**PRESENT:** Mayor Jon Kroeker, Councillors Ed Slack, Jon Redekop, Anna-Marie Zoller, and Christa-Ann Willems. Also present was CAO Jim Weninger.

ABSENT: Karly Russin.

#### CALL TO ORDER

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

#### **ADOPTION OF AGENDA**

**147/19 – Redekop/Willems** – That the agenda for the Regular meeting of Council of the Town of Dalmeny for April 15, 2019 be adopted as presented.

Carried.

#### **MINUTES**

148/19 - Zoller/Slack - That the Minutes of the March 25, 2019 Regular Council meeting be approved as circulated.

Carried.

#### EAST STORMWATER DIVERSION PROJECT

**149/19 – Zoller/Redekop** – That the East Stormwater Diversion Project – Application and Approval as prepared by Senior Technologist Adam Antoine for the Water Security Agency, Northwest Regional Services be accepted by Council, with changes, as outlined by the Chief Administrator Officer Jim Weninger.

Carried.

#### WATER AND SEWER UTILITY RATE INCREASE

150/19 – Willems/Zoller – That the letter of March 29, 2019 pertaining to the water and sewer utility rate increases from Financial Analyst Roman Matviichuk of the Local Government Committee Saskatchewan Municipal Board be accepted by Council.

Carried.

Councillor Greg Bueckert arrived at the meeting at 7:12 p.m.

#### PARK SIGN LOCATIONS

151/19 – Willems/Slack – That the proposed Sign Locations of the Park signs for Centennial Park, Gerald Funk Park, Prairie Park and Tooke Park be accepted by Council.

Carried.

July 1

Fire Chief Rick Elder, Public Works Manager Jeff Johnson, and EMO Coordinator Alicia Anderson arrived at the meeting at 7:20 p.m.

#### **ACCOUNTS PAYABLE**

152/19 – Redekop/Willems – That the accounts as detailed on the attached cheque listing and amounting to \$156,814.43 for the period ending April 12, 2019 and representing cheque numbers 14497 to 14558 be approved by Council.

Carried.

#### PAYROLL

153/19 – Willems/Slack – That the payroll listings in the amounts of \$23,924.06 and 21,895.74 for the periods ending March 25, 2019 and April 8, 2019 respectively be approved by Council.

Carried.

#### FIRE RESCUE PAYROLL

154/19 – Slack/Willems – That the fire rescue payroll in the amount of \$11,054.56 for the quarterly pay period ending March 31, 2019 be approved by Council.

Carried.

#### PER DIEMS

155/19 – Slack/Willems – That the per diems in the amount of \$2,578.93 for the pay period ending April 30, 2019 be approved by Council.

Carried.

#### BANK RECONCILIATION AND STATEMENT OF REVENUES AND EXPENDITURES

**156/19 – Redekop/Zoller** – That the Bank Reconciliation and Statement of Operating Revenues and Expenditures be accepted by Council for the period ending March 31, 2019.

Carried.

Librarian Bonnie Furi arrived at the meeting at 7:23 p.m.

#### **OUTSTANDING TAX COMPARISONS**

157/19 - Redekop/Willems - That the listing of outstanding municipal and school property tax comparisons, along with frontage taxes for the month of March be accepted by Council.

Carried.

Jul 2

#### 2017 STATUS OF RESERVES AND SURPLUS

158/19 – Redekop/Willems – That the Status of Reserves and Surplus Accounts for the period ending December 31, 2017 be accepted by Council.

Carried.

#### **CORRESPONDENCE**

159/19 – Zoller/Willems – That the following correspondence be filed:

- A. SaskWater Invoice Rate Components Box
- B. Municipal Potash Tax Sharing Administration Board

Carried.

#### **EMO QUARTERLY REPORT**

**160/19 – Zoller/Willems** – That the EMO Coordinator's Quarterly Report for the period ending March 31, 2019 as presented by the EMO Coordinator Alicia Anderson be accepted by Council.

Carried.

Recreation Manager Mat Halcro arrived at the meeting at 7:30 p.m.

