

**REGULAR MEETING OF DALMENY TOWN COUNCIL
MONDAY, FEBRUARY 10, 2020, 7:00 P.M.
DALMENY TOWN OFFICE – TOWN COUNCIL CHAMBERS**

AGENDA:

CALL TO ORDER – 7:00 p.m.

ADOPTION OF AGENDA – additions/deletions

MINUTES OF THE PREVIOUS MEETING

- a. January 27, 2020 Regular Council Meeting

BUSINESS ARISING FROM THE MINUTES:

- a. Proposed Zoning Amendment – 522 Second Avenue South – Public Notice

ACCOUNTS FOR APPROVAL

- a. Approval of Current Accounts
- b. Approval of Payroll
- c. Council Per Diems

FINANCIALS

- a. Tax Comparisons for the Month of January

CORRESPONDENCE

- a. Hudson Energy – Natural Gas Supplier and LED Retrofit Program
- b. SAMA – Report to the 2020 SUMA Convention

DELEGATION

- a.

REPORTS

- a. Chief Administrative Officer's Report

NEW BUSINESS

- a. Catterall & Wright – Waterworks System Assessment – Round 4
- b. Minutes of the January 22, 2020 Dalmeny Library Board Meeting
- c. Municipal Potash Tax Sharing Consultation

BYLAWS

- a. Bylaw No. 2-2020, A Bylaw to amend Bylaw 1-2018 known as the Traffic Bylaw 2018

QUESTIONS FROM THE PUBLIC

ROUND TABLE DISCUSSION/IN CAMERA

ADJOURN

Next Regular Meeting: February 24, 2020

2020 Regular Council Meeting Schedule: January 13,27; February 10,24; March 9,23;
April 13,27; May 11,25; June 8,22; July 13; August 17;
September 14,28; October 19.

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and
7:00 p.m. on alternate Mondays from council meetings, when required:

Next Dalmeny Police Commission Meeting: February 24, 2020 commencing at 5:00 p.m.

2020 Dalmeny Police Service Meeting Schedule: January 20, February 24, March 23, April 20.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, JANUARY 27, 2020
DALMENY TOWN OFFICE

PRESENT: Mayor Jon Kroeker, Councillors Ed Slack, Jon Redekop, Anna-Marie Zoller, and Greg Bueckert. Also present was CAO Jim Weninger.

ABSENT: Councillor Christa-Ann Willems.

CALL TO ORDER

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

ADOPTION OF AGENDA

21/20 – Redekop/Zoller – That the agenda for the Regular meeting of Council of the Town of Dalmeny for January 27, 2020 be adopted as presented.

Carried.

MINUTES

22/20 – Redekop/Zoller – That the Minutes of the January 13, 2020 Regular Council meeting be approved as circulated.

Carried.

CATTERALL & WRIGHT – 2020 PROJECT DISCUSSION POINTS

23/20 – Redekop/Zoller – That the Town of Dalmeny 2020 Project Discussion Points as discussed by Tanner Jackson EIT of Catterall & Wright at the January 13, 2020 Regular Council meeting be accepted by Council.

Carried.

DISCRETIONARY USE APPLICATION – 522 SECOND AVENUE SOUTH

24/20 – Slack/Redekop – That the email of January 16, 2020 from Christian Didur and the Town of Dalmeny Discretionary Use Application from Ken Perlitz regarding the establishment of a “Private Garage” at 522 Second Avenue South and known legally as Lot 8, Block 20, Plan 79S39264 be accepted by Council.

Carried.

MINISTRY OF HIGHWAYS AND INFRASTRUCTURE – HIGHWAY IMPROVEMENT FEES

25/20 – Slack/Zoller – That the email of January 20, 2020 from Shiva Shrestha Senior Policy Analyst for the Ministry of Highways and Infrastructure (MHI) regarding the Highway Improvement Fee and MHI decision to not move forward at this time, be accepted by Council.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, JANUARY 27, 2020
DALMENY TOWN OFFICE

Councillor Karly Russin arrived at the meeting at 7:11 p.m.

ACCOUNTS PAYABLE

26/20 – Redekop/Slack – That the accounts as detailed on the attached cheque listing and amounting to \$111,320.74 for the period ending January 23, 2020 and representing cheque numbers 15322 to 15369 be approved by Council.

Carried.

PAYROLL

27/20 – Zoller/Bueckert – That the payroll listing in the amount of \$23,598.32 for the period ending January 13, 2020 be approved by Council.

Carried.

FINANCIAL STATEMENT

28/20 – Zoller/Bueckert – That the Bank Reconciliation and Statement of Operating Revenues and Expenditures, less year-ending adjusting entries be accepted by Council for the period ending December 31, 2019.

Carried.

CORRESPONDENCE

29/20 – Zoller/Bueckert – That the following correspondence be filed:

A. SaskWater Consumption for the Years 2019 and 2018

Carried.

QUARTERLY YOUTH NIGHT

Council hosted its Quarterly Youth Night at Council from 7:15 p.m. to 7:30 p.m. however there were no individuals present. Food and refreshments were also available during this time. As there were no individuals present, no items were discussed.

EMO Coordinator Alicia Anderson, Fire Chief Rick Elder, Recreation Manager Mat Halcro, and Public Works Manager Jeff Johnson arrived at the meeting at 7:30 p.m.

EMO REPORT

30/20 – Zoller/Bueckert – That the EMO Coordinator's Quarterly Report for the period ending December 31, 2019 as presented by the EMO Coordinator Alicia Anderson be accepted by Council.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, JANUARY 27, 2020
DALMENY TOWN OFFICE

Librarian Bonnie Furi arrived at the meeting at 7:34 p.m.

FIRE CHIEF'S REPORT

31/20 – Slack/Zoller – That the Fire Chief's Quarterly Report for the period ending December 31, 2019 as presented by Fire Chief Rick Elder be accepted by Council.

Carried.

EMO Coordinator Alicia Anderson and Fire Chief Rick Elder left the meeting at 7:40 p.m. and did not return.

LIBRARIAN'S REPORT

32/20 – Redekop/Slack – That the Librarian's Quarterly Report for the period ending December 31, 2019 as presented by Librarian Bonnie Furi be accepted by Council.

Carried.

Librarian Bonnie Furi left the meeting at 7:42 p.m. and did not return.

PUBLIC WORKS MANAGER'S REPORT

33/20 – Bueckert/Zoller – That the Public Works Manager's Quarterly Report for the period ending December 31, 2019 as presented by the Public Works Manager Jeff Johnson be accepted by Council.

Carried.

RECREATION MANAGER'S REPORT

34/20 – Bueckert/Zoller – That the Recreation Manager's Quarterly Report for the period ending December 31, 2019 as presented by Recreation Manager Mat Halcro be accepted by Council.

Carried.

DALMENY RECREATION BOARD APPOINTMENT

35/20 – Russin/Bueckert – That Paul Johnson be appointed by Council to the Dalmeny Recreation Board effective immediately, and that Recreation Manager Mat Halcro be advised of the same.

Carried.

Public Works Manager Jeff Johnson and Recreation Manager Mat Halcro left the meeting at 8:30 p.m. and did not return.

CAO REPORT

36/20 – Redekop/Zoller – That the Chief Administrative Officer's Report as presented by the Chief Administrative Officer Jim Weninger for January 27, 2020 be accepted by Council.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, JANUARY 27, 2020
DALMENY TOWN OFFICE

TRAFFIC BYLAW AMENDMENT – DANGEROUS GOODS

37/20 – Redekop/Zoller – That Council amend Section 8.5 Flammable Cargo as contained in the Traffic Bylaw, 2018 by changing the wording to say “All Dangerous Goods” and that the Chief Administrative Officer Jim Weninger prepare the necessary amendment.

Carried.

BYLAW 1-2020- AMEND BYLAW 2-2016 ZONING BYLAW

38/20 – Redekop/Bueckert – That Bylaw No. 1-2020, a Bylaw to amend Bylaw No. 2-2016, known as the Zoning Bylaw be introduced and read a first time.

Carried.

The CAO read Bylaw 1-2020 for the first time.

IN-CAMERA

39/20 – Zoller/Bueckert – That Council move into the Committee of the Whole and that the session be “in camera” at 8:48 p.m.

Carried.

RECONVENE

40/20 – Redekop/Slack - That Council reconvene and report at 9:43 p.m.

Carried.

PUBLIC WORKS TRUCK PURCHASE- 1

41/20 – Bueckert/Redekop – That Council authorize the purchase of one (1) 2020 GMC Sierra 1500 4WD Crew Cab Pickup, known as Unit #1 from Mainline Motors in Watrous, SK at a cost of \$43,166.66, tax included and that Jillisa Turner be advised of the same. Optional accessories include a remote start (\$600.00), undercoating (\$599.00) and 10 ply tires (685.68) which are all included in the above cost.

Carried.

Mayor Jon Kroeker requested a recorded Vote on resolution No. 41/20.

