

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, FEBRUARY 13, 2023
DALMENY TOWN OFFICE

PRESENT: Mayor Jon Kroeker, Councillors Matt Bradley, Anna-Marie Zoller, Eric Desnoyers, Greg Bueckert, and Lacy Boisvert. Also present was CAO Jim Weninger.

ABSENT: Councillor Ed Slack.

CALL TO ORDER

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

ADOPTION OF AGENDA

43/23 – Boisvert/Bueckert – That the agenda for the Regular meeting of Council of the Town of Dalmeny for February 13, 2023, be adopted as presented.

Carried.

MINUTES

44/23 – Desnoyers/Zoller – That the Minutes of the January 30, 2023 Regular Council meeting be approved as circulated.

Carried.

ACCOUNTS PAYABLE

45/23 – Bueckert/Boisvert – That the accounts as detailed on the attached cheque listing and amounting to \$133,977.31 for the period ending February 10, 2023 and representing cheque numbers 18040 to 18092 be approved by Council.

Carried.

PAYROLL

46/23 – Desnoyers/Zoller – That the payroll listing in the amount of \$29,215.17 for the pay period ending on February 6, 2023 be approved by Council.

Carried.

PER DIEM

47/23 – Bradley/Bueckert – That the per diem listing in the amount of \$3,505.86 for the pay period ending January 31, 2023 be approved by Council.

Carried.

OUTSTANDING TAX COMPARISONS

48/23 – Desnoyers/Bradley – That the listing of outstanding municipal and school property tax comparisons, along with frontage taxes for the month of January be accepted by Council.

Carried.



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Project Lead Chad Carruthers of Catterall & Wright arrived at the meeting at 7:14 p.m.

CAO REPORT

49/23 – Boisvert/Zoller – That the Chief Administrative Officer's Report as presented by the Chief Administrative Officer Jim Weninger for February 13, 2023 be accepted by Council.

Carried.

DELEGATION

Project Lead Chad Carruthers of Catterall & Wright attended the meeting to discuss with Council the water main from the Water Pump House to Highway 305 West, along with the reconstruction of Second Avenue South and Fourth Street South. Chad Carruthers also discussed the proposed asphalt paving and water main replacement projects scheduled for 2024.

Project Lead Chad Carruthers of Catterall & Wright left the meeting at 7:50 p.m. and did not return.

Councillor Eric Desnoyers left the meeting at 7:51 p.m.

Councillor Eric Desnoyers returned to the meeting at 7:53 p.m.

2022 TRANSFERS

50/23 – Boisvert/Bradley – That Council approve the following transfers as they relate to the 2022 Financial Statement.

- ◆ Spray & Play Intergenerational Park Reserve - \$14,634.42 – Transfer In – Rev over Exp
- ◆ Spray & Play Intergenerational Park Reserve - \$56,423.40 – Transfer In – (Canada Community Building Fund)
- ◆ Spray & Play Intergenerational Park Reserve - \$272,098.75 – Transfer Out – (Spray Park [CCBF])
- ◆ East Retention Pond Reserve - \$221,880.70 – Transfer Out (Spray Park [CCBF])
- ◆ Public Works Shop/Fire Storage Area - \$180,000.00 – Transfer In
- ◆ Public Works Shop/Fire Storage Area - \$180,000.00 – Transfer Out
- ◆ Vehicle Replacement Reserve - \$6,307.00 – Transfer Out – JD Mower Deck
- ◆ Vehicle Replacement Reserve - \$30,352.90 – Transfer Out – 2021 Kubota Tractor
- ◆ Vehicle Replacement Reserve - \$1,654.66 – Transfer Out – 2021 Kubota Tractor Larger Bucket
- ◆ Vehicle Replacement Reserve - \$15,264.00 – Transfer In – Tandem Truck – 1st Year
- ◆ Vehicle Replacement Reserve - \$1,573.65 – Transfer In – Hopper Spreader – 1st Year
- ◆ Vehicle Replacement Reserve - \$8,827.83 – Transfer In – Sierra – Unit #1 – 2nd Year
- ◆ Vehicle Replacement Reserve - \$9,110.77 – Transfer In – Sierra – Unit #2 – 2nd Year
- ◆ Vehicle Replacement Reserve - \$3,678.20 – Transfer In – Hustler 72" Mower – 2nd Year
- ◆ Vehicle Replacement Reserve - \$954.00 – Transfer In – Road Boss Grader – 2nd Year
- ◆ Vehicle Replacement Reserve - \$7,320.84 – Transfer In – Para-Transit Bus – 3rd Year
- ◆ Vehicle Replacement Reserve - \$14,554.91 – Transfer In – Police SUV – 3rd Year
- ◆ Vehicle Replacement Reserve - \$424.00 – Transfer In – Oiler – 4th Year



