

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, APRIL 22, 2024
DALMENY TOWN OFFICE

PRESENT: Mayor Jon Kroeker, Councillors Ed Slack, Anna-Marie Zoller, Greg Bueckert, Eric Desnoyers, and Matt Bradley. Also present was CAO Jim Weninger.

ABSENT: None.

CALL TO ORDER

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:04 p.m., a quorum being present.

ADOPTION OF AGENDA

131/24 – Zoller/Desnoyers – That the agenda for the Regular meeting of Council of the Town of Dalmeny for April 22, 2024 be adopted as presented.

Carried.

MINUTES

132/24 – Slack/Bradley – That the Minutes of the April 8, 2024 Regular Council meeting be approved as circulated.

Carried.

ACCOUNTS PAYABLE

133/24 – Bueckert/Slack – That the accounts as detailed on the attached cheque listing and amounting to \$186,181.16 for the period ending April 19, 2024 and representing cheque numbers 19245 to 19271 and 19273 to 19276 be approved by Council, after excluding cheque 19272 in the amount of \$5,272.58 to SREDA.

Carried.

PAYROLL

134/24 – Bueckert/Slack – That the payroll listing in the amount of \$28,642.87 for the pay period ending April 15, 2024 be approved by Council.

Carried.

MASTERCARD PAYMENT

135/24 – Zoller/Desnoyers – That the MasterCard payment listing in the amount of \$3,570.72 for the period ending February 2024 be approved by Council.

Carried.



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BANK RECONCILIATION

136/24 – Zoller/Desnoyers – That the Bank Reconciliation and Statement of Operating Revenues and Expenditures be accepted by Council for the period ending March 31, 2024.

Carried.

CORRESPONDENCE

137/24 – Slack/Bradley – That the following correspondence be filed:

- A. Household Hazardous Waste Collection Event in Dalmeny – May 8, 2024
- B. Prairie Rivers Reconciliation Circle 6th Annual Educational Gathering – Hepburn, SK
- C. Saskatoon Regional Economic Development Authority (SREDA)

Carried.

EMO REPORT

138/24 – Desnoyers/Bueckert – That the EMO Coordinator's Quarterly Report for the period ending March 31, 2024 as prepared by EMO Coordinator Alicia Bell be accepted by Council.

Carried.

Public Works Manager Jeff Johnson arrived at the meeting at 7:25 p.m.

LIBRARIAN'S REPORT

139/24 – Bueckert/Zoller – That the Librarian's Quarterly Report (Update) for the period ending March 31, 2024 as prepared by Librarians Bonnie Furi and Sheila Honeker be accepted by Council.

Carried.

PUBLIC WORKS MANAGER REPORT

140/24 – Desnoyers/Bueckert – That the Public Works Manager's Quarterly Report for the period ending March 31, 2024 as presented by the Public Works Manager Jeff Johnson be accepted by Council.

Carried.

Public Works Manager Jeff Johnson left the meeting at 7:42 p.m. and did not return.

RECREATION MANAGER'S REPORT

141/24 – Bradley/Slack – That the Recreation Quarterly Report for the period ending March 31, 2024 as prepared by the Recreation Manager Mat Halcro be accepted by Council.

Carried.



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CAO REPORT

142/24 – Slack/Bueckert – That the Chief Administrative Officer’s Report as presented by the Chief Administrative Officer Jim Weninger for April 22, 2024 be accepted by Council.

Carried.

DISCRETIONARY USE APPLICATION- BREAD BAKERY

143/24 – Bueckert/Desnoyers – That the Town advise all property owners within a 75m radius of 226 Main Street of a Discretionary Use application for a proposed “Bread Bakery” as a Home-Based Business in an R1-Low Density Residential District pursuant to the Town of Dalmeny Zoning Bylaw.

Carried.

2023 ANNUAL NOTICE TO CONSUMERS

144/24 – Slack/Bueckert – That the letter of April 15, 2024 from Manager, District Operations Cam Arnold regarding SaskWater North – 2023 Annual Notice to Consumers be accepted by Council.