#### FIRE OUARTERLY REPORT

161/19 – Slack/Redekop – That the Fire Chief's Quarterly Report for the period ending March 31, 2019 as presented by Fire Chief Rick Elder be accepted by Council.

Carried.

#### LIBRARY QUARTERLY REPORT

162/19 – Slack/Zoller – That the Librarian's Quarterly Report for the period ending March 31, 2019 as presented by Librarian Bonnie Furi be accepted by Council.

Carried.

#### PUBLIC WORKS QUARTERLY REPORT

163/19 – Willems/Redekop – That the Public Works Managers Quarterly Report for the period ending March 31, 2019 as presented by the Public Works Manager Jeff Johnson be accepted by Council.

Carried.

#### RECREATION QUARTERLY REPORT

164/19 – Zoller/Redekop – That the Recreation Manager's Quarterly Report for the period ending March 31, 2019 as presented by Recreation Manager Mat Halcro be accepted by Council.

Carried.

Recreation Manager Mat Halcro, Public Works Manager Jeff Johnson, EMO Coordinator Alicia Anderson, Fire Chief Rick Elder, and Librarian Bonnie Furi left the meeting at 7:45 p.m. and did not return.

#### **CAO REPORT**

165/19 – Willems/Redekop – That the Chief Administrative Officer Report as presented by the Chief Administrative Officer Jim Weninger for April 15, 2019 be accepted by Council.

Carried.

#### **UMAAS CONVENTION**

166/19 – Redekop/Willems – That the Chief Administrative Officer Jim Weninger be given permission to attend the 2019 Urban Municipal Administrator's Association of Saskatchewan (UMAAS) Convention to be held at the Travelodge Hotel in Saskatoon, SK from Tuesday, June 4 to Friday, June 7, 2019. Expenses to be paid in accordance with Town of Dalmeny Policies and Procedures.

Carried.

#### LIBRARY MINUTES

**167/19 – Redekop/Willems** – That the Minutes of the March 26, 2019 Library Annual Meeting and Library Annual Report be accepted by Council.

Carried.

#### DALMENY LIBRARY BOARD

**168/19** – Willems/Redekop – That Katrina Funk, Christa-Ann Willems, Bev Eberle, Karen Lukey and Ronda Farrow be appointed to the Dalmeny Library Board until the date of the 2020 Library Board Annual General Meeting.

Carried.

#### BYLAW 8-2019- AMEND ZONING BYLAW

**169/19** – Willems/Redekop – That Bylaw 8-2019, a Bylaw of the Town of Dalmeny to Amend Bylaw 2-2016 known as the Town of Dalmeny Zoning Bylaw be introduced and read a first time.

Carried.

The CAO read Bylaw 8-2019 for a first time.

#### **IN-CAMERA**

170/19 - Slack/Redekop - That Council move into the Committee of the Whole and that the session be "in camera" at 8:13 p.m.

Carried.

#### RECONVENE

171/19 – Zoller/Willems - That Council reconvene and report at 9:35 p.m.

Carried.

#### 214 FIRST STEET PENALTY AND INTEREST SWITCHES

172/19 – Slack/Zoller – That due to the costs for the completion of the Nuisance Order being applied to Lot 13, Block 8, Plan 77S31898 and civically known as 214 – First Street, that the penalty and interest switches be turned off a period of 6 months to allow the property owner an opportunity to satisfy their outstanding municipal property tax amount.

Carried.

#### MORRIS INTERACTIVE DOCUMENTS

173/19 – Willems/Redekop – That Council accept the following documents as prepared by Morris Interactive:

- ♦ The Town of Dalmeny Employment Guide;
- ♦ Respectful Workplace Policy;
- ♦ Substance Use, Abuse and Impairment Policy; and the
- ♦ Information Technology and Social Media Policy

Carried.

#### **CAO JOB DESCRIPTION**

**174/19 – Zoller/Willems** – That the Job Description for the Chief Administrative Officer be accepted by Council.

Carried.