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- ◆ Vehicle Replacement Reserve - \$2,161.34 – Transfer In – Hotsy – 4th Year
- ◆ Vehicle Replacement Reserve - \$1,595.38 – Transfer In – Air Compressor – 4th Year
- ◆ Vehicle Replacement Reserve - \$6,049.46 – Transfer In – 104” Mower – 4th Year
- ◆ Town Shop/Fire Storage Area Reserve - \$50,000.00 – Transfer Out – 2021 Drawdown of Mortgage
- ◆ Town Shop/Fire Storage Area Reserve – \$12,053.81 – Transfer Out
- ◆ Offsite Development Fees Reserve - \$26,078.78 – Transfer In – DIPI
- ◆ Water Infrastructure Reserve - \$5,750.28 – Transfer Out – WPH Expenses – 2020
- ◆ Water Infrastructure Reserve - \$427,091.97 – Transfer Out – WPH Expenses – 2022
- ◆ Fire Rescue Department Reserve - \$52,620.75 – Transfer In – Rev over Exp
- ◆ Fire Rescue Department Reserve - \$80,000.00 – Transfer In – RM of Corman Park
- ◆ Fire Rescue Department Reserve - \$39,894.98 – Transfer Out – Pumper/Tender
- ◆ Fire Rescue Department Reserve - \$23,382.15 – Transfer Out – ULC Heart Monitor/AED

Carried.

ROYAL CANADIAN LEGION DONATION

51/23 – Desnoyers/Bueckert – That Council donate to the Royal Canadian Legion – Saskatchewan Command for the Military Recognition Book at a cost of \$214.29, plus GST.

Carried.

PROPERTY ASSESSMENT

52/23 – Bueckert/Bradley – That the email of December 15, 2022 from Chelsea Jeanson regarding the assessment of her property be referred to Assessment Appraiser Joelynn Doell of the Saskatchewan Assessment Management Agency (SAMA), as this is an assessment issue, not a property tax tool issue.

Carried.

GRIFFIN PROPERTIES

53/23 – Boisvert/Bueckert – That Griffin Properties Inc. be given permission to relocate a single detached dwelling from 23 Black Place at Crystal Lake, Saskatchewan to Dalmeny, SK, legally known as Lot 17, Block 3, Plan H758, and known civically as 126 Main Street, on the following terms and conditions:

- Conditions contained in the Revised Relocation Inspection Report prepared by MuniCode Services Ltd. on October 28, 2022.
- Conditions of the Development Servicing Agreement proposed amendment between Griffin Properties Inc. and the Town of Dalmeny shall be met.
- Conditions contained in the Plan Examination Report dated January 17, 2023 prepared by MuniCode Services Ltd., and that the wood fascia, soffit and siding be completely replaced with metal fascia and soffit and appropriate vinyl and/or stucco exterior walls.



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- Required permits must be approved, prior to the move, including the building permit and development permit for the new basement.
- Installation of a new water and sewer service lateral connection, along with the associated curb box to the water main, and sanitary sewer main at the front of the property. Before the excavated area is filled in, the Town's Public Works Manager Jeff Johnson or his designate must visually inspect the installation of the lateral lines from the dwelling to the mains and may direct further measures be taken.
- No portion of the exiting storm sewer lateral shall be removed. Your water lateral and your sanitary sewer lateral shall be bored beneath this main.
- The curb, gutter and asphalt pavement shall be protected as to minimize any damage to the Town's infrastructure.
- If the equipment used for the removal and reconstruction are overweight as per *The Traffic Bylaw 2018* and amendments thereto, you and/or your contractor will require an overweight permit. For further information, please see the Traffic Bylaw online at www.dalmeny.ca.

