within the CN right-of-way must familiarize themselves with CN's Contractor Safety Package, complete a Contractor Orientation Course and must be registered on the Contractor Completion Database which can be found at the following website: <http://www.railroadcourses.com> If you have been contracted by CN and are completing work on behalf of CN, you are required to ensure anyone working on the project within CN right of way has completed eRailSafe. This can be found at the following website: [www.erailsafecanada.com](http://www.erailsafecanada.com)

#### ***CN's Risk Management policy is premised on the following:***

- to work in a safe manner is a condition of employment/Contract;
- all accidents or incidents resulting in loss or injury are preventable;
- it is possible to eliminate or safeguard all operating conditions that may result in injury, property damage, or other losses;
- employees will be provided with appropriate training to enable them to work safely;
- employees and management must work jointly in efforts to promptly resolve and improve safety and health conditions in the workplace.

## GENERAL RULES AND INFORMATION

***"Expect the movement of a train, engine, rail car or track unit at any time, on any track, in either direction. Protect yourself and others from the movement of trains, engines, railcars and track units and do not expect them to stop."***

If any situation arises which affects the safe movement of trains, CN must be contacted immediately at:

**1-800-465-9239.**

Alternatively, contact CN's Network Operations Centre in Edmonton at:

**1-800-661-3963.**

Before any digging is performed on CN property, proper clearance and instructions must be obtained through the Information Technology Command Centre (ITCC Network Management Centre) at:

**1-800-661-3687 or 1-800-NO1-FOTS.**

***In an emergency, any object waved violently by anyone on or near the track is a signal for trains to stop.***

Violation of CN's "Risk Management Policy" or contravention of these guidelines may result in the immediate removal of the Contractor or the offending personnel from CN property.

### Compliance with Government Regulations

Contractors shall follow all applicable Federal, Provincial, and Municipal Acts, Regulations, Laws and Codes, including but not limited to those related to the licensing of workers, occupational health and safety, transportation or handling of dangerous substances, inspection and certification of equipment. As CN is a federally regulated enterprise, Contractors are advised that work undertaken on CN right-of-way may be governed by Federal regulation.

The Contractor shall become familiar with CN's Risk Management Policy as well as all applicable regulations and shall ensure compliance by workers at the job site. Supplementary instructions may be issued by CN representatives from time to time.

### Instructions

1. Before entering upon CN right-of-way, the Contractor must have all documentation properly executed and available for review by CN personnel at the working site. (i.e. Permits, Licenses, Contract Documents, Contractor Safety Approved Sticker and/or Waivers).
2. Periodic briefings must be held at every work site to review the contents of these guidelines and any unique conditions at the site relating to safety.
3. Unless explicitly permitted by CN, no equipment or vehicle may enter upon the operated right-of-way.
4. Unless explicitly permitted by CN, no work shall take place within eight (8) meters or approximately twenty-five (25) feet of the nearest rail except in the presence of a CN Protecting Foreman. The CN Protecting Foreman is concerned only with the safe movement of trains and will not be responsible for the safety of the Contractor, the Contractor's personnel or the Contractor's equipment.
5. Equipment operating within eight (8) meters, or approximately twenty-five (25) feet, of the nearest rail must come to a complete stop prior to the passage of engines, railcars, or track units.
6. No vehicle or heavy equipment may be situated or moved closer than eight (8) meters, or approximately twenty-five (25) feet from the nearest rail unless a CN Protecting Foreman has placed a block on train movements.

### Instructions (Cont'd.)

7. Upon the passage of a train, Contractor's personnel shall stand no closer than six (6) meters, or approximately twenty (20) feet from any switch stand and, if possible, on the opposite side of the track.

8. Contractor's personnel shall not crawl under, climb over or pass through standing railway equipment.
9. Contractor's personnel shall not cross a track within eight (8) meters, or approximately twenty-five (25) feet, of standing railway equipment.
10. CN has many power and/or communication cables buried within the CN right-of-way. The Contractor shall be sure of their location before making any excavation, driving stakes or otherwise penetrating the ground surface.
11. In accordance with CN's safety standards, Contractor's personnel must wear CN required personal protective equipment at all times while on CN right-of-way. Such equipment will include hard hats, safety footwear (protective footwear shall meet or exceed CSA Z195 and/or ANSI 41.1, shall cover and support the ankle and have a defined heel a minimum of 13 mm (1/2 inch) and shall not exceed 25 mm (1 inch), boots must be equipped with laces, which must be laced to the top and tied), safety glasses and reflective apparel. Hearing and respiratory protection and fall arrest equipment shall be worn where signs are posted or when a potential hazard exists.
12. No CN plant, signal, structure, equipment or property of any kind may be tampered with, modified or removed.
13. "Hi-rail" equipment shall only be operated on the track by personnel qualified in the latest version of the "Canadian Rail Operating Rules".
14. Horseplay, practical jokes, fighting or any other activity that may create a hazard will not be tolerated.
15. Contractor's personnel shall immediately abide by instructions from CN personnel.

#### **Drug and Alcohol Policy**

Contractor's personnel will be bound by the provisions of CN's "Policy to Prevent Workplace Alcohol and Drug Problems" while on CN property. All employees are required to report and remain fit for duty, free of the negative effects of alcohol and other drugs. It is prohibited to be on duty or to be in control of a vehicle or equipment while under the influence of alcohol or other drugs, including the after-effects of such use.

1. **Policy Standards:** The Contractor is to ensure that all employees and employees of sub-contractors adhere to the following standards when on CN business or premises:
  1. No use, possession, distribution, offering or sale of illegal drugs or drug paraphernalia.
  2. No use, possession, distribution, offering or sale of alcohol.
  3. Responsible use of prescribed and over-the-counter medications.
  4. No trafficking, distribution, offering or sale of prescription medications.
  5. Report fit for duty and remains fit for duty.
2. **Policy Violation Procedures:** Where a CN representative has reasonable grounds to believe any individual in the employ of the Contractor is on duty in an unfit condition, or where during the preliminary phase of an investigation an individual has been identified as being directly involved in the chain of acts or omissions leading up to an accident or incident:
  1. The Contractor will be notified.
  2. The Contractor will be required to conduct the individual(s) to a safe place.
  3. The Contractor will investigate the situation.

#### **Drug and Alcohol Policy (Cont'd.)**

4. The Contractor must satisfy CN that there has been no policy breach.
5. If a breach of policy has occurred, the individual(s) will not be allowed to return to any position with CN without the written permission of a CN official and will be required to adhere to any conditions regarding their return.

3. **Consequences of Violation:** Failure of the Contractor, its employees or sub-contractors to meet these standards will be considered a breach of contract.

### **Firearms**

Firearms (loaded or empty) are not permitted on CN property, except for CN Police officers and other designated persons performing authorized work and when authorized to do so. In all cases, any firearms must be accompanied with a written authorization from the Chief of CN Police and the person should have in his possession all pertinent government permits.

### **Explosives**

No explosives will be permitted on CN property without written CN approval.

### **Vehicles**

Contractor's vehicles on the site must be in safe operating condition. Operators must observe all site speed limits. Unattended vehicles must not be left running unnecessarily. Where they must be left running, the hand brake must be applied. The operator is responsible for the safety of all passengers and the stability of materials being transported.

### **Smoking in the Workplace**

Smoking is not permitted in any CN interior workplace or motor vehicle.

### **Security**

All vehicles will be parked in a pre-determined area and where required, a designated Contractor entrance shall be used.

Contractor's personnel will proceed directly to the Contractor's work location. Contractor's employees must remain at their designated work site and must not wander about the site.

The Contractor shall not permit persons other than the Contractor's personnel to enter the site without the prior written authority of the CN representative.

### **Emergency Evacuation Procedures**

Prior to commencing work, all Contractor's employees must be familiar with the emergency evacuation plan for that work site. The Contractor shall issue written emergency and rescue procedures to the Contractor's personnel and shall post such procedures on the job site.

### **Unsafe Conditions or Practices**

Contractors shall correct or report any unsafe conditions or practices they observe. All such conditions or practices shall be reported to the CN representative at the work site as soon as practical.

### **Reporting Accidents/Incidents**

All accidents/incidents occurring on CN property, that result in or had the potential of causing serious injury, lost work days, vehicle or property damage must be reported to the CN representative within twenty-four (24) hours. All such incidents will be fully investigated by the Contractor.

The Contractor shall subsequently provide a written report to CN (i.e. Company Officer assigned as Liaison to Contractor) within seven (7) days detailing the nature of the incident, the cause(s), regulatory authorities notified, and a specific action plan to prevent recurrence.



### **Treatment of Injured Personnel (Contractors)**

Contractors shall ensure the following is provided for their personnel as required by CN and in accordance with applicable government regulations:

1. Adequate first-aid supplies and equipment.
2. Qualified personnel to render first-aid treatment.

### **Personal Identification**

When not accompanied by a CN representative, Contractor's personnel shall carry an identification card on their person. Such identification card will be issued by the Contractor and will be of standard business card size (3-1/2" X 2"). It will contain the following information:

1. Contractor's name, address and telephone number,
2. CN representative responsible for the job,
3. Employee's full name and personal identification details (e.g. Driver's License No.),
4. Name of Contractor's representative issuing the card.

Such personnel shall also have a CN approved sticker (CN Safety Guidelines for Contractors Sticker) affixed to Contractor's personnel hard hat.

### **Audio and Visual Recording Equipment**

Cameras and audio-visual equipment are not permitted on CN property without prior approval.

### **Summary**

In conclusion, CN requires the full cooperation of the Contractor and the Contractor's employees with these guidelines and all other applicable regulations. Should there be any doubt as to the meaning or interpretation of these guidelines, consult with the CN representative responsible for the worksite.

### **Contractor Acknowledgement**

Contractor/Sub-contractor personnel must read and understand CN's "*Safety Guidelines for Contractors and Non-CN Personnel*". The Contractor/Sub-contractor must sign the proper document to confirm compliance to the above.



## A GUIDE TO THE CULVERT INSTALLATION PROCESS

### - CULVERT CROSSINGS -

#### General Guidelines

#### 1. Applications

Applications must have two (2) copies of an acceptable plan attached and cover letter. Plans must provide sufficient information to determine that installation will meet Railway Standards, AREMA and CSA Standards. They must be to scale or have all dimensions shown. **They must clearly and accurately show Railway property lines.** Refer to Appendix "C-1" for detail list of areas where Railway requirements exceed General Order or CSA Standards as well as a list of common omissions.

#### 2. Agreement

2.1 When plans are approved by the Railway for installation, the Company will be sent appropriate documents with:

- i. Agreement for signing.
- ii. Costs.
- iii. Special conditions will be identified.
- iv. Company responsibilities will be listed.

2.2. Acceptance by the Company will be by signing appropriate documents, and returning it with a cheque in the amount requested. If the Company is not incorporated, the signature should be witnessed.

2.3 When the Company's acceptance is received, the Railway will reply with a Letter of Acknowledgment with contact names and phone numbers of local CN personnel to make arrangements.

#### 3. Installation

3.1 Installation can be done with Ten (10) working days' notice to the contacts listed on Letter of Acknowledgment. This notice will allow the Railway to arrange for flagging protection and signals location as required. See Appendix "B-1".

3.2 After installation, if there are no additional flagging charges, and payment was prepaid, the account will be closed. If additional charges are applicable, an invoice will be produced.



4. Contact Names, Addresses and Phone Numbers

Mail/Email should be directed to:

NORTHERN ONTARIO, MANITOBA, AND SASKATCHEWAN

**CN** Design and Construction  
Prairie Division  
Operations Building B, 2<sup>nd</sup> Floor  
10229 – 127<sup>th</sup> Avenue  
Edmonton, AB T5E 0B9

ATTENTION: Utilities Coordinator

Telephone: (780) 643-7668  
Fax: (780) 472-3047  
Email: [praengsvc@cn.ca](mailto:praengsvc@cn.ca)

ALBERTA AND BRITISH COLUMBIA

**CN** Design and Construction  
Pacific Division  
Operations Building B, 2<sup>nd</sup> Floor  
10229 – 127<sup>th</sup> Avenue  
Edmonton, AB T5E 0B9

ATTENTION: Utilities Coordinator

Telephone: (780) 472-3041  
Fax: (780) 472-3047  
Email: [wcengsvc@cn.ca](mailto:wcengsvc@cn.ca)

BC RAIL TERRITORY

**CN** Design and Construction  
Pacific Division  
Operations Building B, 2<sup>nd</sup> Floor  
10229 – 127<sup>th</sup> Avenue  
Edmonton, AB T5E 0B9

ATTENTION: Utilities Coordinator

Telephone: (780) 643-7668  
Fax: (780) 472-3047  
Email: [wcengsvc@cn.ca](mailto:wcengsvc@cn.ca)

## Appendix "B-1"

### FLAGGING PROTECTION & SIGNALS & COMMUNICATIONS PROTECTION

#### *What is flagging protection and signals protection?*

Flagging protection consists of protecting men and equipment from passing trains and protecting passing trains from possible damage that could occur to the track infrastructure as a result of construction. Signals protection is locating underground and/or above ground signal wires, underground Railway power lines, Railway fibre optics cable and the protection of these facilities while the work is in progress.

#### *When is it required?*

Flagging is required for men and equipment on the Railway right-of-way unless so specified. Signals protection is required if the Signals & Communication Department ("S&C") has identified the work area as being one of possible conflict.

#### *What are the costs?*

The Railway recovers from the Company its costs for actual time spent getting to, from, and on the site by Railway field forces. Flagging protection is provided by a flagging foreman, and the signals protection is provided by a S&C Maintainer.

Time required to contact the Railway's Traffic Controller and set up "flagging protection" could vary daily, depending on conditions. Flags or other positive protection must be in place before the contractor starts work and removed only after the contractor's day is over, or protection has expired.

Work blocks for the next twenty-four (24) hours have to be communicated to the Railway's Traffic Controller by 1400 hours. The Company, or its agent, is responsible to advise the Railway flag person on site prior to that time, of their schedule for the following day.

Depending on the flagging protection provided, it may not be possible to provide extensions or reductions to the length of time set up to provide protection for the Company or its agent on that day.

## CONSTRUCTION, OPERATION AND MAINTENANCE OF CROSSINGS

1. The Company shall give the Railway at least ten (10) days' prior notice of its intention to do any construction or maintenance work. The determination of this notice period shall not include Saturdays, Sundays and statutory holidays. Should an emergency situation arise, the Company shall contact the Railway to make special arrangements. The Railway agrees to act reasonably in these situations.
2. Construction and maintenance by the Company of any crossing shall be subject to the supervision of the Railway or the Railway's appointed representatives.
3. Should any work be required to support or repair the tracks or facilities of the Railway or to protect train movements due to the construction, operation, maintenance or removal of crossings, such work shall be performed by the Railway and the Company shall reimburse the Railway for all reasonable costs associated with such work upon receipt of the Railway's account.
4. The Company shall maintain all Crossings under this Agreement in good order and condition in accordance with the applicable rules, requirements and specifications issued from time to time by the Canadian Standards Association and approved by Transport Canada. If at any time during the term of this Agreement, the Company neglects to do any restoration and Maintenance work required to keep any Crossing free from hazard, the Railway, after giving reasonable prior written notice to the Company specifying the nature of the work required, may itself carry out such work. The Company shall reimburse the Railway for all reasonable costs associated with this work upon receipt of the Railway's account.
5. The construction, operation and Maintenance of Crossings shall be carried out in a manner so as to minimize interference with Railway Property, facilities and operations. When any such work has been completed, Railway Property shall be restored by the Company to its former condition so far as practicable. The Company shall, at its expense, expeditiously and effectively, remedy any interference that does occur, or, should no appropriate remedy be found, remove such crossing and restore the Railway Property to good order and condition. Should the Company fail to correct such interference, the Railway reserves the right to do so at the Company's expense and the Company will reimburse the Railway upon receipt of the Railway's account therefore.
6. The Railway may impose other construction conditions at time of application.
7. Professional Engineer on site during installation to provide as built information during underground installations. Provide an inspection report daily with updated information. Railway to provide inspection report template to Company upon approval. This includes new culvert installations and existing extensions.
8. Company must identify and specify all Culverts (including Railway) in the area.

## FEE SCHEDULE

1. Basic Engineering Application Fee \$ 2,750.00 (plus GST)  
- Response back within 6 months (workload permitting)

2. Agreement Fee starting at: \$ 2,200.00 (plus GST)

\$2,200.00 applies to a 3m wide x 30m long  
or

Starting at \$10,000.00 which applies to a 3m wide x 30m long for major yards

**NOTE:** Cost may increase due to location, length, type of Utility (e.g. high voltage, fiber optic, culvert, restricted clearance etc.)

**NOTE:** As of February 1, 2014, CN no longer grants Easement Rights unless previously approved by CN, standard License Agreements will be issued. If Easement has been granted, please also include a copy of the Land Title to which your location pertains to.

3. Flagging Protection and Signals Protection During Installation

Minimum costs:	Flagging protection	\$ 950.00 (plus GST)	(dependent on location)
	Signals protection	\$ 570.00 (plus GST)	

Additional costs for flagging and signals will be invoiced after completion of project if:

- time on site was more than one day for either flagging or signals protection
- a large number of hours were at overtime rates ,i.e. weekend installations.
- 24 hour notice of project cancellation is not received. One additional day of flagging will be invoiced.

4. Additional Review Fee \$ 275.00 (plus GST) per review

5. Additional Costs

The Railway reserves the right to charge for additional costs incurred by the Railway as a result of specific applications. Without limiting the generality, this includes items such as open-cut installations, inductive coordination, charges for train delays and slow orders, consulting and inspection costs.

6. Fee Review

All fees and charges that may be imposed under this Agreement are subject to annual review and adjustment by the Railway.

## Appendix "C-1"



## CULVERT CROSSINGS

### Applicants:

- Must submit two (2) copies of an acceptable plan. Plans must meet AREMA and CN Standards.
- Cover letter outlining the proposed work, legal name, phone number, fax number and contact name of the company/entity who is the owner of the proposed structure
- Your application must clearly outline the impact to CN drainage and/or property

Cost for reviewing the first plan received shall be included in the basic engineering application fee. The applicant may be charged an additional fee (\$275.00 plus GST/each review) for each review after the initial application due to inadequate or missing information.

These Guidelines are to be used with all types of Culvert Applications (e.g. Print Substitution, Encroachment, Parallel, Crossing Tracks (live or inactive) and on basic land (no tracks) etc.). If applying for a Print Substitution, please also include a copy of the original drawing and agreement.

### Plans Must Have:

- Plan Number & Date
  - Revised plans must have a revision number & date of revision.
- Full company name & contact information of the owner of the Culvert.
  - can be on the application letter
- Land Description (legal description & or CN Subdivision & Mileage)
- Site Plan & Profile
  - width of CN right-of-way / number of tracks / angle of crossing
- Drawing must be to scale or have all dimensions/measurement noted.
- If existing facilities, both the existing structure and the proposed structure must be shown on the drawing
- NOTE stating: ***"Installation and maintenance to be in accordance with R7A-80.2, CN Standards and AREMA"***
- **"Signed"** stamp of a Professional Engineer.
- **11 x 17 paper size drawings only please** (large format plans may be returned as they can not be digitally recorded properly)

EMAIL SUBMISSIONS ARE NOT ACCEPTED. PLEASE MAIL ACCORDINGLY.

### SPECS Required on Plan:

- Complaint with R7A-80.2 and AREMA Standards
- Crossing angle to be greater than 45 degrees.
- Direction of flow.
- Method of installation.
- Design grade, depth of burial below rail, and invert elevations
- Type of pipe, wall thickness, and grade of culvert (concrete pipe must be minimum of Class V).
- Rip rap and erosion control
- Profile showing depth of burial from base of rail and ditch bottoms to top of pipe
- Copy of soils investigation (when required to support method of installation or as requested by CN at time of application)
- Plan must show how culvert will affect CN drainage
- Provide report showing culvert designed for 100 year return period flow
- Cross-sections and ditch profile may be required
- Culvert NOT TO be installed within 45 feet of turnouts
- Ditches to be appropriately established at inlets and outlets

Geo-technical Report:

If installation is known or suspected to be a problem due to soil conditions at location or if this is a large bore pipeline (cased or uncased), a written recommendation from a Geo-technical Engineer, who has reviewed soil testing and water table results, will be required. The written recommendation is to note the following:

- That the method of installation is appropriate to the soil conditions.
- There will be no adverse affect to CN operations and property.
- The contingency plan if problems arise during construction at the site.



## RECOMMENDED METHOD

### Operation: Installation of Culverts

#### Procedure

- Culverts should be placed so that the stream will have as straight an entrance and outlet as possible.
- The flow line grade of the culvert should be only slightly greater than the natural grade of the stream so the culvert will be self-cleaning.
- Place the culvert as close to the bottom of the stream bed as possible. Placing it too low may cause it to partially fill with sediment; placing it too high may cause ponding.
- When a culvert is placed under a high fill or on a soil base that may settle, the culvert should be cambered (arched slightly upwards). This will help prevent low spots forming in the center as settlement occurs.
- The culvert should extend beyond the toe of the slope a sufficient distance to prevent possible erosion and sloughing of the embankment.
- All culverts should be installed with the area under the haunches well compacted and all voids filled.
- All culverts should be placed on stable earth or fine granular foundation. Never install them on a bed that contains large rocks.
- When soft, unstable material is found at the foundation level, it should be excavated below the flow line grade and backfilled to grade with screenings of another comparable crushed stone. In most cases, removing an additional 12" of material will be adequate.
- Rock encountered in the foundation should be removed at least 12" below the bottom of the culvert pipe and replaced with granular material to cushion the pipe.
- When placing two (2) or more corrugated steel pipes alongside of each other, there must be space between them. This is to allow room for tamping the backfill and to provide side support.
- Backfill material should be free from rocks and hard earth clods larger than 3" in size. Well graded granular material containing a small amount of silt or clay is ideal because it makes a dense, stable fill.
- When backfilling, start by tamping under the haunches, the lower part of the pipe below the widest part. Continue placing backfill equally on both sides of the pipe. Backfill should be placed in layers of approximately 8" to 12". Compacted layers should extend at least one diameter either side of the culvert.

- Minimum cover should be at least 2' for round pipes, or 1/6 the length of the widest part of an arch.
- Tamping can be accomplished by using hand tampers. They should not weigh less than 20 pounds and not have a tamping face larger than 6" x 6".
- Where room permits, power tampers or vibrators can be used.
- When culverts are replaced by jacking a new pipe adjacent to it, the retired culvert will be completely filled with grout.
- Changes to existing culvert size or type, or the installation of additional culverts will be reported to the Division Engineer.
- Smooth steel pipe will be ½ inch minimum thickness for culverts up to 60 inches in diameter. Larger diameter smooth steel pipes will be of a design as approved by the Division Engineer.
- Where feasible, the preferred method of installation is by auger or pusher.



# RAILWAY SAFETY ACT

## Notice of Railway Works Regulations

---

- Short Title
  - Interpretation
  - Prescribed Kinds of Works
  - Time and Content of Notice
  - Persons to Whom Notice is to be Given
  - Established by
- 

### REGULATIONS RESPECTING NOTICE OF PROPOSED RAILWAY WORKS

#### Short Title

1. These Regulations may be cited as the Notice of Railway Works Regulations.

#### Interpretation

2. In these Regulations, "municipality" means a municipality listed in Part I section 5 of the Canadian Almanac and Directory, published by Copp Clark Pitman Limited, Toronto, Ontario, as amended from time to time. (municipalité)

#### Prescribed Kinds of Works

3. For the purposes of subsection 8(1) of the Railway Safety Act, the following are prescribed as railway works of a kind for which notice shall be given:

(a) the construction or alteration of a line of railway involving the acquisition of land in addition to land on which an existing line of railway is situated;

(b) the construction or alteration in a municipality of railway bridges and culverts having an overall span greater than 6 metres and railway tunnels;

(c) the construction or alteration of structures located above or below a line of railway by a party other than a railway company, but excluding a mine or an oil or gas well;

(d) the construction or alteration of road crossings for public use, including the installation or alteration of road crossing warning systems but excluding the installation or alteration of road crossing signs; and

(e) the construction or alteration of any line works that may affect drainage on land adjoining the land on which a line of railway is situated.

#### Time and Content of Notice

4. The notice referred to in section 3 shall

(a) be given at least 60 days before the proposed date of commencement of the proposed railway works;

(b) set out the period, not less than 60 days, during which objections, pursuant to subsection 8(2) of the Railway Safety Act, may be filed; and

(c) contain the following information, namely,

(i) a drawing showing the location of the proposed works,

(ii) a description of the proposed works with general plans, including elevations of proposed structures,

(iii) a description of any impact that the proposed works may have on the safety of persons and property, and

(iv) the proposed date of commencement and the projected time for completion of the proposed works.

## **Persons to Whom Notice is to be Given**

5. (1) A notice referred to in section 3 shall be given

(a) in the case of a railway company proposing to construct or alter line works, to the municipality, or municipalities, in which the line works will be or are located and to any owner of land immediately abutting land on which the line works are situated;

(b) in the case of any party proposing to construct a road crossing, excluding the installation of road crossing warning systems, to the following, namely,

(i) the railway company whose line is to be crossed,

(ii) the municipality in which the crossing works are to be located,

(iii) the authority having responsibility for the road in question, and

(iv) any owner of land immediately abutting land on which the crossing works are situated; and

(c) in the case of any party proposing to alter a road crossing or to install or alter a road crossing warning system, to the following, namely

(i) the railway company whose line is crossed;

(ii) the municipality in which the crossing works are located, and

(iii) the authority having responsibility for the road in question;

(2) A copy of a notice referred to in subsection (1) shall be sent forthwith to the Director of the regional Railway Safety Directorate office having jurisdiction over the railway at the location of the proposed works.

## **Established by**

SOR/91-103 17 January, 1991 pursuant to subsection 8(1) and paragraph 47(a) of the Railway Safety Act amended by  
SOR/94-692 7 November, 1994 pursuant to subsection 8(1) and paragraph 47(a) of the Railway Safety Act Paragraphs 3(c) and 3(e).





THE APPLICANT MUST COMPLETE THIS FORM, AND SUBMIT WITH UTILITY APPLICATIONS FOR PIPES WITH AN OUTSIDE DIAMETER OF 10" OR GREATER.

ONCE COMPLETED, PRINT, AND SIGN THIS FORM.

Note must be added to all plans:

*"Geotechnical Engineer evaluation has been completed and the Geotechnical Engineer has determined that based on the soil conditions, there will be no adverse effects to CN operation and property. Engineer must be on site during construction."*

Installations 10" or greater in outside diameter:

1. A Geotechnical study must be conducted to ensure there are no known or suspected problems with the installation due to soil conditions at the location. Please provide confirmation that a monitoring and mitigation plan is in place to mitigate potential stability issues with the proposed installation. Review the below requirements and initial indicating compliance and acceptance.
  - a. Construction Methodology relative to soil conditions will be reviewed and identified by the Geotechnical Engineer as a safe and appropriate method of installation. Initial \_\_\_\_\_
  - b. Communicate & Rectify potential adverse affects to CN Operations and property. Initial \_\_\_\_\_
  - c. The expected extent and magnitude of ground movement over time is expected to be less than the critical threshold in the monitoring plan. Initial \_\_\_\_\_
  - d. Measures will be undertaken to minimize ground movement that may affect track grade. Initial \_\_\_\_\_
  - e. Set up a contingency plan in the event problems arise during construction at the site and communicate this plan to all parties involved in construction. Initial \_\_\_\_\_
  - f. Ground surface and subsurface monitoring in place. Initial \_\_\_\_\_
  - g. Vibration limits for communication cables will be considered and will be protected as necessary. If applicable. Initial \_\_\_\_\_
  - h. Placed required "note" on application drawing along with stamp and signature. Initial \_\_\_\_\_
2. A Geotechnical Engineer must be onsite during installation. Please provide the following:

Firm name: Name of Geotechnical Firm

Name of Engineer assigned to project: Name of Geotechnical Engineer

Contact number of Engineer assigned to project: Contact phone number

Email address of Engineer assigned to project: Email address of Engineer



3. The Engineer is to monitor:

- a. Ground surface and subsurface movements or settlements
  - Core Main Line
    - i. ANY SETTLEMENTS OF 5MM IS TO BE REPORTED TO CN IMMEDIATELY
    - ii. ANY SETTLEMENTS OF 10MM OR GREATER, WORK IS TO STOP IMMEDIATELY
  - Branch Line
    - i. ANY SETTLEMENTS OF 8MM IS TO BE REPORTED TO CN IMMEDIATELY
    - ii. ANY SETTLEMENTS OF 16MM OR GREATER, WORK IS TO STOP IMMEDIATELY
- b. Ensure sufficient measures are taken to preserve the safety of rail operations and structural integrity of the track grade.

Please initial here if you understand the above requirements. Initial \_\_\_\_\_

4. Post Installation the following is to be done:

- a. Engineer to provide confirmation in writing that the work was conducted in accordance with the detailed plans accepted by CN. This will include the submission of as-constructed plans with an engineers stamp.
- b. Engineer to report on the results of the ground monitoring and confirm that there are no expected problems due to installation

Please initial here as understanding of the above requirements. Initial \_\_\_\_\_

Applicant: \_\_\_\_\_ Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_ Title: \_\_\_\_\_





*Business Arising B-*

*Ready for  
Council  
Jan 11/19*

Box 400, Dalmeny, Saskatchewan S0K 1E0, 301 Railway Avenue  
P: 306-254-2133 F: 306-254-2142 W: dalmeny.ca E: dalmenytownoffice@sasktel.net

File: Dalmeny Daycare/Plan of Proposed Subdivision

Webb Surveys  
222 Jessop Avenue  
Saskatoon, SK S7N 1Y4

January 11, 2019

Attention: Tracey Parker  
Office Administrator

SENT VIA EMAIL: [admin@webbsurveys.ca](mailto:admin@webbsurveys.ca) (6 Pages)

Dear Marie;

Re: Plan of Proposed Subdivision of Part of Parcel C, Plan No. 101680376  
Wakefield Avenue  
NW ¼ Section 11 Township 39 Range 6 West of the Third Meridian  
Application to Subdivide Land  
Dalmeny Daycare and the Town of Dalmeny

Further to your email of December 20, 2018 please find enclosed the following for your review:

- ◆ Application to Subdivide Land signed by the Town of Dalmeny,
- ◆ PPS signed by Town Administrator/CAO Jim Weninger on behalf of the Town of Dalmeny,
- ◆ Utility Declaration Form signed by Town Administrator/CAO Jim Weninger on behalf of the Town of Dalmeny.