For:	Against:
Councillor Karly Russin	Mayor Jon Kroeker
Councillor Jon Redekop	
Councillor Ed Slack	
Councillor Greg Bueckert	
Councillor Anna-Maire Zoller	

TOWN OF DALMENY
REGULAR COUNCIL MEETING
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DALMENY TOWN OFFICE

PUBLIC WORKS TRUCK PURCHASE- 2

42/20 – Bueckert/Zoller – That Council authorize the purchase of one (1) 2020 GMC Sierra 1500 4WD Crew Cab Pickup, known as Unit #2 from Mainline Motors in Watrous, SK at a cost of \$45,119.52, tax included and that Jillisa Turner be advised of the same. Additional features on this Pickup include X31 Off Road Package (Hill Descent Control, Upgraded Shocks, Badging and Skid Plates) and 18” Rims vs the standard 17” Rims. Optional accessories include a remote start (\$600.00), undercoating (\$599.00), 10 ply tires (686.00) and a boxliner (\$699.00) which are all included in the above cost.

Carried.

Mayor Jon Kroeker requested a recorded Vote on resolution No. 42/20.

For:	Against:
Councillor Karly Russin	Mayor Jon Kroeker
Councillor Jon Redekop	
Councillor Ed Slack	
Councillor Greg Bueckert	
Councillor Anna-Maire Zoller	

CATTERALL & WRIGHT WATERMAIN REPLACEMENT TENDER

43/20 – Redekop/Bueckert – That Council authorize Catterall & Wright to prepare the Watermain Replacement Tender on Prairie Street from Wakefield Avenue to Ross Avenue (installed in 1977) and Ross Court from Prairie Street to the East End of Ross Court (installed in 1990) and that Tanner Jackson of Catterall & Wright be advised of the same.

Carried.

CATTERALL & WRIGHT ASPHALT PAVEMENT TENDER

44/20 – Redekop/Slack – That Council authorize Catterall & Wright to prepare the Asphalt Pavement Tender on Prairie Street from Wakefield Avenue to Ross Avenue and Ross Court from Prairie Street to the East End of Ross Court and that Tanner Jackson of Catterall & Wright be advised of the same.

Carried.

BRUNNER'S CONSTRUCTION CHANGE ORDER- WATERMAIN EXTENSION

45/20 – Redekop/Zoller – That Council authorize Catterall & Wright to contact Brunner's Construction (2011) Ltd. regarding the extension(s) of the Watermain at the intersection of First Street and Railway Avenue to allow Asphalt Pavement to be constructed in this area. The watermain extensions are as follows:

- ◆ First Street – 150mm AC watermain
- ◆ Railway Avenue – East Side – 150mm SDR26 watermain
- ◆ Railway Avenue – West Side – 250mm SDR26 watermain

Carried.

TOWN OF DALMENY
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CHANGE IN STREET LIGHTS- FIRST STREET AND CN CROSSING

46/20 – Slack/Bueckert – That Council authorize the Chief Administrative Officer Jim Weninger to get a number of different street lights, ornamental and otherwise for the proposed placement consideration along the First Street CN Crossing.

Carried.

2020 EMPLOYEE WAGE INCREASES

47/20 – Slack/Bueckert – That the Town of Dalmeny Employee Wages be increased by 2.0 percent for the year 2020 and that the Town grant additional compensation to qualifying employees as it relates to Policy 6-2015, entitled Attracting, Retention and Succession Planning. As the wages for the Dalmeny Police Service are still under consideration, this matter will be presented to Council after the Dalmeny Board of Police Commissioners has met.

Carried.

ADJOURN

48/20 – Slack/Redekop – That the meeting be adjourned. Time 10:05 p.m.

Carried.

(seal)

Mayor

Chief Administrative Officer

Report Date
1/23/2020 2:09 PM

Dalmeny
Accounts for Approval
As of 1/23/2020
Batch: 2020-00004

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
15322	1/27/2020	Alberta Urban Municipalities 20201712	2020 MEMBERSHIP	57.75	57.75
15323	1/27/2020	APEX Distribution Inc. 600-050283-00	FIRE-SUPPLIES	104.12	104.12
15324	1/27/2020	ATAP Infrastructure Management 13	TYLER-WW TREATMENT/COLLECTION	1,218.00	1,218.00
15325	1/27/2020	Ayotte Plumbing and Heating 7933/7935	ARENA WATER HEATER/ZAMBONI	9,482.15	9,482.15
15326	1/27/2020	Bluewave Energy 86044/8/220647	ZAMBONI PROPANE	307.20	307.20
15327	1/27/2020	Carlton Trail College SI00012851	FIREFIGHTER LICENSE/MAINT	1,258.95	1,258.95
15328	1/27/2020	Crosby Hanna & Assoc. #69(360.38)	ADVISORY SERVICES	210.00	210.00
15329	1/27/2020	Dalmeny Curling Club 25	CURLING RINK FURNITURE	1,050.00	1,050.00
15330	1/27/2020	Federation of Canadian 19645-D0F5D7	2020 MEMBERSHIP FEE	575.24	575.24
15331	1/27/2020	First Filter Service 233402	LIFT STATION OIL CHANGE SUPPLE	19.32	19.32
15332	1/27/2020	Gord Krismer & Associates Ltd R2569	2020 BOARD OF REVISION	157.50	157.50
15333	1/27/2020	Inland Heidelberg Cement Group 6346046	PW-GRAVEL	606.78	606.78
15334	1/27/2020	Loblaws Inc. 93748/979787	ARENA BOOTH SUPPLIES	1,176.03	1,176.03
15335	1/27/2020	M.D.C. 4011908	POLICE-VESTS	3,617.11	3,617.11
15336	1/27/2020	Mega Tech 20-1359	POLICE-SPIKE SYSTEM	2,058.87	2,058.87
15337	1/27/2020	Moody's Equipment 847/151/783/714	FIRE-SUPPLIES/FLARES/CLAMPS	1,068.60	1,068.60
15338	1/27/2020	MuniCode Services Ltd. 49842	BUILDING INSPECTIONS	156.11	156.11
15339	1/27/2020	Munisoft 4553/4018/3423	2020 SOFTWARE/HARDWARE MAINT	8,674.65	8,674.65
15340	1/27/2020	Neptune Technology Group 2020	.WATER-HANDHELD SOFTWARE 20	2,743.92	2,743.92
15341	1/27/2020	Nor-Tec Linen Services 180248	OFFICE/POLICE/ARENA MATS	97.13	97.13

Report Date
1/23/2020 2:09 PM

Dalmeny
Accounts for Approval
As of 1/23/2020
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
15342	1/27/2020	Pepsico Beverages Canada 48808454	ARENA BOOTH SUPPLIES	992.93	992.93
15343	1/27/2020	Pinnacle Dist. S284742	ARENA SUPPLIES	89.50	89.50
15344	1/27/2020	Pitney Bowes Global Credit Ser 3201345162	OFFICE POSTAGE	12.56	12.56
15345	1/27/2020	Pitney Works 86	OFFICE POSTAGE	1,260.00	1,260.00
15346	1/27/2020	Prairie Meats 6999/7698/8522	ARENA BOOTH SUPPLIES	743.22	743.22
15347	1/27/2020	Praxair Distribution 93897980	PW-OXYGEN	145.63	145.63
15348	1/27/2020	Princess Auto 2311951	DRIP SHACK KEROSENE	66.59	66.59
15349	1/27/2020	Redhead Equipment Ltd. P27165/P26174	PW-SHOP SUPPLIES/GRADER BLADE	544.22	544.22
15350	1/27/2020	Robertson Stromberg 619323 619755	LICENSE FOR ACCESS-SOUTH TAX ENFORCEMENT SOUTH	170.83 977.78	1,148.61
15351	1/27/2020	Roto Rooter F-10348	SEWER LINE-616 CLOVER	356.09	356.09
15352	1/27/2020	S.U.M.A. 91423	2020 MEMBERSHIP FEE	2,315.84	2,315.84
15353	1/27/2020	SARM 2	MLDP COURSE-JON KROEKER	152.25	152.25
15354	1/27/2020	Sask Research Council 573/629/920/059	WATER LAB TESTING	110.24	110.24
15355	1/27/2020	Sask Valley Cabinetry SVC19019 -1/2	OFFICE CABINET-DOWN PMT	428.32	428.32
15356	1/27/2020	Sask Water SW065495	DECEMBER BULK WATER	37,869.12	37,869.12
15357	1/27/2020	Saskatoon CO-OP 1227	POLICE/FIRE/HANDI-VAN FUEL	700.99	700.99
15358	1/27/2020	SaskEnergy Corp. 220	SASKPOWER/ENERGY PMT	19,182.79	19,182.79
15359	1/27/2020	SaskTel CMR 349	SASKTEL PMT	360.51	360.51
15360	1/27/2020	SIMS 6183	FIRE-TRAINING	2,625.00	2,625.00
15361	1/27/2020	SPI Health and Safety Inc. 10755649/563091	PW-TYLER'S COVERALL/EXTINGUISHI	255.29	255.29
15362	1/27/2020	SVP Envoyer paiement a 6405954	WATER METER PARTS	31.59	31.59