Carried.

SPECIAL OCCATION PERMIT

54/23 – Bradley/Boisvert – That Council approve the 2023 Blanket Municipal Approval for any events under the Special Occasion Permit where alcohol is possibly or being consumed outdoors, in open air areas and in temporary structures and that the Saskatchewan Liquor and Gaming Authority be advised of the same.

Carried.

IN-CAMERA

55/23 – Desnoyers/Bradley – That Council move into the Committee of the Whole and that the session be “in camera” at 8:42 p.m.

Carried.

RECONVENE

56/23 – Bueckert/Boisvert - That Council reconvene and report at 9:21 p.m.

Carried.

PUBLIC AUCTION

57/23 – Bueckert/Boisvert– That the Town advertise for sale by Public Auction the following items:

- ◆ 1990 Ford Heavy Vehicle – White
- ◆ 1992 Ford Tractor Model 445D
- ◆ Potable Oiler
- ◆ Generator No. 1
- ◆ Generator No. 2

Carried.



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GEAR EXTRACTOR PURCHASE

58/23 – Zoller/Bradley – That the Town purchase One (1) Groves “Soft Install” Bunker Gear Extractor at a cost of \$11,342.00, plus the Automatic Soap Dispenser Pump at a cost of \$479.00, both from Canadian Safety Equipment Inc., plus applicable taxes and that Fire Chief Rick Elder be advised of the same. These items would be funded through the Fire Rescue Reserve Fund.

Carried.

TURN OUT GEAR PURCHASE

59/23 – Zoller/Boisvert – That the Town purchase Two (2) Sets of Turn Out Gear from Trans-Care Rescue Ltd. at a cost of \$5,036.01, plus applicable taxes and that Fire Chief Rick Elder be advised of the same. This item would be funded through the Fire Rescue Reserve Fund.

Carried.

STRUCTURAL HELMETS PURCHASE

60/23 – Desnoyers/Bradley – That the Town purchase Ten (10) Structural Helmets from Trans-Care Rescue Ltd. at a cost of \$4,215.00, plus applicable taxes and that Fire Chief Rick Elder be advised of the same. This item would be funded through the Fire Rescue Reserve Fund.

Carried.

POLICY 1-2023- PERSONAL DEVELOPMENT ALLOWANCE

61/23 – Bueckert/Boisvert – That Policy 1-2023 entitled “Personal Development Allowance (PDA)” of the Town of Dalmeny be adopted by Council.

Carried.

M.T.E. KOS EXCAVATING LTD

62/23 – Bueckert/Boisvert – That the Town of Dalmeny sell 21,000 m³ of material from the existing stockpile located east of Lift Station #2, at a cost of \$1.50/m³ plus applicable taxes to M.T.E. Kos Excavating Ltd, and that Megan Giesbrecht be advised of the same.

Carried.

ADJOURN

63/23 – Desnoyers/Bueckert – That the meeting be adjourned. Time 9:48 p.m.

Carried.



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Original Signed by Mayor Jon Kroeker