Council will be presented with the Proposed Plan of Subdivision (PPS) at their January 14, 2019 Regular meeting, after which you will receive a letter approving same.

It is my hope that this PPS, along with the Application to Subdivide Land will be submitted to Community Planning for their review by early next week in order that this process can be completed in a timely manner.

Please advise the Town if you have any concerns. I trust this meets with your understanding.

Yours truly,

  
Jim Weninger  
Town Administrator/CAO

p.c.: Kim Anderson  
Robertson Stromberg  
(Sent Via Email)

Carole Sutherland  
Webb Surveys  
(Sent Via Email)

Wade Klassen  
Dalmeny Daycare  
(Sent Via Email)



# Application to Subdivide Land

## 1. Location of Land to be Subdivided:

Dalmeny

Municipality (City, Town, Village, RM)

N.W. 1/4 Sec. 11 Twp. 39 Rge. 6 Mer. 3

Lot(s) \_\_\_\_\_ Block(s) C Plan/Parcel No. 101680376

## 2. The Proposed Subdivision involves:

- ☒ Plan of Proposed Subdivision
- ☐ Parcel Tie Removal  
(describe and include parcel pictures)
- ☐ Other Subdividing Instrument (lease, easement)

## 3. Legal and Physical Access to the Subdivision is via:

☒ Paved

☐ Gravel

☐ Unimproved

☐ Grid Road

☐ Highway

☐ Resource Road

☐ Northern Crown Land

☐ Main Farm Access

☒ Urban Street

☐ Road Allowance

☐ Trail

## 4. Physical Nature of the Land to be Subdivided:

a) What is the physical nature of the proposed lot(s) or parcel(s)?

☐ Wooded/Treed

☐ Cultivated

☐ Pasture

☐ Hilly

☒ Level/Flat

☐ Low/Swampy

Adjacent to a  
☐ Lake, River,  
or Creek

Describe the  
physical nature  
in more detail:

*Lands are grassed and abut up against the Wakefield Avenue  
road allowance. Gentle slope from the street right of way  
to the rear of the lot.*

b) Drainage:

How will the proposed lot(s) or parcel(s) be drained?

☒ Natural

☐ Ditches

☒ Curb and Gutter

☒ Storm Sewer

Do you propose to discharge surface water into a highway ditch or waterway?

☐ Yes

☒ No

Show drainage courses on the Plan of Proposed Subdivision.

## 5. Land Use:

a) What is the land presently used for?

☐ Agriculture

☐ Residential

☐ Seasonal Recreation (Cottage)

☐ Commercial

☐ Industrial

☒ Other

Describe the  
present land use  
in more detail:

*Community Service Center. The Daycare Facility will be  
located approximately 60 metres from the east side of  
the arena.*

b) What is the intended use of the proposed lot(s) or parcel(s)?

☐ Agriculture

☐ Residential

☐ Seasonal Recreation (Cottage)

☐ Commercial

☐ Industrial

☒ Other

Describe the  
intended use in  
more detail:

*Community Service -*

c) Are there any buildings on the land being subdivided?

☐ Yes

☒ No

Indicate the location, distance from the property boundary and use of all buildings and utility lines on the Plan of Proposed Subdivision/  
Parcel Picture.

6. **Services:**

a) Water Supply is: ☒ Existing ☐ Proposed ☐ Not Required

☒ Communal System ☐ Cistern ☐ Lake / Waterbody

☐ Municipal Well ☐ Private Well ☐ Other

Describe / specify proposed water source: Back Water

b) Sewage Disposal is: ☒ Existing ☐ Proposed ☐ Not Required

☒ Municipal ☐ Private-On-site (please specify below)

☐ Mound ☐ Chamber ☐ Holding Tank

☐ Jet Type ☐ Absorption Field ☐ Other

Describe / specify proposed sewage disposal system: Sanitary sewer line to Left Station to Lagoon

Please show all set back distances from the property boundary, house, well and water course(s) on the plan of proposed subdivision.

7. **Utility Services:**

Electrical Power is: ☐ Existing ☒ Proposed ☐ Not Required ☐ Not Available

Telephone service is: ☐ Existing ☒ Proposed ☐ Not Required ☐ Not Available

Natural Gas is: ☐ Existing ☒ Proposed ☐ Not Required ☐ Not Available

8. **Surrounding Land Uses:**

If the proposed subdivision is in a Rural Municipality, are any of the following within 5 km; or  
If in an Urban Municipality, are any of the following within 500 m? Check all that apply.

	If checked, please state distance
<input type="checkbox"/> Airport	
<input type="checkbox"/> Intensive Livestock Operation	
<input checked="" type="checkbox"/> Sewage Treatment Facility or Sewage Lagoon <u>Left Station #2</u>	<u>500m</u>
<input type="checkbox"/> Landfill for disposal of garbage or refuse	
<input type="checkbox"/> High Voltage Power Transmission Line	
<input type="checkbox"/> High Pressure Gas Transmission Line, Oil Line (specify)	
<input type="checkbox"/> Industrial Commercial Operation (specify)	
<input type="checkbox"/> National, Provincial, or Regional Park	
<input checked="" type="checkbox"/> Residential Lot(s) <u>Housing on Wall Street</u>	<u>100m</u>
<input type="checkbox"/> Water Body or Course	
<input type="checkbox"/> Cemetery	
<input checked="" type="checkbox"/> School Bus Route <u>Prairie Street - Location of Elementary School</u>	<u>400m</u>
<input checked="" type="checkbox"/> Urban Municipality <u>Dalmeny</u>	
<input type="checkbox"/> Water Treatment Plant or Reservoir	
<input type="checkbox"/> Other (specify)	



9. **Additional Comments:**

The Daycare has been looking for land for the past 7 years. a partnership by agreement will be entered into between Dalmeny Daycare Inc. and the Town of Dalmeny to ensure this project moves ahead.

10. **Other Requirements:**

1. Applications must include a copy of the title to the land being subdivided and the Basic Fees. Also include any relevant permits or approvals obtained from other agencies or a municipality.
2. Basic Fees are \$200 per proposed lot (non-refundable) plus \$150 for a issuance of a Certificate of Approval. The fees are exempt from GST & PST. Make a cheque or money order payable to the Minister of Finance.
3. Applicants may be asked for additional fees and information if found to be needed during the review of an application.
4. Until the review of an application is done and a decision is issued, no binding contracts for the land should be made and no construction or site preparation work should be started.
5. Personal information given on this form is collected pursuant to The Freedom of Information and Protection of Privacy Act and will be shared with other agencies involved in reviewing subdivision applications. If you do not want your personal information to be shared, contact the Community Planning Branch to discuss your concerns before submitting a completed form.

11. **Applicant(s):** (persons making the application and to whom correspondence should be addressed)

- a) Name of registered owner of land to be subdivided:      b) Land Surveyor / Planner / Lawyer /Agent (specify):

Name: Town of Dalmeny

Name: Thomas R. Webb Company Name: Webb Surveys

Address: P.O. Box 400

Address: 222 Jessop Avenue

City/Town/Village: Dalmeny

City/Town/Village: Saskatoon

Prov.: Saskatchewan Postal Code: S0K 1E0

Prov.: Saskatchewan Postal Code: S7N 1Y4

Email: DalmenyAdmin@sasktel.net Tel.: 306-254-2133

Email: tom@webbsurveys.ca Tel.: 306-955-5330

c) Declaration by registered owner:

I, James Emil Weninger hereby certify that I  
(Full name in block capitals)

☒ am the registered owner of the land proposed for subdivision.

☒ am authorized, in writing, to act as the registered owner per Sections 2(b.2) and 5(3) of The Subdivision Regulations, I hereby swear that all statements contained with this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the Canada Evidence Act.

Signature: [Signature] Date: 10- January - 2017

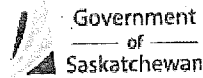
Name: Webb Surveys Address: 222 Jessop Avenue

City/Town/Village: Saskatoon Prov.: SK Postal Code: S7N1Y4 Tel.: 306-955-5330

Replies are to be sent to (please specify): ☐ a ☒ b ☐ c



# Utility Declaration Form



Utility Requirements under  
The Planning and Development Act, 2007,  
The Saskatchewan Telecommunications Act,  
The SaskEnergy Act and The Power Corporation Act.

I (We), TOWN OF DALMENY of  
(full legal name - no initials)

P.O. BOX 400 DALMENY, SK S0K 1E0  
(address or community of residence)  
in the Province Saskatchewan, hereby declare that:

1. I am (We are) the registered owner(s) as defined by Section 2(b.2) of *The Subdivision Regulations* of the land being subdivided on the attached plan of proposed subdivision (plan) dated \_\_\_\_\_ and signed by THOMAS R. WEBB a Saskatchewan Land Surveyor/Registered Professional Planner.
2. The legal description of the land being subdivided is:

Parcel Number	Title Number	Lot/Parcel	Block	Plan Number
152927040	126730773	A		74S26972
145358950	113422104	C		101680376

Reference Description: NW ¼ Section 11 Township 39 Range 6 W 3rd Meridian.

3. I (We) have viewed the subdivision plan or parcel tie removal and understand there may be existing utility lines that may or may not be registered on title.
4. I (We) understand the existing utility lines are in place pursuant to unregistered statutory easements and that utility companies have no legal obligation to remove or relocate them.

I (We) agree to either 5A or 5B. (Please strike out the non-applicable paragraph either 5A or 5B.)

- 5A. I (We) have no objection to the location of the utility lines on the land to be subdivided and will grant any formal written easement agreements or forms as may be required by the utility company owning the line(s).

OR

~~5B. I (We):~~

- ~~a) Request removal or relocation of existing \_\_\_\_\_ power, gas or telecommunications utility lines (circle the appropriate utility) indicated on the plan/application for subdivision approval and have contacted the utility company owning the lines; and~~
- ~~b) Have no objection to the location of other utility lines and will grant any formal written easement agreement or form as may be required by the utility company owning the line(s) upon written request.~~

6. If a formal written easement agreement is granted I (we) will not sell or transfer any part of the land until the easement is returned to the utility company and registered on the title to the land if required.
7. I (We) agree that if I (we) fail to return a formal written easement agreement to the utility company within a reasonable period of time I (we) will have otherwise deemed to consent to the location of the utility line(s) in their current location.
8. I (We) understand that this application agreement and declaration will remain in force and bind any successor owners of title to the parcel(s) of land created by this subdivision. Please supply the name, address and phone number of the utility company representative contacted about moving existing lines or extending new lines if required as part of 5B.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I (We) understand this form may expedite subdivision application review and I (we) agree to signing all of the necessary easements as requested by the utility companies.

Signed in the

Town of Dalmeny

in the Province of Saskatchewan,  
this 10 day of January, 2019.

Signature of Landowner

Signature of Landowner

Signature of Landowner

Signature of Landowner

DalmenyAdmin@sasktel.net  
E-mail address of landowner(s)

Jim Weninger

*Business Meeting "C3"*

*Ready for Council*

*Jan 11/19*

**From:** Robin Goad <rgoad@fortuneminerals.com>  
**Sent:** January-11-19 2:51 PM  
**To:** dalmenyadmin@sasktel.net; jkroeker@dalmeny.ca  
**Cc:** Glen Koropchuk; Dave Massola; Rick Schryer; Bill Delainey (delaineyb@ae.ca); azoller@dalmeny.ca; jredkop@dalmeny.ca; eslack@dalmeny.ca; krussin@dalmeny.ca; cwillems@dalmeny.ca; gbueckert@dalmeny.ca  
**Subject:** Fortune Minerals Cobalt and Automotive Electrification Commentary in the Canadian Mining Journal  
**Attachments:** 190101 Canadian Mining Journal -Cobalt Commentary.pdf

Dear Mayor Kroeker and Dalmeny Town Council:

Fortune Minerals Limited is in the final stages of the approvals required to develop its NICO Cobalt-Gold-Bismuth-Copper mine in the Northwest Territories and proposed refinery near Langham in the Rural Municipality of Corman Park, Saskatchewan. This project is supported by Canadian and Northwest Territories governments who are contributing to the development with funding for an access road to the nearby community of Whati, construction for which is expected to begin this year.

Fortune's Langham refinery will produce cobalt chemicals for the rapidly expanding lithium ion battery industry needed to power portable electronic devices, electric vehicles and stationary cells to make the grid more efficient. Fortune was invited by the Canadian Mining Journal to write a commentary on the cobalt market and its significance to emerging automotive electrification. A copy of this article is appended to this message and a link to the article is also included below for your interest.

Fortune's proposed Langham refinery will enable Saskatchewan to participate in the value chain for lithium-ion batteries and mass adoption of electric vehicles. More than 3 million electric cars were sold in 2018, representing about 2% of the global automotive market. However, penetration rates of up to 25% by 2025 are being projected by major car companies such as Volkswagen, the largest car company in the world, as well as respected industry analysts, including Bloomberg New Energy Finance. The global automotive transition to electric vehicles is being driven by more governments announcing future bans on internal combustion engines and is accelerating as they approach range and cost parity with gasoline-powered cars. Electric cars already deliver more torque, are more efficient, and have fewer moving parts than gasoline-powered cars.

Most people are familiar with the Tesla – Panasonic joint venture to construct the US\$5 billion and 35 GWh Gigafactory in Nevada that was commissioned in 2016. And whereas total global battery production totaled 120 GWh in 2016, there are now more than 64 battery megafactories recently announced or under construction around the world today that will produce 1.5 TWh of batteries by 2028, and increase of more than 10 times. Regrettably, **none of these new battery megafactories are being built in Canada**. We hope that Fortune's proposed Langham refinery might incentivize battery companies and other spinoff businesses to locate in Canada and Saskatchewan and counter the perception that we are no longer a global leader in the resource sector and unable to get pipelines and other resource projects developed.

I hope you find the attached article informative as the automotive, energy and public utility sectors make this transition of "Disruptive New Technology" from electrification, and as Fortune completes the zoning change required to build the Langham refinery that has already cleared the Provincial environmental assessment process. Thank you for your continued support.

Kind regards,

Robin Goad  
President,

Fortune Minerals Limited

[https://s1.q4cdn.com/337451660/files/doc\\_downloads/in-the-media/190101-Canadian-Mining-Journal-Cobalt-Commentary.pdf](https://s1.q4cdn.com/337451660/files/doc_downloads/in-the-media/190101-Canadian-Mining-Journal-Cobalt-Commentary.pdf)



**Robin Goad**

President & CEO

Fortune Minerals Limited

148 Fullarton Street, Suite 1600

London, Ontario, CANADA N6A 5P3

Tel. 519-858-8188 ext 102

Fax 519-858-8155

<http://www.fortuneminerals.com>

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## New cobalt supply central to growing electric vehicle market

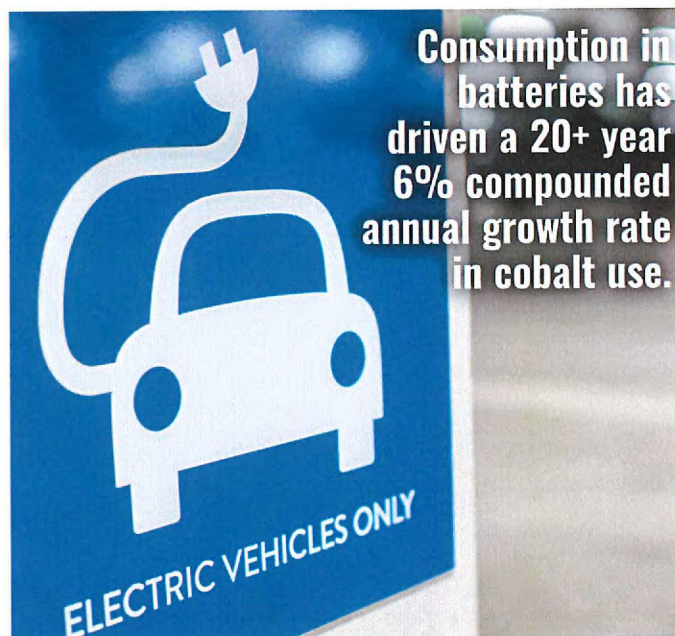
By Robin Goad

**C**obalt is a technology and energy metal with unique physical and chemical properties making it ideal for use in a wide range of metallic and chemical applications. Historically, consumption was dominated by metal alloys, leveraging cobalt's high strength at elevated temperatures, strong magnetics, and wear and corrosion resistance – properties needed in aerospace superalloys, cutting tools, binders for cemented carbides, permanent magnets, prosthetics – and recently, semi-conductors.

But the market has transitioned over the past two decades, reflecting growing demand for cobalt in chemicals, and particularly the compounds used to make rechargeable batteries. Consumption in batteries has driven a 20+ year, 6% compounded annual growth rate in cobalt use. Batteries now account for 60% of a 125,000-tonne market, up from 1% of a smaller 35,000-tonne market in the mid-1990s. Cobalt chemicals are also used in catalysts to refine petroleum, make plastics and steel belted radial tires, dryers, pigments, food additives and agricultural products. The cobalt market is in a supply deficit, but most analysts believe it will be in balance or in a small surplus after the ramp up of the Katanga and Roan Tailings projects in the Democratic Republic of the Congo (DRC) next year. There is general consensus, however, that strong demand growth from electric vehicle (EV) mass adoption in the early 2020s will push the market into a sustained period of shortages until new deposits are developed.

Until recently, rechargeable batteries were used primarily in small portable electronic devices, including mobile phones, notebook computers, games and power tools. Growth in demand reflected a two-decade evolution in battery technology and increasing energy density from nickel-cadmium to nickel-metal hydride and to today's lithium-ion chemistries. Lithium-cobalt oxide (LCO) cathode chemistry, containing up to 60% cobalt by weight, is the standard cell powering small devices because it delivers the highest volumetric energy density, enabling thin batteries preferred by consumers.

Since the first Ford Model T's rolled off the production line in 1908, cars and oil have shared a bond that reshaped global industrial activity and energy supply. New lithium-ion chemistries are enabling a disruptive transformation of the automotive industry with electric drivetrains replacing internal combustion engines. Nickel-manganese-cobalt (NMC) and nickel-cobalt-aluminum (NCA) are the preferred cathodes in EVs and contain 5% to 30% cobalt, depending on the ratios



of the constituent metals. Cobalt, together with other metals, is needed in the cathodes to produce the preferred balance between performance, energy density, charge time, charge life, safety, and cost. The cell structure requires a minimum amount of cobalt (about 5%), unless lower energy density lithium-ion batteries without cobalt are used at the expense of performance.

A typical smart phone battery requires only 5 to 20 grams of cobalt, whereas an EV requires between 4 and 30 kg. Automotive electrification is just getting started with about 2% of all cars sold today being electric. Bloomberg estimates that 25% of automobiles sold in 2030 will be electric, and even faster adoption is planned by German automotive producers who project 25% adoption by 2025. Irrespective of different EV penetration forecasts, it is a fact that EV sales are accelerating as more countries announce future bans on internal combustion engines and people are incentivized to purchase lower emission vehicles to reduce our carbon footprint. China, for example, is penalizing purchasers of gasoline-powered cars in major cities with fees and other costs that do not apply to EVs. Lithium-ion battery prices are also declining, charging takes less time, and the range provided by batteries is more competitive with a tank of gas.

The EV transformation was validated by more than

400,000 pre-orders for the Tesla Model 3. Further validation comes from the billions of dollars being invested in EVs by automotive OEMs and in battery megafactories. The 2016 commissioning for the first phase of the US\$5-billion, 35-GWh Gigafactory joint venture between Tesla and Panasonic was an early trend setter to a global megafactory phenomenon. On achieving full production, the Gigafactory will reportedly consume up to 7,000 tonnes of cobalt per year. And whereas battery production was about 120 GWh in 2016, Benchmark Mineral Intelligence is now tracking 64 lithium-ion battery megafactories approaching 1.5 TWh of production by 2028. In November 2018, the board of Volkswagen, the largest producer of automobiles in the world, approved a US\$50-billion investment to begin mass production of EVs in Europe with the conversion of three plants in Germany. This financial commitment is indicative of the investments being made in automotive electrification by all of the major OEM brands all over the world.

Lithium-ion batteries are also being used to store energy in the electrical grid as well as smaller-scale residential and industrial storage to make energy use more efficient. Because 85% of power is consumed in just 15% of the day, off-peak charging of batteries can store power for use during periods of greater energy demand. Storage also enables intermittent renewable wind and solar power generation to be used in base load. The Hawaiian island of Kauai, for example, is now powered almost entirely by solar energy with battery backup, and hybrid power supplies are being installed at industrial sites, including remote mines to improve energy efficiency and reduce greenhouse gas emissions.

Benchmark estimates that by 2028, the cobalt industry will need to produce well over 200,000 tonnes of cobalt in battery grade chemicals each year. This will push total annual cobalt demand to between 250,000 and 300,000 tonnes with the inclusion of consumption in other products. Solid-state batteries, generally considered to be the next generation technology for EVs, are also expected to contain similar cobalt-bearing cathodes.

## Supply

Cobalt mine supply is dominated by African Copper Belt-type deposits in the Congo that are responsible for about 70% of global production, growing to 75% with the Katanga and Roan tailings ramp ups. Other countries, including China, Canada and Russia produce cobalt as a byproduct of magmatic nickel sulphide deposits, and nickel-cobalt laterite deposits are mined in Australia, the Philippines, Cuba, Papua

New Guinea and Madagascar. About 15% of the world's mine supply is from Congolese artisanal mines that are under growing scrutiny from Amnesty International and the Responsible Business Alliance for use of child labour, unsafe working conditions and environmental degradation. Geographic concentration of cobalt mine supply in the politically unstable Congo and concerns about supply chain transparency and ethical procurement of raw material are identified risks to the global supply chain. Additionally, because 98% of non-artisanal cobalt supply is mined as a byproduct where the primary metals determine project economics, there is a risk of cobalt production being less responsive to market demands. China has also been investing heavily in Congo cobalt production and setting up networks to purchase artisanal cobalt oxide materials, exacerbating geographic concentration of supply and supply chain transparency concerns.

Cobalt refinery supply is dominated by China, which is now responsible for about 60% of global refined products, and 80% of cobalt chemicals. Refined cobalt metals and/or chemicals are also produced in Finland, Canada, Japan, Norway, Australia, Belgium and Zambia. However, China is proactively consolidating its position in the supply chain for cobalt as part of a strategic drive to lead the global race to EV mass adoption and ensure its factories have access to the raw materials they need and is a policy risk.

Due to supply chain concerns, for other countries are proactively looking at investments in cobalt procurement and advocating for supply chain transparency and ethical mine production. Japan for example, is arranging a consortium of domestic companies to secure cobalt for its industry. It, and other countries, are also looking at direct investment in projects outside of the Congo, particularly safe mining jurisdictions such as Canada and Australia. Regardless of its history of corruption and instability, and concerns about some artisanal mine production, the Congo will continue to be the world's largest producer. Like any commodity, the cobalt market will ultimately respond to industry's needs, and higher prices will lay the groundwork to new discoveries needed to balance the market. But this will require a period of sustained higher cobalt prices at or above the current US\$30-35 per lb. in order to ensure that new mines come on stream. Cobalt thriving in batteries and metal recycling will also be necessary to mitigate the future demand pull.

CMJ

---

**ROBIN GOAD** is the president and CEO of Fortune Minerals, which is advancing the NICO cobalt-gold-bismuth-copper project in the Northwest Territories.



Report Date  
1/10/2019 5:27 PM

*Proposed*

Dalmeny  
**Accounts for Approval**  
As of 1/10/2019  
Batch: 2018-00066 to 2019-00002

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: AP - AP-GENERAL OPER</b>					
Computer Cheques:					
14221-Man	12/14/2018	Dieter Martin Greedhouse Ltd. 4115	BLUE SPRUCE TREE'S -SOUTH	7,076.25	7,076.25
14222-Man	12/19/2018	SaskEnergy Corp. 202	SASKPOWER/ENERGY	17,846.19	17,846.19
14223	12/31/2018	M.E.P.P. 191	DECEMBER MEPP PAYMENT	16,625.32	16,625.32
14224	12/31/2018	Minister of Finance 11	DECEMBER SCHOOL TAXES COLLEC	31,193.27	31,193.27
14225-Man	1/01/2019	Robertson Stromberg 9	2/2-LAND PURCHASE	57,787.50	57,787.50
14226	1/14/2019	Accu-Sharp Inc. 9778/9779/9780	DDCC-ZAMBONI ICE KNIFE	129.87	129.87
14227	1/14/2019	AMSC Insurance Services Ltd 49	JANUARY GROUP INSURANCE	5,676.28	5,676.28
14228	1/14/2019	ATAP Infrastructure Management 11	SCOTT A/CODY C- WASTEWATER 1	2,394.00	2,394.00
14229	1/14/2019	B&E ELECTRONICS LTD SAS703183	BRUSH TRUCK WIRE	574.48	574.48
14230	1/14/2019	Bell Mobility Inc. 18	AERATION BUILDING AUTODIALER	69.68	69.68
14231	1/14/2019	Brad's Towing 233951/234091	TOW ZAMBONI-REPAIRS	521.92	521.92
14232	1/14/2019	Canadian National Railways 91431566	SIGNAL MAINTENANCE	248.00	248.00
14233	1/14/2019	Christine Van Meter 67	2019 BOOT ALLOWANCE	300.00	300.00
14234	1/14/2019	City of Saskatoon-Rev Branch 1148201	POLICE TUNING FORKS	31.50	31.50
14235	1/14/2019	Dalmeny Buy & Save Drugs 2018	OFFICE/PUBLIC WORK SUPPLIES	426.19	426.19
14236	1/14/2019	Fast Cat Service Inc. 5134	POLICE SNOW REMOVAL	259.88	259.88
14237	1/14/2019	Federation of Canadian INV-14945-B9E2V	MEMBERSHIP FEE	559.94	559.94
14238	1/14/2019	Fer-Marc Equipment Limited 94157/94130	ZAMBONI REPAIR	1,524.15	1,524.15
14239	1/14/2019	Fisher's Regalia 41409	FIRE-UNIFORM SUPPLIES	546.81	546.81
14240	1/14/2019	Graycon Saskatoon 8184	MERCHANT MACHINE SUPPORT	91.58	91.58



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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
14241	1/14/2019	Hepburn CO-OP 601	FIRE/HANDIVAN/POLICE GAS	757.47	757.47
14242	1/14/2019	Inland Heidelberg Cement Group 6201247	PW-GRAVEL	515.11	515.11
14243	1/14/2019	ISC 12	DEPOSIT ISC FEES	500.00	500.00
14244	1/14/2019	Jenson Publishing 49373/49372	CHRISTMAS/IMPAIRED DRIVING	86.04	86.04
14245	1/14/2019	Jon Kroeker 8	GOV'T RELATIONS-REGIONAL	400.00	400.00
14246	1/14/2019	Laurelea Trayhorne 1	BANKING MILEAGE	23.40	23.40
14247	1/14/2019	Legacy Bus Sales Ltd 15276	HANDI VAN REPAIRS	2,435.86	2,435.86
14248	1/14/2019	Loblaws Inc. 2775/2842/8069	ARENA BOOTH SUPPLIES	1,559.58	1,559.58
14249	1/14/2019	Loraas Disposal Services 109	DECEMBER GARBAGE/NOV COMPOS	13,998.63	13,998.63
14250	1/14/2019	Marlys Klein 7	BANKING MILEAGE	117.00	117.00
14251	1/14/2019	Millsap Fuel Distributors Ltd. 517029-517030	PW-GAS/DIESEL	1,149.02	1,149.02
14252	1/14/2019	Moody's Equipment 711/70/49/92/90	FIRE-NEW TRUCK/MISC SUPPLEIS	988.19	988.19
14253	1/14/2019	Morris Interactive 204302	PROGRESS PMT- HR CONSULT	1,680.00	1,680.00
14254	1/14/2019	Municipal Leadership Dev Prog 12	FEB 2- COUNCIL X4	609.00	609.00
14255	1/14/2019	MuniCode Services Ltd. 48090/47980	BUILDING INSPECTIONS	630.95	630.95
14256	1/14/2019	Munisoft 3077/3665/4081	2019 SOFTWARE/HARDWARE MAINT	5,836.64	5,836.64
14257	1/14/2019	Neptune Technology Group 2019	WATER-HANDHELD SOFTWARE	2,472.00	2,472.00
14258	1/14/2019	Nor-Tec Linen Services 173778/174016	ARENA/POLICE/OFFICE MATS	180.94	180.94
14259	1/14/2019	Petty Cash 188	PETTY CASH REPLENISH	248.51	248.51
14260	1/14/2019	Pitney Bowes Global Credit Ser 3201002721	OFFICE POSTAGE CONTRACT	210.49	210.49
14261	1/14/2019	Prairie Meats 779499	ARENA BOOTH SUPPLIES	115.75	115.75
14262	1/14/2019	Princess Auto			