Carried.

SEWAGE WORKS PERMIT

145/24 – Slack/Zoller - That the letter of April 17, 2024 from Supervisor Lee Reinhart of the Water Security Agency regarding the Notice of Intent to Alter a Permit to Operate a Sewage Works Permit be accepted by Council.

Carried.

BYLAW 2-2024 – ZONING BYLAW AMENDMENT

146/24 – Desnoyers/Zoller – That Bylaw 2-2024, a Bylaw to Amend Bylaw No. 2-2016, known as the Zoning Bylaw be introduced and read a first time.

Carried.

The CAO read Bylaw 4-2024 for the first time.

BYLAW 4-2024 – BUILDING ADMINISTRATION FEE BYLAW

147/24 – Zoller/Bueckert – That Bylaw 4-2024, a Bylaw to Amend Bylaw 7-2023, the Building Administration Fee Bylaw for the Provision of Administering Building, Demolition and Moving Permits be introduced and read a first time.

Carried.

The CAO read Bylaw 4-2024 for the first time.



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148/24 – Bradley/Bueckert – That Bylaw 4-2024 be read a second time.

Carried.

The CAO read Bylaw 4-2024 a second time.

149/24 – Desnoyers/Bueckert – That Bylaw 4-2024 be given third reading at this meeting.

Carried Unanimously.

150/24 – Slack/Bueckert – That Bylaw 4-2024 be read a third time and adopted.

Carried.

The CAO read Bylaw 4-2024 a third time, and the Mayor and CAO signed and sealed the bylaw.

IN-CAMERA

151/24 – Desnoyers/Bueckert – That Council move into the Committee of the Whole and that the session be “in camera” at 8:08 p.m.

Carried.

RECONVENE

152/24 – Bradley/Slack - That Council reconvene and report at 8:42 p.m.

Carried.

BYLAW 3-2024

153/24 – Bradley/Bueckert – That Bylaw 3-2024, a Bylaw to Provide for a Base Tax be introduced and read a first time.

Carried.

The CAO read Bylaw 3-2024 for the first time.

154/24 – Slack/Bradley – That Bylaw 3-2024 be read a second time.

Carried.

The CAO read Bylaw 3-2024 a second time.



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155/24 – Zoller/Bueckert – That Bylaw 3-2024 be given third reading at this meeting.

Carried Unanimously.

156/24 – Bueckert/Slack – That Bylaw 3-2024 be read a third time and adopted.

Carried.

The CAO read Bylaw 3-2024 a third time, and the Mayor and CAO signed and sealed the bylaw.

POLICY 1-2022 – CUSTOM WORK AND OFFICE SERVICES

157/24 – Bueckert/Zoller – That the Town of Dalmeny Council Policy 1-2022 entitled “Custom Work and Office Services” remain unchanged for 2024.

Carried.

JJ LOEWEN CENTER 2024 INCREASES

158/24 – Desnoyers/Bueckert – That the JJ Loewen Community Centre Increases for 2024 as recommended by Recreation Manager Mat Halcro be approved by Council.

Carried.

BALL DIAMOND RENTAL RATE 2024 INCREASES

159/24 – Bueckert/Bradley – That the Ball Diamond Rental Rate Increases for the 2024 Ball Season at Centennial Park as recommended by Recreation Manager Mat Halcro be approved by Council.

Carried.

ARENA RATE 2024/2025 INCREASES

160/24 – Bradley/Slack – That the Arena Rate Increases for the 2024/2025 Arena Season as recommended by Recreation Manager Mat Halcro be approved by Council.

Carried.

LOCAL IMPROVEMENT LUMP SUM FEE

161/24 – Desnoyers/Bradley – That the Local Improvement Lump Sum fee be increased from \$2,000.00 to \$2,200.00 for any Local Improvement Projects to take place after the Victor Terrace Project.

Carried.