#### SUBDIVISION CONSENT AGREEMENT

175/19 – Willems/Zoller – That the Subdivision Consent Agreement prepared by Kim Anderson of Robertson Stromberg regarding Block BB, Plan 101678969, Extension 126 and its subdivision to create proposed Parcel A be accepted by Council.

Carried.

Jul 5

#### SEASONAL PARKS AND RECREATION EMPLOYEE

176/19 – Zoller/Willems - That Paige Spence be hired seasonally as a Parks and Recreation Maintenance Technician from May 1, 2019 to August 31, 2019 upon the following term and condition:

1. Acceptable Criminal Record Check

Carried.

#### SEASONAL BALL HOCKEY LABOURERS

177/19 – Slack/Zoller – That Seasonal Labourers Jayce Janzen and Kierden Brown be hired for the Ball Hockey Program at the Arena with employment to commence on April 29, 2019 to June 30, 2019 upon the following terms and condition:

- 1. Acceptable Criminal Record Check
- 2. Bondable

Carried.

#### **TOWN OFFICE CUSTODIAN RESIGNATION**

178/19 – Zoller/Willems – That the resignation of the Town Office Complex Custodian Angela Slack effective April 30, 2019 be accepted by Council, with regret.

Carried.

#### FIRE WATER TENDER/PUMPER

179/19 – Willems/Zoller – That the Water Tender/Pumper as per the specifications prepared by the Dalmeny Fire Rescue Department be tendered at this time and that Fire Chief Rick Elder be advised of the same.

Carried.

#### DEPARTMENT CREDIT CARD LIMITS

180/19 – Zoller/Slack – That the Affinity Credit Union be advised to increase the Town's card limit to \$20,000, with the following credit limits per department-

- -Arena Concession Manager: \$2,500.00 no change
- -General Government: \$3,500.00 from \$1,000.00
- -Arena: \$3,500.00 from \$1,000.00
- -Public Works: \$3,500.00 from \$1,000.00
- -Fire Rescue: \$3,500.00 from \$1,000.00
- -Police Services: \$3,500.00 from \$1,000.00

And furthermore, any purchases in excess of \$1,000.00 require the approval of the Chief Administrative Officer.

Carried.

ANS

#### FIRST ST. CROSSING GEOTECHNICAL INVESTIGATION

181/19 – Slack/Redekop – That the Geotechnical Investigation completed by P. Machibroda Engineering Ltd. for the proposed Watermain and Culvert Crossing at the First Street CNR Crossing be accepted by Council.

Carried.

### **ADJOURN**

182/19 – Slack/Willems – That the meeting be adjourned. Time 9:49 p.m.

Carried.