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		1652637	FORD GRAVEL TRUCK PARTS	34.38	34.38
14263	1/14/2019	<b>Redhead Equipment Ltd.</b> p78019	GRADER BLADES	252.66	252.66
14264	1/14/2019	<b>Reed Security</b> 106438	SECURITY CAMERAS	499.02	499.02
14265	1/14/2019	<b>Rick Sonmor</b> 73	EMPLOYEE RECOGNITION-15Y	150.00	150.00
14266	1/14/2019	<b>Robertson Stromberg</b> 609630/8827/836	SENIOR CENTER/NUISANCE ORDER	3,104.00	3,104.00
14267	1/14/2019	<b>Rock Ridge Paintball Games Inc</b> 1098	DAL DAYS-MOBILE LASER 2019	1,665.00	1,665.00
14268	1/14/2019	<b>Roto Rooter</b> R-2930	SEWER LINE-213 4TH ST	237.32	237.32
14269	1/14/2019	<b>S.U.M.A.</b> 54	2019 SUMA CONVENTION	1,974.00	1,974.00
14270	1/14/2019	<b>S.U.M.A.</b> 85104	2019 MEMBERSHIP FEE	2,273.82	2,273.82
14271	1/14/2019	<b>Sask Assoc of Rec Professional</b> 2018/2019-011	MAT-2019 MEMBERSHIP	65.00	65.00
14272	1/14/2019	<b>Sask Research Council</b> 7284/080/284	WATER LAB TESTING	82.68	82.68
14273	1/14/2019	<b>Sask Water</b> SW060472	NOVEMBER BULK WATER	31,969.66	31,969.66
14274	1/14/2019	<b>Sask. Tel</b> 323	SASKTEL PAYMENT	2,342.48	2,342.48
14275	1/14/2019	<b>Saskatoon Health Region</b> 20	PLUMBING PERMITS-2018	855.00	855.00
14276	1/14/2019	<b>SaskEnergy Corp.</b> 203	STREET LIGHT POWER	1,586.57	1,586.57
14277	1/14/2019	<b>Scott Rowe</b> 46	2019-BOOT ALLOWANCE	300.00	300.00
14278	1/14/2019	<b>Scott Rowe</b> 45	POLICE-CAR BULB REPLACEMENT	41.06	41.06
14279	1/14/2019	<b>Sigma Safety Corp</b> 8623	BRUSH TRUCK BUILD SUPPLIES	1,919.90	1,919.90
14280	1/14/2019	<b>SIMS</b> 4901	FIRE-PCP UPGRADE	1,044.75	1,044.75
14281	1/14/2019	<b>SOCAN</b> 8769987	2019 JJ MUSIC LICENSE	194.32	194.32
14282	1/14/2019	<b>South Side Auto &amp; Fabrication</b> 1675/1666	POLICE/FIRE CHIEF TRUCK REPAIR	595.64	595.64
14283	1/14/2019	<b>SPI Health and Safety Inc.</b> 837-617-545...	TOWN ANNUAL EXTINGUISHER MAIN	1,633.81	1,633.81

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
14284	1/14/2019	<b>Superior Propane</b> 4612/4442	ARENA PROPANE	335.15	335.15
14285	1/14/2019	<b>Swish-Kemsol</b> 257824	ARENA JANITORIAL	402.74	402.74
14286	1/14/2019	<b>Ted Mossop</b> 61	2019 BOOT ALLOWANCE	300.00	300.00
14287	1/14/2019	<b>Ted Mossop</b> 60	EXCHANGE RATE ON RADAR UNIT	380.86	380.86
14288	1/14/2019	<b>Thiessen Bros. Construction</b> 6844	CAP OFF UTILITIES-1ST ST	1,665.00	1,665.00
14289	1/14/2019	<b>UPS Canada</b> 5046777869	FIRE-BRUSH TRUCK PART POSTAGE	77.63	77.63
14290	1/14/2019	<b>Van Houtte Coffee Services</b> 71316988-2019	ARENA SUPPLIES	583.83	583.83
14291	1/14/2019	<b>Westburne Electric Supply</b> 7804366	FIRE HALL LIGHTS	360.75	360.75
14292	1/14/2019	<b>Wheatland Regional Library</b> 3855	1/2 2019 LIBRARY LEVY	7,267.48	7,267.48
14293	1/14/2019	<b>Wilbur Hueser</b> 40	ENGINE 21 BUG SCREEN	134.20	134.20
				Total for AP:	242,726.10



## Customer Automated Funds Transfer

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SID:1007723571 Current System Date: 2018-Dec-17 UserID: CUPSSD3380

### Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575 Originator Name: Town of Dalmenv Currency: CAD

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#### Payor/Payee Name

Anderson, Scott  
Attwater, Dylan  
Bates, Lyle  
Berrecloth, Colleen  
Bonin, Edmund  
Brown, Kierdin  
Cowley, Cody  
Cynthia, Keet  
Dyck, Bradley  
Elder, Rick  
Elder, Jenelle  
Fraser, David  
Furi, Bonnie  
Halcro, Mathew  
Hoare, Danni  
Honeker, Sheila  
Janzen, Kelly  
Janzen, Jayce  
Johnson, Jeffrey  
Johnson, Phoebe  
Johnson, Marina  
Klein, Mariys  
Mossop, Edward  
Roberts, Karen  
Robinson, Makayla  
Rowe, Scott  
Slack, Angela  
Sonmor, Rick  
Trayhorne, Laurelea  
Van Meter, Christine  
Villafuerte, Carlos  
Weninger, Jim  
Woodland, Duwayne

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Rec Type	Amount
C	1312.53
C	321.92
C	1500.93
C	431.39
C	1176.00
C	79.71
C	311.59
C	507.95
C	1629.21
C	1205.43
C	211.54
C	800.89
C	328.49
C	1190.25
C	174.75
C	282.56
C	1234.93
C	187.01
C	1678.09
C	217.67
C	159.42
C	776.21
C	2038.17
C	229.24
C	162.49
C	1838.65
C	239.34
C	1488.56
C	467.72
C	1556.66
C	216.73
C	2587.64
C	182.85

86,726.52

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SID:806660996 Current System Date: 2018-Dec-28 UserID: CUPSSD3380

### Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575 Originator Name: Town of Dalmeny Currency: CAD

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#### Payor/Payee Name

[Anderson, Scott](#)  
[Attwater, Dylan](#)  
[Bonin, Edmund](#)  
[Brown, Kierdin](#)  
[Cowley, Cody](#)  
[Cynthia, Keet](#)  
[Dyck, Bradley](#)  
[Elder, Jenelle](#)  
[Fraser, David](#)  
[Furi, Bonnie](#)  
[Halcro, Mathew](#)  
[Hoare, Danni](#)  
[Honeker, Sheila](#)  
[Janzen, Kelly](#)  
[Janzen, Jayce](#)  
[Johnson, Jeffrey](#)  
[Johnson, Phoebe](#)  
[Johnson, Marina](#)  
[Klein, Marllys](#)  
[Mossop, Edward](#)  
[Roberts, Karen](#)  
[Robinson, Makayla](#)  
[Rowe, Scott](#)  
[Sonmor, Rick](#)  
[Trayhorne, Laurelea](#)  
[Van Meter, Christine](#)  
[Villafuerte, Carlos](#)  
[Weninger, Jim](#)  
[Woodland, Duwayne](#)

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Rec Type	Amount
C	1499.94
C	106.07
C	1176.00
C	52.14
C	485.42
C	240.20
C	1638.24
C	35.58
C	800.89
C	230.32
C	1267.56
C	61.01
C	199.79
C	1355.73
C	72.65
C	1944.27
C	150.21
C	76.96
C	879.28
C	2184.08
C	40.42
C	60.10
C	1978.60
C	2101.78
C	467.72
C	1687.27
C	29.25
C	2703.59
C	29.97

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23,535.04



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SID:617659046 Current System Date: 2019-Jan-02 UserID: CUPSSD3380

### Payor/Payee's List Ready for Manual Release

Originator ID: 2288964070 Originator Name: Town of Dalmeny Fire Dept Currency: CAD

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#### Payor/Payee Name

Anderson, Alicia  
Baxter, Thomas  
Croteau, Terry  
Eckes, Chad  
Elder, Joanne  
Finch, Ed  
Fire Association, Dalmeny  
Hueser, Wilbur  
Hyland, Brian  
Hyland, Nikki  
King, Devin  
Klassen, Darlene  
Klassen, Connie  
Moody, Thomas  
Paul, Keelan  
Peters, Colten  
Pollock, Brandon  
Rathgeber, Kyle  
Rodwin, Will  
Ross, Collin  
Sawyer, Derek  
Shand, Frank  
Villafuerte, Carlos  
Vodden, Patrick  
Woodland, Duwayne

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Rec Type	Amount
C	230.00
C	331.20
C	771.91
C	127.24
C	584.13
C	248.56
C	680.00
C	726.37
C	615.26
C	775.68
C	404.63
C	509.30
C	502.90
C	847.23
C	387.84
C	352.13
C	80.00
C	50.00
C	447.84
C	35.00
C	196.42
C	233.56
C	203.72
C	623.09
C	259.01

10,223.02



## Customer Automated Funds Transfer

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SID:617658515 Current System Date: 2019-Jan-02 UserID: CUPSSD3380

### Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575

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#### Payor/Payee Name

Rec Type	Amount
-------------	--------

Anderson, Alicia

C	100.00
---	--------

Bueckert, Greg

C	277.34
---	--------

Hueser, Wilbur

C	166.53
---	--------

Kroeker, Jonathan

C	623.97
---	--------

Redekop, Jonathan

C	277.34
---	--------

Russin, Karly

C	277.34
---	--------

Slack, Edward

C	277.34
---	--------

Willems, Christa-  
Ann

C	71.87
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Zoller, Anna-Marie

C	277.34
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2,349.07



## Bank Reconciliation For the Month of December, 2018

### Bank Reconciliation - General Account

<b>Bank Balance Beginning of Month (As per our Records)</b>					\$2,361,518.08
Add:	Deposits				\$685,381.51
	Reversed Chq- 1402.84				
	JE's	134	\$2,794.40		\$4,197.24
	Sub-Total				<u>\$3,051,096.83</u>
Less:	Total Payments as per Cash Book - includes School Cheque				\$437,452.72
	Total Payroll	128	\$	408.27	\$77,971.24
		129	\$	65.19	
		131	\$	300.00	
		132	\$	12.00	
		133	\$	3,432.91	
	CUETS Mastercard Pmt		\$	2,322.95	
	Revenue Canada Pmt		\$	25,416.16	\$31,957.48
	Sub-Total				<u>\$547,381.44</u>
	Adjustment				
<b>Balance End of Month</b>					<u><b>\$2,503,715.39</b></u>
<b>Bank Statement Balance End of Month</b>					\$2,732,216.14
Add:	Outstanding Deposits (In Transit)				\$50,456.52
	Adjustments				\$40.55
	Sub-Total				<u>\$2,782,713.21</u>
Less:	Outstanding Cheques (Per List)		\$	253,581.66	
	Revenue Canada Pmt				\$25,416.16
	Sub-Total				<u>\$278,997.82</u>
<b>Balance End of Month Reconciled</b>					<u><b>\$2,503,715.39</b></u>

**Urban Files**

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**Operating Revenues & Expenditures by Comp. Elem.**  
As of December-31-18

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	Year to Date	Annual Budget	Budget Remaining	Current Month
<b>OPERATING REVENUES</b>				
<b>Taxation</b>				
<b>General Municipal Tax Levy</b>				
410-110-100 - General Municipal Levy	1,641,140.10	1,641,140.00	0.10	
410-120-100 - Abatements and Adjustments	(6,498.70)	(4,145.00)	(2,353.70)	(279.55)
<b>Net Municipal Taxes</b>	<b>1,634,641.40</b>	<b>1,636,995.00</b>	<b>(2,353.60)</b>	<b>(279.55)</b>
410-200-100 - Potash Tax Share	46,651.79	46,358.00	293.79	
410-400-210 - Penalty on Mun Taxes Arrears - Property	24,273.72	26,000.00	(1,726.28)	2,308.18
410-500-100 - Local Impr Levy - Reconstruction	2,295.38	2,295.00	0.38	
450-110-100 - Unconditional - (Revenue Sharing)	364,044.00	363,922.00	122.00	91,011.00
450-500-100 - GIL - Federal-Can. Post	2,412.34	2,392.00	20.34	
450-650-100 - GIL - Prov - Sask Tel	3,945.62	3,922.00	23.62	3,945.62
450-800-100 - GIL - Other - SPC Surcharge	58,203.32	61,500.00	(3,296.68)	5,707.41
450-800-200 - GIL -Other -SaskEnergy Surcharge	5,259.78	4,000.00	1,259.78	2,916.58
480-170-100 - Housing Authority Surplus	462.55	456.00	6.55	
<b>Total Taxation:</b>	<b>2,142,189.90</b>	<b>2,147,840.00</b>	<b>(5,650.10)</b>	<b>105,609.24</b>
<b>Fees &amp; Charges</b>				
420-200-200 - F&C - Sale of Supplies - Office	16.00		16.00	
420-200-210 - F&C - Sale of Supplies - Misc.	3,576.25	3,550.00	26.25	
420-200-220 - F&C -Sale of Supplies - Parks & Rec	285.72		285.72	
420-200-500 - F&C - HANDI-VAN Fees	1,887.93	3,700.00	(1,812.07)	
420-200-900 - F&C - Sale of Shop Items	140.00		140.00	
420-300-100 - F&C - Rentals - Land Lease	5,950.82	2,500.00	3,450.82	
420-400-110 - F&C - Policing Fees - Fines	6,682.56	6,800.00	(117.44)	619.91
420-400-300 - F&C - Fire Fees	73,419.88	30,000.00	43,419.88	22,026.78
420-400-350 - F&C-Fire/EMS - Fundraising	3,234.10	1,900.00	1,334.10	
420-500-100 - F&C - DDCC Donations	5.00		5.00	
420-500-151 - ICE RENTAL REVENUE. - Local	78,322.53	76,000.00	2,322.53	39,244.54
420-500-152 - ARENA-KITCHEN REVENUE	63,765.45	60,000.00	3,765.45	9,540.07
420-500-153 - ARENA - Off-Season Rental Fees	800.00		800.00	
420-500-154 - ARENA - Sign Advertising	10,750.00	11,500.00	(750.00)	
420-500-155 - ICE RENTAL REVENUE - Non-Local	59,270.03	65,000.00	(5,729.97)	18,721.43
420-500-156 - ARENA -Ball Hockey	4,860.00	5,000.00	(140.00)	
420-500-700 - F&C - Track - High School	1,500.00	1,500.00		
420-500-800 - F&C - Hockey Draft Fees	5,596.10	4,500.00	1,096.10	
420-500-900 - R&C - Rec Fees - Parks/Playgrounds-CENT	2,030.00	1,500.00	530.00	
420-520-600 - P & R - Programs - Garage Sale	105.00	100.00	5.00	
420-520-700 - R&C - Rec -Dalmeny Days Fees	8,126.67	8,000.00	126.67	10.00
420-520-800 - F&C - Rec- Christmas Carnival-donations	425.00		425.00	175.00
420-500-200 - F&C - Rec. Fees - Curling Rink		2,400.00	(2,400.00)	
420-500-600 - F&C - Rec.- Curling Rink Rental	65.00		65.00	
420-530-100 - LIBRARY - Fees/-Donations	1,491.10	1,000.00	491.10	486.10
420-530-200 - R&C - JJ LOEWEN Hall Fees	11,175.00	12,000.00	(825.00)	
420-700-150 - F&C-Plumbing Permits	80.00		80.00	(855.00)
420-700-200 - F&C - Licenses - Business	6,300.00	5,400.00	900.00	
420-700-210 - F&C - Licenses - Dogs	1,225.00	1,350.00	(125.00)	105.00
420-710-100 - F&C -Building Permits	10,792.00	15,000.00	(4,208.00)	

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**Operating Revenues & Expenditures by Comp. Elem.**  
As of December-31-18

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	Year to Date	Annual Budget	Budget Remaining	Current Month
420-710-200 - F&C-Development Permits	1,400.00	2,000.00	(600.00)	
420-800-100 - F&C - Tax Certificate	300.00	600.00	(300.00)	
420-800-160 - F&C-Building Info. Abstracts	700.00	350.00	350.00	50.00
420-800-200 - F&C - General Office Services Provided	416.51	110.00	306.51	332.64
420-850-120 - F&C - Waste Collection Fees	165,330.55	174,200.00	(8,869.45)	28,327.61
420-850-130 - F&C - Sale of Scrap Metal	1,222.68	100.00	1,122.68	585.90
<b>Total Fees &amp; Charges:</b>	<b>531,246.88</b>	<b>496,060.00</b>	<b>35,186.88</b>	<b>119,369.98</b>

**Utilities**

440-110-100 - Water - Water Sales	537,292.02	526,686.00	10,606.02	78,337.41
440-120-200 - Water - Custom Work	2,332.00	2,332.00		
440-130-100 - Water - BULK Sales	31,855.00	29,102.00	2,753.00	2,650.00
440-140-100 - Water-Turn off/Connection fee	1,025.00	1,000.00	25.00	35.00
440-160-400 - Water - Arrears Charges	8,051.68	8,000.00	51.68	526.23
440-220-100 - Sewer - Flat Rate Rev	472,840.41	469,000.00	3,840.41	77,579.23
440-230-100 - Sewer - Custom Work		500.00	(500.00)	
440-240-100 - Sewer - Connection Fees	250.00	500.00	(250.00)	
<b>Total Utilities:</b>	<b>1,053,646.11</b>	<b>1,037,120.00</b>	<b>16,526.11</b>	<b>159,127.87</b>

**Grants**

450-140-100 - Unconditional - GAS TAX REBATE	103,992.20	103,481.00	511.20	
450-230-100 - Conditional - Federal - Student Emp	1,315.00	1,036.00	279.00	
450-300-025 - Conditional - Prov - CWWF	362,685.00		362,685.00	
450-340-100 - Conditional - Prov - Transit Disabled	1,757.00	1,757.00		
450-355-100 - Cond-Other-SUMA Recycling Prog Grant	5,727.69	7,650.00	(1,922.31)	
450-360-100 - Cond-Prov-Sask Parks & Rec-Dalmeny Days	500.00	500.00		
450-360-150 - Cond. - SLGA - Charitable Gaming Revenue	513.60		513.60	
450-400-050 - Conditional - Local - LIBRARY-Wheatland	6,132.50	5,600.00	532.50	
480-130-100 - Comm. Grant/Corman Park	19,182.00	21,286.00	(2,104.00)	
450-400-060 - Conditional- Local - Arena	57,312.08		57,312.08	
450-440-150 - Conditional-Local-Dalmeny Industrial Par	444,085.85		444,085.85	286,398.09
<b>Total Grants:</b>	<b>1,003,202.92</b>	<b>141,310.00</b>	<b>861,892.92</b>	<b>286,398.09</b>

<b>Total Grants:</b>	<b>1,003,202.92</b>	<b>141,310.00</b>	<b>861,892.92</b>	<b>286,398.09</b>
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**Other Revenue**

480-150-100 - Donations - Misc.		750.00	(750.00)	
480-155-100 - Donations - Fire Dept	1,480.00	500.00	980.00	100.00
480-160-100 - Donations - Track	1,000.00	5,000.00	(4,000.00)	1,000.00
480-165-100 - Donations - Spray Park	33,723.24	10,000.00	23,723.24	16,405.75
<b>Total Other Revenue:</b>	<b>36,203.24</b>	<b>16,250.00</b>	<b>19,953.24</b>	<b>17,505.75</b>

**Investment Income & Commissions**

470-100-100 - Interest Revenue	32,935.03	36,000.00	(3,064.97)	2,794.40
470-120-100 - Dividends Revenue	50.31		50.31	(3,205.65)

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470-130-100 - GST Audit	3,255.96	3,250.00	5.96	3,255.96
<b>Total Investment Income &amp; Commissions:</b>	<b>36,241.30</b>	<b>39,250.00</b>	<b>(3,008.70)</b>	<b>2,844.71</b>
<b>TOTAL OPERATING REVENUES:</b>	<b>4,802,730.35</b>	<b>3,877,830.00</b>	<b>924,900.35</b>	<b>690,855.64</b>
<b>OPERATING EXPENDITURES</b>				
<b>General Government Services</b>				
<b>Wages/Salaries/Benefits</b>				
510-110-230 - GG - Salaries - Admin.-Jim	82,852.85	82,853.00	0.15	(8,763.28)
510-110-300 - GG-Salarie-Assit-Marlys	20,124.68	18,720.00	(1,404.68)	(9,816.64)
510-110-340 - GG-Salaries-Sec-Laurelea	10,105.10	11,593.00	1,487.90	(5,607.14)
510-110-350 - GG Salaries - Kelly	30,051.37	30,051.00	(0.37)	(14,255.14)
510-130-230 - GG - Benefits - Jim	13,723.45	14,660.00	936.55	(53.77)
510-130-231 - GG- Jim Phone Allowance	960.00	960.00		80.00
510-130-234 - GG - Worker Compensation Fees-ALL				(10,695.87)
510-130-330 - GG - Benefits - Marlys	4,851.28	5,254.00	402.72	(2,316.18)
510-130-340 - GG - Benefits - Laurelea	2,375.29	3,683.00	1,307.71	(1,297.64)
510-130-350 - GG - Benefits -Kelly	6,679.13	7,216.00	536.87	(3,006.36)
<b>Total Wages/Salaries/Benefits:</b>	<b>171,723.15</b>	<b>174,990.00</b>	<b>3,266.85</b>	<b>(55,732.02)</b>
<b>Council Remuneration</b>				
510-110-110 - GG - Council - Per Diem - All	27,142.99	28,800.00	1,657.01	2,249.89
510-120-110 - GG - Council - Payroll Benefits	1,573.33	2,120.00	546.67	805.16
510-210-110 - GG - Meals-Council	57.05		(57.05)	
510-210-120 - GG - Council -TRAVEL Meetings	12,246.75	7,000.00	(5,246.75)	704.57
<b>Total Council Remuneration:</b>	<b>41,020.12</b>	<b>37,920.00</b>	<b>(3,100.12)</b>	<b>3,759.62</b>
<b>Contract Assessment</b>				
510-200-150 - GG - Cont. - Assessment - SAMA	17,120.00	17,120.00		
510-200-160 - GG-Assessment Costs	303.75	2,427.00	2,123.25	
510-260-100 - GG - Cont. - Tax Enforcement/Collection	(75.00)		75.00	(240.75)
<b>Total Contract Assessment:</b>	<b>17,348.75</b>	<b>19,547.00</b>	<b>2,198.25</b>	<b>(240.75)</b>
<b>Other Contract Services</b>				
510-200-110 - GG - Cont. - Legal	7,225.20	7,000.00	(225.20)	3,800.20
510-200-130 - GG - Cont. - Audit/Accounting	11,342.00	11,400.00	58.00	
510-200-140 - GG - Cont. - Appraisal Contract	3,411.96	4,200.00	788.04	
510-200-170 - GG - Advertising	3,098.81	2,500.00	(598.81)	94.44
510-200-180 - GS-Cont.Maint.-Website	10,912.60	8,850.00	(2,062.60)	
510-220-100 - GG - Cont-Office Caretaking -Angela	3,248.56	3,215.00	(33.56)	301.66
510-210-160 - GG - OFFICE-Travel, Meals	2,688.41	2,000.00	(688.41)	572.91
510-210-170 - GG -Office - Training/Education	1,541.43	2,000.00	458.57	
510-230-100 - GG - Cont. - Insurance - General & Bond	12,655.30	6,500.00	(6,155.30)	(166.42)
510-240-100 - GG - Cont. - Memberships & Subscriptions	8,933.29	9,350.00	416.71	
510-280-100 - GG - Cont. - Service Agreements	14,094.28	15,700.00	1,605.72	253.76
510-130-235 - GG-Benefits -Office Clean-Angela	348.12	386.00	37.88	30.34

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510-270-100 - GG - Cont. - Maint-office-new	1,919.60	4,000.00	2,080.40	87.45
<b>Total Other Contract Services:</b>	<b>81,419.56</b>	<b>77,101.00</b>	<b>(4,318.56)</b>	<b>4,974.34</b>
<b>Utilities</b>				
510-300-110 - GG - Utility - Heat	1,464.68	850.00	(614.68)	176.95
510-300-120 - GG - Utility - Power	5,567.29	3,625.00	(1,942.29)	491.06
510-300-140 - GG - Utility - Telephone	7,481.46	6,200.00	(1,281.46)	1,144.62
<b>Total Utilities:</b>	<b>14,513.43</b>	<b>10,675.00</b>	<b>(3,838.43)</b>	<b>1,812.63</b>
<b>Materials/Supplies</b>				
510-410-140 - GG - Office Supplies/Stationery	6,953.18	5,500.00	(1,453.18)	658.42
510-410-145 - GG - Cleaning Supplies - Office	786.07	1,100.00	313.93	
510-410-160 - GG - Christmas Celebrations/other	3,304.06	2,000.00	(1,304.06)	1,761.55
510-410-170 - GG- Special Events	276.75	800.00	523.25	61.22
510-400-110 - GG - Postage	7,562.95	3,400.00	(4,162.95)	1,200.00
510-490-100 - GG - Maint. - Repairs/Maint-	541.35	1,000.00	458.65	541.35
510-490-120 - GG - Maint. - CAN. LIN/Repairs	643.96	420.00	(223.96)	99.24
<b>Total Materials/Supplies:</b>	<b>20,068.32</b>	<b>14,220.00</b>	<b>(5,848.32)</b>	<b>4,321.78</b>
<b>Debt Service</b>				
510-290-100 - GG - Bank Charges	11,427.15	14,000.00	2,572.85	1,194.41
510-290-110 - GG- GST/PST Audit Expense	1,117.71	1,120.00	2.29	
<b>Total Debt Service:</b>	<b>12,544.86</b>	<b>15,120.00</b>	<b>2,575.14</b>	<b>1,194.41</b>
<b>Total General Government Services:</b>	<b>358,638.19</b>	<b>349,573.00</b>	<b>(9,065.19)</b>	<b>(39,909.99)</b>

**Protective Services**

**Police Protective Services**

**Wages/Salaries/Benefits**

520-110-110 - PS - Police - Salary-Chief-Ted	86,985.60	86,990.00	4.40	10,036.80
520-110-125 - PS-Police-Salary-Scott	75,928.60	74,130.00	(1,798.60)	8,553.30
520-110-130 - PS-Police -Salary-Christine	61,208.16	61,208.00	(0.16)	7,062.48
520-110-140 - PS-Police- Salary-Overtime	1,919.08	2,600.00	680.92	
520-120-110 - PS - Police Chief-Benefits-Ted	18,462.80	19,569.00	1,106.20	2,122.18
520-120-125 - PS-Police-Benefits-Scott	16,727.77	17,727.00	999.23	1,886.57
520-120-130 - PS-Police-Benefits-Christine	14,794.33	15,813.00	1,018.67	1,592.30
520-120-140 - PS-Police-Benefits-Overtime		80.00	80.00	
<b>Total Wages/Salaries/Benefits:</b>	<b>276,026.34</b>	<b>278,117.00</b>	<b>2,090.66</b>	<b>31,253.63</b>

**Professional/Contractual Services**

520-210-110 - PS - Police - Contracted Services	1,196.10	1,250.00	53.90	337.50
520-220-100 - PS - Police - Travel /Meals	998.68	1,200.00	201.32	
520-221-100 - PS-Police-Meetings		500.00	500.00	
520-230-100 - PS - Police - Insurance-Veh-ALL.	5,480.51	5,550.00	69.49	
520-240-100 - PS - Police - Memberships & Subscription	650.00	825.00	175.00	350.00
520-250-100 - PS - Police - Contracted Repairs	4,835.70	3,000.00	(1,835.70)	646.17

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520-260-100 - PS - Police - Training		2,200.00	2,200.00	
520-260-110 - PS - Police - Contracted Security Camera	5,850.86	6,000.00	149.14	450.50
<b>Total Professional/Contractual Services:</b>	<b>19,011.85</b>	<b>20,525.00</b>	<b>1,513.15</b>	<b>1,784.17</b>
<b>Utilities</b>				
520-300-110 - PS - Police - Utility - Heat		200.00	200.00	
520-300-120 - PS - Police - Utility - Power		725.00	725.00	
520-300-140 - PS - Police - Utility - Telephone	5,453.18	5,600.00	146.82	841.83
<b>Total Utilities:</b>	<b>5,453.18</b>	<b>6,525.00</b>	<b>1,071.82</b>	<b>841.83</b>
<b>Materials/Supplies</b>				
520-410-100 - PS - Police - Postage		550.00	550.00	
520-420-100 - PS - Police - Office Supplies/Stationery	1,857.46	4,000.00	2,142.54	153.36
520-430-100 - PS - Vehicle/Equip. Repair/Parts	1,606.70	4,500.00	2,893.30	39.21
520-430-110 - PS - Police - Oil & Gas	95.65	7,500.00	7,404.35	89.04
520-440-100 - PS - Police - Small Tools/Equipment	2,093.95	2,000.00	(93.95)	773.95
520-440-110 - PS-Police-Uniforms	900.00	1,700.00	800.00	
520-450-100 - PS - Police - Firearms	30.00	1,000.00	970.00	30.00
520-460-100 - PS-Police-Communications	2,497.02	4,800.00	2,302.98	
520-470-100 - PS-Police-Other	318.80	1,000.00	681.20	10.00
<b>Total Materials/Supplies:</b>	<b>9,399.58</b>	<b>27,050.00</b>	<b>17,650.42</b>	<b>1,095.56</b>
<b>Capital Outlay from Operations</b>				
520-600-140 - PS - Police - Pur of Cap Assets - Equip	1,291.32	1,300.00	8.68	
<b>Total Capital Outlay from Operations:</b>	<b>1,291.32</b>	<b>1,300.00</b>	<b>8.68</b>	<b>0.00</b>
<b>Total Police Protective Services:</b>	<b>311,182.27</b>	<b>333,517.00</b>	<b>22,334.73</b>	<b>34,975.19</b>
<b>Fire Protective Services</b>				
<b>Wages/Remuneration</b>				
525-110-120 - PS - Fire - Salaries - Fire Chief	17,469.79	9,180.00	(8,289.79)	1,662.72
525-110-130 - PS - Fire - Salaries - Deputy Fire Chief	1,903.20	2,050.00	146.80	158.60
525-110-135 - PS - Fire - Salaries- EMO	675.34		(675.34)	95.24
525-110-140 - PS - Fire - Salaries - Meetings	9,962.53	15,375.00	5,412.47	2,453.44
525-110-160 - PS-Fire-Incidents-Out of Town	32,388.17	25,625.00	(6,763.17)	3,530.75
525-110-170 - PS- Paid Medical Calls	10,605.66	8,200.00	(2,405.66)	3,752.02
525-120-120 - PS - Fire - Benefits - Fire Chief	2,451.86	1,803.00	(648.86)	404.42
525-120-125 - PS- Fire -Benefits- Deputy Chief	19.98	68.00	48.02	19.98
525-120-126 - PS - Fire EMO- Benefits	7.09		(7.09)	7.09
525-140-140 - PS - Fire - Benefits - Fire Fighters	556.05	645.00	88.95	556.05
<b>Total Wages/Remuneration:</b>	<b>76,039.67</b>	<b>62,946.00</b>	<b>(13,093.67)</b>	<b>12,640.31</b>
<b>Professional/Contractual Services</b>				
525-210-100 - PS - Fire - EMS - 911 Dispatch	3,214.50	3,200.00	(14.50)	
525-210-110 - PS - Fire - Training	7,516.99	11,000.00	3,483.01	1,350.06
525-210-120 - PS - Fire - Software Renewals	694.83	2,600.00	1,905.17	
525-210-122 - PS-Fire-Licenses-Radio	3,465.30	2,700.00	(765.30)	