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TEMPORARY FIRE CHIEF POSITION

162/24 – Slack/Desnoyers – That Thomas Moody be hired for the position of Fire Chief (Temporary) – Administrative and Operational on a Three-Quarter equivalency on a full-time, year-round basis in the Fire Rescue Department under the following terms and conditions:

1. Completion of an Employment Agreement which includes the following and other pertinent information as per attached.
 - Acceptable Criminal Record Check
 - Bondable
 - Employment Guide, along with Respectful Workplace Policy, Information Technology and Social Media Policy and Substance Use, Abuse and Impairment Policy.
 - Immunizations against Tetanus and Hepatitis A & B.
 - Valid Driver's License.
 - Four Weeks of Holidays; and a
 - Probationary Period of 12 months.
2. Completion of WHMIS (Workplace Hazardous Materials Information System).
3. Effective start date will be Monday, April 29, 2024.

Carried.

COMMERCIAL DEVELOPMENT FEES

163/24 – Zoller/Bueckert – That Council accept the letter of April 4, 2024 from Elvis Vranjes and that the Commercial Development Fees in the amount of \$49,246.28 be refunded at this time.


Carried.

RECREATION SEASONAL EMPLOYEE

164/24 – Zoller/Desnoyers – That Lillian Murray be hired seasonally as a Parks and Recreation Maintenance Technician from on or around April 29, 2024 to August 31, 2024 upon the following terms and conditions:

1. Completion of an Employment Agreement;
2. Town of Dalmeny Employment Guide, along with Respectful Work Place Policy, Information Technology and Social Media Policy and Substance Use, Abuse and Impairment Policy;
3. Immunizations against Tetanus and Hepatitis A & B;
4. Completion of WHMIS (Workplace Hazardous Materials Information System);
5. Valid Driver's License
6. Bondable; and
7. Acceptable Criminal Record Check.

Carried.



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RECREATION SEASONAL EMPLOYEE

165/24 – Bueckert/Slack- That Chloe Wiens be hired seasonally as a Parks and Recreation Maintenance Technician from on or around April 29, 2024 to August 31, 2024 upon the following terms and conditions:

1. Completion of an Employment Agreement;
2. Town of Dalmeny Employment Guide, along with Respectful Work Place Policy, Information Technology and Social Media Policy and Substance Use, Abuse and Impairment Policy;
3. Immunizations against Tetanus and Hepatitis A & B;
4. Completion of WHMIS (Workplace Hazardous Materials Information System);
5. Valid Driver's License
6. Bondable; and
7. Acceptable Criminal Record Check.

Carried.

ADJOURN

166/24 – Bradley/Zoller – That the meeting be adjourned. Time 8:56 p.m.

Carried.

Original Signed by Deputy Mayor Ed
Slack

(seal)