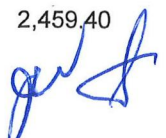
Original Signed by CAO Jim Weninger

Report Date
2/10/2023 12:04 PM

Dalmeny
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
18040	1/31/2023	AMSC Insurance Services Ltd FEB 2023	FEBRUARY GROUP INSURANCE	8,602.94	8,602.94
18041	1/31/2023	M.E.P.P. JAN 2023	JANUARY MEPP PAYMENT	12,836.34	12,836.34
18042	1/31/2023	Minister of Finance JAN 2023	JANUARY SCHOOL TAXES	23,655.02	23,655.02
18043	2/13/2023	Accu-Sharp Tooling LTD 3885/3894/3820	ARENA-ZAMBONI ICE KNIFE	129.87	129.87
18044	2/13/2023	Bluewave Energy 220711/220712	ZAMBONI PROPANE	376.44	376.44
18045	2/13/2023	Canadian National Railways 91671313/916720	SIGNAL MAINTENANCE	593.00	593.00
18046	2/13/2023	Clark's Supply & Service IN417136	ARENA-SCISSOR LIFT RENTAL	387.78	387.78
18047	2/13/2023	Dalmeny Daycare 4	2022 DONATIONS	150.00	150.00
18048	2/13/2023	Diamond/Bell International T 30060B	INTERNATIONAL -FLEX HOSE	34.73	34.73
18049	2/13/2023	Earthworks Equipment Corp S08121	BOBCAT PARTS	226.75	226.75
18050	2/13/2023	Evergaud Fire Safety 24317	JJ/ARENA KITCHEN SUPPRESSION	452.38	452.38
18051	2/13/2023	Fast Cat Service Inc. 5842/5892/5829	TOP SOIL/POLICE SNOW REMOVAL	1,899.45	1,899.45
18052	2/13/2023	Fer-Marc Equipment Limited 103810	ZAMBONI PARTS	290.97	290.97
18053	2/13/2023	Gregg Distributors LP 035-224352	FIRE JANITORIAL	280.67	280.67
18054	2/13/2023	Heidelberg Materials Canada 6764671	PW-SALTED SAND	661.98	661.98
18055	2/13/2023	Jacqueline Gordon 41	FIRE UNIFORM CREST SEW	20.00	20.00
18056	2/13/2023	Jim Weninger 105	RRSP CONTRIBUTION/VOUCHER	3,328.92	3,328.92
18057	2/13/2023	Kelly Janzen 64	OFFICE/FIRE SUPPLIES	106.01	106.01
18058	2/13/2023	Laurelea Trayhorne 11	BANK MILEAGE/CHRISTMAS VOUC	194.44	194.44
18059	2/13/2023	Loblaws Inc. 7633/1196/0028	ARENA BOOTH SUPPLIES	2,459.40	2,459.40

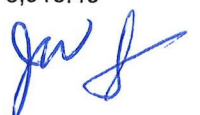


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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
18060	2/13/2023	Loraas Disposal Services JAN 2023	JANUARY GARBAGE/COMPOST	16,316.63	16,316.63
18061	2/13/2023	Martensville Bldg.&Home Supply 961409	PW-SHOP SUPPLIES	10.53	10.53
18062	2/13/2023	Martensville Plumbing/Heating 22947	ARENA SUPPLIES	169.83	169.83
18063	2/13/2023	Matt Bradley 91	CHRISTMAS VOUCHER	50.00	50.00
18064	2/13/2023	Mike Ligtermoet 3	2022-BOARD OF REVISION APPEALS	124.50	124.50
18065	2/13/2023	Millsap Fuel Distributors Ltd. 134701	PW- OIL	118.37	118.37
18066	2/13/2023	Munisoft 41/4210/4929	2023 SOFTWARE/E-NOTICES/COMPU	6,169.38	6,169.38
18067	2/13/2023	Nor-Tec Linen Services R1-894915	ARENA/POLICE/OFFICE MATS	131.84	131.84
18068	2/13/2023	Pacific Fresh Fish 642000	ARENA BOOTH SUPPLIES	228.00	228.00
18069	2/13/2023	Pepsi Bottling Group (Canada) 27461504	ARENA BOOTH SUPPLIES	280.61	280.61
18070	2/13/2023	Prairie Meats 963630	ARENA BOOTH SUPPLIES	221.44	221.44
18071	2/13/2023	Prairie Rivers Reconciliation 2	2023 SPONSORSHIP	250.00	250.00
18072	2/13/2023	Princess Auto 4471613	PW-SHOP/TOOLS SUPPLIES	178.04	178.04
18073	2/13/2023	Reed Security 1608613	SECURITY CAMERAS	529.47	529.47
18074	2/13/2023	Regent Signs 21315	STREET SIGNS	777.00	777.00
18075	2/13/2023	Ricoh Canada Inc. MS199079901/63	OFFICE/FIRE/PW COMPUTERS	6,857.12	6,857.12
18076	2/13/2023	Robertson Stromberg 646066	TAX ENFORCEMENT	202.84	202.84
18077	2/13/2023	S.A.M.A. 2023112	2023 MUNICIPAL REQUISITION	19,537.00	19,537.00
18078	2/13/2023	Sask Research Council 1236720/1237060	WATER LAB TESTING	61.42	61.42
18079	2/13/2023	Sask. Government Insurance 161	2014 INTERNATIONAL PLATES	1,008.14	1,008.14
18080	2/13/2023	Saskatoon CO-OP 682	POLICE/PW/FIRE FUEL	5,910.40	5,910.40
18081	2/13/2023	SaskTel CMR			