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525-215-100 - Fire - Mutual Aid Agree.	875.00	1,500.00	625.00	
525-230-100 - PS - Fire - Insurance-ALL	17,078.80	16,750.00	(328.80)	
525-230-110 - Fire -Contracted Repairs		1,500.00	1,500.00	
525-240-100 - PS - Fire - Memberships/Subscriptions	2,564.31	3,500.00	935.69	
525-260-100 - PS - Fire - Truck #21-E671J-	1,161.27	2,000.00	838.73	
525-261-100 - PS-Fire-Truck #22-U671J-1 Ton	762.32	2,000.00	1,237.68	
525-262-100 - PS-Fire-Truck #23 -E672-Rural Pumper	23,591.80	2,000.00	(21,591.80)	22,622.01
525-263-100 - PS-Fire-Truck #24-R671J-Rescue	343.56	2,000.00	1,656.44	
525-264-100 - PS-Fire-Truck #25-T671J-TANKER		2,000.00	2,000.00	
525-265-100 - PS-Fire-Rescue R22	727.86	2,000.00	1,272.14	
525-266-100 - PS - Fire - Truck-C671J-Mobile Command		2,000.00	2,000.00	
525-267-100 - PS- Fire- Chief Truck Repair	1,737.88	4,000.00	2,262.12	
525-420-110 - PS-Fire-Pub. Education	2,697.93	2,200.00	(497.93)	165.76
<b>Total Professional/Contractual Services:</b>	<b>66,432.35</b>	<b>62,950.00</b>	<b>(3,482.35)</b>	<b>24,137.83</b>
<b>Utilities</b>				
525-300-110 - PS - Fire - Utility - Heat-N.Gas	1,652.42	1,450.00	(202.42)	236.03
525-300-120 - PS - Fire - Utility - Power	3,289.99	3,965.00	675.01	322.57
525-300-140 - PS - Fire - Utility - Telephone	5,938.35	4,800.00	(1,138.35)	851.40
<b>Total Utilities:</b>	<b>10,880.76</b>	<b>10,215.00</b>	<b>(665.76)</b>	<b>1,410.00</b>
<b>Materials/Supplies</b>				
525-410-100 - PS - Fire - Stationary & Postage	367.44	550.00	182.56	
525-420-100 - PS - Fire - Office Supplies	2,194.17	1,800.00	(394.17)	
525-425-100 - PS-Fire-Radios-Rep/Main.	5,841.56	7,500.00	1,658.44	651.99
525-430-100 - PS - Vehicle/Equip. Repair/Parts	5,617.31	3,500.00	(2,117.31)	
525-430-110 - PS - Fire - Oil & Gas	4,937.64	5,000.00	62.36	943.51
525-430-120 - PS-Fire-Uniforms	9,058.19	10,000.00	941.81	692.23
525-430-130 - PS-Fire-Building Maint.	4,599.46	7,000.00	2,400.54	1,205.11
525-431-100 - PS-Fire-Repair-Truck #21-E671J-New truck	1,154.87	2,200.00	1,045.13	128.15
525-432-100 - PS-Fire-Truck #22-U671J -1 Ton	1,851.48	2,500.00	648.52	
525-433-100 - PS-Fire-Truck #23-E672 -Rural Pumper	1,234.90	2,000.00	765.10	
525-434-100 - PS-Fire-Truck #24-R671J- Rescue		2,000.00	2,000.00	
525-435-100 - PS-Fire-Truck #25-T671J-TANKER		2,000.00	2,000.00	
525-437-100 - PS - Fire - Truck- C671J- Mobile Command	58.03	3,000.00	2,941.97	
525-438-100 - PS-Fire-New Trailer Supplies	199.48	2,000.00	1,800.52	
525-439-100 - PS-Fire-Chief Truck Repair	697.13	4,000.00	3,302.87	75.22
525-439-110 - PS-Fire- Truck R22	2,282.62	2,500.00	217.38	
525-440-100 - PS - Fire - Small Tools/Equipment	1,924.46	7,000.00	5,075.54	
525-440-120 - PS-Fire-Air/Foam-Tank Refills	3,284.25	3,500.00	215.75	
525-440-130 - PS-Fire-Consumables	7,833.70	4,500.00	(3,333.70)	
525-455-100 - PS-Fire-Supplies-Misc. All	5,398.11	5,500.00	101.89	397.57
525-460-100 - PS-Fire-Medical Supplies	3,849.17	7,000.00	3,150.83	2,158.53
<b>Total Materials/Supplies:</b>	<b>62,383.97</b>	<b>85,050.00</b>	<b>22,666.03</b>	<b>6,252.31</b>
<b>Capital Outlay From Operations</b>				
525-600-140 - PS - Fire - Pur of Cap Assets - Equip	63,965.45		(63,965.45)	52,255.84
525-600-150 - PS - Fire - Pur of Capital Assets - Gear	9,664.55	10,000.00	335.45	9,664.55
<b>Total Capital Outlay From Operations:</b>	<b>73,630.00</b>	<b>10,000.00</b>	<b>(63,630.00)</b>	<b>61,920.39</b>



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<b>Total Fire Protective Services:</b>	<b>289,366.75</b>	<b>231,161.00</b>	<b>(58,205.75)</b>	<b>106,360.84</b>
<b>EMO Protective Services</b>				
<b>EMO Services - Materials</b>				
525-920-110 - PS -EMO -Services All	817.80	2,500.00	1,682.20	14.93
<b>Total EMO Services - Materials:</b>	<b>817.80</b>	<b>2,500.00</b>	<b>1,682.20</b>	<b>14.93</b>
<b>Total EMO Protective Services:</b>	<b>817.80</b>	<b>2,500.00</b>	<b>1,682.20</b>	<b>14.93</b>
<b>Total Protective Services:</b>	<b>601,366.82</b>	<b>567,178.00</b>	<b>(34,188.82)</b>	<b>141,350.96</b>

**Transportation Services**

**Wages/Salaries/Benefits**

530-110-120 - TS - Maint. - Salary-Lyle	12,286.42	48,213.00	35,926.58	(45,065.66)
530-110-130 - TS - Maint. - Salaries - Rick	22,660.04	22,658.00	(2.04)	(27,453.91)
530-110-140 - TS - Maint. - Salaries - Scott	1,620.00	16,500.00	14,880.00	1,620.00
530-110-145 - TS - Maint. - Salaries - Jeff	31,002.99	8,676.00	(22,326.99)	(23,503.00)
530-110-146 - TS - Maint.- Salaries- Brad	30,928.54	42,631.00	11,702.46	(18,755.57)
530-110-150 - TS - Maint. - Salaries - Casual/P.T.	9,232.65	4,000.00	(5,232.65)	(9,232.66)
530-110-160 - TS -Overtime-All	2,697.92	7,000.00	4,302.08	
530-120-120 - TS - Maint. - Benefits -Lyle	2,141.77	13,829.00	11,687.23	(7,554.85)
530-120-140 - TS - Maint. - Benefits -Scott	391.91	4,457.00	4,065.09	1.05
530-120-145 - TS - Maint. -Benefits -Jeff	6,524.96	1,834.00	(4,690.96)	(5,198.90)
530-120-146 - TS - Maint. Benefits -Brad	6,537.46	9,941.00	3,403.54	(4,080.79)
530-120-150 - TS - Maint. - Benefits - Casual/PT	96.94	160.00	63.06	96.94
530-120-160 - TS-Benefits-Overtime All	204.19	386.00	181.81	(947.43)
530-130-130 - TS - Maint. - Benefits - Rick	4,733.41	5,291.00	557.59	(5,917.06)
<b>Total Wages/Salaries/Benefits:</b>	<b>131,059.20</b>	<b>185,576.00</b>	<b>54,516.80</b>	<b>(145,991.84)</b>

**Professional/Contractual Services**

530-200-110 - TS - Maint. - Engineering	212.38	3,000.00	2,787.62	
530-210-110 - TS - Contracted - St. Sweeping	370.34	1,000.00	629.66	
530-210-140 - TS -RAILWAY Leases/Crossings	3,376.00	3,750.00	374.00	496.00
530-210-160 - PW-Contracted-Service-Drainage	4,709.00	4,000.00	(709.00)	
530-240-100 - TS - Maint. - Advertising	150.00		(150.00)	
530-250-100 - TS - Maint. - Travel, Meal	128.43	100.00	(28.43)	
530-250-110 - TS-Cont.Serv.-Grass Cutting	2,067.00	2,500.00	433.00	1,272.00
530-260-100 - TS - Maint. - Insurance/Vehicle -ALL	8,661.76	8,500.00	(161.76)	
530-260-500 - TS- Maint- Insurance-Retention Pond	100.92	105.00	4.08	
530-260-510 - TS-Maint-Insurance-South Retention Pond	1,379.06		(1,379.06)	
530-280-100 - TS - Maint. - Membership/Training-Subsci	1,080.00	700.00	(380.00)	31.00
530-290-101 - TS - Maint. - Cont. Repairs - Dodge		500.00	500.00	
530-290-103 - TS - Maint. - Cont. Repairs -Grader		4,500.00	4,500.00	
530-290-105 - TS-Cont. Rep-Riding Mower-Cutters	379.87	1,000.00	620.13	
530-290-107 - TS-Cont. Rep-Ford Tractor	31.79	1,000.00	968.21	
530-290-108 - TS-Contract Rep-JD Riding Mower		1,000.00	1,000.00	
530-290-109 - TS-Cont. Repairs-GMC Sierra	2,403.99	2,500.00	96.01	
530-290-110 - TS-Cont.Repair-Dump Truck-WHITE		3,000.00	3,000.00	

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530-290-111 - TS-Cont. Rep- New Bobcat		4,000.00	4,000.00	
530-290-112 - TS- Cont. Repair - Curbs		1,000.00	1,000.00	
530-290-113 - TS- Cont. Service-Rental Space	1,431.00	1,600.00	169.00	
530-290-114 - TS - Cont. Sweeper		1,000.00	1,000.00	
530-290-115 - TS - Cont. Gravel Truck Green	2,889.63	500.00	(2,389.63)	466.40
530-295-100 - TS-Cont. Serv.- Shop Repairs	136.09	5,000.00	4,863.91	
530-295-112 - Contract Repairs - Hotsy	202.98	600.00	397.02	
537-210-100 - TS - Snow - Contracted Removal		12,500.00	12,500.00	
<b>Total Professional/Contractual Services:</b>	<b>29,710.24</b>	<b>63,355.00</b>	<b>33,644.76</b>	<b>2,265.40</b>
<b>Utilities</b>				
530-300-110 - TS - Maint. - Utility - Heat	1,274.37	1,200.00	(74.37)	136.92
530-300-120 - TS - Maint. - Utility - Power	3,997.47	3,500.00	(497.47)	450.74
530-300-140 - TS - Utility - Telephone	3,025.05	3,800.00	774.95	477.73
530-310-100 - TS - Maint. - Utility - Street Lights	18,595.60	19,000.00	404.40	1,514.46
530-310-110 - TS - Maint - Utility-Fountain-Energy	2,031.90	2,980.00	948.10	112.24
<b>Total Utilities:</b>	<b>28,924.39</b>	<b>30,480.00</b>	<b>1,555.61</b>	<b>2,692.09</b>
<b>Materials/ Supplies</b>				
530-410-100 - TS - Maint. - Small Tools	566.24	2,000.00	1,433.76	
530-410-110 - TS - Maint - Shop Admin-Stationary/Supp	1,721.87	1,500.00	(221.87)	
530-410-120 - TS - Maint. - Shop Supplies-Misc.	3,816.54	5,500.00	1,683.46	865.32
530-420-101 - TS -Maint- Repair/Parts-Dodge Truck		300.00	300.00	
530-420-103 - TS - Maint. - Repair/Parts-Grader	838.35	8,000.00	7,161.65	241.28
530-420-105 - TS-Maint/Repairs/Parts-Mowers/Cutters	1,717.96	4,000.00	2,282.04	
530-420-106 - TS-Maint/Repairs/Parts-Bobcat	149.22	1,500.00	1,350.78	
530-420-107 - TS-Maint/Rep/Parts-Ford Tractor	166.43	1,000.00	833.57	26.18
530-420-109 - TS-Repairs-GMC Sierra	998.30	2,000.00	1,001.70	23.30
530-420-110 - TS-Repairs-Dump Truck-WHITE-new	633.76	2,000.00	1,366.24	44.14
530-420-112 - TS-Maint- Sweeper	346.17	1,200.00	853.83	
530-420-113 - TS - Maint.- New Gravel Truck	257.18	600.00	342.82	
530-420-114 - TS - Maint - Oiler	353.68		(353.68)	
530-425-110 - TS - Oil & Gas	35,166.80	20,350.00	(14,816.80)	3,599.78
530-425-112 - TS - Maint. Kubota Side x Side		1,000.00	1,000.00	
530-430-130 - TS - Maint. - Tree Trimming	2,650.00	3,000.00	350.00	
530-440-100 - TS - Maint. - Gravel/Sand	17,874.92	25,000.00	7,125.08	948.24
530-450-100 - TS - Maint. - Culverts/Drainage	482.81	3,000.00	2,517.19	
530-460-100 - TS - Maint. - Asphalt/Surfacing Material	8,295.38	13,000.00	4,704.62	
530-460-110 - TS - Maint. - Dust Control	12,239.68	12,000.00	(239.68)	
530-470-100 - TS - Road/Street Signs	938.37	5,000.00	4,061.63	
<b>Total Materials/ Supplies:</b>	<b>89,213.66</b>	<b>111,950.00</b>	<b>22,736.34</b>	<b>5,748.24</b>
<b>Handi-Van</b>				
530-900-110 - TS - HANDI-VAN-Expenses	4,095.57	4,600.00	504.43	2,552.74
<b>Total Handi-Van:</b>	<b>4,095.57</b>	<b>4,600.00</b>	<b>504.43</b>	<b>2,552.74</b>
<b>Capital Outlay from Operations</b>				
530-600-130 - TS - Purchase of Cap Assets - EQUIP/MACH	51,150.87		(51,150.87)	
530-600-135 - TS - Cap- HandiVan	25,000.00		(25,000.00)	25,000.00
530-600-150 - TS-Cap-Land Improv	66,820.12	193,448.00	126,627.88	2,285.50

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530-600-151 - TS-Cap- CWWF Grant-South	504,123.69		(504,123.69)	4,284.07
530-600-153 - TS-Cap-Phase 1 Town- South	11,615.61		(11,615.61)	288.54
530-600-154 - TS-Cap-Phase 1 Neinhuis-South	17,391.59		(17,391.59)	563.85
530-600-155 - TS-Cap-Phase 2 Town- South	14,263.73		(14,263.73)	585.69
530-600-170 - TS- Cap- Infrast. Pavement		45,000.00	45,000.00	
530-600-171 - TS- Cap- Victor Terr Local Improvement	1,241.63		(1,241.63)	
530-600-172 - PW- Cap- Wakefield Local Impro-Phase 2	6,808.26		(6,808.26)	5,566.64
530-600-173 - TS-Cap-Phase 2-Street Curbs/Gutters	339,434.01		(339,434.01)	4,318.27
530-600-174 - TS-Cap-Phase 2 - Neinhuis	870,700.14		(870,700.14)	11,734.77
530-600-175 - TS - Cap-First St. Crossing & Widening	6,381.50		(6,381.50)	2,921.75
530-600-176 - TS - Storm Water Study & Asset Mng Plan	14,772.25		(14,772.25)	10,500.00
530-600-200 - TS-Cap- Mack Truck	41,194.92		(41,194.92)	3,432.91
<b>Total Capital Outlay from Operations:</b>	<b>1,970,898.32</b>	<b>238,448.00</b>	<b>(1,732,450.32)</b>	<b>71,481.99</b>
<b>Other</b>				
530-700-120 - TS - Frontage Principal Repayment		1,897.00	1,897.00	
<b>Total Other:</b>	<b>0.00</b>	<b>1,897.00</b>	<b>1,897.00</b>	<b>0.00</b>
<b>Total Transportation Services:</b>	<b>2,253,901.38</b>	<b>636,306.00</b>	<b>(1,617,595.38)</b>	<b>(61,251.38)</b>

**Environmental Health Services**

**Wages/Salaries**

540-110-112 - EH-Salary-Scott	540.00	1,500.00	960.00	540.00
540-110-113 - EH-Salary-Brad	2,811.69	3,875.00	1,063.31	2,811.69
540-110-115 - EH-Salary-Jeff		1,239.00	1,239.00	
540-120-112 - EH-Benefits-Scott	130.64	405.00	274.36	130.64
540-120-113 - EH-Benefits-Brad	594.31	903.00	308.69	594.31
540-120-115 - EH-Benefits-Jeff		262.00	262.00	
<b>Total Wages/Salaries:</b>	<b>4,076.64</b>	<b>8,184.00</b>	<b>4,107.36</b>	<b>4,076.64</b>

**Professional/Contractual Services**

540-200-110 - EH - Cont. - Waste Disposal Fee	163,296.79	165,125.00	1,828.21	26,746.84
540-210-300 - EH - Cont. - Other Services		750.00	750.00	(3,847.90)
<b>Total Professional/Contractual Services:</b>	<b>163,296.79</b>	<b>165,875.00</b>	<b>2,578.21</b>	<b>22,898.94</b>
<b>Total Environmental Health Services:</b>	<b>167,373.43</b>	<b>174,059.00</b>	<b>6,685.57</b>	<b>26,975.58</b>

**Environmental Development Services**

**Wages/Salaries**

560-110-110 - P&D - Salary-Jim	20,713.21	20,713.00	(0.21)	20,713.21
560-120-110 - P&D - Benefits-Jim	3,430.86	3,665.00	234.14	3,430.86
<b>Total Wages/Salaries:</b>	<b>24,144.07</b>	<b>24,378.00</b>	<b>233.93</b>	<b>24,144.07</b>

**Professional/Contractual Services**

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560-200-115 - P&D-Contr-Building Inspector	15,302.24	16,130.00	827.76	(1,593.46)
560-200-125 - P&D-Contr-Engineering Services	21,072.51	30,000.00	8,927.49	11,442.38
560-230-100 - P&D - Cont. - Insurance - Town Sign	191.81	200.00	8.19	
560-250-100 - P&D - Cont. - Planning Services	5,438.74	13,000.00	7,561.26	983.98
560-260-200 - P&D - Cont- Asset Management Plan	910.00	1,500.00	590.00	
<b>Total Professional/Contractual Services:</b>	<b>42,915.30</b>	<b>60,830.00</b>	<b>17,914.70</b>	<b>10,832.90</b>
<b>Capital Outlay from Operations</b>				
560-600-300 - P&D- Capital-Land	32,177.38	41,428.00	9,250.62	929.25
560-600-400 - P&D- Capital - South Industrial	12,025.37		(12,025.37)	12,025.37
<b>Total Capital Outlay from Operations:</b>	<b>44,202.75</b>	<b>41,428.00</b>	<b>(2,774.75)</b>	<b>12,954.62</b>
<b>Total Environmental Development Services:</b>	<b>111,262.12</b>	<b>126,636.00</b>	<b>15,373.88</b>	<b>47,931.59</b>

**Recreation & Cultural Services**

**Administration**

**Wages/Salaries**

570-110-105 - R&C- Salaries- Rec Manager-Mat	46,428.46	46,429.00	0.54	5,357.13
570-120-105 - R&C- Benefits- Rec -Mathew	12,492.35	11,427.00	(1,065.35)	1,419.31
<b>Total Wages/Salaries:</b>	<b>58,920.81</b>	<b>57,856.00</b>	<b>(1,064.81)</b>	<b>6,776.44</b>

**Professional/Contractual Services**

570-240-100 - R&C - Memberships/Subscriptions	220.80	160.00	(60.80)	
<b>Total Professional/Contractual Services:</b>	<b>220.80</b>	<b>160.00</b>	<b>(60.80)</b>	<b>0.00</b>

**Materials/Supplies**

570-400-110 - R&C - Postage		100.00	100.00	
570-420-140 - R&C - Supplies Hockey Draft= In Motion	3,335.65	3,500.00	164.35	
570-410-100 - R&C - Supplies/Stationery		250.00	250.00	
<b>Total Materials/Supplies:</b>	<b>3,335.65</b>	<b>3,850.00</b>	<b>514.35</b>	<b>0.00</b>

**Total Administration:**

	<b>62,477.26</b>	<b>61,866.00</b>	<b>(611.26)</b>	<b>6,776.44</b>
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**Outdoor Rinks Service**

**Professional/Contractual Services**

570-270-100 - R&C - Contracted Maint-Outdoor Rink		7,900.00	7,900.00	
<b>Total Professional/Contractual Services:</b>	<b>0.00</b>	<b>7,900.00</b>	<b>7,900.00</b>	<b>0.00</b>

**Materials/Supplies**

570-422-120 - R&C-Out D.Rink-Material/Supplies/Other	1,878.96	300.00	(1,578.96)	
<b>Total Materials/Supplies:</b>	<b>1,878.96</b>	<b>300.00</b>	<b>(1,578.96)</b>	<b>0.00</b>

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<b>Capital Expenditures</b>				
570-600-120 - R&C - Purch. of Cap Assets-Bldg-OD Rink	96,243.74	15,105.00	(81,138.74)	186.94
<b>Total Capital Expenditures:</b>	<b>96,243.74</b>	<b>15,105.00</b>	<b>(81,138.74)</b>	<b>186.94</b>
<b>Total Outdoor Rinks Service:</b>	<b>98,122.70</b>	<b>23,305.00</b>	<b>(74,817.70)</b>	<b>186.94</b>
<b>Community Hall/Curling Rink Service</b>				
<b>Professional/Contractual Services</b>				
570-200-150 - R&C-Hall-Advertising		200.00	200.00	
570-270-150 - R&C-Hall/Kitchen-Caretaking-Jodi	6,558.46	7,492.00	933.54	568.15
570-280-150 - R&C-Hall-Contracted Repairs	14,065.01	14,000.00	(65.01)	992.20
570-125-100 - R&C -Hall Benefits-Jodi	298.85	452.00	153.15	21.93
570-230-150 - R&C-Insurance-Hall-ALL-P&R	4,425.86	4,430.00	4.14	
570-280-155 - R&C-Curling Rink-Contracted Repairs	120.84	5,000.00	4,879.16	120.84
570-230-100 - R&C-Insurance-Curling Rink	5,150.00	5,150.00		
<b>Total Professional/Contractual Services:</b>	<b>30,619.02</b>	<b>36,724.00</b>	<b>6,104.98</b>	<b>1,703.12</b>
<b>Utilities</b>				
570-300-150 - R&C - Utility - Heat - Hall	9,184.48	7,000.00	(2,184.48)	1,177.93
570-300-155 - R & C - Utility - Heat - Curling Rink	1,023.40	1,100.00	76.60	47.05
570-310-150 - R&C - Utility - Power - Hall	5,132.22	4,660.00	(472.22)	183.38
570-330-150 - R&C - Utility - Telephone - Hall	703.79	600.00	(103.79)	107.80
<b>Total Utilities:</b>	<b>16,043.89</b>	<b>13,360.00</b>	<b>(2,683.89)</b>	<b>1,516.16</b>
<b>Materials/Supplies</b>				
570-400-150 - R&C-Hall-Supplies/Maint/Equip.	1,402.24	5,000.00	3,597.76	
570-430-120 - R&C - Bldg Mat/Supply - Curling Rink	781.81	5,000.00	4,218.19	
570-430-150 - R&C - Bldg Mat/Supply - Hall	2,530.84	2,000.00	(530.84)	157.59
570-420-120 - R&C - Main/Repairs - Curling Rink		5,000.00	5,000.00	
<b>Total Materials/Supplies:</b>	<b>4,714.89</b>	<b>17,000.00</b>	<b>12,285.11</b>	<b>157.59</b>
<b>Total Community Hall/Curling Rink Service:</b>	<b>51,377.80</b>	<b>67,084.00</b>	<b>15,706.20</b>	<b>3,376.87</b>
<b>Parks Services</b>				
<b>Wages/Salaries</b>				
570-110-170 - R&C - Salary - Park-Lyle	39,677.51		(39,677.51)	39,677.51
570-111-170 - R&C-Salary-Rick-park	16,995.03	16,994.00	(1.03)	16,995.03
570-111-171 - R&C-Salary-Jeff		7,437.00	7,437.00	
570-112-170 - R&C-Salary-Scott-Park	2,700.00	9,000.00	6,300.00	2,700.00
570-113-170 - R&C-Salary-Casual-Park	9,232.66	4,000.00	(5,232.66)	9,232.66
570-121-170 - R&C-Park-Benefits-Rick	3,550.06	3,968.00	417.94	3,550.06
570-121-171 - R&C-Park-Benefits-Jeff		1,572.00	1,572.00	
570-122-170 - R&C-Parks-Benefits-Scott	653.19	2,431.00	1,777.81	653.19
570-123-170 - R&C-Parks-Benefits-Casual/PT	1,019.51	160.00	(859.51)	96.94
570-124-175 - R&C - Parks Benefits- Brad	3,565.89	5,422.00	1,856.11	3,565.89
570-112-171 - RC - Salary- Brad - Park	16,870.11	23,253.00	6,382.89	16,870.11
<b>Total Wages/Salaries:</b>	<b>94,263.96</b>	<b>74,237.00</b>	<b>(20,026.96)</b>	<b>93,341.39</b>

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<b>Professional/Contractual Services</b>				
570-280-100 - R&C - Parks. - Contracted work/repairs		4,500.00	4,500.00	
570-230-170 - R&C-Insurance-Parks	4,536.17	4,600.00	63.83	
<b>Total Professional/Contractual Services:</b>	<b>4,536.17</b>	<b>9,100.00</b>	<b>4,563.83</b>	<b>0.00</b>
<b>Utilities</b>				
570-310-170 - R&C - Utility - Power - Parks	1,375.47	1,400.00	24.53	112.22
570-310-180 - R&C - Utility - Power - Track Pump	391.21	450.00	58.79	32.70
570-300-120 - R&C - Utility - Heat -Parks	1,025.20	1,100.00	74.80	112.63
<b>Total Utilities:</b>	<b>2,791.88</b>	<b>2,950.00</b>	<b>158.12</b>	<b>257.55</b>
<b>Materials/Supplies</b>				
570-430-170 - R&C - PRAIRIE Park Repairs	1,500.92	2,000.00	499.08	1,243.36
570-430-180 - R&C-Fundraising Expense-Play & Spray	7,330.26	7,000.00	(330.26)	337.09
570-420-175 - P&R - Park Landscaping	1,683.80	2,500.00	816.20	
570-435-180 - P& Rec-TOOKE Park Expenses/Misc. All		1,000.00	1,000.00	
570-435-170 - R&C-CENTENNIALPark Repairs-Maint.	2,406.28	3,500.00	1,093.72	
570-440-170 - R&C-Soccer Field -Repairs		1,000.00	1,000.00	
<b>Total Materials/Supplies:</b>	<b>12,921.26</b>	<b>17,000.00</b>	<b>4,078.74</b>	<b>1,580.45</b>
<b>Capital Expenditures</b>				
570-600-180 - R&C-Capital-Prairie Park		93,600.00	93,600.00	
<b>Total Capital Expenditures:</b>	<b>0.00</b>	<b>93,600.00</b>	<b>93,600.00</b>	<b>0.00</b>
<b>Total Parks Services:</b>	<b>114,513.27</b>	<b>196,887.00</b>	<b>82,373.73</b>	<b>95,179.39</b>
<b>Program Services</b>				
<b>Materials/Supplies</b>				
570-422-180 - R&C-Dalmeny Days All	17,399.41	14,000.00	(3,399.41)	
570-422-190 - R&C -CLEAN UP DAY-Homecoming-ALL		1,000.00	1,000.00	
570-420-180 - R&C-Misc programs=-Christmas contest	2,049.51	1,500.00	(549.51)	123.76
<b>Total Materials/Supplies:</b>	<b>19,448.92</b>	<b>16,500.00</b>	<b>(2,948.92)</b>	<b>123.76</b>
<b>Grants/Subsidies</b>				
570-500-110 - R&C - Comm. Grants/Contributions	16,682.00	18,000.00	1,318.00	
<b>Total Grants/Subsidies:</b>	<b>16,682.00</b>	<b>18,000.00</b>	<b>1,318.00</b>	<b>0.00</b>
<b>Total Program Services:</b>	<b>36,130.92</b>	<b>34,500.00</b>	<b>(1,630.92)</b>	<b>123.76</b>
<b>Library Services</b>				
<b>WAGES - LIBRARY</b>				
570-290-101 - R&C - LIBRARY Salary	19,750.89	16,142.00	(3,608.89)	2,848.80
570-290-102 - R&C - LIBRARY Benefits	3,054.43	2,533.00	(521.43)	685.82