Original Signed by Mayor Jon Kroeker



Original Signed by CAO Jim Weninger

#### Dalmeny

#### Accounts for Approval

As of 4/12/2019

Batch: 2019-00018 to 2019-00020

Payment # Date Vendor Name Invoice # Invoice Amount Payment Amount Reference Bank Code: AP - AP-GENERAL OPER Computer Cheques: **AMSC Insurance Services Ltd** 14497 3/31/2019 APRIL GROUP INSURANCE 6,326.10 6,326.10 53 14498 3/31/2019 M.E.P.P. MARCH MEPP PAYMENT 10,112.52 10,112.52 194 3/31/2019 Minister of Finance 14499 26,862.98 MARCH SCHOOL TAXES COLLECTED 26,862.98 14500 3/31/2019 Sask. Tel 752.70 752.70 SASKTEL PAYMENT 328 SaskEnergy Corp. 14501 3/31/2019 1,588.74 207 STREET LIGHT POWER 1.588.74 4/15/2019 Accu-Sharp Inc. 14502 DDCC-ZAMBONI ICE KNIFE 173.16 173.16 230130/131/132 ALL-NET.ca Inc. 14503 4/15/2019 101202 WEBSITE SECURITY CERTIFICATE 222.00 222.00 14504 4/15/2019 Anna Zoller 22.94 22.94 YOUTH NIGHT FOOD 14505 4/15/2019 Arianne Lueke SPRAY & PLAY WREATH REFUND 80.00 80.00 **B&E ELECTRONICS LTD** 14506 4/15/2019 25.42 SAS707222 a **BRUSH TRUCK SUPPLIES** 25.42 14507 4/15/2019 Bell Mobility Inc. 106.84 106.84 AERATION BUILDING AUTODIALER 21 Canadian National Railways 14508 4/15/2019 248.00 248.00 91447602 SIGNAL MAINTENANCE Clark's Supply & Service 4/15/2019 14509 529.65 529.65 333203 **HOTSY HOSE** 4/15/2019 **Dalmeny Cooperative Playschool** 14510 25 2018-2019 COMMUNITY GRANT 500.00 500.00 14511 4/15/2019 **Dalmeny Minor Baseball** 800.00 2018-2019 COMMUNITY GRANT 800.00 **Dalmeny Skating Club** 14512 4/15/2019 3,000.00 2018-2019 COMMUNITY GRANT 3,000.00 19 4/15/2019 Dana Ball 14513 40.00 40.00 WREATH NIGHT REFUND 14514 4/15/2019 **DC Fusion Services** 749.86 2019-03-28 TRUCK 22 ALTERNATOR/BATTERIES 749.86 **Earthworks Equipment Corp** 14515 4/15/2019 287.83 S55509 287.83 **BOBCAT TIRE CHAINS** 4/15/2019 14516 Eecol Electric Corp. 26.531.55 26.531.55 41787/41786/785 LED LIGHTING UPDATES

26,531.55

Page 1

### Dalmeny

# As of 4/12/2019

Batch: 2019-00018 to 2019-00020

Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
14517	4/15/2019	First Aid For Life 9370	ARENA AED BATTERY	193.14	193.14
14518	4/15/2019	GMR Electric Mot	ors FIRE T22-REPAIR	179.00	179.00
14519	4/15/2019	Greenline Hose &		58.09	58.09
4520	4/15/2019	Jenson Publishin		139.21	139.21
4521	4/15/2019	Jim Weninger 52	MEAL/TRAVEL EXPENSE	197.39	197.39
4522	4/15/2019	Judy Tarnes	WREATH NIGHT REFUND	40.00	40.00
14523	4/15/2019	Lacy Boisvert	SPRAY AND PLAY EXPENSES	856.26	856.26
14524	4/15/2019	Loblaws Inc. 697/618/738/172	ARENA BOOTH SUPPLIES	800.36	800.36
4525	4/15/2019	Loraas Disposal \$		13,856.96	13,856.96
4526	4/15/2019	M3 Contracting L		5,400.15	5,400.15
4527	4/15/2019	Martensville Plum 15435/KOSKIE		689.32	689.32
14528	4/15/2019	McGill's Industria		2,087.84	2,087.84
14529	4/15/2019	Millsap Fuel Distr		4,002.85	4,002.85
14530	4/15/2019	Moody's Equipme 48894/49537/049		816.40	816,40
14531	4/15/2019	Mr. Rooter 9739/0865/49190	FROZEN LINE REPAIRS	1,213.00	1,213.00
14532	4/15/2019	MuniCode Service 48045/48128		1,809.79	1,809.79
14533	4/15/2019	Nicole Thiessen	WREATH NIGHT REFUND	80.00	80.00
4534	4/15/2019	Nikki Hyland 44	FIRE-FOOD SUPPLIES	226.04	226.04
4535	4/15/2019	Nor-Tec Linen Se	rvices ARENA/OFFICE/POLICE MATS	201.59	201.59
4536	4/15/2019	Operator Certifica		150.00	150.00
14537	4/15/2019	Petty Cash	PETTY CASH REPLENISH	374.93	374.93∬
14538	4/15/2019	Praxair Distributi		55	nal L