Original Signed by CAO Jim Weninger

Report Date
4/19/2024 11:24 AM

Dalmeny
Accounts for Approval
As of 4/19/2024
Batch: 2024-00022

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
19245	4/22/2024	"Little John" Rentals 51998	PORTABLE TOILET RENTAL-IGINLA	884.10	884.10
19246	4/22/2024	Catterall & Wright 24-137	VICTOR TERR-LI ENGINEERING	31,027.68	31,027.68
19247	4/22/2024	Christine Van Meter 76	CHRISTMAS/20 YEAR AWARD	300.00	300.00
19248	4/22/2024	Clark's Supply & Service 322/150/993/90/	ARENA LIFTS/HOTSY /TOOLS	1,244.83	1,244.83
19249	4/22/2024	Community Safety Net 5	SAFETY NET INITIATIVE	168.00	168.00
19250	4/22/2024	Dalmeny Seniors Association 34	2023/24 COMMUNITY GRANT	3,190.00	3,190.00
19251	4/22/2024	Edward Slack 41	SUMA CONVENTION PER DIEM	875.00	875.00
19252	4/22/2024	Elvis Vranjes 1	DEVELOPMENT SERVICE FEE-REFUN	49,246.28	49,246.28
19253	4/22/2024	First Filter Service 314533	AIR COMPRESSOR SUPPLIES	290.96	290.96
19254	4/22/2024	Greenline Hose & Fittings 9478/8613/9393	PW-TOOLS/HOTSY SUPPLIES	434.82	434.82
19255	4/22/2024	VOID			
19256	4/22/2024	Janzen Steel Buildings Ltd. 7711/7740	PW-ROAD GRAVEL	2,929.87	2,929.87
19257	4/22/2024	Jensen Stromberg 0608	2023 TOWN AUDIT	10,434.00	10,434.00
19258	4/22/2024	Jim Weninger 120	MILEAGE/EXPENSES	521.24	521.24
19259	4/22/2024	Jon Kroeker 24	SUMA CONVENTION PER DIEM	875.00	875.00
19260	4/22/2024	Karen Roberts 39	CHRISTMAS FOOD VOUCHER	100.00	100.00
19261	4/22/2024	Loblaws Inc. 716867525	ARENA BOOTH SUPPLIES	46.28	46.28
19262	4/22/2024	Minister of Finance 7823244/1123244	FIRE/POLICE LICENSE	1,665.00	1,665.00
19263	4/22/2024	Pacific Fresh Fish 687972/691172	ARENA BOOTH SUPPLIES	445.00	445.00
19264	4/22/2024	Petty Cash 217	PETTY CASH REPLENISH	460.39	460.39

Report Date
4/19/2024 11:24 AM

Dalmeny
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As of 4/19/2024
Batch: 2024-00022

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
19265	4/22/2024	RA Auto Repair LTD 43143/43598	POLICE TAHOE OIL CHANGES	277.29	277.29
19266	4/22/2024	Sask Research Council 620/116/953/279	WATER LAB TESTING	135.44	135.44
19267	4/22/2024	Sask Water SW086022	BULK WATER	43,782.90	43,782.90
19268	4/22/2024	Sask. Parks & Rec. Assoc. INV008147	MAT-TURF-IRR/JAYSON-BUILDING	1,050.00	1,050.00
19269	4/22/2024	Saskatoon CO-OP 639	PW/POLICE FUEL	6,937.93	6,937.93
19270	4/22/2024	SaskEnergy Corp. APRIL 2024	SASKPOWER/ENERGY PMT	22,628.98	22,628.98
19271	4/22/2024	SaskTel CMR 461	SASKTEL PMT	1,871.51	1,871.51
19272	4/22/2024		VOID		
19273	4/22/2024	SRT Cleaning 4009/DECAL	ARENA BOARD DECAL/WELCOME IGII	1,110.90	1,110.90
19274	4/22/2024	Swish-Kemsol J040014	ARENA JANITORIAL	506.50	506.50
19275	4/22/2024	Univerus Software Canada Inc INV-2023	ARENA -BOOK KING ANNUAL	2,683.80	2,683.80
19276	4/22/2024	Zak's Home Hardware 37397	JJ SUPPLIES	57.46	57.46
				Total for AP:	<u>186,181.16</u>

Certified Correct This April 19, 2024

Original Signed by Deputy Mayor Ed
Slack

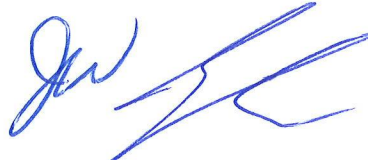
Original Signed by CAO Jim Weninger

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Amount
<u>Berrecloth, Donald</u>	272.17
<u>Bolld, Tai</u>	1075.86
<u>Bonin, Ed</u>	1618.47
<u>Clare, Mackenzie</u>	1362.04
<u>Dorner, Tyler</u>	1750.86
<u>Dovell, Beverley</u>	372.71
<u>Dyck, Bradley</u>	1961.16
<u>Furi, Bonnie</u>	352.34
<u>Halcro, Mathew</u>	1550.77
<u>Hollingshead, Jayson</u>	1793.57
<u>Honeker, Sheila</u>	300.13
<u>Janzen, Kelly</u>	1450.57
<u>Johnson, Jeffrey</u>	1805.29
<u>Rowe, Scott</u>	3617.28
<u>Ruedger, Olivia</u>	136.30
<u>Splawinski, Scott</u>	3675.77
<u>Trayhorne, Laurelea</u>	1152.27
<u>Van Meter, Christine</u>	1668.75
<u>Weninger, Jim</u>	2726.56