Report Date
1/23/2020 2:09 PM

Dalmeny
Accounts for Approval
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
15363	1/27/2020	The Fireworks Factory Inc 27534	P&R FIREWORKS	3,971.31	3,971.31
15364	1/27/2020	Tom Moody 37	FIRE CHIEFS TRUCK HEAD LAMPS	521.37	521.37
15365	1/27/2020	Trans-Care Rescue 18806/18757	FIRE SUPPLIES/SCBA REFILLS	337.72	337.72
15366	1/27/2020	Trans-Care Rescue 19099/93/68/105	FIRE-UNIFORMS/VEHICLE/BAG	1,745.61	1,745.61
15367	1/27/2020	Tyler Dorner 2	PW-HEP A & B SHOTS	95.00	95.00
15368	1/27/2020	Unger Electric 31548	FARMERS PUMP ELECTRIC	122.10	122.10
15369	1/27/2020	Van Houtte Coffee Services 71320832-2020	ARENA-BOOTH SUPPLIES	496.91	496.91
				Total for AP:	111,320.74

Certified Correct This January 23, 2020

Mayor

Administrator

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Account Number	Inst. ID	Route	Transit	Due Date	Trans Type	Rec Type	Amount
Anderson, Scott								1658.12
Altwater, Dylan								218.97
Berrecloth, Donald								96.61
Bonin, Edmund								1215.34
Cowley, Cody								937.83
Cynthia, Keet								601.59
Dorner, Tyler								730.55
Dunlop, Jamie								327.75
Dyck, Bradley								1525.95
Elder, Rick								1130.85
Furi, Bonnie								276.99
Halcro, Mathew								1292.09
Hoare, Danni								128.11
Honeker, Sheila								124.50
Janzen, Kelly								1325.86
Janzen, Jayce								131.41
Johnson, Jeffrey								1632.89
Johnson, Phoebe								249.47
Johnson, Marina								338.43
Klein, Marlys								811.75
Neufeld, Nathan								221.05
Richter, Cressyn								204.34
Roberts, Karen								190.55
Rowe, Scott								1911.49
Splawinski, Scott								1489.90
Trayhome, Laurelea								551.51
Van Meter, Christine								1455.13
Villafuerte, Carlos								404.03
Weninger, Jim								2415.26

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23,548.32



PHOTOS BY MACKENZIE HENTZ | CLARK'S CROSSING GAZETTE

SHEER DETERMINATION

(Above photo) A member of the Warman Community Middle School (WCMS) Storm gets around the Rosthern Huskies defence on his way to the hoop, while (right photo) Josh Kirk of the WCMS Storm tracks down the loose ball, during a junior boys basketball matchup at the Legends Centre on January 30. It was a back-and-forth contest early on in the first quarter, but Rosthern pulled away and led for the majority of the game for the win.



PHOTOS BY MACKENZIE HENTZ | CLARK'S CROSSING GAZETTE

CLAVET ADVANCES TO ROUND 2

(Above Photo) Ethan Alsager of the Maidstone Jets disrupts Kohen Pierce of the Clavet Cougars from getting to the puck, while (right photo) Brent Badrock of the Clavet Cougars locates the puck despite facing pressure from Maidstone's Jayden Rempel, during a Peewee D provincial playoff game in Clavet on February 2. The Cougars earned a 11-0 victory over the Jets in this final game of the series. Clavet netted four goals in the first period to take a commanding lead and control of the game. Clavet was also successful in Game 1 by earning a 15-0 victory in Maidstone. The Cougars are now matched up against Kerrobert in Round 2 of the Saskatchewan Hockey Association Peewee D Provincial Playoffs. Even though the Cougars shut out the Jets in those two games, it's not going to get any easier as the competition increases with each round the Cougars play in.



OUTDOOR SOCCER SEASON

Late April - Late June



REGISTRATION RUNS FROM

**Saturday, February 1 -
Friday, March 13, 2020**

GO TO

www.valleyunitedsc.com

CLICK ON THE REGISTRATION TAB

**EARLY BIRD
REGISTRATION FEE**
\$25 off
FROM FEB. 1 - 29

**COMPETITIVE
Boys & Girls**

U9	2011 - 2012
U11	2009 - 2010
U13	2007 - 2008
U15	2005 - 2006
U19	2001 - 2004

WE WELCOME PLAYERS FROM:

• Warman • Martinsville • Dalmeny • Waldheim • Langham
• Hepburn • Osler • Rosthern • Wakaw • Aberdeen
• Alvena • Cudworth • Vonda • St. Denis • Hague

**ALL GAMES ARE PLAYED IN SASKATOON
PRACTICES ARE HELD IN WARMAN/MARTINSVILLE & AREA**

FOR MORE INFORMATION:

306-290-8014 • vusc.sk.reg@gmail.com

TOWN OF DALMENY PUBLIC NOTICE



Public notice is hereby given that the Council of the Town of Dalmeny intends to adopt a Bylaw under *The Planning and Development Act, 2007* to amend Bylaw No. 2-2016 known as the Zoning Bylaw.

INTENT

1. It is proposed that the Zoning Bylaw be amended to decrease the minimum site area in the C2 - Highway Commercial District from 1,100 m² to 550 m² for the following uses:
 - Construction trades; and
 - Storage garages.
2. It is proposed that the Zoning Bylaw be amended to decrease the minimum site width in the C2 - Highway Commercial District from 30 metres to 15 metres for the following uses:
 - Construction trades; and
 - Storage garages.

REASON

- To facilitate commercial development.

PUBLIC INSPECTION

Any person may inspect the Bylaw at the Town Office, located at 301 Railway Avenue in the Town of Dalmeny, between the hours of 9:00 AM to 12:00 PM and 1:00 PM to 5:00 PM, Monday to Friday, excluding statutory holidays. A copy of the proposed Bylaw is available at the Town Office at a cost of \$1.00.

PUBLIC HEARING

Council will hold a public hearing on February 24, 2020 at 7:20 p.m. at the Town Office Council Chambers to hear any person or group that wants to comment on the proposed Bylaw. Council will also consider written comments received at the hearing, or delivered to the undersigned at the Town Office before the hearing.

Issued at the Town Dalmeny this 6th day of February, 2020.

Jim Weninger, Chief Administrative Officer

**STAND OUT
FROM THE
CROWD**

ADVERTISE WITH US



Gazette
306.668.0575

*Business
Quering 'A'
Ready for
Council
Feb 7/20*

Report Date
2/07/2020 2:08 PM

Dalmeny
Proposed - **Accounts for Approval**
As of 2/07/2020
Batch: 2020-00006 to 2020-00008

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
15370	1/31/2020	AMSC Insurance Services Ltd 62	JANUARY GROUP INSURANCE	5,563.76	5,563.76
15371	1/31/2020	M.E.P.P. 204	JANUARY MEPP PAYMENT	11,780.02	11,780.02
15372	1/31/2020	Minister of Finance 23	JANUARY SCHOOL TAXES COLLECTE	20,920.52	20,920.52
15373	2/10/2020	Access Communications 4	ARENA CABLE	47.63	47.63
15374	2/10/2020	Accu-Sharp Inc. 383/84/85/86	DDCC-ZAMBONI ICE KNIFE	263.74	263.74
15375	2/10/2020	Alberta Fire Chiefs Assoc. IN20-0101	FIRE-TRAINING MATERIAL	1,091.78	1,091.78
15376	2/10/2020	APEX Distribution Inc. 600-050461-00	FIRE-TRUCK 23 PARTS	26.33	26.33
15377	2/10/2020	Ayotte Plumbing and Heating 7970	FIRE HALL FURNACE REPAIR	623.71	623.71
15378	2/10/2020	B&E ELECTRONICS LTD SAS721805	FIRE VEHICLE PARTS	127.53	127.53
15379	2/10/2020	Basic Plus First Aid Training 202045/202053	FIRST AID STAFF TRAINING	2,100.00	2,100.00
15380	2/10/2020	Bell Mobility Inc. 40	AERATION BUILDING AUTODIALER	70.41	70.41
15381	2/10/2020	Canadian National Railways 91505230	SIGNAL MAINTENANCE	296.00	296.00
15382	2/10/2020	Christa Willems 18	SUMA CONVENTION	1,241.53	1,241.53
15383	2/10/2020	Connie Klassen 170120-01	UNIFORMS-HEM/BADGES	145.00	145.00
15384	2/10/2020	Crosby Hanna & Assoc. #50(362-31)	DEVELOPMENT PERMITS	498.75	498.75
15385	2/10/2020	Dalmeny Firefighter's Assoc. 41	WILDLAND FIRE TRAINING MEALS	444.00	444.00
15386	2/10/2020	Dynamic Online Marketing Corp. 127066	FIRE-TRAINING SUPPLIES	441.00	441.00
15387	2/10/2020	Earthworks Equipment Corp S65632	PW-BOBCAT PARTS	152.85	152.85
15388	2/10/2020	Frontier Plumbing & Heating 06-052593	RINK EXPANSION TANK PARTS	257.56	257.56
15389	2/10/2020	GMR Electric Motors 561964	FARMERS PUMP-PUMP REPAIR	391.10	391.10

Report Date
2/07/2020 2:08 PM

Dalmeny
Proposed - **Accounts for Approval**
As of 2/07/2020
Batch: 2020-00006 to 2020-00008