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**Operating Revenues & Expenditures by Comp. Elem.**  
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	Year to Date	Annual Budget	Budget Remaining	Current Month
<b>Total WAGES - LIBRARY:</b>	<b>22,805.32</b>	<b>18,675.00</b>	<b>(4,130.32)</b>	<b>3,534.62</b>
<b>Professional/Contractual Services</b>				
570-290-160 - R&C - LIBRARY - Levy	14,334.10	14,360.00	25.90	
570-290-175 - R&C -Library- Advertising		150.00	150.00	
570-290-100 - R&C - LIBRARY-Insurance	1,431.42	1,435.00	3.58	
<b>Total Professional/Contractual Services:</b>	<b>15,765.52</b>	<b>15,945.00</b>	<b>179.48</b>	<b>0.00</b>
<b>Utility Services - Library</b>				
570-310-160 - R&C - Utility - Power - LIBRARY		1,300.00	1,300.00	
570-300-160 - R&C - Utility - Heat - LIBRARY		500.00	500.00	(53.90)
570-330-160 - R&C - Utility - Telephone - LIBRARY	700.70	600.00	(100.70)	161.70
<b>Total Utility Services - Library:</b>	<b>700.70</b>	<b>2,400.00</b>	<b>1,699.30</b>	<b>107.80</b>
<b>Library - MMS</b>				
570-440-120 - R&C - LIBRARY - Supplies/Stat/All	22.46	1,200.00	1,177.54	
570-440-125 - R&C-Library-Material & Supplies	215.45	350.00	134.55	
570-440-130 - R&C- Library- Prizes/Grants/Programs	640.00	1,600.00	960.00	
<b>Total Library - MMS:</b>	<b>877.91</b>	<b>3,150.00</b>	<b>2,272.09</b>	<b>0.00</b>
<b>Total Library Services:</b>	<b>40,149.45</b>	<b>40,170.00</b>	<b>20.55</b>	<b>3,642.42</b>
<b>Community Center - ARENA</b>				
<b>Wages</b>				
570-112-150 - ARENA - Wages - Ed	36,002.45	34,582.00	(1,420.45)	6,414.69
570-112-151 - ARENA -Wages - Dave	28,558.66	27,913.00	(645.66)	5,099.76
570-112-153 - ARENA - Wages -CASUAL	3,587.23		(3,587.23)	
570-112-154 - ARENA-Wages-Cindy- Kitchen	7,632.42	7,000.00	(632.42)	1,607.90
570-112-155 - ARENA-Kitchen -Staff Misc.	17,274.86	10,000.00	(7,274.86)	4,447.04
570-112-157 - ARENA-Wages-Casual	8,047.06	11,600.00	3,552.94	2,038.87
570-120-122 - R&C-Benefits-ARENA- Cindy	328.46	285.00	(43.46)	177.12
570-120-123 - R&C-Benefits -ARENA -Ed	5,959.11	5,393.00	(566.11)	1,401.95
570-120-124 - R&C-Benefits-ARENA -Dave	2,952.12	3,077.00	124.88	418.39
570-120-128 - R&C-Benefits-ARENA-Casual	543.01	447.00	(96.01)	203.39
570-120-130 - R&C - Benefits - ARENA-Kitchen Staff	993.62	659.00	(334.62)	314.26
<b>Total Wages:</b>	<b>111,879.00</b>	<b>100,956.00</b>	<b>(10,923.00)</b>	<b>22,123.37</b>
<b>Professional/Contractual Services</b>				
570-900-111 - ARENA -Mileage - Misc..	585.43	1,000.00	414.57	585.43
570-270-141 - R&C - ARENA - Cont. Maint - Licences	95.00	65.00	(30.00)	
570-270-144 - R&C - ARENA Cont. Maint. - Zamboni	9,352.76	4,000.00	(5,352.76)	9,352.76
570-270-145 - R&C - ARENA - Cont. Maint. - Ice Plant	21,273.01	10,500.00	(10,773.01)	
570-270-146 - R&C - ARENA - Cont. Maint. - Building	9,499.74	9,000.00	(499.74)	2,050.38
570-230-140 - R&C-Insurance-ARENA	26,951.16	24,500.00	(2,451.16)	
<b>Total Professional/Contractual Services:</b>	<b>67,757.10</b>	<b>49,065.00</b>	<b>(18,692.10)</b>	<b>11,988.57</b>

Utilities



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	Year to Date	Annual Budget	Budget Remaining	Current Month
570-300-110 - R&C - Utility - Heat ARENA- Rink	6,833.38	6,800.00	(33.38)	276.37
570-310-120 - R&C - Utility - Power ARENA- Rink	48,319.30	54,000.00	5,680.70	7,447.74
570-330-170 - R&C - Utility - Telephone - Skating Rink	3,785.85	3,700.00	(85.85)	655.59
<b>Total Utilities:</b>	<b>58,938.53</b>	<b>64,500.00</b>	<b>5,561.47</b>	<b>8,379.70</b>
<b>Materials/Supplies</b>				
570-450-140 - R&C- ARENA - Office		200.00	200.00	
570-450-141 - R&C - ARENA - Kitchen/Booth	30,921.51	29,000.00	(1,921.51)	8,784.42
570-450-142 - R&C-ARENA - Janitor	3,703.24	3,000.00	(703.24)	750.87
570-450-144 - R&C-ARENA -Zamboni	5,427.54	4,500.00	(927.54)	(1,341.28)
570-450-145 - R&C-ARENA -Ice Plant		1,300.00	1,300.00	
570-450-146 - R&C-ARENA -Building	5,020.78	5,000.00	(20.78)	219.61
570-450-148 - R&C- ARENA -First Aid Supplies		500.00	500.00	
<b>Total Materials/Supplies:</b>	<b>45,073.07</b>	<b>43,500.00</b>	<b>(1,573.07)</b>	<b>8,413.62</b>
<b>Capital Expenditures</b>				
570-610-140 - R&C-Capital - Arena	5,493.02	7,030.00	1,536.98	
570-610-150 - R&C-Capital-Hall-	13,161.30		(13,161.30)	
<b>Total Capital Expenditures:</b>	<b>18,654.32</b>	<b>7,030.00</b>	<b>(11,624.32)</b>	<b>0.00</b>
<b>Debt Service</b>				
570-700-150 - R&C- ARENA -Debenture #9	16,508.64	16,509.00	0.36	
570-800-110 - R&C- Allowance for Uncollectable		500.00	500.00	
<b>Total Debt Service:</b>	<b>16,508.64</b>	<b>17,009.00</b>	<b>500.36</b>	<b>0.00</b>
<b>Total Community Center - ARENA:</b>	<b>318,810.66</b>	<b>282,060.00</b>	<b>(36,750.66)</b>	<b>50,905.26</b>
<b>Total Recreation &amp; Cultural Services:</b>	<b>721,582.06</b>	<b>705,872.00</b>	<b>(15,710.06)</b>	<b>160,191.08</b>

**Utility Expenditures**

**Wages/Salaries**

580-110-110 - UT - Water - Salaries-Lyle	15,358.02	28,010.00	12,651.98	15,358.02
580-110-111 - UT-Water-Wage-Rick	16,995.04	16,994.00	(1.04)	16,995.04
580-110-112 - UT-Water-Wage-Scott	540.00	3,000.00	2,460.00	540.00
580-110-113 - UT-Water-Wage-Brad	5,623.37	7,751.00	2,127.63	5,623.37
580-110-114 - UT-Water-Wage-Marlys	13,416.46	12,480.00	(936.46)	13,416.46
580-110-116 - UT-Water-Overtime All	15,586.94	11,500.00	(4,086.94)	2,114.65
580-110-117 - UT-Water-Wage-Kelly	20,034.25	20,034.00	(0.25)	20,034.25
580-110-118 - UT-Water-Wage-Jeff	31,003.00	7,437.00	(23,566.00)	31,003.00
580-110-119 - UT- Water- Wage- Laurelea	6,736.73	7,728.00	991.27	6,736.73
580-120-110 - UT - Water - Benefits-Lyle	2,677.22	8,346.00	5,668.78	2,677.22
580-120-111 - UT-Water-Benef-Rick	3,550.07	3,968.00	417.93	3,550.07
580-120-112 - UT-Water-Benefits-Scott	130.64	810.00	679.36	130.64
580-120-113 - UT-Water-Benef.-Brad	1,188.63	1,807.00	618.37	1,188.63
580-120-114 - UT-Water-Benef.-Marlys	3,234.18	3,503.00	268.82	3,234.18
580-120-116 - UT-Water-Benefits-Overtime All	996.53	744.00	(252.53)	996.53
580-120-117 - UT-Water-Benefits-Kelly	4,452.76	4,811.00	358.24	4,452.76

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	Year to Date	Annual Budget	Budget Remaining	Current Month
580-120-118 - UT-Water-Benefits-Jeff	6,524.96	1,572.00	(4,952.96)	6,524.96
580-120-119 - UT- Water- Benefits- Laurelea	1,583.54	2,455.00	871.46	1,583.54
<b>Total Wages/Salaries:</b>	<b>149,632.34</b>	<b>142,950.00</b>	<b>(6,682.34)</b>	<b>136,160.05</b>

**Professional/Contractual Services**

580-230-100 - UT - Water -TRAINING/Travel/Meals	2,705.00	4,000.00	1,295.00	
580-240-100 - UT - Water - Insurance -Claims-ALL	6,091.06	6,100.00	8.94	
580-285-150 - UT - Water - Cont. Repairs - Line Repair	10,388.00	1,500.00	(8,888.00)	
580-290-100 - UT - Water - Laboratory Testing	5,637.86	6,400.00	762.14	183.75
585-430-120 - UT - Sewer - Cont.-Sewer Flushing	17,117.86	15,000.00	(2,117.86)	
585-285-130 - UT - Sewer - Cont Repairs - Lagoon	6,201.00	7,000.00	799.00	
580-200-120 - UT - Water-Cont-Service Agreement	2,120.00	2,500.00	380.00	
580-285-100 - UT - Cont. Repairs - Water Plant	675.58	4,000.00	3,324.42	
580-285-140 - UT - Water - Cont. Repairs - W.Treat .PI	840.37		(840.37)	
585-285-100 - UT - Sewer - Cont Repairs /Camera- Lines	1,112.16	7,000.00	5,887.84	751.33
585-285-110 - UT - Sewer -Cont. Repairs - Lift Station		1,500.00	1,500.00	
585-200-110 - UT - Sewer - Legal Fees /Taxes	519.50	500.00	(19.50)	
585-240-100 - UT - Sewer - Insurance - General /Claims	14,525.84	14,600.00	74.16	
<b>Total Professional/Contractual Services:</b>	<b>67,934.23</b>	<b>70,100.00</b>	<b>2,165.77</b>	<b>935.08</b>

**Utilities**

580-300-120 - UT - Water - Power	6,970.75	12,000.00	5,029.25	565.06
580-300-110 - UT - Water - Heat	932.38	1,000.00	67.62	102.14
585-300-120 - UT - Sewer - Power	31,930.71	32,000.00	69.29	2,726.84
585-300-130 - UT- Sewer - Phone - Autodialer	1,779.10	1,400.00	(379.10)	285.53
585-100-100 - UT-Sewer-Gas-New Lift 1	841.61	750.00	(91.61)	74.55
585-100-110 - UT-Sewer-Power- New Lift 1	7,517.04	7,594.00	76.96	669.76
585-100-130 - UT-Sewer-Power-Old Lift 1	1,336.83	1,435.00	98.17	191.58
585-100-140 - UT-Sewer-Gas-New Lift 2	1,116.59	1,000.00	(116.59)	93.75
585-100-150 - UT-Sewer-Power-New Lift 2	7,125.49	6,195.00	(930.49)	1,028.44
585-100-170 - UT-Sewer-Power-Old Lift 2	1,969.86	1,925.00	(44.86)	279.99
<b>Total Utilities:</b>	<b>61,520.36</b>	<b>65,299.00</b>	<b>3,778.64</b>	<b>6,017.64</b>

**Materials/Supplies**

580-400-110 - UT - Water - Postage		4,000.00	4,000.00	
580-420-100 - UT - Water - Gravel/Sand	4,971.40	3,000.00	(1,971.40)	
580-430-110 - UT - Water - SASK. WATER	372,991.86	362,000.00	(10,991.86)	30,447.29
580-430-120 - UT - Water - Mats & Suppl -	745.77	6,000.00	5,254.23	221.06
580-430-130 - UT - Water-Mats&Suppl-Water Treat Plant	2,576.05	3,500.00	923.95	
580-430-140 - UT - Water - Mats & Suppl - Lines	3,540.64	3,000.00	(540.64)	
580-430-145 - UT-Water-METERS-Parts	2,812.40	1,500.00	(1,312.40)	
580-450-100 - UT - Water - Chemicals	432.64	750.00	317.36	
585-430-110 - UT - Sewer - Mat/Supplies Lift Station 1	1,433.44	3,000.00	1,566.56	
585-430-130 - UT - Sewer - Lagoon SUPPLIES	566.91	2,500.00	1,933.09	
585-430-150 - UT- Sewer- All Pumps Maint/Supply	373.45	2,500.00	2,126.55	
585-440-100 - UT - Sewer - MISC.- Supplies+Flood-07	271.06	200.00	(71.06)	
<b>Total Materials/Supplies:</b>	<b>390,715.62</b>	<b>391,950.00</b>	<b>1,234.38</b>	<b>30,668.35</b>

**Capital Expenditures**

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	Year to Date	Annual Budget	Budget Remaining	Current Month
585-600-120 - UT- Sewer - Cap - Lagoon-Fehr/Lux	6,757.50	10,000.00	3,242.50	6,757.50
585-600-130 - UT - Sewer - Capital- Mach/Equipment	45,949.08	40,000.00	(5,949.08)	11,159.34
585-600-175 - UT - Sewer-Lagoon Outfall	19,803.45		(19,803.45)	18,375.45
<b>Total Capital Expenditures:</b>	<b>72,510.03</b>	<b>50,000.00</b>	<b>(22,510.03)</b>	<b>36,292.29</b>
<b>Debt Services</b>				
585-700-120 - UT - Lift Station - Interest	36,669.08	36,670.00	0.92	
585-700-130 - UT - Lagoon - Interest	51,149.48	51,149.00	(0.48)	
585-700-140 - UT- Loan Interest -Lift #2	12,099.96	12,100.00	0.04	
<b>Total Debt Services:</b>	<b>99,918.52</b>	<b>99,919.00</b>	<b>0.48</b>	<b>0.00</b>
<b>Total Utility Expenditures:</b>	<b>842,231.10</b>	<b>820,218.00</b>	<b>(22,013.10)</b>	<b>210,073.41</b>
<b>TOTAL OPERATING EXPENDITURES:</b>	<b>5,056,355.10</b>	<b>3,379,842.00</b>	<b>(1,676,513.10)</b>	<b>485,361.25</b>
<b>SURPLUS/DEFICIT</b>				
<b>Revenues</b>	<b>4,802,730.35</b>	<b>3,877,830.00</b>	<b>924,900.35</b>	<b>690,855.64</b>
<b>Expenditures</b>	<b>5,056,355.10</b>	<b>3,379,842.00</b>	<b>(1,676,513.10)</b>	<b>485,361.25</b>
<b>Surplus (Deficit)</b>	<b>(253,624.75)</b>	<b>497,988.00</b>	<b>(751,612.75)</b>	<b>205,494.39</b>

December Outstanding Municipal and School Property Taxes, along with Frontage Taxes

2018	Current	Arrears	Total
Municipal	155,257.82	107,846.38	263,104.20
School	37,519.45	29,996.10	67,515.55
Frontage	-140.52		-140.52
Totals	192,636.75	137,842.48	330,479.23

2017	Current	Arrears	Total
Municipal	\$ 144,772.21	\$ 89,240.03	\$ 234,012.24
School	\$ 33,193.14	\$ 25,245.50	\$ 58,438.64
Frontage			\$ -
Totals	\$ 177,965.35	\$ 114,485.53	\$ 292,450.88

2016	Current	Arrears	Total
Municipal	\$ 126,791.34	\$ 128,802.60	\$ 255,593.94
School	\$ 36,377.03	\$ 36,761.40	\$ 73,138.43
Frontage			\$ -
Totals	\$ 163,168.37	\$ 165,564.00	\$ 328,732.37

*Correspondence 'A'*

*Ready for  
Council  
Jan 11/19*

**Jim Weninger**

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**From:** DalmenyTownOffice <DalmenyTownOffice@sasktel.net>  
**Sent:** January-08-19 3:10 PM  
**To:** 'Jim Weninger'  
**Subject:** FW: Response Required - Application of Energy Requirements

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**From:** Leanne Stianson <officemanager@municode.ca>  
**Sent:** Tuesday, January 8, 2019 2:09 PM  
**To:** Leanne Stianson <officemanager@municode.ca>  
**Cc:** Clayton Meier <buildingofficial1@municode.ca>  
**Subject:** Response Required - Application of Energy Requirements

Good Afternoon Everyone,

The Province of Saskatchewan recently adopted Section 9.36. and the National Energy Code for Buildings on January 1, 2019. Section 3 of the UBAS Regulations has defined the word "work" to include any construction, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use, occupancy or change of occupancy of a building. The NECB as published only applies to new construction and additions to existing buildings, but does not apply to renovations or alterations to an existing building, whereas Section 9.36. (for houses and small buildings) applies to new buildings, additions to existing buildings and renovations and alterations to existing buildings. The language used in the UBAS Regulations expand the application of the NECB to all work as defined above and includes alterations and renovations to existing buildings. I have confirmed this interpretation with the Saskatchewan Building Standards Branch on two occasions.

We have been in discussions with several local authorities, the City of Saskatoon being one them, and have discovered that some will not be enforcing Section 9.36. nor the NECB for alterations and renovations of existing buildings. The Saskatchewan Building Standards Branch has stated to me that these local authorities are in contravention of the UBAS Act and Regulations, and they hold all liabilities that may result of the lack of administration and enforcement.

The lack of uniform application and enforcement of standards cause confusion for owners, contractors, designers, etc., and can place municipalities at an economic disadvantage. For this reason, we are looking to receive guidance on how the application of energy standards should be administered and enforced to alterations and renovations of existing buildings in your municipality.

To summarize, it is clear that the energy requirements apply to renovations and alterations of existing buildings in Saskatchewan and we recommend following the statutory obligation of the local authority to administer and enforce the UBAS Act and Regulations, as written. With that being said, local authorities have the autonomy to administer and enforce the UBAS Act and Regulations as they see fit, but accept any liabilities that may arise from such decisions.

Please let us know if you would like to apply energy requirements to renovations and alterations of existing buildings in conformance with the UBAS Act and Regulations in your municipality and we will gladly follow any direction provided. If we do not receive a response from you, then we will assume that you want the energy requirements to apply as written in the UBAS Act and Regulations. It is also diligent to consider what type of enforcement action should be undertaken for buildings that fail to comply with energy standards. Should an owner who does not follow the approved designs, or the forms submitted for energy compliance be required to remediate and repair construction to comply, or should an interest be placed on title to identify to subsequent buyers that the building is nonconforming to energy requirements?

If you have any questions or concerns please do not hesitate to call or email our office.



Clayton Meier  
Building Official Manager  
Class 3  
MuniCode Services Ltd.  
306-955-6355

Leanne Stianson  
Office Manager



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Leanne Stianson  
Office Manager  
MuniCode Services Ltd.



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## Jim Weninger

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**From:** Leanne Stianson <officemanager@municode.ca>  
**Sent:** January-08-19 3:55 PM  
**To:** Leanne Stianson  
**Cc:** Clayton Meier  
**Subject:** Updated - Response Required - Application of Energy Requirements

Good Afternoon Everyone,

Thank you to those who have responded to our previous email regarding the application of energy requirements. Because we have received several questions back asking us to summarize the requirements of the NECB and Section 9.36., I thought it would be helpful to send another email with a few points as a high level overview.

- 1) Section 9.36. applies to all residential occupancies within the scope of Part 9 and accessory buildings, meaning dwelling units and other residential occupancies less than 3 storey's in building height and less than 600 m2. Section 9.36. also applies to Group D (offices) Group E (retail sales) and Group F div 3 (low hazard industrial) having a combined total floor area less than 300 m2. Combined total floor area means the area of each floor level added together.
- 2) The NECB applies to all buildings outside the scope of Section 9.36., including all buildings more than 3 storeys in building height and more than 600 m2 in area and to Group A (assembly), Group B (treatment care and detention) and Group F, Div 1 and 2 (high and medium hazard industrial).
- 3) Designs and forms submitted to demonstrate compliance with Section 9.36. must be prepared by a "competent designer", according to the UBAS Regs.
- 4) Designs and forms submitted to demonstrate compliance with the NECB must be prepared and sealed by a registered professional engineer or architect. The registered professional must also inspect construction to ensure compliance and upon request, submit assurance of compliance to the local authority.
- 5) There are several climate zones in Saskatchewan and the requirements for energy compliance vary based on geographical location.
- 6) Energy requirements apply to all buildings that are conditioned (heated or cooled), including accessory buildings (garages). The energy requirements consists of wall, floor and roof assemblies, HVAC, lighting, and windows.
- 7) Applying energy standards to alterations and renovations of existing buildings would mean to apply energy requirements to basement development permits in houses, where the homeowner would have to demonstrate that the wall construction conforms to Section 9.36. Section 9.36. will not permit the use of 2 x 4 studs any longer and will require at least a 2 x 6 stud to fit the increase in insulation requirements. Also, in most cases the studs will have to be placed at 24" o.c., instead of the typical 16" o.c. due to thermal bridging through the stud. If the home is not equipped with an HRV, then additional insulation may be required.
- 8) We are working to create a form for basement developments and accessory buildings, where a homeowner will be able to check off one of a few assemblies that meet energy requirements, in an attempt to ease the burden of hiring a competent designer to demonstrate compliance for basement developments and accessory buildings.
- 9) When an existing building is altered, such as a new furnace, water heater, windows, etc., then energy requirements would apply to the extent of the alteration or renovation, but do not apply to the building as a whole. If a building under the scope of the NECB is altered, then a registered professional is required to complete the designs and the forms.
- 10) Please note that all new buildings and additions will have to comply with the energy requirements, and our question regarding the application of energy requirements is limited to alterations and renovations of existing buildings.

11) As there are so many variables it is difficult to convey standard construction practices because the energy requirements are customized to each building, based on configuration and geographical location.

Once again, if you have any questions or comments please don't hesitate to contact me.

Clayton Meier  
Building Official Manager  
Class 3  
MuniCode Services Ltd.  
306-955-6355

Leanne Stianson  
Office Manager  
MuniCode Services Ltd.



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*Correspondence B-*

*Ready for  
Council  
Jan 11/19*

**Jim Weninger**

---

**From:** Leanne Stianson <officemanager@municode.ca>  
**Sent:** January-09-19 3:34 PM  
**To:** Leanne Stianson  
**Subject:** Insulation/Vapour Barrier Inspections

Good Afternoon Everyone,

Based on the new National Energy Code adoption MuniCode Services Ltd. is offering to expand our services to include Insulation/Vapour Barrier Inspections at no increased cost to the Homeowner or the Municipality. Currently, we do conduct Insulation/Vapour Barrier on request but they have not been mandatory.

Should you choose to implement a new mandatory Insulation/Vapour barrier Inspection please notify us in writing and we will make the change.

If you have any questions please do not hesitate to call or email me.

Thank you and have a great day!

Leanne Stianson  
Office Manager  
MuniCode Services Ltd.  
306-955-6355

Clayton Meier  
Building Official Manager



# Dalmeny Fire and Rescue

2018 Annual Report



## **Preamble**

Through our vision that:

- ***We do our best***
- ***Do the right thing***
- ***To treat members of our team, as well as our customers, as we ourselves would like to be treated***

A mission statement guides our organization:

***Dalmeny Fire and Rescue's mission is to provide professional fire and rescue services to Dalmeny and the surrounding area. Our mission is to provide this protection through quality fire prevention, training, and competent fire and rescue services.***

Dalmeny Fire and Rescue's responsibilities vary from urban and rural fire suppression, to rescue (Search and Rescue, Ice Rescue, etc.), medical responses, and hazardous material incidents. In as such, Dalmeny Fire and Rescue has made a concerted effort to train and equip the department to mitigate these incidents. Historical trending and pre-incident planning are strong considerations in determining the departments operational and training requirements moving forward.

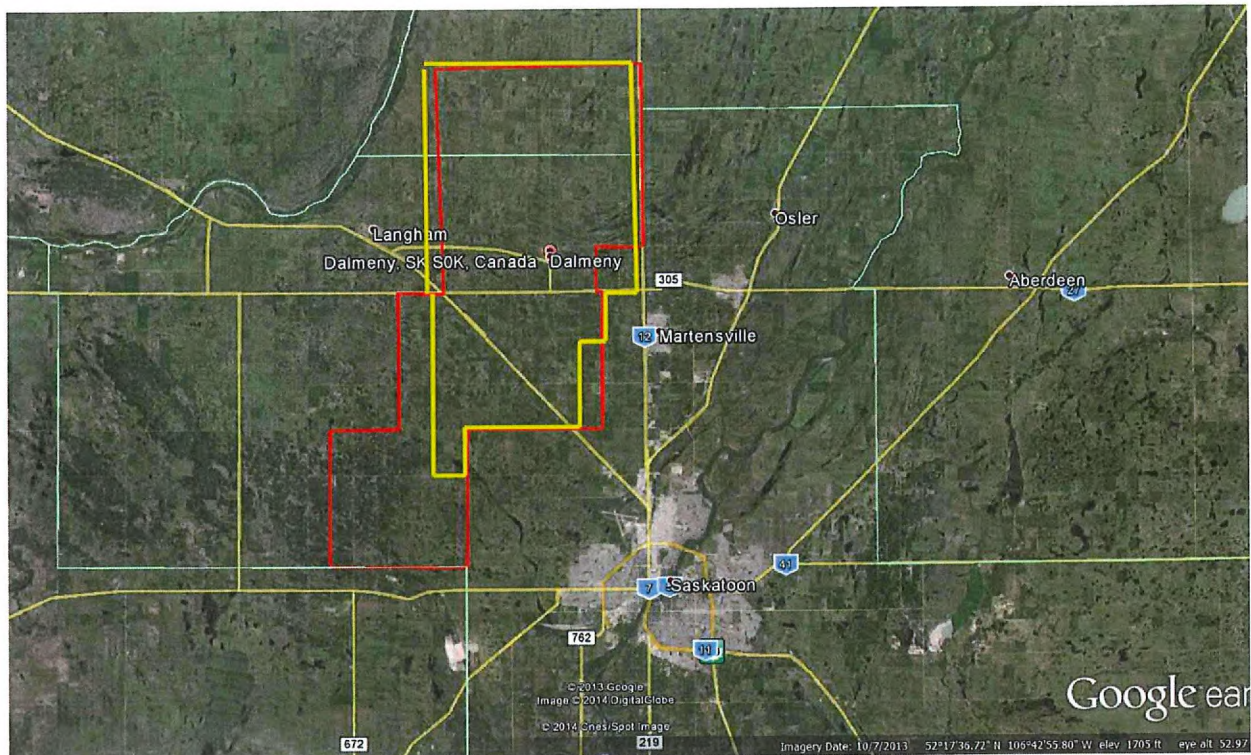
A strong reliance on the Incident Command System, efficient rural water delivery methodologies, structural and wildland firefighting strategies and tactics, leadership training and the development and maintenance of core competencies are paramount.

## **Area of Responsibility**

Dalmeny Fire and Rescue provides protective services to the residents of the Town of Dalmeny, as well as, contract fire protection to a portion of the Rural Municipality of Corman Park. The Town of Dalmeny is comprised of residential, commercial, and assembly occupancies and has a population of approximately 2000 residents. The surrounding rural community is comprised of a mixed agricultural environment (dairy, poultry, and cereal grain operations), to a wild land /urban interface component (extensive acreages built amongst grass/bush topography). Included within this area of responsibility are significant high traffic roadways (including a portion of Highway 16 West, Dalmeny Access, and Highway 305).

DFR's area of responsibility is defined in the below illustration (as detailed by yellow border).







## Department

The department is comprised of 30 paid-on-call personnel that provide fire suppression, emergency medical care, and rescue services (varied from vehicle extrication to ice rescue rescue); as well as, fire prevention and education services to the community.

## Current Duty Roster

	<p>Chief Elder</p>	<p>Start Date: April 15,1990  Badge Number: 201  Administration and Operations  Inspections  Fire Service Instructor</p>
	<p>Deputy Chief  Hueser</p>	<p>Start Date: October 15,1996  Badge Number:202  Administration and Operations  Supervision of Training  Fire Service Instructor</p>

	Capt. Hyland	Start Date: October 01, 1997 Badge Number: 203 Operations Firefighter/Intermediate Care Paramedic Rescue Training Officer Inspections Fire Service Instructor
	Lt. Elder	Start Date: April 01, 1991 Badge Number: 206 Operations PIO- Public Information/Relations Officer Social Media Coordinator Uniforms
	Lt. Hyland	Start Date: April 01, 1998 Badge Number: 207 Operations Primary Care Paramedic Medical Training Officer Social Media Coordinator
	Lt. Moody	Start Date: October 01, 2008 Badge Number: 205 Operations Firefighter/First Responder Maintenance Coordinator/scheduler Procurement
	Training Officer Baxter	Start Date: May 01, 2005 Badge Number: 217 Operations: Firefighter/Primary Care Paramedic Training Officer: Suppression and Dangerous Goods Fire Service Instructor
	Emergency Measures Organization Coordinator Alicia Anderson	Start Date: June 01/18 Badge Number: 233 EMO




	Firefighter Villafuerte	Start Date: August 01, 2011 Badge Number: 208 Operations Firefighter/First Responder Webmaster
	Firefighter Andreen	Start Date: August 14, 2013 Badge Number: 209 Operations Firefighter/First Responder
	Firefighter King	Start Date: June 01, 2006 Badge Number: 210 Operations Firefighter/First Responder
	Firefighter Woodland	Start Date: October 01, 2007 Badge Number: 211 Operations Firefighter/First Responder
	Firefighter Sawyer	Start Date: November 04, 2015 Badge Number: 212 Operations Firefighter
	Firefighter Wallace	Start Date: June 17, 2015 Badge Number: 214 Operations Firefighter
	Firefighter Rodwin	Start Date: November 04, 2015 Badge Number: 213 Operations Firefighter

	Firefighter Finch	Start Date: October 01, 2007 Badge Number: 215 Operations Recruit Firefighter Preceptor/Mentor
	Firefighter Peters	Start Date: April 01, 2016 Badge Number: 216 Operations Firefighter Primary Care Paramedic
	Firefighter Klassen	Start Date: October 11, 2011 Badge Number: 218 Operations Firefighter Recruit Firefighter Preceptor/Mentor First Responder Fire Service Instructor
	Firefighter Rathgeber	Start Date: August 31, 2016 Badge Number: 219 Operations Firefighter Primary Care Paramedic
	Firefighter Eckes	Start Date: August 01/17 Badge Number: 220 Operations Firefighter First Responder Fire Service Instructor
	Firefighter Vodden	Start Date: May 01/18 Badge Number: 221 Operations Firefighter First Responder Fire Service Instructor
	Firefighter Pollock	Start Date: March 02, 2011 Badge Number: 222 Operations Firefighter

	Firefighter Ross	Start Date: Feb 21/18 Badge Number: 225 Operations Firefighter Primary Care Paramedic
	Firefighter Paul	Start Date: January 01 2018 Badge Number: 226 Operations: Firefighter First Responder
	First Responder Klassen	Start Date: Oct 01, 2007 Badge Number: 227 Operations First Responder Administration Assistant
	Firefighter McGregor	Start Date May 15, 2017 Operations Firefighter
	Firefighter Shand	Start Date: September 01, 2010 Badge Number: 230 Operations Firefighter Primary Care Paramedic
	Firefighter Croteau	Start Date: April 24, 2013 Badge Number: 231 Operations Firefighter/First Responder Recruit Firefighter Preceptor/Mentor Fire Service Instructor
	Paramedic Danylyshen	Badge Number: Operations: Advanced Care Paramedic



	First Responder Dament	Badge Number: Operations First
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## **Dispatch**

All 911 calls initiated from our response agency are initially answered by Sask 911 located in Prince Albert. Once the nature of the call is determined it is forwarded to the responsible response agency's dispatch centre. For all responses that are fire/rescue orientated, they are then forwarded to our fire dispatch agency - Saskatoon Fire Department. Those incidents that are of a medical emergency in nature are forwarded to Medavie Communications and an ambulance and first responders (in our case Dalmeny Fire Rescue) are dispatched.