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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		432	SASKTEL PMT	2,255.98	2,255.98
18082	2/13/2023	Saskvalley Refrigeration Inc. 2455	ARENA FREEZER REPAIR	213.12	213.12
18083	2/13/2023	Scott Splawinski 8	CHRISTMAS/PARKING/COVERALLS	157.39	157.39
18084	2/13/2023	Sea Hawk Specialized M23-3150	FIRE-PUMPER REPAIR	208.82	208.82
18085	2/13/2023	Solarcor Energy Inc. 1611	GICB SOLAR PW SYSTEML-ARENA	8,334.61	8,334.61
18086	2/13/2023	SPI Health and Safety Inc. 11345717-00	FIRE-GLOVES	32.17	32.17
18087	2/13/2023	SREDA Inc. 752	2023 REGIONAL MEMBERSHIP	5,272.58	5,272.58
18088	2/13/2023	Surge Ahead Electrical 586	CURLING/ARENA/ODR ELECTRICAL	964.26	964.26
18089	2/13/2023	Swish-Kemsol J035405/35304	ARENA JANITORIAL	376.58	376.58
18090	2/13/2023	The Bolt Supply House Ltd. 8016826-00	PW-SHOP- TOP BEAM CLAMP	10.67	10.67
18091	2/13/2023	Van Houtte Coffee Services 52873789-2023	ARENA BOOTH SUPPLIES	299.33	299.33
18092	2/13/2023	Zak's Home Hardware 27471/1	JJ SUPPLIES	32.15	32.15
				Total for AP:	133,977.31

Certified Correct this February 10, 2023

Original Signed by Mayor Jon Kroeker

Original Signed by CAO Jim Weninger

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Ac	pe	Amount
<u>Anderson, Scott</u>			1682.64
<u>Berrecloth, Donald</u>			628.85
<u>Bonin, Ed</u>			1632.01
<u>Brabant, Addison</u>			213.04
<u>Dorner, Tyler</u>			1724.75
<u>Dovell, Beverley</u>			386.80
<u>Dyck, Bradley</u>			1694.63
<u>Elder, Rick</u>			1412.23
<u>Furi, Bonnie</u>			384.53
<u>Halcro, Mathew</u>			1680.05
<u>Hollingshead, Jayson</u>			1799.18
<u>Honeker, Sheila</u>			330.09
<u>Janzen, Kelly</u>			1605.25
<u>Janzen, Ayden</u>			152.71
<u>Johnson, Jeffrey</u>			1915.20
<u>Johnson, Marina</u>			109.83
<u>Keet, Cindy</u>			1155.47
<u>Meyers, Morgan</u>			460.97
<u>Perkins, Oliver</u>			342.61
<u>Roberts, Karen</u>			303.61
<u>Robinson, Olivia</u>			57.76
<u>Rowe, Scott</u>			2022.97
<u>Ruedger, Olivia</u>			97.11
<u>Splawinski, Scott</u>			1546.20
<u>Trayhorne, Laurelea</u>			1104.07
<u>Van Meter, Christine</u>			1691.59
<u>Weninger, Jim</u>			2839.85
<u>Wiebe, Morgan</u>			241.17

29,215.17

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Payor/Payee Name	Ac	pe	Amount
<u>Baxter, Thomas</u>			281.40
<u>Bell, Alicia</u>			281.40
<u>Boisvert, Lacy</u>			337.48
<u>Bradley, Matt</u>			347.48
<u>Bueckert, Greg</u>			347.48
<u>Desnoyers, Eric</u>			347.48
<u>Klassen, Wade</u>			108.00
<u>Kroeker, Jonathan</u>			760.18
<u>Slack, Edward</u>			347.48
<u>Zoller, Anna-Marie</u>			347.48

3505.86