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
15390	2/10/2020	Gord Krismer & Associates Ltd SR2871	MUNICIPAL APPEALS	1,179.36	1,179.36
15391	2/10/2020	hbi office plus F81838/F82484	OFFICE/POLICE/FIRE SUPPLIES	1,229.35	1,229.35
15392	2/10/2020	Jim Weninger 63	RRSP CONTRIBUTIONS	2,967.36	2,967.36
15393	2/10/2020	Jim Weninger 64	SUMA EXPENSES/COUNCIL	1,276.52	1,276.52
15394	2/10/2020	Kevin Fray 1	WILDLAND FIRE TRAINING	858.75	858.75
15395	2/10/2020	Laurelea Trayhorne 4	LOCAL GOV'T LEGISLATION	889.80	889.80
15396	2/10/2020	Loblaws Inc. 2421/5296/2328	ARENA BOOTH SUPPLIES	1,569.19	1,569.19
15397	2/10/2020	M.D.C. 1005498/100597	POLICE- TASERS	8,622.55	8,622.55
15398	2/10/2020	Marlys Klein 14	OFFICE-FAN	66.59	66.59
15399	2/10/2020	Martensville Plumbing/Heating 17114/17103	TOWN BUILDING FURNACE TUNE	2,845.49	2,845.49
15400	2/10/2020	Maxill 584830/585103	FIRE MEDICAL SUPPLIES	161.70	161.70
15401	2/10/2020	Minister of Finance 119203/819203	FIRE/POLICE RADIO LICENSE	1,934.73	1,934.73
15402	2/10/2020	Moody's Equipment N13495/S61089	FIRE SUPPLIES/TOOLS	1,231.88	1,231.88
15403	2/10/2020	MuniCode Services Ltd. 2810920	BUILDING INSPECTIONS	210.00	210.00
15404	2/10/2020	Nor-Tec Linen Services 180460	OFFICE/POLICE/ARENA MATS	107.46	107.46
15405	2/10/2020	Pepsico Beverages Canada 49164551	ARENA BOOTH SUPPLIES	1,042.55	1,042.55
15406	2/10/2020	PowerSteam Carpet Cleaning 13929	OFFICE-CARPET CLEANING	976.80	976.80
15407	2/10/2020	Princess Auto 8457/8834/8479	PW-SHOP SUPPLIES/TOOLS	149.19	149.19
15408	2/10/2020	Redhead Equipment Ltd. P29593	PW-SHOP SUPPLIES	33.63	33.63
15409	2/10/2020	Roto Rooter A-9594/B-10679	SEWER LINE -CAR WASH/110 2ND	514.60	514.60
15410	2/10/2020	Russell Hendrix Foodservice Eq 760076	ARENA BOOTH SUPPLIES	27.77	27.77
15411	2/10/2020	S.A.M.A.			

Report Date
2/07/2020 2:08 PM

Proposed
Dalmeny
Accounts for Approval
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		2020109	2020 MUNICIPAL REQUISITION	18,051.00	18,051.00
15412	2/10/2020	Sask Research Council 4404/4632/0243	WATER LAB TESTING	195.04	195.04
15413	2/10/2020	SaskEnergy Corp. 221	STREET LIGHT POWER	2,181.12	2,181.12
15414	2/10/2020	SaskTel CMR 350	SASKTEL PAYMENT	953.45	953.45
15415	2/10/2020	Scott Splawinski 2	UNIFORM TAILORING	286.38	286.38
15416	2/10/2020	SREDA Inc. 102	2020 REGIONAL MEMBERSHIP	5,272.58	5,272.58
15417	2/10/2020	SVP Envoyer paiement a 6411062...	3- 3/4x3/4 METERS/EXCHANGES	2,367.72	2,367.72
15418	2/10/2020	Swish-Kemsol 266669	ARENA JANITORIAL	410.23	410.23
15419	2/10/2020	The Bolt Supply House Ltd. 6872551-00	FIRE-VEHCILE REPAIR PARTS	365.29	365.29
15420	2/10/2020	The Wireless Age 278922-20	FIRE-HANDSFREE CAR KIT	38.82	38.82
15421	2/10/2020	Watrous Mainline Motor Product 2	PW-2020 SIERRA TRUCK 1 PURCHAS	45,202.89	45,202.89
15422	2/10/2020	Zak's Home Hardware 5164/1	PW-SHOP SUPPLIES	85.23	85.23
				Total for AP:	149,788.24

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Rec Type	Amount
Anderson, Scott	C	1419.04
Attwater, Dylan	C	185.63
Berrecloth, Colleen	C	442.81
Bonin, Edmund	C	1215.34
Cowley, Cody	C	935.18
Cynthia, Keet	C	663.39
Derksen, Crystal	C	245.55
Dorner, Tyler	C	1508.54
Dunlop, Jamie	C	267.22
Dyck, Bradley	C	1413.22
Elder, Rick	C	1279.23
Furi, Bonnie	C	322.23
Halcro, Mathew	C	1286.80
Hoare, Danni	C	125.75
Honeker, Sheila	C	246.28
Janzen, Kelly	C	1295.41
Janzen, Jayce	C	97.46
Johnson, Jeffrey	C	1946.72
Johnson, Phoebe	C	376.09
Johnson, Marina	C	157.19
Klein, Mariys	C	807.30
Neufeld, Nathan	C	161.83
Richter, Cressyn	C	295.52
Roberts, Karen	C	103.64
Rowe, Scott	C	1905.22
Splawinski, Scott	C	1489.90
Trayhorne, Laurelea	C	547.70
Van Meter, Christine	C	1449.30
Villafuerte, Carlos	C	249.54
Weninger, Jim	C	2407.92

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24,846.95

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name		Amount
<u>Anderson, Alicia</u>		170.69
<u>Bueckert, Greg</u>		301.94
<u>Hueser, Wilbur</u>	1	170.69
<u>Kroeker, Jonathan</u>		661.26
<u>Redekop, Jonathan</u>	0	301.94
<u>Russin, Karly</u>		301.94
<u>Slack, Edward</u>		301.94
<u>Willems, Christa- Ann</u>		54.30
<u>Zoller, Anna-Marie</u>		301.94

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2566.64

January Outstanding Municipal and School Property Taxes, along with Frontage Taxes

2020 TIPPS \$60,864.57/month

2019 TIPPS \$59,874.96/month

2018 TIPPS \$54,340.73/month

2020	Current	Arrears	Total
Municipal	\$ (65,028.80)	\$ 298,460.34	\$ 233,431.54
School	\$ (22,693.67)	\$ 66,001.05	\$ 43,307.38
Frontage	\$ (35.48)		\$ (35.48)
Totals	\$ (87,757.95)	\$ 364,461.39	\$ 276,703.44

2019	Current	Arrears	Total
Municipal	\$ (52,836.63)	\$ 242,948.93	\$ 190,112.30
School	\$ (18,570.50)	\$ 61,260.15	\$ 42,689.65
Frontage	\$ (140.52)		\$ (140.52)
Totals	\$ (71,547.65)	\$ 304,209.08	\$ 232,661.43

2018	Current	Arrears	Total
Municipal	\$ (46,254.17)	\$ 227,887.46	\$ 181,633.29
School	\$ (16,632.30)	\$ 58,390.79	\$ 41,758.49
Frontage			\$ -
Totals	\$ (62,886.47)	\$ 286,278.25	\$ 223,391.78

2017	Current	Arrears	Total
Municipal	\$ (43,211.41)	\$ 249,071.94	\$ 205,860.53
School	\$ (16,742.18)	\$ 72,743.66	\$ 56,001.48
Frontage			\$ -
Totals	\$ (59,953.59)	\$ 321,815.60	\$ 261,862.01

2016	Current	Arrears	Total
Municipal	\$ (36,122.38)	\$ 254,374.01	\$ 218,251.63
School	\$ (13,997.69)	\$ 70,338.70	\$ 56,341.01
Frontage			\$ -
Totals	\$ (50,120.07)	\$ 324,712.71	\$ 274,592.64



SUMAdvantage and Hudson Energy Natural Gas Program

Gas rate volatility & risk here in Saskatchewan can range from 15 to 100% higher than what you may have signed for with others. We take all the risk of rate volatility away from your SaskEnergy bills for the full term of contract. Your SaskEnergy account remains the same and you do not receive a bill from us. No administration or hidden costs. Simple, guaranteed natural gas price stability, and easy to enroll through the SUMAdvantage and Hudson Energy.

Hudson Energy can also secure your fixed rate now for a future start date if you are already involved in a natural gas contract. Managing the expense long term.

Just Energy Advanced Solutions LED Retrofit Program For properties 30,000 square feet or larger:

Consultative Approach

Needs based, consultative approach at every stage, from the initial on-site assessment, solution design and project delivery.

Rebate & Incentive Administration

Step-by-step management and administration of energy efficiency incentive programs.

Energy Savings

Lower electricity consumption by up to 75% with LED lighting and smart building controls.

Project Delivery

Dedicated delivery team of lighting experts ensure your lighting project is installed with minimal disruption.