## **Service Agreements**

Dalmeny Fire Rescue provides fire/rescue services to the following:

RM of Corman Park (portion)

Mistawasis First Nations 103

The Agreements details the hourly rate shall mirror the Annual SGI Fire Suppression/Extrication rate.

2018 Rates Fire Rescue      \$913/hr - Productive (Fire Suppression/Vehicle Extrication, etc)

\$456.50/hr – Water Tender Response only

\$250/hr – False Alarm

*\* These rates are per department rates, invoiced directly to the Municipality/Reserve directly. In turn, generally, the invoiced amount will become the responsibility of the end-user (recipient of the services).*

## **SGI Fire Suppression/Vehicle Extrication Rates**

2018 Fire/Rescue      \$913/hr - Productive (fire suppression, vehicle extrication and dangerous goods response).

*\*These rates are per department rates, invoiced directly to SGI for payment. SGI will facilitate for out of province registered vehicles as well.*

## Personnel Pay Scales

Dalmeny Fire Rescue is a paid-on-call service. Personnel are paid on an hourly basis during on duty activities. Regular members are paid \$26.62/hr for suppression, rescue, and medical responses. In addition, they receive \$15/training evening and a \$75/day department sanctioned training day. Probationary Personnel receive \$15.38/hour with incremental increases based on hours of service and completion of their basic firefighter training.

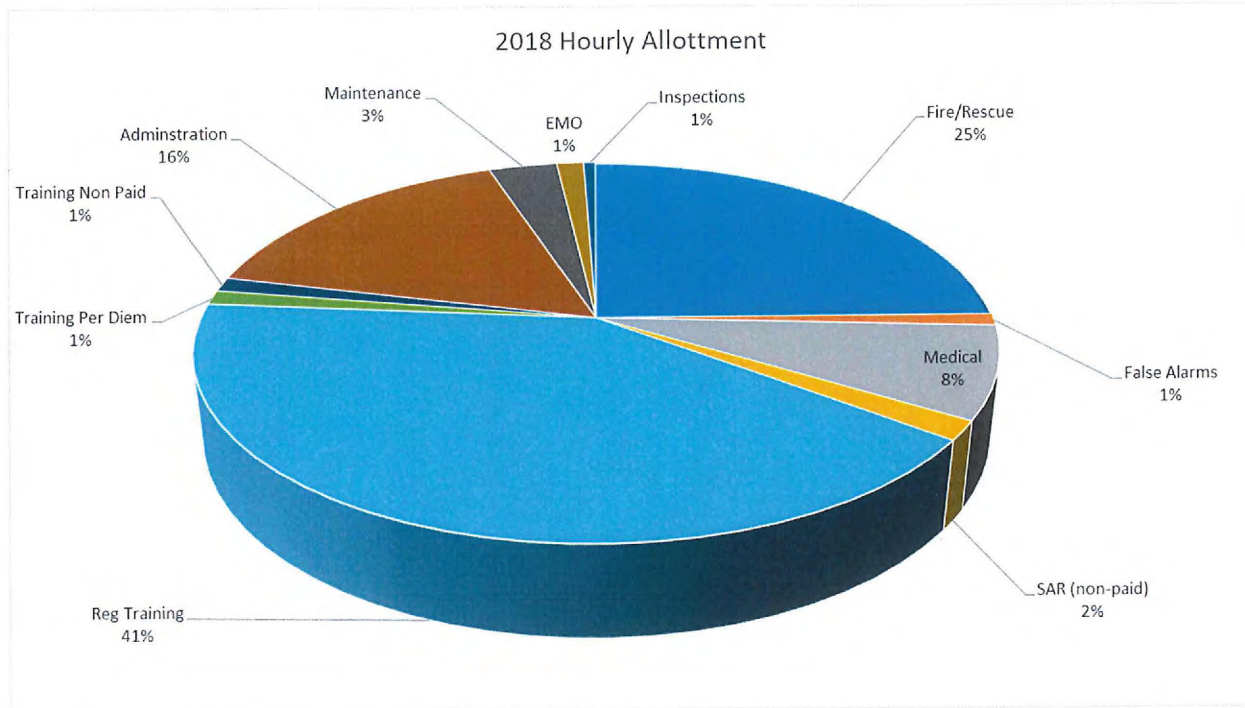
## 2018 Personnel Expended Hours

Collectively, the Department's personnel logged nearly 6300 hours during 2018. There has been a continued effort in 2018 to offer personnel an easily accessible integrated software that allows minimal effort to log all departmental expended hours. To this end, we can provide, for Council's review, a reasonable sampling of the Department's activities. It is the opinion of the Administration of this Department, however that the totals presented may still fall short of those hours that are expended (failure to capture/not entered). In addition, very conservative calculations indicate that the total personnel expend approximately *60,000 hours/year* – on call – no reimbursement.

The inclusion of Chief Elder's Yearly Totals is merely to illustrate to Council, given the salaried position, the typical hours expended in 2018.

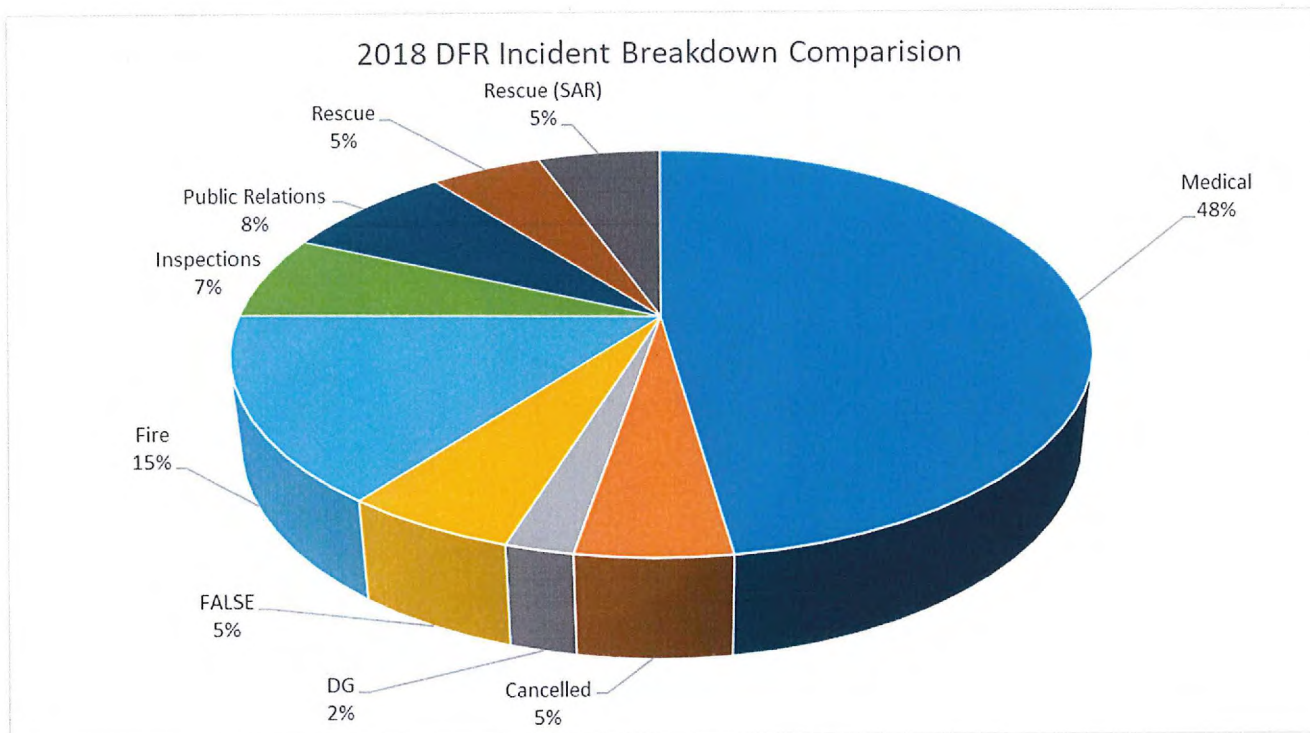
	DEPT.	ELDER
<b>TOTAL HOURS</b>	<b>6297</b>	<b>1155</b>
<b>Response Hours</b>		
Fire (suppression/MVC/DG)	<b>1451</b>	<b>172</b>
Fire (False Alarms)	58	9
Fire (Medical)	458	63
<b>Total</b>	<b>1967</b>	<b>244</b>
<b>Response Hours (Non-paid)</b>		
Search and Rescue	94	0
<b>Total</b>	<b>94</b>	<b>0</b>
<b>Training</b>		
Regular (Paid \$15/session)	2401	141
Special Training (Paid \$75/day per diem)	160	16
Special Training (Non-paid)	70	5
<b>Total</b>	<b>2631</b>	<b>162</b>
<b>Service and Support</b>		
Administration	939	628
Maintenance	191	56
Public Education/Relations	371	34
EMO	71	0
Inspections	33	31
<b>Total</b>	<b>1605</b>	<b>749</b>

## 2018 Hourly Breakdown Comparison

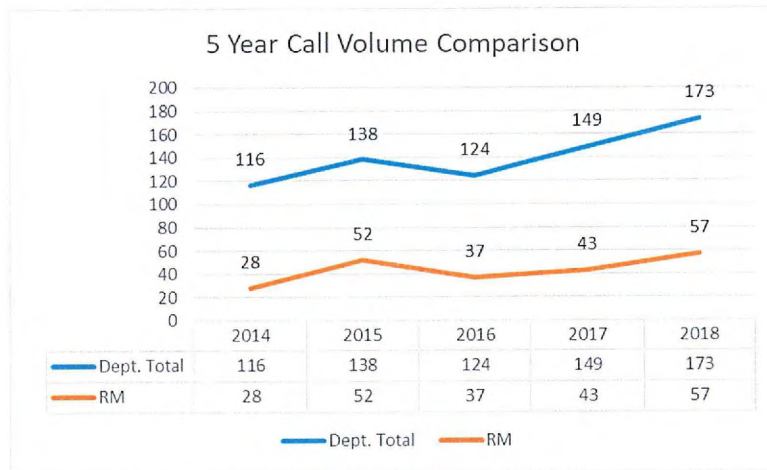


## 2018 Incident Breakdown

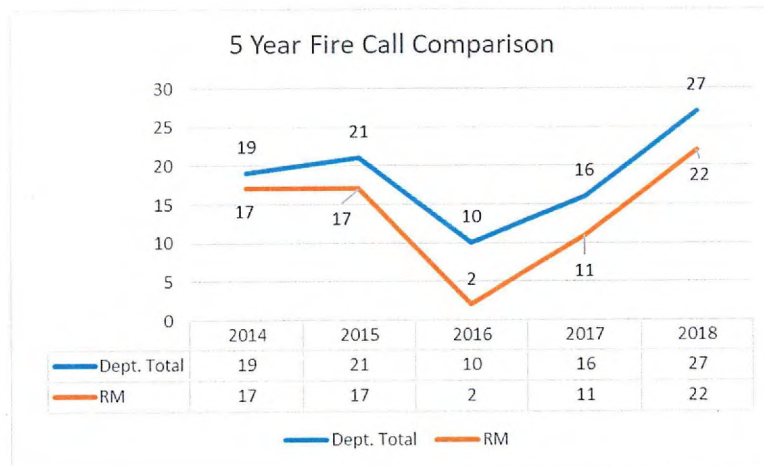
The Department responded to 173 responses and requests for service in 2018. Overall, the department attended fewer motor vehicle collisions. Please find the attached charts that detail the 5- year Response Comparison, as well as, the 2018 Incident Breakdown Comparison.



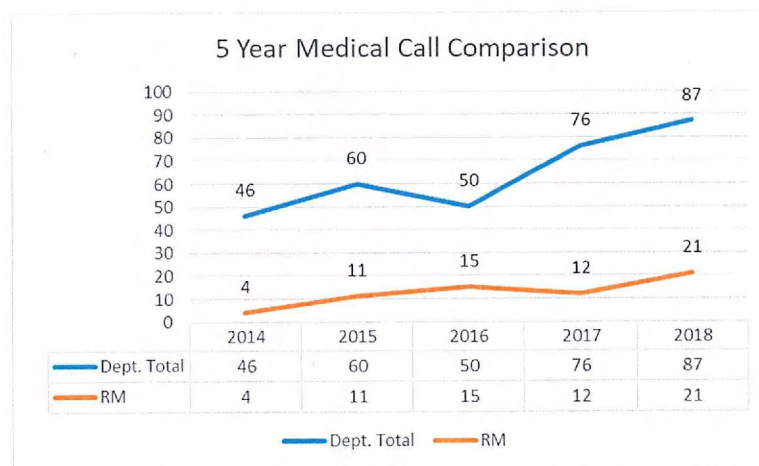
## 2018 Five-year Run Comparison



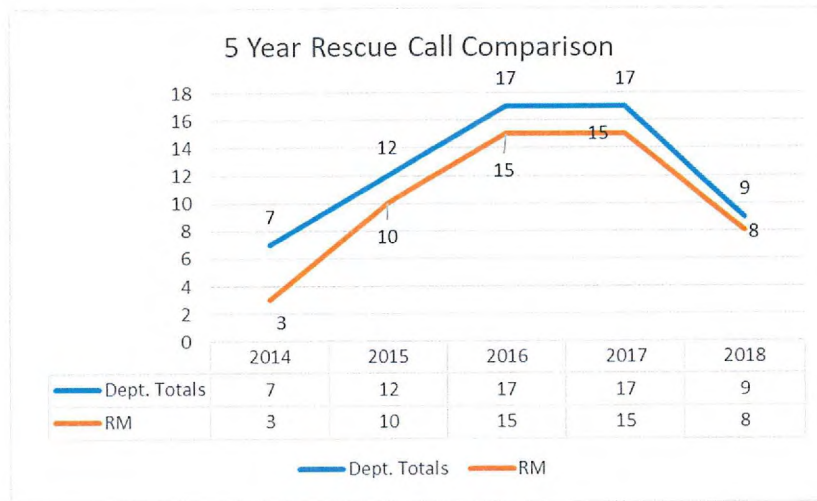
## 2018 Five-year Fire Call Comparison



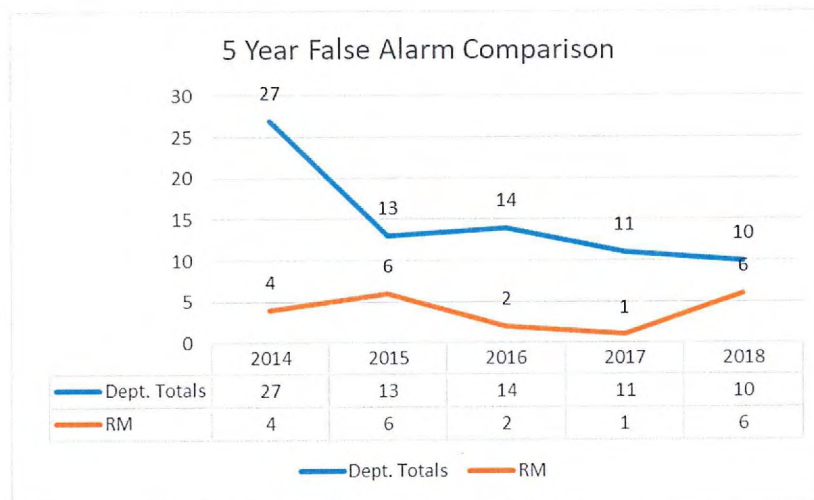
## 2018 Five-year Medical Call Comparison



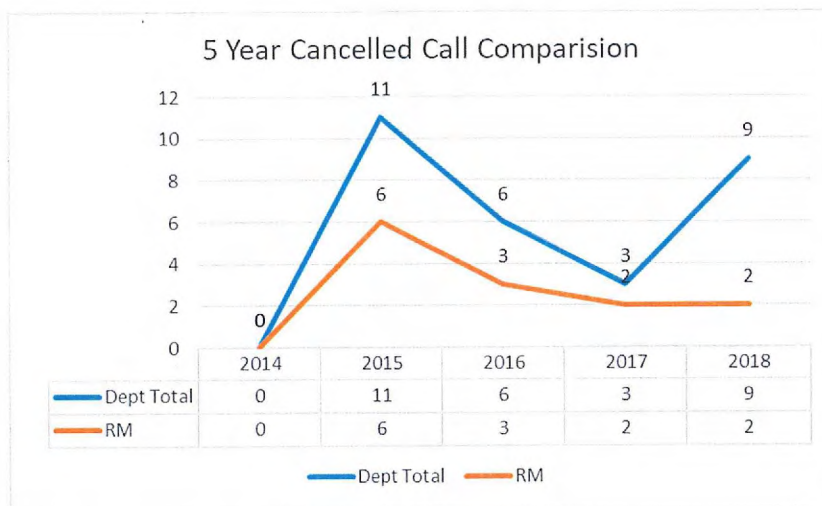
## 2018 Five-year Rescue Comparison



## 2018 Five Year False Alarm Comparison



## 2018 Five Year Cancelled Call Comparison



## 2018 Highlights

Training	<ul style="list-style-type: none"> <li>Increased utilization of fire training props (containers) – reflecting on current best practices based on documented scientific research</li> <li>Continued structured weekly training/drills 21 members participated in the Sask Environment developed Wildland Firefighter training</li> <li>Five members recertified in the International Trauma Life Support – as provided by inhouse instructor</li> </ul>
Public Education/Relations	<ul style="list-style-type: none"> <li>28th Annual Pancake Breakfast - good success</li> <li>Fire Prevention Week Open House - good success</li> <li>Ride to School in a fire truck winner for Prairieview Elementary School contestants</li> <li>Fire Safety Inspections</li> <li>Dalmeny Days Annual Fireworks supervision</li> <li>Fire standby at Prairieview Elementary School Christmas Concert</li> </ul>
Maintenance	<ul style="list-style-type: none"> <li>Annual pump service of Engine 21 and E23</li> <li>E23 required a complete pump rebuild (failed components). Apparatus was transported to Carmen Manitoba for service work and subsequent pump testing – Pump exceeds requirements. 30- year old tires were replaced during the service work as well.</li> <li>E21 had warranty work completed on the front bumper (cracking of aluminum checker plate) siren speaker was reinforced with a heavier bracket.</li> </ul>
Operations	<ul style="list-style-type: none"> <li>Fewer than average motor vehicle collision than experienced in previous years</li> <li>Experienced several wildland (grass/brush) fires. Warm, dry conditions during the summer and fall proved to lower the fuel moisture level of the higher fuel loads – dramatically affecting the fire behavior – given the time of year. Ultimately affecting the suppression and overhaul efforts</li> <li>Experienced incidents that were high manhour incidents due to closure/re-construction/recovery operations</li> </ul>
Communications	<ul style="list-style-type: none"> <li>Replacement of pre-existing portables/mobiles with newer digital capable radios.</li> <li>The Department investigated an alternate vendor for the provision of a cell-based dispatch notification system (redundant and secondary dispatch notification – radios being primary). The result was the utilization of a Canadian-based system that provides better functionalities and options. Interactive mapping allows for identifying personnel's locations, hydrant locations, as well as, access to target occupancy pre-incident plans.</li> </ul>
Staffing	<ul style="list-style-type: none"> <li>Alicia Anderson appointed EMO Coordinator</li> <li>3 additional Firefighters/First Responders (PCP) hired in 2018. All three were fully trained/certified Firefighters with previous experience.</li> <li>New hires participated in a comprehensive mentoring/on-boarding process with favorable results</li> </ul>

The Department respectfully submits this 2018 Report for Council's review and welcome the opportunity to address any comments, or concerns, that you may have.

Respectfully submitted,

R.L. Elder

Chief



# Public Works Managers Quarterly Report

## ROADS AND STREETS

---

Snow Removal – Ongoing

Pot hole repair – Completed October, 2018

Nov 29<sup>th</sup>, 2018

Put up stop signs 2<sup>nd</sup> Avenue and Service road, also at 2<sup>nd</sup> Avenue going to the highway. We also put back up the no parking sign on service road, in the ditch across from D-town fitness.

## WATER

---

Drip Shack by Co-op still running well. It is running at 1 gallon every 32 seconds. The chlorine level is coming in at an average of 1.40.

Oct 3<sup>rd</sup>, 2018

Bill Unger installed three Variable Frequency Drives (VFD's), for the three pumps in the water pumphouse. Dave Wall with Aquafir programmed the VFD's. The water pumphouse works on a pressure system now. This means if there is a pump failure the other pumps will kick in to keep the Town of Dalmeny's water lines pressurized.

Nov 14<sup>th</sup>, 2018

Removed the pumps from the high school manhole, and the manhole next to the outdoor rink for the year.

Nov 15

Plugged the fire hydrant on the corner of Nelson Road and Wall Street. It is now in service.

Dec 12<sup>th</sup>, 2018

We had a frozen fire hydrant on the 400 block of Leopky. We melted the ice inside, flushed the hydrant and then pumped it out. It was back in service the next day.

## WASTEWATER

---

Oct 3<sup>rd</sup>, 2018

Took Lagoon Piezometer samples and took them into get tested. This is done every year. It has to be completed in the fall, and it is taken to ensure that the lagoons aren't leaking.

Dec 10<sup>th</sup>, 2018

Changed the oil in both Lift Station backup generators.

## PARKS/PONDS

---

Looking into making a pesticide sprayer over the winter.

Oct 5<sup>th</sup>, 2018

Took the fountain out of Gerald Funk Park. Looking into possibly getting different colour of lights for the fountain.

Periodically drill holes in Gerald Funk Park pond, and the south retention pond to see how thick the ice is.

## Sewage Lift Stations Pumping Amounts

Sewage Lift Station #1	
	Imperial Gallons
October	2,054,580
November	1,973,400
December	2,014,540
Total	6,042,520
Sewage Lift Station #2	
October	785,180
November	737,220
December	760,100
Total	2,282,500

Sewage Lift Station #1	
	Imperial Gallons
July	2,470,160
August	2,127,180
September	2,062,500
Total	6,659,840
Sewage Lift Station #2	
July	1,044,120
August	1,032,240
September	916,740
Total	2,993,100

# Water Pumphouse Statistics      October-December 2018

Amount SaskWater Pumped to Dalmeny	Imperial Gallons
October	1,994,080
November	2,005,520
December	2,138,620
Total	6,138,220
SaskWater Average Chlorine Level	
October	1.63
November	1.75
December	1.79

SaskWater Average Turbidity Level	
October	0.14
November	0.15
December	0.14

Dalmeny Water Usage	Imperial Gallons
October	1,573,880
November	1,554,740
December	1,661,000
Total	4,789,620
Dalmeny Average Chlorine Level	
October	1.5
November	1.64
December	1.72

Dalmeny Average Turbidity Level	
October	0.13
November	0.14
December	0.14

Dalmeny Pumphouse Average Pressure	P.S.I
October	57
November	57
December	57

Dalmeny Pumphouse Chemical Usage	12%	Ammonia Sulfate
October	0	0
November	0	0
December	0	0

January 14, 2019

## *Recreation Report*

### **Outdoor Rink**

The outdoor rink is in full swing being used very often. Snow removal and flooding has been happening on an ongoing basis...roughly every 4-5 days depending on the weather. So far everything has gone smooth without any major issues.

I have priced out materials for a warming shack to be constructed this year. The estimate I received from Martensville Building Supplies came in at \$4795.00 for a 12' x 18' garage package. I have attached another quote at \$10,303.02 from DC's Erect a Shed for a shed which is built and then delivered. They custom build so there are many options.

I have also attached pictures and plans from Regina Beach's warming shack and the plans for Warman's warming shack to help with ideas. I am waiting on a concrete pad estimate from Wilco.

### **Grants**

Sask Lotteries – Final reports are starting to be submitted from grants disbursed for 2018.

### **JJ Loewen Centre**

The energy output for the year has been unexpectedly high for 2018. I will be investigating this further and reporting back to the Town.

### **2018 Hockey Draft**

The 2019 4th Annual Kevin Johnson Memorial NHL Playoff Hockey Draft will be held on Saturday April 6th at 7pm at the Dalmeny Arena. To enter or for more info text Glenn 306-321-6481 or email gbcrawford@sasktel.net or call Brian 306-491-5260.

### **Website**

The new Town website has been operating since October and has been a breath of fresh air. The layout and design make navigating very easy. I have overseen management of the website. I will be doing another round of promotion for the website as well as Connect Dalmeny via our social media outlets.

### **Dalmeny Arena**

I have submitted a Bid to Host form for an Arena Operator Level 1 course to be held in Dalmeny.

Apparently, several communities have expressed an interest in hosting an Arena Level 1 course for 2019. Several Arena Level 1 courses were offered in the late Summer and Fall 2018. SPRA is trying to set out a plan so most of the SPRA facility courses will be rotating through the Districts. No Arena Operator Level 1 courses have been scheduled yet for Spring or Fall 2019. This process will begin some time in February.

### **Dalmeny Days**

Planning has already begun for Dalmeny Days which is being held May 31<sup>st</sup>, June 1<sup>st</sup>, 2<sup>nd</sup>. Committee is being formed and volunteers are being recruited. This year's events and activities are in the process of being booked and either have been confirmed or are awaiting quotes/availability.

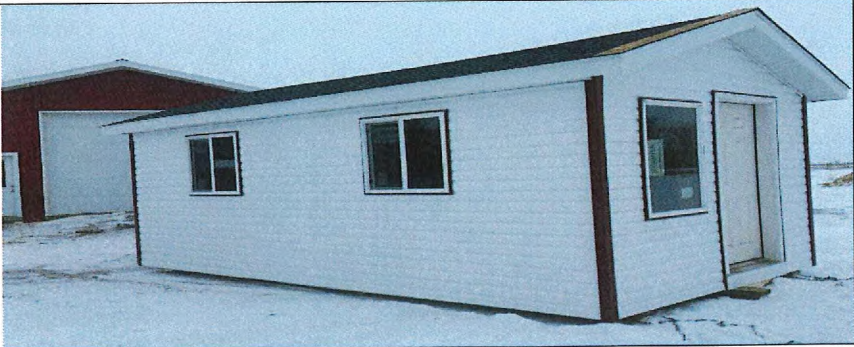
Events include: Parade, fireworks, inflatables, petting zoo, pony rides, slow-pitch tournament/beer gardens/live music, outdoor laser tag and laser maze from Rockridge Paintball, face painting, balloon man.

### **Recreation Board Meeting**

A recreation board meeting will be held on January 17, 2019. Some items to be discussed - arena and community centre rental rates/local vs non-local definition, Spray and Play project, security cameras, Sask Lotteries Grant and plans for the warming shack.



## D.C.'s Erect-a-Shed Quote Form

H and I			
<b>Shed Type</b>	10x20 Classic	<b>Complete and deliver</b>	<b>November 2018</b>
<b>BASE PRICE</b>			<b>3450.00</b>
	Skids	<b>4x6 x 20' treated</b>	100.00
option	Floor Joist	2x6 24" o.c. 3/4 t and g osb R20 insulation, 3/8 treated base	
	Walls	2x6 x24" o.c.	
		7' 4 1/2" height,	
		7/16 sheeting osb	
Option	Roof	Rafters 2x6 with 5:12 slope	150.00
		7/16" sheeting osb	
<b>owner</b>		IKO Charcoal Grey White Roof edge White soffet and facia	
windows	36x36 slider (3), 30x48 picture 1) installed		<b>800.00</b>
Siding	Brite white with Venetian Red corners and J channel around the door and window. See materials list next page		<b>1317.00</b>
Interior	Complete interior insulation (r20), Fir out window trim, install 1x6 t and g cottage grade pine (requires finish by owner. See items list. 625.00 plus 2040.00		<b>2665.00</b>
	<b>wiring</b>		<b>800.00</b>
	<b>Total materials and labour</b>		<b>9282.00</b>
	<b>Tax gst</b>		<b>464.10</b>
	<b>Tax pst</b>		<b>556.92</b>
	<b>total</b>		<b>10303.02</b>
Thank you	<b>Deposit received via etransfer and damaged skid</b>		<b>6200.00</b>
	<b>Remainder before delivery</b>		<b>4103.00</b>
	<b>Thank you so much Irene</b>		



## Checklist \_ 8x12 classic Pkg contents

		number	length	complete
<b>FLOOR</b>				
skids	4x4 treated	2	12'	
Floor Frame	2x4x11' 11"x8' Outer, 24" oc joists			
sheeting	¾ OSB t and g, cut to fit, tacked on frame	3		
<b>WALLS</b>	Framed and sheeted 7/16 osb			
Back	7' studs	1	8'	
Left side	7'studs	1	12'	
Right side	7' studs	1	12'	
Front	7' studs ro for 48" x72" door centered	1	8'	
Gable ends		2	8'	
<b>Roof</b>				
	OSB 4x8 x 7/16"	8		
	Shingles Charcoal grey	9		
	starter and cap	2		
	Roofedge brite white	4		
	Ridge board double 2x6x21' 9" with Rafters marked	1		
	Rafters 2x6	24		
	Roof vents	2		
<b>TRIM</b>				
doors	2x6 frame 36" r.h. inswing, door handle	1		
	Facia cover –white	10	12.00	
	Soffet	3	18.00	
	Channel runner	6	6.00	
siding	Housewrap	1		55.00
	Mitten frost	55	7.00	385.00
	J channel frost	6	5.00	30.00
	Corners Gentek Venetian red	4	20.00	80.00
	J channel Venetian red	9	9	81.00
	starter	6	6.00	36.00
	Siding materials total			667.00
	Labour			650.00
	sub			1317.00
interior				
	Insulate walls and ceiling materials			350.00
	labour	5hrs		275.00
	sub			625.00
	Fir out windows and install 1x6 pine			
	Materials pine t and g plus window 1x6			1050.00
	labour	18 hrs		990.00
	sub			2040.00

**Re: Warming Shack**

cjmackintosh@sasktel.net

Tue 2018-12-04, 1:57 PM

To: Mat Halcro &lt;dalmeny.rec@outlook.com&gt;

📎 1 attachments (142 KB)

10x20 classic Irene wiggins.docx;

Here is the quote/invoice for the one we just completed. With 2x4 walls and rafters you would have a little more room in a 10x20 and the cost would be reduced with only R12 insulation. I would do the floor in 2x6x16 oc and put 1/2 inch plywood over the 3/4 osb t and g. Can I suggest a leanto shed that matches the main building that can go against one side for storage? We could put a sliding door on it. (roll top).