# Dalmeny Accounts for Approval As of 4/12/2019

Batch: 2019-00018 to 2019-00020

Page 3

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		88493587	PW-OXYGEN	104.94	104.94
14539	4/15/2019	RDK Transportation			
		67083	BRUSH TRUCK SUPPLY FREIGHT	525.00	525.00
14540	4/15/2019	Reed Security 124640	SECURITY CAMERAS	471.75	471.75
14541	4/15/2019	Robertson Stromb	oerg TAX ENFORCEMENT LEGAL	1,864.72	1,864.72
14542	4/15/2019	Roto Rooter F-9818	FROZEN WATER LINE REPAIR	252.19	252.19
14543	4/15/2019	<b>S.U.M.A.</b> 88625	POSTAGE FOR WATER SAMPLES	342.91	342.91
14544	4/15/2019	SAFC			
1-10-1-1	17 10/2010	7	DEVIN K WILDFIRE SEMINAR	472.50	472.50
14545	4/15/2019	Sask Research Co 80104/80303/457	ouncil WATER LAB TESTING	82.68	82.68
14546	4/15/2019	Sask Water SW062019	BULK WATER	29,573.46	29,573.46
14547	4/15/2019	Sask. Assoc. of Cl 2019-12	nief's 2020 MEMBERSHIP/ASSESSMENT	370.00	370.00
14548	4/15/2019	Sask. Government			
		131	2007 GMC INSURANCE	1,318.80	1,318.80
14549	4/15/2019	Sask. Tel 329	SASKTEL PAYMENT	1,304.14	1,304.14
14550	4/15/2019	Saskatoon CO-OP 2438	FIRE-GAS/DIESEL	482.84	482.84
14551	4/15/2019	SPI Health and Sa	fety Inc.		
		10445708-00/01	FIRE-MEDICAL SUPPLIES	331.71	331.71
14552	4/15/2019	Superior Propane 4554/511/64527	ARENA PROPANE	350.21	350.21
14553	4/15/2019	The Bolt Supply H			
		6561396-00	MASONRY BITS/OFFICE SHELF	49.03	49.03
14554	4/15/2019	The Bolt Supply H 6541585-00	ouse Ltd. FIRE EQUIPMENT SUPPLIES	305.54	305.54
14555	4/15/2019	Trans-Care Rescu EST/743/769/753	e FIRE-TRAINING/BRUSH TRUCK SUPP	3,921.62	3,921.62
14556	4/15/2019	Twin River Music	Festival		
		19	2018-2019 COMMUNITY GRANT	1,500.00	1,500.00
14557	4/15/2019	<b>Warman Home Ce</b> CN2846	ntre FIRE BRUSH TRUCK DECKING	721.73	721.73
14558	4/15/2019	Wilbur Hueser			
		42	WILDLAND TRAINING PROPS	136.05	136.05
				Total for AP:	156,814.43

156,814.43

Report Date 4/12/2019 11:57 AM

# Dalmeny Accounts for Approval As of 4/12/2019

Batch: 2019-00018 to 2019-00020

Page 4

Payment #

Date

Vendor Name

Invoice #

Reference

Invoice Amount

Payment Amount

Certified Correct This April 12, 2019

Original Signed by Mayor Jon Kroeker

Original Signed by CAO Jim Weninger



### **Customer Automated Funds Transfer**

Main Menu

Log off

Help

SID:87618157 Current System Date: 2019-Mar-25 UserID: CUPSSD3380

## Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575	Originator Name: Town of Dalmeny	Currency: CAD		
Page 1 of 1			Back to Man	ual Release
·				
Anderson, Scott		Y Y	С	1457.50
Attwater, Dylan		Company of the Compan	C .	47.13
Berrecloth, Colleen		S	С	442.94
Bonin, Edmund		Accessed the	С	1208.10
Brown, Kierdin			С	50.28
Cowley, Cody			Ċ	954.29
Cynthia, Keet	,		С	191.67
Dyck, Bradley			С	1689.01
Elder, Rick			С	1053.25
Elder, Jenelle			С	81.70
Fraser, David			С	834.03
Furi, Bonnie			С	350.76
Halcro, Mathew		•	С	1283.99
Hoare, Danni			С	87.99
Honeker, Sheila			С	233.60
Janzen, Kelly			С	1315.71
Johnson, Jeffrey			C	1621.75
Johnson, Phoebe			С	59.71
Johnson, Marina			С	56.57
Klein, Marlys			C	804.04
Mossop, Edward			С	1875.03
Roberts, Karen	•		C	215.11
Robinson, Makayla			С	40.86
Rowe, Scott			C	1700.76
Slack, Angela			C	245.44
Sonmor, Rick			С	1679.16
Trayhorne, Laurelea			C	489.12
Van Meter, Christine			C	1444.06
Weninger, Jim			С	2410.50
Page [ <u>1]</u>	<del></del>		23	308