Products

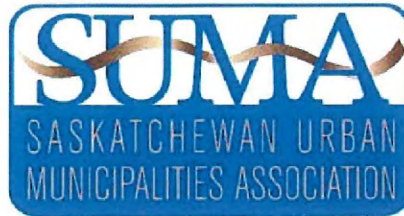
Design Lights Consortium (DLC) and Energy Star listed products.

Warranty & Support

Single point of contract for all after-sales warranty service and support.

TWO OFFICES IN SASKATCHEWAN TO SERVE YOU BETTER.

To enroll email: kyle.mckay@hudsonenergysales.com
Ph: **306-539-0735** Call For A Free Energy Consultation



Hudson Energy Fixed Rate Natural Gas Savings Program

- 12% lower SaskEnergy natural gas rate - vs the past 5 year average rate you've paid.
- Your SaskEnergy account does NOT change. You do NOT receive a new bill.
- There are no administration, registration, or enrollment fees.
- You continue to pay SaskEnergy as you do now. Your billing does not change.
- Your SaskEnergy natural gas servicing remains the same.
- Blend & Extend Option if gas commodity prices drop.
- No volatility, no risk, and savings are guaranteed. 360 degree protection for 5 years.
- Hudson Energy is the natural gas supplier to the Province of Saskatchewan for over 550 Saskatchewan government properties. We are now offering SUMA members natural gas rate security too, via this easy enrollment process.
- Preferred rates for LED Retrofits, and government rebate access (where applicable).

To Participate In Natural Gas Program:

Provide a copy of a February SaskEnergy invoice from each of your properties to - kyle.mckay@hudsonenergysales.com - with the attached, signed SaskEnergy form.

SUMA & You = No Volatility, No Risk + Savings on Monthly Energy Costs!

The logo for SUMA Advantage, featuring the word 'SUMA' in large blue letters and 'Advantage' in a smaller blue font. Above the text is a graphic of orange squares and a red triangle.

SUMA Advantage

- *Adrian Leusink, Sr. Distributor - Hudson Energy & Just Energy Advanced Solutions*

Correspondence "B"

*Ready for
Council
Feb 7/20*



**Report to the
Saskatchewan Urban Municipalities Association
Annual Convention
February 2-5, 2020
Regina, Saskatchewan**

The following report from the Saskatchewan Assessment Management Agency (SAMA) is pursuant to section 7(2) of *The Assessment Management Agency Act* (AMA Act).

Under the AMA Act, nominees to the SAMA Board who are appointed by the Saskatchewan Urban Municipalities Association (SUMA) and the Saskatchewan Association of Rural Municipalities (SARM) must prepare and submit, at each association's annual meeting, a written report on SAMA's activities for the preceding year.

SAMA Board

For 2019, the Agency's seven-member Board of Directors, appointed by the Lieutenant Governor in Council, consisted of:

- three members named by the Ministry of Government Relations, including the Board Chair;
- one member named by the Saskatchewan Urban Municipalities Association (SUMA) for urban and northern municipalities under 30,000;
- one member named by SUMA for cities with a population exceeding 30,000; and
- two members named by the Saskatchewan Association of Rural Municipalities (SARM).

SAMA's Board Chair, Myron Knafelc, was appointed by Government Relations on January 15th, 2017.

SAMA and the Urban Sector Under 30,000

Al Heron was first appointed to the SAMA Board of Directors in 2013, and was most recently reappointed in August, 2019. Mr. Heron represents Saskatchewan's urban and northern municipalities with a population of fewer than 30,000. Al Heron is the mayor of Eston.

There are eight cities, 144 towns, 261 villages, 40 resort villages, 13 northern municipalities and one Northern Saskatchewan Administration District (NSAD) represented in the urban and northern sector, with less than 30,000 population.

SAMA and the Four Major Cities

Dawn Luhning was appointed to the SAMA Board of Directors in 2017 and represents Saskatchewan's urban centres with a population over 30,000. Dawn Luhning is a Councillor for the City of Moose Jaw. There are four cities: Saskatoon, Regina, Prince Albert and Moose Jaw with a population of over 30,000.

The City of Moose Jaw became a SAMA assessment service client in April 2006, under a fee-for-service contract. Saskatchewan's other three major cities operate independently of SAMA, but work with the Agency on assessment policy issues to the benefit of property taxpayers across the province. SAMA benefits from the skills and abilities of city staff, and appreciates the cities' expertise and their contribution to the property assessment system in Saskatchewan.

Urban Municipalities

SAMA provides annual maintenance, reinspection programs and revaluation services to all its client municipalities. The annual maintenance program ensures that individual properties with changes identified by municipal assessors are inspected, and new assessment values are determined and provided to the municipality. The reinspection program involves co-operating with urban municipalities to periodically review properties and ensure property assessment information in the municipality is accurate and up-to-date.

The revaluation program is based on a four-year cycle. 2017 was a revaluation year, and saw all properties in the province updated to a January 1, 2015 base date.

SAMA Jurisdictions/Independent Jurisdictions

SAMA provides assessment valuation services to 758 urban, northern and rural municipalities. The Agency is responsible for the assessed values of approximately 846,000 properties in the province. SAMA's central office is located in Regina. The Agency provides assessment services to municipalities from seven regional offices – Melfort, North Battleford, Regina, Saskatoon, Swift Current, Weyburn and Yorkton. As part of the Agency's contract to provide assessment services to the City of Moose Jaw, SAMA maintains a local office in that city.

Since 1995, a provision in *The Assessment Management Agency Act* has been available that allows municipalities to use alternative assessment services. The Minister of Education's consent is needed for a municipality to opt out, or opt back into, SAMA's valuation services. Any municipality that carries out its own valuations and revaluations is not required to make payment to the Agency.

In 2019, SAMA was the assessment service provider of choice to all rural municipalities, and all but four urban municipalities. The four municipalities who provide their own assessment services are Prince Albert, Regina, Saskatoon and Swift Current. Jurisdictions that employ their own appraisal personnel still must follow the regulated Saskatchewan Assessment Manual and provincial assessment legislation, but are not required to make payment to the Agency.

2018-2021 Strategic Directions

In 2016, SAMA set out four strategic directions for 2018-2021, building off of the Agency's 2014-2017 Strategic Directions:

1. Maintain and enhance the stakeholder supported funding model for SAMA

- The Agency will incorporate enhancements to ensure the funding levels are predictable from year to year and that our funding model remains up-to-date and reflective of actual costs. We will continue to cost share ongoing support costs for new technologies, and to emphasize fee for service concept tied to work effort and benefits received

2. Simplify and streamline to improve efficiency and effectiveness

- The Agency is looking to reduce time spent on operational programs to create a stable, more efficient agency, to simplify our valuation models and policies to improve operational efficiency, quality and overall effectiveness and to utilize efficiency gains to deliver on the promise to improve our property inspection/review capacity while increasing overall product quality.

3. Use policy, process and technology changes together to deliver on the promise of radically increasing property inspections

- SAMA is looking to inspect/review an average of 100,000 properties per year over the 2018 to 2021 period, and implement a 12 year re-inspection cycle beginning in 2018. The Agency will continue to support and maintain new technologies to ensure they remain current, and seek partnerships with organisations to leverage available resources and take maximum advantage of new technologies as they become available and financially feasible.

4. Strengthen the capabilities of all employees

- The Agency will seek to maintain a skilled and experienced workforce, by providing an environment where staff have every opportunity to be successful.

The proposed 2018-2021 strategic directions, along with the supporting details, were adopted by the SAMA Board on December 16, 2016.

2018 – 2021 Business and Financial Plan

The 2018-2021 Business and Financial Plan was developed in 2017 with the input of our stakeholders and advisory committees. The 2018 to 2021 plan lays out the objectives SAMA and our stakeholders expect to see over the four years of the plan with special emphasis on meeting the Agency's 100,000 property per year inspection objectives in each of the four years. The plan includes a proposed four year budget plan that calls for a 2% cost of living increase to the base requisition, adjustments for any property growth, no change to the maintenance service fee and a reduced technology infrastructure annual fee to cover ongoing technology maintenance and updates.

SAMA's 2019 operating budget, excluding the City of Moose Jaw contract, was \$ 20.113 million. SAMA also received \$300,000 in ongoing technology funding from both municipalities and the province (\$600,000 total).

In 2014, SAMA implemented an update to our funding formula that saw changes to how the assessment system is supported. For 2019, Government continued to pay 100% of the cost of SAMA's governance functions (\$6.838 million in 2019). The Province also pays 37% of SAMA's operations costs (based on benefits received to education). In 2019 SAMA received an additional \$850,000 from the Province in order to increase property inspection capacity, which brought SAMA's total funding from the Province to \$11.388M in 2019, up from \$10.538M in 2018.

Municipalities pay 63% of remaining operations costs (based on benefits received by the municipal sector).

As part of our funding plan, SAMA introduced a \$20 maintenance fee-for-service charge beginning with 2015 invoices. This fee for service concept was built into the Agency's 2014-2017 Business and Financial Plan at the request of SARM and SUMA as a way of linking some of the cost of assessment services to municipalities who are experiencing the highest levels of growth, and having those municipalities pay for a portion of the extra assessment services they need relative to similar municipalities with less growth. The \$20 maintenance fee, which remained fixed at the same level in the Agency's 2018 to 2021 Business and Financial Plan, represents approximately 1/5 of the cost of an average maintenance review for the Agency.