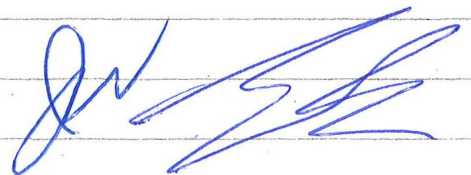
 28,642.87

Feb. MasterCard

530-250-100 - PW Staff Meeting lunch - (6.49) 53.51
510-210-160 - Office Meeting - (3.85) 40.83
525-420-115 - Fire Meeting - (2.25) 54.75
510-240-100 - Payroll Membership - Kelly - (14.95) 299.00
510-410-140 - Office Office Supplies - (.75) 15.89
510-240-100 - Apple Developer - Annual - 119.00
570-410-100 - Mats Computer Program - 46.38
530-410-120 - PW Shop Supplies - 19.47
570-450-146 - Arena Building Supplies - (1.85) 36.95
560-260-200 - Mat Asset Management Credit - 166.50 CR
570-435-177 - Rec tools - (2.30) 48.70
570-435-177 - Rec Gloves - (.62) 13.24
570-450-146 - Arena Building Supplies - (7.64) 160.87
570-410-100 - Mats Computer Program - 28.85
570-450-141 - Arena Booth Supplies - (21.96) 1535.34
520-440-100 - Police - Annual Inspection - Alco Sensor - (18.82) 399.03
520-420-100 - Police - Office Supplies - 215.90
520-410-100 - Police Postage - (.95) 19.00
520-430-100 - Police Vehicle Supplies - (15.00) 318.00
570-400-150 - JGJ Supplies - (9.68) 205.34

GST = 107.11

Total - 3570.72



TOWN OF DALMENY

BYLAW NO. 3-2024

A BYLAW TO PROVIDE FOR A BASE TAX

The Council of the Town of Dalmeny in the Province of Saskatchewan enacts as follows:

1. This bylaw shall be known as the “Base Tax Bylaw”.
2. A base tax shall apply to the types and classifications of property included in the table below:

Property Class	Type of Property		
	Land without Improvements	Land with Improvements	
	Land	Land	Improvements
Agriculture	\$600.00	\$230.00	\$1,345.00
Residential	\$600.00	\$230.00	\$1,345.00
Commercial & Industrial	\$600.00	\$230.00	\$1,345.00

3. Bylaw No. 1-2023 is hereby repealed.

Original Signed by Mayor Jon Kroeker

[SEAL]



Original Signed by CAO Jim Weninger

TOWN OF DALMENY

BYLAW NO. 4-2024

BUILDING ADMINISTRATION FEE BYLAW

BYLAW 4-2024, A BYLAW TO AMEND BYLAW 7-2023, THE BUILDING ADMINISTRATION FEE BYLAW FOR THE PROVISION OF ADMINISTERING BUILDING, DEMOLITION AND MOVING PERMITS.

The Council of the Town of Dalmeny in the Province of Saskatchewan enacts as follows:

Short Title

- 1) This bylaw shall be referred to as the Building Administration Fee Bylaw.

Purpose

- 2) The purpose of this bylaw is to add a deposit fee for residential improvements, such as basement development for which a building permit is required.
- 3) SECTION 4 – Building Permit Application Fees & Deposit is amended by adding the following words after the words except decks and before the words and accessory buildings:
 - e) “, basement development”
- 4) SECTION 5 – Building Permit Application Fees & Deposits is amended by adding the following words after the word decks and before the words and accessory buildings:
 - e) “, basement development”

Effective Date

- 8) The bylaw comes into force, and takes effect on, from and after the final passing thereof.



(S E A L)

Original Signed by Mayor Jon Kroeker

Original Signed by CAO Jim Weninger