23,984.06

ANS.



# **Customer Automated Funds Transfer**

Main Menu

Log off

Help

SID:252266542 Current System Date: 2019-Apr-01 UserID: CUPSSD3380

# Payor/Payee's List Ready for Manual Release

Originator ID: 2288945575	Originator Name: Town of Dalmeny	Currency: CAD			
Page 1 of 1			Back to Manual Release		
J		-			
Anderson, Alicia				С	170.69
Bueckert, Greg				С	301.94
Hueser, Wilbur				С	170.69
Kroeker, Jonathan				С	661.26
Redekop, Jonathan				С	301.94
Russin, Karly				С	301.94
Slack, Edward				С	301.94
<u>Willems, Christa-</u> <u>Ann</u>	·			С	66.59
Zoller, Anna-Marie				С	301.94
Page [ <u>1</u> ]				25	7893

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## **Customer Automated Funds Transfer**

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Log off

Help

SID:417227808 Current System Date: 2019-Apr-08 UserID: CUPSSD3380

# Payor/Payee's List Ready for Manual Release Originator ID: 2288945575 Originator Name: Town of Dalmeny Currency: CAD

Page 1 of 1	Back to Manual Release	
	1	
Anderson, Scott	С	1410.50
Bonin, Edmund	С	1208.10
Cowley, Cody	С	744.73
Dyck, Bradley	C	1408.15
Elder, Rick	С	1171.77
Fraser, David	С	834.03
Furi, Bonnie	С	403.85
Halcro. Mathew	С	1283.99
Honeker, Sheila	С	223.96
Janzen, Kelly	С	1315.71
Johnson, Jeffrey	С	1621.75
Klein, Marlys	С	804.04
Mossop, Edward	С	1875.03
Rowe, Scott	С	1700.76
Sonmor, Rick	С	1545.69
Trayhorne, Laurelea	С	489.12
Van Meter, Christine	С	1444.06
Weninger, Jim	С	2410.50

Page [1]

21,895,74

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#### **Customer Automated Funds Transfer**

Main Monu

Page [1]

Log off

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SID:594487836 Current System Date: 2019-Apr-09 UserID: CUPSSD3380

# Payor/Payee's List Ready for Manual Release

Originator ID: 2288964070 Originator Name: Town of Dalmeny Fire Dept Currency: CAD Page 1 of 1 Back to Manual Release С 95.00 Anderson, Alicia С 318.74 Baxter, Thomas С 1108.52 Croteau, Terry Dylan, McGregor С 235.00 С 118.64 Eckes, Chad С 629.45 Elder, Joanne Finch, Ed С 175.70 С 680.00 Fire Association, Dalmeny С 1515.38 Hueser, Wilbur С 566.34 Hyland, Brian С 583.42 Hyland, Nikki С 1010.26 King, Devin С 374.54 Klassen, Darlene С 534.08 Klassen, Connie С 711.64 Moody. Thomas С 87.74 Paul, Keelan С 480.13 Peters, Colten С 50.00 Pollock, Brandon С 140.65 Rathgeber, Kyle С 405.85 Rodwin, Will С 185.00 Ross, Collin С 88.64 Sawyer, Derek С 76.28 Shand, Frank С 168.26 Villafuerte, Carlos С 659.60 Vodden, Patrick С Woodland, Duwayne 55.70

11,054.56

AND