Actual service revenue in 2019 amounted to \$412,280.

2019 Technology Update

In 2019, SAMA launched three major new pieces of technology: our updated external website, the MySAMA web portal and our updated SAMAView service.

As part of SAMA's overall goal to improve our technology and the way we do business, on January 15, 2019 SAMA launched a brand new public website. The Agency's old website was getting outdated and made use of old technology, and did not have a mobile friendly interface.

The features of the new website include:

- A newly designed platform with a mobile friendly interface;
- An intuitive sitemap to allow users to find information more easily; and
- Redesigned website content that makes information concise and easy to understand.

The Agency also created and launched MySAMA in 2019. MySAMA is a secure online portal that allows municipalities to submit maintenance information to SAMA online and access completed maintenance packages to download and use. Municipalities were onboarded onto MySAMA starting in May of 2019, and the initial feedback from municipalities has been positive.

In December, 2019 SAMA launched our updated SAMAView service. SAMAView is a tool that allows the general public access to individual property assessments for all SAMA client jurisdictions and is housed within the MySAMA framework.

The old SAMAView website was built on outdated technology and needed to be fully rebuilt from the ground up. The old site did not allow for a mobile friendly interface or for SAMA to incorporate new imagery features (GIS) going forward. The rebuilt SAMAView has increased speed and performance and allowed for a more user-friendly interface. The updated SAMAView gives users the ability to see assessed values for both the current and previous year for comparison purposes, something the previous SAMView did not offer. SAMA also has the ability to potentially offer additional services in the future, particularly with respect to commercial customers and increased GIS capabilities.

Increased Productivity

Starting in 2018, one of SAMA's major strategic objectives was to review/inspect 100,000+ properties every year. 2018 was the first year of a 12-year cycle, where SAMA plans to complete

100,000 inspections a year, and physically reinspect every property in the province in that 12-year span. In 2018, the Agency surpassed our goal, inspecting over 105,000 properties.

As of December 24, 2019, SAMA completed 100,427 property reviews, hitting our 100,000 inspections per year target for the second straight year. SAMA sees this as a big success for our clients and stakeholders. Thank you for your continued funding support, which allows SAMA to sustain our operations and implement new technologies to attain this major objective.

2021 Revaluation

SAMA conducts revaluations based on a four-year cycle. 2017 was the year of the last revaluation, and the 2021 Revaluation will see assessed values updated to reflect a new base date of January 1, 2019.

Current direction by SAMA's Board is to continue to stabilize provincial valuation policy going forward. Therefore, consistent with the 2017 revaluation, SAMA's goal is to continue to stabilize major assessment policy, with consideration for refinement on selected items where there is consensus with stakeholders.

Business Process Improvement

The adoption of the new RDC technology has opened up new options for our staff to seek ongoing business process improvements to ensure SAMA is making optimum use of the new technologies going forward. Business process improvement work is ongoing in this area through continuing improvements in the new application, and in modifications to how our staff do their work in both the office and field. SAMA has also automated a number of regularly occurring administrative processes in 2019 to allow our professional staff to focus more of their time on higher value work for our clients.

Governance

SAMA's Board of Directors is responsible for the governance of the Agency. The Board's general role is to foster the organization's short and long-term success consistent with its mandated objectives and accountability to stakeholders, such as the Saskatchewan Urban Municipalities Association. Maintaining a positive relationship with urban municipalities is essential to a stable funding base for Saskatchewan communities, and to our joint success.

With regards to overarching assessment policy, The Board oversees SAMA's Technical Standards and Policy Division (TS&P), whose responsibilities include researching and studying assessment valuation policy and best practices in assessment valuation standards and policy.

The TS&P division advises the Board with respect to property assessment legislation, prepares the Saskatchewan Assessment Manual and assessment related Board Orders as well as non-regulated valuation publications including SAMA's Cost Guide and Market Valuation in Saskatchewan Handbook. TS&P also plays a role in liaising with stakeholders, which includes facilitating SAMA's four statutory advisory committees (city, urban, rural and commercial) that all met twice in 2019.

In 2019, our policy division continued to pursue the strategic direction of simplifying our valuation policies while sustaining the quality of the resulting assessment products. In 2018, our policy division drafted and received approval for our new 2019 Base year Saskatchewan Assessment Manual and

our 2019 Base Year Cost Guide from the assessment stakeholders as represented on SAMA's Advisory Committees. This work positioned the Agency to complete the Manual and Cost Guide in January 2019, and seek Board and Ministerial approval of the Manual in February 2019.

SAMA has recognized the need to conduct a comprehensive, end to end review of our oil and gas assessment models to reflect the massive changes due to new technologies and extraction processes in the industry over the last twenty years. This comprehensive review will also ensure that Saskatchewan's assessment processes remain current and equitable with other jurisdictions in Western Canada. This oil and gas assessment research and consultation process will include broad based representation from industry, government and our municipal stakeholders and have the objective to update our current oil and gas assessment policies and processes for the next revaluation after 2021.

The Board also oversees SAMA's independent Quality Assurance Division, which is responsible for the Roll confirmation process, undertaking assessment audits (Confirmation and Primary audits) to ensure that municipalities' assessments are prepared and administered in accordance with the requirements set out in applicable legislation. Additionally, the Quality Assurance Division is also responsible for undertaking Secondary Audits (detailed or comprehensive audits concerning matters of property assessment statutory compliance), and undertaking any review assigned by the SAMA Board.

Acknowledgements

The SUMA representatives on the SAMA Board would like to thank the representatives who sit on SAMA's Urban and City Advisory Committees. The guidance provided by these committees is appreciated, and ensures the Agency is serving the needs of municipalities by providing direction on all SAMA Bylaw, policy and legislative proposals.

Respectfully submitted,

Al Heron
Representing Urban Municipalities
under 30,000

Dawn Luhning
Representing Urban Municipalities
over 30,000

CAO REPORT

February 10, 2020

1. Water Meter Purchases:

Further to the discussion regarding the 2018 and 2019 Water Consumption Statistics from SaskWater. The discrepancy, once reconciled, was a difference of 3,505,622 gallons more that the Town paid for that was not accounted for by the Town. In 2020, Administration proposed a further purchase of one-hundred (100) water meters, which will be Phase III of IV. I would appreciate Council giving Administration permission at this time to purchase one-hundred (100) water meters from Flocor at an estimated cost of \$391.71 per meter, plus PST.

As the proposed 2020 Capital Budget gets closer to adoption, I would appreciate Council considering a further one-hundred (100) water meters, which will be Phase IV of IV in 2020, if funding exists.

In approximately 6 to 7 weeks, Council will know the costs associated with the Asphalt Pavement Tenders for First Street CN Crossing, Prairie Street and Ross Court, along with the costs associated with the Watermain Replacement Tender for Prairie Street and Ross Court and the microsurfacing scheduled for Railway Avenue.

Also, Neptune is upgrading to Cloud based software and the Town will be required to switch to Neptune 360 Essentials. If the Town remains on the present software after December 31, 2020, Neptune will no longer provide software updates to the present system. I therefore recommend that the Town switch to the new Cloud based software at a cost of \$2,446.50, plus applicable taxes.

2. Final Audit:

Jensen Stromberg will be in attendance at the Town Office on Wednesday, February 26, 2020 to complete the final audit.

3. 2019 Year-End:

Below is a partial list of transfers that will be required to be completed as part of the 2019 year-end process.

- ◆ East Retention Pond - \$24,055.89 – Transfer Out
- ◆ Road Maintenance Reserve - \$100,000.00 – Transfer In
- ◆ Road Maintenance Reserve - \$215,708.66 Transfer Out
- ◆ Vehicle Replacement Reserve - \$72,774.56 – Transfer Out – Police SUV
- ◆ Vehicle Replacement Reserve - \$36,604.18 – Transfer Out – Para-Transit Bus
- ◆ Vehicle Replacement Reserve - \$424.00 – Transfer In – Oiler – 1st Year
- ◆ Vehicle Replacement Reserve - \$2,161.34 – Transfer In – Hotsy – 1st Year
- ◆ Vehicle Replacement Reserve - \$1,595.37 – Transfer In – Air Compressor – 1st Year
- ◆ Vehicle Replacement Reserve - \$6,049.46 – Transfer In – Mower – 1st Year
- ◆ Vehicle Replacement Reserve - \$41,194.92 – Transfer Out – Mack Truck – 4th Year
- ◆ Vehicle Replacement Reserve - \$9,807.52 – Transfer In – Police Vehicle – 4th Year
- ◆ Vehicle Replacement Reserve - \$41,194.92 – Transfer In – Mack Truck – 3rd Year
- ◆ HandiVan Reserve - \$1,498.00 – Transfer In – Put Against Para-Transit Bus
- ◆ Town Shop/Fire Storage Area Reserve - \$6,727.45 – Transfer Out
- ◆ Offsite Development Fees Reserve - \$18,825.70 – Transfer Out
- ◆ Spray & Play Intergenerational Park Reserve - \$64,020.03 – Rev over Exp
- ◆ Fire Rescue Department Reserve - \$60,087.32 (Proposed) – Rev over Exp

Other transfers may be ready by Monday, February 10, 2020 and they will be brought forward, with a final list of transfers being presented at the Regular meeting scheduled for Monday, February 24, 2020.