Let me know what design you want to go with for a solid quote. I am assuming you will need the wiring certified by a journey person?

chris

**From:** Mat Halcro**Sent:** Tuesday, December 4, 2018 3:41 PM**To:** cjmackintosh**Subject:** Re: Warming Shack

Thanks!

Mat Halcro

Recreation Manager

306-254-2133

Are you registered with [Connect](#)?

Click below to register and stay informed.

<http://dalmeny.ca/p/register-for-connect>

---

**From:** cjmackintosh <cjmackintosh@sasktel.net>**Sent:** December 4, 2018 1:37 PM**To:** Mat Halcro**Subject:** Re: Warming Shack

Mat here are a couple of snaps of the one we just finished. More designs at [www.dceretashed.com](http://www.dceretashed.com)

Sent from my Samsung device

DATE 11/27/17

\*\*\*\*\*  
 \* MARTENSVILLE BLDG & HOME \*  
 \* 601 CENTENNIAL DRIVE SOUTH \*  
 \* (306)934-6610 \*  
 \* MARTENSVILLE SK S7K 3J7 \*  
 \*\*\*\*\*

PAGE 1

ACCOUNT: CASH-00 LOCATION 01 - SETUP

PHONE NO ( ) -

+----- A/R ADDRESS -----+  
 RECEIPT REQUIRED FOR RETURNRETURNS OR REFUNDS ONLY  
 WITHIN 15 DAYS OF ORIG PURC

+--- DELIVERY INSTRUCTIONS ---+

ORDER # 106359-00

ORD DATE 11/27/17

INVOICE#

INV DATE

DEL DATE 11/27/17

SALES ID CAM

PO

STATUS QUOTE

Product	U/M	Qty Ord	Qty Del	Description	Price U/M	Unit Price	Total Price Loc
4610P	EA	8		4X6X10 PWF	EA	19.920	159.36 01
2612A	EA	19		2X6-12' ACQ P/T ABOVE GRND	EA	12.870	244.53 01
34P	EA	7		3/4" PWF PLYWOOD	EA	59.940	419.58 01
2412	EA	15		2X4-12' SPRUCE	EA	6.570	98.55 01
24S	EA	64		2X4 STUD - 92-5/8" SPRUCE	EA	3.700	236.80 01
38O	EA	17		3/8" OSB	EA	18.000	306.00 01
9100GUARD	RL	1		9'X100' HOUSE WRAP DRYLIN	RL	99.000	99.00 01
306P4L	EA	1		3/0X6/8 6 PANEL 4-9/16"	EA	223.000	223.00 01
				P.P.JAMB W/BM SB LEFT			
GA531T15	EA	1		WEISER GA531 TROY 15	EA	53.660	53.66 01
				SATIN NICKEL KEYED			
GD9471X15	EA	1		GD9471X15, SMT, K4, MS, DIR2	EA	45.400	45.40 01
				SATIN NICKEL SINGLE CYL			
SG12TRUSS	EA *	10		12' GARAGE TRUSS	EA	39.000	390.00 01
2410	EA	6		2X4-10' SPRUCE	EA	4.560	27.36 01
1412	EA	2		1X4-12' SPRUCE	EA	3.300	6.60 01
2620	EA *	2		2X6-20' SPRUCE	EA	18.750	37.50 01
268	EA	4		2X6-8' SPRUCE	EA	5.520	22.08 01
716H	EA	1		7/16 H CLIPS	EA	5.350	5.35 01
				100 PER BAG			
STOP	EA	18		24X24 INSULATION STOP	EA	1.190	21.42 01
716O	EA	11		7/16" OSB	EA	18.000	198.00 01
15FELT	EA	1		#15 ROOF FELT	EA	29.000	29.00 01
				3'X144' 432SQFT			
CAM30DB	EA *	11		30 YR CAMBRIDGE DUAL BLK	EA	24.000	264.00 01
25DBL	EA	2		25YR DUAL BLACK	EA	24.000	48.00 01
				3 TAB SHINGLE			
ROOF EW	EA	8		ROOF EDGE WHITE 10' 20/BX	EA	4.310	34.48 01
1696431	EA	8		6" FASCIA 9'10" B WHT 20/B	EA	9.530	76.24 01
2520431	EA	7		SOF J3/8" BSP-12' WHT 25/BX	EA	4.900	34.30 01
SOF W	EA	5		16" 4 PAN SOF. VNTD WH12'	EA	15.400	77.00 01
				18/BOX WHITE			
6555100	EA	5		DELUXE STARTR STRP VNL12'	EA	5.990	29.95 01
65560631	EA *	7		1/2" VINYL J STORM 12'	EA	4.700	32.90 01
65581631	EA *	1		DRIP CAP VINYL STORM	EA	5.690	5.69 01
65570631	EA *	3		UNDERSILL TRIM VINYL	EA	4.470	13.41 01
				STORM			
65501631	EA *	4		O/S CRNR VINYL STORM 10'	EA	15.790	63.16 01
62452631	EA *	60		DRIFTWOOD 11 D4.5 DUTCH	EA	8.316	498.96 01
				STORM			

DATE 11/27/17

PAGE 2

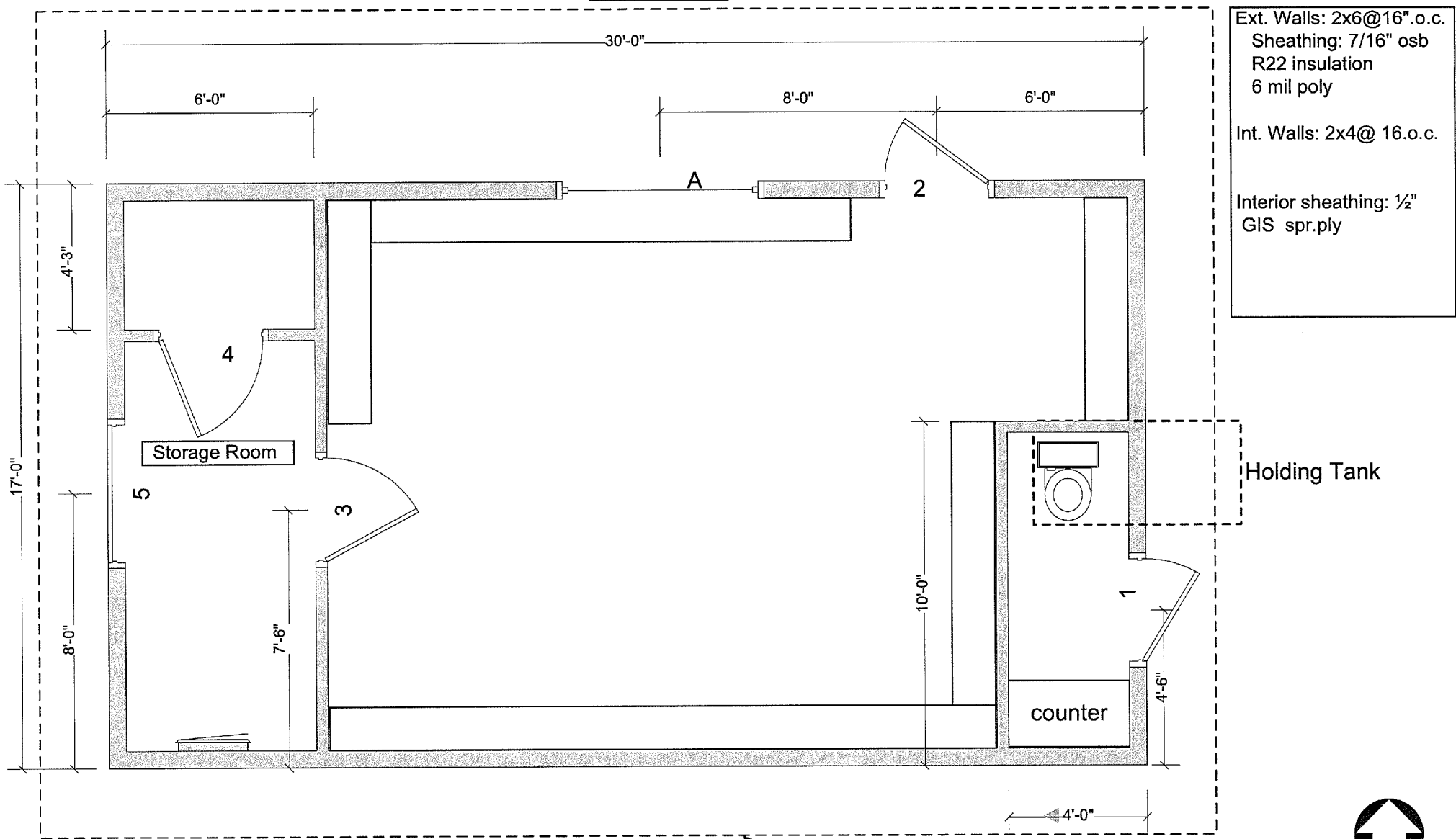
\*\*\*\*\*  
 \* CONTINUED \*  
 \* MARTENSVILLE BLDG & HOME \*  
 \* 601 CENTENNIAL DRIVE SOUTH \*  
 \* (306)934-6610 \*  
 \* MARTENSVILLE SK S7K 3J7 \*

\*\*\*\*\*

Product	U/M	Qty Ord	Qty Del	Description	Price U/M	Unit Price	Total Price	Loc
R2023JUMBO	EA	2		R 20X23 INSULATION 120.11 SQ/FT/BAG	EA	61.000	122.00	01
R1215JUMBO	EA	5		R 12X15 INSULATION JUMBO 97.92 SQ/FT PER BAG	EA	34.000	170.00	01
1000CGSB	EA	1		102X118 CGSB POLY	EA	48.740	48.74	01
WS/825	EA	2		ACOUSTICAL WEATHERSHIELD 825ML ACCOUSTCAL SEALANT	EA	7.500	15.00	01
4205-126	EA	1		TUCK TAPE 60MM X 66M	EA	7.490	7.49	01
3DSG	LB	4		3"DECK SCREW GREEN 2000 FOR TREATED LUMBER	LB	3.490	13.96	01
2DSG	LB	4		2"DECK SCREW GREEN 3500 FOR TREATED LUMBER	LB	3.490	13.96	01
3PC	LB	10		3" PHOS COATED NAIL	LB	1.750	17.50	01
2PC	LB	10		2" PHOS COATED NAIL	LB	1.750	17.50	01
112RN	LB	15		11/2 ROOFING NAIL	LB	1.690	25.35	01
BJ313	EA	2		BLACK JACK ROOF CEMENT 313ML	EA	3.990	7.98	01
ROOFVENTBLK DEL	EA *	1		ROOFVENT BLACK DELIVERY \$2.50/KM LOADED	EA	9.383	9.38	01
							50.00	
NET BALANCE							4320.14	
TOTAL GST/HST							216.01	
TOTAL PST							259.21	
TOTAL							4795.36	

\*\*\*\*\*

FRONT



Door and Window Schedule

Door 1	36"x80" Steel - insulated
Door 2	36"x80" Steel - insulated
Door 3	36"x80" Steel - insulated
Door 4	36"x80" Steel - insulated
Door 5	48"x80" Steel Roll-up - insulated
Window A	36"x72" Dbl glazed/lowE/argon filled

TRB Rink Shack	
Floor Plan	
Scale: 1/4" = 1' - 0"	Page 02

CITY OF WARMAN  
PRAIRIE OASIS PARK BUILDING  
WARMAN, SK

PAGE	NAME
A1	TITLE PAGE
A2	ELEVATIONS
A3	FOUNDATION PLAN
A4	BUILDING SECTION
A5	FLOOR PLAN
A5	ELECTRICAL PLAN

GENERAL NOTES

CONSTRUCTION TO CONFORM TO THE LATEST EDITION OF NBCC, LOCAL BYLAWS & CODES.

GENERAL CONTRACTOR SHALL VERIFY ALL SPECIFICATIONS & METHODS OF CONSTRUCTION. REPORT ANY DISCREPANCIES TO L.E. DESIGNS INC.

ENGINEERED FLOOR JOISTS, TRUSSES & LVL BEAMS TO BE DESIGNED BY P.ENG LICENSED TO PRACTICE IN SASKATCHEWAN.

IT IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR TO OBTAIN ANY PERMITS, REPORTS, OR SEALS THAT MAY BE REQUIRED.

THE SIZE, SHAPE & EASEMENTS OF THE LOT & LOCATION TO BE CONFIRMED BY SURVEYOR.

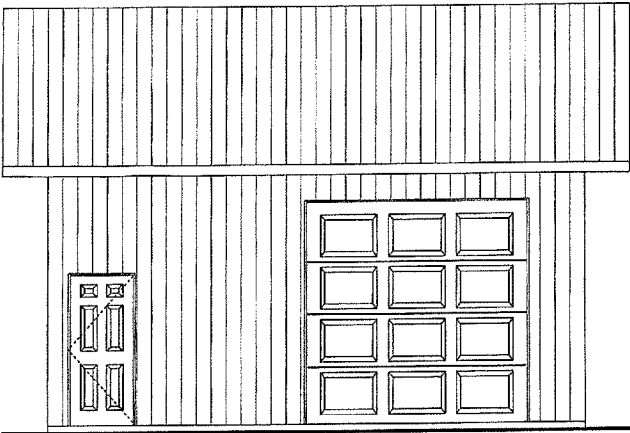
LOCATION OF UNDERGROUND & OVERHEAD SERVICES BY OTHERS.

CONFIRM ALL WINDOW & DOOR ROUGH OPENING SIZES WITH MANUFACTURER.

ALL EXTERIOR LINTELS TO BE 2-PLY 2"x10" SPF #2 or BTR. UNLESS NOTED OTHERWISE. LINTELS LONGER THAN 6'-0" TO BE SIZED BY SUPPLIER.

SMOKE DETECTORS TO BE HARD-WIRED & INTERCONNECTED.

DO NOT SCALE DRAWINGS. REPORT ANY ERRORS OR OMISSIONS TO L.E. DESIGNS BEFORE PROCEEDING.



19.05.16	ISSUED FOR CONSTRUCTION
19.05.16	ISSUED FOR REVIEW

PROJECT TITLE  
CITY OF WARMAN  
PRAIRIE OASIS BUILDING  
WARMAN, SK

DRAWING TITLE  
TITLE PAGE

SQUARE FOOTAGE 576 SQ. FT.	DRAWING NUMBER A1
PROJECT NUMBER LED 1619	





#### GENERAL NOTES

CONSTRUCTION TO CONFORM TO THE LATEST EDITION OF NBCC, LOCAL BYLAWS & CODES.

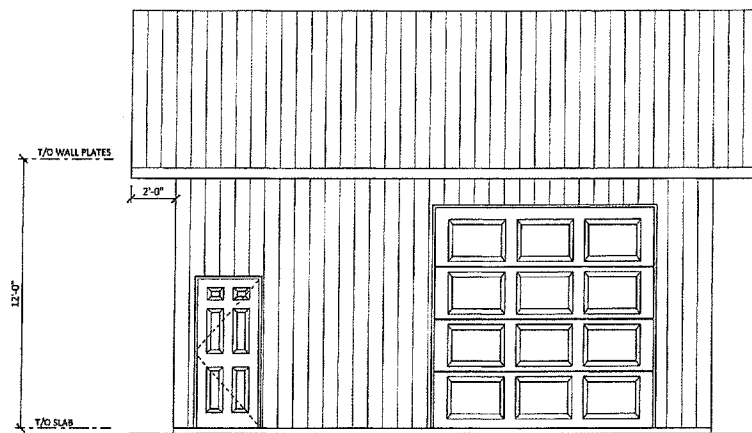
CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS, SPECIFICATIONS AND METHODS OF CONSTRUCTION.

DO NOT SCALE DRAWINGS. REPORT ANY ERRORS OR OMISSIONS TO OWNER BEFORE PROCEEDING.

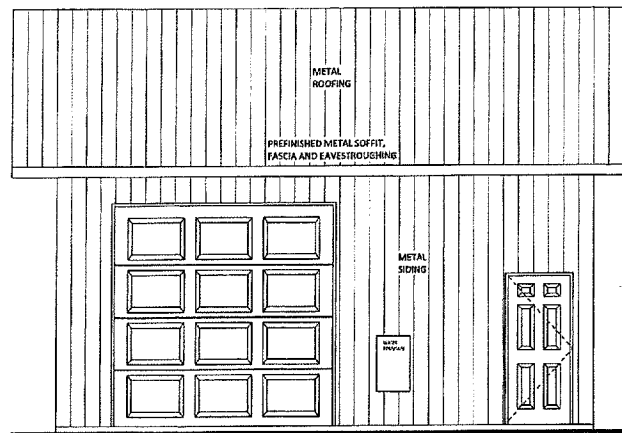
WINDOW SIZES SHOWN ARE APPROXIMATE. CONTRACTOR SHALL VERIFY ROUGH OPENING SIZES WITH WINDOW SUPPLIER.

DIP FLASHING REQUIRED OVER ALL OPENINGS

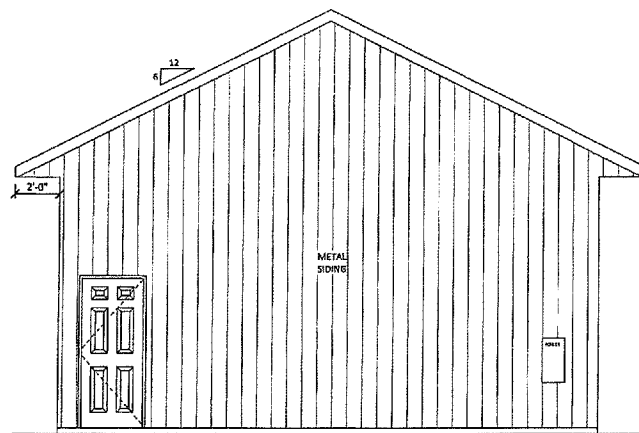
VENT 1/300 OF THE INSULATED CEILING AREA, 50% AT EAVE AND 50% AT RIDGE



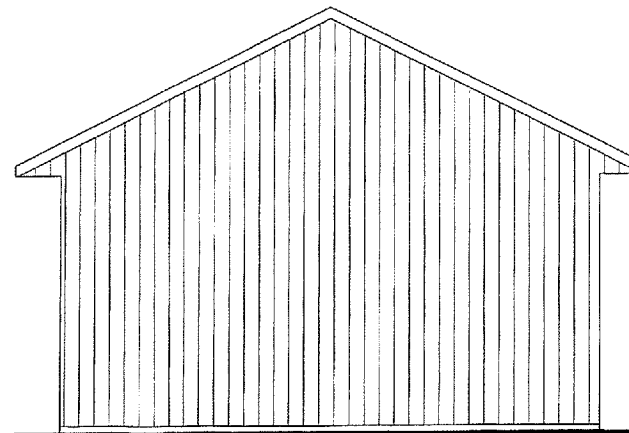
**EAST ELEVATION**  
SCALE: 3/16" = 1'-0"



**WEST ELEVATION**



**NORTH ELEVATION**



**SOUTH ELEVATION**

19.05.16 ISSUED FOR CONSTRUCTION

19.05.16 ISSUED FOR REVIEW

PROJECT TITLE

**CITY OF WARMAN**

**PRAIRIE OASIS PARK**

**WARMAN, SK**

DRAWING TITLE

**ELEVATIONS**

SQUARE FOOTAGE

**576 SQ. FT.**

PROJECT NUMBER

**LED 1619**

DRAWING NUMBER

**A2**





#### GENERAL NOTES

CONSTRUCTION TO CONFORM TO THE LATEST EDITION OF NBCC, LOCAL BYLAWS & CODES.

CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS, SPECIFICATIONS AND METHODS OF CONSTRUCTION.

DO NOT SCALE DRAWINGS. REPORT ANY ERRORS OR OMISSIONS TO OWNER BEFORE PROCEEDING.

WINDOW SIZES SHOWN ARE APPROXIMATE. CONTRACTOR SHALL VERIFY ROUGH OPENING SIZES WITH WINDOW SUPPLIER.

#### EXTERIOR DOORS

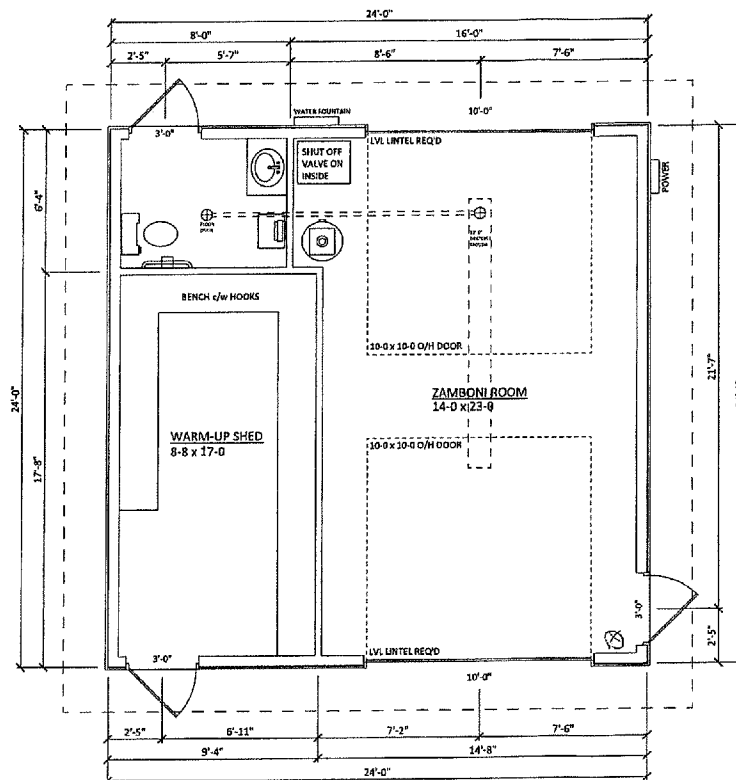
- DOOR FROM HOUSE TO GARAGE TO BE INSTALLED WITH WEATHERSTRIPPING AND SELF-CLOSURE DEVICE.
- ALL EXTERIOR DOORS TO THE HOUSE TO HAVE DEADBOLTS
- GLASSING DOORS TO HAVE NON REMOVABLE HINGE PINS
- PROVIDE DOOR VIEWER IN FRONT ENTRY DOOR

ALL EXTERIOR WALL UNTELS TO BE 2-2x10 SPF #2 OR BTR UNLESS NOTED OTHERWISE

PROVIDED WATER RESISTANT FLOORING AND WATERPROOF WALL FINISH IN ALL BATHROOMS

DRYWALL & POLY COMMON WALLS & CEILING TO PROVIDE FUME BARRIER BETWEEN HOUSE AND GARAGE

HVAC CONTRACTOR SHALL LOCATE AND INSTALL A PRINCIPLE EXHAUST FAN IN ACCORDANCE WITH THE 2010 NBCC



FLOOR PLAN  
SCALE: 3/16" = 1'-0"

19.05.16 ISSUED FOR CONSTRUCTION

19.05.16 ISSUED FOR REVIEW

#### PROJECT TITLE

CITY OF WARMAN

PRAIRIE OASIS PARK  
WARMAN, SK

#### DRAWING TITLE

FLOOR PLAN

#### SQUARE FOOTAGE

576 SQ. FT.

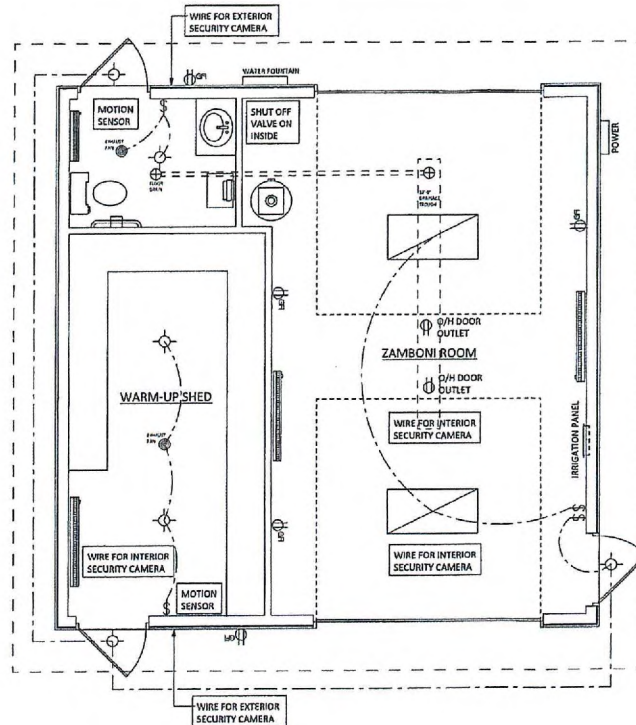
#### PROJECT NUMBER

LED 1619

#### DRAWING NUMBER

A4

ELECTRICAL	SYMBOL
Electric BB Heater	
Exhaust Fan	
Irrigation Panel	
Light	
Outlet	
Outlet GFI	
Switch	
fluorescent light 2 x 4	



INSTALL EMERGENCY  
 LIGHTING AS PER  
 NBCC 3.2.7.3

VENTILATION OF  
 BUILDING AS PER  
 NBCC 6.2.2.3

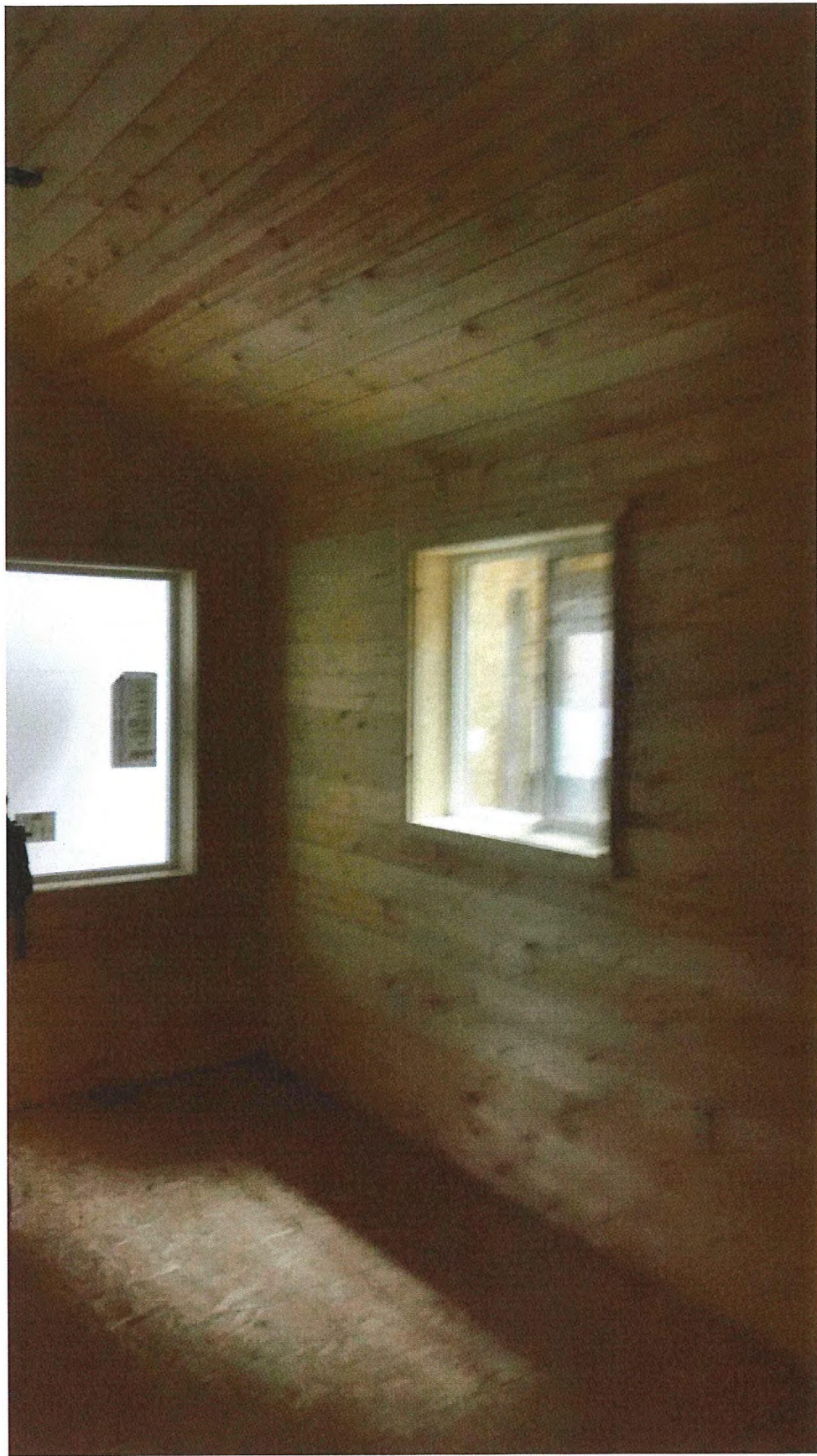
**ELECTRICAL PLAN**  
 SCALE: 3/16" = 1'-0"

19.05.16	ISSUED FOR CONSTRUCTION
19.05.16	ISSUED FOR REVIEW
PROJECT TITLE	
CITY OF WARMAN	
PRAIRIE OASIS PARK	
WARMAN, SK	
DRAWING TITLE	
ELECTRICAL PLAN	
SQUARE FOOTAGE	DRAWING NUMBER
576 SQ. FT.	A5
PROJECT NUMBER	
LED 1619	

DC's Erect a Shed









## Regina Beach



We just use an electric heater. The building is insulated well and one small heater from Canadian Tire heats the place nicely. We also have a fan that helps blow the heat down. You can see in the picture attached where we have the heater (it's on a shelf in the storage room behind a metal grate so no one can play around with it).