CAO REPORT
February 10, 2020

4. SUMA Convention:

Thank you for allowing me to attend the 2020 SUMA Convention. It was very much appreciated.

Jim Weninger, Chief Administrative Officer



New Business "A"

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*Ready for
Council
Feb 7/20*

January 28, 2020

Town of Dalmeny
301 Railway Avenue
Dalmeny, SK S0K 1E0
via email: dalmenyadmin@sasktel.net

Attention: Jim Weninger, Town Administrator

Re: Waterworks System Assessment – Round 4

The fourth round of Waterworks System Assessment (WSA) reports is approaching shortly. We are appreciative of the opportunity to have worked with your community for the previous Round 3 WSA report, and we are pleased to offer our services to you for the upcoming round due by December 31, 2020 (or as outlined in your Permit to Operate).

The scope for the Round 4 WSA report remains the same as the Round 3 report. We have successfully completed over 70 reports for a large range of community sizes and have a clear understanding of the scope requirements. Our approach to these reports is to provide a document that meets the requirements of the Water Security Agency and also provides you with concise, organized, and meaningful information that can be used towards future planning.

We estimate the costs of preparing this report to be between \$5,800-\$6,800 plus the cost of a trip to site for a total estimated cost of \$7,500-\$8,500 (including office fees of 5% of hours worked and applicable taxes). We are happy to provide a formal proposal at the Town's request. If approved to proceed with the work, we will provide a list of items to prepare prior to our site visit.

Please contact our office if you have any further questions. We look forward to working with your community again.

Yours truly,

Catterall & Wright

Per:

David Fong, P.Eng.

New Business 'B'

*Ready for
Council
Feb 7/20*

Dalmeny Library Board Meeting Minutes

January 22, 2020

In Attendance: Bonnie Furi, Sheila Honeker, Katrina Funk, Bev Eberle, Christa Willems, Ronda Farrow, Karen Lukey

1. Call to Order

1.1. Meeting called to order

2. Approval of Agenda

2.1. Agenda approved

3. Approval of Minutes of Previous Meeting – October 15, 2019

3.1. Minutes of Previous Meeting approved as circulated with next meeting date added.

4. Old Business

4.1. Story Time

- Story Time is going well. It is well attended with a few new families.

4.2. Patron Appreciation Night

- Patron Appreciation Night will be April 8 7:00 – 8:00 p.m.
- We will set up displays for Hoopla, Library To Go, Flipster, etc.
- We will serve dainties, coffee, mini bottles of water rather than juice. Suggestion to make decaf coffee.
- We will have door prizes for adults and children.
- Sheila will book ozobots, cubelets, jenga, etc if they are available.
- We will make posters to advertise and also advertise on Facebook and in the Town Newsletter if one is coming out.

4.3. Igloo - created by Funk Family

- Thank you to the Funk family for building our igloo made out of milk jugs.

- A bigger version was initially made but it fell down a couple of times so we now have a smaller, sturdier version.
- The cardboard penguins are a nice touch.
- Bonnie will have a Story Time based on the igloo.

4.4. Bottle Cap Art

- Discussion re having Bottle Cap Art during the February break.
- Katrina will do this activity.
- February 19 2:00 – 4:00 was set for the Bottle Cap Art.
- It will target kids 8 years old and up.
- We will have a sign up sheet and limit it to 10 kids.
- Supplies needed are: white poster board, glue guns and bottle caps (which we have lots).
- Katrina has some pictures of past artwork which we will include in advertising and have as examples for the kids.

5. **New Business**

5.1. Dalmeny Library Board AGM

- Dalmeny Library AGM is set for March 24 at 7:00 p.m. with our regular Library Board Meeting to follow.
- Everyone on the board is willing to leave their names stand. If we have someone new interested in being on our board, Karen Lukey will step down.
- We will advertise and have forms at the Town Office for interested parties.

5.2. Activities During February Break

- Bottle Cap Art
- Lego
- We will see if we can get any Makerspace Kits.

5.3. Purchases for Library

- We will purchase an electric pencil sharpener.
- We will also purchase two big glue guns.

5.4. Senior Centre

- Ronda is on the board for the Senior Centre and asked if we could do something to promote the library at one of their suppers.
- We will look at getting information together that can be available for those attending.

6. Next Meeting is March 24, 2020 following our AGM

7. Adjournment

Attn Business C

Ready for Council

Feb 7/20

Jim Weninger

From: DalmenyTownOffice <DalmenyTownOffice@sasktel.net>
Sent: January-31-20 5:12 PM
To: 'Jim Weninger'
Subject: FW: Municipal Potash Tax Sharing Consultation
Attachments: Potash Tax Sharing-Emerging Issues-30Jan20.pdf

From: O'Quinn, Meaghan GR <meaghan.oquinn@gov.sk.ca> **On Behalf Of** Aitken, Elissa GR
Sent: Friday, January 31, 2020 2:29 PM
Cc: Way, Dan GR <dan.way@gov.sk.ca>
Subject: Municipal Potash Tax Sharing Consultation

The Ministry of Government Relations is reviewing some components of *The Municipal Tax Sharing (Potash) Regulations, 2017*, and welcomes your input.

Following broad consultations a few years ago, government made changes to the Act and regulations that govern municipal potash tax sharing, and we have no intention of revisiting these past changes. However, there are some new developments in the potash industry and are looking to engage those involved with Municipal Potash Tax Sharing to discuss how we might continue to evolve the model.

Attached is a document that highlights two pressing issues that will need to be addressed over the next year or so. We welcome your comments or reaction to this document. Please provide this feedback to Dan Way, Senior Property Tax & Assessment Policy Analyst, at dan.way@gov.sk.ca.

We are also organizing an in-person meeting to discuss these issues. We have tentatively secured a meeting room at **Evraz Place in Regina for the afternoon of March 9, 2020**. A more formal invite with final details will be sent to you at a later date, but we would appreciate if you could indicate, by email to Dan Way, whether you or your organization may be interested in attending this meeting.

Thank you for your consideration of the attached document. We look forward to engaging with you on this important file.

Elissa Aitken
Executive Director, Policy & Program Services
Ministry of Government Relations
1540 – 1855 Victoria Avenue, REGINA, SK
Cell/Bus: (306) 537-3351

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Emerging Questions for Municipal Potash Property Tax Sharing

Overview

The province recognizes that potash mines impact all municipalities surrounding the mine, and not just the rural municipality where the mine is located. Municipal potash property tax sharing was established in 1968 in accordance with *The Municipal Tax Sharing (Potash) Act* and *The Municipal Tax Sharing (Potash) Regulations, 2017*. Municipal potash tax sharing is a redistribution of municipal property tax levies on potash mines among eligible rural and urban municipalities. The act and regulations outline the principles governing the municipal potash tax sharing program.

The potash industry continues to evolve, and emerging issues require that government use a continuous improvement lens to ensure the program evolves along with the sector. There is no intent to revisit provisions that were put in place in the last round of legislative and regulatory amendments. Rather, consultations will be focused on two major developments that are expected to effect the potash industry and tax sharing in the years to come. Each issue discusses “areas of influence” and a short refresher on the subject is provided in the appendix.

Emerging Issues

1. *Impending shutdown and decommissioning of Mosaic’s K1 and K2 mines in the Esterhazy area.*

What’s Happening?

Mosaic K3 mine in the Esterhazy area moved into production in 2019 and will be included in tax sharing for 2020. As soon as 2022, K1 and K2 will no longer produce ore, but it is expected that the production and load out facilities will remain in use to process ore from the K3 site.

What’s the Effect?

Current legislation would imply that once K1 and K2 cease production (i.e. no longer produce ore) their assessment value would be removed from tax sharing and revert to the municipalities in which they are located. At this stage, K3 would be the only site of the three to maintain an area of influence (AOI) for the purpose of distributing tax sharing.

What Change may be Considered?

The changes happening with K1, K2, and K3 represent a unique case because the K3 mine site is physically connected to K1 and K2 production and load out facilities via conveyor belts. The three sites function more like one integrated mine site than three separate facilities. Traditionally, a head frame and mine shaft would be in close proximity to its production and load out facility on the same section of land, and this is how tax sharing is currently contemplated in regulations.

Government will consider regulation amendments that ensure property assessments for each component of an operational mine are part of the tax sharing distribution, regardless of the location of each component. In the case of Mosaic’s Esterhazy mines, this would mean that once K1 and K2 are

shutdown, their AOI's would no longer be used. The assessment related to the mine shaft would revert to the host municipalities, while land and building assessments related to production and load out would still be a part of tax sharing included in the K3 AOI.

2. Development of small scale solution mines and potential for their area of influence to overlap with existing areas of influence.

What's Happening?

Advances in equipment and techniques in the potash industry and changing market forces have made it more feasible to access smaller reserves of potash in southern and central Saskatchewan. As a result, there have been a number of small scale solution mine projects contemplated for communities such as Lajord, Tugaske, Broadview and Southey. If these projects come to fruition, the mine assessment value could be a fraction the size of most existing underground and solution mines in the province.

What's the Effect?

The most pressing concern for tax sharing, related to small scale mines, is regulations that deal with overlapping AOI's. Currently, AOI's that overlap are essentially merged for the purposes of tax sharing distribution, such that municipalities can share tax revenue from multiple mines even though they may only be within the AOI of one or two. For instance, the Village of Drake and the Rural Municipality (RM) of Mount Hope No. 279 shares in the tax revenue of all six mines in the Saskatoon area even though they are only within the Nutrien Lanigan mine AOI.

The system of overlapping AOI's does a reasonable job of equitably distributing tax shares when the assessment value of each mine is relatively similar and the mines are close together. Smaller mines currently in tax sharing such as Patience Lake and Scissors Creek are grouped tightly with other area mines and therefore do not much expand the number of municipalities involved. If a new ***small scale*** mine should overlap with an existing AOI, the merger could bring a number of new municipalities into tax sharing, but the new mine would only contribute a minimal amount more in tax assessment. The result would be that joining municipalities from the small scale mine AOI would receive a windfall of tax sharing while municipalities from the existing AOIs would see a reduction. This scenario could be exasperated if the new small scale mine AOI only just crosses into the existing AOI, which would add the maximum amount of new area and new municipalities.

The figures below show an example of the impact an AOI for a small value potash mine would have if overlapped with an existing AOI:

- In Figure 1, there are five urban municipalities and five RMs that would share \$650M in mine assessment from two AOI's.
- Figure 2 adds the AOI for a small scale mine, which raises the pool to \$675M, but this amount would be shared amongst nine urban municipalities and at least seven RMs.
- The figures illustrate the inequity that would result when a small scale mine is developed near an existing AOI. The municipalities that shared \$650M in Figure 1 would lose a substantial portion of tax sharing revenue under Figure 2 even though a new mine was added.

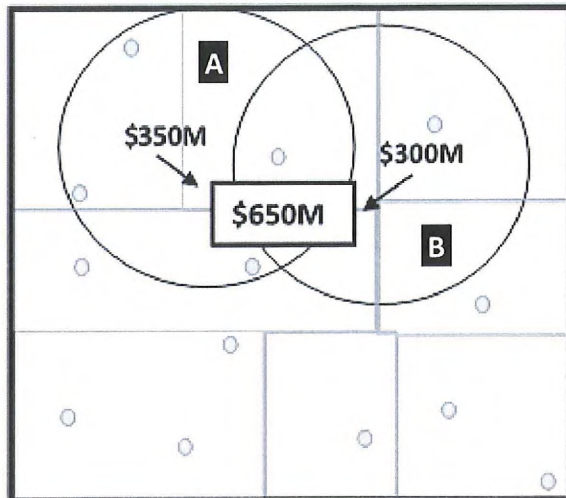


Fig. 1 – Result of overlapping AOI's

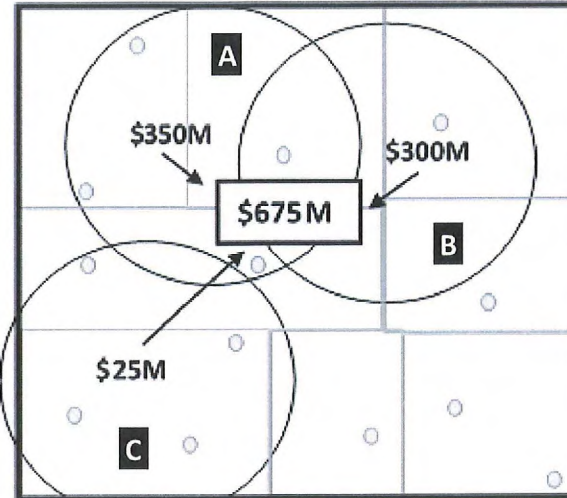


Fig. 2 – Result of overlapping AOI's with addition of a small scale mine AOI

What Change may be Considered?

One option to address the impact of small scale mines on tax sharing would be to remove the regulatory provision that directs AOIs to overlap. This would not change the 16.1 or 32.2 kilometre radius of an AOI, but would consider each AOI in isolation. The local mill rates and assessment from each AOI would be calculated separately for tax sharing. For example, the \$300M assessment of AOI "B" in the figures above would only be shared by the four RMs and two urbans within that AOI, rather than combining the assessment from all AOI's in the area.

Removing the overlapping provision would change the current distribution of tax sharing. Municipalities in closer proximity to higher value mines would likely increase their share of revenue, however this would depend heavily on the local mill rates. While the result would be that some municipalities receive more and some receive less tax sharing, the addition of a small scale mine under current regulations would cause most RMs from the existing AOI, especially those that host or are in close proximity to a mine, to lose revenue share.

Other Issues to be Addressed

The issues presented above represent the most significant and pressing questions for potash tax sharing in the coming years, but there are other areas that would also be addressed when regulation amendments are undertaken.

TEMPORARY SHUTDOWN, MINE CLOSURE AND DECOMMISSIONING

With K1 and K2 mines set to be the first potash mines in Saskatchewan to be decommissioned and temporary closures happening at other mines, there has been questions raised about when a mine is considered temporarily closed, shutdown and decommissioned. Regulation needs to be updated to ensure there are proper provisions to accommodate these changes.

There are available criteria to distinguish when a mine is temporarily shutdown versus more permanently shutdown. For example, the assessment of equipment at mines is reduced once they have accrued over 30 consecutive days of inactivity. After 12 months of inactivity the assessment for

equipment is reduced to zero and the assessment for buildings on the site also begins to reduce until a final adjustment is made to bring buildings to 25 per cent of their value after 36 months. This provides a reasonable framework to define mine shutdowns, but there is room for debate on when these events should trigger the removal of a mine's assessment from the tax sharing scheme.

ADMINISTRATIVE EFFICIENCIES AND MUNICIPAL RESTRUCTURING PROVISIONS

Other amendments will be considered to update housekeeping items and improve the administrative efficiency of the program. Regulations concerning how to treat restructured municipalities lack clarity and are somewhat redundant. Updates are needed to ensure that rules for how to distribute tax sharing revenue for dissolving municipalities or merged municipalities are clear. Regulatory updates will also need to specifically identify municipal districts and advise on how they should be handled.

Appendix – Backgrounder on Areas of Influence

- Municipal potash tax sharing was introduced in 1968, in recognition of the impact potash mines had on rural and urban municipalities surrounding the mine, not just the RM the mine is located in.
- Municipal property tax for potash mines is not held by the municipality where the mine is located, but rather is redistributed by the Municipal Potash Tax Sharing Administration Board to municipalities within the AOI of the mine.
- An AOI includes a 16.1 kilometre radius and 32.2 kilometre radius around a mine site.
- RM points are established based on the area of the RM that is within the AOI. For the area that is within the 16.1 kilometre radius, a factor of four is applied and for the area within the 16.1 to 32.2 kilometre radius a factor of one is applied.
- Consideration is given to the added expenses related to a new mine entering production and in these cases the host RM is provided a factor of six for the first year of production on a new mine and a factor of five for the second year.
- The area of each RM in the AOI's is used to determine how much each RM's local mill rate will impact the common mill rate applied to potash mines in the area and the RM points determine how much of the tax levy each RM in the area will receive.
- Urban municipalities' points are based on population rather than area and a factor of four is also applied to their points if they are within the 16.1 kilometre radius. Urban points are only used for the distribution of the tax levy and not the mill rate.
- Regulations state that if because of close proximity of potash mines, there is an overlap of areas of influence the points for a municipality should only be counted once. In other words, the area or population of a municipality within each AOI is added together to determine their share of tax levy from all connecting AOI's.
- The total tax sharing amount from all connecting areas of influence is distributed based on the points. RMs share 90 per cent of the tax sharing pool and urban municipalities share 10 per cent.

BYLAW 2-2020
OF THE TOWN OF DALMENY
IN THE PROVINCE OF SASKATCHEWAN

A Bylaw of the Town of Dalmeny to amend Bylaw 1-2018 known as the *Traffic Bylaw 2018*.

The Council of the Town of Dalmeny in the Province of Saskatchewan enacts as follows:

1. That Clause 8.5 Flammable Cargo to Bylaw 1-2018 be amended:

By deleting the following section:

8.5 Flammable Cargo

- (a) No person shall park any commercial vehicle, loaded or unloaded, designed or used for carriage, or intended for the carriage of oil, gasoline or other inflammable, combustible or explosive material as cargo within with 30 metres of any building in the municipality used, or intended for use, in whole or in part, as a dwelling, a hotel, or Place of Public Assembly,

and substituting therefore the following:

8.5 Dangerous Goods

- (a) No person shall park any commercial vehicle, loaded or unloaded, designed or used for carriage, or intended for the carriage of oil, gasoline or other inflammable, combustible, dangerous goods or explosive material as cargo within 30 metres of any building in the municipality used, or intended for use, in whole or in part, as a dwelling, a hotel, or Place of Public Assembly,

2. This bylaw shall come into force and take effect upon the date of final passing thereof.

Mayor

SEAL

Chief Administrative Officer