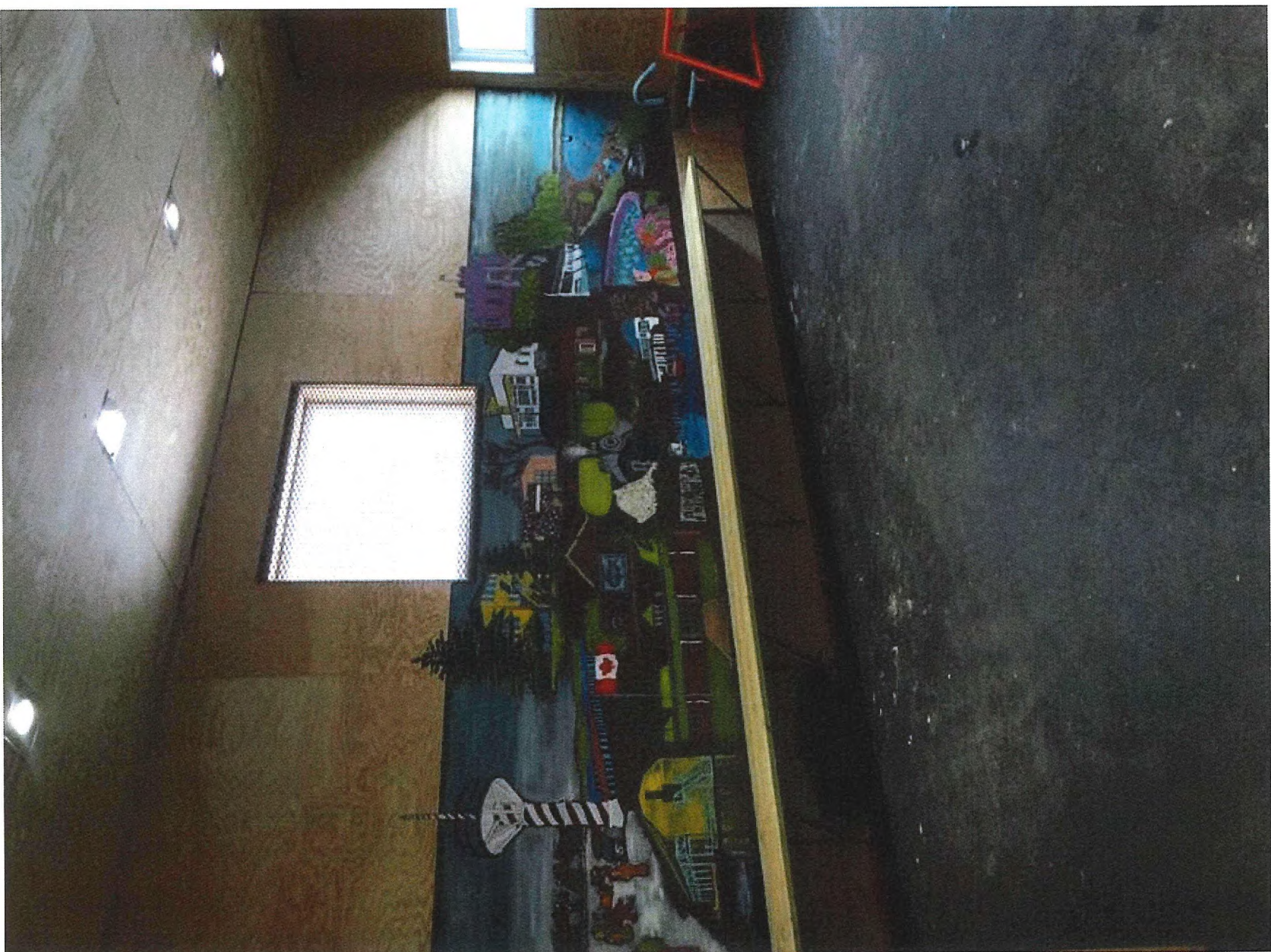














## CAO REPORT

### January 14, 2019

#### **1. SaskEnergy Surcharge:**

For the year 2018, SaskEnergy has advised the Town that for the period from September 1 to December 31, 2018 SaskEnergy collected \$8,731.42 on behalf of the Town.

#### **2. Saskatchewan Workers Compensation Board:**

The Saskatchewan Workers Compensation Board rate for the Town of Dalmeny for 2019 has been increased by 81 cents, from \$1.05 per \$100 assessable to \$1.86.

#### **3. Mapping Updates:**

On Wednesday, December 19, 2018 Public Works Manager Jeff Johnson and Town Administrator/CAO Jim Weninger met with Principal Design Engineer | Project Manager Carleen Bartel from Catterall & Wright. We recommended that the maps be updated to show the following:

- ◆ hydrant valves be renumbered to correspond with hydrant number,
- ◆ additional areas of the Town be shown on the overall map,
- ◆ overland drainage areas, including swales be shown,
- ◆ storm pumping manholes be shown (Tooke Park, High School and Wakefield Avenue),
- ◆ culverts be shown,
- ◆ extents of Town boundary to be shown,
- ◆ sheet 28 and sheet 29 have a note placed on them " Not Recommended for Development – Subject to Grading Plan and Servicing Plan",
- ◆ valves that are shown, but to not exist be identified as such on the map,
- ◆ additional catch basins be shown,
- ◆ the private road of Canadian National Railways,
- ◆ symbol for outfall/discharge be shown at all locations,
- ◆ floor elevation, normal water level and high water mark be shown.

#### **4. Municipal Leadership Development Program:**

The following individuals have been registered for the Municipal Leadership Development Program (MLDP) which will take place on Saturday, February 2, 2019 at TCU Place from 9:00 a.m. to 4:00 p.m.

- Mayor Jon Kroeker – Human Resources in the Municipal Workplace
- Councillor Christa-Ann Willems – Community and Land Use Planning
- Councillor Anna-Marie Zoller – Public Relations and Communications for Municipalities
- Town Administrator/CAO Jim Weninger – Human Resources in the Municipal Workplace

#### **5. Household Hazardous Waste Collection Event:**

GFL Environmental reached out to the Town of Dalmeny in 2017 regarding the collection of household hazardous waste. Again in December 2018, GFL enquired if the Town would be interested in exploring the possibility of offering residents of Dalmeny a disposal option for household hazardous waste such as solvents, pesticides and mercury. Hazardous waste is at the top of the list of materials that should be diverted from our landfills and sewers. Your thoughts?

#### **6. Saskatchewan Flood and Natural Hazard Risk Assessment:**

In May and June of 2017, Government Relations and the Saskatchewan Research Council undertook flood and natural hazard risk assessment workshops across the province to help inform a risk assessment. As promised during those workshops, the final report and summary of the workshop insights have been released. You can find the documents at

<http://www.saskatchewan.ca/residents/environment-public-health-and-safety/disaster-prevention/municipality-disaster-prevention>.

## **CAO REPORT**

**January 14, 2019**

### **7. Insulation/Vapour Barrier Inspections:**

On January 9, 2019, the Town received an email from MuniCode Services Ltd. stating that they would conduct Insulation/Vapour Barrier Inspections at no additional cost to the Town. I advised MuniCode Services that the Town would appreciate this additional inspection. See Correspondence "B" for further information.

### **8. Adoption of National Energy Code for Buildings:**

Effective January 1, 2019, the Province of Saskatchewan adopted Section 9.36 of the National Energy Code for Buildings. See Correspondence "A" for further information.

### **9. Dalmeny Youth and Young Adult Committee:**

The Youth and Young Adult Committee will provide Council with an update on the Dalmeny Youth and Young Adult Committee (DYYAC) and their next steps.

### **10. Connection with Dalmeny, Scotland:**

Mayor Jon Kroeker will provide Council with an update on Dalmeny, Scotland at the next Council meeting.

### **11. "Shop Local" Campaign:**

We started the discussion regarding a "Shop Local" campaign late in 2018. What would Council like to see in place regarding this campaign?

### **12. Traffic Calming on Wall Street:**

The barriers and speed bumps will be purchased from Shercom Industries Inc. in the coming week and installed in late April or early May, 2019.

### **13. Budget Meetings**

Based on the Budget discussions in 2018 regarding the 2019 Budget, over the next 3 weeks, I am going to put the 2019 Budget together for Council's consideration.

Jim Weninger, Chief Administrative Officer

*New Business "A"*

*Ready for  
Council  
Jan 11/19*

**Jim Weninger**

---

**From:** Dawson, Beverly [SHA <Beverly.Dawson@saskhealthauthority.ca>](mailto:Beverly.Dawson@saskhealthauthority.ca)  
**Sent:** January-07-19 4:52 PM  
**To:** Jim Weninger  
**Subject:** Spruce Manor - Snow/Ice Conditions and Sanding

Hello Jim,

~~Ok, meant to get this out a long time ago today but it was a Monday.~~

I did clarify that I was actually incorrect in stating that it was a practice for the Town to come and sand our private property. What Jon explained is that a few years back the Town changed their policy that would now allow them to come and sand private property with the expense going to the owner of that request. As mentioned to you we did make a request a few years ago during a particularly icy time and the sanding of our parking lot was done. We were billed and we paid said bill.

As it is a hardship for Spruce Manor to store sand that will remain dry and also to have the equipment on hand it would be of interest to have some arrangements with the Town in order to have the parking lots and drive way sanded at Spruce Manor when required. We would like to know what the costs for the equipment would be per hour as well as the hourly cost. We would need to have this be on an on call basis understanding that as best as possible it happen on week days.

If you could get back to me with this information and whether or not we can depend on the Town for when we make a call that would be great and we will make our decision based on your answers. Thanks so much and await your response.

Best Regards,  
Beverly Dawson  
Administrator  
Spruce Manor Special Care Home/Spruce Villa  
Ph: 306.254.2162  
Fx: 306.254.2178

~~Email: [beverly.dawson@saskhealthauthority.ca](mailto:beverly.dawson@saskhealthauthority.ca)~~





# TOWN OF DALMENY COUNCIL POLICY

POLICY TITLE	ADOPTED BY:	EFFECTIVE DATE	POLICY NO.	ORIGIN/AUTHORITY
Custom Work and Office Services	Mierau/Slack	December 21, 2015	7-2015	Council

## 1. PURPOSE

This policy is intended to set out the rates that the Town plans to charge as a result of custom work and office services provided to the residents of the Town of Dalmeny.

## 2. DEFINITIONS

Town Administrator/CAO – defined as the person appointed by the Town as the CAO, and in his absence, either the Administrative Assistant or the Office Manager.

Town Foreman – defined as the person appointed by the Town as the Town Foreman, and in his absence, the person designated by Council or him to oversee his duties and responsibilities.

## POLICY

These custom work rates and office service rates shall be reviewed annually prior to the preparation of the budget.

Rates shall be listed on Appendix “A” attached.

All of the equipment listed in Appendix “A” shall be operated by a Town employee.

All office services listed in Appendix “A” shall be completed by a Town employee.

It will always be at the discretion of the Town Foreman or in the case of office services, the Town Administrator/CAO, if the work/task should be completed by the Town.

APPENDIX "A" TO POLICY 7-2015

CUSTOM WORK	RATE
1. Mower	\$125.00 per hour
2. Tractor	\$125.00 per hour
3. Bobcat	\$125.00 per hour
4. Gravel Truck	\$125.00 per hour
5. Packer	\$85.00 per hour
6. Public Works Employee	\$30.00 per hour per man
OFFICE SERVICES PROVIDED	RATE
1. Black & White Photocopy	\$0.25 per page
2. Colour Photocopy	\$0.50 per page
3. Sent Fax	\$1.00 per page
4. Tax Certificate	\$25.00 each
5. Building Abstract	\$50.00 each
6. Tax Search	Free
7. Criminal Record Check – Work*	\$25.00 each
8. Criminal Record Check – Volunteer*	Free

\*NOTE: Must be a current resident of Dalmeny or have a Dalmeny address.  
*Applicants residing outside of Dalmeny must have their Criminal Record Check completed by the RCMP or Municipal Police in the jurisdiction where they reside.*

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## TOWN OF DALMENY

### BYLAW NO. 1-2019

#### A BYLAW OF THE TOWN OF DALMENY TO PROVIDE FOR EXEMPTION FROM TAXATION FOR THE PURPOSE OF NON-PROFIT, COMMUNITY-BASED ORGANIZATION AND ECONOMIC DEVELOPMENT

##### PREAMBLE:

- i. The Town of Dalmeny gave written notice of the tax exemption to the Prairie Spirit School Division on January 10, 2019 as per Section 298 (5) of *The Municipalities Act* of its intention to enter into an agreement with the Dalmeny Seniors Association Inc.

The Council of the Town of Dalmeny in the Province of Saskatchewan enacts as follows:

1. The Town of Dalmeny is hereby authorized to exempt the assessment on the Land and Improvements of the property hereinafter described for the purpose of non-profit, community based organization and economic development.

##### Description of Property:

Lot A, Blk/Par 21 Plan No. 88S27812  
Surface Parcel #118574983

Alt #505025900-01

2. The taxable assessment of this property shall be exempt from taxation for the years 2019, 2020, 2021, 2022 and 2023 such Lands and Improvements as owned by the Dalmeny Seniors Association Inc. at the time that taxes shall be levied shall be exempt from property tax.
3. Notwithstanding the foregoing, in the event that it should be determined that this agreement is not binding on the other taxing authorities, the Dalmeny Seniors Association Inc. agrees that it shall pay to the Town an amount equal to the amount of taxation which would have been levied on behalf of those other taxing authorities to permit the Town to meet its obligations to other taxing authorities pursuant to section 298 of *The Municipalities Act*.
4. This bylaw shall come into force and take effect when adopted by Council.

(S E A L)

---

Mayor

---

Chief Executive Officer

**AGREEMENT TO RECONVEY PROPERTY**

**BETWEEN:**

**TOWN OF DALMENY  
(the "Town")**

**AND:**

**DALMENY SENIORS ASSOCIATION INC.  
(the "Association")**

**WHEREAS:**

- A. In 1989, the Association acquired the land referenced herein, and constructed upon that land a building for the purposes of providing services to senior citizens in Dalmeny and district;
- B. In 1998, the Association found itself unable to fund building operations, and entered into an agreement whereby the land and building were transferred to the Town for the sum of \$1.00, and whereby the Association entered a 35-year lease of the land and building from the Town on terms and conditions set out therein;
- C. The Association now finds itself in a much better position, having attracted new members, and wishes to repurchase the building from the Town;
- D. There are no common members between the Council of the Town and the Association; and
- E. None of the Town, its Mayor and Councillors, nor its administrative officers are members of the Association

Now therefore, in consideration of the sum of \$1.00 paid by the Association to the Town, the receipt and sufficiency of which is hereby acknowledged:

**1. Transfer of Land**

- 1.1 The Town agrees to transfer to the Association and the Association agrees to receive and register a transfer of the following land (the "Land"), who agrees to buy from the Town, the Land described as follows:

Surface Parcel # 118574983

Reference Land Description: Lot A Blk/Par 21 Plan No 88S27812

Extension 0

to the Association on the terms and conditions set forth herein.

*R.B.*  
*[Signature]*  
1.12

- 1.2 Within 60 days of the execution of this Agreement, the Town shall deliver to the Association a transfer authorization pursuant to *The Land Titles Act, 2000* subject to the conditions and reservations contained in the original grant from the Crown, and subject to those encumbrances shown on the title being:

Interest #111521180, being a converted caveat registered by Dalmeny Seniors Corp.

- 1.3 The Town will pay the costs of drawing the transfer, and the Association shall pay the costs of registration.

## **2. Termination of Lease and Use of the Land**

- 2.1 Upon title to the Land registering in the name of the Association, the lease by which the Association has had use of the Land and any ancillary agreement thereto shall be terminated, provided that the parties shall be responsible for fulfilling any obligations accrued thereunder before the date of transfer.
- 2.2 The Land and building will be used by the Association for the purposes of providing service and activity opportunities to senior citizens and citizens generally in Dalmeny and District.

## **3. Association's Additional Covenants**

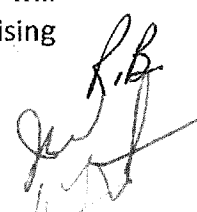
- 3.1 The Association agrees and acknowledges that the Land and the building thereon were originally constructed and occupied by the Association prior to the Town being registered as owner thereof and have been continuously occupied since then.
- 3.2 Accordingly, the Association agrees that it shall take title to the Land and the building thereon as it presently is, and agrees that there is no representation, warranty, collateral agreement, or condition with respect to the Land or affecting this Agreement, including its suitability for the Association's purposes, except as otherwise expressed in this Agreement.

## **4. Taxation**

- 4.1 The Town will, to the extent permitted by law, reduce or eliminate municipal property tax payable to the Town with respect to the Land.
- 4.2 The Town will use its best efforts to obtain reduction or elimination of property tax payable to other taxing authorities.

## **5. Condition Precedent**

- 5.1 The parties have entered into this agreement on the understanding that because of the nature of the Land and the building, and the relationship between the parties, there will be no Goods and Services Tax to be levied or paid with respect to the transaction arising

A handwritten signature in black ink, appearing to be "R.B.", is located in the bottom right corner of the page. The signature is written in a cursive, stylized manner.

from this agreement. It shall accordingly be a condition precedent to this agreement binding the parties that no such tax shall be payable or shall be required to be levied.

5.2 This condition precedent is intended to benefit both parties, and may only be waived:

- (a) By both parties in writing; or
- (b) By Association, upon tendering the amount of tax payable or levied on the transaction arising from this agreement and providing written notice thereof to the Town.

## 6. General

6.1 Time shall be, in all respects, of the essence of this Agreement.

6.2 Where the singular or the masculine gender is used in this agreement, the plural and feminine gender shall be imported and read as part of this agreement where the context so requires.

**SIGNED** by the Town at Dalmeny, Saskatchewan, this 15th day of October 2018.



### TOWN OF DALMENY

Original Signed by Mayor Jon Kroeker

Per: \_\_\_\_\_

Original Signed by CAO Jim Weninger

Per: \_\_\_\_\_

**SIGNED** by the Association at Dalmeny, Saskatchewan, this 24 day of October 2018.



### DALMENY SENIORS ASSOCIATION INC.

Original Signed by Rosella Buhr

Per: \_\_\_\_\_

Original Signed by William Troupe

Per: \_\_\_\_\_

**TOWN OF DALMENY**

**BYLAW NO. 2-2019**

**A BYLAW TO PROVIDE FOR THE MUNICIPALITY TO ENTER INTO A  
PARKING LICENCE AGREEMENT WITH DALMENY BIBLE CHURCH**

The Council of the Town of Dalmeny in the Province of Saskatchewan enacts as follows:

1. The Town of Dalmeny is hereby authorized to enter into an agreement with the Dalmeny Bible Church for the purpose of entering into a Parking Licence Agreement, as stated within the agreement.
2. The agreement is attached hereto and forms a part of this bylaw, and is identified as "Exhibit A".
3. The Mayor and the Chief Administrative Officer are hereby authorized to sign and execute the agreement described as "Exhibit A".
4. This bylaw shall come into force and take effect when adopted by Council.

\_\_\_\_\_  
Mayor

(S E A L)

\_\_\_\_\_  
Chief Administrative Officer



*"Exhibit A"*

**PARKING LICENCE AGREEMENT**

**THIS AGREEMENT** made this 14<sup>th</sup> day of January, 2019 (this "**Licence**").

**BETWEEN:**

**TOWN OF DALMENY**  
(the "**Town**")

**AND:**

**DALMENY BIBLE CHURCH**  
(the "**Church**")

**WHEREAS:**

- A. The Town is the registered owner of the land (the "**Land**") described as:
- Lot 6 Blk/Par 5 Plan G740.
- B. The records of the Town and the Church disclose that in 1981 the Town authorized an arrangement by which the Church was to be permitted to use the Land for the purposes of parking.
- C. While the Church has used the Land for the purpose of parking since 1981, neither the records of the Church nor those of the Town contain any written document relating to the arrangement entered into in 1981, nor the terms and conditions of any such arrangement.
- D. The Town and the Church consider it appropriate to formalize and continue the parking arrangement.

**NOW THEREFORE** in consideration of One (\$1.00) Dollar, now paid by the Church to the Town (the receipt and sufficiency of which is acknowledged by the Town) and the mutual covenants contained herein, the parties covenant and agree as follows:

**1. Licence and Term:**

- 1.1 The Town hereby grants a licence to the Church to use the Land for the purposes of parking on the terms and conditions contained herein.
- 1.2 This Licence is granted for a term to commence on the execution of this agreement and to end on December 31, 2022.

- 1.3 The term of this Licence shall automatically renew for three further successive terms of five years, provide that the Church is in compliance with the terms of this Agreement, unless either of the Town or the Church shall deliver written notice of termination hereunder.

## **2. Terms and Conditions of Use**

- 2.1 The Church acknowledges that the primary function of the Land is to function as a drainage swale and that weather and drainage conditions (including but not being limited to freeze up and thaw) may render the Land unsuitable for the purposes of parking, and accordingly agrees as follows:

- (a) The Town does not warrant and is under no obligation to ensure that the Land is, or is placed into a condition suitable for the purposes of parking;
- (b) The Church is responsible for reminding and warning its members, adherents and visitors of the fact that the Land is or may not be suitable for use, and in particular, where the Church is or should be aware that the Land is in a condition unsuitable for parking, shall take reasonable steps to discourage its use for such purpose;

- 2.2 The Church shall ensure that use of the Land by its members, adherents and visitors occurs in a lawful, careful, safe and proper manner and that the same shall be used solely for the purpose of parking for attendance at the Church and for Church functions and not for any other purpose.

- 2.3 Parking shall be restricted to passenger cars, vans or trucks (the latter limited to a one-ton capacity or less).

- 2.4 No vehicle may be parked on the Land in excess of 24 hours without prior written permission being granted by the Town.

- 2.5 The Church agrees to remove all garbage and refuse on the Land caused by Church Use.

- 2.6 Where the Land has been damaged by use for parking purposes (including but not being limited to loss of grass cover and rutting), the Town, in its sole discretion may:

- (a) Close off the Land to prevent further damage or to ensure proper restoration of the Land to good and sightly condition;
- (b) Enter upon the land and regrade, reseed, or otherwise restore the Land to good and slightly condition; and
- (c) Charge the reasonable costs of so doing to the Church.

- 2.7 Where the Town shall invoice the Church for costs pursuant to this section, the Church shall promptly pay the Town's invoice, and in each event within 30 days

- 2.8 Where payment is not made by the Church, the Town may charge interest to the Church at a rate equal to the current interest rate charged on the Town's utility accounts, or alternatively the Town may add the amount of this invoice to the Church utility account.

### **3. Indemnity**

- 3.1 The Church agrees to indemnify and save harmless the Town, together with its elected officials, officers, employees, agents and contractors from any and all claims and liability arising from or in any way related to the Land by the Church.
- 3.2 The indemnity granted hereunder shall extend to all costs of investigating and defending any claim including, but not being limited to costs on a solicitor and client basis.

### **4. Termination and Surrender**

#### **4.1 Breach of Covenant**

The Town may terminate this Licence at its option in the event that the Church should be in default of its obligations hereunder, however, the Town shall not terminate this Licence without first giving five (5) days' notice in writing to the Church. If the Church rectifies the breach within the five (5) day period, this Licence shall continue uninterrupted. If the Church fails to rectify the breach within the five (5) day period, the Town shall be allowed to terminate this Licence at its option in addition to all remedies permitted at law;

#### **4.2 Convenience**

Either party may terminate this Licence for any reason on 120 days' notice in writing to the other party.

### **5. Notices:**

Except as otherwise specified in this Licence, any notice shall be given in writing by way of personal delivery, registered mail, or email sent to the following address:

Town of Dalmeny  
Box 400  
301 Railway Avenue  
Dalmeny, SK S0K 1E0  
townoffice@dalmeny.ca

Dalmeny Bible Church.  
Box 100  
406 Wakefield Avenue  
Dalmeny, SK S0K 1E0  
[dbc@sasktel.net](mailto:dbc@sasktel.net)

or any updated address as has been provided by the parties.

### **6. No Assignment**

The grant of this licence is personal and is based upon the reputation of the Church and its relationship with the Town, and the benefit of this Licence may not be assigned by the Church.

IN WITNESS WHEREOF the parties have set their hands and seals as of the date first mentioned above.

S E A L

**TOWN OF DALMENY**

Per: \_\_\_\_\_  
Mayor

Per: \_\_\_\_\_  
Chief Administrative Officer

**DALMENY BIBLE CHURCH**

Per: \_\_\_\_\_  
Name:  
Title:

I have the authority to bind the Church.

## BYLAW NO. 3-2019

The Council of The Town of Dalmeny enacts as follows:

### 1. Short Title

- 1.1 This Bylaw may be cited as the *Traffic Bylaw, 2018 Amendment Bylaw, 2019*.

### 2. Purpose

- 2.1 This Bylaw is enacted to amend the *Traffic Bylaw, 2018* as provided for herein.

### 3. Amendments

- 3.1 Section 4.1 of the *Traffic Bylaw, 2018* shall be amended by adding the following subsections:

“(dd.1) “Power Unit” means a Vehicle designed and used or intended for use for towing a semi-trailer with a significant part of the weight of the semi-trailer and its load carried by the power unit;” and

“(hh.1”) “Semi-trailer” means a Vehicle that is designed and used or intended for use by way of being towed by a Power Unit with a significant part of the weight of the Semi-Trailer and its load carried by the Power Unit;”

- 3.2 Section 7.3(h) of the *Traffic Bylaw, 2018* is amended by deleting the existing section and substituting the following:

“(h) “Restrictions are hereby established in accordance with Appendix 7, and:

- (i) No person shall operate a Power Unit or tow a Semi-Trailer except in accordance with the provisions thereof; and
- (ii) No person shall operate or be in possession of a Vehicle weighing in excess of the permitted weight as provided for therein.”

- 3.3 Section 8.2 of the *Traffic Bylaw, 2018* shall be amended by adding the following:

“(g) No person shall, at any time:

- (i) Park a Power Unit or Semi-Trailer anywhere within the boundaries of the Municipality except where:
  - (A) The Vehicle is wholly parked within lands zoned pursuant to the Zoning Bylaw of the Municipality as follows:
    - (1) C2 – Highway Commercial;
    - (2) M – Industrial; or



(3) FUD – Future Urban Development;

(B) The Vehicle has been otherwise lawfully driven to the location at which it is located for the purposes of cargo pickup or delivery, and has been otherwise lawfully parked for a period which is no longer than that reasonably necessary to unload or offload cargo; or

(ii) Being the registered owner of or in possession of land located within the Municipality, suffer or permit a vehicle to be parked on that land in contravention of subsection 8.2(g)(i).

3.4 Appendix 7 of the *Traffic Bylaw, 2018* is amended by deleting the existing section 5 thereof, and adding the following:

“5. Restrictions on Operating Power Units and Semi-Trailers

(a) No person shall operate, cause to be operated by an agent or employee, or suffer or permit to be present within the Municipality a Power Unit and/or Semi-Trailer within the Municipality, other than on a Truck Route, except where the operator can demonstrate that the Vehicle is being operated for the purpose of pick up or delivery only, and that the Vehicle is being operated and has been operated for that purpose on the shortest route available from the nearest Truck Route to and from the point of pick-up or delivery.

(b) Nothing in the foregoing subsection (a) shall relieve any person from any other restriction placed upon operation or parking of a Vehicle by this Bylaw.

6. Municipal Vehicles Exempt

This Appendix shall not apply to vehicles operated by employees or agents of the Municipality.”

3.5 Appendix 16 of the *Traffic Bylaw, 2018* is amended by deleting the existing reference to section 8.1(b) in Schedule 1 and adding in its place the following;

<b>Section and Subsection</b>	<b>Offence</b>	<b>Penalty</b>	<b>Discounted Penalty</b>
8.1(b)(i)	Parking in Excess of 24 Hours	50.00	30.00
8.1(b)(ii)	Parking Without Subsisting Registration	50.00	30.00

- 3.6 Appendix 16 of the *Traffic Bylaw, 2018* is amended by adding the following to Schedule 1 thereof:

<b>Section and Subsection</b>	<b>Offence</b>	<b>Penalty</b>	<b>Discounted Penalty</b>
8.2(g)	Unauthorized Parking of Power Unit or Semi-Trailer	50.00	30.00

- 3.7 Appendix 16 of the *Traffic Bylaw, 2018* is amended by adding the following to Schedule 2 thereof:

<b>Section and Subsection</b>	<b>Offence</b>	<b>Penalty</b>
7.3(h)(i)	Unauthorized Operation of Power Unit or Semi-Trailer	100.00

- 3.8 Appendix 16 of the *Traffic Bylaw, 2018* is amended by changing 7.3(h) where it appears in Schedule 2 to 7.3(h)(ii).

#### **4. Coming into Force**

This bylaw shall come into force and effect on the day it is approved by the Highway Traffic Board.

Read a first time and second time this 14<sup>th</sup> day of January, 2019.

Read a third time and adopted this 14<sup>th</sup> day of January, 2019.

\_\_\_\_\_  
Mayor

S E A L

\_\_\_\_\_  
Chief Administrative Officer